

Whitewater Landmarks Commission
Wednesday, April 4, 2012 - 5 PM
City Manager's Conference Room
312 Whitewater Street, Whitewater, WI 53190

CALL TO ORDER

- I. Call to Order and roll call
- II. Approval of agenda and possible rearrangement
- III. Approval of minutes of March 7, 2012.
- IV. Set date and time of next meeting - Thursday, June 7, 2012 - 6:00 P.M.
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.

REPORTS

- VI. Report from the Friends of the Mounds - FOTEM (Helmick)
 - A. Burial Sites Board Preservation Meeting, March 16, 2012
 - B. FOTEM meeting on designing native plantings and path at entrance to preserve - March 29
 - C. Suggested maintenance improvements for EMP
 - D. FOTEM Newsletter - March 2012
- VII. Update on James and Ella Rockefeller House (Christ)
- VIII. Update on restoration of Passenger Depot (Marshall)
- IX. Update on Starin Park Historic Neighborhood Assn (Helmick)
- X. Update on Walking Tour Brochure (Wendt)
- XI. Update on Birge Fountain (Loomer)
- XII. Update on Historical and Archeological Month (May 2012) Events
 - A. Mounds Tour May 5 & 26th (Helmick)
 - B. Downtown Whitewater and Walking Tour (Helmick)
 - C. Posters (Christ)
 - D. TV Infomercial (Christ)
 - E. Library Display (Loomer & Scott)
 - F. Reception at City Hall (May 3rd, 5 - 7 PM)
 1. Invitations (Marshall & Wendt)
 2. Program
 - G. Proclamation at City Hall
- XIII. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)
- XIV. Update on Whitewater Effigy Mounds Preserve Preservation and Maintenance Plan

UNFINISHED BUSINESS

- XV. Petition for rescission of landmark designation for Nelson Salisbury House - 404 W. North (Christ)
- XVI. Status of City Council Process on Fence Encroachments at the Effigy Mounds Preserve (Scott)
- XVII. Status of FREE LIBRARY history panel for White Memorial Library (Scott)
- XVIII. Status of Title 17 Amendment - Certificate of Approval for public/private property (COA) - (Christ)
- IX. Implementing 17.08.040 of Title 17 re city-owned historically significant personal property.
- XX. Vacancies on Landmarks Commission

NEW BUSINESS

- XXI. Wisconsin Association of Historical Preservation Commissions (WAHPC) Saturday, April 28, 2012

FUTURE AGENDA ITEMS

- XXII. Future designations of city-owned properties as local landmarks
- XXIII. Certified Local Government Grants (July 2012)
- XXIV. Plaques for Whitewater sites on the National Register of Historic Places

ADJOURNMENT

- XXV. Call to Adjourn

ORDINANCE NO. _____
ORDINANCE AMENDING TITLE 17 LANDMARKS COMMISSION ORDINANCE
TO PROVIDE FOR A CERTIFICATE OF APPROPRIATENESS

(04/03/12 @ 4:15 p.m. Draft)

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1. Whitewater Municipal Code Section 17.04.020 Definitions is hereby amended by adding the following:

- (9) “Certificate of Appropriateness” means the certificate issued by the Commission approving exterior alteration, rehabilitation, restoration, construction, reconstruction or demolition concerning a landmark structure, landmark site or site in a Historic District.

Section 2. Whitewater Municipal Code Sections 17.16.010, 17.16.020, 17.16.030, 17.16.040 and 17.16.050 are hereby amended to read as follows:

17.16.010 Building permit and Certificate of Appropriateness - -Required.

No person or entity including the City of Whitewater shall alter, reconstruct, move or permit any alteration of any exterior or reconstruction or movement of any exterior portion of any landmark or landmark site or any property within an historic district unless the commission has approved such work by the issuance of a Certificate of Appropriateness and a building permit has been issued for the work. The building inspector shall not issue a building permit for such work if the Commission has not approved a Certificate of Appropriateness for the work.

17.16.020 Building permit and Certificate of Appropriateness - -Application- -Referral to commission.

Any party that submits an application for a building permit involving the exterior of a property that has been designated as a landmark or landmark site or is in a historic district shall file with the application for a building permit an application for a Certificate of Appropriateness. Within two weeks of receipt of an application for the building permit and application for a Certificate of Appropriateness, the building inspector shall refer such applications to the commission. A building permit is required even if the property is owned by the City of Whitewater.

17.16.030 ~~Building permit~~ - -Certificate of Appropriateness- - Determination by commission.

Upon the filing of an application for a Certificate of Appropriateness, the commission shall determine whether the proposed work would destroy or deleteriously

affect any feature of the landmark, landmark site, or historic district or be out of harmony with the external appearance of the site.

17.16.40 ~~Building permit~~ Certificate of Appropriateness- - Issuance procedure.

The commission shall within thirty days of referral of the application to the Landmarks Commission, report to the building inspector either that the ~~permit is Certificate of Appropriateness has~~ been denied or that the commission ~~has no objection to the issuance of the permit~~ has issued a Certificate of Appropriateness. The commission may attach certain conditions to the ~~approval of the request~~ Certificate of Appropriateness. Review of denial of ~~permits~~ Certificates of Appropriateness shall lie with the Common Council pursuant to this code and the Wisconsin Statutes. The applicant may appeal the decision to the Common Council for its determination.

17.16.50 ~~Building permit~~ Certificate of Appropriateness- - Denial- - Commission assistance to applicant.

In addition, if the commission fails to approve an application for a Certificate of Appropriateness, it shall, at the request of the applicant, cooperate and work with the applicant in an attempt to obtain approval within the guidelines of this title.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

Kevin Brunner, City Manager

ABSENT:

ADOPTED:

Michele R. Smith, City Clerk