

# AGENDA

Whitewater Landmarks Commission  
Thursday December 6, 2012 - 6 PM  
City Manager's Conference Room  
312 Whitewater Street, Whitewater, WI 53190

## CALL TO ORDER

- I. Call to Order and roll call
- II. Approval of agenda and possible rearrangement
- III. Approval of minutes of October 4 and November 6, 2012
- IV. Set date and time of next meeting - Thursday, January 3, 2013 - 6:00 P.M
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.

## REPORTS

- VI. Report from the Friends of the Mounds - FOTEM (Helmick)  
Tour of effigy mounds at Gorman Nature Preserve
- VII. Update on restoration of Whitewater Passenger Depot (Marshall)
- VIII. Update on Walking Tour Brochure (Wendt)
- IX. Update on Birge Fountain (Loomer)
- X. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)
- XI. Update on Whitewater Effigy Mounds Preserve Preservation and Maintenance Plan (Helmick)

## UNFINISHED BUSINESS

- XII. Status of FREE LIBRARY history panel for White Memorial Library (Loomer)
- XIII. Implementing 17.08.040 of Title 17 re city-owned historically significant personal property.
- XIV. Corrections to Architectural and Historical Survey of Whitewater, WI 53190 (Marshall)
- XV. Status on plan review documents
- XVI. Portman House status - 302 South Prince
- XVII. National Park Service Annual Products Report and Baseline Questionnaire for CLG's

## NEW BUSINESS

- XVIII. Request for information on Nelson Salisbury House 404 W. North (Dr. Susan Popke)
- XIX. City council representative for Landmarks

## FUTURE AGENDA ITEMS

- XX. Future designations of city-owned properties as local landmarks
- XXI. Plaques for Whitewater sites on the National Register of Historic Places

## GOOD OF THE ORDER

## ADJOURNMENT

- XXII. Call to Adjourn

## Minutes

Whitewater Landmarks Commission  
Thursday October 4, 2012 - 6 PM  
City Manager's Conference Room  
312 Whitewater Street, Whitewater, WI 53190

### CALL TO ORDER

- I. Call to Order and roll call  
Christ called the meeting to order at 6:04 PM  
Present: Carol Christ, Linda Loomer, Suzanne Haeslow, Nancy Wendt, Alan Marshall, Richard Helmick  
Absent: Marilyn Kienbaum, Nancy Wendt  
Staff present: Latisha Birkeland
- II. Approval of agenda and possible rearrangement  
Marshall/Loomer to accept the Agenda as printed.  
Ayes: Christ, Loomer, Haeslow, Marshall, Helmick  
Noes: None  
Abstain: None
- III. Approval of minutes of September 6, 2012, and September 6, 2012 (annual training session meeting).  
Haeslow/Loomer moved to accept both sets of minutes as printed.  
Ayes: Christ, Loomer, Haeslow, Marshall, Helmick  
Noes: None
- IV. Set date and time of next meeting – The next meeting will be held on Thursday, November 1, 2012 - 6:00 P.M in the second floor, conference room.
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.  
No citizen comments were forwarded.

### REPORTS

- VI. Report from the Friends of the Mounds - FOTEM (Helmick)  
A reporter from Watertown Daily will be doing an article on the Effigy Mounds Preserve. Wisconsin Archeological Society Fall Meeting was held Saturday Oct. 6 at the Hoard Museum. There has been no work on removing the turf cover from any of the effigy mounds.
- VII. Update on restoration of Whitewater Passenger Depot (Marshall)  
The installation of the windows has been taking longer than expected. Outside tuck pointing of the brick façade has been completed. The outside railing separating the tracks from the building has been installed. The internal staircase has been installed. DOT has improved the revised contract modifications. Latisha Birkeland has a complete listing for those interested. Anticipated completion date is expected in four weeks.
- VIII. Update on Walking Tour Brochure (Wendt)  
No report
- IX. Update on Birge Fountain (Loomer)  
A committee meeting was held Sept 19. The fountain will be shut down on Oct 12. Discussions were held on how to clean the fountain. Soda blasting has been approved in order to limit any harm to the structure.

- X. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)  
No report.
- XI. Update on Whitewater Effigy Mounds Preserve Preservation and Maintenance Plan (Helmick)  
No new work has been initiated.

#### **UNFINISHED BUSINESS**

- XI. Status of FREE LIBRARY history panel for White Memorial Library  
No report.
- XII. Implementing 17.08.040 of Title 17 re city-owned historically significant personal property.  
No report.
- XIII. Nomination of Whitewater Passenger Depot to the National Register of Historic Places  
Marshall reported that the State Historical Society approved the nomination. It is on the state register and will be automatically forwarded by the state to the national level. The Landmarks Commission extends its thanks to Mr. Marshall for all of his hard work on this project.
- XIV. Corrections to Architectural and Historical Survey of Whitewater, WI 53190  
Carol Cartwright still needs to make the corrections. Marshall will make a point to mention it to her.
- XV. Status on plan review documents  
Documents were distributed to the members. Birkeland reviewed the documents and the procedures that will be involved. Discussion ensued. Haeslow will research possible wording changings. These documents/procedures will now be in effect.

#### **NEW BUSINESS**

There was no new business presented to the commission.

#### **FUTURE AGENDA ITEMS**

- XVI. Future designations of city-owned properties as local landmarks
  - Prairie Tillers Mural
  - City water tower at Starin Park
  - Hitching posts
  - Starin Park Pillars
  - Stone pillars at the entrance to the UW-W Alumni Center
  - Horse fountain in front of the Whitewater Depot
  - Original Maid of the Mist statue (inside the White Memorial building)
  - Starin Park Veterans Memorial
  - War Memorial at Flat Iron Park
  - War Memorial at the Main Street bridge
- XVII. Plaques for Whitewater sites on the National Register of Historic Places

#### **ADJOURNMENT**

- XVIII. Call to adjourn at 7:28 PM.  
Marshall/Loomer moved to adjourn.  
Ayes: Christ, Loomer, Haeslow, Marshall, Helmick
- Noes: None

Respectfully submitted  
R. Helmick, secretary, Landmarks Commission

## Minutes

Whitewater Landmarks Commission  
Thursday November 1, 2012 - 6 PM  
Community Room, First floor of City Hall  
312 Whitewater Street, Whitewater, WI 53190

### CALL TO ORDER

- I. Call to Order and roll call  
Carol Christ called the meeting to order at 6:00 PM.  
Present: Carol Christ, Linda Loomer, Suzanne Haeslow, Allan Marshal, Richard Helmick  
Absent: Marilyn Kienbaum, Nancy Wendt  
Staff Present: Latisha Birkland
- II. Approval of agenda and possible rearrangement  
Loomer/Marshall (M/S) to approve the agenda as written  
Ayes: Christ, Loomer, Haeslow, Marshall, Helmick  
Noes: None  
Abstain: None
- III. Approval of minutes of October 4, 2012 was postponed to the December meeting.
- IV. Set date and time of next meeting - Thursday, December 6, 2012 - 6:00 P.M  
The next meeting will be held on Thursday, December 6, 2012 at 6:00 PM.
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.  
There were no citizen comments.

### REPORTS

- VI. Report from the Friends of the Mounds - FOTEM (Helmick)
  - A. Article in Watertown Daily Times, Oct 13 2012: An article describing the Whitewater Effigy Mounds Preserve was printed in the Watertown Daily News.
  - B. September-October FOTEM newsletter. The newsletter has been sent to all FOTEM members and should also be available on the Whitewater Banner.
- VII. Update on restoration of Whitewater Passenger Depot (Marshall)  
Latisha reported that the sewer line entering the depot has developed a small leak. The city will investigate the leak with a small camera in the line. This process will not mean any of the new concrete will not be damaged. The epoxy floor in the basement has been questioned as to durability and cost. If this change proves to be effective and cheaper and will not delay completion, the city may initiate the change. Completion date will be sometime this month. The grand opening is planned for April. Marshall added that a new sign needs to be installed. He will discuss this with Neighborhood Services. 100 Personalized bricks have been laid.
- VIII. Update on Walking Tour Brochure (Wendt)  
No report.
- IX. Update on Birge Fountain (Loomer)  
A man from Edgerton came to clean two of the cherubs with a process called soda blasting. The committee will decide if the other cherubs and the Maid of the Mist will be cleaned as well. The cost is estimated to be around \$350. The money would come from the committee.
- X. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)  
No report.
- XI. Update on Whitewater Effigy Mounds Preserve Preservation and Maintenance Plan (Helmick)  
Matt Amundson reported that the turf from two of the mounds has been reserved and that the city is in the process of buying short stature, prairie grass to seed the mounds. The mounds that have had their turf removed are the eagle with the down swept wings and the first, small, oval mound.

Matt inquired if the Landmarks and/or the Friends of the Effigy Mounds would be interested in helping with trail signage.

#### **UNFINISHED BUSINESS**

- XII. Status of FREE LIBRARY history panel for White Memorial Library (Loomer)  
No report.
- XIII. Implementing 17.08.040 of Title 17 re city-owned historically significant personal property.  
No report.
- XIV. Corrections to Architectural and Historical Survey of Whitewater, WI 53190 (Marshall)  
Carol Cartwright was contacted. She said that she will correct the pages.
- XV. Status on plan review documents (Haselow)  
The term “craftsman-like” was researched by talking to 14 other professionals in the field of construction. Two terms were suggested: “professional quality” and “artesian quality.”  
Latisha said that this correction would be easy to make.

#### **NEW BUSINESS**

No new business was presented.

#### **FUTURE AGENDA ITEMS**

- XVI. Future designations of city-owned properties as local landmarks  
No new properties have been forwarded for consideration.
- XVII. Plaques for Whitewater sites on the National Register of Historic Places

#### **ADJOURNMENT**

- XVIII. Call to Adjourn.  
The meeting was adjourned at 6:46 PM.

Respectfully submitted

Richard Helmick, Secretary, Landmarks Commission

CITY OF WHITEWATER LANDMARKS COMMISSION

Plan review

PROPERTY ADDRESS:

DESCRIPTION OF WORK:

DATE ISSUED:

In accordance with Chapter 17 of the City of Whitewater Municipal Code, the Landmarks Commission has approved for the work listed above. The work was found to be consistent with preservation guidelines. The following conditions apply:

All work must be of professional quality, and must be completed within one year of the date this certificate is issued. Landmarks Commission must approve any changes or additions to this certificate before work begins. Work that is not completed in accordance with this certificate may be subject to correction orders or citations.

If building permits are required, you are responsible for obtaining them from the Neighborhood Services Office, 312 W. Whitewater Street, Whitewater, Wisconsin

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Chairperson, Whitewater Landmarks Commission