

AGENDA

Whitewater Landmarks Commission
Thursday September 6, 2012 - 6 PM
City Manager's Conference Room
312 Whitewater Street, Whitewater, WI 53190

CALL TO ORDER

- I. Call to Order and roll call
- II. Approval of agenda and possible rearrangement
- III. Approval of minutes of April 18, 2012 (special meeting), June 7, 2012; June 28, 2012 (special meeting) and August 2, 2012.
- IV. Set date and time of next meeting - Thursday, October 4, 2012 - 6:00 P.M
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.

REPORTS

- VI. Report from the Friends of the Mounds - FOTEM (Helmick)
 - A. Work by FOTEM (picking of seed heads)
 - B. Update on turf management
 - C. July/August FOTEM newsletter
- VII. Update on Walking Tour Brochure (Wendt)
- VIII. Update on Birge Fountain (Loomer)
- IX. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)

UNFINISHED BUSINESS

- X. Petition for rescission of landmark designation for Nelson Salisbury House - 404 W. North (Christ)
- XI. Status of FREE LIBRARY history panel for White Memorial Library
- XII. Implementing 17.08.040 of Title 17 re city-owned historically significant personal property.
- XIII. Nomination of Whitewater Passenger Depot to the National Register of Historic Places
- XIV. Corrections to Architectural and Historical Survey of Whitewater, WI 53190
- XV. Status on plan review documents

NEW BUSINESS

- XVI. 2012 Local History and Historic Preservation Conference - Madison - Sept. 28th & 29th

FUTURE AGENDA ITEMS

- XVII. Future designations of city-owned properties as local landmarks
- XVIII. Plaques for Whitewater sites on the National Register of Historic Places

ADJOURNMENT

- XIX. Call to Adjourn

Whitewater Landmarks Commission Minutes
Wednesday, April 18, 2012 - 5 PM
City Manager's Conference Room
312 Whitewater Street, Whitewater, WI 53190

Special Meeting to Plan Historic Preservation and Archaeology Month Activities

I. Call to Order and roll call

At 5:05 PM Chair Christ called the meeting to order in the City Manager's Conference Room of the Whitewater Municipal Building. Roll call was taken. Members present: Carol Christ, Richard Helmick, Linda Loomer, Alan Marshall, Mariann Scott, Nancy Wendt. Absent: Marilyn Keinbaum. Visitor present: Whitewater Community Television Manager Alan Lockett.

II. Approval of agenda and possible rearrangement

Marshall moved the agenda be accepted as written. Helmick seconded the motion. Vote taken. AYES: Christ, Helmick, Loomer, Marshall, Scott, Wendt. NOES: None. Absent: Kienbaum. Motion passed.

III. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.

Community TV Manager Lockett discussed the Whitewater Community station's programming for Historic Preservation Month. Information about local events will run daily. Programs of past Preservation Month tours and events will be aired throughout the month. Lockett wants to have a map of Local Landmarks on the City's website.

IV. Wisconsin Historic Preservation and Archaeology Month Events

At the May 1st City Council meeting City Manager Brunner will read proclamations declaring May Historical Preservation and Archaeological Preservation Month. Christ will present the first annual report of the Landmarks Commission's activities to the City Council.

A. Reception at City Hall on May 3rd - 5 PM

Marshall and Wendt made a list of people and organizations to invite to the reception. Marshall ordered invitations from the GMP and addressed and mailed them. City Manager Brunner approved reimbursing the commissioners for expenses.

Christ will give a power point presentation showing each Local Landmark and telling its historical significance. The owners of our Local Landmarks will receive a certificate of appreciation to recognize their efforts in preserving local history and adding to the beauty of our community. A reception will follow the presentation.

B. Whitewater Effigy Mounds Preserve - May 12th - 10 AM

Helmick reported FOTEM is organizing a talk by Wisconsin Archaeological Society President Kurt Sampson for Saturday, May 12th. Helmick is taking care of the logistics of chairs and awning.

C. Whitewater Effigy Mounds Preserve - May 26th

Still being planned is a walk discussing the oak savanna remnant and prairie,

D. Display case at Irvin Young Memorial Library

Helmick has reserved the large display case at the Irvin L. Young Memorial Library. Christ, Loomer and Scott will plan the display.

E. Whitewater Community Television

See information under item III.

F. Advertising of Events

Each members offered suggestions and volunteered to help.

V. Call to Adjourn

Chair Christ adjourned the meeting.

Respectfully submitted,

Mariann Scott, secretary

Whitewater Landmarks Commission
Thursday, June 7, 2012
Minutes

Call to Order:

- I. The meeting was called to order at 6:07 PM. Roll call was taken. Members present: Carol Christ, Richard Helmick, Linda Loomer, Mariann Scott, Nancy Wendt, Allan Marshall, Suzanne Haselow. Suzanne was welcomed to the commission. Absent: Marilyn Kienbaum. Neighborhood Services Director Latisha Birkeland was present.
- II. Christ recommended that items X., XIV., XX., XXII., and XXIV be moved to follow item VII. so that Birkeland could leave to attend the City Council Meeting at 6:30 PM. Helmick moved to approve the rearrangement. Marshall seconded. AYES: Christ, Haselow, Helmick, Loomer, Marshall, Wendt NOES: None. Absent: Kienbaum
- III. Minutes from April 4, 2012 and special meeting, April 18, 2012 were unavailable for approval.
- IV. The next meeting was set for July 5, 2012 at 6 PM in the city manager's conference room.
- V. Chair - Helmick nominated Christ. Marshall seconded.
Vice Chair - Helmick nominated Marshall. Loomer seconded.
Secretary - Marshall nominated Helmick. Wendt seconded. Loomer moved to accept the slate of officers. Wendt seconded.
AYES: Christ, Haselow, Helmick, Loomer, Marshall, Wendt
NOES: None. Absent: Kienbaum
- VI. There were no citizen comments.

Reports:

- VII. Meeting with City Manager and Neighborhood Services Director on April 23, 2012. Scott, Christ, and Birkeland met with city manager, Kevin Brunner. All agreed that Birkeland would be a non-voting member on the commission. Brunner also stated that the Landmarks Commission needed a budget from the city; better communications need to be established between the commission and city staff; and more education of city council members on the Commission's duties and activities need to be done.
- VIII. Report from the Friends of the Mounds (FOTEM)
 - A. Burial Sites Preservation Board meeting June 8, 2012. No report.
 - B. Wisconsin Archeology Society meeting May 5, 2012. Christ, Helmick, and Haeslow attended the meeting. A presentation outlining the most recent archeological studies conducted at Aztalon State Park was given. Additionally, information on the on-going archeological studies at Trempealeau, WI was available.
 - C. Presentation to WI Retired Educators Association June 12, 2012. Christ and Helmick will present information on the past history and present preservation activities of the WEMP.
 - D. FOTEM Newsletters for April, 2012 and May, 2012. The newsletters were distributed to council members.
- IX. Update on the James and Ella Rockefeller House. Christ reported that the WI DOT still needs to send the commission information on stipulation 3 re the archeological survey of borrow batch plants and waste sites. One she has all of the available records, data, and photos pertaining to the house, Christ will add that to the material in a three ring binder which will be kept with commission files. A CD disc of photos will be sent to the WI Historical Society for them to place it on its web site.
- X. Update on the restoration of the Whitewater passenger Depot. Marshall reported that the bids were finalized and accepted by the city. Work should begin soon with a hopeful completion date sometime this Fall. Cameron Clapper, recently appointed interim City Manager, had been the lead staff member on this project. He will be turning over the position to Birkeland.

- XI. Update on Walking Tour Brochure. There was no report. Wendt will contact Kathy Fleming and inquire on progress.
- XII. Update on the Birge Fountain. Loomer reported that the basin lights have been repaired and are now in place. The committee is exploring the possibility of replacing the present lights with LEDs.
- XIII. Recap on events planned for Historical and Archeological Month, May, 2012.
 - A. Mounds tours. On May 5, Kurt Sampson, President of the WI Archeological Society, gave a very informative presentation on the history of the mound builders in WI. A second tour scheduled for May 26 was cancelled due to inclement weather. It was rescheduled to June 23. Renae Prell-Mitchell will conduct a tour of the vegetation at the WEMP.
 - B. Whitewater Community Television. Christ reported that Allan Lucket ran a number of videos from past tours and presentations conducted by the commission on the Saturdays during the month of May.
 - C. Library Display. Christ reported that she and Loomer prepared the larger display case in the library entrance with materials highlighting the activities of the commission. Photos of the city's landmarks were displayed along with other, educational material.
 - D. City Hall Reception, May 3, 2012. Owners of all city landmarks were invited to a presentation at city hall and given plaques commemorating their properties and the dates they were made city landmarks. Christ gave a brief overview of the commission's activities. Refreshments were served.
 - E. City proclamation and annual report to the city council, May 8, 2012. Christ gave the annual report of the Landmark Commission's activities. Following that, Brunner presented Christ with a proclamation reflecting the value of the Commission for the city and the work it has been doing.
- XIV. Update on Local Landmarks/Main Street Historic District Brochures. Birkland reported that city staff can produce 11 x 17 inch maps for use by the council. Wording and layout suggestions will need to be submitted to her.
- XV. Update on Whitewater Effigy Mounds Preserve Long Range Preservation and Maintenance Plan. Refer to above (VII B).
- XVI. Report on WI Association of Historical Preservation Commissions (WAHPC) Saturday, April 28, 2012. Christ and Helmick attended. The city will continue to sponsor membership for the Landmarks Commission.

Unfinished Business:

- XVII. Petition of rescission of Landmarks Designation for the Nelson Salisbury House – 404 W. North Street. Discussion re: Nelson Salisbury house brought about the following comments:
 - * The Landmarks Commission can designate a property without the owner's consent.
 - * Once a "Landmark" cannot delist them.
 - * Whitewater ordinance says that a property can be delisted if a buyer cannot be found.
 - * A property owner can be charged \$25. a day if not in compliance.
 - * House is a write-off, nothing can be done.
 - * Joe DeRose may be able to help us change #17 so that others cannot do delisting.
- XVIII. Status of City Council's process for addressing fence encroachments at WEMP. Contact John Broihahn to investigate the fence issue at the Mounds, five foot buffer?
Another possibility would be Bill Quackenbush.
Regarding the garden encroachments, even if, as Broihan states, they might not actually be mounds, they are still within the burial grounds. It is recommended to contact the Burial Board on this issue.
- XIX. Status of Free Library history panel for the White Memorial Library. No report.
- XX. Status of Title 17 Amendment – COA. Addressed earlier.

- XXI. Implementing 17.08.040 of Title 17. Michelle Smith, Mariann Scott and Carol Christ made a list of city owned property and artifacts which was sent to all city staff with a request for them to be aware & report any findings. Carol will check with Michelle to see if any other items have been identified.

New Business:

- XXII. Neighborhood Services Directory, Latisha Birkland, will be attending Landmarks Commission meetings. Previously discussed.
- XXIII. Set date for the annual, in-house training and planning session for commission members. Annual in-house training will be held in lieu of regular meeting on September 6th.
- XXIV. Updates to Landmarks Commission website. Christ and Birkland will work on a link to local landmarks on the City website.
- XXV. Certified Local Government grants. There is a slight possibility that there may be grants available to purchase plaques.
- XXVI. Preserve America E-news. Whitewater was designated a "Preserve America" city in 2007. Carol will send a link to the e-news.

Future Agenda Items:

- XXVII. Future designations of city owned properties as local landmarks.
- XXVIII. Plaques for Whitewater sites on the National Register of Historic Places.

Adjournment:

- XXIX. Motion to adjourn by Loomer / Marshall. Meeting adjourned at 7:45 PM.

Respectfully submitted:
Richard Helmick,
Secretary, Landmarks Commission

Whitewater Landmarks Commission

Thursday, June 28, 2012 - 6 PM

Community Room

312 Whitewater Street

Whitewater, WI 53190

Special meeting to approve the architectural plans for the restoration of Whitewater Passenger Depot

301 W. Whitewater Street, Whitewater, WI 53190

Minutes

I. Call to Order and roll call:

The meeting was called to order by Chairperson Christ at 6:02 PM.

In attendance: Carol Christ, Alan Marshall, Richard Helmick, Nancy Wendt, Linda Loomer

Absent: Suzanne Haselow, Marilyn Kienbaum

Staff present: Latisha Birkland, Cameron Clapper, and, by phone, Peter Rott (Project Architect, Isthmus Architecture Inc., Madison, WI)

Historical Society Board members present: Ellen Penwell, John Newhouse, Carol Cartwright. Ellen Penwell and Carol Cartwright gave a brief introduction on the efforts to preserve the Whitewater Train Depot.

II. Approval of agenda and possible rearrangement

The agenda was approved as published. (Marshall/Wendt, passed)

III. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.

There were no citizen comments.

IV. Review of Whitewater Municipal Code - Title 17 Landmarks Commission items that apply to restoration.

Christ stated the commission's intention to review the applicable sections of the city code in order to effect better communication on the part of the commission with the general public as requested by the city council. The following sections were reviewed.

A. 17.04.010 Intent (1) (2)

B. 17.04.020 Definitions (1) (4) (5)

C. 17.08.040 Powers and Duties (2)

D. 17.16.030 Determination by Commission

E. 17.16.050 Denial - Commission assistance to applicant

F. 17.16.060 Criteria for existing structures (Note: These guidelines have been restated in 1992 by the Department of the Interior. However, the guidelines presented here are those within the city code.)

G. 17.24.010 Appeals

V. Action on City of Whitewater's application for restoration of Whitewater Passenger Depot.

Peter Rott gave an overview of the design changes and additions included in the project. Christ asked for a more, in depth description of the changes being proposed for the exterior of the depot. Helmick questioned the material, design, and location of the fence being placed between the railroad tracks and the depot. Christ also asked if there would be any digging of exterior soils. She also questioned how the windows would be handled.

Carol Cartwright discussed the brick, fund raising campaign. To the West of the new, main entrance (two, large, double doors), the sidewalk will hold commemorative bricks. This walkway was not part of the original structure.

This project represents a lot of collaborative efforts on the part of several city staff members, the Historical Society, and the personnel at Isthmus Architecture, Inc.

The entrance doors will remain as they are with needed repairs to historically restore them to an operable condition. The side entrance will be used for ADA compliance.

The paint for the exterior, wood has not been decided. There are no historic paint layers left to analyze. Paint is not an issue for the Landmarks Commission.

The exterior brick is not planned to be cleaned and does not require comprehensive cleaning at this time. The original brick may not have come from Wisconsin.

The architectural style of the building is described as High Gothic from the Victorian era built in 1890. The architect, J.C.W. Jennings is considered to be a master architect for the state.

The work has already begun on some of the work in the basement. After the 4th of July activities are over, more work on the upstairs will begin. Restoration is hopefully scheduled for completion by September 30. On September 30, 1852, the very first train arrived at the depot. However, these projects have a time line of their own and may take longer.

Marshall/ Loomer motioned that the Landmarks Commission approve the project as it was presented.

AYES: Christ, Helmick, Loomer, Marshall, Wendt. NOES: None. ABSENT: Haselow, Kienbaum.

VI. Adjournment

Marshall/Loomer motion to adjourn at 6:50 PM.

Respectfully submitted,

Richard Helmick, Secretary

17.04.010 - Intent.

It is the policy of the city that the protection, enhancement, perpetuation and use of archeological sites, geological formations, structures and city-owned historically significant personal property of special character or special historical interest or value is necessary to the prosperity and well-being of the people.

This title is adopted to:

- (1) Effect the protection, enhancement and perpetuation of such improvements and city-owned historically significant personal property and of districts which represent or reflect elements of the city's cultural, social, economic, political, architectural, archeological and geological history;
- (2) Safeguard the city's historic and cultural heritage, as embodied and reflected in such landmarks, city-owned historically significant personal property and historic districts;
- (3) Stabilize property values;
- (4) Foster civic awareness and pride in the beauty and notable accomplishments of the past;
- (5) Protect and enhance the city's attractions to residents, tourists and visitors and serve as a support and stimulus to business and industry;
- (6) Strengthen the economy of the city;
- (7) Promote the use of historic districts and landmarks for the education, pleasure and well-being of the people of the city; and

(8) Integrate the modern environment with historic buildings and sites.

(Ord. 999 §1(1), 1982).

(Ord. No. 1733A, § 1, 6-2-2009)

17.04.020 - Definitions.

In this title, unless the context clearly requires otherwise:

(1) "Exterior alteration" means any modification of exterior dimensions of a structure including the attachment of appurtenances such as stairs, fire escapes, chimneys, carports and other similar construction or the modification of materials including, but not limited to roofing, siding, masonry, wood trim, windows or signs. Normal maintenance of existing exterior features or materials including cleaning, painting and replacement shall not be considered exterior alterations.

(2) "Historical marker" means any plaque or marker adopted by the commission to identify a specially designated landmark or landmark site.

(3) "Historic district" means an area designated by the Whitewater landmarks commission (hereinafter referred to as commission) which has a special historic, architectural or cultural interest, significance or value as part of the heritage, development or cultural characteristics of the community, state or nation.

(4) "Improvement" means any building, structure, work of art or other object which is all or part of any physical betterment of real property.

(5) "Landmark" means any building or structure which has a special historic, architectural or cultural interest, significance or value as part of the heritage, development or cultural characteristics of the community, state or nation and which has been designated as a landmark, under this section.

(6) "Landmark site" means any parcel of land of historic, geological or archeological significance due to its substantial value in tracing the history of man, or upon historic event has occurred, and which has been designated as a landmark site under this section; or any parcel of land, or part thereof, on which is situated a landmark.

(7) "Specially designated landmark" means any landmark or landmark site either within or

outside an historic district of such significance that the owner agrees to special restrictions in exchange for an historical marker.

(8) "City-owned historically significant personal property" means personal property owned by the City of Whitewater that is deemed by the commission to have special historic, archaeological or aesthetic character such that it is in the City of Whitewater's best interest to preserve, protect and safeguard it.

(Ord. 999 §1(2), 1982; Ord. No. 1733A, § 1, 6-2-2009)

(Ord. 999 §1(2), 1982).

(Ord. No. 1733A, § 1, 6-2-2009)

17.08.040 - Powers and duties.

The commission shall have the following powers and duties:

(1) To develop appropriate criteria and standards for identifying and evaluating neighborhoods, places, structures, improvements, and city-owned historically significant personal property which might be classified as landmarks, landmark sites, historic districts or specially designated landmarks or city-owned historically significant personal property;

(2) To designate landmarks, landmark sites and historic districts or city-owned historically significant personal property within the city limits. Once designated by the commission, such landmarks, landmark sites historic districts and city-owned historically significant personal property shall be subject to all the provisions of this section;

(3) To compile a list of structures which would be eligible for specially designated landmark status. Such structures may be within or outside of an historic district. The commission may negotiate with the owners of such structures for an agreement binding the owner and property. Such agreement may be for a specified period of time and shall be binding on subsequent owners until the end of the time specified.

Structures covered by such agreements are eligible to receive an historical marker;

(4) To cooperate with federal, state and local agencies in pursuing the objective of historic preservation and to nominate properties designated hereunder to the National Register of Historic

Places;

- (5) To develop and recommend ordinances, legislation and programs and otherwise provide information on historic preservation to the city council;
- (6) To designate appropriate markers for specially designated landmarks and historic districts;
- (7) To take all steps necessary, including the taking and collecting of photographs, drawings, descriptions, recorded interviews, written data and documentation, to permanently record the origin, development, use and historical significance of each landmark, landmark site, historic district, or city-owned historically significant personal property;
- (8) To promote public education, interest and support for the preservation and enhancement of such landmarks, landmark sites, historic districts and historically significant personal property.

(Ord. 999 § 1(3)(b)(1—8), 1982).

(Ord. No. 1733A, § 2, 6-2-2009)

17.16.030 - Building permit—Application—Determination by commission.

Upon the filing of an application, the commission shall determine whether the proposed work would destroy or deleteriously affect any feature of the landmark or landmark site, or be out of harmony with the external appearance of the site.

(Ord. 999 §1(3)(b)(9)(c), 1982).

17.16.050 - Building permit—Denial—Commission assistance to applicant.

In addition, if the commission fails to approve an application, it shall, at the request of the applicant, cooperate and work with the applicant in an attempt to obtain approval within the guidelines of this title.

(Ord. 999 §1(3)(b)(9)(e), 1982).

17.16.060 - Criteria for existing structures.

"The Secretary of the Interior's Standards for Historic Preservation Projects" dated 1980 (rev.) shall apply to reconstruction and exterior alterations to existing structures. Those standards are as follows:

- (1) The distinguishing original qualities or character of a building, structure or site and its environment should not be destroyed. The removal or alteration of any historic material or

distinctive architectural features should be avoided when possible.

(2) All buildings, structures and sites should be recognized as products of their own time.

Alterations which have no historical basis and which seek to create an earlier appearance shall be discouraged.

(3) Changes which may have taken place in the course of time are evidence of the history and development in a building, structure or site and its environment. These changes may have acquired significance in their own right, and this significance should be recognized and respected.

(4) Distinctive stylistic features or examples of skilled craftsmanship which characterize a building, structure or site should be treated with sensitivity.

(5) Deteriorated architectural features should be repaired rather than replaced, wherever possible. In the event replacement is necessary, the new material should match the material being replaced in composition, design, color, texture and other visual qualities. Repair or replacement of missing architectural features should be based on accurate duplications of features, substantiated by historical physical or pictorial evidence rather than on conjectural designs or the availability of different architectural elements from other buildings or structures.

(6) The surface cleaning of structures should be undertaken with the gentlest means possible. Sandblasting and other cleaning methods that will damage the historic building materials shall not be undertaken.

(7) Every reasonable effort should be made to protect and preserve archeological resources affected by, or adjacent to, any acquisition, protection, stabilization, preservation, rehabilitation, restoration or reconstruction project.

(Ord. 999 §1(3)(b)(10)(a), 1982).

Title 17 - LANDMARKS COMMISSION

Chapter 17.24 - APPEALS

Whitewater, Wisconsin, Code of Ordinances

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Chapter 17.24 - APPEALS

Sections:

17.24.010 - Generally.

17.24.010 - Generally.

An appeal of an action of the landmarks commission relating to designation of landmarks or creation of historic districts; the regulation of construction, reconstruction or exterior alteration; or the regulation of demolition may be initiated by filing a petition to appeal, specifying the grounds for such appeal, with the city clerk within ten days of the date on which the final decision of the landmarks commission is made. The city clerk shall file the petition to appeal with the city council. After a public hearing, the city council may, by a favorable vote of two-thirds of its members, reverse or modify the decision of the landmarks commission. In modifying or reversing a decision of the landmarks commission, the city council shall find that owing to special conditions the decision of the landmarks commission would cause serious hardship to the property owner or preclude reasonable use of the property. Self-created hardship or expectation of increased economic return shall not be the basis for modifying or reversing a decision of the landmarks commission.

(Ord. 999 §1(8), 1982).

Minutes

Whitewater Landmarks Commission
Thursday August 2, 2012 - 6 PM
City Manager's Conference Room
312 Whitewater Street, Whitewater, WI 53190

Call to Order

- I. Call to Order and roll call
The meeting was called to order at 6:01 PM
Present: Carol Christ, Allan Marshall, Richard Helmick, Linda Loomer, Nancy Wendt, Suzanne Haselow
Staff: Latisha Birkeland
Absent: Marilyn Kienbaum
Visitors: None
- II. Approval of agenda and possible rearrangement
It was moved by Marshall/ Loomer to approve the agenda as written. The motion was unanimously passed.
- III. Approval of minutes of April 4, 2012, special meeting; April 18, 2012; June 7, 2012; special meeting, July 28, 2012.
It was moved by Marshal /Wendt to approve the minutes of April 4, 2012 as written. The motion was unanimously passed.
- IV. Set date and time of next meeting - Thursday, September 6, 2012 - 6:00 P.M Annual training session
The next meeting will be held Thursday, September 6, 2012 at 6:00 PM. There will be a short meeting followed by a training session.
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.
There were no citizen comments.

REPORTS

- VI Report from the Friends of the Mounds - FOTEM (Helmick)
 - A. Burial Sites Board Preservation Meeting, June 8, 2012 – Madison
There was no report. Mr. Bill Quakenbush, HoChunk Nation Preservation Board, sent a letter to the Landmarks Commission concerning boundary encroachments.
 - B. Parks and Rec Board meeting - June 14 and July 2, 2012
An addendum to the long range plan was made and voted upon by the Park & Rec. board to remove the vegetation on top of two of the mounds and re-seed them with short stature, prairie grasses. Turf removal will be achieved by two chemical applications followed by a burn of the remaining material. The mounds will then be seeded so that the grasses will sprout during Spring, 2013. Two of the smaller, oval mounds will be picked for this trial.
 - C. Presentation on June 12, 2012 to Wisconsin Retired Educators Association
Christ and Helmick gave a short, descriptive presentation describing the Effigy Mounds Preserve, the preservation history, and future plans for continued maintenance and improvements.
 - D. June 23rd Mounds Tour on native plant communities by Renae Prell-Mitchell (Christ)
Eighteen people attended the tour. Renae gave descriptions of the various plant communities that are present.
 - E. FOTEM Meeting - Saturday, July 7, 2012 - 8 AM Sweet Spot
Work times were set to gather seed heads and eradicate burdock plants. By-laws were discussed by those present. Also discussed was the possibility of establishing FOTEM as a non -profit organization.
 - F. FOTEM Newsletters- June, 2012. Newsletters were emailed to those on FOTEM's mailing list.
- VII Update on James and Ella Rockefeller House (Christ)
The state sent a letter advising the Commission that all stipulations regarding the property have been completed. Christ will collate the remaining information in the Rockefeller House binder.
- VIII Update on restoration of Whitewater Passenger Depot (Marshall)
The vault in the basement has been removed. The bathrooms will be framed this week. Hopefully, everything will be completed by the end of this October. Due to savings, former items that had been eliminated may be reinstated.
- IX Update on Walking Tour Brochure (Wendt)
The tourism council has money put aside for creating this brochure. The Whitewater Historical Society is presently

- working on it.
- X. Update on Birge Fountain (Loomer)
There have been problems with the water flow through the cattails on the fountain. A new trident has been obtained but still needs to be attached to the cherub. There is no news on the possible changing of the basin lights.
 - XI. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)
There is no report.
 - XII. Update on Whitewater Effigy Mounds Preserve Preservation and Maintenance Plan
On July 2, the plan was amended by the Parks and Recreation Board to include changes to turf removal from the tops of the mounds and reseeding with short stature, prairie grasses.

UNFINISHED BUSINESS

- XIII. Petition for rescission of landmark designation for Nelson Salisbury House - 404 W. North (Christ)
Christ has talked with the real estate agent for the property. The prospective buyer is interested in sustaining landmark status. No decision by the Commission is needed until August, 6, 2012. By that time, more, definitive information should be available to the commission.
- XIV. Status of City Council Process on Fence Encroachments at the Effigy Mounds Preserve (Christ)
The council still needs to address the remaining encroachment issues along the Western boundary of the Preserve. This most likely will be done at a future date in association with establishing visible boundary markers along the entire perimeter of the preserve.
- XV. Status of FREE LIBRARY history panel for White Memorial Library
No report at this time. Loomer will follow up.
- XVI. Status of Title 17 Amendment - Certificate of Approval for public/private property (COA) - (Christ)
The Commission has forwarded "boiler plate language" suggested by the state for adoption by the council. Perhaps a better option would be to establish a Commission policy to govern the procedure. Neighborhood Services need to have something it can use when addressing interested parties. Suggested language will be drafted and presented to the commission at its next meeting.
- XVII. Implementing 17.08.040 of Title 17 re city-owned historically significant personal property.
No report.

NEW BUSINESS

- XVIII. Nomination of Whitewater Passenger Depot to the National Register of Historic Places
The Whitewater Historical Society needs a letter of formal support for their nomination. It was moved by Marshall/Loomer to send a letter to the state in support of the Depot's eligibility to be added to the National Register of Historic Places. The motion was unanimously passed. Loomer will draft a letter to be sent.
- XIX. Corrections to Architectural and Historical Survey of Whitewater, WI 53190
The passenger depot, the Congregational Church, and the Effigy Mounds Preserve is not included in the list. Christ will contact Carol Cartwright and request that she amend the list.
- XX. Request for Local Landmark Designation - 302 South Prince
Christ and Helmick met with the property owner and toured the property on July 28. They discussed the process involved to obtain landmarks designation. The property owner will do some more research on the property and then contact the commission if she decides to move ahead with her request.

FUTURE AGENDA ITEMS

- XXI. Future designations of city-owned properties as local landmarks
Loomer suggested that the water tower in Starin Park could possibly be awarded landmark status. Another possible candidate would be the horse fountain in front of the depot.
- XXII. Plaques for Whitewater sites on the National Register of Historic Places

ADJOURNMENT

- XXIII. Call to Adjourn
Marshall/Helmick moved to adjourn. The motion was unanimously passed and the meeting was adjourned at 7:40 PM.

Respectively submitted by Richard Helmick, secretary



Issue Number 8
July – August 2012

WHITEWATER EFFIGY MOUNDS PRESERVE 288 S. Indian Mound Parkway

FOTEM MEMBERS MEET ON JULY 7

On Saturday, July 7, a small group met at the SweetSpot to plan summer and fall workdays and events at WEMP. The most important item at this time is to start picking invasive species seed heads to reduce the number of new plants next spring. August is a good time to start as many plants have gone to seed. If you plan to pick on your own, please send both Chuck Nass CNass@whitewater-wi.gov and Matt Amundson MAmundson@whitewater-wi.gov an email notifying them of when you are going out there. We also hope to work with the city crew in the new trail placement at the entrance to the preserve. The tree stumps will be coming out in this area and a new path will allow more flexibility around the tail of the panther. Richard Helmick has drafted a set of by-laws, and we are looking into setting up a 503c organization which would be beneficial in obtaining grants. Finally, it was suggested that we put together a yearly booklet to be placed in the Irvin Young Library, documenting our efforts, activities and newsletters.

PARKS AND RECREATION BOARD AMEND RESTORATION PLAN

On July 2, the Whitewater Parks and Rec Board amended the On July 2, the Whitewater Effigy Mounds Preserve Preservation and Restoration Plan. The original part is in black and the amendment is in red:

Remove turf cover on each mound and restore with a short-stature native seed mix. The Parks and Recreation Board agreed to consider this option at a later date. The turf cover will remain on the mounds with hand mowing of the mounds to be completed by volunteers. (8-1-11)

The Parks and Recreation Board has amended the plan to begin the process of removing the turf cover and to restore with a short-stature, native seed mix. City staff will identify two mounds to convert in this manner in 2012. (7-2-12)

FOTEM WORKDAY

We will be removing seed heads from burdock and also thistles.

Please bring:

WORK GLOVES,
UTILITY SHEARS,
LARGE TRASH BAG
MOSQUITO REPELLANT



FOTEM WORKDAY
SATURDAY, AUGUST 11
10:00 A.M. - NOON

JUNE Quiz answer - The best way to control garlic mustard is to:

- a. Pull it out of the soil.
- b. Cut the flower stalk at ground level just as flowering begins.
- c. Burn in the spring and fall.
- d. Use an herbicide during the dormant season.

Controlling Garlic Mustard -

<http://dnr.wi.gov/invasives/fact/garlic.htm>

Mechanical Control

Minor infestations can be eradicated by hand pulling at or before the onset of flowering, or by cutting the flower stalk as close to the soil surface as possible just as flowering begins (cutting a couple inches above ground level is not quite as effective). Cutting prior to this time may promote resprouting. Cutting flowering plants at the ground level has resulted in 99% mortality and eliminates seed production. A scythe, monofilament weed whip, or power brush cutter may be helpful if the infestation covers a large area. When pulling, the upper half of the root must be removed in order to stop buds at the root crown from sending up new flower stalks. Pulling is very labor intensive, and can result in soil disturbance, damaging desirable species, and bringing up seeds from the seed bank. These results can be partially prevented by thoroughly tamping soil after pulling. If, however, seed bank depletion is desired, leave the soil in a disturbed state to encourage further germination, and return annually to remove the plants. In general, cutting is less destructive than pulling as a control method, but can be done only during flower stalk elongation. Pulling can be done at any time when the soil is not frozen. If flowering has progressed to the point that viable seed exists, remove the cut or pulled plants from the area. Because seeds remain viable for five years, it is essential that an area be monitored and plants removed for at least five years after the initial control effort.

For larger infestations, fall or early spring burning may be effective. First year plants are killed by fire, if the fire is hot enough to remove all leaf litter. However, the bare soil enhances survival of seedlings that germinate after the fire, and the total population may increase after the fire. Dense populations may be controlled more effectively by fall burning, when leaf litter provides adequate fuel. Spring burns should be conducted early enough to minimize possible injury to spring wildflowers. Three to five years of burning are required, and should be followed by hand-pulling or cutting of small populations produced from the seed bank. Garlic mustard plants hit by fire are generally killed. Because most woodland fires are patchy, flame torches may be useful in areas not burned in entirety.

Chemical Control

Several infestations can be controlled by applying 1-2% active ingredient (a.i.) solution of glyphosate to the foliage of individual plants and dense patches during late fall or early spring. At these times, most native plants are dormant, but garlic mustard is green and vulnerable. Glyphosate is a nonselective herbicide that will kill non-target plants if it comes into contact with them. Managers should exercise caution during application, and not spray so heavily that herbicide drips off the target species. Herbicide use is safest for native plants if done during the dormant season, as garlic mustard will grow as long as there is no snow cover and the temperature is greater than 35°F. An early spring application of tricolopyr at a 1% a.i. concentration in solution with water has been used, resulting in a 92% rosette mortality rate.

Biological Control: Plans for research on biological control are currently underway at Cornell University, but funding is still being sought at this time.

August 21, 2012

To: Daina Penkiunas
National Register Coordinator

From: Linda Loomer, Commissioner
Whitewater Landmarks Commission

Re: Whitewater Passenger Depot

The members of the Whitewater Landmarks Commission support the listing of the Whitewater Passenger Depot to the National Register of Historic Places. This is a historically important structure in our community not only in terms of its Victorian Gothic style but also for the significance to the community by being an early stop on the first railroad built in the state.

We look forward to having this site being listed on the National Register.

Sincerely,

A handwritten signature in cursive script that reads "Linda Loomer".

Cc: Cameron Clapper
Acting City Manager
Whitewater, WI