

# **AGENDA**

## **Whitewater Landmarks Commission**

**Thursday, September 5, 2013 6:00 p.m.**

**City Manager's Conference Room**

**312 Whitewater Street, Whitewater, WI 53190**

### **Call to Order**

- Call to Order and roll call – Welcome new member
- Approval of Agenda and possible rearrangement
- Approval of Minutes – August 1, 2013
- Set date and time of next meeting – Thursday, October 3, 2013 - 6:00 PM
- Set date and time of annual training session
- Election of chair, vice-chair and secretary
- Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.

### **Reports**

- Friends of the Mounds (Helmick)
  - Plantings
  - Benches
- Whitewater Passenger Depot (Marshall)
- Birge Fountain (Kienbaum)
- Pangea Story Map (Christ)
- Whitewater Effigy Mounds Preserve – Preservation and Maintenance Plan (Helmick)

### **Unfinished Business**

- Request for Landmarks Designation – 302 South Prince
- Implementing 17.08.040 of Title 17 re city-owned historically significant personal property
- Corrections to Architectural and Historical Survey of Whitewater Wisconsin
- 2013 WHS Preservation Conference October 11-12, 2013 Wisconsin Rapids

### **New Business**

- National Preservation Conference October 30 – November 2, 2013 Indianapolis
- Discussion – Questions re historic districts

### **Future Agenda Items**

- Designation of local landmarks – city or private property
- Plaques for Whitewater sites on National Register

### **Good of the Order**

### **Adjournment**

**MINUTES**  
**Whitewater Landmarks Commission**  
**Thursday, August 1, 2013**  
**City Manager's Conference Room**  
**312 Whitewater Street, Whitewater, WI 53190**

**Call to Order**

- Call to Order and roll call – Welcome new member  
Chairperson Christ called the meeting to order at 6:06 PM.  
Present: Carol Christ, Alan Marshall, Suzanne Haselow, Ken Keinbaum, Richard Helmick  
Absent: Sarah Bregant, Suzanne Popke  
Staff present: Latisha Birkeland  
Visitor: Penny Portman
- Approval of Agenda and possible rearrangement  
The agenda was approved as printed with the exception of moving item XIII after VI so Portman can make her presentation.  
MSC Marshall/Haselow  
Ayes: Christ, Marshall, Haselow, Keinbaum, Helmick  
Noes: None  
Abstain: None
- Approval of Minutes – June 6, 2013  
The minutes were approved with the exception of a spelling change. MSC Marshal/Helmick.  
Ayes: Christ, Marshall, Haselow, Keinbaum, Helmick  
Noes: None  
Abstain: None
- Set date and time of Next Meeting – Thursday, September 5, 2013 - 6:00 PM  
The next meeting will be held at September 5, 2013 at 6:00 PM
- Election of chair, vice-chair and secretary  
Elections were postponed until all the commissioners are present.
- Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.  
There were no citizen comments.

**Reports**

- Request for Local Landmark Designation - 302 South Prince St.  
Penny Portman is requesting that her house, 302 South Prince Street, be accepted by the commission as a city landmark. After distributing a packet of information to all the commissioners, Portman made a presentation to support her house as a landmark under section 17.12.010 (1) and (2) of the city's code. Discussion ensued. Portlman will complete and submit a formal application for the commission's consideration.
- Friends of the Mounds (Helmick)
  - Plantings: Denay Trykowski, Roberta Taylor, and Nancy Dade have been working ardently on completing the prairie plantings. Several individuals have donated materials.
  - Trails: The new entrance trail has been established.
  - Ongoing protection and maintenance: Research is still ongoing to determine as closely as possible the original dimensions of the mounds. It is hoped that these dimensions can be reconstructed.
- Whitewater Passenger Depot (Marshall)

The depot has been officially enrolled on the National Register of Historic Places (June 12, 2013). There will be nine themes that will be changing throughout the year. Public hours have been extended.

- Birge Fountain (Kienbaum)  
No report. Christ will call Linda Loomer to get the meeting dates.
- Pangea Story Map (Christ)  
Progress has been made. There are a few minor changes to be made before the program is released for public use.
- Whitewater Effigy Mounds Preserve – Preservation and Maintenance Plan (Helmick)  
The city has removed two trees that came down during a recent storm. The entire area has been mowed.
- Wisconsin Historical Society Historic Preservation Advocacy Survey (Christ)  
Christ completed the survey (Survey Monkey). Basically, the WHS was looking for ways to better support local agencies.

#### **Unfinished Business**

- Request for Landmarks Designation – 302 South Prince  
See above
- Implementing 17.08.040 of Title 17 re city-owned historically significant personal property  
Birkeland researched the list with city employees. The city code specifies how to recognize historical significant property. Discussion ensued. Birkeland will develop some ideas for labeling these materials.
- Corrections to Architectural and Historical Survey of Whitewater Wisconsin  
Alan Luckett has made the needed corrections to the survey.

#### **New Business**

- WHS – 2013 Local History & Preservation Conference October 11-12 Wisconsin Rapids  
Birkeland will see if there are sufficient funds available for someone to attend.

#### **Future Agenda Items**

- Designation of local landmarks – city or private property
- Plaques for Whitewater sites on National Register

#### **Good of the Order**

#### **Adjournment**

MSC Marshall/Haselow to adjourn.

Ayes: Christ, Marshall, Haselow, Keinbaum, Helmick

Noes: None

Abstains: None

The meeting was adjourned at 7:30 PM.

Respectfully submitted,

Richard Helmick  
Secretary, Landmarks Commission