

City of Whitewater
Parks and Recreation Board Agenda
Tuesday, May 13, 2014 - 5:30 pm
Starin Park Community Building
504 W Starin Road Whitewater, WI 53190

Call to Order and Roll Call

Election of Parks and Recreation Board Chairperson

Election of Parks and Recreation Board Vice-Chairperson

Appointment of Parks and Recreation Board Members to the following commissions and boards

- Plan & Architectural Review Commission
- Urban Forestry Commission
- Whitewater Aquatic Center Board

Consent Agenda:

CA-A	Approval of Parks and Recreation Board minutes of April 8, 2014
CA-B	Expedited approval of the following items, per staff recommendation: C-1

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Staff Reports:

Recreation & Community Events Programmer	Before & After School Program
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Considerations:

*C-1	Request for program registration refund by Joy Yang
C-2	Request for future agenda items
C-3	Adjourn for Annual Park Tour

Annual Park Tour

1. Starin Park
 - Ball diamond improvements
 - Treyton's Field of Dreams construction progress
 - Senior Van will depart from Starin Park Community Building at approximately 6:00 PM
2. Whitewater Effigy Mounds Preserve
3. Optimist Turtle Mound Park
4. Cravath Lakefront Park
5. Trippe Lake Park
6. Minneiska Park
7. Moraine View Park & Bark Park

Note: Common Council members have been invited to attend the Annual Park Tour hosted by the Parks and Recreation Board scheduled for May 13, 2014 at 6:00 p.m. to depart from Starin Park, 504 W Starin Road, Whitewater, Wisconsin. Notice is being provided to inform the public that it is possible that a quorum of the above-named Boards may be in attendance at this event. No action is planned by any of the above-named City Committees.

**City of Whitewater
Parks and Recreation Board
Minutes**

Tuesday, April 8, 2014 - 5:30 pm

Community Room – 1st Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Brandon Knedler, Rachel Deporter, Sarah Hansberry, Bruce Parker Nate Jaeger, and Ken Kidd (5:41).

Absent: Kim Gosh and Jen Kaina

Staff: Matt Amundson, Michelle Dujardin

Guests: Kaylea Kau, P/R Intern

Consent Agenda:

Approval of Parks and Recreation Board minutes of March 11, 2014

Jaeger moved to approve the consent agenda. Second by Deporter. Ayes: Brandon Knedler, Sarah Hansberry, Rachel Deporter, Bruce Parker, and Nate Jaeger. Noes: None. Abstain: None. Absent: Jen Kaina, Kim Gosh, Ken Kidd. Motion passed.

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no citizen comments.

Staff Reports:

Recreation & Community Events Programmer: Michelle Dujardin

- Summer Brochure – The Summer Brochure is now available online with all the programs put into Rec Desk. The final copy has been submitted to American Litho for print and should be back to city hall hopefully by Friday, April 18th. Distribution in the schools will take place again for printed copies of the brochure.
- Kids Escape – For Summer 2014, Kids Escape is making a few big changes in the times offered, registration options, and overall programming. These changes are exciting for both staff and families.

Parks & Recreation Director: Matt Amundson

- Treyton's Field of Dreams- Progress on the field is starting to take place again as the weather gets better. Earth being moved and final staking will be taking this week. In the next few months the seating area and back stop area will be taking shape. Actual field construction will take place after that with a projected 6 to 8 weeks timeline for completion of that portion. Retention ponds and pave work will also follow soon. The hope for a grand opening will be Sept 2nd.

Considerations:

Presentation of Before & After School Program to be offered at Lakeview, Lincs, & Washington elementary schools. Amundson referred to power point presentation that was given to the Common Council on Tuesday, April 1st and will be given to the school board on April 28th.

Ken Kidd arrives at 5:41pm

Approval of agreement with 4th of July Committee regarding carnival camp site at Starin Park.

Amundson referred to the packet and agreement between The City of Whitewater Parks and Recreation Department (City) and Whitewater 4th of July Committee (4th). The agreement states; The City will provide camping space at Starin Park at the Upper Shelter for the amusement providers for a maximum of 5 days prior to the start of the carnival and 1 day following the end of the carnival. 4th will work with amusement provider to reduce impact by amusement provider on Starin Park and regular visitors and users of the park. The City and 4th will share the cost of electrical improvements to the Upper Shelter that are needed by the amusement provider and other users to Starin Park. The City's portion of this project will be TBD and the 4th will be responsible for TBD. The 4th will be able to use the Upper Shelter at Starin Park to house the amusement provider for not less than ten years through July of 2024. The agreement should be reviewed in August of 2019 to determine if any revisions or modifications are needed.

Parker suggested we talk with the water department in sharing the cost of improvements due to the improvements having benefits for them. Parker also suggested adding a map to section 3.02 of the agreement to show specific location.

Knedler moved to approve the agreement with the 4th of July Committee with the amendment of the agreement by adding a location map to section 3.02 of the agreement. Second by Kidd. Ayes: Brandon Knedler, Sarah Hansberry, Rachel Deporter, Bruce Parker, Nate Jaeger, and Ken Kidd. Noes: None. Abstain: None. Absent: Jen Kaina and Kim Gosh. Motion passed.

Review and provide direction to Common Council regarding Cravath Lake Boat Launch alternatives prepared by Strand & Associates.

Amundson referred to packet and Boat Launch alternatives. The cost of alternative 1 would be \$150,000 and if awarded the grant the City would be responsible for \$75,000. The cost of alternative 2 would be \$168,750 and if awarded the grant the City would be responsible for \$84,375. The City's cost of alternative 3 (ramp only, no parking) is \$82,500 and would not be grant eligible.

Parker expressed concern on the amount of boat traffic being low and the overall cost of the project being costly. Kidd expressed concern about putting more asphalt down in that particular park and losing pristine green space. Parker suggested a temporary fix of the ramp while the East Gate project is taking place due to the lake water level possibly being lower.

No action was taken and was asked to be brought back at a later date.

Award of services for recreation and sports clothing

Amundson stated The Whitewater Parks and Recreation Department sent out a request for proposals to seven companies for the supply, design, printing and delivery of t-shirts and additional clothing for our recreation programs. The term of the agreement resulting from the request for proposal shall begin on April 1, 2014 and end on March 31, 2015.

Parks and Recreation received proposals from three companies, which included; Will Enterprises, Aropa Designs, Inc., and Sassy Shirts. The Department would like to suggest extending the apparel agreement to Aropa Designs Inc.

Kidd moved to approve the recreation and sports clothing agreement with Aropa Design Inc. Second by Knedler. Ayes: Brandon Knedler, Sarah Hansberry, Rachel Deporter, Bruce Parker, Nate Jaeger, and Ken Kidd. Noes: None. Abstain: None. Absent: Jen Kaina and Kim Gosh . Motion passed.

Approval of sponsorship agreement with Toppers Pizza for naming rights to Starin South Diamond.

Amundson referred to the proposed sponsorship agreement with Toppers for naming rights to Starin South Diamond. Amundson also stated that Toppers have asked for the ability to pass out materials or products during games and give coaches discounted sheet for when coaches place order for team pizza.

Deporter leaves 7:00pm

Parker moved to approve the agreement as currently stated with Toppers Pizza. Second by Jaeger . Ayes: Brandon Knedler, Sarah Hansberry, Rachel Deporter, Bruce Parker, Nate Jaeger, and Ken Kidd. Noes: None. Abstain: None. Absent: Jen Kaina, Rachel Deporter and Kim Gosh . Motion passed.

Discussion and work session related to the Park & Open Space Plan/Parks & Recreation Strategic Plan

- Shared Use Paths
Path's discussed: Trippe Lake/Minneiska Trail Segment, Technology Park Trail Segment, Starin Road Trail Segment, Fremont/Starin Road/Schwager, North Fremont/ Prairie Village, and Cravath Lakefront to City Garage.
- Facilities
Facilities: Whitewater Municipal Building, Starin Park Community Building, Cravath Lakefront Community Center, Downtown Armory, Irvin L Young Memorial Library, White Building, Whitewater Passenger Train Depot, Innovation Center

Request for future agenda items

There were no requests for future agenda items.

Adjourn

Motion by Jaeger to adjourn at 7:41 pm. Second by Hansberry . Affirmed by voice vote.

Respectfully submitted,

Michelle Dujardin

Michelle Dujardin

From: [Michelle Dujardin](#)
To: [Matt Amundson](#); [Abby Schultz](#)
Subject: FW: Softball registration withdrawal
Date: Wednesday, April 16, 2014 10:48:45 AM

Here is a disenrollment and can it also be placed on the agenda for the Parks & Recreation Board meeting for a full refund.

I spoke with Joy, and she is really sure this is what they want.

Thanks!
Michelle

-----Original Message-----

From: Yang, Joy [<mailto:yangj@uww.edu>]
Sent: Wednesday, April 16, 2014 10:45 AM
To: Michelle Dujardin
Subject: Softball registration withdrawal

Hi Michelle,

Thank you for taking the time to speak with me on the phone.

We love Whitewater and we will continue to participate in future programs. Unfortunately, due to the large number of girls on the U14 softball team this summer, my daughter has decided to not play. If you have questions, please contact me.

Have a great day.

Joy Yang