

City of Whitewater
Parks and Recreation Board Agenda
Monday, October 21, 2013 - 4:30pm
Community Room – 1st Floor, Whitewater Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Consent Agenda:

CA-A	Approval of Parks and Recreation Board minutes of September 26, 2013
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Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Staff Reports:

Parks & Recreation Director	Treyton’s Field of Dreams Construction, Turtle Mound Park Playground, Trail Extension, NRPA Congress
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Considerations:

C-1	Discussion and approval of site plan, floor plan, elevations, and a rendering for the proposed pavilion at Starin Park related to Treyton’s Field of Dreams
C-2	Discussion and possible action related to Lakes Management
C-3	Presentation of Rec Desk and GoStrive
C-4	Discussion and work session related to the Park & Open Space Plan / Parks & Recreation Strategic Plan <ul style="list-style-type: none"> • Review of Existing Recreation Programming • Recommended Recreation Programming (5 & 10 Year Goals)
C-5	Request for future agenda items
C-6	Adjourn

Memo

To: Parks and Recreation Board
From: Matt Amundson, Parks and Recreation Director
Date: October 16, 2013
Re: October 21, 2013

C- 1 Discussion and approval of site plan, floor plan, elevations, and a rendering for the proposed pavilion at Starin Park related to Treyton's Field of Dreams

The plans approved by the Parks and Recreation Board in August have had some changes in design. The plans included in the support packet were reviewed and approved by the Plan Commission on September 9th and need to be reviewed and approved by the Parks and Recreation Board.

C-2 Discussion and possible action related to Lakes Management

I had the opportunity to discuss our situation with Heidi Bunk, Lakes Biologist with the WI DNR. She feels that mechanical harvesting is the best short-term solution for our lakes. She suggests that we harvest on both lakes in June and early August in 2014. A 2014 mechanical harvesting would include the following:

- A top cut of the red hashed areas on the maps included in the support material
- A top cut on Cravath of the entire ski show area
- A navigation channel cut in the water lily areas

Prior to the 2014 harvesting we should have a plant survey completed in June. This survey would be used to determine harvesting limits in 2015 that could likely be more aggressive than the 2014 plan. If the board is supportive of this effort, I will put together an RFQ related to contractual mechanical harvesting for the 2014 season and obtain quotes to complete a plant survey.

Additionally, I'd like to discuss the following grant programs with the Parks and Recreation Board and determine a plan of action:

- | | |
|--------------------------------------|--|
| • Sport Fish Restoration (1-1-14) | canoe/kayak launch, boat launch improvements |
| • Lake Management Planning (2-1-14) | Plant Survey/Dredging (\$25,000 max) 67% grant |
| • Recreational Boating Fund (4-1-14) | boat launch improvements -50% match |
| • Stewardship (5-1-14) | canoe/kayak launch – 50% match |

To see a canoe/kayak launch, check out this link:

http://www.youtube.com/watch?v=FBuSjX0vOac&feature=player_embedded

C-3 Presentation of Rec Desk and Go Strive

I will be highlighting this new software and discussing how we plan to implement and roll out these new products.

C-4 Discussion and work session related to the Park & Open Space Plan / Parks & Recreation Strategic Plan

I have included the summary page of programs offered in Fall 2012, Winter 2012, Spring 2013, & Summer 2013 for discussion. The staff would also like to discuss future programming ideas and goals with the Parks and Recreation Board.

Your consideration of these matters is greatly appreciated.

Thanks!

Matt Amundson,
Parks & Recreation Director

City of Whitewater
Parks and Recreation Board
Minutes
Thursday, September 26, 2013 - 5:30pm
Cravath Lakefront Room - 2nd Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Bruce Parker, Brandon Knedler, Ken Kidd, and Nathan Jaeger
Staff: Matt Amundson, Michelle Withey (Intern)

Consent Agenda: Approval of Parks and Recreation Board minutes of August 26, 2013

Bruce Parker moved to approve the consent agenda. Seconded by Nathan Jaeger. Ayes: Smith, Parker, Knedler, Jaeger Noes: None. Abstain: None. Absent: Kaina, Smith, & DePorter. Motion passed.

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no citizen comments

Staff Reports:

Parks & Recreation Director: The Discover Whitewater Series was hosted this past weekend. The event went extremely well and many runners commented on the great organization, course, and overall planning of the event. Planning is underway for making the event a yearly event. Construction has started on the Field of Dreams project. The contractor on the project is E & N Hughes, they are completing water main installation, storm sewer, bio retention ponds, parking lot improvements, new entrance drive and drop off areas. A majority of the work, including paving is to be completed by mid-November. A photo gallery documenting construction is available on the City website. The Turtle Mound Park playground installation was pushed back from early October to late October.

Discussion and approval of draft Capital Improvement Program for Parks & Recreation

Amundson presented the document. Kidd suggested that a Space Needs Study for Senior programming space be included in 2016, Knedler suggested that a metal roof option for the Community Building should be explored as an alternative to replacing shingles on the current roof, Kidd and Parker commented on the need to look at an outdoor pickleball court, and Knedler asked staff to explore air conditioning the Armory Gym as part of the Trane review of facilities project.

Discussion and approval of 2014 Parks & Recreation Budget

Amundson presented the 2014 Budget and explained the various areas of responsibility and the new budget format.

Dr. Ken Kidd made a motion to approve the Capital Improvement Program and the 2014 Parks and Recreation Budget with the discussed suggestions and changes, Nathan Jaeger seconded the motion. Ayes: Smith, Parker, Knedler, Jaeger Noes: None. Abstain: None. Absent: Kaina, Smith, & DePorter. Motion passed.

Request for future agenda items

Next meeting was discussed – will be October 21 at 4:30 PM

Update on bike path extension, stakeholders meeting for Cravath, lakes update, Treyton's Field of Dreams pavilion

Adjourn

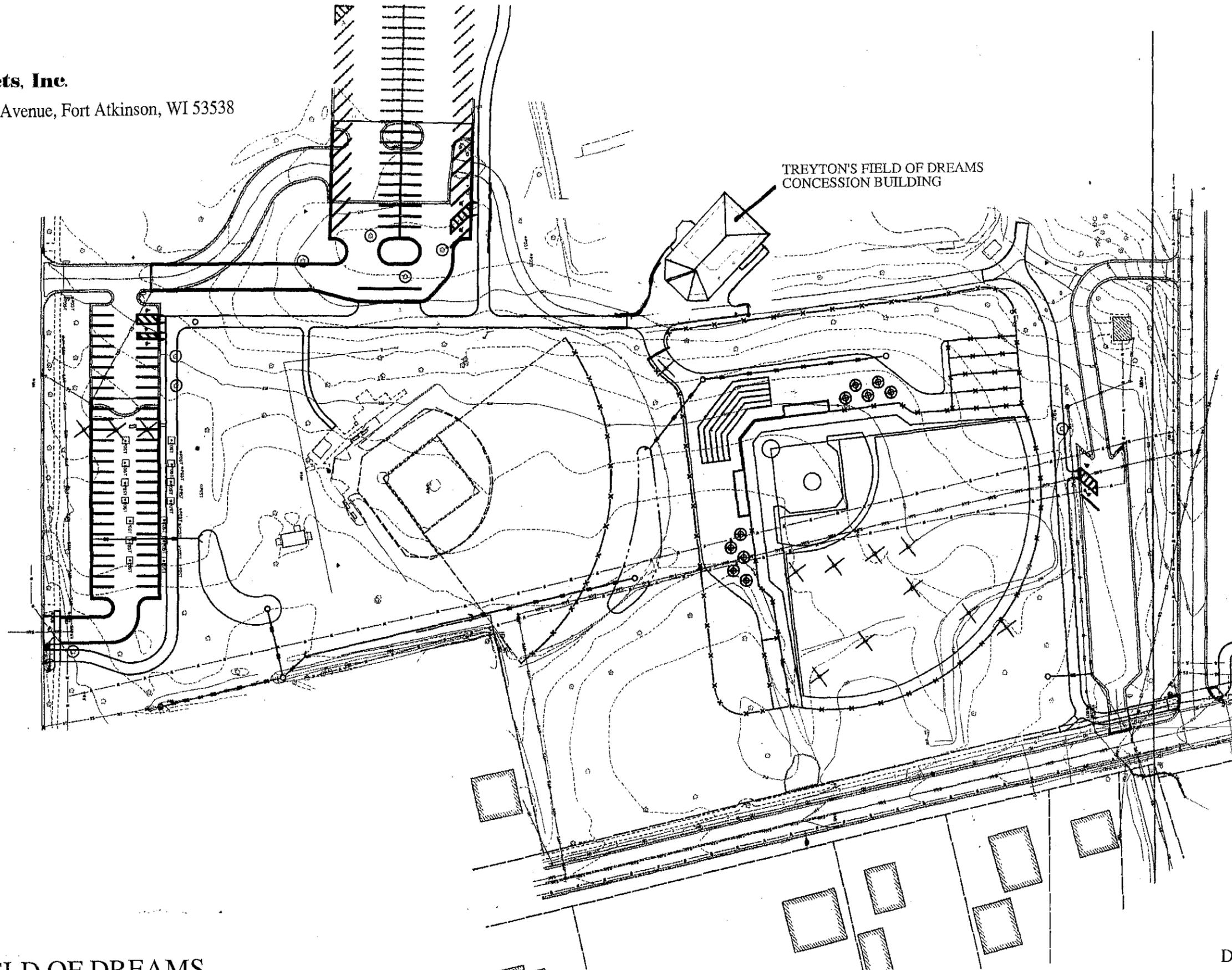
Motion to adjourn at 7:14pm by Kidd, seconded by Jaeger. Group voice confirmation.

Respectfully submitted,

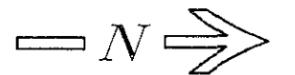
Matt Amundson

Matt Amundson, CPRP

DRAFT

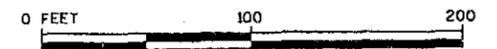


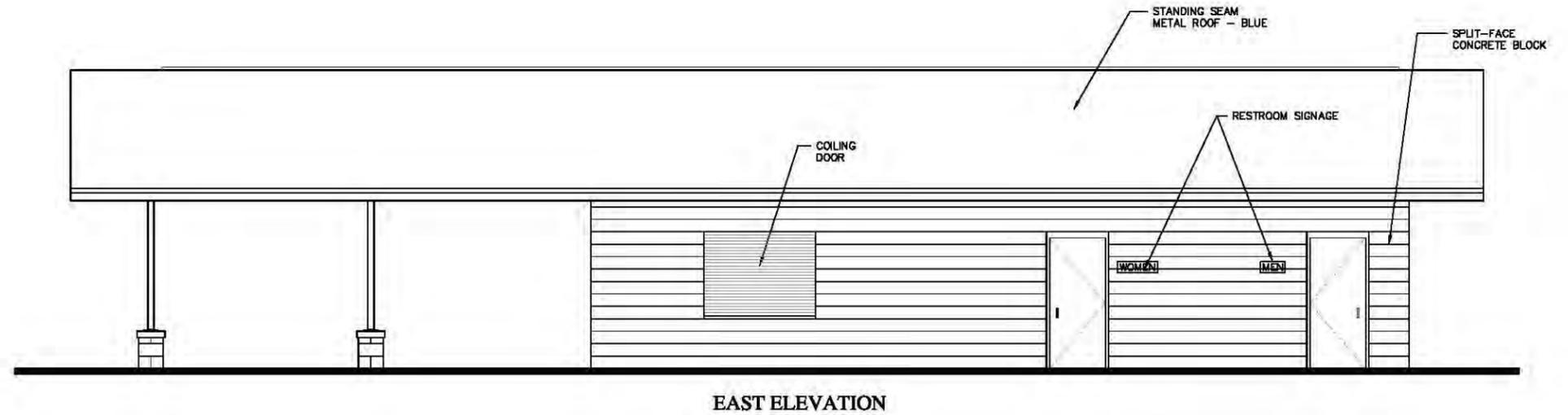
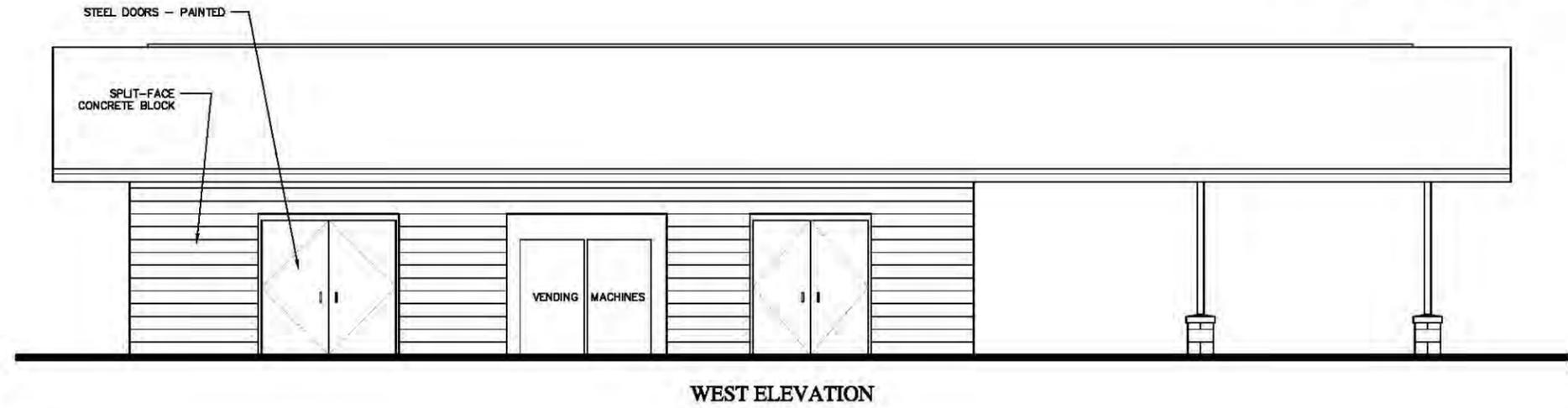
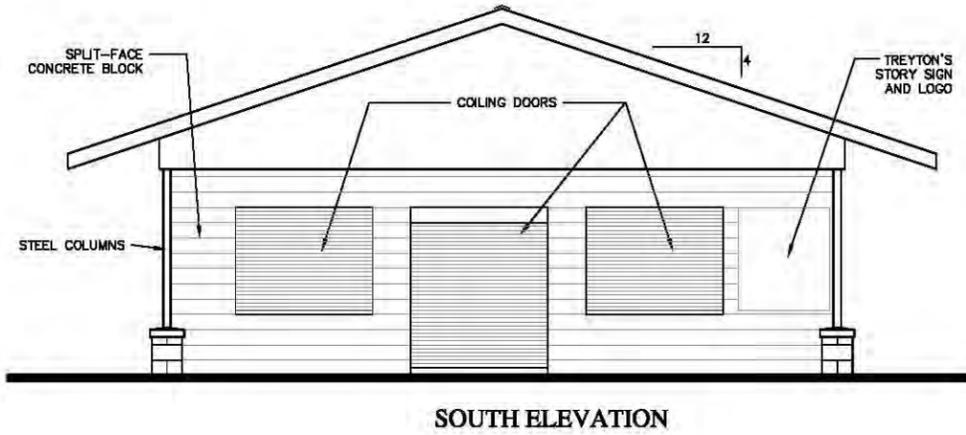
**TREYTON'S FIELD OF DREAMS
SITE PLAN**



SP-1

SCALE: N.T.S.
DATE: AUGUST 12, 2013

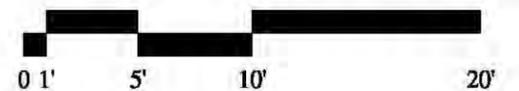


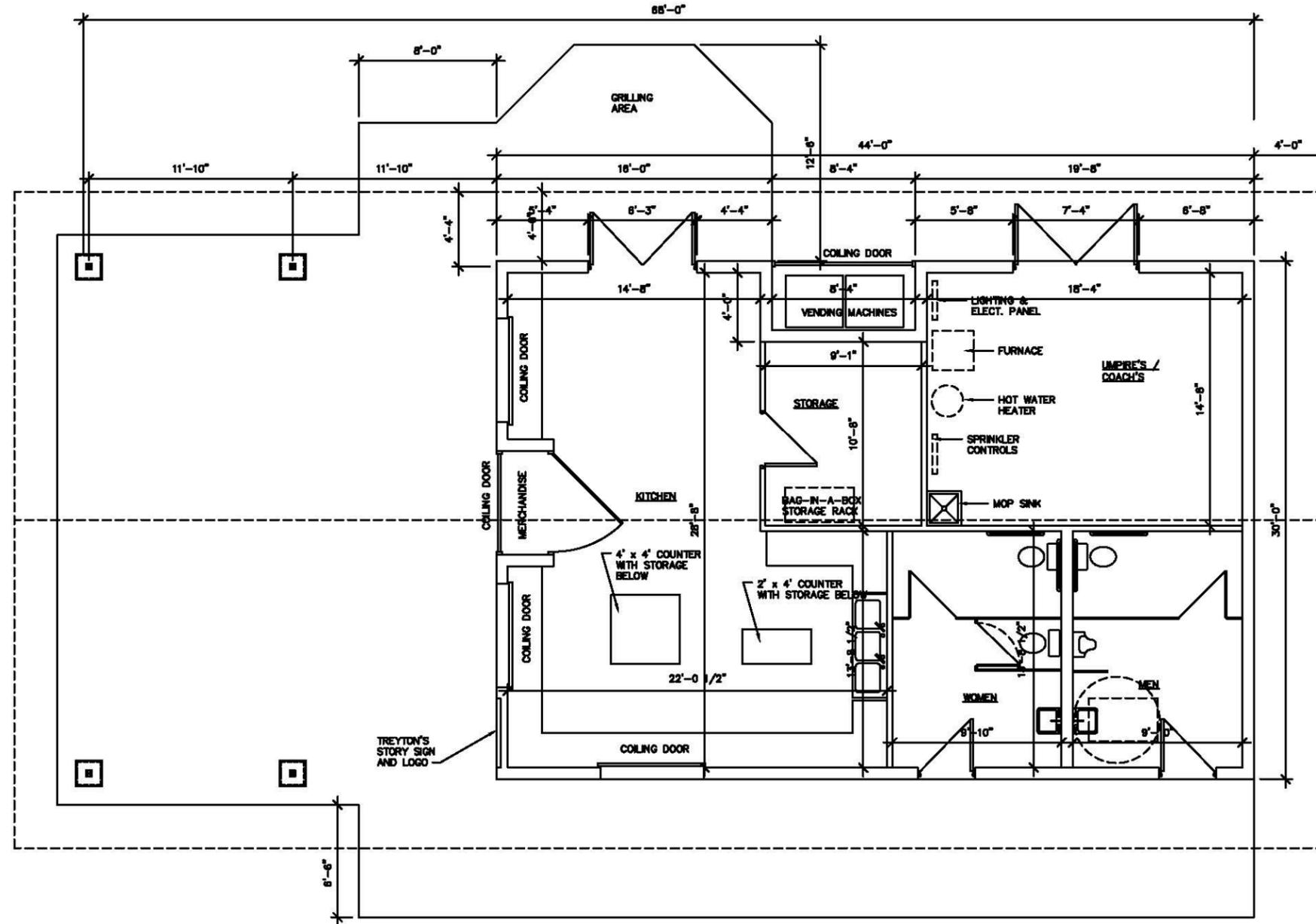


TREYTON'S FIELD OF DREAMS ELEVATIONS

A-2

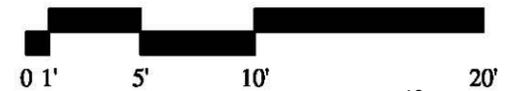
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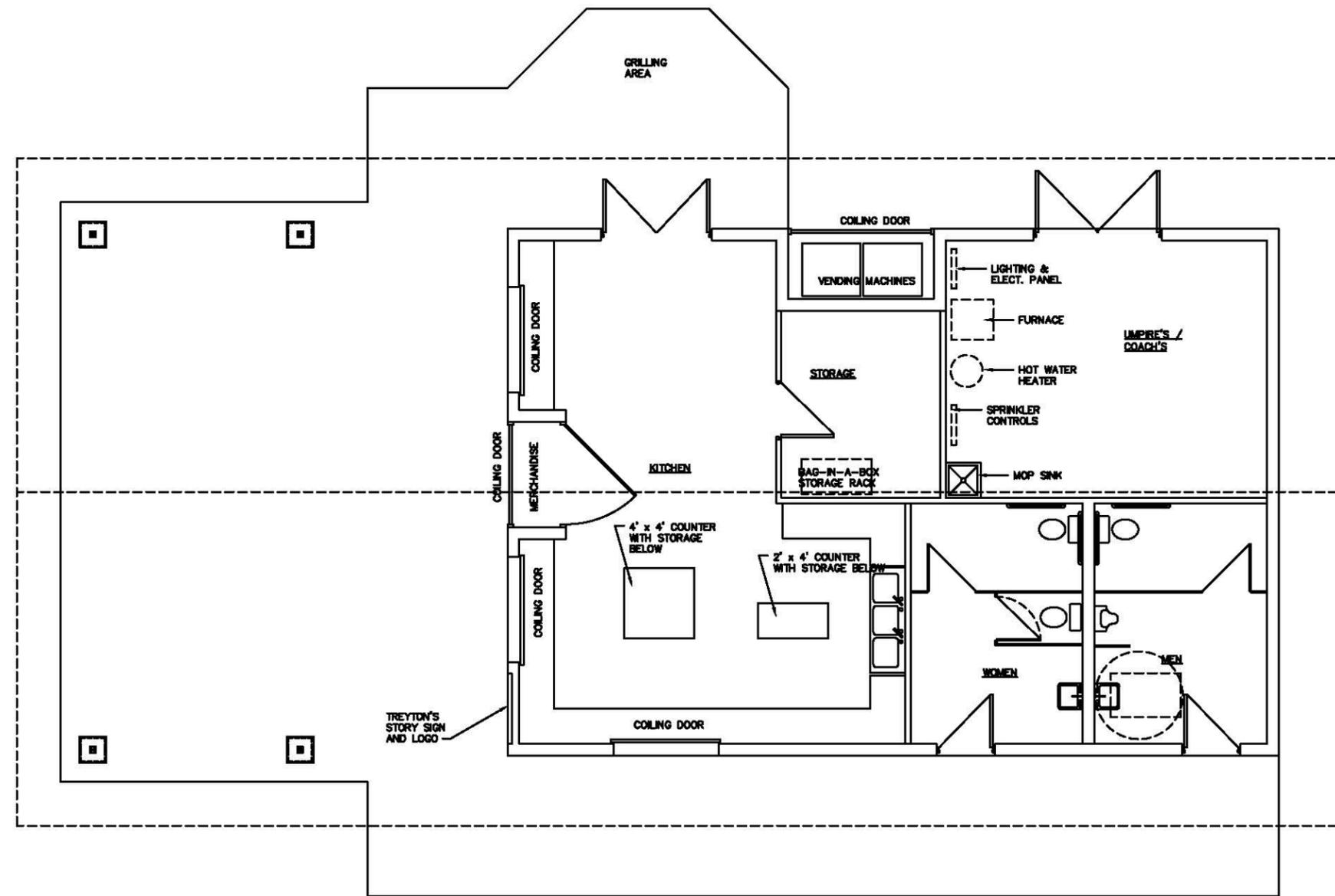


A-1

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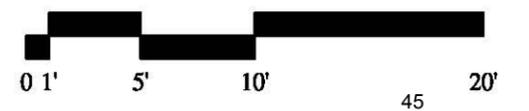


**TREYTON'S FIELD OF DREAMS
FLOOR PLAN**



A-1

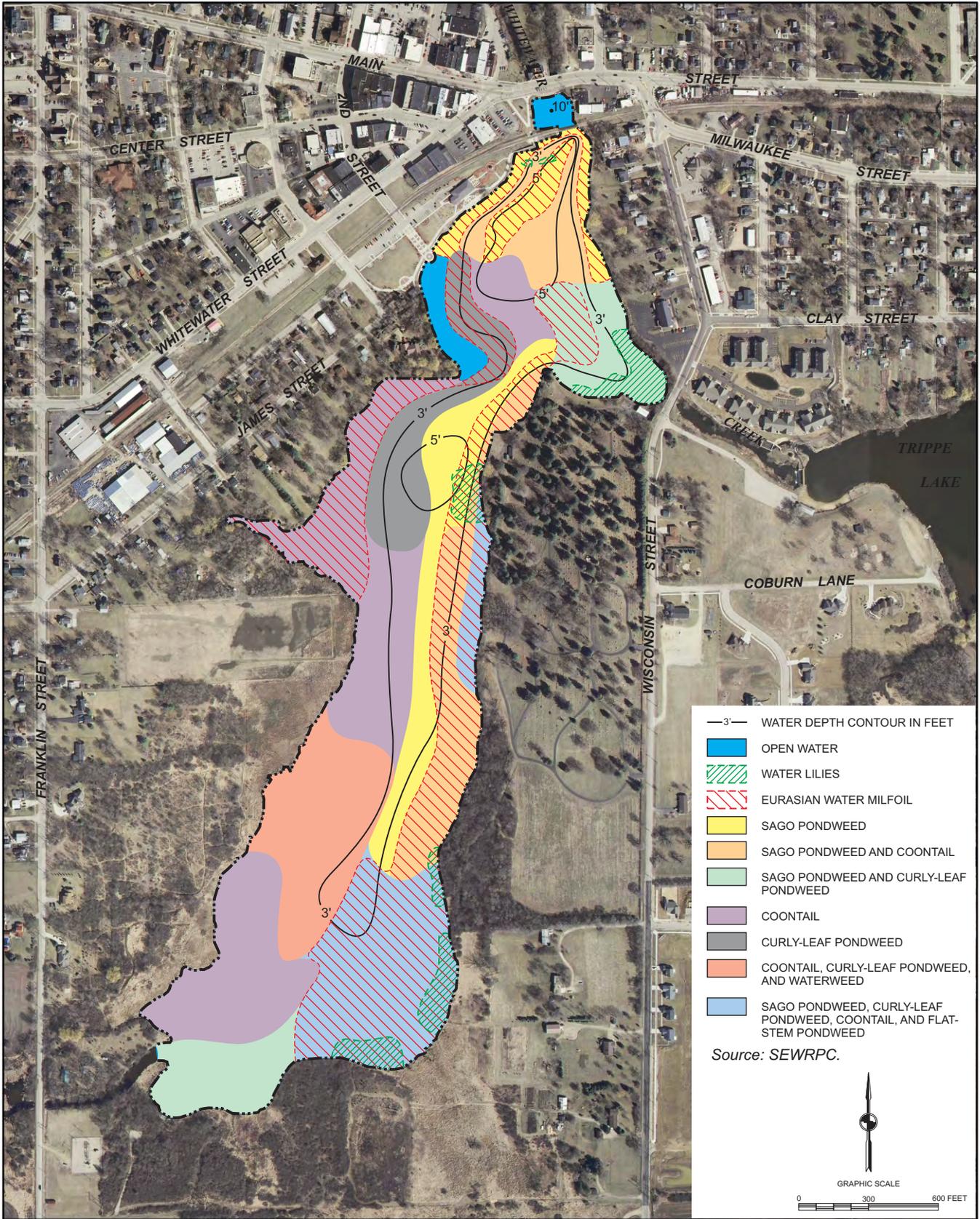
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**TREYTON'S FIELD OF DREAMS
FLOOR PLAN**

Map 9

AQUATIC PLANT COMMUNITY DISTRIBUTION IN CRAVATH LAKE: 2008



DATE OF PHOTOGRAPHY: APRIL 2005

Map 10

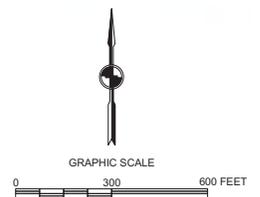
AQUATIC PLANT COMMUNITY DISTRIBUTION IN TRIPPE LAKE: 2008



DATE OF PHOTOGRAPHY: APRIL 2005

- | | | | |
|---------------------|---|--------------|--|
| —4'— | WATER DEPTH CONTOUR IN FEET | [Grey box] | COONTAIL AND CURLY-LEAF PONDWEED |
| [Blue box] | OPEN WATER | [Orange box] | COONTAIL, LARGE-LEAF PONDWEED, FLAT-STEM PONDWEED, FLOATING-LEAF PONDWEED, AND ILLINOIS PONDWEED |
| [Light blue box] | AREA THAT COULD NOT BE SURVEYED | [Green box] | COONTAIL, WATERWEED, SAGO PONDWEED, WILD CELERY, FLOATING-LEAF PONDWEED, AND ILLINOIS PONDWEED |
| [Green hatched box] | WATER LILIES | [Purple box] | COONTAIL, WATERWEED, SAGO PONDWEED, CURLY-LEAF PONDWEED, FLAT-STEM PONDWEED, AND LARGE-LEAF PONDWEED |
| [Red hatched box] | EURASIAN WATER MILFOIL | | |
| [Orange box] | COONTAIL AND WATERWEED | | |
| [Yellow box] | COONTAIL, WATERWEED, CURLY-LEAF PONDWEED, FLAT-STEM PONDWEED, AND LARGE-LEAF PONDWEED | | |

Source: SEWRPC.



2013

Recreation Program Financial Report

	Offerings	Participants	Revenue	Expenses	Percent of Recovery	Avg Cost of Program
Contractual Programs						
Gymnastics	23	245	\$11,267.00	\$9,213.62	122%	\$45.99
Zumba	12	104	\$3,573.25	\$2,501.28	143%	\$34.36
Contractual Program Totals	35	349	\$14,840.25	\$11,714.90	127%	\$42.52
Special Events						
Freeze Fest	1	1900	\$101.50	\$42.89	237%	\$0.05
Kick it for Trey (Proceeds Donated)	1	42	\$1,481.39	\$903.46	164%	\$35.27
Concerts in the Park/Family Fun Nights	7	1150	\$3,100.00	\$3,910.13	79%	\$2.70
Messy Fest	1	21	\$105.00	\$170.36	62%	\$5.00
Twass the Night Before the Diamond	1	200	\$0.00	\$161.34	0%	\$0.00
Little A-Merrick-A	1	31	\$1,085.00	\$1,044.25	104%	\$35.00
Timber Lodge	1	37	\$1,110.00	\$1,098.14	101%	\$30.00
Youth Halloween Party	1	265	\$147.50	\$79.82	185%	\$0.56
Special Events Totals	14	3646	\$7,130.39	\$7,410.39	96%	\$1.96
Recreation Programs						
Dance Program & Recital	30	151	\$7,200.26	\$6,608.67	109%	\$47.68
Ice Rink	1	683	\$0.00	\$4,445.31	0%	\$0.00
Cycling	4	45	\$1,152.00	\$1,002.76	115%	\$25.60
Challenge Yourself	2	9	\$277.50	\$34.53	804%	\$30.83
Zumba	1	31	\$1,091.25	\$763.88	143%	\$35.20
Self Defense for Women	1	10	\$50.00	\$17.00	294%	\$5.00
Tae Kwon Do	8	92	\$3,263.75	\$1,160.00	281%	\$35.48
Piano	8	15	\$1,643.00	\$1,452.00	113%	\$109.53
Creative Writing	1	5	\$205.00	\$194.25	106%	\$41.00
Tots, Tunes & Tumbling	2	20	\$368.75	\$224.06	165%	\$18.44
Tennis	3	17	\$285.00	\$185.00	154%	\$16.76
Kids Escape	3	54	\$5,455.00	\$4,372.90	125%	\$101.02
Create a Hit Song with Dr. Noize	1	7	\$119.00	\$100.00	119%	\$17.00
Track & Field	1	11	\$352.00	\$194.25	181%	\$32.00
Weekend Art	1	4	\$80.00	\$152.63	52%	\$20.00
Recreation Program Totals	67	1154	\$21,542.51	\$20,907.24	103%	\$18.67
Sports Programs						
Youth Basketball	6	61	\$2,143.50	\$3,164.19	68%	\$35.14
Start Smart Soccer	3	36	\$1,273.75	\$1,104.60	115%	\$35.38
Start Smart Baseball	1	15	\$276.25	\$92.50	299%	\$18.42
Youth Baseball & Softball (14 teams, 162 games)	7	177	\$15,757.75	\$22,715.11	69%	\$89.03
T-Ball & Rookie Ball (8 teams, 24 games)	2	94	\$3,937.00	\$3,013.71	131%	\$41.88
Adult Softball Leagues (27 teams, 161 games)	5	324	\$9,690.00	\$9,253.32	105%	\$29.91
Youth Football	7	228	\$26,133.00	\$26,009.36	100%	\$114.62
Sports Program Totals	31	935	\$59,211.25	\$65,352.79	91%	\$63.33
Senior Programs						
Exercise Class (Stretch/Flex)	3	1759	\$1,661.00	\$826.00	201%	\$0.94
Exercise Class (Core & More)	2	222	\$494.00	\$72.00	686%	\$2.23
Zumba	3	108	\$645.00	\$494.30	130%	\$5.97
Tai Chi	2	63	\$276.00	\$0.00	-	\$4.38
Van Trips	38	327	\$4,666.00	\$3,577.00	130%	\$14.27
Bus Trips	3	124	\$7,718.00	\$7,097.00	109%	\$62.24
Holiday Dinner	1	68	\$850.00	\$1,046.00	81%	\$12.50
Global Gala	1	60	\$96.00	\$90.45	106%	\$1.60
Line Dance	2	54	\$1,252.00	\$1,005.00	125%	\$23.19
First Aid/CPR	3	15	\$307.50	\$181.00	170%	\$20.50
Pole Walking	1	7	\$92.50	\$0.00	-	\$13.21
Other (Non-Fee Programs)	27	11475	\$0.00	\$0.00	-	\$0.00
Senior Program Totals	86	14282	\$18,058.00	\$14,388.75	126%	\$1.26
All Program Totals	233	20366	\$120,782.40	\$119,774.07	101%	\$5.93

Existing Recreation Programs

Overview

An examination of current recreation programming offerings shows that social and instructional programs account for over half of all programming. Recent efforts to partner and work with local youth sports groups indicate that the department will be more responsible for offering both instructional and league style programs for youth sports. The Whitewater Parks and Recreation Department provides a variety of leisure programs as shown on Table 4. The programs can be classified into five program types:

1. Instruction - Programs designed to offer instructional information to enhance skills.
2. League – Play that occurs for registered players or teams during scheduled season or time to enhance levels of fitness, instruction, and social involvement. League play typically includes a spectator element to the program for families and/or friends of participants.
3. Social – An event designed to create socialization for the participants. This event can be family-based or designed towards a group with similar interests. It also can include reservation of a facility for private recreational use.
4. Special Event – Usually a one-day event or drop-in activity to provide entertainment.
5. Tournament – Usually an event or contest used to determine a winner.

Table 4: Existing Recreation Programs (2008)

KEY	PROGRAM	Number of Registrations	Hours/ Use	Times Met	Hours Used	Time of Year	Program Type
Y	American Girl Mystery Party	3	2	1	6	Summer	Social
Y	American Girl Tea Party	7	2	1	14	Summer	Social
C	ARC Babysitting Course	13	7	1	91	Summer	Instructional
A	Baking Class	2	2	4	16	Summer	Instructional
A	Ballroom Dancing	16	2	2	64	Summer	Instructional
A	Beginning Watercolor	3	2	12	72	Summer	Instructional
A	Belly Dancing	19	1	5	95	Fall/Spring	Instructional
P	Big Rig Gig	25	2	1	50	Summer	Special Event
P	Bilingual Storytime	13	1	3	39	All	Instructional
A	Cardio Blast	108	2	8	1728	All	Instructional
A	Conversational Spanish	4	2	8	64	Spring	Instructional
B	Disc Golf	2	1	1	2	Summer	Instructional
Y	Drama Classes	15	2	5	150	All	Instructional
Y	Youth Dance	197	17	8	26792	All	Instructional
A	Dance -adult Tap & Ballet	91	2	5	910	All	Instructional
B	Explore the Kettle Moraine	13	3	1	39	Summer	Special Event
Y	Funky Kitchen	2	3	2	12	Summer	Instructional
A	Garden Gathering Basket	1	8	1	8	Summer	Instructional
P	Gymnastics Tots	77	1	4	308	All	Instructional
Y	Gymnastics 1/2	117	1	8	936	All	Instructional
Y	Gymnastics 4/5	63	3	8	1512	All	Instructional
Y	Gymnastics 2/3	99	2	8	1584	All	Instructional
Y	Horse Camps	28	6	4	672	Summer	Instructional
Y	Horse Riding Lessons	25	1	4	100	Summer	Instructional
A	Kickball Teams - adult	5	1	8	40	Fall/Summer	League
Y	Kids Escape	24	3	45	3240	Summer	Social
Y	Kids in the Kitchen	14	1	2	28	Summer	Instructional
Y	Little Dribblers	57	1	5	285	Fall	Instructional
B	Mallard's Game	15	5	1	75	Summer	Special Event
Y	Messy Fest	19	2	1	38	Summer	Special Event
P	Musik on the Move	13	1	3	39	Summer	Instructional
A	Paint and Water Do Mix	8	3	5	120	Summer	Instructional
A	Pilates	113	1	5	565	All	Instructional
A	Restorative Yoga	68	1	5	340	All	Instructional
Y	Rockclimbing- youth	127	4	4	2032	All	Instructional
A	Rockclimbing -adult	20	2	5	200	All	Instructional
Y	Shooting Stars Bball	38	1	5	190	Spring	Instructional
A	Softball Teams- adult	24	18	10	4320	Summer	League
A	Tai Chi	7	1	4	28	Spring	Instructional
A	Total Body Fitness	93	3	8	2232	All	Instructional
P	Totally Terrific Toddler Time	3	1	8	24	Spring	Social
P	Tots on the Run	6	1	10	60	Summer	Social
P	Tots/Tunes/Tumbling	44	1	8	352	All	Instructional
A	Volleyball teams -adult	30	3	10	900	Fall/Spring	League
B	Welcome to Whitewater Tour	1	1	1	1	Summer	Special Event
Y	Windy Day	1	2	3	6	Summer	Special Event
Y	Youthball - Girls fastpitch	37	1	14	518	Summer	League
Y	Youthball - Girls softball	22	1	14	308	Summer	League
Y	Youthball - Rookie boys	48	1	14	672	Summer	League
Y	Youthball - T-ball boys & girls	46	1	14	644	Summer	Instructional

KEY

- A - Adult
- B - Both Youth and Adult
- C - Certification
- P - Preschool
- Y - Youth

Current National Parks and Recreation Trends Being Considered and Implemented in Whitewater

Parks and recreation departments across the country are under constant pressure to meet the ever-changing recreational desires of community residents. Nationally, several common challenges are being faced by parks and recreation departments including:

- Deteriorating park and recreation infrastructure.
- Declining park and recreation budgets relative to costs.
- Increasing competition for shrinking federal, state and local tax resources.
- Greater cultural diversity.
- Greater difficulty in providing equal opportunity for leisure to all people.

Many of Whitewater's parks and recreation facilities are already in step with current trends. Facilities such as the Bark Park in Moraine View Park, the Skate Park at Brewery Hill Park and the on-going expansion of Whitewater's multi-use trails are all examples of facilities reflected in national trends that the city is already providing its citizens.

Following is a summary of current recreational trends. As many of the trends have overlapping user groups or are similar in nature, they have been grouped into several themes.

Passive Recreational Facilities

Passive recreational activities such as **Walking Facilities** and **Multi-Use Pathways** are increasingly popular. These facilities provide varied loops of paved and unpaved linked systems that provide linear recreation for a variety of users including runners, bicyclists, in-line skaters and pet owners. Creating interconnected systems both within the community and regionally is a key goal of most communities. Wayfinding and user amenities are provided such as trail heads with parking, restrooms, benches, maps and linkages to user origins and destinations. These facilities also provide vital links to residential areas, commercial zones and workplaces to encourage walkable community initiatives and safe alternatives to automobile commuting.

Environmental Education and Ecological Preservation

Parks and recreation facilities that highlight environmental or ecological processes and have a focus on education are being developed throughout the nation. **Natural Areas and Preservation Parks** include passive use areas intended for natural resource preservation and minimal access. **Environmental Education Centers** are often tied to parks that include significant natural resources and these parks seek to provide education on the ecosystems of the area through hands-on learning.

Arboretums and Public Gardens can foster harmony with nature by developing an understanding of the rich and varied assortment of plants which are grown in Wisconsin. These types of facilities can identify a variety of trees and shrubs, develop gardens to offer a changing pattern of natural beauty throughout the year, provide an aesthetically pleasing setting for community education and enjoyment, and serve as a resource center to learn about horticulture, the environment, and our ecological responsibilities.

The use of **Storm Water Management as an Amenity** is being pursued by several communities as a means of securing funding for demonstration projects and as a means to educate the public about water quality and conservation issues.

Active street tree and urban forest programs

Trees and urban forests are major capital assets in America's cities and towns. Just as streets, sidewalks, sewers, public buildings and recreational facilities are a part of a community's infrastructure, so are publicly owned trees. Trees and the urban forest are important assets that require care and maintenance, the same as other public property.

Trees can:

- Add natural character to our city
- Screen harsh scenery
- Soften the outline of masonry, metal and glass
- Can be used architecturally to provide space definition and landscape continuity
- Create feelings of relaxation and well-being
- Provide privacy and a sense of solitude and security
- Shorten post-operative hospital stays when patients are placed in rooms with a view of trees and open spaces
- Contribute to a sense of community pride and ownership

(Excerpts taken from The U.S. Department of Agriculture Forestry Report R8-FR 71)

Specialty or Unique Recreation Activities

Aquatic Facilities and facilities that provide for a range of water activities are being developed in many communities. These include exercise, team swimming, and recreational water play for children such as water slides and spraygrounds.

Dog Parks and Dog Runs are parks or portions of parks dedicated to exercising dogs. These can be fenced off-leash parks for dogs, or multi-use pathways that allow pet usage.

Community-wide **Indoor Wellness/Fitness Facilities** offer programs and services that are designed to provide a broad range of fitness facilities as well as wellness education and services to a broad range of age groups and user abilities.

Disc golf courses can provide outdoor recreational opportunities for a variety of age groups and individuals with a wide range of skill levels. This activity can be a relatively low cost if suitable lands are available and there are not conflicts with other user groups.

Creative Partnering is also an important trend as communities look to adjacent municipalities, hospitals, corporations and State agencies to share facilities, programs, staff, or infrastructure as a means of raising funds and attracting users. These partnerships also