



Parks and Recreation Board Agenda
Wednesday, January 18, 2017 – 6:30 pm
 Cravath Lakefront Conference Room
 2nd Floor, Whitewater Municipal Building
 312 W. Whitewater St. Whitewater, WI 53190

AMENDED AGENDA AS OF 1-16-2017 – 9:30 A.M. – TO ADD ADDITIONAL INFORMATION TO ITEMS TO B
 DISCUSSED (NO NEW ITEMS WERE ADDED AND NO ITEMS WERE DELETED)

Call to Order and Roll Call

Consent Agenda:

CA-A	Approval of Parks and Recreation Board minutes of December 21, 2016 & January 10, 2017 (Special Aquatics and Fitness Center minutes).
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Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Staff Reports:

City Manager	Park & Recreation Board Membership Update, Parks & Recreation Director Search Update
Senior Coordinator	Whitewater a Dementia Friendly Community, Holiday Luncheon
Athletic Program Coordinator	Spring Baseball/Softball Programs, Tournament Schedule & Team Registration Update
Recreation & Community Events Programmer	Freeze Fest, & After School Program

Considerations:

C-1	Presentations by the Urban Forestry Committee including <ul style="list-style-type: none"> • Overview of possible plantings at Skyway Park • Preliminary outline for restoration of Walton Oaks Park
C-2	Presentation by Chris McDonell of Bike & Pedestrian Plan Progress
C-3	Presentation related to Aquatic Center financials including <ul style="list-style-type: none"> • December 2016 financial report • Marketing Plan
C-4	Discussion regarding and possible recommendation related to Contract with Midwest Aquatics for Lake Harvesting.
C-5	Request for future agenda items
C-6	Adjourn

Memo

To: Parks and Recreation Board

From: Michelle Dujardin, Recreation and Community Events Programmer

Date: January 16, 2017

Re: January 18th Parks & Recreation Board Meeting

C-2 Presentation related to Aquatic Center financials & Marketing Plan

December saw revenues of \$41,754.94 and expenses of \$100,596.57. After talking with Finance, the reasoning for higher expenses in December is the payments of all 2016 bills was to be done by December 31st. For the January Expenses, we will see a dramatic decrease as some bills will be recorded at \$0.

C-4 Discussion and possible recommendation related to the contract with Midwest Aquatics Inc. for lake harvesting.

Midwest Aquatics Inc. completed two Lake Harvestings in Cravath & Trippe Lake in 2016. The total bill for 2016 was \$23,837.50. The 2017 contract has an increase of \$5.00 per hour to complete services.

Your consideration of these matters is greatly appreciated.

Thanks!

Michelle Dujardin , CPRP

Recreation and Community Events Programmer

**City of Whitewater
Parks and Recreation Board
Minutes**

Wednesday, December 21st, 2016 – 6:30 pm

Cravath Lakefront Conference Room
2nd Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Bruce Parker, Brandon Knedler, Nate Jaeger, Chris Grady, Larry Kachel, Steve Ryan, and Kori Oberle.

Absent: Jen Kaina and Ken Kidd

Staff: Michelle Dujardin, Debbi Oas, Brian de la Torriente, Cameron Clapper and Chuck Nass

Guests:

Consent Agenda:

CA-A Approval of Parks and Recreation Board minutes of November 16, 2016

No items to be removed from consent agenda. Jaeger moved to accept the consent agenda. Second by Ryan. Ayes: Bruce Parker, Brandon Knedler, Nate Jaeger, Chris Grady, Larry Kachel, Steve Ryan, and Kori Oberle. Noes: None. Abstain: None. Absent: Jen Kaina and Ken Kidd

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

No Comments

Jen Kaina arrived at 6:33pm

Staff Reports:

City Manager

The Parks and Recreation Director Position was officially posted on Wednesday, December 21st. The candidate to fill this position will have a hand in parks maintenance. Park maintenance will still be overlooked by Chuck Nass. There will be a development of an annual work calendar with an instructions check list. Alison Stoll will be in contact with the Public Works and Park Maintenance staff with work orders. There will be a weekly or bi-weekly meeting.

Parks and Recreation Community Events Programmer

Rachel DePorter has resigned as a member of the Parks and Recreation Board. There is an opening for a new board member. Jenna Stine officially put in her two weeks as Customer Service Coordinator for the Aquatic and Fitness Center. Her last day will be December 22, 2016. Kayla Martin will be the Interim for this position on a 60 day trial. She will be signing up to do CVMIC training.

Athletic Program Coordinator

The ice rink was put back at Big Brick Park for the season. It was determined that the lights on the baseball fields at Starin Park would not be able to turn properly to provide sufficient light for the ice rink to be at Starin Park. Options can be looked at to see if there is a way to provide a source of revenue at the ice rink in the future, such as banners, programs or concessions.

Aquatics and Fitness Programmer

Aquatics and Fitness Center is currently selling gift cards, offering person training and massage therapy. Half price admission for kids is being offered during the holiday break. Right now the Aquatic and Fitness Center has just fewer than 1500 memberships. They will be offering on demand life guard training for those who would like to renew or recertify.

Nate Jaeger wanted to thank Debbi and the Aquatic and Fitness Center for hosting an open house for School District employees.

Considerations:

Discussion and possible action related to restroom building at Starin Park

Dujardin commented that the option of removing the building and the electric would be a concern. The building structure is in good shape. The inside of the building would just need some work. Dujardin commented that the renovations inside the building would be about \$6,000 on the high end.

Nass commented that the electric in the building would have to stay if decided to tear down the building. A wall would be erected and a grill could be put in that area. Nass commented that the building structure is in good shape and just needs a little maintenance. New stalls, floors and steel frame doors with timer locks would need to be installed. Cement pads would be poured up to sidewalk area.

Parker questioned if restrooms need to be ADA compliant.

Clapper responded that other restrooms in the park are ADA so there is no need for these restrooms to be ADA compliant.

Parker motioned for Park and Recreation Department to work with Chuck Nass to complete restroom renovation in 2017. Second by Oberle. Ayes: Kori Oberle, Steve Ryan, Larry Kachel, Chris Grady, Bruce Parker, Brandon Knedler, Nate Jaeger, and Jen Kaina. Noes: None. Abstain: None. Absent: Ken Kidd

Discussion and Possible action related to bike corrals at Starin Park

Dujardin commented that the arms intended to be attached on the original bike corrals can no longer be added because it needed to be done at the time of purchase. Dujardin commented that Madrax, the company where the bike corrals were purchased, offered one option to accommodate 10 bikes. Each unit would cost roughly \$1,000 and shipping would range from \$150-\$400. Option two would be a pre-galvanized steel tubing rack from Hd Supply Solutions at \$499 per unit.

Nass commented his opinion would be to use option two. Nass commented that we could take one of the corrals and place it down on path down by Treyton's Field of Dreams. Present the idea to the Urban Forestry Committee to plant shrubs and trees to replace one of the bike corrals.

Nass left meeting at 7:38pm

Kachel commented that the Kilar family be asked their thoughts on moving a bike corral down by Treyton's Field.

Parker commented that the location of the current bike corrals is not good by the traffic. They should be moved south of current location.

Knedler commented that bike corrals could be taken out and replaced with trees, benches, flag pole, etc.

Knedler moved for staff to come up with other ideas for the bike corrals. Second by Parker. Ayes: Jen Kaina, Nate Jaeger, Brandon Knedler, Bruce Parker, Chris Grady, Larry Kachel, Steve Ryan, and Kori Oberle. Noes: None. Abstain: None. Absent Ken Kidd

Presentation related to Aquatic and Fitness Center financials including

- **November 2016 financial report**
- **Estimated three month revenue projections**

Oas presented November financial report. Oas commented to expect a monthly 2% increase in revenue. Oas commented December-February should see an increase because of the season. Summer shouldn't be as bad as one would think because of the programs being offered. Oas stated there is an increase in number of participants in programs.

Grady asked if a sign could be added for the Aquatic and Fitness Center out on Walworth Ave by the High School.

Jaeger asked if the board can receive some old reports from Paula for internal use only

Discussion and possible action related to formation of subgroups

Dujardin opened up discussion for the need of a subgroup to assist the Aquatic and Fitness Center.

Kachel addressed the concern of recently losing Park and Recreation Director and Customer Service Coordinator for the Aquatic and Fitness Center. Kachel questioned if the board could provide help in marketing for Corporate Sponsorships.

Jaeger asked what the board could do to help in promoting the Aquatic and Fitness Center

Clapper suggested the board could act as ambassadors with assisting in marketing help for the Aquatic and Fitness Center.

Kachel motioned for the board to form a marketing group to help promote the Aquatic and Fitness Center. Second by Chris Grady. Ayes: Jen Kaina, Nate Jaeger, Brandon Knedler, Bruce Parker, Chris Grady, Larry Kachel, Steve Ryan, and Kori Oberle. Noes: None. Abstain: None. Absent Ken Kidd

Request for future agenda items:

New placement of bike corrals and what to do with open space, possible commission position for selling corporate sponsorships for Aquatic and Fitness Center.

Adjourn

Knedler moved to adjourn at 8:50 pm. Second by Grady. Ayes: Bruce Parker, Brandon Knedler, Nate Jaeger, Larry Kachel, Steve Ryan, Jen Kaina, Kori Oberle, and Chris Grady. Noes: None. Abstain: None. Absent: Ken Kidd

Next scheduled meeting: Wednesday, January 18

Respectfully submitted,
Brian de la Torriente

DRAFT

City of Whitewater
Parks and Recreation Board Special Aquatics Center Meeting
Tuesday, January 10, 2017 – 5:30 pm
Cravath Lakefront Conference Room
2nd Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Attendance:

Nate Jaeger, Ken Kidd, Chris Grady, and Larry Kachel. Absent: Jen Kaina, Bruce Parker, Brandon Knedler, Steve Ryan, and Kori Oberle

Staff: Cameron Clapper, Michelle Dujardin, Debbi Oas, and Brian de la Torriente,

Considerations:

Presentation of, Discussion of, and possible direction regarding Marketing Packet with creation of professional looking materials.

Oas presented a folder of current marketing brochures and posters. A bid from GMA printing was also presented to create and print professional brochures.

Brochure/Marketing improvement ideas included:

- *Creating a larger tri-fold to accommodate more information
- *Feature new fitness equipment in pictures
- * Create a general brochure and something separate for corporate
- * Create professional posters to hang at businesses to promote wellness benefits featuring the Fitness and Aquatic Center
- *Showing on the brochure the deal you get being a corporate member
- *Showcasing the discount benefit with classes when being a member

Staff will move forward working with GMA to create multiple brochures and posters to be shared with the entire board before printing.

Corporate memberships: Suggestions of companies to get in touch with and key contact people

Oas asked for names and suggestions on who to contact for corporate memberships.

Corporate suggestions included but not limited to:

- *Generac
- *Husco
- *Nelson Bus Service
- *Fort Health Care
- *CESA
- * All industrial park facilities

Clapper suggested splitting off into teams of two and taking the new marketing materials to the desired locations to help promote the facility.

Suggestions as to how to boost rental & usage of the Aquatic Center

Oas reported that the Aquatic Center has seen a rise in numbers but asked for ideas to keep the number climbing.

Ideas included:

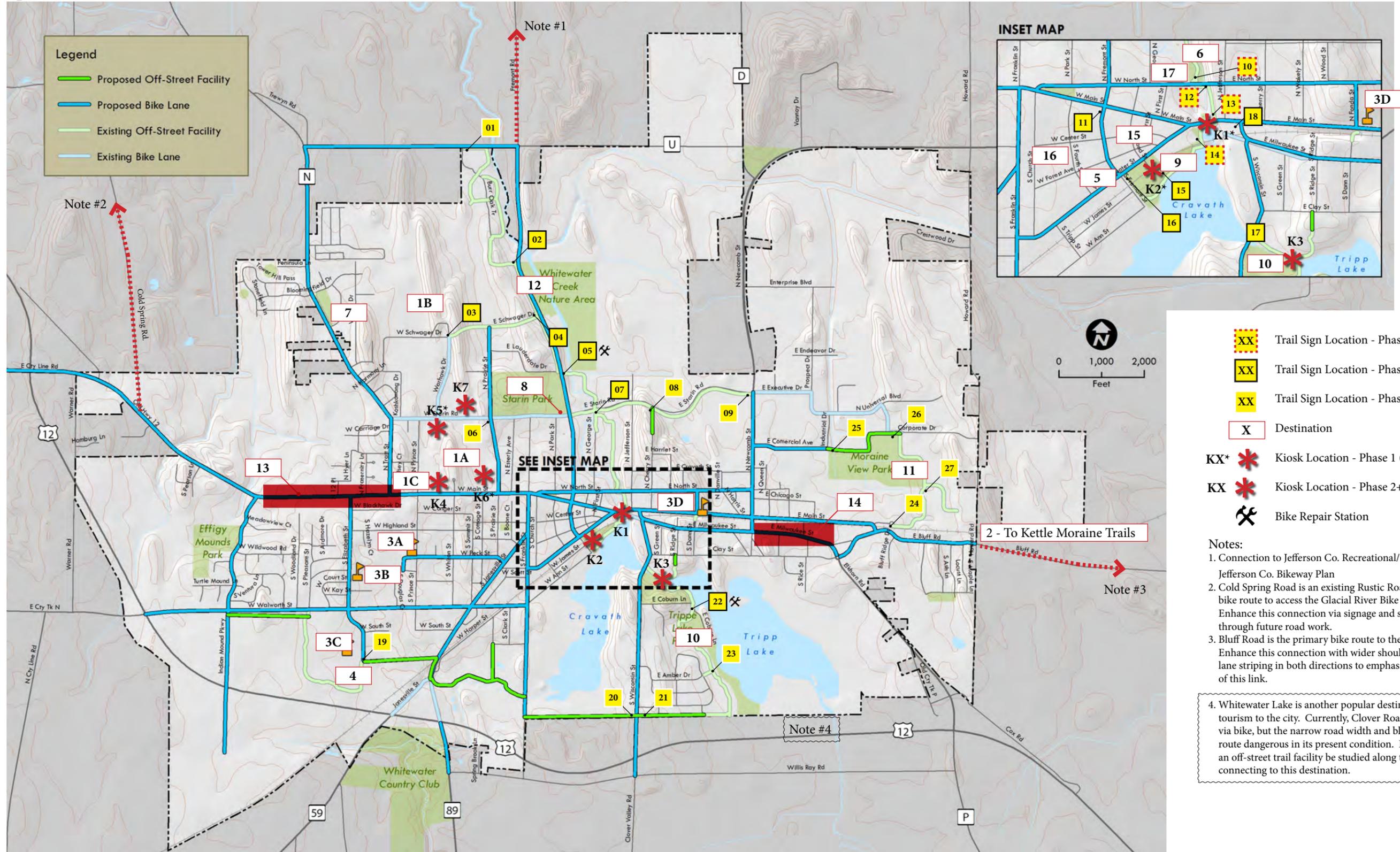
- *Create a Birthday Club and send a free pass to the birthday child and guest with birthday party information
- *Create professional post card inserts for marketing during certain times of the year
- * Radio talks with local stations
- *Adding the facilities link to other wellness websites
- *Ask to be added to Insurance Companies websites
- * Connect with the newly hired City Public Relations and Communications person for additional marketing
- * Follow up survey with birthday party users to see what they liked and what else they would like to see

Next scheduled meeting: Wednesday, February 8th 5:30pm. Cravath Lakefront Meeting Room

Adjourn

Meeting adjourned at 6:55pm

Respectfully submitted,
Michelle Dujardin



Legend

- Proposed Off-Street Facility
- Proposed Bike Lane
- Existing Off-Street Facility
- Existing Bike Lane

Inset Map

Trail Sign Location - Phase 1 - Quantity 4 (XX in red box)

Trail Sign Location - Phase 2 - Quantity 11 (XX in yellow box)

Trail Sign Location - Phase 3 - Quantity 12 (XX in green box)

X Destination

KX* Kiosk Location - Phase 1 (2 are at UWW)

KX Kiosk Location - Phase 2+

Wrench icon Bike Repair Station

Notes:

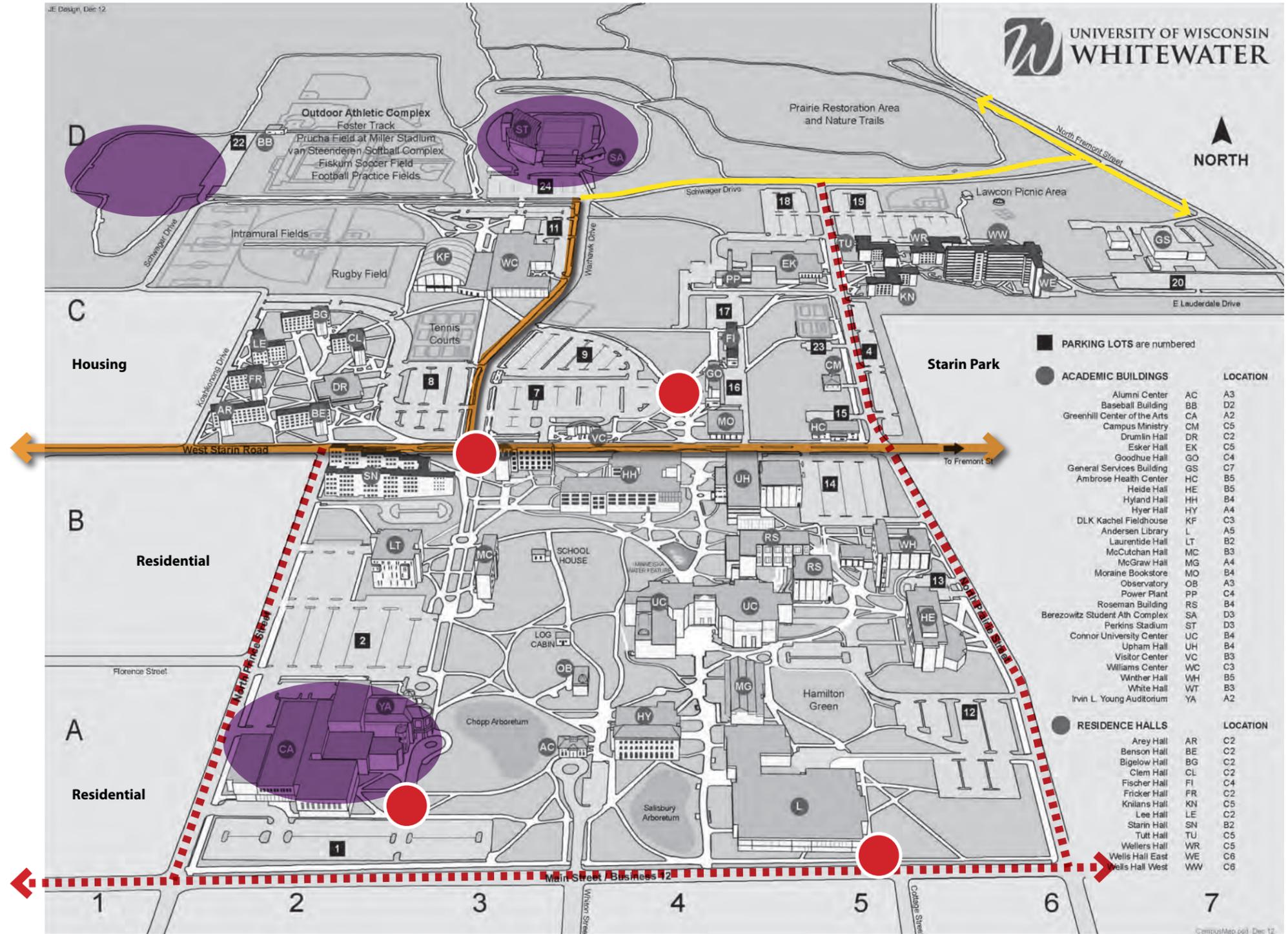
1. Connection to Jefferson Co. Recreational/Bike Loop per the 2010 Jefferson Co. Bikeway Plan
2. Cold Spring Road is an existing Rustic Road and frequently used bike route to access the Glacial River Bike Trail in Fort Atkinson. Enhance this connection via signage and shoulder enhancements through future road work.
3. Bluff Road is the primary bike route to the Kettle Moraine area. Enhance this connection with wider shoulders and/or on-street lane striping in both directions to emphasize the tourism potential of this link.
4. Whitewater Lake is another popular destination that could enhance tourism to the city. Currently, Clover Road is the best connection via bike, but the narrow road width and blind hills make this route dangerous in its present condition. It is recommended that an off-street trail facility be studied along the Whitewater Creek connecting to this destination.

DESTINATIONS

- | | | | |
|--------------------------------|----------------------------|-----------------------|----------------------------------|
| 1. UW-Whitewater | 3A - Lincoln Elem. | 6. Skate Park | 12. Whitewater Creek Nature Area |
| 1A - Connor University Center | 3B - Middle School | 7. Disc Golf Course | 13. Westside Businesses |
| 1B - Perkins Stadium | 3C - High School | 8. Starin Park | 14. Eastside Businesses |
| 1C - Irwin L. Young Auditorium | 3D - Washington Elementary | 9. Cravath Lake Park | 15. Downtown |
| 2. Kettle Moraine Trails | 4. Aquatic Center | 10. Trippe Lake Park | 16. Library |
| 3. Schools | 5. City Hall (Police/EMS) | 11. Moraine View Park | 17. Armory |

KIOSKS

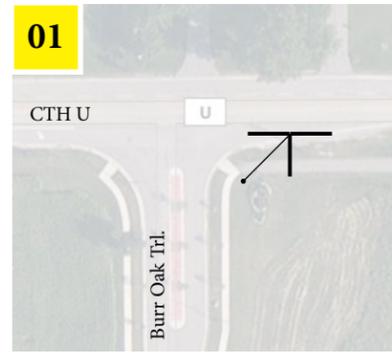
- K1* - At Bridge/Trail
- K2* - At Cravath Lake Park
- K3 - At Trippe Lake Park @ Restroom Building
- K4 - UWW: West Promenade @ Center for the Arts
- K5* - UWW: West Promenade @ Starin Road
- K6* - UWW: South of Hamilton Green
- K7 - UWW: Between parking lot and Goodhue Hall



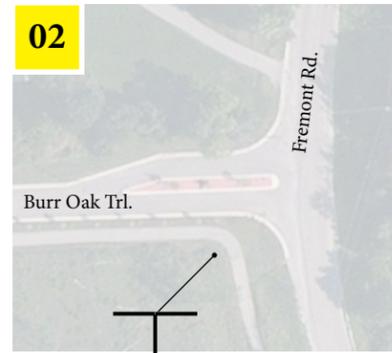
-  Destinations
-  Bike Hub
-  Off-street trail
-  On-street trail
-  Proposed on-street trail

UW-Whitewater Bike Hubs to contain the following:

1. Covered bike parking
2. A couple bike lockers if room allows
3. Pedestrian light or lighted bike rack
4. Map of the City of Whitewater Bike/Ped trail system
5. Bike fix-it station (pump, levers, etc) Dero Product



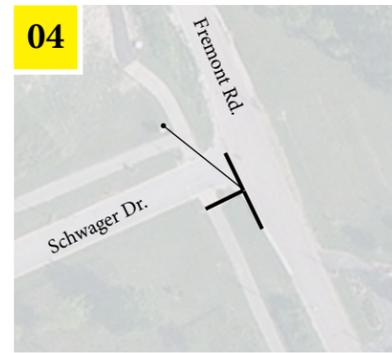
SE corner of CTH U & Burr Oak Trail



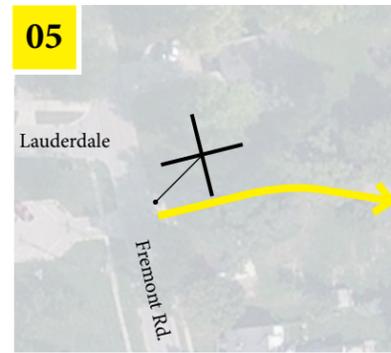
South and west of path as indicated



NE corner of Stadium Dr. & Warhawk Dr.



NW corner of Fremont Rd. & Stadium Dr.



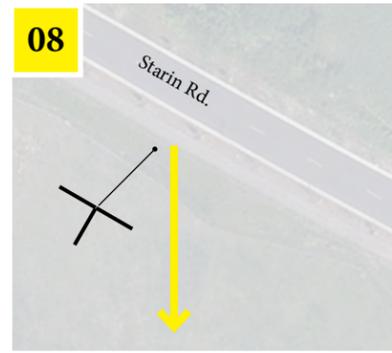
East side of Fremont Rd. on north side of path



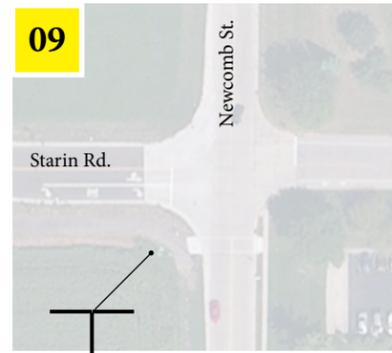
SW corner of Prairie St. & Starin Rd.



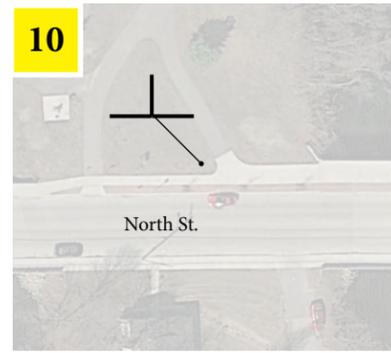
SW corner of path crossing



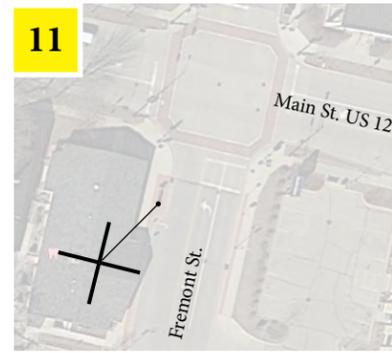
SW corner of existing path crossing



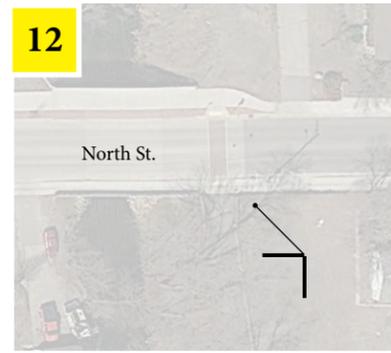
SW corner of Newcomb St. & Starin Rd.



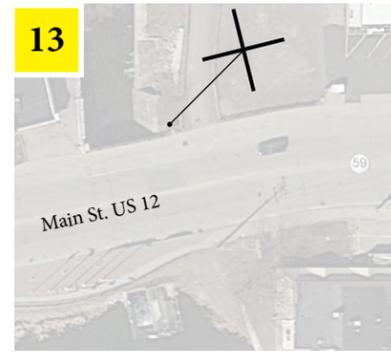
North of North St. on west side of path



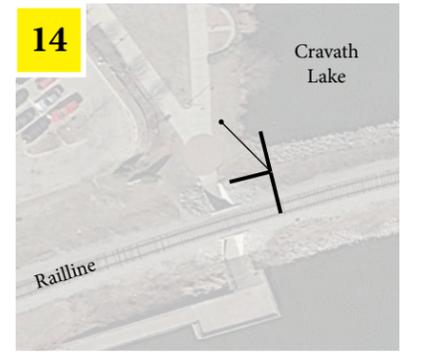
SW corner of Fremont St. & Main St. bump-out



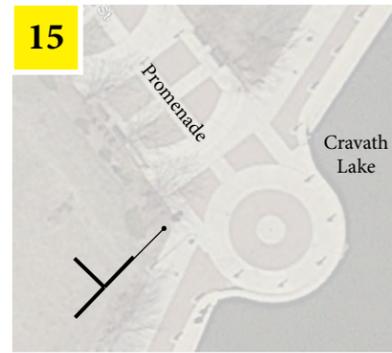
South of North St. on east side of path



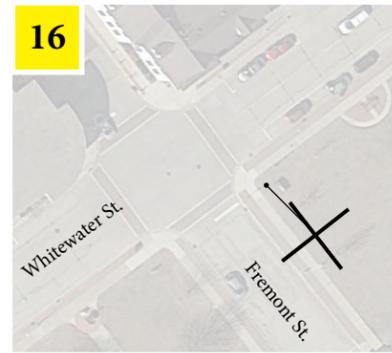
North of Main St. on west side of path



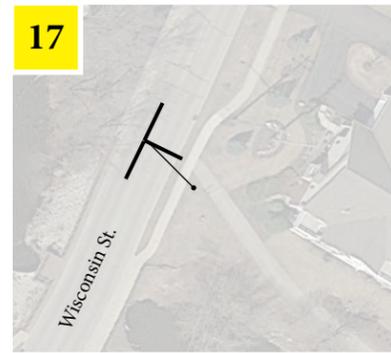
East side of path where indicated



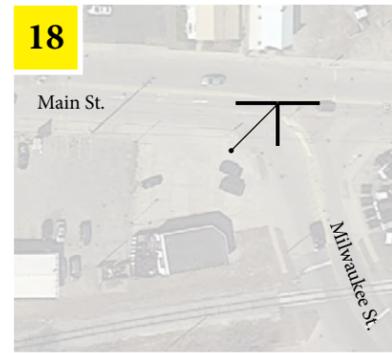
NW corner of promenade and bike path



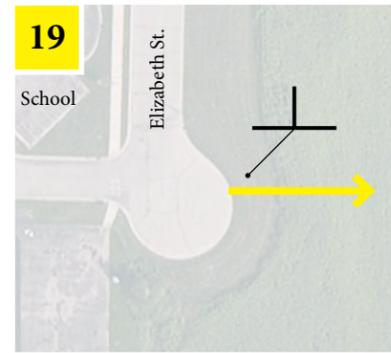
SE corner of Whitewater St. & Fremont St.



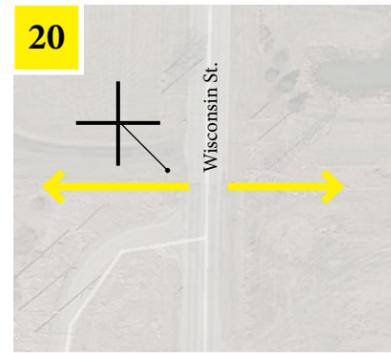
South triangle of lawn between crossing paths



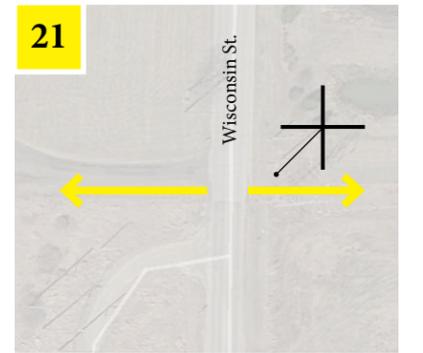
SW corner of intersection



East of Elizabeth St. on north side of path



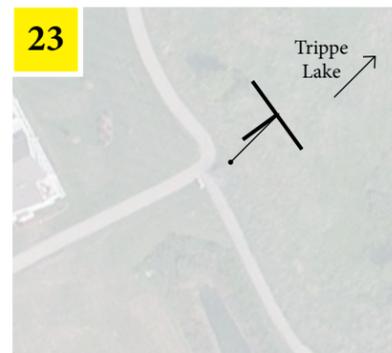
West of Wisconsin St. on north side of path



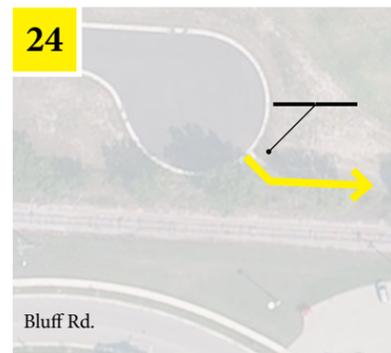
East side of Wisconsin St. on north side of path



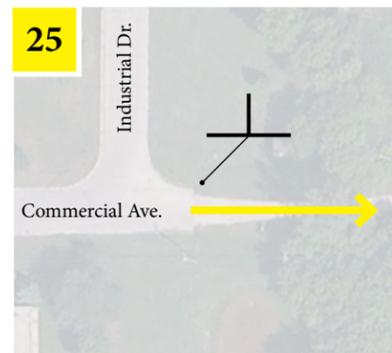
South of Coburn Ln. and west of existing path



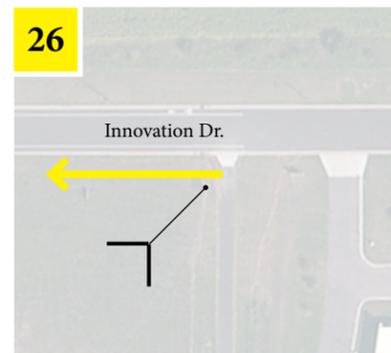
East of existing path at "T" intersection



North of existing path as indicated



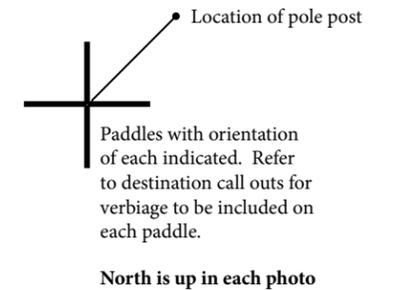
East of Industrial Dr. and north of path

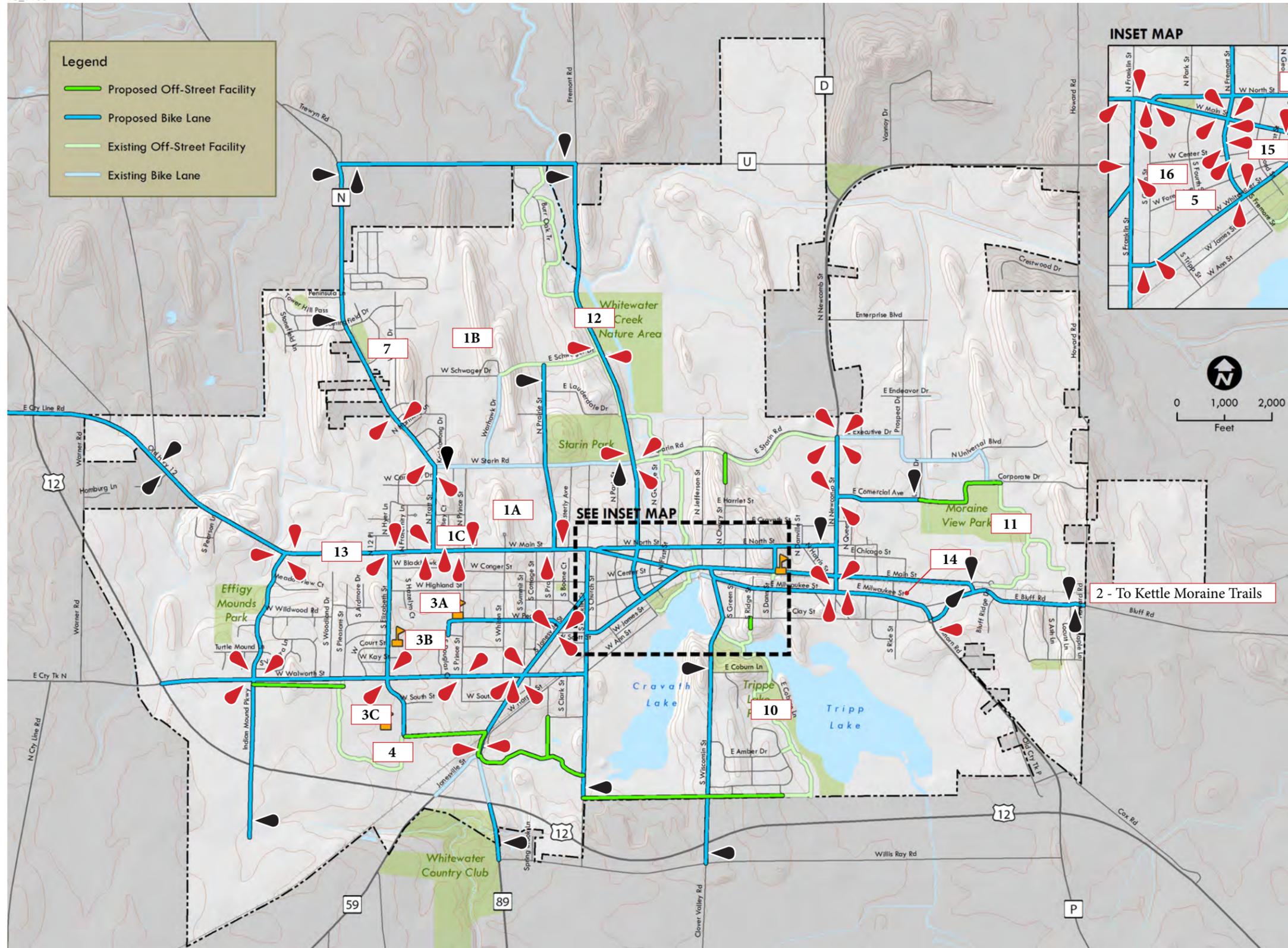


South of Innovation Dr. and south of path



NE corner of existing multi-use trail





- Existing Vehicular Wayfinding Quantity 73
- Proposed Bike Lane Marker Sign Location Quantity 21
- Destination

2 - To Kettle Moraine Trails

Existing Vehicular Wayfinding Sign

Bike lane marker sign example, attached to existing poles. 12" diameter size

See detail 2/L100

Notes:
 All existing vehicular wayfinding signs are located along existing or proposed Phase 1 bike lanes within the city. Therefore, it is recommended each sign contain a Bike Lane Marker with supplemental signs being added to existing poles (utility, regulatory, etc) as indicated in black on the map.

Revision _____ Date _____

Project Name _____

Whitewater
 Bike/Ped
 Signage

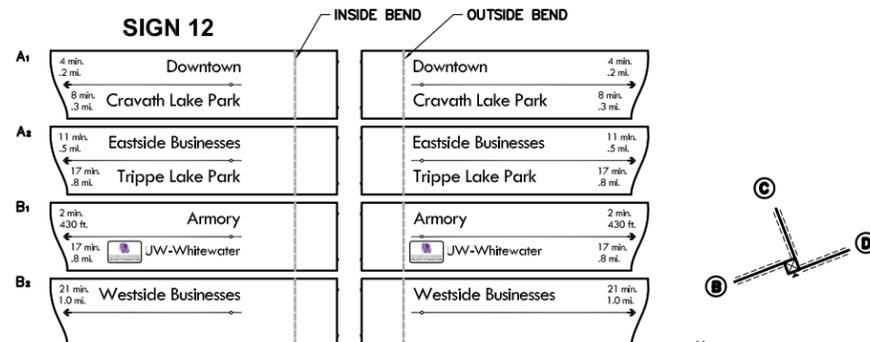
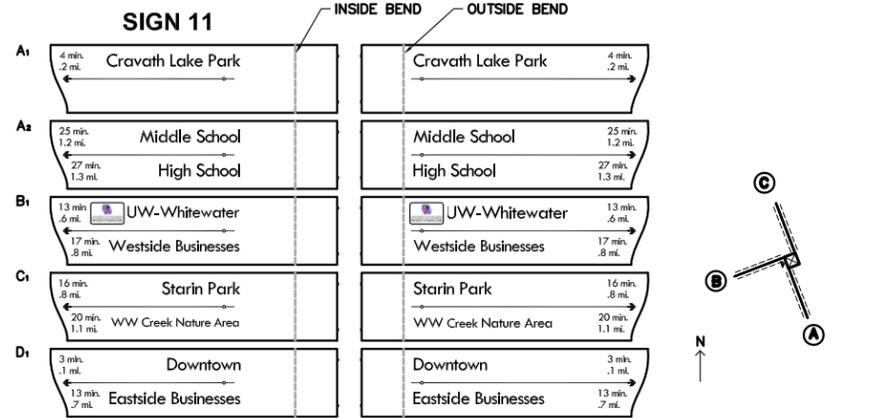
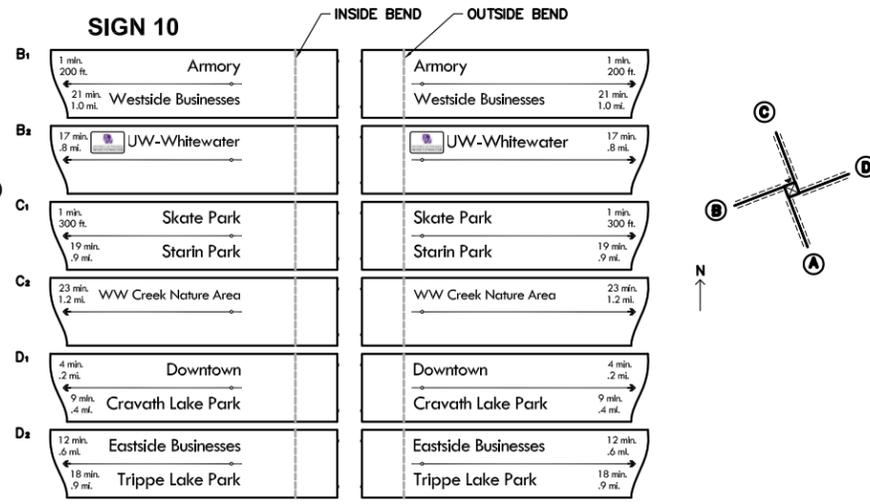
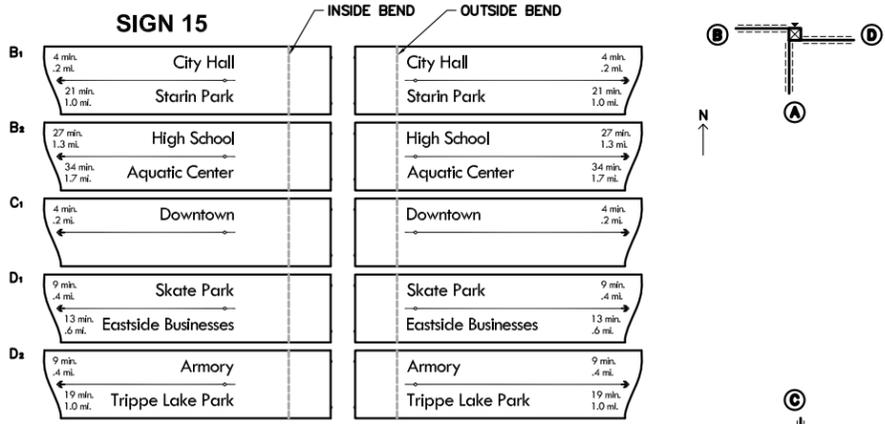
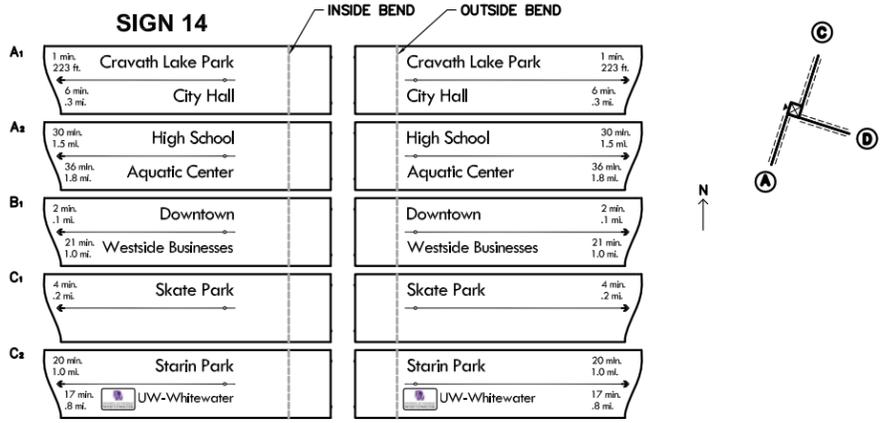
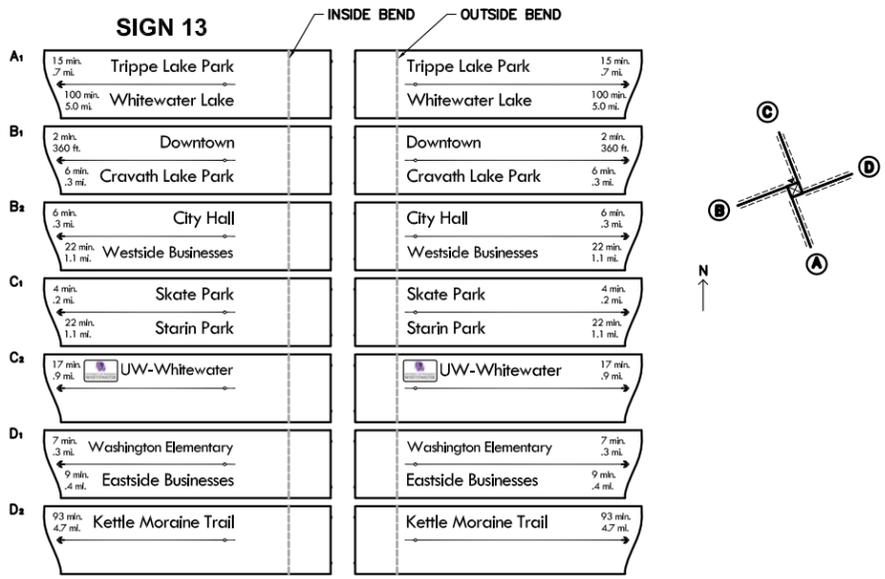
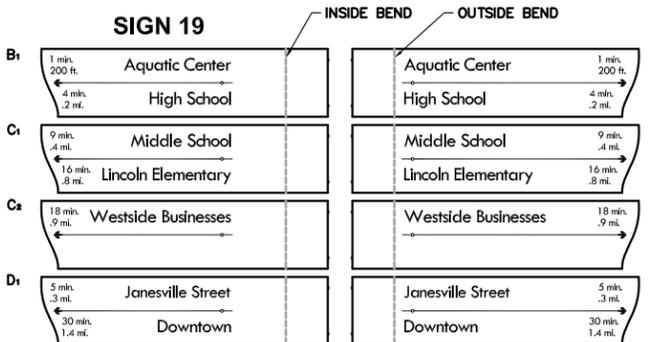
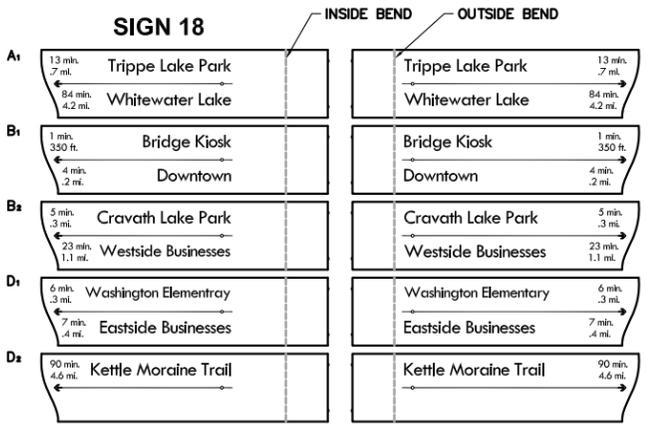
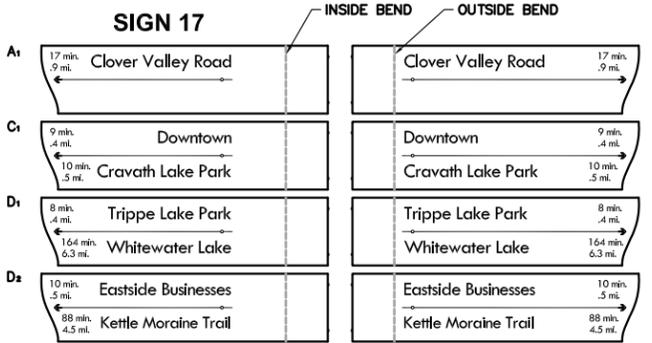
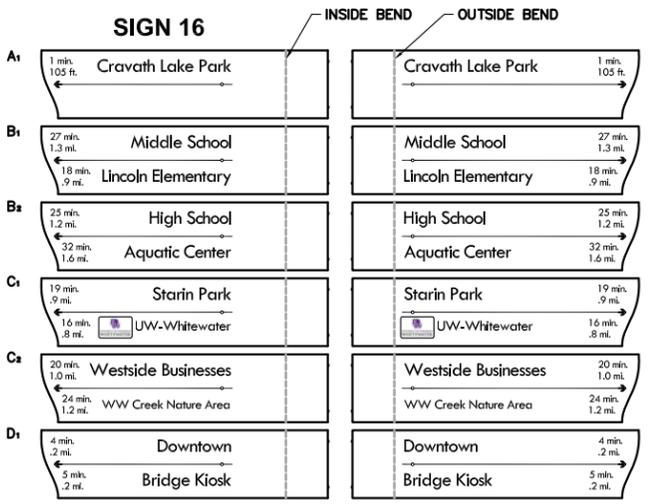
Whitewater, WI

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 Date: 15_1106
 Project No. 2578

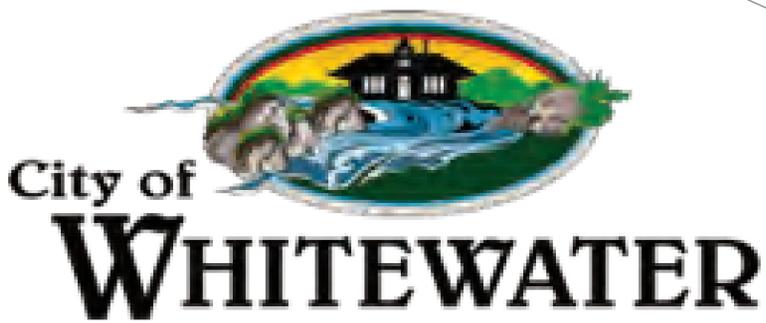
Sheet Title
 DETAILS

Sheet Number

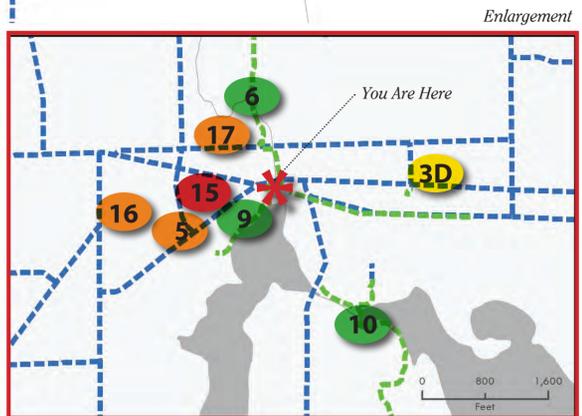
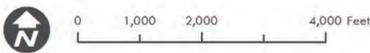
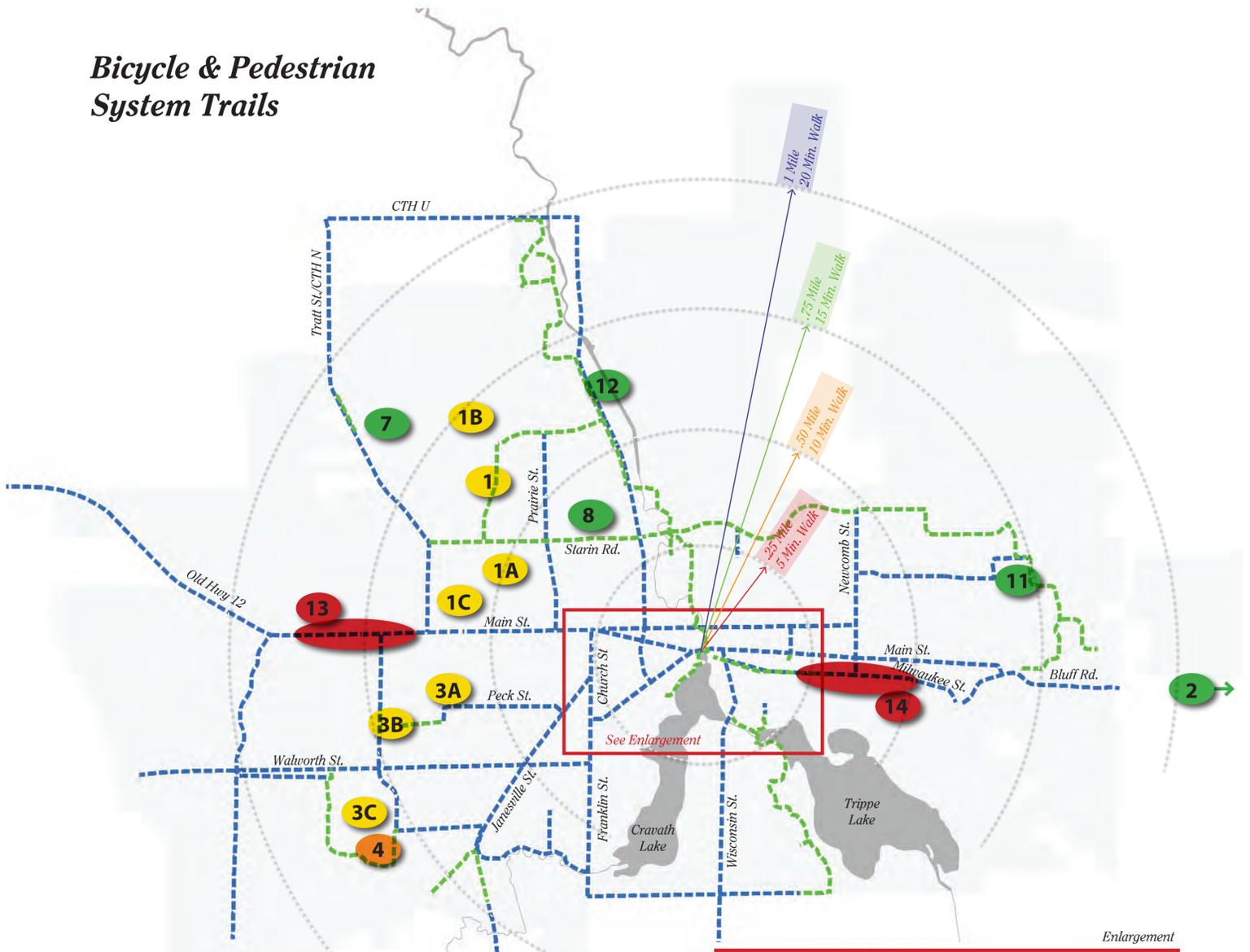
L102



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Bicycle & Pedestrian System Trails



City of Whitewater Destinations

1. UW-Whitewater
 - 1A - Connor University Center
 - 1B - Perkins Stadium
 - 1C - Irwin L. Yound Auditorium
2. Kettle Moraine Trails
3. Schools
 - 3A - Lincoln Elementary
 - 3B - Middle School
 - 3C - High School
 - 3D - Washington Elementary
4. Aquatic Center
5. City Hall
6. Skate Park
7. Disc Golf Course
8. Starin Park
9. Cravath Lake Park
10. Trippe Lake Park
11. Moraine View Park
12. WW Creek Area
13. Westside Businesses
14. Eastside Businesses
15. Downtosn
16. Library
17. Armory

Information about the map and who to contact if there are issues on the trails or with the system in general. This space could also be used to list funding sources that were received to development this project or major donors that want recognition.

City of Whitewater Parks website:



City of Whitewater Downtown (Triangle) website:



AD Space?
or community calendar for the year?

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016

AQUATIC CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>AQUATIC CTR-MEMBERSHIPS</u>					
247-41000-55	FAMILY MEMBERSHIP REVENUE	22,903.51	121,074.25	.00 (121,074.25)	.0
247-41350-55	SILVER SNEAKERS MEMBERSHIP	(23.70)	2,129.80	.00 (2,129.80)	.0
247-41500-55	COLLEGE STUDENT MEMBERSHIPS	436.34	1,072.38	.00 (1,072.38)	.0
	TOTAL AQUATIC CTR-MEMBERSHIPS	23,316.15	124,276.43	.00 (124,276.43)	.0
<u>AQUATIC CTR-PASSES</u>					
247-42000-55	ADULT DAY PASSES	5,536.29	25,973.40	.00 (25,973.40)	.0
247-42100-55	YOUTH DAY PASSES	3,278.49	19,169.06	.00 (19,169.06)	.0
247-42300-55	GROUP RATES	1,560.79	4,329.47	.00 (4,329.47)	.0
	TOTAL AQUATIC CTR-PASSES	10,375.57	49,471.93	.00 (49,471.93)	.0
<u>SOURCE 43</u>					
247-43000-55	SWIM LESSONS	1,571.18	15,219.10	.00 (15,219.10)	.0
247-43200-55	LAND FITNESS CLASSES	915.56	6,481.33	.00 (6,481.33)	.0
247-43300-55	WATER CLASSES	577.59	3,049.67	.00 (3,049.67)	.0
	TOTAL SOURCE 43	3,064.33	24,750.10	.00 (24,750.10)	.0
<u>AQUATIC CTR-RENTALS</u>					
247-44000-55	MEETING ROOM RENTALS	155.00	1,970.69	.00 (1,970.69)	.0
247-44100-55	WHITEWATER SCHOOL DIST RENTAL	.00	175.00	.00 (175.00)	.0
247-44200-55	BIRTHDAY PARTIES	1,150.01	7,888.51	.00 (7,888.51)	.0
	TOTAL AQUATIC CTR-RENTALS	1,305.01	10,034.20	.00 (10,034.20)	.0
<u>SOURCE 45</u>					
247-45400-55	CONCESSIONS STAND	3,694.27	23,454.66	.00 (23,454.66)	.0
247-45500-55	PRO-SHOP INCOME	395.10	1,677.47	.00 (1,677.47)	.0
247-45550-55	OVER/SHORT CASH REGISTER	(1,964.97)	.00	.00 .00	.0
247-45600-55	INTEREST INCOME	1,569.48	1,588.60	.00 (1,588.60)	.0
	TOTAL SOURCE 45	3,693.88	26,720.73	.00 (26,720.73)	.0

CITY OF WHITEWATER
 REVENUES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2016

AQUATIC CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SOURCE 49</u>					
247-49275-55 TRANSFER IN	.00	14,112.24	.00	(14,112.24)	.0
247-49280-55 WUSD CONTRIBUTION	.00	78,000.00	.00	(78,000.00)	.0
247-49285-55 WUSD CAPITAL IMPROVE CONT	.00	50,000.00	.00	(50,000.00)	.0
247-49295-55 GENERAL FUND CAP IMPROVE CONT	.00	50,000.00	.00	(50,000.00)	.0
TOTAL SOURCE 49	.00	192,112.24	.00	(192,112.24)	.0
TOTAL FUND REVENUE	41,754.94	427,365.63	.00	(427,365.63)	.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016

AQUATIC CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WAC-MANAGEMENT</u>					
247-55100-111 SALARIES/PERMANENT	8,382.54	46,884.94	.00	(46,884.94)	.0
247-55100-150 MEDICARE TAX/CITY SHARE	124.48	677.72	.00	(677.72)	.0
247-55100-151 SOCIAL SECURITY/CITY SHARE	532.27	2,897.94	.00	(2,897.94)	.0
247-55100-152 RETIREMENT	553.24	3,094.36	.00	(3,094.36)	.0
247-55100-153 HEALTH INSURANCE	1,847.83	14,395.59	.00	(14,395.59)	.0
247-55100-156 LIFE INSURANCE	3.59	30.44	.00	(30.44)	.0
TOTAL WAC-MANAGEMENT	11,443.95	67,980.99	.00	(67,980.99)	.0
<u>WAC-FRONT DESK</u>					
247-55150-113 WAGES/TEMPORARY	6,831.32	25,027.96	.00	(25,027.96)	.0
247-55150-150 MEDICARE TAX/CITY SHARE	99.09	362.84	.00	(362.84)	.0
247-55150-151 SOCIAL SECURITY/CITY SHARE	423.61	1,551.31	.00	(1,551.31)	.0
247-55150-155 WORKERS COMPENSATION	300.58	1,100.79	.00	(1,100.79)	.0
TOTAL WAC-FRONT DESK	7,654.60	28,042.90	.00	(28,042.90)	.0
<u>WAC-FITNESS</u>					
247-55200-114 WAGES/PART-TIME/PERMANENT	4,430.00	12,233.50	.00	(12,233.50)	.0
247-55200-150 MEDICARE TAX/CITY SHARE	64.27	177.47	.00	(177.47)	.0
247-55200-151 SOCIAL SECURITY/CITY SHARE	274.68	758.54	.00	(758.54)	.0
247-55200-155 WORKERS COMPENSATION	194.91	538.26	.00	(538.26)	.0
TOTAL WAC-FITNESS	4,963.86	13,707.77	.00	(13,707.77)	.0
<u>WAC-AQUATIC</u>					
247-55300-112 WAGES/OVERTIME	.00	1,912.51	.00	(1,912.51)	.0
247-55300-114 WAGES/PART-TIME/PERMANENT	22,602.17	98,365.73	.00	(98,365.73)	.0
247-55300-150 MEDICARE TAX/CITY SHARE	327.55	1,453.62	.00	(1,453.62)	.0
247-55300-151 SOCIAL SECURITY/CITY SHARE	1,400.79	6,215.71	.00	(6,215.71)	.0
247-55300-155 WORKERS COMPENSATION	993.28	4,408.41	.00	(4,408.41)	.0
TOTAL WAC-AQUATIC	25,323.79	112,355.98	.00	(112,355.98)	.0
<u>WAC-MAINTENANCE</u>					
247-55400-114 WAGES/PART-TIME/PERMANENT	.00	46.75	.00	(46.75)	.0
247-55400-150 MEDICARE TAX/CITY SHARE	.00	.68	.00	(.68)	.0
247-55400-151 SOCIAL SECURITY/CITY SHARE	.00	2.90	.00	(2.90)	.0
247-55400-155 WORKERS COMPENSATION	.00	2.06	.00	(2.06)	.0
247-55400-250 CONTRACTED SERVICES	32.00	96.00	.00	(96.00)	.0
TOTAL WAC-MAINTENANCE	32.00	148.39	.00	(148.39)	.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2016

AQUATIC CENTER

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WAC-ADMIN EXPENSES</u>					
247-55500-225 TELEPHONE	447.56	2,139.11	.00	(2,139.11)	.0
247-55500-246 CLEANING & SUPPLIES	3,528.05	9,395.25	.00	(9,395.25)	.0
247-55500-310 OFFICE SUPPLIES	27.85	1,708.17	.00	(1,708.17)	.0
247-55500-320 CHAMBER DUES & EXPENSES	.00	371.00	.00	(371.00)	.0
247-55500-340 FITNESS CLASS SUPPLIES	572.00	1,794.06	.00	(1,794.06)	.0
247-55500-654 PERMITS & FEES	.00	655.00	.00	(655.00)	.0
247-55500-656 MEMBER KEY TAGS	.00	295.00	.00	(295.00)	.0
TOTAL WAC-ADMIN EXPENSES	4,575.46	16,357.59	.00	(16,357.59)	.0
<u>WAC-POOL EXPENSES</u>					
247-55600-340 LIFEGUARD SUPPLIES	99.06	578.69	.00	(578.69)	.0
247-55600-342 WSI CLASS EXPENSE	.00	300.00	.00	(300.00)	.0
247-55600-344 LIFEGUARD CLASS EXPENSE	.00	608.00	.00	(608.00)	.0
247-55600-346 GENERAL POOL MAINTENANCE	3,150.00	8,676.77	.00	(8,676.77)	.0
247-55600-350 POOL CHEMICALS	4,500.00	9,113.36	.00	(9,113.36)	.0
TOTAL WAC-POOL EXPENSES	7,749.06	19,276.82	.00	(19,276.82)	.0
<u>WAC-UTILITIES/HVAC</u>					
247-55700-221 WATER/SEWER UTILITIES	2,219.64	12,431.63	.00	(12,431.63)	.0
247-55700-222 ELECTRIC UTILITIES	15,504.60	52,925.69	.00	(52,925.69)	.0
247-55700-224 GAS UTILITIES	12,722.16	19,449.92	.00	(19,449.92)	.0
247-55700-244 HVAC SUPPLIES	1,180.42	5,528.36	.00	(5,528.36)	.0
247-55700-355 REPAIR/MAINT SUPPLIES	814.13	1,614.56	.00	(1,614.56)	.0
TOTAL WAC-UTILITIES/HVAC	32,440.95	91,950.16	.00	(91,950.16)	.0
<u>WAC-OTHER EXPENSES</u>					
247-55800-324 MARKETING	4.72	3,403.90	.00	(3,403.90)	.0
247-55800-340 OPERATING SUPPLIES	743.44	743.44	.00	(743.44)	.0
247-55800-342 CONCESSION SUPPLIES	5,572.26	16,811.38	.00	(16,811.38)	.0
247-55800-346 PRO-SHOP INVENTORY	92.48	622.51	.00	(622.51)	.0
247-55800-810 CAPITAL EQUIPMENT	74,521.21	145,532.85	.00	(145,532.85)	.0
247-55800-820 CAPITAL IMPROVEMENTS	.00	15,169.83	.00	(15,169.83)	.0
247-55800-913 GENERAL FUND TRANSFER	.00	60.00	.00	(60.00)	.0
TOTAL WAC-OTHER EXPENSES	80,934.11	182,343.91	.00	(182,343.91)	.0
TOTAL FUND EXPENDITURES	175,117.78	532,164.51	.00	(532,164.51)	.0
NET REVENUE OVER EXPENDITURES	(133,362.84)	(104,798.88)	.00	104,798.88	.0

Midwest Aquatics, INC.

N105W14564 Wilson Dr, Germantown WI 53022
262-385-5874 midwestaquatics@sbcglobal.net



November 30, 2016

City of Whitewater
Parks and Recreation
312 W Whitewater
Whitewater, WI 53190

Attention: Matt Amundson, Director

2017 WEED HARVESTING PROPOSAL

The work will be performed by Midwest Aquatics, Inc. at Cravath and Trippe Lakes in Whitewater, WI, in June and late July or early August, 2017. The contractor will harvest the weeds, truck them to a nearby disposal site, provide a certificate of insurance, all equipment, and a log of hours on each harvester and loads of weeds removed.

The equipment provided will be a H6-300 Aquarius Harvester and a H6-600 Aquarius Harvester if needed, a shore conveyor, and a dump truck.

The City of Whitewater Parks and Recreation (Whitewater) will provide access points for the shore conveyor, a suitable launch site, a nearby disposal area for weeds, and any required permits. Midwest Aquatics, Inc will contract for a minimum of \$15,500.00. The cost per hour for harvesting is \$155 per harvester. The fees will include the actual cutting of weeds, delivering them to shore, and trucking to a nearby disposal site. All travel time to and from the lake, and break time will be absorbed by Midwest Aquatics, Inc. 'Whitewater' will provide a site for cleaning the harvester after the project is done if needed. Additional time may be purchased upon mutual consent of Midwest Aquatics, Inc and 'Whitewater'.

A 25% (\$3875.00) deposit will be required with the signed contract. All contract dates are reserved on a first come first served basis with signed contracts only. Payment will be made within 15 days of the project completion. A 25% cancellation fee will be charged for any cancellations received after May 15, 2017.

The City of Whitewater Parks and Recreation find the above prices and conditions satisfactory and accepted. Midwest Aquatics, Inc is authorized to do the work as specified and payment shall be made as outlined above.

David Fetzer, President

Authorized Officials and Positions

Date Signed and Accepted

Date Signed and Accepted

Upon final decision please sign and return both contracts, a copy with both signatures will then be returned to you.