

**Whitewater CDA – Housing Committee Meeting**  
**Tuesday, December 18, 2012**  
**4:00 P.M. – 2<sup>nd</sup> Floor**  
**City Manager’s Conference Room**  
**Whitewater Municipal Building**  
**312 W. Whitewater Street**  
**Whitewater, WI 53190**

**Present at the meeting were:**

Jim Winship, Housing Committee Member

Susan Maier, MSA Professional Services (by phone)

Donna Henry, Housing Committee Member

Russ Devitt , Housing Committee Member

**Excused:** Larry Kachel , Housing Committee Member

**Absent:** None

1. The meeting was called to order at 4:00 p.m. with roll call, a quorum was present.
2. The agenda was reviewed. Motion by Jim Winship to approve the agenda. Second by Donna Henry. Motion carried.
3. Reviewed August 2, 2012, Meeting Minutes. Motion by Donna Henry to approve the minutes with the correction of the spelling of her first name. Second by Jim Winship. Motion carried.
4. Reviewed Community Development Block Grant - Housing Program Status.
5. Discussed and took action on the following loan projects:
  - HO#7** - This candidate’s income qualifies and income status is MI. This project was tabled at the August meeting to obtain estimates. Motion by Jim Winship to approve Electrical items A, B, C & D; Heating item A and General items A, B, F, G, H, I, J, N, O & Q (only these items due to lack of equity). Second by Russ Devitt. Motion carried.
  - HO#8** – This project is inactive. The landcontract holder does not want to proceed.
  - HO#9** - This candidate’s income qualifies and income status is MI. This project was tabled at the August meeting to obtain estimates. Motion by Jim Winship to approve all items of the project with a total estimate of \$25,030 contingent upon funds available. Second by Donna Henry. Motion carried.
6. Disclosure of Possible Conflict of Interest: None
7. Future agenda items: None
8. No meeting date was scheduled at this time. The next meeting will be scheduled when a project is ready for review.
9. Motion by Donna Henry to adjourn the meeting. Second by Jim Winship. Motion carried. Meeting was adjourned at 5:06 p.m.

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.

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Susan Maier, Housing Program Specialist