

**ABSTRACTS/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,  
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN**

August 18, 2009

**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.** The meeting of the Common Council was called to order at 6:30 p.m. by Acting Council President Taylor. MEMBERS PRESENT: Olsen, Taylor, Winship, Binnie, Singer (arrived 7:25 pm), Kienbaum (arrived 6:50 p.m.), Stewart. MEMBERS ABSENT: None. OTHERS PRESENT: City Manager Kevin Brunner, City Attorney Wallace McDonell. It was moved by Olsen and seconded by Winship to acknowledge receipt and filing of the Police Department Consolidated Monthly Report for June, 2009; the Park and Recreation Board Minutes of July 6, 2009; the Landmarks Commission Minutes of July 1, 2009; and the Report of Manually-Produced Checks for June, 2009,

**APPROVAL OF PAYMENT OF INVOICES.** It was moved by Olsen and seconded by Winship to approve payment of invoices processed through August 14, 2009 in the amount of \$246,996.00. AYES: Olsen, Taylor, Winship, Binnie, Stewart. NOES: None. ABSENT: Singer, Kienbaum.

**STAFF REPORTS:** City Manager Brunner gave a review of the status of Whitewater's Federal and State grant applications. CDA Coordinator Mary Nimm presented the CDA quarterly report. City Manager Brunner stated that the Historical Society has raised fifty percent (\$20,000) of their private donation obligation for the Depot Restoration project. Children's Librarian Cathy Bloom introduced the "Whatchamacallits", winners of the Library System "Battle of the Books" competition.

**CITIZEN COMMENTS:** None.

**COMMON COUNCIL ANNOUNCEMENTS.** None.

**AMENDMENT NUMBER 4 TO 2009 SALARY RESOLUTION.** It is necessary to adjust the salary resolution to adjust wages for Police Sergeants and Police Department employees working a 5/2 – 5/2 schedule.

**CITY OF WHITEWATER 2009 SALARY RESOLUTION AMENDMENT #4**

**WHEREAS**, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, sets forth the wage and salary schedule for employees for 2009, in which wages are established.

**NOW THEREFORE, BE IT RESOLVED** by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2009 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes; and

**BE IT FURTHER RESOLVED** that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning August 18, 2009.

**SCHEDULE I - ADMINITRATIVE POSITIONS**

Position	# of Positions	Effective	Salary
City Manager	1	01/01/2008	95,781.56
Chief of Police	1	01/01/2009	86,805.42
Municipal Judge	1	05/01/2009	19,099.28
City Attorney	1	01/01/2009	50,000.00

**SCHEDULE II - PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade	# of Positions	Classification Titles	Pay Grade	# of Positions	Classification Titles
A*	3/4	Senior Coordinator (Part-time)	F	1	Assistant Finance Director - City Treasurer
	2	Administrative Assistant II - Records Technician		1	City Clerk
	2	Administrative Assistant II - General Administrative Offices		1	Human Resources Coordinator
	1/2	Administrative Assistant II - Wastewater (Part-time)	G	1	City Planner
B*	1	Accounting Technician II - Payroll & Accounts Payable	H	1	Water Superintendent
	1	Accounting Technician II - Utilities	I	1	Information Technology Administrator
		Administrative Assistant I - Neighborhood Services		1	Streets, Parks & Forestry Superintendent
1	Clerk of Courts	J		1	Neighborhood Services Director
C				1	Parks & Recreation Director
				1	Wastewater Treatment Plant Superintendent
D	1	Support Services Manager	K	1	Lieutenant - Administrative Services
E	1	Cable TV Coordinator		1	Lieutenant - Field Services
	1	CDA Coordinator	L	1	Finance Director
	1	Recreation & Community Events Programmer		1	Public Works Director

\*Non-Exempt Positions

**SCHEDULE II**

**PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

<b>Pay Grade</b>		<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>	<b>5</b>
A*	Hourly Wage	14.21	14.65	15.28	15.92	16.55
	2080 Hours	29,556.80	30,472.00	31,782.40	33,113.60	34,424.00
B*	Hourly Wage	15.23	15.92	16.61	17.30	17.99
	2080 Hours	31,678.40	33,113.60	34,548.80	35,984.00	37,419.20
C	Salary	34,418.15	35,981.87	37,545.82	39,111.17	40,675.12
D	Salary	37,170.00	38,860.09	40,547.80	42,237.65	43,929.16
E	Salary	40,793.95	42,647.83	44,501.45	46,356.50	48,211.29
F	Salary	43,982.57	45,981.62	47,979.74	49,980.21	51,978.10
G	Salary	47,170.94	49,315.67	51,459.21	53,601.34	55,746.06
H	Salary	50,359.54	52,647.35	54,937.50	57,223.89	59,515.45
I	Salary	53,546.98	55,981.39	58,414.38	60,847.84	63,282.24
J	Salary	56,734.18	59,312.84	61,892.91	64,470.39	67,050.22

K	Salary	59,923.97	62,646.87	65,371.20	68,092.93	70,817.24
L	Salary	63,111.41	65,979.74	68,849.48	71,716.88	74,587.57

\*Non-Exempt Positions

**SCHEDULE III**

**LIBRARY POSITIONS**

Pay Grade	# of Positions	Classification Titles	Step				
			1	2	3	4	5
A1	3	Library Aide*	11.34	11.84	12.37	12.37	12.37
A2	5	Library Assistants*	12.32	12.88	13.45	14.00	14.56
A3	3	Library Technical Assistants*	14.00	14.65	15.28	15.92	16.55
	3	Library Associates*					
A4	1	Youth Service Librarian	34,418.15	35,982.10	37,545.82	39,111.17	40,675.12
A5	1	Assistant Library Director	43,982.57	45,981.62	47,979.74	49,975.69	51,978.10
A6	1	Library Director	56,734.18	59,312.84	61,892.91	64,470.39	67,050.22

\*Non-Exempt Positions

**SCHEDULE IV - WHITEWATER POLICE DISPATCH UNION**

Position	# of Positions	Effective Date	Step			
			1	2	3	4
Records Communications Coordinator <i>Per 2,080 Hours</i>	1	01/01/2009	17.66 36,742.16	18.59 38,670.32	19.56 40,684.18	19.78 41,134.08
Dispatch / Records Communications Aide <i>5 @ Per 1947 Hours</i> <i>1 @ Per 976 Hours</i>	6	01/01/2009	15.88 30,923.42 15,501.42	16.71 32,527.75 16,305.64	17.59 34,252.40 17,170.18	17.76 34,573.27 17,331.03
Parking/Community Support <i>Per 1872 Hours</i>	1	01/01/2009	14.41 26,974.96	15.18 28,421.08	15.98 29,905.76	16.14 30,214.27

**SCHEDULE V - AFSCME UNION**

Pay Grade	Classification Title	Step					
		1 0-11 mos.	2 12-23 mos.	3 24-35 mos.	4 36-47 mos.	5 48-59 mos.	6 60+ mos.
A	Chemist Assistant	11.97	12.56	13.15	13.15	13.15	13.15
B	Custodian/Groundsk eeper <i>Per 2,080 Hours</i>	14.24 29,629.39	14.78 30,743.44	15.32 31,857.49	15.84 32,950.11	16.37 34,042.74	16.90 35,156.78
C	Laborer II	16.64	17.18	17.71	18.24	18.78	19.30

	<i>Per 2,080 Hours</i>	34,621.18	35,735.23	36,827.86	37,941.90	39,055.95	40,148.58
D	Building Maintenance	18.63	19.17	19.68	20.24	20.76	21.30
	<i>Per 2,080 Hours</i>	38,756.02	39,870.06	40,941.26	42,098.16	43,190.78	44,304.83
E	Engineering Technician	20.84	21.31	21.77	22.24	22.70	23.18
	Laborer I						
	Laborer I - Mechanic						
	Code Enforcement/Building Maintenance						
	Water Operator - no certification (1)						
	Wastewater Operator - no certification (1)						
	Wastewater Operator - Lab Technician						
	no certification (1)						
	<i>Per 2,080 Hours</i>	43,340.75	44,326.26	45,290.34	46,254.42	47,218.50	48,204.00

(1) Additional twenty cents (\$.20) per hour upon completion and receipt of Grade I certification and one (1) subgrade

**Grade**

**F:** Successful completion of Grade II and all Grade II subgrades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.

Wastewater Operator      \$23.91

**Grade**

**G:** Successful completion of Grade IV and all Grade IV subgrades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.

Wastewater Operator      \$24.16

**SCHEDULE VI – WHITEWATER PROFESSIONAL POLICE UNION**

Position	# of Positions	Effective Date	Hourly Wage	<i>Per 2,080 Hours *Patrol (2,008 Hours)</i>
Sergeant*	4	07/31/2009	28.51	57,245.47
Detective Sergeant	1	07/31/2009	28.51	59,298.10
Detective	2	07/31/2009	27.25	56,684.37
Juvenile Officer	1	07/31/2009	27.25	56,684.37
Patrol Officer I*	13	01/01/2009	26.08	52,367.84
Patrol Officer II*		01/01/2009	23.64	47,466.11
Patrol Officer III*		01/01/2009	22.29	44,756.71

**SCHEDULE VII – FIRE-RESCUE**

Position	# of Positions (Part-time)	Wage
Fire-Inspector	6	\$11.00 per hour
Volunteer Fire	48	\$8.00 per call
Rescue Squad Captain	1	\$10.00 per call
Rescue Squad Lieutenant	4	\$9.00 per call
Rescue Squad Maintenance	1	\$100.00 per month
EMT Driver		\$15.00 1st hour + \$4 each addl. 15 minutes
EMT Basic		\$17.50 1st hour + \$4 each addl. 15 minutes
EMT Intermediate		\$20.00 1st hour + \$4.25 each addl. 15 minutes
EMT On-Call Pay		\$2.00 per hour
Fire Chief	1	\$15.00 per call
1st Asst. Fire Chief	1	\$13.00 per call

2nd Asst. Fire Chief	1	\$11.00 per call
Fire Vehicle Maintenance	5	\$50.00 per month

**SCHEDULE VIII – PART-TIME EMPLOYEES**

Position	# of Positions	Effective Date	Hourly Wage
Community Service Officer	2	01/01/2009	\$10.54
Neighborhood Services Officer	2	01/01/2009	\$10.54

**SCHEDULE IX – PART-TIME SEASONAL EMPLOYEES**

Position	Step				
	1	2	3	4	5
Election Officials	8.00	8.00	8.00	8.00	8.00
Crossing Guards	10.96	10.96	10.96	10.96	10.96
Cable TV Camera Operator	7.25	7.50	8.00	8.75	9.75
Adult Sport Officials	10.00	11.00	12.00	13.00	15.00
Activity Leaders	9.25	9.50	10.00	10.50	11.50
Program Attendants	7.25	7.50	7.75	8.00	8.25
Certified Instructors	10.00	11.00	12.00	13.00	15.00
Activity Instructors	7.75	8.00	8.25	8.50	8.75
Youth Sport Officials	7.75	8.00	8.25	8.50	8.75
Seasonal Labor	7.25	7.50	8.00	8.75	9.75

Resolution introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Winship. AYES: Olsen, Taylor, Winship, Binnie, Stewart. NOES: None. ABSENT: Singer, Kienbaum. ADOPTED: August 18, 2009.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

**ACTION ON ORDINANCE AMENDING CHAPTER 1.21.010, SCHEDULE OF DEPOSITS TO INCREASE FINES FOR ALCOHOL-RELATED OFFENSES. (FIRST READING)** Councilmember Olsen stated that the proposed ordinance came about as a result of his discussions with bar owners concerning the recent Sidewalk Café ordinance, as well as talks with the police chief and a couple of officers. City Attorney McDonell added that the fines were last adjusted over eight years ago. The additional fines for each offense apply to offenses within twelve months of each other. Police Chief Coan stated that the Police Department is neutral on the issue, but that bar owners like it. In response to Stewart's request that other University communities be surveyed to find what common practice is Olsen stated that the fines are higher in Milwaukee. It was moved by Olsen and seconded by Binnie to amend Chapter 1.21.010, Schedule of Deposits to increase fines for alcohol-related offenses. No vote was taken on this motion. It was moved by Stewart and seconded by Winship that the ordinance be tabled. AYES: Olsen, Taylor, Winship, Binnie, Stewart. NOES: None. ABSENT: Singer, Kienbaum. ACTION ON ORDINANCE IS TABLED.

**FIRST READING OF ORDINANCE AMENDING CHAPTER 19.69, ZONING MAP AND ZONING CLASSIFICATION OF CERTAIN PROPERTIES ON SOUTH COTTAGE STREET AND WEST MAIN STREET (DLK Enterprises, Inc.)**. This item was removed from the agenda at the request of the applicant.

**PARKING ON DRIVEWAY APPROACHES (APRONS)**. No action was taken on this item.

**EXTENSION OF FINANCIAL AUDIT CONTRACT WITH JOHNSON BLOCK**. Saubert stated that the proposed extension is part of a contract with Johnson Block that provided for a three year contract with a two year extension. The 2009 increase in fees will be 1.5% and the 2010 increase will be 2.5%. It was moved by Binnie and seconded by Winship to approve the two year extension of the financial audit contract with Johnson Block. AYES: Olsen, Taylor, Winship, Binnie, Kienbaum, Stewart. NOES: None. ABSENT: Singer.

**APPROVAL OF PURCHASE OF PLAYGROUND EQUIPMENT FROM MINNESOTA WISCONSIN PLAYGROUND**. Park Director Amundson presented pictures of the equipment proposed to be purchased for the Starin Park playground. This includes more swings, musical instruments, a larger sand pit with two back hoes, two-seat jeep on springs and a play structure. There would be a mixture of pea gravel and crushed rubber under the equipment with rubber tiles at access points to swings and play structure for handicapped accessibility. There will be a supervised community build of the project on October 29 and October 30. The equipment will cost \$28,100 with an additional \$2,000 for the sidewalk cost. There will most likely be a \$10,000 donation from the Breakfast Kiwanis. It was moved by Olsen and seconded by Stewart to approve purchase of playground equipment from Minnesota Wisconsin Playground contingent on the \$10,000 donation from the Breakfast Kiwanis. AYES: Olsen, Taylor, Winship, Binnie, Kienbaum, Stewart. NOES: None. ABSENT: Singer.

**DISCUSSION/SCHEDULING OF CITY COUNCIL MEETING ON UW-WHITEWATER CAMPUS**. Tim Scully, Whitewater Student Government President invited Council to have their October 6 meeting on campus in the upstairs ballroom at the University Center. As part of the Career and Leadership Development Department's "Lead Up Close" program Councilmembers and others are invited to a free dinner at 5:00 pm. There will be parking passes available. It was

moved by Taylor and seconded by Olsen to hold the October 6 Council meeting at 6:30 pm in the University Center's upstairs ballroom. AYES: Olsen, Taylor, Winship, Binnie, Kienbaum, Stewart. NOES: None. ABSENT: Singer.

**RESTORATION OF NATIVE SHORELINE AT TRIPPE LAKE.** Park and Recreation Director Amundson stated that as part of the shelter project at Trippe Lake it would be a good time to remove the swimming beach and replace it with a natural shore line. This would help the lake in that there would no longer be run-off from the beach. Plantings along the shoreline will discourage geese from using the park. Also, it would solve the problem of people swimming in the lake when the water is unsafe. Kienbaum and Olsen indicated that the beach is still a good place to swim without charge. Binnie stated that since the opening of the Aquatic Center there is a place for swimmers and there are scholarships available as well as free swim dates (3 so far since January). Taylor suggested that a water quality test be performed. It was moved by Olsen and seconded by Kienbaum that the consideration of restoration of native shoreline at Trippe Lake be postponed until a water test is completed. AYES: Olsen, Taylor, Winship, Binnie, Kienbaum, Singer, Stewart. NOES: None. ABSENT: None.

**APPROVAL OF PURCHASE OF ROAD SALT FOR 2009-2010 WINTER SEASON.** It was moved by Olsen and seconded by Winship to approve purchase of road salt for the 2009-2010 winter season. AYES: Olsen, Taylor, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None.

**COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS.** Winship suggested that the City Manager or City staff compare costs spent by the City on hiring outside planners to what it would cost to hire a City Planner. Kienbaum would like to have a discussion of enforcement of lawn care ordinance.

**EXECUTIVE SESSION.** It was moved by Taylor and seconded by Olsen to Adjourn to closed session, not to reconvene, per Wisconsin Statutes "Ch. 19.85(1)(e) Deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session." Item to be Discussed: Possible acquisition of real estate at 113 W. North Street. AYES: Olsen, Taylor, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None. The regular portion of the meeting adjourned at 7:25 p.m.

Respectfully Submitted,

Nancy Stanford  
Administrative Assistant