

City of Whitewater
Parks and Recreation Board Agenda
Monday, October 3, 2011 - 5:00pm
Cravath Lakefront Room - 2nd Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

Call to Order and Roll Call and Board Introductions

Consent Agenda:

CA-A	Approval of Parks and Recreation Board minutes of September 12, 2011
CA-B	Expedited approval of the following items, per staff recommendation: C-1

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

Staff Reports:

Parks & Recreation Director	Youth Football Day at the Perk; Facility Maintenance Work Order System; Pepsi Refresh
Recreation & Community Events Programmer	Pork in the Park
Senior Coordinator	Wisconsin Association of Senior Centers (WASC) Conference; Global Gala

Considerations:

*C-1	Approve refund request to Georgann Mortensen for recreation program
C-2	Discussion and possible direction related to the Alpha Cast Site
C-3	Appointment of Parks and Recreation Board member to Plan Commission, Whitewater Aquatic Center Board, and Bicycle & Pedestrian Master Plan Steering Committee
C-4	Direction related to implementation of non-resident recreation program fees
C-5	Approval of 2012 Parks & Recreation Budget
C-6	Request for future agenda items
C-7	Adjourn

Memo

To: Parks and Recreation Board
From: Matt Amundson, Parks and Recreation Director
Date: September 30, 2011
Re: Parks & Recreation Board Meeting: October 3, 2011

C-1 Approve refund request to Georgann Mortenson for recreation program

The request for refund is for an adult line dance class. The participant is physically unable to participate in the class. I have placed this on the consent agenda and am recommending approving the refund.

C-2 Discussion and possible direction related to the Alpha Cast Site

At its September 26th meeting, the Community Development Authority requested that the Park and Recreation Board consider whether it would be interested in obtaining the former Alpha cast property on Jefferson Street for future park and open space use. The property is approximately 5.9 acres in size and is a fully remediated Brownfield site (a WDNR clearance has been obtained). I have included a site plan in your support packet.

C-3 Appointment of Parks and Recreation Board member to Plan Commission, Whitewater Aquatic Center Board, and Bicycle & Pedestrian Master Plan Steering Committee

The Board needs to appoint a member to the above mentioned bodies. The Plan Commission meets the 2nd Monday of the month at 6:00 PM. The Aquatic Center Board meets on the 3rd Thursday of the month at 7:00 AM. The steering committee will provide oversight on this project and meet approximately 5 times over the next year.

C-4 Discussion related to the implementation of non-resident recreation program fees

This is a follow-up item from our last meeting. I have included requested information regarding a breakdown of all programs that are offered and the overall impact to the budget of implementing a non-resident fee program.

C- 5 Approval of 2012 Parks and Recreation Budget

The completed budget is included in the support packet. The budget will be presented to the City Council on Tuesday, October 25th.

Your consideration of these matters is greatly appreciated.

Thanks!
Matt Amundson,
Parks & Recreation Director

City of Whitewater
Parks and Recreation Board
Monday, September 12, 2011 - 4:00pm
Cravath Lakefront Room - 2nd Floor, City Municipal Building
312 W. Whitewater St. Whitewater, WI 53190

DRAFT MINUTES

Call to Order and Roll Call

Brandon Knedler, Rick Daniels, Jen Kaina, Nate Jaeger, and Ken Kidd Absent: Javonni Butler (excused) and Kim Gosh.

Staff: Matt Amundson, Michelle Dujardin, Deb Weberpal, Michele Smith and Sam Peterson

Guests: Bruce Parker

Consent Agenda Approval of Parks and Recreation Board minutes of August 1, 2011, Receipt and acknowledgement of Urban Forestry Commission minutes of May 10, 2011 and June 21, 2011, Expedited approval of the following items, per staff recommendations: Approval of request by Whitewater Fiber Guild to be included as partner organization in Facility Reservation Policy

Kidd moved to accept the consent agenda. Second by Daniels. Ayes: Kaina, Jager, Daniels, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler and Gosh. Motion passed.

Hearing of Citizen Comments

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no citizen comments

Staff Reports

Parks & Recreation Director:

- Youth Football started off strong with 10 tackle teams and 3 flag teams. Punt, Pass, and Kick is scheduled for Sept 24th at Perkins Stadium
- Bicycle & Pedestrian Master Plan RFP is currently on the city website and are due back Oct 3rd
- Multi-Use Trail Extension is moving along, no timeline for project has been set
- Prohibiting Weapons in City Building's first reading has been approved by council, second reading scheduled for September 27th.

Recreation & Community Events Programmer:

- Pork In The Park is scheduled for Saturday, October 1st. The partnership with Downtown Whitewater Inc, the University, and Work for Whitewater's Wellness has been wonderful and the event is hoping for a great one day of success.
- Take off your training wheels is a new program starting Sunday, October 2nd. It will be the first time cycling is being offered as a program through the recreation department. Jen Kaina and UW Rec Sports have partnered to make this class available to the public.

Senior Coordinator

- Wisconsin Association of Senior Centers Conference is being chaired by Deb and will take place September 22nd- 24th.
- Global Gala event is scheduled for Thursday, October 13th.

Appointment of Parks and Recreation Board member to Plan Commission

Daniels moved to wait until board was fully seated before appointing the position. Second by Kidd. Ayes: Kaina, Jager, Daniels, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler and Gosh. Motion passed

Discussion and direction related to car parking area on Starin Road.

Amundson referred to the letter included in the packet and photo of location. The board directed Amundson to follow up with concerned community member and encourage use of other available parking locations to access trail.

Daniels left meeting (4:45pm)

Discussion and direction on multi-use trail naming.

Amundson introduced topic and suggestion from Dr. Kidd that we take a look at naming for our trail system.

Kidd commented on the beauty of the trails and the need for signage and naming. Bruce Parker asked about land easements and donations regarding naming under the current policy. Kidd moved to include Trails as part of the Park Naming Policy and directs staff to reach out for names. Second by Kaina. Ayes: Kaina, Jager, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler, Daniels and Gosh. Motion passed

Discussion and direction related to Fort Health Care request to partner on programming opportunities

Amundson introduced topic that Fort Health Care has been contacting local Parks and Recreation Departments in an effort to co-promote their EDGE Training program. Kaina- Are we committed to marketing in everything? Knedler-Are other communities doing it? Kidd moved to work with Fort Health Care on co-promoting their EDGE Training under staff discretion on promotion location and without taking kick back offered from Fort Health Care. Promotion within the Parks & Recreation brochure will follow price guidelines. Second by Knedler. Ayes: Kaina, Jager, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler, Daniels and Gosh. Motion passed

Update, discussion and further direction regarding scoreboard replacement at Starin Park

Amundson referred to memo on installation of Starin Park South Diamond replacement scoreboard and new addition of North Diamond scoreboard financially supported by sponsors. Kidd moved to accept the North Diamond scoreboard sponsors with the understanding that sponsors know what they are purchasing. Second by Jager. Ayes: Kaina, Jager, Knedler and Kidd. Noes: None. Abstain: None. Absent: Butler, Daniels and Gosh. Motion passed

Presentation of 2011 Summer Recreation Program Financial Report

Amundson presented 2011 Summer Recreation Program Financial Report

**Discussion and direction related to 2012 Parks & Recreation Budget
(Entire 2012 budget will be presented at October meeting for approval)**

- **Direction related to implementation of non-resident recreation programs**

Amundson introduced the topic and definition of non-resident and resident in regards to payments for programs. Amundson suggested four options to the board; 1. Continue as is with no charge, 2. Charge Non-resident fees to anyone outside WWUSLD boundary, 3. Charge Non-resident fees to anyone outside City Limits, and 4. Charge Non-resident fees to anyone outside City Limits, however, if the recreation program uses School District facilities (basketball, baseball, softball, flag football) only charge non-resident fees to those who live outside WWUSD.

The Parks and Recreation Board directed Amundson to bring back real numbers of what revenue would be brought in from people outside the school district and what expenses would be to put this system into place.

- **Direction regarding 2012 park improvement projects**

Amundson asked the board to prioritize projects for possible funding in 2012. Projects listed by the board include; Minneiska Park Playground, Starin Park North Diamond Improvements, and Relocation of Bark Park.

- **Direction related to 2012 Department Staffing**

Amundson presented 2012 department staffing budget. All city departments have been asked to reduce their budgets by 4%. Presented budget changes include; Deb Weberpal moving full time, adjusted due to retirement one full time building maintenance position, and adjustment of additional hours for building maintenance position.

Request for future agenda items

Treyton Kilar field of dreams

Adjourn

6:50 pm. Affirmed by voice vote.

Next meeting October 3, 4:00 pm.

Respectfully submitted,

Michelle Dujardin

Michelle Dujardin

Memo

To: Parks and Recreation Board

From: Michelle Dujardin, Recreation and Community Events Programmer

Date: September 29, 2011

Re: Program Refund

Georgann Mortensen is asking for a full \$45 refund for a Line Dancing class. Georgann was registered for the class and was unable to attend due to a medical concern. I am asking the board to grant her a full \$45 refund by check.

Thanks!
Michelle Dujardin

Non-Resident Fee Implementation Analysis

	25% Non-Resident Fee Implemented	Only Programs at City Facilities 25% Non-Resident Fee Implemented
Fall 2010	\$2,816.25	\$716.25
Winter Spring 2011	\$1,257.50	\$671.25
Summer 2011	\$3,930.75	\$2,718.25
Totals	<hr/> \$8,004.50	<hr/> \$4,105.75

Non-Resident Fee Information

Fall 2010

All School Fac
25% 25%

Program	Resident	Non-Resident	Total	Percent Non-Resident	Class Fee	Non-Resident Fee	Add Rev	Add Rev
Start Smart Basketball	3	5	8	63%	\$15.00	\$18.75	\$18.75	
K & 1st Grade Boys Basketball	10	11	21	52%	\$30.00	\$37.50	\$82.50	
K & 1st Grade Girls Basketball	3	7	10	70%	\$30.00	\$37.50	\$52.50	
2nd & 3rd Grade Boys Basketball	6	12	18	67%	\$30.00	\$37.50	\$90.00	
2nd & 3rd Grade Girls Basketball	12	10	22	45%	\$30.00	\$37.50	\$75.00	
4th Grade Girls Basketball	1	0	1	0%	\$30.00	\$37.50	\$0.00	
4th-6th Grade Boys Basketball	4	6	10	60%	\$30.00	\$37.50	\$45.00	
5th & 6th Grade Girls Basketball	1	0	1	0%	\$30.00	\$37.50	\$0.00	
Youth Basketball	40	51	91	56%				
Adult Tap	3	4	7	57%	\$50.00	\$62.50	\$50.00	\$50.00
Ages 8-Above Continuing Session 1	0	4	4	100%	\$45.00	\$56.25	\$45.00	\$45.00
Ages 8-Above Continuing Session 2	0	2	2	100%	\$45.00	\$56.25	\$22.50	\$22.50
Ballet	1	1	2	50%	\$45.00	\$56.25	\$11.25	\$11.25
Ballet/Tap	4	4	8	50%	\$45.00	\$56.25	\$45.00	\$45.00
Beginning Ages 5-7 Session 1	9	2	11	18%	\$45.00	\$56.25	\$22.50	\$22.50
Beginning Ages 5-7 Session 2	6	5	11	45%	\$45.00	\$56.25	\$56.25	\$56.25
Beginning Ages 8-11 Session 1	3	4	7	57%	\$45.00	\$56.25	\$45.00	\$45.00
Beginning Ages 8-11 Session 2	3	7	10	70%	\$45.00	\$56.25	\$78.75	\$78.75
Creative Movement	3	3	6	50%	\$45.00	\$56.25	\$33.75	\$33.75
Creative Movement/Pre-Ballet Class 1	2	6	8	75%	\$45.00	\$56.25	\$67.50	\$67.50
Creative Movement/Pre-Ballet Class 2	1	2	3	67%	\$45.00	\$56.25	\$22.50	\$22.50
Beginning Jazz/Hip Hop	2	1	3	33%	\$45.00	\$56.25	\$11.25	\$11.25
Dance	37	45	82	55%				
Taste of Whitewater Dance Clinic	6	2	8	25%	\$0.00	\$0.00	\$0.00	\$0.00
Body Therapy Class	1	6	7	86%	\$50.00	\$62.50		
Body Therapy Workshop	2	5	7	71%	\$20.00	\$25.00		
Cardio Plus & Basic Fitness Punch Card Session 1	2	1	3	33%	\$65.00	\$81.25		
Cardio Plus & Basic Fitness Punch Card Session 2	4	1	5	20%	\$65.00	\$81.25		
Cardio Plus Class Trial	6	6	12	50%	\$0.00	\$0.00		
Cardio Plus Session 1	5	8	13	62%	\$65.00	\$81.25		
Cardio Plus Session 2	6	9	15	60%	\$65.00	\$81.25		
Pilates Fusion Session 1	1	4	5	80%	\$40.00	\$50.00		
Pilates Fusion Session 2	1	3	4	75%	\$40.00	\$50.00		
Pilates Fusion Session 3	0	1	1	100%	\$40.00	\$50.00		
Restorative Yoga Session 1	3	4	7	57%	\$40.00	\$50.00		
Restorative Yoga Session 2	4	8	12	67%	\$40.00	\$50.00		
Restorative Yoga Session 3	3	7	10	70%	\$40.00	\$50.00		
Gentle Yoga Stretch Session 1	0	4	4	100%	\$40.00	\$50.00		
Gentle Yoga Stretch Session 2	1	6	7	86%	\$40.00	\$50.00		
Gentle Yoga Stretch Session 3	0	5	5	100%	\$40.00	\$50.00		
Pilates Bosu Balance Session 1	0	5	5	100%	\$45.00	\$56.25		
Pilates Bosu Balance Session 2	0	5	5	100%	\$45.00	\$56.25		
Pilates Bosu Balance Session 3	0	5	5	100%	\$45.00	\$56.25		
20/30/20 Session 1	4	5	9	56%	\$35.00	\$43.75		
20/30/20 Session 2	5	6	11	55%	\$35.00	\$43.75		
Fitness Punch Card Session 1	1	2	3	67%	\$65.00	\$81.25		
Fitness Punch Card Session 2	3	2	5	40%	\$65.00	\$81.25		
Adult Fitness	52	108	160	68%				

Fall Adult Softball- Tuesdau Men's League	3	3	6	50%	\$150.00			
Little Picasso	6	3	9	33%	\$25.00	\$31.25	\$18.75	\$18.75
Tots, Tunes, & Tumbling	7	2	9	22%	\$20.00	\$25.00	\$10.00	\$10.00
Karate Twice a Week Cont. Students Session 1	2	5	7	71%	\$50.00	\$62.50	\$62.50	\$62.50
Karate Twice a Week Cont. Students Session 2	2	7	9	78%	\$50.00	\$62.50	\$87.50	\$87.50
Karate	4	12	16	75%				
Tots	9	9	18	50%	\$18.00	\$22.50	\$40.50	
Level 1/2	7	17	24	71%	\$32.00	\$40.00	\$136.00	
Level 2/3	4	14	18	78%	\$63.00	\$78.75	\$220.50	
Level 4/5	4	6	10	60%	\$95.00	\$118.75	\$142.50	
Gymnastics	24	46	70	66%				
Pantry Raid	1	3	4	75%	\$15.00	\$18.75	\$11.25	\$11.25
Sugar Blues	3	4	7	57%	\$15.00	\$18.75	\$15.00	\$15.00
W3 5K Taste Trot	23	17	40	43%	\$20.00	\$25.00	\$85.00	
W3 5K Taste Trot Family of 2 with 1 Child	0	1	1	100%		\$0.00	\$0.00	
W3 5K Taste Trot Family of 2 with 2 Children	1	1	2	50%		\$0.00	\$0.00	
W3 Fit Kid Shuffle	11	7	18	39%	\$10.00	\$12.50	\$17.50	
Fall 2010 Totals	218	305	523	58%		\$2,816.25	\$1,722.00	\$716.25

Non-Resident Fee Information

Winter/Spring 2011

All School Fac
25% 25%

Program	Resident	Non-Resident	Total	Percent Non-Resident	Class Fee	Non-Resident Fee	Add Rev	Add Rev
Adult Tap	3	5	8	63%	\$50.00	\$62.50	\$62.50	\$62.50
Ballet	2	2	4	50%	\$45.00	\$56.25	\$22.50	\$22.50
Ballet/Tap	7	3	10	30%	\$45.00	\$56.25	\$33.75	\$33.75
Beginning Ballroom	4	4	8	50%	\$55.00	\$68.75	\$55.00	\$55.00
Beginning Jazz/Hip Hop	4	4	8	50%	\$45.00	\$56.25	\$45.00	\$45.00
Creative Movement	7	4	11	36%	\$45.00	\$56.25	\$45.00	\$45.00
Creative Movement/Pre Ballet Class 1	4	8	12	67%	\$45.00	\$56.25	\$90.00	\$90.00
Creative Movement/Pre Ballet Class 2	6	8	14	57%	\$45.00	\$56.25	\$90.00	\$90.00
Egyptian Belly Dance	0	5	5	100%	\$52.00	\$65.00	\$65.00	\$65.00
Leaps, Turns, & Jumps	2	3	5	60%	\$45.00	\$56.25	\$33.75	\$33.75
Tap	1	1	2	50%	\$45.00	\$56.25	\$11.25	\$11.25
Dance	40	47	87	54%				
Tumbling Tots Session 1	7	9	16	56%	\$15.00	\$18.75	\$33.75	
Tumbling Tots Session 2	7	1	8	13%	\$15.00	\$18.75	\$3.75	
Level 1/2	8	16	24	67%	\$27.00	\$33.75	\$108.00	
Level 2/3	8	15	23	65%	\$54.00	\$67.50	\$202.50	
Level 4/5	3	5	8	63%	\$81.00	\$101.25	\$101.25	
Spring Gymnastics	33	46	79	58%				
Level 1/2	4	9	13	69%	\$27.00	\$33.75	\$60.75	
Level 2/3	5	16	21	76%	\$54.00	\$67.50	\$216.00	
Level 4/5	2	4	6	67%	\$54.00	\$67.50	\$54.00	
Wednesday Nights Leve 2/3 & 4/5	4	12	16	75%	\$27.00	\$33.75	\$81.00	
Winter Gymnastics	15	41	56	73%				
Start Smart Baseball	14	8	22	36%	\$15.00	\$18.75	\$30.00	
Start Smart Soccer	7	2	9	22%	\$45.00	\$56.25	\$22.50	\$22.50
Clutter Course for Basement & Garage	5	5	10	50%	\$15.00	\$18.75	\$18.75	\$18.75
Clutter Course for Home Office	4	5	9	56%	\$15.00	\$18.75	\$18.75	\$18.75
Declutter Today for a Carefree Tomorrow	3	5	8	63%	\$5.00	\$6.25	\$6.25	\$6.25
Little Picasso's	6	7	13	54%	\$25.00	\$31.25	\$43.75	\$43.75
Nordic Walking- Hard Surface Clinic & Walk	3	2	5	40%	\$15.00	\$18.75	\$7.50	\$7.50
Winter/Spring Totals	130	168	298	56%		\$1,257.50	\$1,562.25	\$671.25

Non-Resident Information

Summer 2011

All School Fac
25% 25%

Program	Resident	Non-Resident	Total	Percent Non-Resident	Class Fee	Non-Resident Fee	Add Rev	Add Rev
Adult Tap Dance	3	6	9	67%	\$40.00	\$50.00	\$60.00	\$60.00
Ballet/Tap	6	7	13	54%	\$35.00	\$43.75	\$61.25	\$61.25
Creative Movement	4	4	8	50%	\$35.00	\$43.75	\$35.00	\$35.00
Creative Movement/Ballet	5	6	11	55%	\$35.00	\$43.75	\$52.50	\$52.50
Dance	18	23	41	56%				\$0.00
Tumbling Tots 6/13-6/30	3	3	6	50%	\$30.00	\$37.50	\$22.50	\$22.50
Tumbling Tots 7/25-8/4	6	6	12	50%	\$30.00	\$37.50	\$45.00	\$45.00
Tots, Tunes, & Tumbling	7	8	15	53%	\$20.00	\$25.00	\$40.00	\$40.00
Advanced 6/13-6/30	6	6	12	50%	\$162.00	\$202.50	\$243.00	\$243.00
Advanced 7/25-8/4	5	5	10	50%	\$162.00	\$202.50	\$202.50	\$202.50
Level 1/2 6/13-6/30	2	2	4	50%	\$54.00	\$67.50	\$27.00	\$27.00
Level 1/2 7/25-8/4	6	10	16	63%	\$54.00	\$67.50	\$135.00	\$135.00
Level 2/3 6/13-6/30	1	3	4	75%	\$108.00	\$135.00	\$81.00	\$81.00
Level 2/3 7/25-8/4	5	3	8	38%	\$108.00	\$135.00	\$81.00	\$81.00
Gymnastics	41	46	87	53%				\$0.00
Flag Football 4K/5K	9	8	17	47%	\$15.00	\$18.75	\$30.00	\$30.00
Flag Football Grades 1 & 2	12	10	22	45%	\$35.00	\$43.75	\$87.50	\$87.50
Flag Football Grades 3 & 4	6	8	14	57%	\$35.00	\$43.75	\$70.00	\$70.00
WYFL Tackle Football	45	128	173	74%	\$0.00	\$0.00	\$0.00	\$0.00
Youth Football	72	154	226	68%				
Rookie Ball	39	44	83	53%	\$25.00	\$31.25	\$275.00	
Tee Ball	33	18	51	35%	\$25.00	\$31.25	\$112.50	
10 & Under Baseball	16	20	36	56%	\$50.00	\$62.50	\$250.00	
12 & Under Baseball	17	15	32	47%	\$50.00	\$62.50	\$187.50	
10 & Under Softball	12	12	24	50%	\$50.00	\$62.50	\$150.00	
12 & Under Softball	11	13	24	54%	\$50.00	\$62.50	\$162.50	
14 & Under Softball	12	6	18	33%	\$50.00	\$62.50	\$75.00	
Baseball	140	128	268	48%				
Session 1 Ages 5-7	5	2	7	29%	\$30.00	\$37.50	\$15.00	\$15.00
Session 1 Ages 8-11	3	3	6	50%	\$30.00	\$37.50	\$22.50	\$22.50
Session 1 Ages 8-Above	1	1	2	50%	\$30.00	\$37.50	\$7.50	\$7.50
Session 1- Twice a Week	2	5	7	71%	\$50.00	\$62.50	\$62.50	\$62.50
Session 2 Ages 5-7	5	1	6	17%	\$30.00	\$37.50	\$7.50	\$7.50
Session 2 Ages 8-11	4	4	8	50%	\$30.00	\$37.50	\$30.00	\$30.00
Session 2 Ages 8-Above	1	1	2	50%	\$30.00	\$37.50	\$7.50	\$7.50
Session 2- Twice a Week	3	5	8	63%	\$50.00	\$62.50	\$62.50	\$62.50
Session 3 Ages 5-7	6	3	9	33%	\$30.00	\$37.50	\$22.50	\$22.50
Session 3 Ages 8-11	2	5	7	71%	\$30.00	\$37.50	\$37.50	\$37.50
Session 3 Ages 8-Above	1	1	2	50%	\$30.00	\$37.50	\$7.50	\$7.50
Session 3- Twice a Week	3	6	9	66%	\$50.00	\$62.50	\$75.00	\$75.00
Karate	36	37	73	51%				
Country Springs Water Park Trip	16	13	29	45%	\$29.00	\$36.25	\$94.25	\$94.25
Janesville Ice Skating Trip	24	20	44	45%	\$14.00	\$17.50	\$70.00	\$70.00
Little-A-Merrick-A Trip	15	17	32	53%	\$28.00	\$35.00	\$119.00	\$119.00
Rockford Magic Waters Trip	15	17	32	53%	\$33.00	\$41.25	\$140.25	\$140.25
Watertown Roller Skating Trip	15	22	37	59%	\$13.00	\$16.25	\$71.50	\$71.50
Summer Trips	85	89	174	51%				
Kids Escape	18	13	31	42%	\$170.00	\$212.50	\$552.50	\$552.50
Kids in the Kitchen- No Bake	9	8	17	47%	\$20.00	\$25.00	\$40.00	\$40.00
Nordic Pole Walking	2	0	2	0%	\$15.00	\$18.75	\$0.00	\$0.00
Summer Totals	353	432	785	55%			\$3,930.75	\$2,718.25



2012 Budget Summary
PARKS & RECREATION

Parks Admin & Maint, Recreation Admin, Maint, &
 Programs, Senior Citizen's Programs, Celebrations,
 Community Based-Coop Projects

EXPENSES:	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
General Buildings & Plant	501,402	493,186	472,908	243,197	454,373	446,598
Young Library Building	116,175	88,432	90,958	44,455	83,322	82,673
Total Parks Maintenance	280,756	283,971	282,544	141,963	287,520	283,518
Total Parks Administration	32,244	40,340	42,910	19,981	42,910	41,076
Total Recreation Administration	116,313	123,667	134,786	63,696	129,836	131,650
Total Recreation Programs	77,940	84,205	89,642	31,216	75,958	95,744
Total Senior Citizen's Program	59,391	61,377	64,211	31,899	62,473	65,381
Total Celebrations	12,798	10,767	15,200	9,120	15,200	14,550
Total Comm. Based-Coop Projects	75,000	75,000	75,000	75,000	75,000	72,000
TOTAL FOR FUNCTION	1,272,019	1,260,945	1,268,159	660,528	1,226,592	1,233,190

REVENUES:	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
Total Recreation Fees	32,378	37,470	48,000	29,529	60,000	69,426
Total Rec Business Sponsorships	10,231	1,326	8,000	6,722	8,750	8,750
Total Recreation Concessions	1,616	813	1,675	565	840	1,395
Total Rec Fundraiser	2,298	-	-	-	-	-
Total Contractual Gymnastics Fees	2,107	11,319	11,850	6,730	11,850	10,078
Total Contractual Fitness Fees	2,156	14,936	16,000	-	-	-
Total Contractual Rock Climbing Fees	-	1,716	-	-	-	-
Total Miscellaneous Contract Fees	-	3,254	3,900	2,400	4,000	3,900
Total Facility Rental Fees	26,462	27,461	30,000	18,278	30,000	30,000
TOTAL FOR FUNCTION	77,248	98,295	119,425	64,224	115,440	123,549
Revenue - Expense	-1,194,771	-1,162,650	-1,148,734	-596,304	-1,111,152	-1,109,641
City Subsidy per Resident	88.92	86.53	85.49	44.38	82.69	82.58



2012 Budget
General Fund

General Buildings & Plant - 51600

GENERAL BUILDINGS & PLANT

SECTION NUMBER: 100.51600

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
111	Salaries/Permanent	74,858	79,243	78,149	38,725	62,325	72,615
112	Salaries/Overtime	1,388	368	1,008	299	600	1,008
117	Longevity Pay	1,260	1,260	1,260	630	820	820
118	Uniform Allowances	369	415	415	291	360	305
150	Medicare Tax/City Share	1,059	1,146	1,166	608	989	1,086
151	Social Security/City Share	4,529	4,900	4,986	2,599	4,000	4,645
152	Retirement	7,810	8,881	9,328	4,727	8,100	4,382
153	Health Insurance	15,288	18,229	18,404	9,345	15,236	11,727
154	Professional Development	-	25	200	-	-	500
155	Workers Compensation	2,818	2,745	2,637	1,402	2,100	2,224
156	Life Insurance	46	53	53	25	40	21
157	L-T Disability Insure/City Share	182	197	192	96	150	152
160	125 Plan Contribution-City	643	635	630	673	673	-
221	Municipal Utilities	14,904	9,269	11,925	4,050	11,925	11,925
222	Electricity	84,209	82,757	78,866	36,645	78,866	75,000
224	Natural Gas	47,564	34,182	41,000	21,717	41,000	37,500
225	Mobile/Telephone Communications	29,797	30,935	27,000	13,588	27,000	27,000
244	Bldg. Heating & Air Cond.	30,617	38,431	15,000	19,614	28,000	15,000
245	Building Repr./Mtn.	18,130	8,633	15,000	8,659	12,000	15,000
246	Janitorial Services	86,827	91,122	78,939	41,386	78,939	78,939
250	Rental Property Expenses	-	129	-	-	-	-
340	Operating Supplies	6,930	9,940	7,500	462	5,000	7,500
355	Bldg. Mtn Repr. Supp.	14,376	7,845	13,000	4,531	10,000	13,000
840	Capital Lease Payment-Honeywell	57,798	61,848	66,250	33,125	66,250	66,250
51600	Total General Buildings & Plant	501,402	493,186	472,908	243,197	454,373	446,598

Target 453,992



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
PERSONNEL		
111	<u>Salaries/Permanent</u>	72,615
	0.80 FTE Building Maintenance (Cromos)	1248 hrs
	0.82 FTE Building Maintenance (Slocum)	<u>1,706 hrs</u>
	1.66 FTE TOTAL Total Hrs=	3,453 hrs
	Includes \$180.00 Car allowance for Amundson. (10% x \$1,800)	
112	<u>Wages/Overtime</u>	1,008
117	<u>Longevity</u>	820
118	<u>Uniform Allowance</u>	305
150	<u>Medicare Tax/City Share</u>	1,086
151	<u>Social Security</u>	4,645
152	<u>Retirement</u>	4,382
153	<u>Health Insurance</u>	11,727
	<u>Family Health Insurance</u>	
	Building Mt. (Slocum) 15,586 x 82% x 88% =	11,247
	Health Buy Out (Amundson) 4,800 x 10%=	<u>480</u>
		11,727
154	<u>Professional Development</u>	500
	Increase \$300 (500 vs. 200)	
155	<u>Worker Compensation</u>	2,224
156	<u>Life Insurance</u>	21
157	<u>Long Term Disability Insurance</u>	152
160	<u>125 Plan Contribution-City</u>	-

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
SUPPLIES and SERVICES		
221	<u>Municipal Utilities</u> (No Change) Water, Sewer, & Stormwater Charges. Includes all municipal buildings except those removed beginning with 2010 Budget (Trippe Lake Shelter & Park, Cravath Lakefront Center & Park, Starin Park & Starin Park Community Building, & Big Brick Warming Shelter & ice rink.)	11,925
222	<u>Electricity</u> Decreased \$3,866 (75,000 vs. 78, 866) Includes all municipal buildings except those removed beginning with the 2010 Budget (Trippe Lake Shelter & Park, Cravath Lakefront Center & Park, Starin Park & Starin Park Community Building , & Big Brick Warming Shelter.)	75,000
224	Natural Gas Decreased \$3,500 (37,500 vs. 41,000) Includes all municipal buildings except those removed beginning with the 2010 Budget (Trippe Lake Shelter & Park, Cravath Lakefront Center & Park, Starin Park & Starin Park Community Building , & Big Brick Warming Shelter.)	37,500
225	<u>Mobile/Telephone/Communications</u> (No Change) All telephone services associated with the City Hall building and all its various functions have been consolidated in this account. Includes \$300 per month for maintenance of the telephone switching equipment. Also includes all long distance usage. Does not include cellular phones and telephone service that can be identified with a specific location or function.	27,000
244	<u>Building-Heating/Air Conditioning Repair</u> (No Change) Based on actual costs associated with the maintenance contract. Also includes repairs made to the units.	15,000



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
SUPPLIES and SERVICES		
245	<u>Building Repair/Maintenance</u> (No Change)-Essentially a contingency account for necessary building repair.	15,000
246	<u>Janitorial Services</u> Decreased \$443 (78,939 vs 79,382) Includes Public Safety Building, Lakefront Center, Armory, White Building, Starin Park Community Building. Contract for janitorial services will be rebid in late 2010. <i>Factored in a 2% reduction due to some changes in building cleaning schedules (requesting employee participation). Increased because of revised estimates for 2009/2010.</i>	78,939
340	<u>Operating Supplies</u> (No Change)--Toiletries, filters, cleaning supplies, carpet cleaning, etc.	7,500
355	<u>Building Maintenance: Repairs & Supplies</u> <i>No change, however, plan to purchase security cameras for vital facilities in 2011.</i>	13,000
CAPITAL OUTLAYS		
820	<u>Capital Improvements</u> <u>None</u>	
840	<u>Capital Lease Payment-Honeywell</u> Increased \$4,402 (66,250 vs. 61,848) 93.4% of the total improvements were made to General Fund supported buildings and facilities. Lease Payment for 2011 = \$70,932.00 93.4% of 70,932= \$66,250	66,250



YOUNG LIBRARY BUILDING

SECTION NUMBER: 100.55111

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
111	Salaries/Permanent	17,467	14,583	18,880	8,461	16,922	15,184
112	Salaries/Overtime	123	181	294	83	160	294
117	Longevity Pay	300	300	300	150	250	180
118	Uniform Allowance	89	100	100	72	100	70
150	Medicare Tax/City Share	255	218	282	126	275	227
151	Social Security/City Share	1,091	932	1,207	537	1,150	971
152	Retirement	1,871	1,668	2,259	889	1,800	924
153	Health Insurance	5,014	2,772	4,382	1,437	3,000	2,469
155	Workers Compensation	670	514	639	346	600	514
156	Life Insurance	14	12	14	5	10	5
157	L-T Disability Insure/City Share	46	34	46	16	35	31
160	125 Plan Contribution-City	153	146	150	81	150	-
221	Municipal Utilities	2,169	2,105	2,400	1,076	2,400	2,500
222	Electricity	21,406	22,159	21,875	9,873	20,000	21,875
224	Gas	4,285	4,638	4,930	3,618	4,930	4,930
227	Rental Expenses	-	-	-	-	-	-
244	Building Heating & Air Con.	2,872	12,453	4,000	5,466	7,000	4,000
245	Building Repr/Mtn	23,705	2,962	6,000	1,960	3,900	6,000
246	Janitorial Services	20,286	20,526	20,700	9,640	19,140	20,000
355	Bldg. Mtn. Repr. Supp.	5,347	2,128	2,500	619	1,500	2,500
820	Capital Improvements	9,012	-	-	-	-	-
55111	Total Young Library Building	116,175	88,432	90,958	44,455	83,322	82,673

Target 87,320



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
PERSONNEL		
111	<u>Salaries/Permanent</u>	15,184
	0.10 FTE Building Maintenance (Cromos)	312 hours
	<u>0.18 FTE Building Maintenance (Slocum)</u>	<u>374</u> hours
	0.28 FTE	TOTAL HOURS 686
112	<u>Salaries/Overtime</u>	294
117	<u>Longevity Pay</u>	180
118	<u>Uniform Allowance</u>	70
150	<u>Medicare Tax/City Share</u>	227
151	<u>Social Security/City Share</u>	971
152	<u>Retirement</u>	924
153	<u>Health Insurance</u>	2,469
	<u>Family Health Insurance</u>	
	Building Maintenance (Slocum)	15,586 x 88% x 18% 2,469
155	<u>Worker Compensation</u>	514
156	<u>Life Insurance</u>	5
157	<u>Long Term Disability</u>	31
160	<u>125 Plan Contribution-City</u>	-



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
SUPPLIES and SERVICES		
221	<u>Municipal Utilities</u> Increased \$100 (2,500 vs. 2,400)	2,500
222	<u>Electricity</u> Increased \$875. (21,875 vs. 21,000) Based on estimates provided thru a forecasting model provided by WE Energies	21,875
224	<u>Gas</u> Decreased \$3,770. (4,825 vs 8,700) Based on estimates from a forecasting model provided by WE Energies and projected savings from recent energy efficient improvements.	4,930
244	<u>Building Heat/Air</u> Decreased \$2,000. (4,000 vs. 6,000) Reduced from historical costs due to recent roof replacement and installation of new VAV boxes and variable frequency driver.	4,000
245	<u>Building Repair & Maintenance</u> (No Change)	6,000
246	<u>Janitorial Services</u> Decreased \$700 (20,000 vs. 20,700)	20,000
355	<u>Building Maintenance Repair & Supplies</u> (No Change)	2,500
CAPITAL OUTLAYS		
820	<u>Capital Improvements</u> NONE	-



PARKS MAINTENANCE

SECTION NUMBER: 100.53270

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
111	Wages/Permanent	89,965	99,268	101,312	36,853	101,312	101,296
112	Wages/Overtime	767	188	824	-	-	804
113	Wages/Seasonal	33,550	34,808	35,098	11,976	35,098	35,097
117	Longevity Pay	2,000	2,000	2,000	1,000	2,000	2,000
118	Uniform Allowances	370	500	500	150	500	500
150	Medicare Tax/City Share	1,834	1,885	2,019	748	2,019	2,018
151	Social Security/City Share	7,811	8,061	8,633	3,199	8,633	8,630
152	Retirement	9,860	10,897	12,079	4,744	12,079	6,142
153	Health Insurance	22,225	26,748	29,212	11,019	29,212	26,929
154	Professional Development	2,477	1,749	2,500	940	1,800	2,500
155	Workers Compensation	4,912	4,647	4,567	1,733	4,567	4,566
156	Life Insurance	25	32	28	13	26	28
157	L-T Disability Insure/City Share	230	268	262	105	215	263
160	125 Plan Contribution-City	1,020	233	1,000	659	659	-
213	Park/Terrace Tree Maintenance	11,523	1,000	10,710	10,183	10,710	10,710
221	Municipal Utilities	-	11,499	7,500	4,760	7,000	11,900
222	Electricity	-	8,796	12,230	9,865	12,230	19,730
224	Natural Gas	-	13,929	3,770	3,300	5,000	5,000
225	Mobile Communications	68	4,246	-	-	-	-
242	Repr/Mtn Machinery/Equip	7,373	8,698	7,140	3,711	7,000	7,140
245	Building Repr/Mtn	6,010	3,500	5,100	5,905	6,900	5,100
295	Trees/Landscaping Services	21,617	19,781	19,060	13,551	19,060	16,166
310	Office Supplies	160	280	500	1,002	1,500	500
340	Operating Supplies	6,526	6,913	6,000	4,977	6,000	6,000
351	Fuel Expenses	6,065	6,556	4,000	2,703	4,000	4,000
359	Other Repr/Mtn Supp	5,345	7,488	6,500	8,868	10,000	6,500
824	FEMA-Creek Clean-Up	39,023	-	-	-	-	-
53270	Total Parks Maintenance	280,756	283,971	282,544	141,963	287,520	283,518

Target 271,242



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
PERSONNEL		
111	<u>Salaries/Permanent</u>	101,296
	1.00 FTE Laborer II (Neumeister) 2080 hrs	
	1.00 FTE Laborer II (Heckert) 2080 hrs	
	2.00 FTE TOTAL HOURS 4160	
112	<u>Wages/Overtime</u>	804
	Estimated overtime for the parks workers 22 hours @ \$37.74/hr	
113	<u>Wages/Seasonal</u>	35,097
	3,900 hours @ \$9.00/hour for seasonal employees. Most of the time it is utilized May thru October for Park Maintenance and related projects	
117	<u>Longevity Pay</u>	2,000
	Neumeister \$ 1,000	
	Heckert \$ 1,000	
	\$ 2,000	
118	<u>Uniform Allowances</u>	500
	\$200 for the two full-time parks workers. This is per union contract	
150	<u>Medicare Tax</u>	2,018
151	<u>Social Security</u>	8,630
152	<u>Retirement</u>	6,142
153	<u>Health Insurance</u>	26,929
	<u>Family Health Insurance</u>	
	Laborer II (Neumeister) 15,016 x 88 x 100% = 13,214	
	Laborer II (Heckert) 15,586 x 88 x 100% = 13,715	
	26,929	
154	<u>Professional Development</u>	2,500
	(No Change)	
	Includes: Wisconsin Arborist Assoc (2), Great Lakes Park Training Inst. (2), Dept. Nat'l Resources (2-5), UW-Extension (2-5), WI Park & Rec Assoc (2) and several misc. workshops	
	The above related payroll taxes are based on the actual hours worked within the department.	
155	<u>Worker Compensation</u>	4,566
156	<u>Life Insurance</u>	28



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
PERSONNEL		
157	<u>Long Term Disability Insurance</u>	263
160	<u>125 Plan Contribution-City</u>	-
<p>Proportionate Share of taxes and benefits are based on the same % used to allocate salaries</p>		
SUPPLIES and SERVICES		
213	<u>Park/Terrace Maintenance</u> No Change. Includes chemicals, saws, equipment, tree protection supplies Note: \$10,000 transfer shown in General Fund Revenues from the Forestry Fund #250 to partial offset this expenditure.	10,710
221	<u>Municipal Utilities</u> Increased \$2,825. (11,900 vs. 9,075) Includes Trippe Lake Shelter, Cravath Lakefront Building and Park, Starin Park & Starin Park Community Building, Brewery Hill Park & Big Brick Park Warming Shelter & ice rink. Includes water, sewer and stormwater charges.	11,900
222	<u>Electricity</u> Increased \$7500 (19,730 vs. 12,230) Includes Trippe Lake Shelter, Cravath Lakefront Building and Park, Starin Park & Starin Park Community Building, & Big Brick Park Warming Shelter.	19,730
224	Natural Gas Increased \$1,230. (5,000 vs. 3,770) Includes Trippe Lake Shelter, Cravath Lakefront Building and Park, Starin Park & Starin Park Community Building, & Big Brick Park Warming Shelter.	5,000
225	<u>Mobile Communications</u> None Mobile phone expense shown in DPW-Shop/Fleet Operations Superintendent Chuck Nass cell phone	-
242	<u>Repair & Maintenance of Machinery & Equip</u> No Change.	7,140

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
SUPPLIES and SERVICES		
245	<u>Building Repair/Maintenance</u> No Change. Includes picnic shelters and warming houses In 2011, re-sided storage shed, replaced picnic tables & re-shingled shelter roofs	5,100
295	<u>Trees/Landscaping Services</u> Decreased \$2,894 (16,166 vs. 19060)	16,166
	14" Downtown Hanging Baskets (59)	3,009
	18" Cravath/City Hall Hanging Baskets (54)	2,916
	Annual/Perennial Park Flowers (1,289)	5,348
	Park Flower Flats, Soil, & Fertilizer (71)	722
	Trees	5,000
	Equipment	2,087
		<u>16,166</u>
NOTE: Equipment includes push mowers, tillers, weed-eaters, and supplies.		
NOTE: Tree Purchases are for planting & replacement in existing neighborhoods. Trees in new developments are replaced up to 3 years after planting with funds from Forestry Fund 250.		
NOTE: \$2,000 will be allocated from room tax revenue, private sponsorship of \$2,500. Request submitted to Downtown for additional support.		
310	<u>Office Supplies</u> No Change. Purchased printer in 2011 instead of leasing	500
340	<u>Operating Supplies</u> No Change. Includes Portable Toilets, pet waste disposal bags, herbicide, hardware, & supplies	6,000
351	<u>Fuel Expenses</u> No Change.	4,000
359	<u>Other Repair/Maintenance Supplies</u> No Change. Includes lake and fountain pump parts and repair, install and removal of lake pumps, ball field and playgroun materials, fencing, and supplies. In 2011 purchased drip torches and safety equipment to conduct controlled burns	6,500

PARKS ADMINISTRATION

SECTION NUMBER: 100.55200

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
111	Wages/Permanent	25,056	25,878	27,483	13,554	27,483	28,898
150	Medicare Tax/City Share	398	410	433	214	433	447
151	Social Security/City Share	1,703	1,753	1,853	915	1,853	1,911
152	Retirement	2,507	2,767	3,105	1,531	3,105	1,662
153	Health Insurance	2,413	2,400	2,400	1,200	2,400	1,920
155	Workers Compensation	67	71	75	36	75	77
157	L-T Disability Insure/City Share	58	61	61	31	61	61
219	Other Professional Services	-	-	-	-	-	-
310	Office Supplies	42	-	-	-	-	-
820	Capital Improvements	-	7,000	7,500	2,500	7,500	6,100
55200	Total Parks Administration	32,244	40,340	42,910	19,981	42,910	41,076

Target 41,194



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
PERSONNEL		
111	<u>Salaries/Permanent</u>	28,898
	0.40 FTE Parks & Recreation Dir. (Amundson) 832 hrs	
	Includes: \$720 (40% of \$1,800) of Park & Rec. Director's annual car allowance Reduced \$600 from 2009 budget level	
150	<u>Medicare Tax</u>	447
151	<u>Social Security</u>	1,911
152	<u>Retirement</u>	1,662
153	<u>Health Insurance</u>	1,920
	<u>Family Health Insurance-Buy-out</u> Parks Director (Amundson) 4,800 x 40%= 1,920	
155	<u>Worker Compensation</u>	77
157	<u>Long Term Disability Insurance</u>	61
	The above related payroll taxes are based on the actual hours worked within the department.	
SUPPLIES and SERVICES		
219	<u>Other Professional Services</u>	-
820	<u>Capital Improvements</u>	6,100
	Decreased 1,400 (6,100 vs. 7,500)	
	Whitewater Effigy Mounds Preserve Native Grasses & Perennial Plantings	3,600
	Starin Park North Diamond Create Fence Dugouts w/ covered roofs	2,500



RECREATION ADMINISTRATION

SECTION NUMBER: 100.55210

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
111	Salaries/Permanent	74,686	78,054	82,242	37,586	81,242	85,696
112	Wages/Overtime	-	-	-	31	100	-
113	Wages/Temporary Field Study	-	-	-	-	-	-
117	Longevity Pay	450	450	450	225	450	450
150	Medicare Tax/City Share	1,182	1,232	1,325	645	1,325	1,354
151	Social Security/City Share	5,053	5,267	5,667	2,756	5,667	5,791
152	Retirement	7,697	8,511	9,509	4,703	9,509	5,040
153	Health Insurance	9,488	9,727	9,837	4,929	9,837	8,237
154	Professional Development	2,511	2,189	2,500	868	2,100	2,500
155	Workers Compensation	1,584	1,500	1,585	758	1,585	1,623
156	Life Insurance	20	21	21	11	21	21
157	L-T Disability Insure/City Share	176	185	187	97	187	186
160	125 Plan Contribution-City	16	113	113	113	113	-
213	Intern Program	-	750	1,500	1,000	1,000	1,500
225	Mobile Communications	1,089	1,329	1,400	463	1,200	1,400
310	Office Supplies	1,579	2,868	3,000	2,701	3,000	3,000
320	Subscriptions/Publications	6,023	3,158	6,000	2,829	5,000	6,000
324	Promotions/Advertising	153	557	1,000	-	600	750
342	Concession Supplies	295	224	450	-	300	300
343	Postage	818	1,170	1,300	388	1,100	1,300
650	Transaction Fees/Activenet	3,312	4,575	5,000	3,250	5,000	5,000
790	Volunteer Awards	181	1,788	1,700	343	500	1,500
55210	Total Recreation Administration	116,313	123,667	134,786	63,696	129,836	131,650

Target 129,395

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
PERSONNEL		
111	<u>Salaries/Permanent</u>	85,696
	0.40 FTE Parks & Recreation Director (Amundson) 832 hours	
	0.80 FTE Recreation Programmer (Dujardin) 1,664 hours	
	<u>0.45 FTE Adm. Asst. (Stanford) 936 hours</u>	
	1.65 FTE TOTAL HRS = 3,432	
	Includes: \$720 (40% of \$1,800) of Park Director's annual car allowance	
113	<u>Wages/Temporary Field Study</u> Expense moved to 213(Intern Program)	-
117	<u>Longevity Pay</u> Stanford 1,000 x 45%= 450	450
150	<u>Medicare Tax/City Share</u>	1,354
151	<u>Social Security/City Share</u>	5,791
152	<u>Retirement</u>	5,040
	The above related payroll taxes are based on the actual hours worked within the department.	
153	<u>Health Insurance</u> <u>Family Health Insurance-Buyout</u> Parks & Rec. Dir. (Amundson) 4,800 x 40%= 1,920 Rec. Programmer (Dujardin) 4,800 x 80%= 3,840 <u>Single Health Insurance</u> Adm. Asst. (Stanford) 6,254 x 88% x 45% = <u>2,477</u> 8,237	8,237
154	<u>Professional Development</u> Increased \$300 (2,500 vs 2,200) WPRC Annual Conference(Amundson,Dujardin), WPRC Rec Workshop (Dujardin) WPRC Parks Tour (Amundson), WAL Conference (Amundson)	2,500
155	<u>Worker Compensation</u>	1,623
156	<u>Life Insurance</u>	21
157	<u>Long Term Disability Insurance</u>	186
160	<u>125 Plan Contribution-City</u>	-
	Proportionate Share of taxes and benefits are based on the same % used to allocate salaries	

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
	SUPPLIES and SERVICES	
213	<u>Intern Program</u> Annual field study-Paying \$125 for each credit the student earns (12 credits)	1,500
225	<u>Mobile Communications</u> No Change.	1,400
310	<u>Office Supplies</u> No Change.	3,000
320	<u>Subscriptions/Publications</u> No Change. Production of 3 seasonal brochures.	6,000
324	<u>Promotions/Advertising</u> Decreased \$250. (750 vs. 1,000)	750
342	<u>Concession Supplies</u> Decreased \$150. (300 vs. 450) The Parks and Recreation Department will operate the boat rentals and concession operation at Cravath Lakefront in 2012.	300
343	<u>Postage</u> No Change.	1,300
650	Transaction Fees-Activenet No Change.	5,000
790	<u>Volunteer Training</u> Decreased \$200. (1,500 vs. 1,700) Includes training material for volunteers and youth sport coaches, criminal background investigations and sponsor placues for businesses that sponsor youth sports teams	1,500



RECREATION PROGRAMS

SECTION NUMBER: 100.55300

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
113	Wages/Seasonal	32,695	34,273	39,787	12,426	39,787	41,938
150	Medicare Tax/City Share	474	506	576	180	576	632
151	Social Security/City Share	2,027	2,162	2,467	770	2,467	2,703
155	Workers Compensation	1,376	1,190	1,305	407	1,305	1,430
158	Unemployment Compensation	47	-	-	-	-	-
341	Program Supplies	14,473	15,889	19,873	9,214	19,873	39,805
344	Contractual-Gymnastics	8,981	10,966	9,300	6,615	9,300	8,637
345	Contractual-Fitness	12,265	15,525	13,684	-	-	-
346	Contractual-Rock Climbing	1,354	648	-	-	-	-
347	Contractual Expense-Misc.	902	2,740	2,050	1,604	2,050	-
349	Contractual-Dance	1,701	-	-	-	-	-
350	Tournament Expenses	1,360	-	-	-	-	-
790	Program Assistance	285	305	600	-	600	600
55300	Total Recreation Programs	77,940	84,205	89,642	31,216	75,958	95,744

Target 86,056



BUDGET NARRATIVE

CODE	ITEM			AMOUNT
PERSONNEL				
113	<u>Wages/Seasonal</u>			41,938
	Decreased \$1651 (41,938 vs. 43,589)			
	Youth Sports			
	274	Activity Leader (\$9.25-11.50)	\$10.00	2,740
	222	Activity Instructor (\$7.75-9.25)	\$8.50	1,887
	386	Youth Sport Officials (\$20-25)	\$23.00	8,878
	12	Program Attendants (\$7.25-8.25)	\$7.75	93
	190	Seasonal Labor (\$7.25-\$9.75)	\$8.75	1,663
	Adult Sports			
	212	Program Attendants (\$7.25-8.25)	\$7.75	0
	392	Adult Sport Officials (\$10-15)	\$13.00	5,096
	135	Seasonal Labor (\$7.25-\$9.75)	\$8.75	1,181
	Youth Instruction			
	240	Activity Leader (\$9.25-11.50)	\$10.00	2,400
	280	Activity Instructor (\$7.75-9.25)	\$8.50	2,380
	6	Program Attendants (\$7.25-8.25)	\$7.75	47
	370	Certified Instructors (\$10.00-15.00)	\$15.00	5,550
	Special Events & Entertainment			
	15	Certified Instructors (\$10.00-15.00)	\$15.00	225
	12	Activity Leader (\$9.25-11.50)	\$10.00	120
	197	Activity Instructor (\$7.75-9.25)	\$8.50	1,675
	825	Program Attendants (\$7.25-8.25)	\$7.75	6,394
	70	Rental Attendants (\$20-25)	\$23.00	1,610
				41,938
150	<u>Medicare Tax</u>			632
151	<u>Social Security Tax</u>			2,703
	Payroll taxes on the related wages above.			
155	<u>Worker Compensation</u>			1,430
	Proportionate Share of taxes and benefits are based on the same % used to allocate salaries			



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
SUPPLIES and SERVICES		
341	<u>Program Supplies</u> Increased \$19,932. (39,805 vs. 19,873)	39,805
	Equipment	4,685
	Supplies	3,020
	Uniforms & Clothing	8,550
	Contracted Services (Bus Trips)	2,800
	Payment to WYFL	18,500
	League & Tournament Fees	2,250
		39,805
344	<u>Contractual Gymnastics Expense</u> Increased \$402. (10,191 vs. 9,789)	8,637
345	<u>Contractual Fitness Expense</u> Decreased \$14,400. Contractual program eliminated, current fitness offerings within rec programs	-
346	<u>Contractual Rock Climbing Expense</u> No Change. Program eliminated with closing of Wall Crawlers.	-
347	<u>Miscellaneous Contractual Expense</u> No Change.	1,950
350	<u>Tournament Expenses</u> None	-
790	<u>Program Assistance</u> No Change	600



SENIOR CITIZEN'S PROGRAMS

SECTION NUMBER: 100.55310

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
111	Salaries/Permanent	14,856	15,435	16,493	8,132	16,493	10,130
112	Wages/Overtime	-	204	-	-	-	-
114	Wages/Part-Time/Permanent	25,998	26,452	27,119	13,612	27,119	36,171
117	Longevity Pay	500	500	500	500	500	1,000
150	Medicare Tax/City Share	595	611	666	319	666	700
151	Social Security/City Share	2,545	2,611	2,846	1,366	2,846	2,992
152	Retirement	4,276	4,665	5,096	2,570	5,096	2,791
153	Health Insurance	5,640	5,991	6,196	3,049	6,196	6,263
154	Professional Development	1,015	577	800	722	722	800
155	Workers Compensation	1,370	1,291	1,280	647	1,280	1,583
156	Life Insurance	1	1	1	1	1	1
157	L-T Disability Insure/City Share	102	104	104	54	104	89
160	125 Plan Contribution-City	205	250	250	250	250	-
225	Mobile Communications	160	41	360	11	100	360
320	Subscriptions/Publications	538	509	500	73	100	500
340	Operating Supplies	1,590	2,134	2,000	593	1,000	2,000
55310	Total Senior Citizen's Program	59,391	61,377	64,211	31,899	62,473	65,381

COMMUNITY EVENTS

SECTION NUMBER: 100.55320

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
720	4th of July Corp	10,000	5,000	9,500	9,500	9,500	9,500
790	Celebrations/Awards	2,798	5,767	5,700	(380)	5,700	5,050
55320	Total Celebrations	12,798	10,767	15,200	9,120	15,200	14,550

COMM. BASED-COOPERATIVE PROJECTS

SECTION NUMBER: 100.55330

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
760	Aquatic Center Contribution	75,000	75,000	75,000	75,000	75,000	72,000
55330	Total Comm. Based-Coop Projects	75,000	75,000	75,000	75,000	75,000	72,000



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
PERSONNEL		
111	<u>Salaries/Permanent</u>	10,130
	0.20 FTE Recreation Programmer (Dujardin) 416 hours	
114	<u>Wages/Part-time/Permanent</u> (2,080 hrs @ \$17.39/hr)Senior Coord. (Weberpal)	36,171
117	<u>Longevity Pay</u>	1000
150	<u>Medicare Tax/City Share</u>	700
151	<u>Social Security/City Share</u>	2,992
152	<u>Retirement</u>	2,791
153	<u>Health Insurance</u>	6,263
	<u>Family Health Insurance-Buyout</u>	
	Rec. Programmer (Dujardin) 4,800 x 20% = 960	
	<u>Single Health Insurance</u>	
	Senior Coord (Weberpal) 6,026 x 88% x 100% = 5,303	
		6,263
154	<u>Professional Development</u> No Change.	800
155	<u>Worker Compensation</u>	1,583
156	<u>Life Insurance</u>	1
157	<u>Long Term Disability Insurance</u>	89
160	<u>125 Plan Contribution-City</u>	-
Proportionate Share of taxes and benefits are based on the same % used to allocate salaries		



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
SUPPLIES and SERVICES		
225	<u>Mobile Communications</u> No Change. Includes cost of cellular phones for senior van and senior coordinator only.	360
320	<u>Subscriptions/Publications</u> No Change.	500
340	<u>Operating Supplies</u> No Change.	2,000



BUDGET NARRATIVE

CODE	ITEM	AMOUNT
Community Events- 55320		
SUPPLIES AND SERVICES		
720	<u>Fourth of July Corp</u> No Change.	9,500
	The amount does not reflect the in-kind contribution of labor (DPW and PD) from the City of Whitewater.	
790	<u>Celebrations/Awards</u> Decreased \$650. (5,050 vs. 5,700)	5,050
	Freezefest	200
	Taste of Whitewater	500
	Concerts/Fun Nights	<u>4,350</u>
	Total	<u><u>5,050</u></u>

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
Community Based Cooperative Projects - 55330		
SUPPLIES AND SERVICES		
760	<u>Aquatic Center Contribution</u> Decreased \$3,000 (72,000 vs. 75,000) Annual commitment toward cost of operating the Aquatic Center.	72,000

Whitewater Area 4th of July Corporation

Members of the Common Council,

September 26th, 2011

The 4th of July festival and parade has been one of this city's most enduring events organized and supported by its very own community members. The festival dates back to the post-war 1940's having been started by the American Legion.

In 1979 a festival committee was formed. Our diverse group of volunteers have had the privilege to spend time and resources throughout the year, booking bands, organizing events, bringing in talent, getting kids and youth activities handled, building booths, stages, other infrastructure, contracting carnivals, recruiting nonprofit groups and putting on a grand parade. We truly have a family focused celebration.

We respectfully request our city's continued financial and crew support. We understand from your 2012 budget needs that a 4% reduction is being recommended to all funding, therefore support at a level of 9500.00 for the 2012 4th of July festival would be anticipated vs. the previously agreed amount of 10,000.00 .

Thank you in advance for recognizing the value and importance of our community's largest and best attended festival.

When our elected officials chose to routinely support this festival it truly reflects a positive light on the process and helps us to fulfill our mission to give Whitewater and its neighboring communities an opportunity to raise funds for their causes all the while providing a safe, entertaining and exciting celebration for the whole family.

Sincerely,

Blake Scharine & Jean Mills
(co-chairs 4th of July corp.)