



Whitewater CDA

MINUTES

**Monday, September 14, 2009
4:30 PM – CDA Board of Directors
2nd Floor - Cravath Lakefront Conference Room
Whitewater Municipal Building
312 W. Whitewater Street
Whitewater, WI 53190**

1. Call to order and roll call

Al Marshall called the meeting to order at 4:35 PM.

Present: Jeff Knight, Al Marshall, Jim Stewart, Marilyn Kienbaum, Jim Allen @ 4:53PM

Absent: Tom Miller, Al Stanek

Others Present: Mary Nimm, Jim Caldwell, Stu Charland

2. Approval of the Agenda

Knight motioned to approve the agenda. Stewart seconded.

Ayes: Knight, Marshall, Stewart, Kienbaum

Nays: None

Absent: Miller, Stanek, Allen

The motion to approve the agenda passed on a voice vote.

3. HEARING OF CITIZEN COMMENTS. *No formal CDA Action will be taken during this meeting although issues raised may become a part of a future agenda. Items on the agenda may not be discussed at this time.*

No Comments.

4. Discussion and Possible Action on Contract for Architectural Services with Eppstein Uhen for Whitewater Innovation Center

Nimm presented this memo from Brunner:

MEMORANDUM

TO: CDA

FROM: Kevin Brunner, City Manager

DATE: September 10, 2009

RE: Comments on September 14, 2009 Agenda Items

The following are my comments on agenda items for the September 14, 2009 meeting of the CDA.

There is approval of an Architectural Services Contract for the Whitewater Innovation Center on the agenda pending both Community Development Authority and Whitewater University Technology Park Board recommendations to the Council on this contract. Both the CDA and Tech Park Boards are scheduled to meet early next week prior to the meeting to review this contract. I do want to let you know, however, that this item might need to be pulled due to information that I just received today from the US Economic Development Administration (EDA). Because a large part of this contract would be paid for through federal funds the contract form that you have in your packet might not be acceptable to the EDA. As such, we might need to table this item until such time as we have a document that the USEDAs approves.

Again, if any of you have any questions regarding any of these agenda items prior to next week's meeting, please feel free to contact me.

Jeff Knight motioned to approve the Contract for Architectural Services with Eppstein Uhen for Whitewater Innovation Center with this amendment to the language in the letter on page 3, Deliverables for this Phase of Work Include, bullet point 4 should read: Preparation of site geoexchange feasibility study and grant application for funding to focus on energy and to assist with any/all preparation of grant applications for additional funding sources related to energy savings and LEED certification.

AIA Document B101-2007, page 5, Item 3.3.4 shall read the same as above.

Stewart seconded.

Ayes: Knight, Marshall, Stewart, Kienbaum, Allen

Nays: None

Absent: Miller, Stanek

The motion to approve the Contract for Architectural Services with Eppstein Uhen for Whitewater Innovation Center with amendments to the language as stated in the motion passed on a 5-0 Voice Vote.

5. Discussion and Possible Action on Contract for LEED Certification for Whitewater Innovation Center

No action was taken.

6. Future Agenda Items

Knight – Incentive Pay re: EDA Grant

7. Adjourn

Stewart motioned to adjourn at 4:53PM. Allen Seconded.

Respectfully Submitted,

Mary S Nimm
Coordinator, CDA