

**CITY OF WHITEWATER  
COMMON COUNCIL AGENDA**  
Common Council Meeting

**Tuesday, May 3, 2016 – 6:30 p.m.**

City of Whitewater Municipal Building –Community Room (Council Chambers)  
312 W. Whitewater Street  
Whitewater, WI 53190

**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.**

**CONSENT AGENDA:**

CA-A	Approval of Council Minutes of 4/19/16.	P. 1
CA-B	Approval of Payment of City Invoices processed through 4/27/16.	P. 6
CA-C	Acknowledgement of Receipt and Filing of the Following: *Irvin L. Young Library Board Minutes of 2/10/16; 2/15/16; and 3/21/16. *Whitewater Police Department Consolidated Monthly Report for January, 2016.	P. 10
CA-D	Expedited Approval of the Following Items, per City Staff Recommendation: None	n/a

**STAFF REPORTS:**

Landmarks Commission	*Proclamation recognizing Historic Preservation Month, and *Proclamation recognizing Wisconsin Archaeology Month, and *Annual Report on Landmarks Commission activities.	P. 24
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**HEARING OF CITIZEN COMMENTS.** No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

**RESOLUTIONS: None.**

**ORDINANCES – First Reading**

O-1	Amendment(s) to Knox Box Ordinance. (Neighborhood Services Director Request).	P. 30
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**ORDINANCES – Second Reading – None.**

**CONSIDERATIONS:**

C-1	Discussion and possible direction regarding Spring Splash event held in Whitewater in April of each year and possible direction regarding the same. (Councilmember Grady Request).	n/a
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C-2	Discussion and possible direction regarding creation of a Request for Proposal for an Operational and Staffing Study, to evaluate operations management, organizational structure, and staffing levels for Police Department, and to identify opportunities for improvement. (Councilmember Wellnitz Request).	n/a
C-3	Councilmember Requests for Future Agenda Items.	n/a
C-4	Adjournment.	n/a

**Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.**

**\*Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL  
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,  
WISCONSIN.**

April 19, 2016

The organizational meeting of the Common Council was called to order by City Manager Clapper. The UW-Whitewater Student Government hosted the council meeting on the UWW campus.

**SWEARING IN OF NEWLY-ELECTED COUNCILMEMBERS:** City Clerk Smith swore in Councilmembers **Patrick Wellnitz** (Aldermanic District 1); **James Langnes III** (Aldermanic District 2); **Lynn Binnie** (Aldermanic District 4) and **James Allen** (Councilmember at Large).

**ELECTION OF COUNCIL PRESIDENT AND PRESIDENT PRO TEM.** Councilmember Patrick Singer was nominated to serve as council president, and was elected by unanimous vote. Councilmember Lynn Binnie was nominated to serve as President Pro Tem, and was elected by unanimous vote.

**APPOINTMENT OF COUNCIL REPRESENTATIVES TO FOLLOWING BOARDS AND COMMISSIONS:** It was moved by Allen and seconded by Goettl to appoint the following councilmembers to the following Boards and Commissions: **Alcohol Licensing Committee** – Langnes, Goettl, Singer. **Aquatic Center Board** –No appointee as board will be disbanding. **Birge Fountain Committee** –Allen. **Cable T.V. Committee** –Binnie. **Community Development Authority** – Allen, Singer. ***\*Board of Directors of Whitewater Fire Department, Inc. (1 councilmember – councilmember may not be a member of the FD).*** – Langnes. **Landmarks Commission** –Singer. **Library Board** – Grady. **Parks & Recreation Board** – Grady. **Plan & Architectural Review Commission** – Grady (alternate) , Binnie (regular). **Police and Fire Commission** – Goettl. **Technology Park Board** –Goettl. **Fire and Rescue Task Force** – Wellnitz and former Councilmember Ken Kidd to finish out term for committee that will be disbanding.

It was moved by Binnie and seconded by Allen to approve the Council minutes of 3/15/16 and 4/7/16 (with corrections), and to acknowledge receipt and filing of the following: No-Fault Sewer Backup Committee Minutes of 2/29/16 and 3/21/16; Parks and Recreation Board Minutes of 3/9/2016; Report of Manually Produced checks for March, 2016; and Financial Statements for March, 2016.

**STAFF REPORTS:** UWW Chancellor Beverly Kopper updated Council with information relating to UW-Whitewater's State support fees per full time equivalent student, as well as enrollment information as compared to other State of Wisconsin Universities.

**CITIZEN COMMENTS.** UWW Student Government President, Allison Hetz, thanked the Council for holding their meeting on the UWW campus.

**RESOLUTION AUTHORIZING OFFICIAL DEPOSITORIES.** It is necessary to adopt a resolution authorizing depositories at each year's organizational meeting.

**RESOLUTION AUTHORIZING OFFICIAL DEPOSITORIES**

WHEREAS, it is deemed necessary and expedient to designate official depositories for the City of Whitewater, Walworth and Jefferson Counties, Wisconsin.

NOW THEREFORE, it is hereby resolved by the Common Council of the City of Whitewater that the Commercial Bank, the First Citizens State Bank, Associated Bank, all in said City, be and the same hereby are, designated the official depositories for the City, as well as the State of Wisconsin – Local Government Investment Pool, and Fort Community Credit Union.

Resolution introduced by Councilmember Binnie and seconded by Councilmember Allen, who moved its adoption. AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Allen, Singer. NOES: None. ABSENT: None. ADOPED: April 19, 2016.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**RESOLUTION AUTHORIZING OFFICIAL NEWSPAPER.** It is necessary to adopt a resolution authorizing the official newspaper at each year’s organizational meeting.

**RESOLUTION ADOPTING WHITEWATER REGISTER AS OFFICIAL NEWSPAPER**

WHEREAS, it is deemed necessary and expedient to designate an official newspaper for the City of Whitewater, Walworth and Jefferson Counties, Wisconsin.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Wisconsin, Walworth and Jefferson Counties, that THE WHITEWATER REGISTER be, and the same hereby is, designated the official newspaper of said City.

Resolution introduced by Councilmember Binnie and seconded by Councilmember Allen, who moved its adoption.

AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Allen, Singer. NOES: None. ABSENT: None. ADOPTED: April 19, 2016.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**FIRST AND SECOND READING OF ORDINANCE AMENDING CHAPTER 19.57 RELATING TO KEEPING OF HORSES IN RESIDENTIAL DISTRICTS.**

**AN ORDINANCE AMENDING TITLE 19 REGARDING KEEPING OF HORSES**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 19.57, Section 19.57.160 is hereby amended to read as follows:

19.57.160 - Keeping of horses as an accessory use.

Horses may be kept as an accessory use in any zoning district, upon the granting of a conditional use permit, and subject to the following standards:

The lot on which the horses will be kept and exercised shall be not less than two (2) acres in total area.

For each horse kept on the lot, there shall be a minimum of one (1) acre of open usable land for horse exercise and manure management. Such open land may not include wetlands, woodlands, lands with over a twelve (12) percent slope, or lands within seventy-five (75) feet of wetlands or navigable water.

Outdoor horse containment areas, including, but not limited to barns and exercise areas, shall be completely enclosed and shall meet the standards of Wisconsin Statutes Chapter 90 (fences).

The use shall meet and maintain specific conditions of the conditional use permit approval including, but not limited to, the protection of human, animal, and environmental health; and the character of the surrounding neighborhood and publicly owned lands.

The applicant is required to submit a manure management plan that must be approved by the neighborhood services director. Manure storage shall be designed to limit leachate entering surface and ground water. Manure must be placed at least fifty (50) feet from property lines and at least one-hundred (100) feet from wetlands and surface water.

## SECTION 2.

Whitewater Municipal Code Title 19 is hereby amended by deleting sub-sections 19.15.030 G (Keeping of Horses in R-1 Districts) and 19.18.030 I (Keeping of Horses in R-2 Districts).

Ordinance introduced by Councilmember Allen who moved its adoption. Seconded by Councilmember Goettl. AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Allen, Singer. NOES: None. ABSENT: None. ADOPTED: April 19, 2016.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**FIRST AND SECOND READING OF ORDINANCE AMENDING CHAPTER 19.46, FLOOD PLAIN ORDINANCE, TO INCLUDE OLD STONE MILL DAM.** (Including Map, flood profiles, and floodway data table, all dated August, 2012).

AWAITING ORDINANCE FROM NEIGHBORHOOD SERVICES.

Ordinance introduced by Councilmember Allen who moved its adoption. Seconded by Councilmember Goettl. AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Allen, Singer. NOES: None. ABSENT: None. ADOPTED: April 19, 2016.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**APPOINTMENT OF CITIZEN MEMBERS TO BOARDS AND COMMISSIONS:** It was moved by Singer and seconded by Goettl to approve the following slate of appointees to citizen board and commission seats: **Birge Fountain Committee:** Ken Kienbaum; **Board of Zoning Appeals:** Ken Kienbaum, Ryan Tevis; **Cable T.V. Commission:** Ken Kienbaum, Erik Sedmak; **Ethics Committee:** Bonnie Miller, Ryan Tevis; **Landmarks Commission:** Daniel Richardson, Ken Kienbaum; **Library Board:** Anne Hartwick, Jim Winship; **Parks and Recreation Board:** Brandon Knedler, Larry Kachel, Kori Oberle (from alternate to regular member) and Ken Kidd as alternate member; **Planning and Architectural Review Commission:** Dan Comfort, Tom Miller (alternate position); **Police and Fire Commission:** Jerry Grant; **Urban Forestry Commission:** Karen Coburn, Rose Mary Leaver, Jerry Schoen (from alternate to regular member). AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Allen, Singer. NOES: None. ABSENT: None.

**REPORT FROM COMMITTEE PROMOTING HISPANIC / IMMIGRANT COMMUNITY INVOLVEMENT.** Numerous members of the Community have been meeting to review and discuss options to improve Hispanic / Immigrant community involvement. Much research has gone into

obtaining viewpoints and concerns of the immigrant community. The Committee shared information they had gleaned from their research. One major request was to use the City website as a tool to incorporate immigrants into the community. It was suggested that the City website also include information in Spanish. The University Spanish group has offered their services in providing assistance to the City in translating / writing information. The group will continue meeting and further information will be forthcoming.

**AUTHORIZATION TO PURCHASE PARKS AND RECREATION VEHICLE.** It was moved by Binnie and Allen to authorize the purchase of a used 2013 Ford Edge from Ketterhagen Motors in the sum of \$23,800. (funded through DPW Equipment replacement fund). AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: None.

**AUTHORIZATION TO PURCHASE VEHICLE FOR WASTEWATER TREATMENT PLANT.** It was moved by Binnie and seconded by Allen to authorize the purchase of a pickup truck for the Wastewater Utility, from Ketterhagen Motors, in the sum of \$30,830. AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: None.

**AUTHORIZATION TO PURCHASE OUTDOOR RECREATION EQUIPMENT FROM LEE EQUIPMENT OF CAMBRIDGE, WISCONSIN.** It was moved by Binnie and seconded by Allen to authorize the purchase of outdoor fitness equipment to be installed at Starin Park, from Lee Recreation of Cambridge, Wisconsin, in the sum of \$20,923. AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: None.

**DISCUSSION REGARDING CITY-WIDE LOGO CHANGE.** City Manager Clapper indicated that the Parks and Recreation Board discussed a possible redesign of the logo for their Department. Request for input to change the logo city-wide was requested. It was noted that the current logo is attractive, but is difficult for those reproducing the logo to use. Councilmembers expressed concerns about different departments having different logos, a desire for a standardized city logo, the costs affiliated with changing all existing city logos. Several logo options were presented. Various opinions on the logo options were noted. Several councilmembers indicated they were not interested in changing the logo, which was still fairly young. Further information will be forthcoming.

**COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS.** Councilmember Grady requested that a discussion regarding the “Spring Splash” event, attended by young adults this past Saturday be discussed. Detailed information on the event was requested. Also noted was that discussion regarding the excessive drinking and public drunkenness exhibited at this annual event is of concern. Leadership Development Coordinator, Jan Bilgen, thanked the UWW Student Government members for voluntarily going through the City after Spring Splash, and cleaning up yards filled with debris from parties. Councilmember Wellnitz requested that the Fire Department Operation Agreement and the Knox Box ordinance be brought before Council at the May 3 meeting.

**EXECUTIVE SESSION.** It was moved by Singer and seconded by Allen to Adjourn to closed session, TO RECONVENE IN OPEN SESSION APPROXIMATELY 30 MINUTES AFTER ADJOURNMENT TO CLOSED SESSION, per Wisconsin Statutes 19.85(1)(e): Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session.

**Items to be Discussed:**

1. Strategy and cost options for hiring an outside party to evaluate the operations and management of the City of Whitewater Police Department.
2. Discussion of Resignation Agreement, Waiver and Release Between: City of Whitewater, Tina Winger, and Wisconsin Professional Police Association (including financial terms) concerning a City of Whitewater police officer.

AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Allen, Singer. NOES: None. ABSENT: None. The Council went into closed session at 8:00 p.m.

**RECONVENE INTO OPEN SESSION.** At approximately 9:30 p.m., the Council reconvened into Open Session.

**ACTION ON CONSIDERATION OF APPROVING THE HIRING OF AN OUTSIDE PARTY TO EVALUATE THE OPERATIONS AND MANAGEMENT OF THE CITY OF WHITEWATER POLICE DEPARTMENT.** No action was taken on this matter.

**ACTION ON RESIGNATION AGREEMENT, WAIVER AND RELEASE BETWEEN THE CITY OF WHITEWATER, TINA WINGER, AND WHITEWATER PROFESSIONAL POLICE ASSOCIATION (INCLUDING FINANCIAL TERMS) CONCERNING A CITY OF WHITEWATER POLICE OFFICER.** It was moved by Grady and seconded by Binnie to approve a resignation agreement and a waiver and release between the City of Whitewater, Tina Winger, and the Wisconsin Professional Police Association. AYES: Wellnitz, Langnes, Grady, Binnie, Singer, Allen. NOES: None. Abstain: Goettl. ABSENT: None.

**ADJOURNMENT.** Being no further business to come before the meeting, it was moved by Allen and seconded by Goettl to adjourn the meeting. AYES: Wellnitz, Langnes, Grady, Binnie, Goettl, Singer, Allen. NOES: None. ABSENT: None. The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Michele R. Smith, Clerk

## Report Criteria:

Detail report.  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>ACCURATE APPRAISAL LLC</b>						
4952	ACCURATE APPRAISAL LLC	APRIL 2016	ASSESSOR/APRIL SVC	05/04/2016	17,750.00	100-51400-219
Total ACCURATE APPRAISAL LLC:					17,750.00	
<b>AYRES ASSOCIATES INC</b>						
4947	AYRES ASSOCIATES INC	16288	STREET/OLD PAPER MILL DAM	05/04/2016	400.00	100-53300-821
Total AYRES ASSOCIATES INC:					400.00	
<b>BALL, RICHARD</b>						
1033	BALL, RICHARD	38746	INNOVATION CTR/MATS & PAP	05/04/2016	186.80	920-56500-250
1033	BALL, RICHARD	38780	WASTEWATER/SHOP TOWELS	05/04/2016	134.10	620-62840-340
1033	BALL, RICHARD	38781	STREET/MATS & TOWELS	05/04/2016	192.99	100-53230-340
Total BALL, RICHARD:					513.89	
<b>BUCHTA APPRAISAL CO</b>						
5699	BUCHTA APPRAISAL CO	CITY OF WW -	CDA/URAR FOR 2 LOTS	05/04/2016	300.00	900-56500-223
5699	BUCHTA APPRAISAL CO	CITY OF WW -	CDA/URAR FOR 3 LOTS	05/04/2016	400.00	900-56500-223
Total BUCHTA APPRAISAL CO:					700.00	
<b>BURNS INDUSTRIAL SUPPLY</b>						
28	BURNS INDUSTRIAL SUPPLY	607628	WASTEWATER/V BELT	05/04/2016	126.29	620-62850-357
Total BURNS INDUSTRIAL SUPPLY:					126.29	
<b>DIVERSIFIED BENEFIT SVC INC</b>						
4192	DIVERSIFIED BENEFIT SVC INC	220386	FINANCE/APRIL SVC	05/04/2016	305.71	100-51500-217
Total DIVERSIFIED BENEFIT SVC INC:					305.71	
<b>DIVERSIFIED BUILDING MTN</b>						
1809	DIVERSIFIED BUILDING MTN	131210	LIBRARY/JANITORIAL SVC	05/04/2016	1,506.00	100-55111-246
1809	DIVERSIFIED BUILDING MTN	131210	INNOVATION CTR/JANITORIAL	05/04/2016	1,302.00	920-56500-246
1809	DIVERSIFIED BUILDING MTN	131210	CITY HALL/JANITORIAL SVC	05/04/2016	3,800.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	131210	ARMORY/JANITORIAL SVC	05/04/2016	1,193.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	131210	COMM BLDG/JANITORIAL SVC	05/04/2016	956.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	131210	CRAVATH LAKEFRONT/EVENT	05/04/2016	150.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	131210	CRAVATH LAKEFRONT/JANITO	05/04/2016	590.00	100-51600-246
Total DIVERSIFIED BUILDING MTN:					9,497.00	
<b>FASTENAL COMPANY</b>						
1255	FASTENAL COMPANY	WIWHT27828	STREET/SHOP SUPPLIES	05/04/2016	16.06	100-53230-340
1255	FASTENAL COMPANY	WIWHT27829	STREET/SHOP SUPPLIES	05/04/2016	16.86	100-53230-340
1255	FASTENAL COMPANY	WIWHT27830	WASTEWATER/LANDALL DISC	05/04/2016	31.94	620-62890-357
1255	FASTENAL COMPANY	WIWHT27979	PARKS/REPAIR PARTS	05/04/2016	102.17	100-53270-245
1255	FASTENAL COMPANY	WIWHT28043	WASTEWATER/OAK ST LIFT ST	05/04/2016	2.94	620-62830-353
Total FASTENAL COMPANY:					169.97	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>GREAT LAKES TV SEAL INC</b>						
4752	GREAT LAKES TV SEAL INC	17485	WASTEWATER/2016 TELEVISIN	05/04/2016	9,491.90	620-62810-823
Total GREAT LAKES TV SEAL INC:					9,491.90	
<b>HAUSZ BROTHERS INC</b>						
7488	HAUSZ BROTHERS INC	34188	FIELD OF DREAMS/ROCK	05/04/2016	272.21	450-57500-863
Total HAUSZ BROTHERS INC:					272.21	
<b>JOHN DEERE FINANCIAL</b>						
6276	JOHN DEERE FINANCIAL	IC21448	PARKS/LANDSCAPE SUPPLIES	05/04/2016	2,888.08	100-53270-295
6276	JOHN DEERE FINANCIAL	IC21574	WASTEWATER/OIL	05/04/2016	17.67	620-62860-355
6276	JOHN DEERE FINANCIAL	IC21581	WASTEWATER/MOWER CARTR	05/04/2016	13.69	620-62860-355
6276	JOHN DEERE FINANCIAL	IC21686	PARKS/REPAIR PARTS	05/04/2016	50.69	100-53270-242
6276	JOHN DEERE FINANCIAL	IC21732	WASTEWATER/OIL	05/04/2016	17.67	620-62860-355
6276	JOHN DEERE FINANCIAL	IW49072	WASTEWATER/LANDALL DISC	05/04/2016	5.80	620-62890-357
6276	JOHN DEERE FINANCIAL	IW49100	WASTEWATER/LANDALL SLUD	05/04/2016	40.00	620-62890-357
Total JOHN DEERE FINANCIAL:					3,033.60	
<b>JOHNSON BLOCK &amp; CO INC</b>						
4258	JOHNSON BLOCK & CO INC	429794	FINANCE/AUDIT PROGRESS BI	05/04/2016	3,000.00	100-51500-214
4258	JOHNSON BLOCK & CO INC	429794	WATER/AUDIT PROGRESS BILL	05/04/2016	1,500.00	610-61923-211
4258	JOHNSON BLOCK & CO INC	429794	WASTEWATER/AUDIT PROGRE	05/04/2016	1,500.00	620-62810-219
Total JOHNSON BLOCK & CO INC:					6,000.00	
<b>LAND-MARK SURVEYING</b>						
3800	LAND-MARK SURVEYING	3060	TID 4/CSM RAAB LAND SALE	05/04/2016	930.00	440-57663-219
Total LAND-MARK SURVEYING:					930.00	
<b>LOKIN INC</b>						
82	LOKIN INC	22439	STREET/#40 REPAIRS	05/04/2016	35.00	100-53230-352
Total LOKIN INC:					35.00	
<b>MILPORT ENTERPRISES INC</b>						
1408	MILPORT ENTERPRISES INC	222688	WATER/CHEMICALS	05/04/2016	1,523.00	610-61630-341
1408	MILPORT ENTERPRISES INC	223088	WASTEWATER/ALUM	05/04/2016	4,441.75	620-62840-341
1408	MILPORT ENTERPRISES INC	223164	WATER/CHEMICALS	05/04/2016	443.00	610-61630-341
Total MILPORT ENTERPRISES INC:					6,407.75	
<b>MULCAHY SHAW WATER INC</b>						
6227	MULCAHY SHAW WATER INC	319887	WASTEWATER/HYDRAULIC DRI	05/04/2016	1,651.02	620-62850-357
Total MULCAHY SHAW WATER INC:					1,651.02	
<b>OFFICE DEPOT</b>						
4146	OFFICE DEPOT	532724791-00	COURT/OFFICE SUPPLIES	05/04/2016	182.39	100-51200-310
4146	OFFICE DEPOT	832724369001	COURT/OFFICE SUPPLIES	05/04/2016	114.40	100-51200-310
Total OFFICE DEPOT:					296.79	
<b>PETE'S TIRE SERVICE INC</b>						
727	PETE'S TIRE SERVICE INC	73621	STREET/TRAILER TIRES	05/04/2016	488.00	100-53230-352

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total PETE'S TIRE SERVICE INC:					488.00	
<b>QUARLES &amp; BRADY</b>						
529	QUARLES & BRADY	2146212	WASTEWATER/SEWER BOND	05/04/2016	21,500.00	620-62820-219
Total QUARLES & BRADY:					21,500.00	
<b>RETAIL FINANCE CREDIT SVC LLC</b>						
1507	RETAIL FINANCE CREDIT SVC	1507-050416	LIBRARY/OFFICE SUPPLIES	05/04/2016	5.46	220-55110-310
1507	RETAIL FINANCE CREDIT SVC	1507-050416	LIBRARY/ADULT PROGRAM SU	05/04/2016	51.98	220-55110-341
1507	RETAIL FINANCE CREDIT SVC	1507-050416	LIBRARY/JUVENILE PROGRAM	05/04/2016	79.88	220-55110-342
Total RETAIL FINANCE CREDIT SVC LLC:					137.32	
<b>SABEL MECHANICAL LLC</b>						
7825	SABEL MECHANICAL LLC	1476	WATER/WELL #6 CONTROL VA	05/04/2016	3,221.96	610-61630-350
Total SABEL MECHANICAL LLC:					3,221.96	
<b>SAGA ENVIRONMENTAL &amp; ENGINEERING INC</b>						
7871	SAGA ENVIRONMENTAL & ENG	4267	CDA/PHASE 1 ESA	05/04/2016	2,000.00	900-56500-223
Total SAGA ENVIRONMENTAL & ENGINEERING INC:					2,000.00	
<b>STAFFORD ROSENBAUM</b>						
1210	STAFFORD ROSENBAUM	1179462	WASTEWATER/WPDES PERMIT	05/04/2016	288.00	620-62820-219
Total STAFFORD ROSENBAUM:					288.00	
<b>STRAND ASSOCIATES INC</b>						
358	STRAND ASSOCIATES INC	119228	GEORGE ST/RECONSTRUCTIO	05/04/2016	12,012.19	450-57500-898
358	STRAND ASSOCIATES INC	119229	STORMWATER/TMDL STORMW	05/04/2016	1,983.54	630-63440-820
358	STRAND ASSOCIATES INC	119616	STORMWATER/FRANKLIN & AN	05/04/2016	661.33	630-63440-845
358	STRAND ASSOCIATES INC	119617	STORMWATER/ANN ST DETEN	05/04/2016	806.99	630-63440-852
358	STRAND ASSOCIATES INC	119618	NEIGHBORHOOD SVC/PMT MT	05/04/2016	339.48	100-52400-219
358	STRAND ASSOCIATES INC	119618	NEIGHBORHOOD SVC/CERTIFI	05/04/2016	193.99	100-52400-219
358	STRAND ASSOCIATES INC	119618	NEIGHBORHOOD SVC/1184 W	05/04/2016	635.27	100-52400-219
358	STRAND ASSOCIATES INC	119618	NEIGHBORHOOD SVC/ELIZABE	05/04/2016	1,635.20	100-51400-219
358	STRAND ASSOCIATES INC	119618	NEIGHBORHOOD SVC/FREMO	05/04/2016	193.99	100-52400-219
358	STRAND ASSOCIATES INC	119618	NEIGHBORHOOD SVC/HOME L	05/04/2016	193.99	100-52400-219
358	STRAND ASSOCIATES INC	119618	TID 5/DP ELECTRONICS SITE R	05/04/2016	193.99	445-57663-821
358	STRAND ASSOCIATES INC	119618	NEIGHBORHOOD SVC/PRAIRIE	05/04/2016	193.99	100-52400-219
358	STRAND ASSOCIATES INC	119618	STORMWATER/DNR STORMWA	05/04/2016	3,017.09	630-63440-295
358	STRAND ASSOCIATES INC	119769	CENTER ST/RECONSTRUCTIO	05/04/2016	13,030.36	450-57500-802
Total STRAND ASSOCIATES INC:					35,091.40	
<b>SUPERIOR CHEMICAL CORP</b>						
826	SUPERIOR CHEMICAL CORP	121079	GEN BLDG/JANITORIAL SUPPLI	05/04/2016	124.33	100-51600-340
826	SUPERIOR CHEMICAL CORP	121080	GEN BLDG/JANITORIAL SUPPLI	05/04/2016	82.59	100-51600-340
Total SUPERIOR CHEMICAL CORP:					206.92	
<b>UW WHITEWATER</b>						
8	UW WHITEWATER	23948	WASTEWATER/FLAG	05/04/2016	12.54	620-62840-340
8	UW WHITEWATER	23948	STREET/ELECTRICAL SUPPLIE	05/04/2016	144.45	100-53420-340
8	UW WHITEWATER	23948	STREET/SOAP	05/04/2016	6.84	100-53230-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
8	UW WHITEWATER	23948	STREET/WIRE	05/04/2016	113.89	100-53420-340
8	UW WHITEWATER	23948	GEN BLDG/JANITORIAL SUPPLI	05/04/2016	302.22	100-51600-340
8	UW WHITEWATER	23960	INNOVATION CTR/LIGHT	05/04/2016	29.28	920-56500-340
8	UW WHITEWATER	24000	WASTEWATER/TRASH CAN LIN	05/04/2016	56.42	620-62840-340
8	UW WHITEWATER	24000	GEN BLDG/JANITORIAL SUPPLI	05/04/2016	223.70	100-51600-340
8	UW WHITEWATER	24000	GEN BLDG/JANITORIAL SUPPLI	05/04/2016	223.70	100-51600-340
Total UW WHITEWATER:					1,113.04	
<b>VERMEER-WISCONSIN INC</b>						
2503	VERMEER-WISCONSIN INC	20183611	STREET/CHIPPER	05/04/2016	53,147.40	215-53560-810
Total VERMEER-WISCONSIN INC:					53,147.40	
<b>WHITEWATER CHAMBER OF COMMERCE</b>						
628	WHITEWATER CHAMBER OF C	743	GEN ADMN/CHAMBER CHEQUE	05/04/2016	60.00	100-51400-790
Total WHITEWATER CHAMBER OF COMMERCE:					60.00	
<b>WHITEWATER GLASS CO INC</b>						
408	WHITEWATER GLASS CO INC	03-21-16	STREET/2015 CHEVY VAN	05/04/2016	395.00	100-53230-352
Total WHITEWATER GLASS CO INC:					395.00	
<b>WI RURAL WATER ASSOCIATION</b>						
1918	WI RURAL WATER ASSOCIATIO	S1673	WATER/MEMBERSHIP	05/04/2016	555.00	610-61935-154
Total WI RURAL WATER ASSOCIATION:					555.00	
Grand Totals:					175,785.17	

Dated: 04/27/2016

Finance Director: DOUG SAUBERT

## Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.



**Irvin L. Young Memorial Library  
431 W Center St  
Whitewater WI 53190  
Board of Trustees Special Meeting  
Community Room  
Monday, February 10, 2016, 10:00 am**

*Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.*

1. Call to Order by President Hartwick at 10:33 am

Present: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick,  
Richard Helmick, Cory Peppler,

Absent: Chris Grady, Jim Winship

Staff Present: Stacey Lunsford, Diane Jaroch, Deana Rolfsmeyer

Others Present: Cameron Clapper, Wally McDonell

2. Proposal from Troy Hoekstra, United Development Solutions (St. Cloud, MN), potential developer for mixed-use library and hotel building project

- a) Presentation from Hoekstra and his attorney.
- b) He outlined, in detail, how the process of developing a hotel, a clinic, and a library would go.
- c) He referenced his most recent project in Platteville, and the roles that the developer, the City, and the Library Board would play.
- d) Location was up in the air, but Hoekstra was inclined to develop near the University.
- e) Hoekstra also explained the role of the new market tax credits in the funding
- f) Outlined the backing of a group of 11 investors, and their tax advantage in developing, then donating, the library to the community after seven years.
- g) Hoekstra detailed the financial outlay and timeline for the proposed project, and the needed commitment from the City Council and the Library Board.

3. Meeting adjourned at 12:22 pm.

Respectfully submitted,

Cory Peppler  
Secretary/School Board Representative

\*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

*Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.*

1. Call to Order by President Hartwick at 6:30 pm

Present: Julie Caldwell, Brienne Diebolt-Brown, Chris Grady, Anne Hartwick,  
Richard Helmick, Cory Peppler,

Absent: Jim Winship

Staff Present: Stacey Lunsford, Diane Jaroch, Deana Rolfsmeyer

2. Consent Agenda

- a) Approval of minutes of the January 18, 2016 regular meeting\*
- b) Acknowledgment of receipt of financial reports for December 2015\*
- c) Acknowledgment of receipt of financial report of special revenue fund receipts for January 2016\*
- d) Approval of payment of invoices for January 2016\*
- e) Acknowledgment of receipt of statistical reports for January 2016\*
- f) Acknowledgment of receipt of treasurer's reports for January 2016\*

MSC Grady/Caldwell to approve the consent agenda in total

Ayes: Caldwell, Diebolt-Brown, Grady, Hartwick, Helmick, Peppler,

Nays: None

3. Hearing of Citizen Comments

- a) No comments made

(Jim Winship joined the meeting at 6:35pm)

4. Old Business

- a) Library Building Expansion Project ~ Action
  1. Follow up discussion from the Board's meeting with Troy Hoekstra with United Developers Solutions and his attorney.
  2. He outlined, in detail, how the process of developing a hotel, a clinic, and a library would go.
  3. He referenced his most recent project in Platteville, and the roles that the developer, the City, and the Library Board would play.
  4. Location was up in the air, but Hoekstra was inclined to develop near the University.
  5. Hoekstra also explained the role of the New Market tax credits (three
  6. Outlined the backing of a group of 11 investors, and their tax advantage in developing, then donating, the library to the community after seven years.

7. Hoekstra detailed the financial outlay and timeline for the proposed project, and the needed commitment from the City and the Board.
8. After discussion, there was a strong, unanimous consensus to move forward with a plan work with Troy Hoekstra on a development project, and communicate the same to the City Council.

b) Council and Community Communications ~ Discussion

1. Lunsford will be presenting the annual report to the City Council, once it is approved by the Library Board President
2. Lunsford will communicate the Board consensus regarding the development project to City stakeholders

c) Books & Brews event ~ Update

1. Sunday, March 13, 2016, at 5:00pm.
2. Book to be discussed *The History of the World in Six Glasses*
3. Actual activities to be determined.
4. Need for promotion of event

5. New Business

a) State Annual Report ~ Action

1. Lunsford was emailed by the State that the data was for the wrong year and needs to be corrected.

MSC Winship/Helmick to charge Board President Hartwick with responsibility to review and approve the annual report on behalf of the Board when it becomes available.

Ayes: Caldwell, Diebolt-Brown, Grady, Hartwick, Helmick, Peppler, Winship  
Nays: None

b) Review of Fine Policy ~ Discussion and Possible Action

1. Discussed the fine policy in relation to a concern expressed to Peppler by a teacher. Concern was that the current fine structure was discouraging school-age children to check out books.
2. Current fine structure was reviewed as was the purpose of charging fines its role and import in the annual library budget

c) Donation of Fred Kraege realia to Whitewater Historical Society ~ Action

1. List of 41 items from the Fred Kraege of interest to the Whitewater Historical Society was presented to Board

MSC Helmick/Caldwell to donate the items to the Historical Society  
Ayes: Caldwell, Diebolt-Brown, Grady, Hartwick, Helmick, Peppler, Winship  
Nays: None

- d) Review of Bulletin Boards/Pamphlets Policy ~ Action
  - 1. No suggested changes to the previous policy from Director Lunsford
  - 2. No questions or comments about policy from the Board.

MSC Diebolt-Brown/Grady to reapprove the Bulletin Boards/Pamphlets Policy

Ayes: Caldwell, Diebolt-Brown, Grady, Hartwick, Helmick, Pepler, Winship  
Nays: None

- e) Review of *Trustees Essentials* Chapter 17 ~ Discussion
  - 1. Diebolt-Brown led discussion about history of public libraries, membership in library systems, and collaboration among libraries.

## 6. Staff & Board Reports

- a) Director's Report
  - 1. ADMINISTRATION
    - i) Eight work orders were submitted.
  - 2. BUDGET
    - i) The final budget numbers came in. After removing the Library board expenditures from the actual operating expenditures, we underspent our budget by only \$2,833.00.
  - 3. PERSONNEL
    - i) Jean Hallada, a customer services specialist who has worked here for the past five years, has submitted her resignation, effective March 4, 2016. Molly Parrish, the HR Coordinator, is in the process of advertising the position.
  - 4. LIBRARY COLLECTION
    - i) The collection remains static while we await access to the Polaris reports module.
  - 5. PUBLIC AND COMMUNITY RELATIONS
    - i) I have been highlighting the various databases available to use through Bridges in our weekly newsletter.
  - 6. LIBRARY BOARD RELATIONS
    - i) None.
  - 7. LIAISON RESPONSIBILITY WITH CITY, STATE, COUNTY, AND SYSTEM GROUPS
    - i) I attended the Assembly hearing for AB-609, the return of library materials bill. This bill would clarify the statutory language allowing all libraries to choose to use collection agencies and/or local law enforcement to aid in retrieving never-returned library materials. I was scheduled to speak in support if there were any individuals there to speak in opposition after the library panel members finished their testimony. As it happens, there was no one there to speak in

opposition, so I was able to decline to speak and simply register my support.

#### 8. PROFESSIONAL DEVELOPMENT

i) None.

#### b) Adult Services Report

1. We had 3 people attend our January Maker Monday class. We worked with polymer clay and used the craft oven from the Maker Space to bake the clay. Those in attendance were very creative and really enjoyed working with the clay and the tools provided by the library.
2. Unfortunately no one showed up for our first Adulting 101 class that Deana and I hosted together. Our first class was demonstrating how to sew on a button. Perhaps we will have more attendance at the February class which will demonstrate basic first aid techniques. This is a new class Deana and I created for 2016 to help older teens and new adults learn essential skills they may not have learned in other areas of their life.
3. On January 25th I attended the annual Adult Programming Meeting hosted by Bridges Library System and the Milwaukee County Library System. The adult services librarians from both systems meet once a year to share program ideas and presenters. At the beginning of the meeting each library system met alone, and then after an hour both systems met together to share resources and ideas. It was very helpful and the group is considering meeting twice a year in the future and perhaps partnering with another library system.
4. On January 26th I attended the Café Cataloging Meeting. I was able to learn more about cataloging with the new Polaris system from the Waukesha librarians who have been using Polaris for a few years. The group also worked on updating the existing cataloging manual.

#### c) Youth Educational Services Report

1. **Winter Read:** As of the end of January, we had 56 participants registered for our first ever Winter Read! Participants who register receive a raffle ticket every time they check out books from the Youth Services Department. There are five different prize packages that participants can enter to win.

In addition to prizes, we have had several events in conjunction with this program, including a Family Fort Day, a yoga program presented by Brienne, and a Teddy Bear Sleepover.

2. **Summer Reading Program Workshop:** On Friday, January 29<sup>th</sup> I attended a workshop hosted by Bridges Library System. Amanda

Struckmeyer, one of the editors of the CSLP manual, presented several ideas to use during this year's summer reading program.

3. **Create Lab:** This continues to be a popular program. In January, we crash landed on Mars and used selected materials to create a shelter. This month we will be creating structures and catapults intended for a siege.
4. **Reading with Rover:** This program has not seen the participation numbers I had hoped for. If numbers do not increase through spring, I may consider hosting this program on Saturdays next fall.

d) Board member reports

1. None

7. Board member requests for future agenda items

- a) None

8. Confirmation of next meeting on March 21, 2016, 6:30 pm

9. Meeting adjourned at 7:30 pm.

Respectfully submitted,

Cory Pepler  
Secretary/School Board Representative

*Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.*

1. Call to Order by President Hartwick at 6:30 pm

Present: Anne Hartwick, Richard Helmick, Cory Pepler

Absent: Brienne Diebolt-Brown, Julie Caldwell, Chris Grady, Jim Winship

Staff Present: Stacey Lunsford, Diane Jaroch, Deana Rolfsmeyer

President Hartwick noted the absence of a quorum, with four Board members not present.

MSC Helmick/Hartwick to adjourn in the absence of a quorum

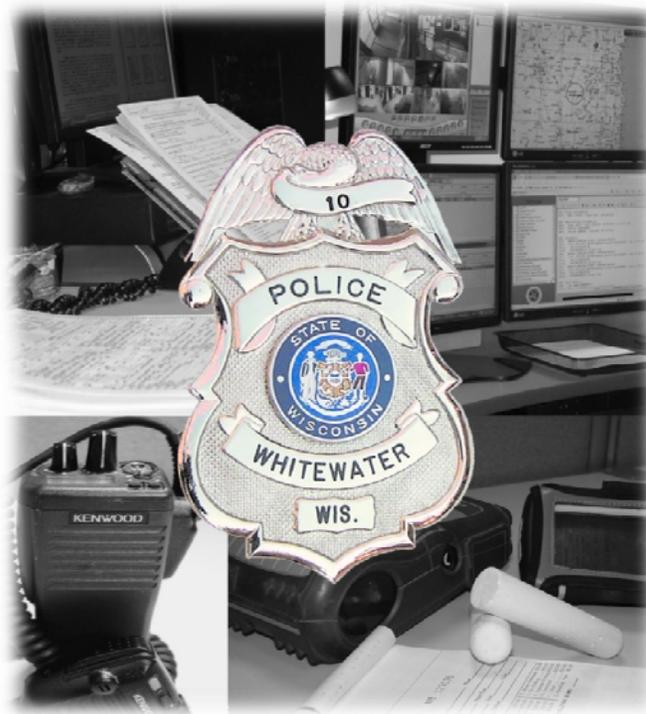
Ayes: Hartwick, Helmick, Pepler

Nays: None

2. Meeting was adjourned at 6:36 pm

# **Whitewater Police Department Consolidated Monthly Report**

## **January 2016**



***Lisa K. Otterbacher***  
***Chief of Police***

**Whitewater Police Department  
312 West Whitewater Street  
Whitewater, Wisconsin 53190**

**Consolidated Monthly Report - January 2016**

**Unified Crime Reporting Incidents**

	<b>No. of Incidents</b>			<b>Total Amount Lost</b>		
	<b><u>This Month</u></b>	<b><u>This Year to Date</u></b>	<b><u>Last Year to Date</u></b>	<b><u>This Month</u></b>	<b><u>This Year to Date</u></b>	<b><u>Last Year to Date</u></b>
Murder/Non-Negligent Manslaughter	0	0	0	\$0	\$0	\$0
Sexual Assaults - 1st, 2nd, 3rd, 4th	1	1	0	\$0	\$0	\$0
Total Robbery	0	0	1	\$0	\$0	\$3,200
Total Burglary	1	1	4	\$3,400	\$3,400	\$6,408
Total Motor Vehicle Thefts	1	1	0	\$1,000	\$1,000	\$0
<b><u>Thefts</u></b>						
Pocket Picking	0	0	0	\$0	\$0	\$0
Purse Snatching	0	0	0	\$0	\$0	\$0
Shoplifting	1	1	3	\$87	\$87	\$194
From Automoblies	2	2	5	\$204	\$204	\$344
Automobile Parts/Accessories	1	1	0	\$5	\$5	\$0
Bicycles	0	0	1	\$0	\$0	\$100
From Buildings	3	3	4	\$670	\$670	\$1,185
Coin Operated Machine	0	0	0	\$0	\$0	\$0
All Other	2	2	4	\$650	\$650	\$108
Total Thefts	9	9	17	\$1,616	\$1,616	\$1,931
<b>Grand Total</b>	<b>12</b>	<b>12</b>	<b>22</b>	<b>\$6,016</b>	<b>\$6,016</b>	<b>\$11,539</b>

**Property Amount Stolen and Recovered**  
**Year to Date Statistics**

	<b><u>This Month</u></b>	<b><u>This Year to Date</u></b>	<b><u>Last Year to Date</u></b>
Property Stolen	\$6,016	\$6,016	\$11,539
Property Recovered	\$5,910	\$5,910	\$5,212
Percentage Recovered/Stolen	98%	98%	45%
Property Stolen Average per Month	-	\$6,016	\$11,539

**Consolidated Monthly Report - January 2016**

**Comparison of Charges**

<b>Charge Totals:</b>	<b>Monthly</b>	<b>Year to Date</b>
Adult	213	213
Juvenile	18	18
<b>Combined Total</b>	<b>231</b>	<b>231</b>

<b>Charges</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>	<b>Increase/Decrease</b>
Abuse of Hazardous Substance	0	0	0	SAME
Animal Cruelty	0	0	0	SAME
Animal Ordinance Violations	0	0	0	SAME
Arson	0	0	0	SAME
Assault (Aggravated)	0	0	0	SAME
Assault (Other)	3	3	1	2
Bail Jumping	1	1	3	-2
Bomb Threat	1	1	0	1
Burglary	0	0	0	SAME
Cause <18 to Listen/View Sex Activity	0	0	0	SAME
Cigarette / Tobacco Violation	3	3	3	SAME
Citations Written for Parking Tickets	0	0	0	SAME
City License Violations	0	0	0	SAME
Contribute to Delinquency	0	0	0	SAME
Contribute to Truancy	0	0	9	-9
Controlled Substance - Possession	6	6	5	1
Controlled Substance - Sale / Manufacture	0	0	1	-1
Court Order Violation	0	0	4	-4
Criminal Damage	1	1	1	SAME
Criminal Trespassing	0	0	0	SAME
Curfew	0	0	0	SAME
Disorderly Conduct	35	35	28	7
Duty to Aid Victim/Report Crimes	0	0	0	SAME
Embezzlement	0	0	0	SAME
Emergency Detention / Protective Custody	4	4	4	SAME
Fail to Obey Officer	2	2	1	1
False Imprisonment	0	0	0	SAME
Fireworks - Sell / Discharge without Permit	0	0	0	SAME
Forgery and Counterfeiting	0	0	1	-1
Fraud	1	1	0	1
Harbor / Aid Felon	0	0	0	SAME
Illegal Blood Alcohol Content (IBAC)	6	6	4	2

Continued on next Page

**Consolidated Monthly Report - January 2016**

<b>Charges</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>	<b>Increase/Decrease</b>
Intentionally Neglect Child	0	0	0	SAME
Lewd and Lascivious Behavior	0	0	0	SAME
Liquor Laws	22	22	26	-4
Littering	0	0	0	SAME
Manufacture / Delivery of Drug Paraphernalia	0	0	0	SAME
Mental Harm of Child	0	0	0	SAME
Motor Vehicle Theft	0	0	1	-1
Murder and Non-Negligent Manslaughter/ Attempt	0	0	0	SAME
Negligent Handling of Burning Materials	0	0	1	-1
Noise	2	2	6	-4
Obstruct / Resist Officer	2	2	2	SAME
Offenses Against Family and Children	0	0	0	SAME
Open Burning Permit Violation	0	0	0	SAME
Operate Auto While Intoxicated	12	12	6	6
Park Regulations	0	0	0	SAME
Pornography / Obscenity	0	0	0	SAME
Possess Drug Paraphernalia	6	6	12	-6
Prostitution (Enticement)	0	0	0	SAME
Reckless Endangering Safety	0	0	1	-1
Registered Sex Offender Offenses	0	0	0	SAME
Robbery	0	0	2	-2
Runaway	0	0	0	SAME
Sex Offenses (Other)	0	0	0	SAME
Sexual Assault - 1st Degree	0	0	0	SAME
Sexual Assault - 2nd Degree	0	0	0	SAME
Sexual Assault - 3rd Degree	0	0	0	SAME
Sexual Assault - 4th Degree	0	0	0	SAME
Stolen Property	0	0	0	SAME
Theft (Except Motor Vehicle)	4	4	7	-3
Throw/Discharge Bodily Fluid-Public Safety Worker	0	0	0	SAME
Traffic Offenses	95	95	73	22
Traffic Ordinance Violations	0	0	0	SAME
Truancy	7	7	6	1
Warrant Served - Local	12	12	8	4
Warrant / Pickups for Other Agencies	7	7	7	SAME
Weapons (Conceal / Possess / Negligent Use)	0	0	0	SAME
Zoning Violations	0	0	1	-1
<b>Total</b>	<b>232</b>	<b>232</b>	<b>224</b>	<b>8</b>

**Consolidated Monthly Report - January 2016**

**Miscellaneous Activities and/or Complaints**

<b>Type of Activity/Complaint</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Calls for Service	500	500	563
Activity Logs *	15	15	12
Traffic Stops *	199	199	140
Family Disturbances	12	12	6
Noise Complaints	25	25	28
Animal Complaints	17	17	7
False Alarms	9	9	4

\* Officer initiated activities

**Motor Vehicle Accidents**

<b>Type of Activity/Complaint</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Fatal	0	0	0
Personal Injury	4	4	2
Pedestrian/Bicycle	0	0	1
Hit and Run	10	10	8
Property Damage over \$1000	14	14	16
Property Damage under \$1000	4	4	7
<b>Total</b>	<b>32</b>	<b>32</b>	<b>34</b>

**Parking Tickets Issued**

<b>Type of Activity/Complaint</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Issued by Patrol Officers	163	163	246
Issued by Community Service Officers	162	162	197
<b>Total</b>	<b>325</b>	<b>325</b>	<b>443</b>

**Consolidated Monthly Report - January 2016**

**Monies Received**

<b>Type</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Bicycle Licenses	\$0.00	\$0.00	\$0.00
Citations/Warrant Payments	\$1,193.00	\$1,193.00	\$8,786.80
License Plate Renewal Service Fee *	\$81.00	\$81.00	\$47.25
Miscellaneous	\$13.62	\$13.62	\$19.38
Parking Honor Box	\$662.50	\$662.50	\$631.75
Parking Permits	\$690.00	\$690.00	\$855.00
Parking Violations	\$7,010.00	\$7,010.00	\$9,580.00
<b>Total</b>	<b>\$9,650.12</b>	<b>\$9,650.12</b>	<b>\$19,920.18</b>

\* These funds are used for crime prevention initiatives, all other monies collected are deposited in the City of Whitewater General Fund.

**Overtime Hours**

<b>Type</b>	<b>This Month</b>	<b>This Year to Date</b>	<b>Last Year to Date</b>
Administrative Duties	7.250	7.250	0.000
Bike Patrol	0.000	0.000	0.000
County Court	2.750	2.750	25.000
Municipal Court	0.000	0.000	0.000
Data Entry	2.250	2.250	0.000
Foot Patrol	0.000	0.000	0.000
Investigation	36.000	36.000	77.250
Meeting	41.500	41.500	8.250
Officer In Charge	0.000	0.000	0.000
Other *	23.500	23.500	37.750
Parking	0.000	0.000	0.000
Prisoners (Transport/Custody)	6.500	6.500	14.750
Radio Dispatch	4.250	4.250	14.750
Reports	12.000	12.000	7.750
Roll Call	34.250	34.250	25.250
Special Event	12.250	12.250	25.500
Squad Patrol	93.000	93.000	92.500
Traffic	0.500	0.500	0.000
Training	25.500	25.500	66.250
Holidays	98.000	98.000	114.500
<b>Total</b>	<b>399.500</b>	<b>399.500</b>	<b>509.500</b>

\* Other consisted of overtime for Department Pictures, Patrol FTO Interviews, and assisting with the Patrol Test.

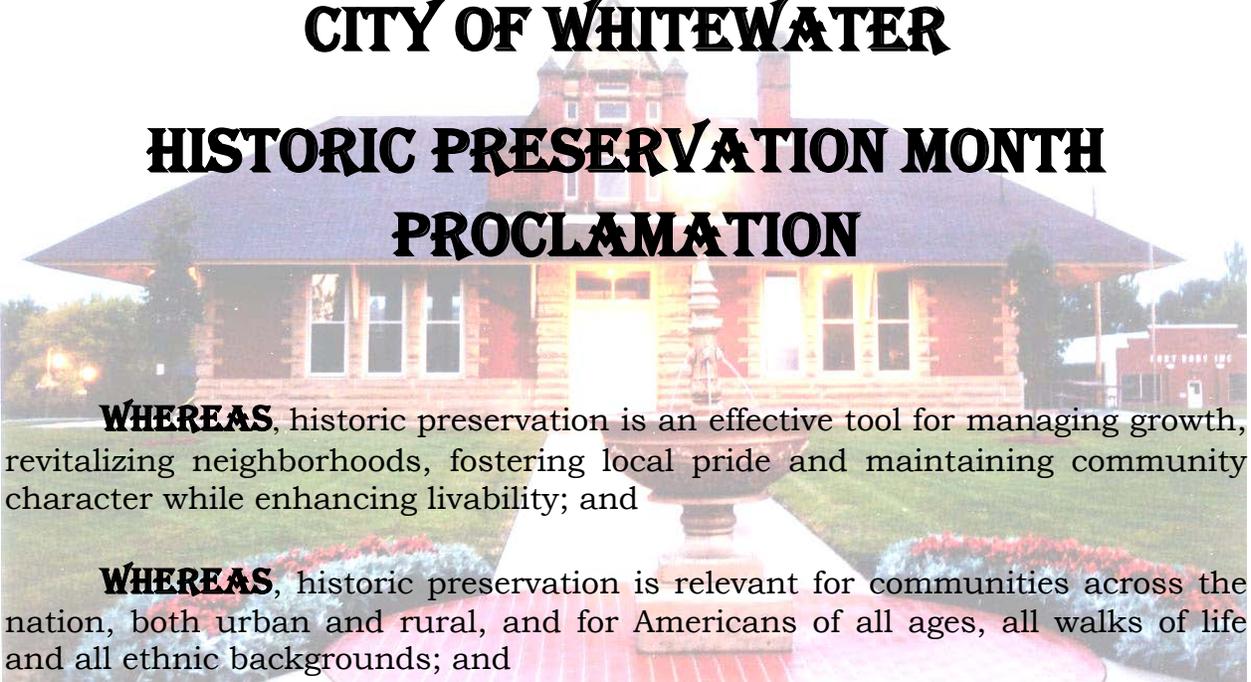
## **Consolidated Monthly Report - January 2016**

### **WPD Personnel Training**

- On January 6<sup>th</sup> and January 7<sup>th</sup> Officers Weston, Martin and Becker attended Advanced Patrol Tactics at UW-Whitewater.
- On January 9<sup>th</sup> Officer Winger completed Dispatch Refresher Training at WPD.
- From January 11<sup>th</sup> to January 15<sup>th</sup> Officer Becker completed Field Training Officer Training in Pewaukee.
- On January 11<sup>th</sup> Officer Ludlum completed Dispatch Refresher Training at WPD.
- On January 13<sup>th</sup> and January 14<sup>th</sup> Lieutenant Gempler, Officer Matteson, and Detective Schleis attended Advanced Patrol Tactics at UW-Whitewater.
- On January 18<sup>th</sup> Lieutenant Reif and Officer Swartz completed Dispatch Refresher Training at WPD.
- On January 19<sup>th</sup> Support Services Manager Boyd and Records Technician Sahr attended ProPhoenix NIBRS Training at UW-Whitewater.
- On January 19<sup>th</sup> Officer Becker completed Dispatch Refresher Training at WPD.
- On January 20<sup>th</sup> Officer Oliver completed Dispatch Refresher Training at WPD.
- On January 21<sup>st</sup> Officer Martin completed Dispatch Refresher Training at WPD.
- On January 23<sup>rd</sup> Detective Lieutenant Kolb completed Dispatch Refresher Training at WPD.
- On January 25<sup>th</sup> Officer Matteson completed Dispatch Refresher Training at WPD.
- On January 28<sup>th</sup> Lieutenant Elder completed Dispatch Refresher Training at WPD.

### **Proactive Community Policing and Crime Prevention Presentations and Appearances**

- On January 6<sup>th</sup> Chief Otterbacher and Officer Bradford attended the School Safety Presentation Planning Meeting at the Whitewater Unified School District.
- On January 14<sup>th</sup> Chief Otterbacher and Officer Hintz attended the annual Crossing Guard/Bus Driver Breakfast at the Whitewater High School.
- On January 15<sup>th</sup> Chief Otterbacher and Officer Bradford attended the School Safety Presentation Planning Meeting at the Whitewater Unified School District.
- On January 20<sup>th</sup> Chief Otterbacher and Officer Bradford presented at the Wisconsin School Board Conference in Milwaukee.
- On January 21<sup>st</sup> Chief Otterbacher attended a Safety Meeting at Studio 84.
- On January 29<sup>th</sup> members of the Whitewater Police Department attended the City of Whitewater Employee Recognition and Appreciation Luncheon.



# CITY OF WHITEWATER

## HISTORIC PRESERVATION MONTH

### PROCLAMATION

**WHEREAS**, historic preservation is an effective tool for managing growth, revitalizing neighborhoods, fostering local pride and maintaining community character while enhancing livability; and

**WHEREAS**, historic preservation is relevant for communities across the nation, both urban and rural, and for Americans of all ages, all walks of life and all ethnic backgrounds; and

**WHEREAS**, it is important to celebrate the role of history in our lives and the contributions made by dedicated individuals in helping to preserve the tangible aspects of the heritage that has shaped us as a people; and

**WHEREAS**, the City of Whitewater desires to express their commitment to the preservation of our City's irreplaceable and invaluable historical resources.

**NOW, THEREFORE**, I, Cameron L. Clapper, City Manager of the City of Whitewater, Wisconsin do proclaim May 2016 as Wisconsin Preservation Month, and call upon the people of the City of Whitewater to join their fellow citizens across the State of Wisconsin in recognizing and participating in this special observance.

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Cameron L. Clapper, City Manager

# *Wisconsin Archaeology Month*

## *2016*

*Whereas, archaeological preservation gives the citizens of Wisconsin a deeper understanding and appreciation of their unique and diverse heritage; and*

*Whereas, Wisconsin's archaeological heritage contributes to the economic, social and cultural well-being of our cities, villages and rural areas throughout the State, and enhances our nation's heritage; and*

*Whereas, Wisconsin declares its commitment to the preservation of the State's irreplaceable and invaluable historical and prehistoric resources and urges all citizens and communities to preserve and protect their special heritage; and*

*Whereas, Wisconsin's Archaeology Month 2016 provides an opportunity for all citizens of all ages to enjoy, celebrate and take pride in our State's and Nation's diverse heritage.*

*Whereas, the City of Whitewater desires to express their commitment to the preservation of our City's irreplaceable and invaluable historical and prehistoric resources by celebrating Whitewater Historic Preservation Month*

*Now Therefore, the month of May, 2016, is proclaimed Wisconsin Archaeology month in the City of Whitewater, Wisconsin .*

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*Cameron J. Clapper, City Manager*

**WHITEWATER LANDMARKS COMMISSION  
ANNUAL PRESERVATION ACTIVITIES REPORT  
(January – December 2015)**

The City of Whitewater Landmarks Commission met 10 times during 2015. There were no meetings scheduled for January and July.

The Commission currently monitors 21 individually listed Local Landmarks as well as the oversight of the National Register's Main Street Historic District and works in conjunction with the City Parks and Recreation Department, the Birge Fountain Committee and the Whitewater Historical Society. In 2008, the Commission reviewed and accepted the Architectural and Historic Survey of City of Whitewater properties.

In 2015 Landmarks Commissioners:

**February**

Hosted a presentation by Bill Bowen of Slipstream LLC, a digital information service that could have possible application for self-guided tours at the Whitewater Effigy Mounds Preserve.

Received detailed copies of the Tile Project Proposal from UW-Whitewater, student artist Taylor McDarison regarding ceramic plaque signage for 13 Landmark homes in Whitewater.

Formal consideration on the Armory's Landmark Status was reviewed by the City Council with the recommendation of nominating the City Armory as a local Landmark.

Permission was sought to revitalize and revise the Effigy Mounds Facebook page.

Committee established to draft appropriate trail and mound signage for Effigy Mounds Preserve.

**March**

Attended "Whitewater Collects" presented by the Whitewater Historical Society at the Cravath Lake Pavilion.

Commission supported the revitalization of the Friends of the Effigy Mounds Preserve support group.

Held a public hearing to consider the Armory as a local Landmark.

Received the City Parks and Recreation Board endorsement for several projects to be considered for the Whitewater Effigy Mounds Preserve to include trail and mound signage. The City Parks and Recreation Board hired Midwest Prairie to eradicate invasive plant species and do restorative seeding. The city also conducted a controlled burn at the Effigy Mounds Preserve in preparation for the work to be done by Midwest Prairie.

Placed a web based Landmark Application Form on the city's web site.

**April**

Attended the Wisconsin Archeological Conference on April 23 at the Leopold Center in Baraboo.

Investigated the possibility of sources for LIDAR mapping of the Effigy Mounds Preserve.

Effigy Mounds Facebook page was revised and put on line.

Began work on Starin Park Water Tower nomination.

Commission members visited the Effigy Mounds National Monument in Marquette, Iowa to learn preservation tactics used by the National Park Service.

**May**

Worked with the City of Whitewater to issue proclamations honoring both the Wisconsin Historical Preservation Month and the Wisconsin Archeological Month.

Presented an Annual Commission Activities report to the Whitewater City Council.  
Started the process to nominate Starin Park Water Tower as a local Landmark.

## **June**

Completed the first draft of signage for the Effigy Mounds Preserve which was shared with Bill Quakenbush of the Ho Chunk National for their input.

Investigated possible grant funding sources to include Community Foundation of Southeast Wisconsin which would recognize the mounds preserve as a potential candidate for a grant.

Developed a power point presentation regarding the Whitewater Effigy Mounds Preserve signage project.

Provided an extension to Taylor McDarison, an art student at UW-Whitewater regarding completion of the Tile Project for 13 Landmark homes in the city. The extension was extended from May 31, 2015 to August 6, 2015. The original project was initiated in August of 2014.

## **July**

Assisted with the development of the Bylaws for the Friends of the Effigy Mounds Preserve.

## **August**

Filed the annual Commission report with the Wisconsin State Historical Society.

Filed the annual Commission report with the National Park Service to maintain Whitewater's Certified Local Government status.

Attended the second meeting of the Friends of the Effigy Mounds Preserve.

Began the development of a five year strategic plan of action for the Landmarks Commission.

## **September**

Attended the third meeting of the Friends of the Effigy Mounds Preserve on September 14<sup>th</sup>.

Attended the Whitewater Historical Society program on religious practices from archaic through woodland archaeological periods and commission members led a tour of the Preserve following the program.

Commission members began an inventory of City owned personal property to include 39 Pescheret etchings held by the local library which are in need of archival preservation and digital scanning.

The Parks and Recreation board approved accepting the donation of glacial boulders from the Kienbaum Family for the Effigy Mounds signage project.

Accepted the resignation of Suzanne Popke from the Landmarks Commission.

## **October**

Monitored and photographically recorded the UW-Whitewater project to relocate the stone pillars at the entrance way to the University.

Photographically documented existence of the historic home located at 1014 West Main Street before its demolition.

Completed an inventory, documented and photographed all known historic city owned personal property.

Commission members presented a PowerPoint presentation on the Whitewater Effigy Mounds Preserve to 50 people at the Walworth County Historical Society on October 15<sup>th</sup> followed by a tour of the mounds attended by 17 people on October 17<sup>th</sup>.

Commission members attended the Wisconsin Archeological Society's meeting in Middleton on October 24<sup>th</sup>.

Received final approval from the Parks and Recreation Board to proceed with the production of the metal signage plaques for the Effigy Mounds Preserve.

Met with the Kienbaum Family to select the glacial boulders for the signage project.

Commission members met with Joe DeRose of the Wisconsin State Historic Preservation Commission to seek grant funding in the amount of \$8,000-\$12,000 which will be applied for in November of 2016 to have the mounds preserve professionally measured and mapped.

Commission members were interviewed by journalists from the Royal Purple regarding the designation of the Star Park Water Tower as a Local Landmark.

### **November**

Received permission from Parks Director, Matt Amundson to volunteer and work at the Effigy Mounds Preserve clearing debris and documenting time needed to complete the task as a model for a potential "Adopt a Mound" volunteer program marketed to families and interest groups that would be supervised by the Commission for the summer of 2016.

Attended the Friends of the Effigy Mounds meetings held on November 2<sup>nd</sup> and November 30<sup>th</sup>.

Commission members presented a program on the Effigy Mounds Preserve to the Delavan High School Alumni Association on November 23<sup>rd</sup>.

### **December**

The Commission accepted the nomination of the Starin Park Water Tower as a designated Local Landmark.

Commission members assisted professional archeologists with the mapping and measurement of the Panther Mound at the Preserve.

Granted a third extension to Taylor McDarison, artist who is working on the Tile Project for the Landmark homes in Whitewater until May 31, 2015.

### **Looking ahead to 2016, the Whitewater Landmarks Commission is planning:**

A public hearing for and City Council approval of the Starin Water Tower as a local landmark.

Apply for a grant from the Wisconsin State Historical Society to measure and map the Whitewater Effigy Mounds Preserve by a team of professional archeologists.

Complete work on the signage project for the Whitewater Effigy Mounds Preserve as well as continued maintenance, measurement and preservation of the site.

Initiate the "Adopt a Mound" program in the community.

Continue to compile a list and possible nominations of structures eligible for local landmark status.

Provide information on local history and historic preservation to Whitewater and Walworth county schools.

Continue annual celebration of Historic Preservation Month and Archeology Month each May.

Develop long range publicity campaign for local landmarks and Effigy Mounds.

Facilitate the repair and painting of the Birge Fountain.

Assist the Whitewater Community in promoting historic preservation in conjunction with the Whitewater Historical Society, Downtown Whitewater, Inc. , Tourism/Chamber of Commerce, City Council and the Walworth County Historical Society.



*City of Whitewater Council Agenda Item Information Sheet*

MEETING DATE: **05/03/16**

ITEM: **Lock Box Ordinance Amendments**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **None.**

**SUMMARY OF ITEM BEING PRESENTED:**

**In 2015, the Common Council adopted an ordinance that required owners of commercial and industrial buildings, multi-family residential structures, and places of assembly to install a secure box “lock box” on the exterior of their building. The purpose of the lock box is to hold a key to the building that could only be accessed by public safety personnel during an emergency. A lock box would enable access to the building without unnecessary damage to doors and/or windows of the building.**

**Since the initial adoption by the Common Council and the subsequent letters sent to qualifying property owners by the City on behalf of the Whitewater Fire Department (WFD), many public questions and concerns regarding the ordinance have surfaced.**

**Staff as well as representatives from the WFD will be present at the meeting to answer questions regarding the ordinance and further explain the benefits of installing a lock box.**

**Included with this memo is a draft revision of the ordinance which includes corrections and clarifications of the original ordinance as well as additional language requested by Council members Goettl and Singer related to those wishing to avoid installation of a lock box.**

BUDGET IMPACT, IF ANY: **None.**

**STAFF RECOMMENDATION: Staff would recommend maintaining the existing ordinance with changes as directed by the Common Council.**

ATTACHMENT(S) INCLUDED (If none, please state):

**Draft WFD PowerPoint Presentation**

**Draft Ordinance Amendment**

FOR MORE INFORMATION CONTACT:

**Cameron Clapper, [cclapper@whitewater-wi.gov](mailto:cclapper@whitewater-wi.gov), 262-473-0100.**

## KNOX-BOX Rapid Entry System



### Knox Box System

- Fire Departments across the country use the Knox Box system to prevent costly forced entry damage while protecting property and lives.
- The first system was implemented over 35 years ago.
- Currently implemented in over 12,000 jurisdictions.



## Overview

- A secure box that is UL 1037 tested and used by fire departments to gain access to structures. (UL 1037 standard for antitheft alarms)
- The box is mounted on the exterior of the building so fire and EMS personnel can access the box in a timely manner.



## Overview

- The box holds building entrance keys, electronic access cards, and vital emergency information to responders.
- Knox key switches and padlocks provide fire department access through property gates.



## Overview

- Fire and EMS use a unique high security key to open the Knox Boxes in their Jurisdiction.
- The key is only keyed to this jurisdiction.
- Each Fire and EMS apparatus contains this key in a locked box on the apparatus.
- Limited access to authorized personnel.



## Why?

- Eliminate needless, costly forced entry damage that may not be covered by your insurance deductible.
- Assure immediate building entry by firefighters and EMS personnel without delay.
- Protect inventory, equipment and supplies from unnecessary water damage caused by delayed sprinkler shut-off.



## Why?

- Save time and aggravation by not having to drive to your building at 2:00 AM for a false alarm.
- Feel secure about emergency coverage when your building is left unattended.
- Maintain building security after a fire alarm investigation by simply re-locking the undamaged door.
- Satisfy local and state fire codes

## Why?

- Protect your property from thousands of dollars in damage with this one-time, low-cost investment.
- Depend on the highest lock box security available with attack resistant, UL tested reliability.



- UL 437 Standard for Safety for Key Locks (keyway)
- UL 1037 Antitheft Alarms and Devices (entire unit)
- UL 1610 Central Station Alarm Units (units with tamper switch)
- UL 1332 Organic Coatings for Steel Enclosures for Outdoor Use Electrical Equipment (Knox-Coat®)

## How does this help the FD and the Community ?

- Eliminate waiting for key holder
- Eliminate forced entry delays
- Eliminate delayed response time
  - To patients and fire alarm systems



## How does this help the FD and the Community ?

- Eliminate tying up vital resources
- Reduce key liability
- Find the right key immediately
- Help prevent firefighter injury & reduce workmen's compensation claims



## How does this help the FD and the Community ?

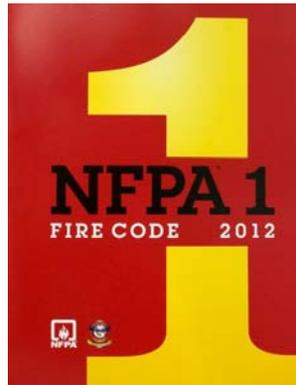
- Ensure thorough investigation by the fire department when an emergency arises.
- Examples:
  - Gas leaks and smells
  - Carbon Monoxide alarms
  - Ease of accessing adjacent buildings to complete investigating and feel secure the emergency has been mitigated.



## Whitewater Fire Department System

- Each apparatus contains the knox box key in a locked box on the apparatus.
- The key is attached to the face plate with a chain.
- One person holds the keys while operating at an emergency scene.
- The apparatus does not leave the scene until the key is placed back onto the apparatus and once again secured back in the apparatus lock box.





- The lock box ordinance is intended to improve the health, safety, and well being of the community.
- All model fire codes support a lock box program.
  - NFPA 1 2012 Chapter 18.2.2.1
    - “The AHJ shall have the authority to require an access box(es) to be installed in an accessible location where access to or within a structure or area is difficult because of security. The access box(es) shall be of an approved type listed in accordance with UL 1037.”

## Amendments to Ordinance

### 14.15.020 Key Lock Box System.

A. The following structures shall be equipped with a key lock box at or near the main entrance or such other location as required by the Fire Chief.

- ~~1.1. Commercial and Industrial Structures. All Commercial and Industrial Buildings. Commercial and industrial buildings shall mean buildings where any industry, trade or business is carried on or where any process or operation, directly or indirectly related to any industry, trade or business, is carried on and where any person is employed by another for direct or indirect gain or profit.~~
- ~~2.2. Multi-family-residential structures that have restricted access through locked doors but have a common corridor for access to the living units. Comprised of three (3) or more units in which access to the building or common area or mechanical or electrical rooms within the building is denied through locked doors.~~
- ~~3.3. Governmental Structures, Schools, and Educational Facilities (whether public or private).~~
- ~~4.4. Government structures and nursing. Nursing care Care facilities Facilities.~~
- ~~5. All places of assembly.~~

## Amendments to Ordinance

D. The fire chief shall designate the type of key lock box system to be implemented within the city and shall have the authority to require all structures to use the designated system (NFPA 1).

C. The type of key lock boxes to be implemented within the City of Whitewater, Wisconsin shall be subject to the approval of the Fire Chief.



Questions?



ORDINANCE No. \_\_\_\_\_

AN ORDINANCE ~~REQUIRING STRUCTURES TO HAVE A KEY LOCK BOX INSTALLED ON THE EXTERIOR OF THE STRUCTURE FOR FIRE SAFETY PURPOSES~~ AMENDING THE CITY OF WHITEWATER KEY LOCK BOX ORDINANCE

Style Definition: Heading 3: Don't keep with next, Don't keep lines together

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do ordain as follows:

SECTION 1. Whitewater Municipal Code Chapter 14.15 is hereby ~~created~~ amended to read as follows:

14.15.010	Declaration of Purpose
14.15.020	Key Lock Box System
14.15.030	Installation
14.15.040	Maintenance
14.15.050	Contents of Lock Box
14.15.060	Fire Department Responsibilities
14.15.070	Exceptions to Requirement to Install a Key Lock Box System
14.15.080	<u>Opt-Out Option</u>
<u>14.15.090</u>	Penalties
<u>14.15.100</u>	Invalid Provisions

14.15.010 Declaration of Purpose.

- A. The City of Whitewater, Wisconsin Common Council hereby determines that the health, safety, and welfare of the citizens of the City of Whitewater, Wisconsin are promoted and safeguarded by requiring certain structures to have a key lock box installed on the exterior of the structure to aid the City of Whitewater, Wisconsin Fire Department to gain access to the structure when the same is not occupied or when the occupants are unable to grant ingress to the Fire Department.
- B. The key lock box system will reduce the need for forced entry into structures and should avoid costly and time-consuming efforts in gaining access to locked structures during an emergency.
- C. This section will provide for effective fire protection by providing a method for rapid response entry into and throughout locked buildings in emergency situations where time may be of the essence.

14.15.020 Key Lock Box System.

- A. The following structures shall be equipped with a key lock box at or near the main entrance or such other location as required by the Fire Chief.

1. ~~Commercial and Industrial Structures.~~ All Commercial and Industrial Buildings. Commercial and industrial buildings shall mean buildings where any industry, trade or business is carried on or where any process or operation, directly or indirectly related to any industry, trade or business, is carried on and where any person is employed by another for direct or indirect gain or profit.
2. ~~Multi-family-residential structures, that have restricted access through locked doors but have a common corridor for access to the living units.~~ Comprised of three (3) or more units in which access to the building or common area or mechanical or electrical rooms within the building is denied through locked doors.
3. ~~Schools, whether public or private.~~ Governmental Structures and Educational Facilities.
4. Nursing Care Facilities.

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4.5. Government structures and nursing care facilities/All places of assembly.

B. All new construction of structures listed above, and remodeling of structures listed above that are required to have a building permit issued, shall have a key lock box installed and operational, based on the discretion of the Fire Chief, prior to the issuance of an occupancy permit. All structures in existence on the effective date of this section shall have a key lock box installed and operational within six (6) months of the effective date of the Ordinance, unless an extension is granted by the Fire Chief.

C. The type of key lock boxes to be implemented within the City of Whitewater, Wisconsin shall be subject to the approval of the Fire Chief.

~~C.D.~~ The fire chief shall designate the type of key lock box system to be implemented within the city and shall have the authority to require all structures to use the designated system (NFPA 1).

14.15.030 Installation.

- A. All lock boxes shall be installed on the lock side of the main business door.
- B. All lock boxes shall be flush or surface mounted between five (5) and seven (7) feet from the ground to the center of the entry if possible.
- C. In the event that the rapid entry box system cannot be installed at the aforesaid location and/or height, the City of Whitewater Fire Chief may designate in writing a different location and installation specifications.
- D. All realty and/or property with an electronic security gate shall have the lock box installed outside of the gate.
- E. A window decal that is included when the lock box is delivered shall be placed on the exterior access door to alert the fire department that a key box is provided.
- F. The Fire Chief must approve any changes in the installation.

14.15.040 Maintenance. The operator of the building shall immediately notify the Fire Chief and provide the new keys when a lock box key is changed or rekeyed.

14.15.050 Contents of Lock Box. The contents of the lock box shall be as follows:

- A. Keys to locked points of ingress or egress, whether on the interior or exterior of such buildings.
- B. Keys to all mechanical rooms.
- C. Keys to all locked electrical rooms.
- D. Keys to elevator and their control rooms.
- E. Keys to the Fire Alarm panels.
- F. Keys (special) to re-set pull stations or other Fire Protective devices.
- G. Keys to any other areas as requested by the Fire Chief.

14.15.060 Fire Department Responsibilities.

- A. No fire department personnel shall carry a lock box key.
- B. All lock box access keys shall be installed in a lock box Key Secure system installed in the Fire Apparatus.

14.15.070 Exceptions To Requirement To Install A Key Lock Box System. The following structures are encouraged to, but are exempt from the mandate to install a key lock box system:

- A. Single family structures and multi-family structures that do not meet the definition set forth in Section 14.15.20.

- B. Structures that have 24 hour, 365 day on-site security personnel, or have other personnel on site.
- C. Businesses that are open and staffed 24 hours, 365 days per year (which may include but are not limited to, Nursing Homes, Hospitals, Police Stations. etc.).
- D. Rental storage facilities where there are locks on the separate storage pods, however, locked entry security gates will require a lock box.

D.E. Residential complexes with multiple buildings will not be required to place key lock boxes on every building but may, at the owner's option, place key lock boxes that serve other buildings on centralized buildings that are within 100 feet of the other buildings. There must be at least one (1) key lock box for every four (4) buildings and the key in the lock box must be able to open all of the residential buildings on the site.

**14.15.080 Option to Opt-Out of Key Lock Box System Requirement.**

A. Owners of Commerical and Industrial Structures may opt-out of the requirement to install a key lock box system by the owner signing an opt-out form which will be supplied by the City. By signing the opt-out form, the owner will be agreeing that City of Whitewater Fire Department and the City of Whitewater will not be liable for damages caused by the fire department entering the building.

B. If the building has three or more residential units and commercial or industrial areas, a key lock box will be required for access to the residential portion of the building, if access to the residential common area is denied through locked doors.

A.C. If the fire department is unable to gain access to a commercial or industrial building for a 60 minute time period due to lack of a lock box, the City of Whitewater Fire Chief may order that the building be equipped with a key lock box in the future.

**14.15.080 Penalties.** The penalty for any person, entity or corporation who has violated any provisions of this ordinance or who has failed to comply with any order issued by Fire Chief, or his designee, or has failed to comply with any order issued pursuant to any section thereof shall, upon conviction before the proper judicial authority, pay a forfeiture of not less than fifty dollars (\$50.00) nor more than five hundred dollars (\$500.00) per day for each violation, together with cost of prosecution. Each day a violation continues shall be considered a separate offense.

**15.15.090 Invalid Provisions.** If any sentence, clause or section or any part of this Ordinance is for any reason found to be unconstitutional, illegal or invalid, such unconstitutionality, illegality or invalidity shall not affect or impair any of the remaining provisions, sentences, clauses or sections or parts of the same contained in this Ordinance. It is hereby declared as the intent of City of Whitewater, Wisconsin Common Council that this Ordinance would have been adopted even if such unconstitutionality, illegality or invalid sentence, clause or section or part thereof had not been included therein.

Ordinance introduced by Council Member \_\_\_\_\_, who moved its adoption.

Seconded by Council Member \_\_\_\_\_.

AYES:  
 NOES:  
 ABSENT:  
 ADOPTED:

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Cameron Clapper, City Manager

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Michele R. Smith, City Clerk

