

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF
THE COMMON COUNCIL OF THE CITY OF WHITEWATER, WALWORTH AND
JEFFERSON COUNTIES, WISCONSIN.**

July 21, 2009

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Olsen, Taylor, Binnie, Singer, Stewart, Kienbaum. MEMBERS ABSENT: Winship. LEGAL COUNSEL PRESENT: Atty. Wallace McDonell.

It was moved by Olsen and seconded by Binnie to approve the Council Minutes of 5/19/09, 6/2/09, and 6/16/09 and to acknowledge receipt and filing of the following: Seniors in the Park minutes of 6/1/09; May, 2009 Consolidated Monthly Report; Financial Reports for June, 2009; Park and Recreation Board minutes of 6/8/09; Irvin L. Young Memorial Library minutes of 6/8/09, 6/27/09 and 7/6/09; and Plan Commission minutes of 5/14/09. AYES: Olsen, Taylor, Binnie, Singer, Stewart, Kienbaum. NOES: None. ABSENT: Winship.

APPROVAL OF PAYMENT OF INVOICES. It was moved by Olsen and seconded by Binnie to approve payment of city invoices in the total sum of \$384,125.02. AYES: Olsen, Taylor, Binnie, Singer, Stewart, Kienbaum. NOES: None. ABSENT: Winship.

STAFF REPORTS. City Manager Brunner presented his mid-year City Management Report.

HEARING OF CITIZEN COMMENTS. Steve Sahyun of 250 N. Franklin Street presented a Petition signed by 350 residents (adults and children) requesting improvements to playground equipment in Starin Park.

COMMON COUNCIL ANNOUNCEMENTS. Councilmember Olsen announced that there is a pending meeting between Councilmember Olsen, a sampling of tavern owners in the community, and Police Department representatives. The purpose of the meeting is to discuss alcohol matters.

ADOPTION OF 2009 BUDGET TRANSFER RESOLUTION #2. Finance Director Saubert presented budget transfer resolution #2 for 2009.

**2009
BUDGET TRANSFER RESOLUTION II**

WHEREAS, the Common Council of the City of Whitewater adopted the Budget Resolution for 2009 on November 18, 2008, setting forth the detailed estimates of revenues and expenditures required for the various purposes performed by the City,

AND WHEREAS, certain accounts have demonstrated a need for additional funds to adequately perform the service,

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater that the following budget changes are authorized:

1)EXPENDITURES:

Increase

General Fund #100

Legislative Support	100.51100.xxx	\$	220.00
Court	100.51110.xxx	\$	441.00
General Administration	100.51400.xxx	\$	2,000.00
Information Technology	100.51450.xxx	\$	563.00
Financial Administration	100.51500.xxx	\$	1,201.00
General Buildings/Plant	100.51600.xxx	\$	868.00
Police Administration	100.52100.xxx	\$	5,048.00

Police Patrol	100.52110.xxx	\$ 14,121.00
Police Investigation	100.52120.xxx	\$ 3,571.00
Crossing Guards	100.52130.xxx	\$ 374.00
Community Service	100.52140.xxx	\$ 459.00
Neighborhood Services	100.52400.xxx	\$ 1,129.00
Communications/Dispatch	100.52600.xxx	\$ 3,197.00
Public Works-Administration	100.53100.xxx	\$ 381.00
Public Works-Shop/Fleet	100.53230.xxx	\$ 666.00
Public Works-Parks Maintenance	100.53270.xxx	\$ 1,147.00
Public Works-Streets	100.53300.xxx	\$ 2,935.00
Public Works-Snow & Ice	100.53320.xxx	\$ 79.00
Public Works-Street Lights	100.53420.xxx	\$ 9.00
Sidewalk Program	100.43430.xxx	\$ 79.00
Library Services	100.55110.xxx	\$ 4,252.00
Library Building	100.55111.xxx	\$ 210.00
Parks Administration	100.55200.xxx	\$ 284.00
Recreation Administration	100.55210.xxx	\$ 858.00
Senior Citizen's Program	100.55310.xxx	\$ 477.00
Planning	100.56300.xxx	\$ 769.00
Contingencies	100.51100.910	<45,338.00>
EXPENDITURES:		
Water Utility Fund 610	610.xxxxx.xxx	\$ 3,882.00
REVENUES:		
Retained Earnings	610.47493.61	\$ <3,882.00>
EXPENDITURES:		
Wastewater Utility Fund 620	620.xxxxx.xxx	\$ 6,759.00
REVENUES:		
Retained Earnings	620.49930.62	\$ <6,759.00>
EXPENDITURES:		
Stormwater Utility Fund 630	630.63310.xxx	\$ 1,263.00
REVENUES:		
Retained Earnings	630.49930.63	\$ <1,263.00>
EXPENDITURES:		
Library Special Revenue Fund 220	220.55110.xxx	\$ 541.00
Contingencies	220.55110.350	\$ <541.00>
Cable TV Fund 200	200.55110.xxx	\$ 570.00
REVENUES:		
Fund Balance Applied	200.49300.55	\$ <570.00>
CDA Fund 900	900.56500.xxx	\$ 837.00
REVENUES:		
Fund Balance Applied	900.49300.56	\$ <837.00>

To adjust for the additional 1% in salary/wages and related payroll rollups granted to all employees per previously approved contracts and salary resolutions. Also included adjustments made to the city portion of the 125 Plan contribution.

2) EXPENDITURES:

Increase

General Fund #100

Young Library Building Building Repair & Maintenance	100.55111.245	\$ 14,039.00
Contingencies	100.51100.910	\$ <14,039.00>

Emergency repairs to the library roof ordered by Bruce Parker and approved by the City Manager. Repairs were completed March and April.

3) EXPENDITURES:

Increase/<Decrease>

General Fund #100

General Administration Contractual Services	100.51400.217	\$ 15,900.00
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REVENUES:

Fund Balance Applied	100.49300.00	\$ <15,900.00>
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To clear final payment made to Carol Cartwright for the Architectural & Historical Survey completed in early 2009. The State Historical Society funded this project through a grant received and recorded in the General Fund in October 2007. No accrual for the expense was recorded in 2007 or 2008.

4) EXPENDITURES:

TID #4 – Fund 440

Transfer Out	440.57663.911	\$ 15,000.00
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REVENUES:

Fund Balance Applied	440.49300.57	\$ <15,000.00>
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CDA Fund #900

Transfer In	900.49290.00	\$ <15,000.00>
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EXPENDITURES:

Marketing	900.56500.223	\$ 15,000.00
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Transfer from TID #4 to the CDA Operating Fund #900 for the 2009 Marketing Campaign. Approved at the April 8, 2009 Council Meeting.

5) EXPENDITURES:

Parking Permit Fund #208

Transfer Out	208.51920.913	\$ 15,000.00
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REVENUES:

Fund Balance Applied	208.49300.52	\$ 15,000.00
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TID #4

Transfer In	440.49290.57	\$ <15,000.00>
Fund Balance Applied	440.49300.57	\$ 15,000.00

To transfer \$15,000 from the Parking Permit Fund #208 to TID #4. This is to partially reimburse the parking lot expansion near the Stone Stable.

6) EXPENDITURES:		
<u>Center Street Reconstruction Fund #456</u>		
Design/Engineering	456.57500.821	\$ 41,000.00
Construction	456.57500.820	\$ 179,795.00
REVENUES:		
Transfer In	456.42290.57	\$ 220,795.00
EXPENDITURES:		
<u>Capital Projects-LSP Fund 450</u>		
Transfer Out	450.57500.650	\$ 220,795.00
REVENUES:		
Fund Balance Applied	450.49300.57	\$ 220,795.00

To adjust for the award of the Reconstruction Project for Center Street (4th-Franklin). Contract awarded to Forest Landscaping & Construction for \$179,795. Strand Engineering awarded the design/engineering contract for \$41,000. Construction project approved at the April 21, 2009 Council Meeting. Note: Water/Sewer Utilities will pay for their portion of this project.

7) EXPENDITURES:		
<u>TID #4-Fund 440</u>		
Design/Eng/Const-North & 1 st St	440.57663.832	\$ 354,330.00
Design/Eng/Const-Fourth St Recon	440.57663.835	\$ < 354,330.00 >

To adjust for the award of contract to Forest Landscaping & Construction for the reconstruction of North & 1st Street and 1st Street Parking Lot for \$477,930. Strand & Associates was awarded the Design/Engineering contract for \$81,200 previously. Reconstruction contract awarded at the June 2, 2009 Council Meeting. NOTE: Water/Sewer Utilities will pay for their portion of this project.

IT IS FURTHER RESOLVED that no changes are made to the tax levy as originally made, and these changes represent shifts in income or expenditures actually experienced or anticipated.

Ordinance introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Binnie. AYES: Olsen, Taylor, Binnie, Singer, Stewart, Kienbaum. NOES: None. ABSENT: Winship. ADOPTED: July 21, 2009.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

PRELIMINARY RESOLUTION REGARDING SPECIAL ASSESSMENTS FOR DUMPSTER ENCLOSURE LOCATED IN BLOCK BETWEEN MAIN AND NORTH STREETS, BETWEEN FIRST AND SECOND STREETS. Plans are underway to erect a dumpster enclosure in the Parking Lot area north of the Main Street businesses. The single enclosure would allow refuse for all businesses in the area (with the exception of Knudsen Insurance) to dispose of refuse in one area, improving the appearance of the properties behind the Main Street businesses. Property owner Robert Knudsen has chosen not to participate, and is the only property owner who is not participating. Although the City has the authority to require Knudsen to participate, the DPW Director has agreed to leave him out of the group with the understanding that his property may not use the enclosure. All other property owners have agreed to the enclosure, and have waived their right to a public hearing relating to the special assessments. It is proposed that assessments can be paid in full, or divided over a five year period with a rate of interest of 4.5% charged.

PRELIMINARY RESOLUTION DECLARING INTENT TO LEVY SPECIAL ASSESSMENTS UNDER MUNICIPAL POLICE POWER PURSUANT TO SECTION 66.60, WISCONSIN STATUTES.

RESOLVED, by the governing body of the CITY OF WHITEWATER, Walworth and Jefferson Counties, Wisconsin:

1. The governing body hereby declares its intention to exercise its police power under Section 66.60, Stats., to levy special assessments upon property in the assessment district hereafter described for benefits conferred upon such property by reason of the following public work and improvements:

Dumpster enclosure located in the block fronted by First Street; Main Street; North Street; and Second Street.

2. The property to be assessed lies within the following described assessment district:

ASSESSMENT DISTRICT

The block fronted by First Street; Main Street; North Street; and Second Street.

3. The total amount assessed against the properties in the described assessment district shall not exceed the total cost of the improvements.
4. The governing body determines that the improvements constitute an exercise of the police power for the health, safety and general welfare of the municipality and its inhabitants.
5. The municipal Director of Public Works shall prepare a report which shall consist of:
 - a. Final plans and specifications for the improvements.
 - b. An estimate of the entire cost of the proposed dumpster enclosure.
 - c. Schedule of proposed assessments.
6. When the report is completed, the Director of Public Works shall file a copy of the report with the municipal clerk for public inspection and, if state property is to be assessed, shall mail a copy of the report to the responsible state agency and, for assessments of \$50,000 or more, to the Wisconsin state building commission.
7. Upon receiving the report of the responsible officer or body, unless waived, by all property owners, the clerk shall cause notice to be given stating the nature of the proposed improvements, the general boundary lines of the proposed Assessment District, (including a small map thereof), the time and place at which the report may be inspected, preliminary resolution and the report. This notice shall be published as a class 1 notice under ch. 985, Stats. and a copy shall be mailed, at least 10 days before the hearing, to every interested party whose address is known or can be ascertained with reasonable diligence.
8. The hearing shall be held in the Community Room of the City of Whitewater Municipal Building at 312 W. Whitewater Street, Whitewater, Wisconsin 53190 at a time set by the clerk in accordance with Section 66.60(7), Stats.
9. The assessment against any parcel may be paid in cash or in five annual installments.

Resolution introduced by Councilmember Olsen who moved its adoption. Seconded by Councilmember Stewart.

AYES: Olsen, Taylor, Binnie, Singer, Stewart, Kienbaum. NOES: None. ABSENT: Winship.
ADOPTED: July 21, 2009.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

FIRST READING OF ORDINANCE ABOLISHING THE TREE COMMISSION BY REPEALING CH. 2.26. Councilmember Olsen brought forth an ordinance that would abolish the Tree Commission. Olsen cited issues with Tree Commission members inappropriately acting in more than an advisory capacity. Olsen also stated that a now-former member of the Tree Commission has been challenging the work methods of City staff members. He feels that boundaries have been overstepped. Former Tree Commission member Roy Nosek stated that most of Olsen's information is inaccurate. Nosek stated he is no longer on the Tree Commission, and that he views this action as petty and as a vindictive and short-sighted ploy that will be counter-productive. Nosek praised the volunteers serving on the Tree Commission and stated that the Council should do the same. Former Tree Commission chairperson Tiiu Gray-Fow encouraged Council to maintain the Commission and reiterated the many positive aspects of keeping a good and efficient tree inventory. Tree Commission Chairperson Mariann Scott stated that there is not dissention on the Commission; that they have vigorous discussions because people care about trees. Scott stated that the Tree Commission is the proper place for this type of discussion and allows people to bring their points up for discussion and working toward solutions. Scott stated that diversity strengthens government and that this is a democratic process. Richard Ehrenberg of Clay Street, Denae Trikowski of Woodland Drive, Peter Disley of South Street, Linda Loomer of Cravath Street, and Susan Williams, former City resident, all spoke in support of maintaining the Commission. A now-resolved disagreement concerning trimming of Main Street trees at the request of the Fire Department was mentioned. Councilmember Binnie noted that there appears to be some dysfunction between the Committee and staff, but expressed concerns over the ordinance not having been thought through. Binnie agreed that the Commission would need to understand their role in the process and suggested that a revision to the Tree Commission ordinance be created to clarify that role. City Manager Brunner cited some area communities that have either the Public Works Department or the Park & Recreation Department oversee their forestry matters. Brunner expressed concern over the confrontation of staff members as they are doing their work. Brunner stated that personal attacks are wrong and will not be tolerated. Brunner stated that if someone has concerns, they should go to the supervisor of the employee or to the City Manager. Stewart stated that conflict resolution is needed. Brunner stated that a Tree Commission is not required to continue to receive the Tree City USA designation.

**AN ORDINANCE ABOLISHING THE TREE COMMISSION
BY REPEALING MUNICIPAL CODE CHAPTER 2.62**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1: Whitewater Municipal Code, Chapter 2.62, Tree Commission, is hereby repealed and the Tree Commission is abolished.

Ordinance introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Taylor. AYES: Singer, Taylor, Olsen, Kienbaum. NOES: Binnie, Stewart. ABSENT: Winship. FIRST READING APPROVED: July 21, 2009.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

FIRST READING OF ORDINANCE AMENDING FLOOD PLAIN ORDINANCE. Recently the Council adopted an ordinance amending flood plain maps for the Jefferson County portion of our City. The same process is now necessary for the Walworth County portion of our City.

**ORDINANCE AMENDING CHAPTER 19.46 OF FLOOD PLAIN ORDINANCE TO ADD
WALWORTH COUNTY INFORMATION**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1: The Whitewater Municipal Code Chapter 19.46, Section 1.5 (2) (b) is hereby amended to read as follows:

(b) For Walworth County Flood Insurance Rate Maps (FIRM), panel numbers 55127C0009D, 55127C0017D, 55127C0028D, and 55127C0029D, dated October 2, 2009, with corresponding profiles based on the Flood Insurance Study (FIS) dated October 2, 2009, volume number 55127CV000A.

Ordinance introduced by Councilmember Olsen who moved its adoption. Seconded by Councilmember Taylor. AYES: Olsen, Taylor, Binnie, Singer, Stewart, Kienbaum. NOES: None. ABSENT: Winship. FIRST READING APPROVED: July 21, 2009.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

ORDINANCE AMENDING CH. 11, TO AMEND PARKING REGULATIONS ON WISCONSIN STREET. Residents living in or near the Teronomy development were present to express their opinion on the parking ordinance change. Residents Mark Wokasch, Doyle Miller, Karen Miller, and Don McCready spoke in support of the added on-street parking hours. Code Enforcement Director Parker stated that the Street was permitted to be narrower than normal Code requirements since no on-street parking was anticipated. (Residents were supportive of banning on-street parking from 2 a.m. - 5 a.m.). Ted Kujanski of 676 Wisconsin Street opposed the on-street parking change.

FIRST READING OF ORDINANCE AMENDING SECTION 11.16.150 REGARDING PARKING RESTRICTIONS ON WISCONSIN STREET

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1: Whitewater Municipal Code, Chapter 11.16, Section 11.16.150 is hereby amended by deleting the following:

No parking on the west side of Wisconsin Street commencing at the south city limits northerly 3600 feet;

No parking on the east side of Wisconsin Street commencing 170 feet south of the Lakeview Drive curbline, north to the south curbline of Clay Street;

No parking on the east side of Wisconsin Street 8:00 a.m. to 4:00 p.m. except Saturday, Sunday and holidays, commencing at the south city limits to 170 feet south of the south curbline of Lakeview Drive.

Ordinance introduced by Councilmember Olsen who moved its adoption. Seconded by Councilmember Taylor.

AYES: Olsen, Taylor, Kienbaum. NOES: Binnie, Singer, Stewart. ABSENT: Winship. **ORDINANCE DOES NOT PASS.** It was noted that the Ordinance may be brought back to Council for their 8/4/09 meeting.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

FIRST READING OF ORDINANCE AMENDING CHAPTER 11 RELATING TO PARKING ON MILWAUKEE, CENTER AND BLUFF STREETS.

ORDINANCE AMENDING SECTION 11.16.150 REGARDING PARKING RESTRICTIONS

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1: Whitewater Municipal Code, Chapter 11.16, Section 11.16.150 is hereby amended by deleting the following:

No parking from 8:00 a.m. to 4:00 p.m. except Saturday, Sunday and holidays on the east side of Wisconsin Street, commencing at the south city limits to 170 feet south of south curblines of Lakeview Drive.

No parking on south side of Center Street from South Fourth Street west to South Summit Street;

No parking on the north side of Center Street from South Church Street west to South Franklin Street;

No parking on both sides of Bluff Road from Elkhorn Road to Howard Road.

Section 2: Whitewater Municipal Code, Chapter 11.16, Section 11.16.150 is hereby amended by adding the following:

No parking on the north side of Milwaukee Street from the west curblines of Newcomb Street west to a point 250 feet;

No parking on the south side of Center Street from Church Street west to South Summit Street;

No parking on the north side of Center Street from South Fourth Street west to South Franklin Street;

No parking on the north side of Bluff Road from Elkhorn Road to East Main Street;

No parking on the south side of Bluff Road from Elkhorn Road to Howard Road.

No parking from 2:00 a.m. – 5:00 a.m. on north side of Bluff Road, from E. Main Street to Howard Road.

Section 3. Whitewater Municipal Code Chapter 11.16, Section 11.16.150 shall be amended by adding the following:

Two-hour parking on the south side of Center Street from a point 115 feet east of curblines of Church Street for 120 feet to the east.

Section 4. Whitewater Municipal Code Chapter 11.16, Section 11.16.150 shall be amended by adding the following:

Disabled parking on the south side of Center Street from a point 25 feet east of curblines of Church Street for 60 feet to the east.

Ordinance introduced by Councilmember Binnie who moved its adoption. Seconded by Councilmember Olsen. AYES: Olsen, Taylor, Binnie, Singer, Stewart, Kienbaum. NOES: None. ABSENT: Winship. FIRST READING APPROVED: July 21, 2009.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

FIRST READING OF ORDINANCE AMENDING CHAPTERS 12 & 19 RELATING TO SIGN REGULATIONS. Plan Commission reviewed the proposed revisions to the Sign ordinance at their 7/20/09 meeting, but due to some confusion, it is unclear whether the Plan Commission has recommended approval. There are some additional changes to be made to the Ordinance. Plans are to refer the ordinance back to the Plan Commission and to bring the Ordinance back to the Common Council once Plan Commission reviews the changes. It was moved by Singer and seconded by Binnie to refer the Ordinance to Plan Commission and to consider the 7/21/09 presentation of the ordinance as the first reading. AYES: Olsen, Taylor, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: Winship.

ORDINANCE REZONING PROPERTY OWNED BY DLK ENTERPRISES, INC. In light of the fact that the Plan Commission did not recommend approval of the rezone of the property, this item was removed from the Common Council Agenda.

APPROVAL OF AMENDMENT TO BIDDING SERVICES CONTRACT WITH STRAND ASSOCIATES. DPW Director Fischer stated that the stimulus monies for the Clean Water Fund require that the City have executed contracts by October 1, 2009. As of this time, the City does not know whether the equipment replacement project will be funded. A response is anticipated to be received by the end of July, but if the City waits until the decision is received from the Department of Natural Resources, there will not be enough time to meet all requirements. To keep the project moving, the City needs to start the bidding document process in advance of the notice of the project funding. The proposed amendment to the agreement will cover the bidding document production for a fee not to exceed \$22,000. If the City receives word that the project is not funded, Strand will be instructed to stop their work and the City will be billed for only the work completed at that time. It was moved by Taylor and seconded by Binnie to approve an Amendment to the Bidding Services Contract with Strand Associates, at a cost not to exceed \$22,000. AYES: Olsen, Taylor, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: Winship.

APPROVAL OF CONTRACT WITH WISCONSIN DEPARTMENT OF TRANSPORTATION FOR WHITON AND MAIN STREET TRAFFIC SIGNAL INSTALLATION. The Whiton and Main Street traffic signal installation has been selected for inclusion in the Highway Safety Improvement Program. The project agreement reflects a 90% federal / 10% local cost share of the \$22,000 design costs and \$116,400 construction costs. Councilmember Olsen stated that he did not feel the traffic signal was necessary at this intersection, but that lighting improvements could be made to the intersection to improve pedestrian safety. It was moved by Taylor and seconded by Stewart to approve the contract with the Wisconsin Department of Transportation for the Whiton and Main Street Traffic Signal Installation. AYES: Taylor, Binnie, Singer, Kienbaum, Stewart. NOES: Olsen. ABSENT: Winship.

APPROVAL OF REQUEST TO INCREASE WATER UTILITY RATES. Finance Director Saubert requested approval of a 3.8% water rate increase. Saubert noted that water rates have not been increased for over five years. The water utility has an authorized rate of return of 6.5%. That rate of return was established by the Public Service Commission. In 2008, the rate of return was 5.32%. The change in rates will be effective for water usage after December 1, 2009 (March, 2010 billings). It was moved by Olsen and seconded by Binnie to approve a 3.8% water rate increase effective 12/1/09. AYES: Taylor, Binnie, Singer, Kienbaum, Stewart, Olsen. NOES: None. ABSENT: Winship.

APPROVAL OF REFUNDING TWO OUTSTANDING BOND ISSUES. Finance Director Saubert stated that the City has the opportunity to refinance two outstanding debt issues. The refunding will generate an estimated savings of \$121,000. The issues eligible for refunding were originally issued in 2000. One is a levy-supported obligation issued to finance the aquatic center pool, and the other is supported by revenues of the sewer utility. The refunding does not modify the original repayment schedule. Councilmember Olsen expressed concern over the principal balance being so high on the smaller bond issue. It was moved by Binnie and seconded by Olsen to authorize the refunding of two bond issues. AYES: Olsen, Taylor, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: Winship.

APPROVAL OF CHAMBER OF COMMERCE REQUEST TO CLOSE FIRST STREET. The Whitewater Area Chamber of Commerce presented their annual request to close First Street, from Main to Center Streets, from 8:00 a.m. – 5:00 p.m., for their annual Maxwell Street Day celebration. AYES: Olsen, Taylor, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: Winship.

COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS. Councilmember Stewart asked that Council packet requirements be discussed. Stewart would like back up information provided on packet items. Councilmember Stewart also requested that discussion regarding taking Council action on items that the Plan Commission reviewed just one evening before be discussed. Councilmember Taylor requested that the deadline for finalization of revision of Municipal Code Chapter 2 be September, instead of October, as extended in the City Management Plan. Councilmember Taylor also requested a report/demonstration of the Code Enforcement software.

ADJOURNMENT. It was moved by Olsen and seconded by Binnie to adjourn the meeting. Motion carried by unanimous voice vote. The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Michele R. Smith, Clerk