

**Irvin L. Young Memorial Library
Board of Trustees Regular Meeting
White Memorial Room
Monday, September 13, 2010, 6:30 pm**

Present: Julie Caldwell, Vicki Santacroce, Sharon Knight, Jim Winship, Donna Nosek

Absent: Rose Mary Leaver, Laura Jacobs

Administrative Staff present: Stacey Lunsford, Diane Jaroch

1. President Nosek called the meeting to order at 6:30 p.m.
2. Motion was made to approve the following slate of candidates for Board Elections: Donna Nosek, President; Julie Caldwell, Vice President; Sharon Knight, Treasurer and Vicki Santacroce, Secretary. (MSC Winship/Caldwell) Ayes: Caldwell, Santacroce, Knight, Winship, Nosek. Noes: None.
3. The consent agenda was approved as presented. (MSC Winship/Knight) Ayes: Caldwell, Santacroce, Knight, Winship, Nosek. Noes: None.
4. The August 2010 circulation and service reports were acknowledged. (MSC Caldwell/Knight) Ayes: Caldwell, Santacroce, Knight, Winship, Nosek. Noes: None.
5. The treasurer's report for August 2010 was acknowledged. (MSC Santacroce/Winship) Ayes: Caldwell, Santacroce, Knight, Winship, Nosek. Noes: None.
6. Citizen input regarding matters not on agenda; no action at this meeting: None.
7. **OLD BUSINESS**
 - a) An amended policy on making copies of the Achen photographs available to library users was presented. The policy was written to be flexible enough to cover changes in digital technology in the future and how this may affect reproduction and delivery of photos in the future. Motion was made to accept the Photo Collection Policy with said amendments. (MSC Winship/Knight) Ayes: Caldwell, Santacroce, Knight, Winship, Nosek. Noes: None.
8. **NEW BUSINESS**
 - a) Discussion of Whitewater Transparency Enhancement Ordinance. Board is concerned about budget ramifications in already tight budget times.
 - b) Motion was made to approve closing of the library on Friday, October 1, 2010 for a staff work day. Closure would allow staff to move areas around, process materials, train staff, and weed materials. (MSC Winship/Knight) Ayes: Caldwell, Santacroce, Knight, Winship, Nosek. Noes: None.
 - c) FY 2011 budget discussion. All city departments have been asked to keep their budgets at the 2010 level. Since costs are increasing, this necessitates some cuts to achieve that goal. It was decided that the 1200 hour per year staff position, which is currently funded 50% from the general fund and 50% from the special revenue fund, will be moved entirely to the special revenue fund. In addition, beginning in January 2011, the library will close at 3:30 on Saturdays rather than 5:30.
9. **DIRECTOR'S REPORT**
 - a) Suggestions from patrons were shared with the Board.

- b) Lunsford attended a workshop on leading book discussion groups in Waterford on August 10. This information will help when they schedule the book discussion for Edgar Allan Poe next spring for the Big Read.
 - c) Lunsford attended the Resource Library Committee meeting in Horicon on August 11. West Bend, who is the resource library for Mid-Wisconsin, will take over administration of the popular DVD/book leases that are currently administered through the system office. Also, there will be a big marketing push for AskAway, the 24/7 online reference service in 2011. The cost of the service is being paid with LSTA grant money. Currently, the usage statistics are pretty low. If, after a year, the statistics remain low, we will discontinue participation in the service.
10. Winship commended Lunsford for a job well done in regards to the budget.
 11. Board member requests for future agenda items: Special Revenue Fund Report.
 12. The next regular board meeting will be held on October 11, 2010, at 6:30 p.m.
 13. The meeting was adjourned on a Knight/Caldwell motion at 7:25 p.m.

* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

Minutes submitted by Vicki Santacrose, Board of Trustees Secretary

Vicki Santacrose