

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, August 15, 2011, 6:30 pm

1. CALL TO ORDER
2. ELECTION OF OFFICERS
3. CONSENT AGENDA
 - a) Approval of minutes of the June 13, 2011 regular meeting *
 - b) Acknowledgment of receipt of financial reports from city general and library special revenue funds for May and June 2011 *
 - c) Acknowledgement of receipt of financial report of special revenue fund receipts for June and July 2011
 - d) Approval of payment of invoices from city general, library special revenue funds and board of trustee funds for June and July 2011 *
4. Acknowledgment of receipt of circulation, service, and Mango statistics reports for June and July 2011
5. Acknowledgment of receipt of treasurer's report for June and July 2011
6. Citizen input regarding matters not on agenda; no action at this meeting
7. OLD BUSINESS
 - a) Library Building Expansion Project ~ Discussion
8. NEW BUSINESS
 - a) Approval of quote for electrical upgrades ~ Action
 - b) Reducing maximum fine policy for overdue DVDs and videos from \$10 to \$5 ~ Action
 - c) Approval of usage agreement for garage located at 220 S. Fourth St. ~ Action
 - d) Change to Records Retention Policy to eliminate keeping duplicate copies of paid invoices ~ Action
 - e) Recommendation to the Common Council on Concealed Carry Limits Within the Library ~ Action
 - f) Request for Jefferson County Reimbursement for Services Provided in 2010 ~ Report
 - g) Review and reapproval of Staff Vacation Policy ~ Action
 - h) Approval of closing for Staff Work Day on Friday, October 21 ~ Action
 - i) Review of Saturday hours ~ Action
 - j) Request to photograph Warner prints in the Community Room ~ Action
9. DIRECTOR'S REPORT
 - a) Children's Summer Reading Program report
 - b) Unique Management Services All-Time Recovery Summary
 - c) Digipalooza
10. Board member reports
11. Board member requests for future agenda items
12. Confirmation of next meeting on September 12, 2011, 6:30 pm
13. ADJOURN

* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.