

# MINUTES

**Whitewater Landmarks Commission  
Thursday, October 6, 2016 – 6:00 PM  
Municipal Building, City Manager’s Conference Room, 2<sup>nd</sup> Floor  
312 Whitewater Street, Whitewater, WI 53190**

## Call to Order

- **Call to Order and roll call:** Members Present: Blackmer, Oberle, Helmick, Kienbaum, Richardson, Haselow, Singer. Members Absent: None.
- **Approval of Agenda.** Moved by Oberle and seconded by Richardson to approve agenda. Unanimous approval.
- **Approval of Minutes** – September 1, 2016. Moved by Oberle and seconded by Richardson to approve the minutes of 9/1/16. (Correction to date of Full Moon Walk – 16<sup>th</sup>) Unanimous approval.
- **Set date and time of next meeting** – Thursday, November 3, 2016 - 6:00 PM (Smith cannot be present and Helmick will take minutes).
- **Hear Citizen Comments:** No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item. – None.

## Reports

- **Whitewater Effigy Mounds Preserve** (Helmick/Oberle). Meeting with Urban Forestry regarding invasive species. Fifteen people from Walworth Co. Arts Alliance recently toured the Mounds. Kienbaum indicated that an additional mound is located in the field on the far end of the five acres of City property, per former resident of “Maples” farm. Mound has been deteriorated due to farming per Kienbaum.
- **Birge Fountain Report:** Basin repair/ lighting/painting (Kienbaum) As of October 15, water will be turned off and fountain drained. Kienbaum indicated that he believes a poor repair job was completed on the fountain – that there are cracks and it is leaking. Oberle indicated it would not be a terrible thing if painting of the fountain was delayed until 2017.
- **Report on Whitewater Historic Homes Photo Project** (Richardson) Richardson indicated he is still working on the project.
- **Full moon walk at Effigy Mounds Preserve Follow-up** (Haselow/Blackmer) Forty-one people attended the Full Moon Walk The adopt-a-mound program is underway; maintenance of the turtle mound was recently adopted by a family. Volunteer clean up day is being planned. A subcommittee of Dan Richardson, Kori Oberle and Ken Kienbaum will develop training guidelines and ensure adequate supervisors.
- **Meetings of the Burial Preservation Acts Committee** (Helmick/Oberle) November 10 and December 8<sup>th</sup> are dates set for the Committee. Oberle and Helmick will be attending the meetings and reporting back.
- **Walton Oaks Nomination as a Local Landmark** (Blackmer) The property has been in the Walton family for three generations. Pursuit of designation of the property as a landmark was encouraged. Blackmer will begin the process of the designation.
- **Brickyard Park** (Brickyard Historic Area) as a Local Landmark (Kienbaum/Oberle) There is a formal Parks naming policy, with final approval coming from the Common Council. More activity will occur on this project in December.

## Unfinished Business

- **Mounds Preserve signage project update** (Oberle/Kienbaum) Stones have been delivered.
- **City Map/Landmarks on web site** (Smith) The new map has been developed by the City's GIS Department. The new link will be posted on the City website as soon as possible.
- **Lyman Wight Octagon House garage addition oversight update** (Blackmer). Project is coming along well.
- Haselow's **Project regarding Local Landmarks** introduced to elementary school students, report on venue for display, selected landmark sites, contact with schools. Winners will be displayed in the Library display case.
- **Local Landmarks for consideration by the Commission** (Helmick/Blackmer). Helmick will contact the property owner of 227 Boone to see if interested. Owners of 336 N. Prairie address were contacted – home was designed by William Kaiser. Have not heard back from owners. The Virginia Epps home on Highland Street may be applying for designation.
- **Grant for Survey of Effigy Mounds Preserve** (Oberle). Oberle working very hard on preparation of application. Deadline is November 13.
- **Addition of recent Local Landmarks to brochure(s)** (Richardson). This will be combined and be brought to the next meeting.
- **Inservice with Neighborhood Services on City Ordinance regarding Landmarks.** Meeting is scheduled.

### New Business

- **Individual Commission members action plan for November**  
Oberle will continue to work on survey;  
Helmick will discuss the Boone Court Landmark designation with the property owner and will write minutes for November.  
Haselow will continue to work on the coloring contest project;  
Kienbaum will continue to work on the Brickyard Park Landmarks designation; continue assistance with unloading of rocks at Mounds; continue updating the group on the status of the Birge Fountain;  
Singer will work on obtaining a small budget amount for use by Landmarks Commission;  
Richardson will continue to take photographs for the photo project;  
Smith will write minutes and send a link with the new GIS map to the Committee, with subsequent addition to the website.
- Nomination of Moksnes house (Virginia Epps' home) as a Local Landmark – pursue this designation.

Future Agenda Items - None.

Good of the Order – None.

Adjournment Meeting adjourned at 7:24 p.m.

Respectfully submitted,

Michele R. Smith, Secretary