

AGENDA

**Whitewater Landmarks Commission
Thursday, February 5, 2015 – 6:30 PM**

**City Manager's Conference Room
312 Whitewater Street, Whitewater, WI 53190**

Call to Order

- Call to Order and roll call
- Approval of Agenda
- Approval of Minutes – December 4, 2014
- Set date and time of next meeting – Thursday, March 5, 2015 - 6:00 PM
- Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.

Reports

- Friends of the Mounds – Information of signage on Mounds (Helmick)
- Historical Society (Marshall)
- Birge Fountain (Kienbaum)
- Whitewater Effigy Mounds Preserve and Maintenance (Helmick)
- Landmark Signage (Bregant) Taylor to come to this meeting.

Unfinished Business

- Signs for the Mounds
- What Parks & Recreation Board did on animal and brush at the Mounds
- Formal Consideration on the Old Armory Landmarks Status – To be reviewed at the City Council at their February 3, 2015 meeting; Taylor to come to this meeting to discuss the progress on the project.
- Web based Landmark Application Forms.

New Business

- Letter to City member.
- Whitewater Effigy Mounds Face book page
- Interactive Map on the city's web site

Future Agenda Items

Good of the Order

Adjournment



MINUTES

**Whitewater Landmarks Commission
Thursday, December 4, 2014 – 6 PM
City Manager’s Conference Room
312 Whitewater Street, Whitewater, WI 53190**

Call to Order

- Call to Order and roll call
The meeting was called to order by Vice-Chairperson Marshall at 6:11 PM
Present: Ken Kienbaum, Alan Marahall, Suzanne Popke, Pat Blackmer, Sarah Bregant, Suzanne Haeslow, Richard Helmick
Absent: Suzanne Popke, Ken Kienbaum
Staff present: Alan Luckett
Others present: None
- Approval of Agenda
MSC Bregant/Haeslow to approve the agenda as posted.
Ayes: Alan Marahall, Suzanne Haeslow, Pat Blackmer, Sarah Bregant, Suzanne Haeslow, Richard Helmick
Nayes: None
Abstain: None

(Kienbaum arrives at 6:13 PM)

- Approval of Minutes – November 6, 2014
MSC Helmick/Blackmer to approve the minutes of Nov. 6, 2014 as posted.
Ayes: Ken Kienbaum, Alan Marahall, Pat Blackmer, Richard Helmick
Nayes: None
Abstain: Sarah Bregant, Suzanne Haeslow
- Set date and time of next meeting – Thursday, January 08, 2015 - 6:00 PM MSC
Marshall/Bregant to not meet in Jan. Our next, regular meeting will be Feb. 05, 2015 at 6:00 PM. in the city manager’s conference room.
- Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item. There were no citizen’s comments.

Reports

- Friends of the Mounds (Helmick)
The FOTEM are willing to assist the commission in preparing informational signage for the individual mounds, trail directions, the prairie garden, and any other signage that may be needed.
- Historical Society (Marshall)
On Jan. 17, there will be a showcase on the Whitewater Pottery collection. Kori Oberle will be making a presentation with additional pieces, photographs, and other memorability. There will be a number of pieces on display. The presentation will be from 1:00 – 4:00 PM.
- Birge Fountain (Kienbaum)
No report. The next meeting will be in February.
- Whitewater Effigy Mounds Preserve and Maintenance (Helmick)
At its November meeting, The Park and Recreation Board read a letter from Ken Kienbaum listing a number of maintenance concerns including the proliferation of invasive plants, a downed tree, broken tree limbs presenting falling hazards, and the seeding of the mound tops. A lengthy discussion ensued. The board was reminded that money has been set aside for signage. Matt Amundson stated that he will be working with the Landmarks Commission and the Friends group to help with signage. There was no action on repairing the animal damages to the mound and trail.
- Landmark Signage (Popke)
Bregant reported that the artist, Taylor McDarison, will be working on the project during UW-W's winter break. Taylor still needs to meet with the property owners to get their opinions on the design. She will also need to present an itemized bill in order to be reimbursed for her expenditures. Bregant will contact Taylor to discuss procedures.

Unfinished Business

- Signs for the Mounds
Matt Amundson will be working with the Landmarks Commission as well as FOTEM on signage for the mounds.
- What Parks & Recreation Board did on animal and brush at the Mounds
More discussion will be forth coming.
- Formal Consideration on the Old Armory Landmarks Status
MSC Helmick/Bregant to recognize the Whitewater Armory as a Whitewater Landmark.
Ayes: Ken Kienbaum, Alan Marahall, Suzanne Haeslow, Pat Blackmer, Sarah Bregant, Suzanne Haeslow, Richard Helmick
Nayes: None
Abstain: None
The Whitewater Armory has become the 20th city landmark.
- Web based Landmark Application Forms.
Ludtke presented examples of the forms on the city's web site and showed commissioners how they will work. Discussion ensued.

New Business

- Letters of Appreciation for people who were very helpful during the year.
Proposed letters were distributed to commission members for their review. (see attached)
MSC Haeslow/Bregant to submit the letters of appreciation to the appropriate addressees.
Ayes: Alan Marahall, Suzanne Haeslow, Pat Blackmer, Sarah Bregant, Suzanne Haeslow, Richard Helmick

Nays: None
Abstain: None

Future Agenda Items

- Taylor presentation the commission
- Possible tour of the armory for the commissioners
- Educational outreach to explain the work of the commission

Good of the Order

Adjournment

The meeting was adjourned at 7:15 PM.

Respectfully submitted,
Richard Helmick, Secretary

DRAFT



Whitewater Landmarks Commission

Matt Trebatoski, Fort Atkinson City Manager
101 N. Main Street
Fort Atkinson, WI 53538
December 4, 2014

Dear Matt:

We have recently learned of Ms. Kori Oberle's resignation from her position as the Director of the Fort Atkinson Historical Museum and wish to acknowledge the expertise and support she has given the commission over the past six years.

One of the most notable, Whitewater Landmarks is the Whitewater Indian Mounds Preserve. The Preserve is a collection of 13 geometric and effigy mounds located on the west side of our city. Besides awarding the Preserve a landmark status, the commission is also responsible for its on-going preservation as well extending educational information about the Preserve to the public. It is in these regards that Ms. Oberle has proven to be an invaluable resource. She has provided us with resources and contacts throughout the state, given educational talks on several occasions, provided space at the museum to highlight Preserve, as well as continual support and advice.

We are very grateful to Ms. Oberle for all she has given us throughout the years and wish her well in her future endeavors. The City of Fort Atkinson has been well represented by her services as a city director.

For the Whitewater Landmarks Commission

Ken Kienbaum, Chair

Cc: Ron Langellier, President, Fort Atkinson Historical Society

Christine Spangler, Managing Editor, Jefferson County Daily Union



Whitewater Landmarks Commission

Mr. Cameron Clapper, Whitewater City Manager
312 West Whitewater Street
Whitewater, WI 53190

December 4, 2014

Dear Cameron:

For the past several years, the ongoing work of the Landmarks Commission has been consistently facilitated through the office of the city's clerk and, in particular, Mrs. Michele Smith.

The commission wishes to recognize Michele for all her support and encouragement. She has fulfilled all of our requests for information in a timely, professional, and cheerful manner. Prior to the commission receiving a budget from the council, she has always managed to find funds to pay for the commission's memberships in state wide organizations and to send commissioners to conferences for needed in-service training.

The city of Whitewater has a number of volunteers who staff its many committees and boards. Having the friendly, knowledgeable support of Michelle and the other staff greatly assists these groups to carry out their duties.

Again, the commission wishes to give a large "Thank you" to Michele.

For the Landmarks Commission

Ken Kienbaum, Chair

Cc: Michele Smith