

City of Whitewater
Parks and Recreation Board Agenda
Monday, January 7, 2013 - 5:00pm
Community Room – 1st Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Consent Agenda:

CA-A	Approval of Parks and Recreation Board minutes of December 3, 2012
CA-B	Receipt and acknowledgement of Urban Forestry Commission minutes of October 23, 2012

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Staff Reports:

Parks & Recreation Director	Big Brick Park Ice Rink, Discover Whitewater Series, Cravath Lakefront Park
Senior Coordinator	Introduction of Intern, Sara Goldberg

Considerations:

C-1	Approval of contract extension with LaBelle Studios for recreation program photography services
C-2	Approval of recreation program weather policy
C-3	Approval of youth sports policy to include expectations for youth baseball and softball coaches
C-4	Review and approval of updated site plan for Treyton's Field of Dreams
C-5	Discussion and direction related to progress of Treyton's Field of Dreams
C-6	Identify interview team for Sports Coordinator position and interview process
C-7	Request for future agenda items
C-8	Adjourn

Memo

To: Parks and Recreation Board
From: Matt Amundson, Parks and Recreation Director
Date: January 3, 2013
Re: January 7, 2013 Meeting

C-1 Approval of contract extension with LaBelle Studios for recreation program photography services

Included in the packet is a memo from Michelle Dujardin. It is my recommendation to approve this extension as LaBelle has provided consistent and quality services for the department.

C-2 Approval of recreation program weather policy

Please see the attached information in the packet. The policy, as presented, is for programs offered by the department and I have removed any reference to artificial turf surfaces. An addendum or separate policy can be created in the future when we have more data on the turf.

I have included an article from the American Academy of Pediatrics on the subject of heat illness and injury in young athletes. I have highlighted a statement in the 5th paragraph that states “The most notable change in AAP policy is the recognition that children can tolerate and adapt to exercise in heat as well as similarly fit adults, when adequate hydration is maintained.”

C-3 Approval of youth sports policy to include expectations for youth baseball and softball coaches

The updated policy is included in your packet. The original policy was approved in August of 2010 and is distributed to parents and coaches prior to the start of a youth sports program. The proposed expectations were developed with input from Brandon Knedler, Jeremy Niemuth (youth baseball coach), Tim Nelson (high school softball coach), Ray Lauersdorf (high school baseball coach), and Jeff Behrens (high school Athletic Director) and myself. I am recommending approval with the understanding that these will be rules in place for our Whitewater coaches but not for the teams we compete against and that these expectations may cause an uneven playing field for our teams. With that said, I feel that these expectations will better develop youth baseball and softball players in Whitewater.

C-4 Review and approval of updated site plan for Treyton’s Field of Dreams

This updated plan is in your packet and was created by Strand & Associates. This site plan, in addition to the field, shows improved parking lots, storm water detention, trail connections and significant

improvements to Starin Park in addition to Treyton's Field of Dreams. I will be asking for the UFC to approve this site plan at their January meeting and taking to the Common Council on February 5th.

C-5 Discussion and direction related to progress of Treyton's Field of Dreams

Through the month of January a number of exciting announcements regarding financial donations to the project will be made that will allow for construction to start on the facility later this year pending Council authorization. On February 5th I will be asking the Council to go to bid on the project and authorize the City to work with Strand & Associates on the development of separate bid packets:

- One bid to address the work the City is paying for (parking lots, storm water detention, trail connections, etc.)
- One bid for construction of the field (concourse, backstop and dugouts, fencing, netting, bleachers, etc.)

The committee is planning to ask that a service club in Whitewater spearhead a volunteer build of the concession/restroom facility as a donation to the project that should assist in keeping the cost of this amenity as low as possible.

C-6 Identify interview team for Sports Coordinator position and interview process

The closing date for the Sports Coordinator position is January 23rd. I am anticipating interviews being held on February 12 or 13 after review of the applicants. I am proposing an interview committee of the following and need a willing participant from the Parks & Recreation Board.

Matt Amundson	Parks & Recreation Director
Tom Grosinske	WYFL President, Youth Baseball Coach
Mike or Mary Kilar	Youth Sports Parent, Field of Dreams
Jeff Behrens	High School AD
?	Parks & Recreation Board Member

Your consideration of these matters is greatly appreciated.

Thanks!

Matt Amundson,
Parks & Recreation Director

City of Whitewater
Parks and Recreation Board
Minutes
Monday, December 3, 2012 - 5:00pm
Community Room – 1st Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call

Nathan Jaeger, Ken Kidd, Jen Kaina, Brandon Knedler, Bruce Parker, and Kim Gosh. Absent: Rachel Deporter, Teri Smith.

Staff: Matt Amundson, Michelle Dujardin, Deb Weberpal

Guests: None

Consent Agenda: Approval of Parks and Recreation Board minutes of November 5, 2012

No items to be removed from consent agenda. Kidd moved to accept the consent agenda. Second by Jaeger. Ayes: Jaeger, Parker, Kidd, Knedler and Gosh. Noes: None. Abstain: None. Absent: Kaina, Smith, Deporter,. Motion passed.

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no comments.

Staff Reports:

Parks & Recreation Director

- Youth Baseball : meeting with Fort Atkinson and Milton. Looking at how to limit travel. Milton now has a recreation department through the school district, so is better organized. All 3 are discussing forming their own league. Jefferson may or may not become involved. Staying with Quad county league for softball.

Kaina arrived 5:05

- Starin North Diamond: work completed for dugout fencing which will provide the structure to add a roof.
- WPRA Park Design Award of Merit: Roy Trost Nature Preserve. Three awards are presented every year based on money spent. Presentation at council tomorrow night. Very important to this project was that Jean Trost was involved in the project and keeping it moving. Great example of private/public partnership.
- Ice Rink: Current staff given first opportunity to be rink manager.
- FOTP Donation: \$1600 to go toward safety release bases for youth baseball/softball.

Recreation and Community Events programmer

- Holiday Parade: Senior van and gingerbread house were in the parade. Walked and handed out candy with fliers for freeze fest.
- Winter-Spring Brochure: Finished and will be on the website in the next few days. Registration started on Saturday.

Senior Coordinator

Holiday Dinner: There are approximately 65 people signed up and entertainment will be provided by Magician, Tim Glander.

Approval of job description for new Sports Coordinator position

Amundson referred to the job description. He will look at staff job description after the first of the year as they have not been updated in the past 5 years. Main need for this position is youth sports. We have seen the most growth in this area. The job description is very detailed. May eventually handle a lot of Field Of Dreams events/concessions. Counter time for activity registration and rentals, will be limited hours with a kiosk in the lobby for online registration. Knedler moved to accept the position description with changes. Second by Kidd. Ayes: Jaeger, Parker, Kaina, Kidd, Knedler and Gosh. Noes: None. Abstain: None. Absent: Smith, Deporter. Motion passed.

Approval of recreation program weather policy

Amundson referred to packet and reviewed changes in red. Board questioned snow closings for traveling groups. They are not our program and it is up to them to cancel. Add "if the city declares" a snow emergency, to clarify. D. take out "should be taken at site". Care should be taken on what weather site is used so it shows weather in Whitewater. UWW would be favorable, if they have a weather site. Question: Can we tell a rental group what is safe or not? Are we liable? Age ranges are needed for the policy. There should be guidelines available for age groups. Tabled.

Approval of 2013 Trick or Treat Hours

Board member received letter from a constituent with concerns of Trick or treating being on Halloween. Halloween activities/party will remain on the Saturday prior. Parker moved to keep trick or treat hours on Halloween, October 31st from 4-7 pm. Second by Kaina. Ayes: Jaeger, Parker, Kaina, Kidd, Knedler and Gosh. Noes: None. Abstain: None. Absent: Smith, Deporter. Motion passed.

Discussion and possible action on plans for public education and mitigation related to the Emerald Ash Borer (EAB)

Provide education for the options homeowners have for treating their terrace trees by the city that the city is not going to treat. This needs to go through UFC first and Park Board needs back for the February 4 meeting Knedler moved: We request the UFC to come up with a policy by January 31, to enact an educational programming plan for EAB for private home owners. Second by Kidd. Ayes: Jaeger, Parker, Kaina, Kidd, Knedler and Gosh. Noes: None. Abstain: None. Absent: Smith, Deporter. Motion passed.

Request for future agenda items

Use of Cravath Lakefront Park related to tree plantings and location.

Adjourn

6:15 pm. Motion by Kaina. Second by Parker . Affirmed by voice vote.

Next meeting: Monday January 7, at 5:00 pm

Respectfully submitted,



Debra Weberpal

City of Whitewater
Urban Forestry Commission Meeting
Tuesday, October 23, 2012 – 4:15 p.m.
Cravath Lakefront Room – 2nd Floor, City Municipal Building
312 W. Whitewater St., Whitewater, WI 53190

MINUTES

1. Meeting was called to order at 4:15 p.m. by Chair Tiiu Gray-Fow. A quorum was present.
2. PRESENT: Karen McCullouch, Karen Coburn, Beverly Stone, Tiiu Gray-Fow, Jay Craggs (arrived at 4:30 p.m.) and Brandon Knedler (arrived at 4:30 p.m.) ABSENT: Andrew Crone. STAFF: Chuck Nass, City Forester and Matt Amundson, Park and Recreation Director. GUEST: Richard Ehrenberg, Richard Helmick and James Hartwick.
3. Approval of Agenda was introduced by Stone and seconded by Gray Fow. Approved unanimously.
4. Moved by Coburn and seconded by Stone to approve the minutes of September 4, 2012. Moved by McCulloch and seconded by Coburn to approve the minutes of September 25, 2012. Both sets of minutes approved.
5. Citizen Comments: N o n e .
6. Coburn presented the 3 options for EAB infestation which came from the UFC's Emerald Ash Borer Ad Hoc Committee. Nass corrected wording of ash trees 4" or smaller and measuring 6 inches off the ground, on the documentation that Coburn presented. A question arose as to the protocol once a treatment option is selected and recommended by the UFC, i.e., will just that option go to the Parks and Recreation Board for its approval. Lengthy discussion regarding the exact role of the Ad Hoc Committee versus the UFC and who makes the decisions/changes. It was determined that the council will hear all three options but the UFC can recommend one. City Clerk, Michele Smith dropped in to explain the procedure with these options. She stated it was clarified by the Parks and Recreation Board's Matt Amundson's (Parks and Recreation Director) recollection, that the 3 options by the Ad Hoc Committee go to the UFC and Park and Recreation Board and Council. The UFC can make recommendations but not change any of the 3 options and all 3 will go to Council and Council will make the final decision. Discussion ensued regarding clarification of the exact change of council and options to present. Knedler asked for clarification regarding option 1 and the dollar budgeted. Gray-Fow explained what the City Manager told her regarding the budget. The \$5,000 in Park and Rec. budget to be used at the City Forester's discretion for regular planting and replacements will remain there. \$5,000 not under the Park and Rec. which is called the Forestry 250 fund and additional money strictly used for Emerald Ash Borer will be available. Gray-Fow stated they have support by many people and the city manager said money will be found. Ehrenburg raised concerns about the removal of 74 trees, saying they should be left to succumb. Nass explained the smaller trees are not recommended for treatment. The longer they are there, the harder it will be to replace. There is money available for 108 spring tree plantings. The treatment for this EAB is every four years.
7. Nass stated the cost of treatment varies by the size of the tree. Gray-Fow stated the EAB mitigation is not coming out of the Park and Recreation budget. Nass stated the sooner they can start treating the 303 trees, the better. The price is not going to go down. McCulloch stated the DNR has a grant program that will match funds up to \$25,000 to municipalities that have a program in place. Unfortunately, the 2013 deadline has passed but they could work on the one

for 2014. Craggs moved and Stone seconded to recommend option 1. Discussion regarding option 2 followed. Gray-Fow thought they should also discuss the other option. Cost of option 2 would be estimated at well over \$100,000. Motion to accept the 3 options by the Urban Forestry Commission by McCulloch and seconded by Stone. Approved unanimously. Stone moved and Craggs seconded to recommend option 1. AYES: McCulloch, Stone, Knedler, Gray-Fow, Coburn, Craggs. NOES: None.

8. Planning and Architectural Board Report (Coburn) Nothing to report.
9. Parks and Recreation Board Report (Knedler) Stated the board had similar discussion regarding treatments for the Emerald Ash Borer and options.
10. Nass reported Milwaukee Street is coming to a close. New planting in spring from project funds. Pedestrian islands have sod and further plantings will be done in spring. Tree guards were asked to be put on 3 trees in damage zone.
11. Citizen Comments: Richard Ehrenberg requested that several trees be relocated due to possible or perceived mis-location due to overhead wires. McCulloch asked for a preliminary tree order prepared for tree selection. Nass explained that Blue Beech trees could grow to be 30-40' with a spread of 20" so these will not be planted on Main St. Nass reaffirmed this with Tim Flood of Baileys Nursery. McCulloch questioned some area trees without guards and that they might need them. The locations were on 2nd street near Ketterhagen which Nass stated they can do. The second location was on North St by the Armory. Nass stated that one was too large for a tree guard.
12. Coburn moved and Stone seconded to have the regular UFC meeting on November 27, 2012 as normally scheduled but to cancel the December meeting. Passed unanimously.
13. Coburn moved and Stone seconded to adjourn. Pass unanimously.

Meeting adjourned at 5:30 p.m.

Respectfully submitted,

Karen McCulloch, Secretary

Memo

To: Parks and Recreation Board

From: Michelle Dujardin, Recreation and Community Events Programmer

Date: January, 2013

Re: Youth Sports Photography

Youth Sports Photography:

The Whitewater Parks and Recreation Department sent out a request in 2012 for proposals to thirteen companies for the supply and delivery of professional quality color photography services to photograph youth sports participants and teams. La Belle Studio of Whitewater was awarded the bid for the terms of April 1, 2012 - March 31, 2013. The agreement stated services may be extended by mutual agreement for one additional program year commencing April 1, 2013

The Whitewater Parks and Recreation Department is extremely happy with the current services and would like to suggest extending the photography agreement with La Belle Studio for one additional program year.

Thanks!

Michelle Dujardin

Recreation and Community Events Programmer

CITY OF WHITEWATER POLICY		TITLE: Heat and Inclement Weather Policy
POLICY SOURCE: Parks and Recreation Department	Parks and Recreation Board Approval Date:	TEXT NAME: G:\Park & Rec\General Information\Policy\ Heat and Inclement Weather Policy

I. Purpose

It is the purpose of this policy to establish guidelines and procedures for how to handle extreme cold and heat/humid conditions in order to protect participants, spectators, and staff in **Whitewater Parks and Recreation Department programs and events.**

II. General Statement

The City of Whitewater Parks and Recreation Department may require that activities be altered or canceled due to inclement weather i.e., thunder and lightning, snow, wind, and extreme heat.

III. Actions

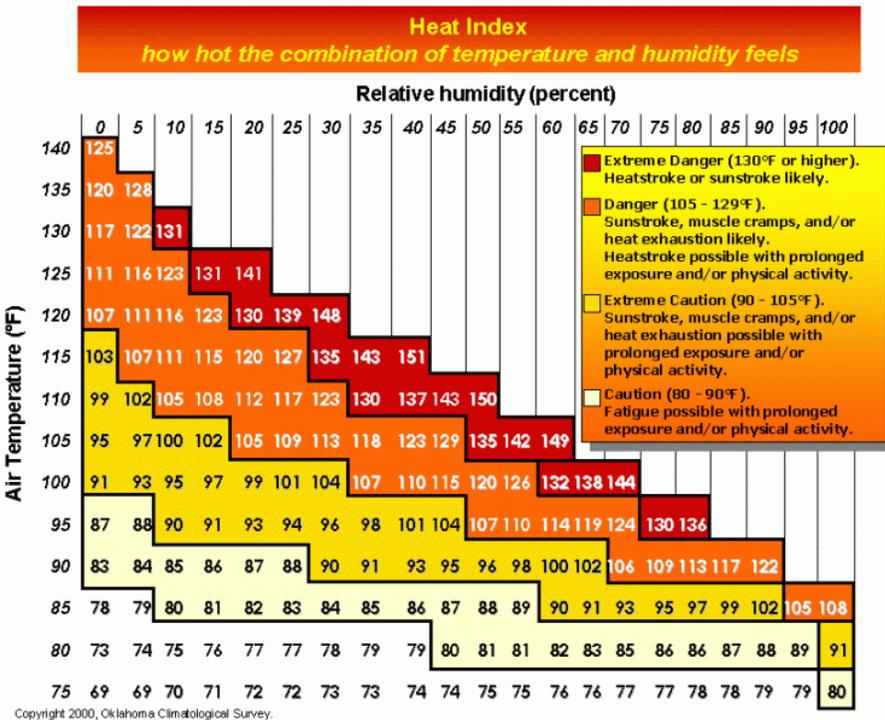
The following policy is hereby established regarding the occurrence of severe weather and extreme heat during Whitewater Parks & Recreation activities:

- A. THUNDER & LIGHTNING: Effectively immediately, once lightning is observed or thunder is heard during outdoor recreation activities, all athletic fields must be cleared for a period of 20 minutes. If lightning is observed (or thunder heard) again, the 20 minute period of cleared fields starts over.
- B. SNOW: When schools are closed or close early due to inclement weather, all recreation and parks activities for that day are cancelled. For weekend activities, if the **snow City declares a snow** emergency **plan is in effect** after 6 pm Friday or anytime Saturday, all Saturday activities are cancelled. If a snow emergency **plan** is in effect after 6 pm Saturday or anytime Sunday, all Sunday activities are cancelled. This includes activities that occur at school sites or City sites.
- C. WIND: When a high wind warning is issued by the National Weather Service (NWS), outdoor activities shall not operate within close proximity of trees, power lines and other potential hazards. THE NWS defines high wind warnings as sustained wind speeds of 40 mph or greater for 1 hour or longer or 58 mph or greater for any duration of time.
- D. HEAT: Approximately 120 minutes prior to the start of the activity, temperature and heat index reading should be taken at **the site or from www.weather.com or a comparable source** the UW-W Weather page located at <http://www.uww.edu/cls/geography-geology/weather>.

Programs that utilize volunteer coaches will provide heat related education materials to all coaches. The following are guidelines for coaches, program leaders and volunteers to follow with regards to Department sponsored activities, including practices:

- Heat Index 80-89 Use caution; monitor participants carefully for necessary action. Encourage additional fluid intake.
- Heat Index 90-104 Use extreme caution; remove helmets and other equipment if not involved in contact. Fluid/shade/rest breaks must be taken every 20-25 minutes. Activity should be modified for less exertion. Consider reducing program length. ~~Activities occurring on artificial turf surfaces will be irrigated (if irrigation exists) prior to the event in an effort to reduce on-field temperatures when the heat index is in this range. If the artificial turf field is not irrigated, the event will be cancelled when the heat index exceeds 100 degrees. Indoor events in non-air conditioned buildings are required to provide water for participants.~~
- Heat Index 105 **All outdoor programs are canceled.** The National Weather Service office will issue a heat advisory when the heat index (combination of temperature and relative humidity) is 105 degrees or more. Indoor events in non-air conditioned buildings are also canceled.

IV. Guidelines



V. Review of Policy

This policy will be reviewed annually by the Parks and Recreation Board for any needed changes or revisions.

A separate policy will be created for heat related concerns for programs that occur on artificial turf surfaces.

[Healthy Children](#) > [News](#) > AAP Offers New Guidelines to Prevent Heat Illness and Injury in Young Athletes

News

AAP Offers New Guidelines to Prevent Heat Illness and Injury in Young Athletes

Before young athletes start physical conditioning for fall **sports**, pediatricians have some advice for the athletes, parents, and adults who are running practice on hot, humid days: Use some common sense and appropriate measures to keep the kids out of danger.

In a revised policy statement, "**Climatic Heat Stress and Exercising Children and Adolescents**," published in the September 2011 issue of *Pediatrics* (published online Aug. 8), the American Academy of Pediatrics (AAP) recommends youth sports programs implement comprehensive strategies to safeguard against **heat illness**.

"Most healthy children and athletes can safely participate in outdoor sports and activities in a wide range of warm to hot weather, but adults sometimes create situations that are potentially dangerous," said Stephen G. Rice, MD, FAAP, co-author of the policy statement and a former member of the executive committee of the AAP Council on Sports Medicine and Fitness. "Heat illness is entirely preventable if coaches and other adults take some precautions to protect the young athletes."

Among the recommendations:

- Providing risk-reduction training for coaches, trainers and other adults.
- Ensuring trained staff are available on-site to monitor for and promptly treat heat illness.
- Educating children about preparing for the heat to improve safety and reduce the risk for heat illness.
- Allowing children to gradually adapt to physical activity in the heat.
- Offering time for and encouraging sufficient fluid intake before, during and after exercise.
- Modifying activity as needed given the heat and limitations of individual athletes. Practices and games may need to be canceled or rescheduled to cooler times.
- Providing rest periods of at least 2 hours between same-day contests in warm to hot weather.
- Limiting participation of children who have had a recent illness or have other risk factors that would reduce exercise-heat tolerance.
- Developing and having in place an emergency action plan.

The most notable change in AAP policy is the recognition that children can tolerate and adapt to exercise in heat as well as similarly fit adults, when adequate hydration is maintained. The previous AAP policy, issued in 2000, suggested that children were less able to tolerate and adapt to heat stress compared to adults, but more recent research has found children and adults have similar physiological responses when exercising under the same conditions.

The revised policy focuses on what factors put kids in danger of exertional heat illness and how adults can modify youth athletic activities to minimize heat illness risk. The policy includes a detailed list of risk factors and possible modifications. But the new statement, unlike the previous one, does not give precise rules about whether games or practices should be canceled if temperatures reach a certain level.

"While coaches should make on-the-field decisions to improve safety for a team or event as a whole, individual participants may require more or less concern based on their health status and conditioning," said co-author Michael F. Bergeron, PhD,



FACSM, director of the National Institute for Athletic Health & Performance at Sanford USD Medical Center, in Sioux Falls, S.D.

As an example, the policy statement describes a healthy 12-year-old who is fit and used to the heat, and who would be fine playing soccer on a 95-degree day. But an overweight football player, who recently recovered from diarrhea, and who is running wind sprints at the end of the second three-hour workout on the first warm day of preseason football, will be at higher risk even if it's only 85 degrees"

"Athletic directors, coaches, teachers and other adults who are overseeing children exercising in the heat should make themselves aware of ways to reduce the risk of heat illness, and they should develop an emergency action plan," said Cynthia Devore, MD, FAAP, co-author of the statement and chairperson of the AAP Council on School Health. "This is especially important as we head into high school preseason football."

Published 8/8/2011 12:00 AM

[news landing page](#)

CITY OF WHITEWATER POLICY		TITLE: YOUTH SPORTS POLICY
POLICY SOURCE: Parks and Recreation Department	Parks and Recreation Board Approval Date: 08/09/10	TEXT NAME: G:\Park & Rec\Policy\ Youth Sports Policy

Purpose

It is the purpose of this policy to provide guidelines necessary to administer youth sports programs by the Whitewater Parks and Recreation Department.

Policy

The Whitewater Parks and Recreation Department provides youth sports to allow all children an opportunity to have fun, participate, and learn fundamental sports skills. We are committed to providing both educational and recreational programs and services. Participants will learn sportsmanship, respect, teamwork, fair play and self-confidence. The sports environment will be safe and well maintained. Prudent behavior by adults is mandatory. Whitewater Parks and Recreation youth sports policies and procedures have been developed for:

- Whitewater Parks and Recreation youth sports programs
- Implementation and monitoring program for volunteer coach’s certifications and training

Essential Components of Whitewater Parks and Recreation Youth Sports Philosophy

1. All children in our community who meet the basic program registration requirements have a right to participate in youth sports programs.
2. Whitewater Parks and Recreation will offer programs at a reasonable cost in accordance with the Recreation Program Fee Policy
3. Whitewater Parks and Recreation youth sports leagues operate on an equal playing time philosophy for all participants.
4. Youth sports athletes may participate on only one Whitewater Parks and Recreation Department team per sport.
5. Participants in Whitewater Parks and Recreation youth sport leagues are allowed to "play up" only one grade level. Players cannot “play down” a grade.
6. Whitewater Parks and Recreation will recruit volunteer coaches and staff who have the ability to act as role models, mentors, and facilitators for its programs.
7. Youth sport program practices and games should be an enjoyable, challenging, and learning experience for all participants
8. Individuals in coaching and leadership positions in youth sport programs shall lead by example through the promotion of fair play and sportsmanship
9. Youth sports programs focus on the enjoyment of the sport – NOT the score.
10. All Whitewater Parks and Recreation Department youth sports program will embrace the concept of encouraging multiple sport athletes and that seasons will be structured to minimize overlap of programs.

Requirements and Accountability

1. It is required that each team's Head Coach and listed assistant coaches be certified as a youth sports coach by a recognized certification program. The coaches education course must include the following information:
 - coaching philosophy
 - coaching responsibilities including examining your priorities as a coach
 - effective communication with athletes, parents, and officials
 - teaching sport skills
 - provide for safety and respond to injuries
 - practice planning
2. Whitewater Parks and Recreation will complete background checks on all volunteer coaches in cooperation of the Whitewater Police Department. All decisions to not allow an individual to coach will be determined by the Assistant to the City Manager.
3. Prior to the start of each season, each youth sport operated by Whitewater Parks and Recreation will offer a Parent Orientation Meeting. It is highly recommended that one or both of the parents/guardians attend one of the meetings. The Youth Sports Policy will be passed out and discussed, and other important information will be distributed.
4. The Whitewater Parks and Recreation Department will maintain a database of all youth sport coaches who meet the requirements of completing an education course and background check.
5. Each youth sport coach is required to document receipt of the youth sports policy.

Whitewater Parks and Recreation Complaint Against Coach Procedure

When Whitewater Parks and Recreation receives a complaint about a coach, within three (3) days the Parks and Recreation Department will initiate a review process that includes:

1. Gather information and document eyewitness accounts of the event(s) that took place from interested parties involved to determine if a violation has occurred. This may include the site supervisor, game officials, other coaches, parents and children.
2. Require the coach to attend a meeting with the league supervisor to address the complaint and to offer his/her side of the incident. This meeting will be documented.
3. The Whitewater Parks and Recreation Department has the authority to determine the severity of the situation and whether or not the affected coach has violated the expected behaviors outlined under the Youth Sports Policy. The disciplinary actions will be enforced and logged.

Enforcement of Code of Conduct

Whitewater Parks and Recreation is dedicated to raising the standard of service to youth in sports through the enforcement of this Code of Conduct in youth sport programs. This Code of Conduct defines the expectations for individuals serving as coaches in youth sports and provides the tools to be used by Whitewater Parks and Recreation, when necessary, to check behavior and to protect all children from the psychological, emotional, physical or social abuses that can be perpetrated against them by youth sport coaches.

Whitewater Parks and Recreation firmly believes that for the sports experience to be positive, safe and a learning experience for youth, volunteer coaches must be trained and held accountable for their behavior when working with and around children. It is the duty of the Whitewater Parks and Recreation Department to respond to complaints against a coach in a Whitewater Parks and Recreation youth sports program. This is accomplished by initiating the "Complaint Against a Coach Procedure" detailed in the section above. The purpose of this

procedure is to hear the complaints and to determine what, if any, action should be taken towards correcting the Whitewater Parks and Recreation coach's behavior.

In order to provide Whitewater Parks and Recreation the flexibility to take appropriate action when a coach is found to have violated this policy and/or the Coaches' Code of Conduct, a range of possible actions have been developed.

Possible actions include:

- Warning to and/or apology from the coach
- Probation
- One Game Suspension
- Multiple Game Suspension
- Season Suspension
- Permanent Revocation of Coaching Certification

Factors that might suggest a more lenient sanction include:

- First Offense
- Remorse
- Apparent Desire to Reform
- Other Good Coaching Attributes
- Dedication to Youth Sports

Factors that might suggest a harsher sanction include:

- Child Endangerment
- Violation of Law
- Prior Complaints/Review Action
- Lack of Remorse
- Number of Ethics Violated
- Number of Expected Behaviors Violated
- Breach of Duties as a Role Model
- Extraordinarily Poor Judgment Around Children

Code of Conduct

Parents Code of Conduct

- I will encourage good sportsmanship by demonstrating positive support for all players, coaches, and officials at every game, practice or other youth sports event.
- I will place the emotional and physical well-being of my child ahead of any personal desire to win.
- I will insist that my child plays in a safe and healthy environment.
- I will provide support for coaches and officials working with my child to provide a positive, enjoyable experience for all.
- I will demand a drug-, alcohol- and tobacco free sports environment for my child and agree to assist by refraining from their use at all youth sports events.
- I will remember that the game is for children and not for adults.
- I will do my very best to make youth sports fun for my child.
- I will ask my child to treat other players, coaches, fans, and officials with respect regardless of race, sex, creed, or ability.
- I will promise to help my child enjoy the youth sports experience within my personal constraints by assisting with coaching, being a respectful fan, providing transportation or whatever I am capable of doing.
- I will require that my child's coach be trained in the responsibilities of being a youth sports coach and that the coach agrees to the youth sports Coaches' Code of Conduct.

Coaches Code of Conduct

- I will place the emotional and physical well-being of my players ahead of any personal desire to win.
- I will remember to treat each player as an individual, remembering the large spread of emotional and physical development.
- I will do my very best to provide a safe play situation for my players.
- I promise to review and practice the necessary first aid principles needed to treat injuries of my players.
- I will do my best to organize practices that are fun and challenging for all my players.
- I will lead, by example, in demonstrating fair play and sportsmanship to all my players.
- I will insure that I am knowledgeable in the rules of each sport that I coach, and that I will teach these rules to my players.
- I will use those coaching techniques appropriate for each of the skills that I teach.
- I will remember that I am a youth coach, and that the game is for children and not adults.

Athletes Code of Conduct

- I will encourage good sportsmanship from fellow players, coaches, officials and parents at every game and practice.
- I will attend every practice and game that is reasonably possible and notify my coach if I cannot.
- I will expect to receive a fair and equal amount of playing time.
- I will do my very best to listen and learn from coaches.
- I will treat my coaches with respect regardless of race, sex, creed or abilities and I will expect to be treated accordingly.
- I deserve to have fun during my sports experience and will alert parents or coaches if it stops being FUN!
- I deserve to play in an alcohol, tobacco and drug free environment and expect adults to respect that wish.
- I will encourage my parents to be involved with my team in some capacity because it's important to me.
- I will do my very best in school.
- I will remember that sport is an opportunity to learn and have fun.

Whitewater Parks & Recreation Youth Baseball & Softball Expectations for Coaches

These expectations are based on furthering youth baseball and softball in Whitewater. The focus on development of all athletes is the primary goal of these programs. The expectations listed below are for regular season play. Participation in tournaments and the end of season league tournament will follow the rules established by those tournaments.

- All players are expected to be in the batting order.
- Athletes must play 2 innings in the field out of the 1st 4 innings played. No player should sit for more than 3 innings.
- All participants are expected to play a minimum of 1 inning in the infield per game.
- No player should play more than half the game at the same position.
- Coaches should make an effort to have the younger grade level pitch throughout the season. The younger grade level should pitch a minimum of 2 innings per game and those 2 innings should be in the first 4. Example: 10 & Under – A 9 year old must pitch 2 innings.
- Pitching Limits:
 - 10 & Under – A maximum of 2 innings should be pitched by an individual player over a 4 day period
 - 12 & Under – A maximum of 3 innings should be pitched by an individual player over a 4 day period
 - 14 & Under – A maximum of 4 innings should be pitched by an individual player over a 4 day period



Parks & Recreation Department
Youth Sports Policy Sign Off

I acknowledge that I have received, read, and understand the Whitewater Parks and Recreation Department Youth Sports Policy. I understand that failure to comply with the policy and the coaches code of conduct could result in disciplinary action up to and including my removal as a volunteer coach. I understand that if I have any questions, I should contact the Parks and Recreation Department staff member who supervises the sports program in which I serve as a coach. Thank you for your dedication in working with the youth of our community!

Coach Signature

Date

Coach Name

