

**CITY OF WHITEWATER
COMMON COUNCIL AGENDA**

Common Council Meeting

Tuesday, July 15, 2014 – 6:30 p.m.

City of Whitewater Municipal Building Community Room
312 W. Whitewater Street, Whitewater, Wisconsin

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.

CONSENT AGENDA

CA-A	Approval of Council Minutes of 5/6/14, and 6/17/14.
CA-B	Approval of Payment of Invoices Processed through 7/9/14.
CA-C	Acknowledgment of Receipt and Filing of the Following: *Financial Reports for June, 2014; *Report of Manually-Issued Checks for June, 2014; *Irvin L. Young Memorial Library Board Minutes of 5/19/14; *Parks and Recreation Board Minutes of 5/13/14. *Police Department Consolidated Monthly Report for June, 2014.
CA-D	Expedited Approval of the following items, per recommendation of City Staff: O-7, C-9, C-10

STAFF REPORTS:

City Manager	Report on 2015 Goals and Objectives.
Parks & Recreation	1) Report on Lakes Management and Harvesting; and 2) Treyton Field of Dreams Update.

HEARING OF CITIZEN COMMENTS. No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

PUBLIC HEARING: Public Hearing relating to Flood Plain Ordinance Amendment.

RESOLUTIONS:

R-1	Authorizing Easement to WE Energies for Eastgate Project. (Streets – Parks Superintendent Request).
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ORDINANCES – First Reading

O-1	Amendment to Chapter 11.150, Parking Regulations, relating to parking on Wisconsin Street. (Parks and Recreation Director Request).
O-2	Amendment to Flood Plain Ordinance. (City Manager Request).
O-3	Action on Request for rezone of property located at 1014 W. Main Street to a Planned Development (“PD”). (City Manager Request).
O-4	Action on Request from Russell Walker/John Tincher to Impose R-2A Residential Overlay Zoning Classification on 268 S. Prairie Street property. (City Manager Request).
O-5	Action on Request from Ben and Anne McCready to Impose R-2A Residential Overlay Zoning Classification of their property located at 727 Center Street. (City Manager Request).
O-6	Amendment to Residential Overlay District 19.25.050 deleting certain reporting requirements as required by new State Law. (City Manager Request).

ORDINANCES – Second Reading

*O-7	Amendment to Title 16.16 and 16.18, Post Construction Runoff and Construction Site Erosion. (Streets – Parks Superintendent Request).
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CONSIDERATIONS:

C-1	Discussion and possible direction regarding 1971 Resolution directing City to fly United Nations flag, or other means of symbolizing the goal of World Peace (Councilmember Binnie Request).
C-2	Discussion and possible direction regarding increase of Facilities Maintenance position from .75 full time equivalent to 1.0 full time equivalent. (Parks and Recreation Director Request).
C-3	Approval of agreement with Springsted Corporation of Milwaukee, Wisconsin, for completion of Municipal Employee Salary Study. (City Manager Request).
C-4	Approval of Change Order 1 in the sum \$11,825 to PACT Agreement with Trane, to authorize additional air conditioning work in computer server room of Municipal Building. (Parks and Recreation Director Request).
C-5	Approval of Change Order 2 in the sum of \$5,162.50 to PACT Agreement with Trane, to add fencing enclosure to generator. (Parks and Recreation Director Request).
C-6	Approval of engineering contract with Donohue relating to Wastewater Treatment Plant. (Wastewater Treatment Plant Superintendent Request).
C-7	Approval of Amendment to Agreement with WIN for access to flexible cable along Main Street. (City Manager Request).
C-8	Approval of recommendation for appointment of Emergency Government Director and two Deputy Coordinator positions. (Police Chief Request).
*C-9	Approval of contract with Weber Auction Service for City auction and authorization to dispose of city-owned property (to be sold at auction). (Streets / Parks Superintendent Request).
*C-10	Approval of Agreement with Wisconsin Surplus Online Auction Service and authorization to dispose of city-owned property to be sold at auction. (Wastewater Treatment Supt. Request).
C-11	Councilmember Requests for Future Agenda Items.
C-12	EXECUTIVE SESSION. Adjourn to Closed Session, pursuant to Wisconsin Statutes Chapter 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” <u>Items to be Discussed:</u> Consideration and discussion of the Memorandum of Understanding for the operations of the Innovation Center and PILOT payment. AND Update on negotiations with potential retail, manufacturing and other businesses that are considering locating in the City of Whitewater and are requesting City of Whitewater related financial assistance or concessions.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.

***Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

May 6, 2014

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Kidd, Singer. NOES: None. ABSENT: None.

It was moved by Winship and seconded by Abbott to approve the Council Minutes of 3/4/14 and to acknowledge receipt and filing of the Irvin L. Young Memorial Library Board Minutes of 3/17/14, the Landmarks Commission Minutes of 3/6/14, and the Parks and Recreation Board Minutes of 3/11/14. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

PAYMENT OF INVOICES. It was moved by Winship and seconded by Abbott to approve payment of city invoices in the total sum of \$83,558.20. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

STAFF REPORTS: Proclamations Honoring *Historic Preservation Month*; *Archaeology Month*; and *National Police Week* were presented. Landmarks Commission gave their annual report.

PROPOSED PUBLIC PROJECTS IN CITY. City Manager Clapper led a discussion where he cited proposed public projects in the City. Included were the Eastgate Project; Trane Performance Contract, purchase of real estate for future Water Plant expansion; Treyton's Field of Dreams, Roofing Projects, Woodland Drive stormwater project; Basin 15 Stormwater Project, and payoff of Honeywell Lease.

INITIAL RESOLUTION AUTHORIZING \$1,880,000 GENERAL OBLIGATION BONDS FOR STREET IMPROVEMENT PLANS.

**INITIAL RESOLUTION AUTHORIZING
\$1,880,000 GENERAL OBLIGATION BONDS
FOR STREET IMPROVEMENT PROJECTS**

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$1,880,000 by issuing its general obligation bonds for the public purpose of financing street improvement projects. Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ADOPTED: May 6, 2014. APPROVED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

INITIAL RESOLUTION AUTHORIZING \$120,000 GENERAL OBLIGATION BONDS FOR PARKS AND PUBLIC GROUNDS PROJECTS.

INITIAL RESOLUTION AUTHORIZING
\$120,000 GENERAL OBLIGATION BONDS
FOR PARKS AND PUBLIC GROUNDS PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$120,000 by issuing its general obligation bonds for the public purpose of financing parks and public grounds projects. Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ADOPTED: May 6, 2014. APPROVED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

INITIAL RESOLUTION AUTHORIZING \$645,000 GENERAL OBLIGATION BONDS FOR COMBINED FIRE AND POLICE SAFETY BUILDING PROJECTS.

INITIAL RESOLUTION AUTHORIZING
\$645,000 GENERAL OBLIGATION BONDS
FOR COMBINED FIRE AND POLICE SAFETY BUILDING PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$645,000 by issuing its general obligation bonds for the public purpose of financing combined fire and police safety building projects. Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ADOPTED: May 6, 2014. APPROVED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

INITIAL RESOLUTION AUTHORIZING \$505,000 GENERAL OBLIGATION BONDS FOR WATER SYSTEM PROJECTS.

INITIAL RESOLUTION AUTHORIZING
\$505,000 GENERAL OBLIGATION BONDS
FOR WATER SYSTEM PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$505,000 by issuing its general obligation bonds for the public purpose of financing water system projects. Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ADOPTED: May 6, 2014. APPROVED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

INITIAL RESOLUTION AUTHORIZING \$225,000 GENERAL OBLIGATION BONDS FOR SANITARY SEWER PROJECTS.

INITIAL RESOLUTION AUTHORIZING
\$225,000 GENERAL OBLIGATION BONDS
FOR SANITARY SEWER PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$225,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of sanitary sewer improvements. Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ADOPTED: May 6, 2014. APPROVED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

INITIAL RESOLUTION AUTHORIZING \$905,000 GENERAL OBLIGATION BONDS FOR STORM SEWER PROJECTS.

INITIAL RESOLUTION AUTHORIZING
\$905,000 GENERAL OBLIGATION BONDS
FOR STORM SEWER PROJECTS

RESOLVED that the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, borrow an amount not to exceed \$905,000 by issuing its general obligation bonds for the public purpose of financing sewerage projects, consisting of storm sewer improvements.

Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ADOPTED: May 6, 2014. APPROVED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS.

RESOLUTION DIRECTING PUBLICATION OF NOTICE TO ELECTORS

WHEREAS initial resolutions authorizing general obligation bonds have been adopted by the City Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin (the "City") and it is now necessary that said initial resolutions be published to afford notice to the residents of the City of their adoption;

NOW, THEREFORE, BE IT RESOLVED that the City Clerk shall, within 15 days, publish a notice to the electors in substantially the form attached hereto as Exhibit A in the official City newspaper as a class 1 notice under ch. 985, Wis. Stats.

Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ADOPTED: May 6, 2014. APPROVED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

RESOLUTION PROVIDING FOR THE SALE OF \$4,280,000 GENERAL OBLIGATION CORPORATE PURPOSE BONDS.

RESOLUTION PROVIDING FOR THE SALE OF \$4,280,000
GENERAL OBLIGATION CORPORATE PURPOSE BONDS

WHEREAS the City Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin (the "City") has adopted initial resolutions authorizing the issuance of general obligation bonds for the following public purposes and in the following amounts:

\$1,880,000 to finance street improvement projects;

\$120,000 to finance parks and public grounds projects;

\$645,000 to finance combined fire and police safety building projects;

\$505,000 to finance water system projects;

\$225,000 to finance sanitary sewer projects; and

\$905,000 to finance storm sewer projects.

NOW, THEREFORE, BE IT RESOLVED that:

Section 1. Combination of Issues. The issues referred to in the preamble hereof are hereby combined into one issue of bonds designated "General Obligation Corporate Purpose Bonds" (the "Bonds"), and the City shall issue the Bonds in an amount not to exceed \$4,280,000 for the purposes above specified.

Section 2. Sale of Bonds. The City Council hereby authorizes and directs that the Bonds be offered for public sale. At a subsequent meeting, the City Council shall consider such bids for the Bonds as may have been received and take action thereon.

Section 3. Notice of Bond Sale. The City Clerk be and hereby is directed to cause notice of the sale of the Bonds to be disseminated in such manner and at such times as the City Clerk may determine and to cause copies of a complete, official Notice of Bond Sale and other pertinent data to be forwarded to interested bidders as the City Clerk may determine.

Section 4. Official Statement. The City Clerk shall cause an Official Statement concerning this issue to be prepared by Robert W. Baird & Co. Incorporated. The appropriate City officials shall determine when the Official Statement is final for purposes of Securities and Exchange Commission Rule 15c2-12 and shall certify said Statement, such certification to constitute full authorization of such Statement under this resolution.

Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Abbott. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ADOPTED: May 6, 2014. APPROVED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

RESOLUTION AMENDING EQUIVALENT RUNOFF UNIT (ERU) RATE FOR WHITEWATER STORM WATER UTILITY.

RESOLUTION ADOPTING EQUIVALENT RUNOFF UNIT (ERU) RATE FOR THE WHITEWATER STORM WATER UTILITY

WHEREAS, the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin has reviewed all fiscal cost breakdowns and budgets for Stormwater utility services in accordance with Chapter 16.10 and 16.14 of the Municipal Code; and

WHEREAS, the Common Council determined a need to revise the rate for Equivalent Runoff Unit (ERU) for the Stormwater Utility to maintain the stormwater fund on a sound fiscal basis.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Whitewater that the City of Whitewater will establish the Equivalent Runoff Unit rate to be \$66.96 annually to support the operations of the Whitewater Stormwater Utility.

FUTHERMORE, BE IT RESOLVED by the Common Council that the Equivalent Runoff Unit (ERU) rate (\$66.96 annually/\$5.58 monthly) hereby established, will become effective June 24, 2014.

Resolution introduced by Councilmember Winship, who moved its adoption. Seconded by Councilmember Binnie. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None. ADOPTED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

FIRST READING OF ORDINANCE AMENDING TITLE 19 (ZONING REWRITE).

Larry Witzling of Graef indicated that changes to the document have occurred. Witzling indicated that the changes in the revision-marked draft used last time have all been “accepted” and now appear as regular text. The changes shown on the document (version available at the 5/6/14 council meeting) are from the last meeting of the Council / Plan Commission. Witzling indicated that Attorney Mitchell Simon had provided a series of recommended changes with supporting documentation, none of which have been incorporated into the 5/6/14 draft, since specific direction to include them was not given. Witzling also indicated that changes / corrections could be made at the time parking changes are brought forth. He indicated that about 25% of the changes relate to the definition as to who could propose an overlay zone.

PUBLIC INPUT:

Deb Zaverl of 160 S. Whiton Street asked whether changes to the Overlay district map can be incorporated. She stated that she is zoned for a single family dwelling, but is surrounded by student housing. She does not believe she could sell the house to a single family in light of the large amount of student housing surrounding her property. Zaverl requested that her property be included in the R-2A overlay district map. Landlord Randall Aschebrenner indicated that he owns the house adjacent Zaverl’s. The home is a single family, five-bedroom house. Aschebrenner indicated that the zoning in the area is R-3, with one single family residence in the middle. Aschebrenner encouraged the Council to include S. Whiton Street in the Overlay zoning map.

Property owner Ryan Hughes requested that Council adjust Chapter 19.22.040 of the Code (“Lot Area”) to remove the minimum lot area requirement. Renee Carini, owner of rental property located at 521 W. Whitewater Street, expressed frustration with the number of Whitewater properties that are now in an existing R-O overlay district. She indicated that they had been interested in purchasing properties for rental on Fremont Street, but renting to the R-O limit of two unrelated people does not work. She indicated that the City is cutting off their nose to spite their face and that Carinis are considering taking their rental business to UW-Milwaukee.

Council began discussing the R-3A increased density overlay. Witzling referred to a table located at Line 2279 of the proposed document, which table indicated that minimum lot area required for a multi-family project is 15,000 square feet. Councilmember Abbott indicated that the only way to regulate is with setback requirements. Property owner Hughes indicated that he is hoping the square footage requirement can be reduced. Witzling indicated that in order to obtain a R-3A zoning, an application for rezone must be submitted. Councilmember Binnie noted that there are two different ratios listed in the R-3 zone. Witzling indicated that the table set forth at 19.21.040 was the intended regulation.

Councilmember Abbot requested information relating to fees. It was also noted that there should be no change to Section 19.15.010 of the Code (R-1 – Purpose).

Discussion regarding Section 19.19.020 occurred. Consensus was to change information on who can request a zoning change to match that as set forth in Line 2363 (p. 51 of draft supplied at 5/6/14 council meeting). Consensus was to remove City Manager and/or Common Council from the list of who can request the rezoning. (Lines 2175-2176). Witzling recommended that the Council retain the right to request a rezone. Councilmember Binnie indicated that the Council would like only the owner of the property to be authorized to make the request.

Discussion regarding situations that would require a conditional use permit were discussed. Councilmember Abbott indicated it was silly to have the district R-3A be more restrictive than the R-3 district. Councilmember Binnie indicated that he had reviewed the recording, and a conditional use permit is required to have six or more residents in both the R-3 and R-3A districts. Councilmember Singer referred to Line 2248 (page 48) (Multi-family district – requires conditional use permit for units with six or more unrelated persons). Singer noted that this language did not get placed in the R-3A zoning district.

Councilmember Binnie suggested that any increase in the number of units on the property (for R-2 District) should require a conditional use permit. Binnie requested that the words “than for” at Line 2246 should remain out of the Code.

Detailed discussion regarding green space / patios / sidewalks and decks ensued. Councilmember Kidd indicated that property owners could have an entire front yard, side yard, and back yard as a parking lot, and that a placeholder would be good. Kidd indicated that a parking plan and drainage plan would have to be presented at time of application. Councilmember Singer interjected that in the existing Code, there is no limit.

It was noted that Witzling neglected to replace a graph in Chapter 19.21.060 relating to lot coverage. City Manager Clapper indicated that the graphic is included in the existing Municipal Code. Councilmember Abbott requested that the existing graphic be kept so that anyone wishing to see it can.

Councilmember Binnie expressed concern with taller buildings and the fact that they will cast shadows. Councilmember Kidd referred to Line 2518 (page 55 of 5/6/14 draft). The language should indicate that only the property owner can apply for R-O zoning. Councilmember Abbott indicated that the R-O reference defaults to another section. City Attorney McDonell indicated that the general rule is that the City Council or City Manager can initiate rezoning – that is part of City government. It was noted that properties can be included in the rezoning without the property owner’s approval. Witzling indicated that this is the process stipulated in most zoning codes.

Councilmember Abbott expressed support for property owners, and believes owner property rights are critical. She indicated that a property owner could have the ability to put as many as seven people in a property, but then choose to put only three. In this instance the City is taking away the ability of a property owner to use his/her property in the manner they choose. Abbott indicated that she will cast a “no” vote on this subject and indicated that it is a dangerous precedent to set - taking away the ability of a property owner to manage their own property – dictating to property owners who may not want the change. Councilmember Binnie indicated that the purpose of the rezone is to maintain character of a neighborhood. Councilmember Bregant indicated that it does not make sense to preserve the neighborhood if it is going against the will of some property owners.

Councilmember Singer believes there is some inequity in the standard between the two districts. He indicated that the new overlays are “pilot projects,” and that some control makes sense. Singer believes the majority rule is fair.

Councilmember Winship referred to a recent heated discussion at a School Board meeting, where declining enrollment was a subject. Winship cited statistics and indicated that it is not good for the City overall to have a dwindling population base in our schools. Zoning is set for public purposes. Winship acknowledged that some people may be hurt, but we have a very skewed housing market in Whitewater, and that real estate is more expensive here. Winship believes there are multiple reasons to do this and he is thinking in broader terms than the individual wishes of a property owner. He noted that Council does not think in that manner in other aspects at times as well. Councilmember Kidd agreed with Winship. He indicated that there has to be a clear majority for the rezone. He cited an example in his condominium association where the desire for a rezone was evenly split, so the request never went forward. Witzling indicated that the skewed housing market is a fundamental problem, but that rezoning is a minor tool to repair neighborhood problems. He indicated that there are other tools and ways of influencing housing markets.

It was agreed to restore the language that was crossed out at Lines 2518 – 2520 (“No party other than the owner of the property may initiate an action for the imposition of R-O non-family residential zoning on any particular property if such a petition has been made within the previous twelve months.”) - Page 55 of 5/6/14 council version.

With regard to amendment of the Overlay map, Councilmember Binnie indicated it was his understanding that the intent was to begin with a given area, try it out, and consider expanding areas later if things work well. Binnie expressed understanding of the desires of Whiton Street property owners, but also would like to consider the residents on Conger and Highland Streets. Councilmember Singer indicated that Highland Street would be the boundary. Councilmember Kidd expressed concern over making changes to the map when affected property owners are not present to weigh in on the decision. Councilmember Abbott indicated that the proximity of the properties to the proposed overlay area makes it logical to include. It was noted that should a property owner in the Whiton Street area wish to be rezoned, they would still have to go through the process. Abbott indicated that if the rezoning change was automatic, she would be more hesitant to approve. Notice requirements and the delay it would cause were discussed. City Manager Clapper indicated that he would work with Neighborhood Services Support staff to send out notices relating to the proposed change, and would have the notices sent by Friday. Councilmember Abbott indicated that transparency is important.

MOTIONS

It was moved by Abbott and seconded by Bregant to adjust Chapter 19.22.040 to eliminate the ratio in the R-3 overlay. Motion later withdrawn.

It was moved by Binnie and seconded by Abbott to eliminate the words “for each type of unit” from Page 52 of the 5/6/14 version of the Zoning Rewrite Code (Relates to Ch. 19.22.040 – Lot Area). Motion carried by unanimous voice vote.

It was agreed to amend Line 2176 (P. 47 of 5/6/14 version – 19.19.020) to remove City Manager and Common Council as entities that may apply for R-2A zoning. Motion carried by unanimous voice vote.

It was moved by Binnie and seconded by Kidd to amend Chapter 19.69.020 to allow rezoning requests to be made by the City Council, City Manager, and Property owner in an overlay district. However, in R-2A and R-3A districts, only the property owner can apply for rezoning. AYES: Frawley, Winship, Binnie, Singer, Kidd. NOES: Abbott, Bregant. ABSENT: None.

Consensus to restore Lines 2518 – 2520 (“No party other than the owner of the property may initiate an action for the imposition of R-O non-family residential zoning on any particular property if such a petition has been made within the previous twelve months.”)

With regard to the Overlay Map, it was moved by Abbott and seconded by Bregant to extend the R-2A overlay district to include Whiton Street, from Main to Highland Streets. It is believed there are 12 properties in this area. Instruction was also given to City staff to notify the neighboring property owners by week end, of the pending change. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

AMENDMENT TO ZONING OF WATER’S EDGE SOUTH PROPERTIES (TO R-O RESIDENTIAL OVERLAY) TAX PARCEL NUMBERS WESC 1 THROUGH WESC 48.

FIRST READING OF AN ORDINANCE IMPOSING THE NON-FAMILY RESIDENTIAL OVERLAY DISTRICT ZONING CLASSIFICATION FOR CERTAIN PROPERTY IN THE CITY OF WHITEWATER

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do, pursuant to Municipal Code Section 19.69, hereby impose the Non-Family Residential Overlay District Zoning classification on the below properties:

SECTION 1: The Non-Family Residential Overlay District, Section 19.25, is hereby imposed upon the following described properties:

<u>Address</u>	<u>Tax ID#</u>
302 E. Amber Drive	WESC 00029
306 E. Amber Drive	WESC 00030
310 E. Amber Drive	WESC 00031
312 E. Amber Drive	WESC 00032
328 E. Amber Drive	WESC 00033
332 E. Amber Drive	WESC 00034
336 E. Amber Drive	WESC 00035
340 E. Amber Drive	WESC 00036
621 S. Darcy Lane	WESC 00021
625 S. Darcy Lane	WESC 00022
631 S. Darcy Lane	WESC 00023
635 S. Darcy Lane	WESC 00024
641 S. Darcy Lane	WESC 00025
645 S. Darcy Lane	WESC 00026
651 S. Darcy Lane	WESC 00027
655 S. Darcy Lane	WESC 00028
621 S. Waters Edge Dr.	WESC 00048
622 S. Waters Edge Dr.	WESC 00018
623 S. Waters Edge Dr.	WESC 00047
625 S. Waters Edge Dr.	WESC 00046
626 S. Waters Edge Dr.	WESC 00017
627 S. Waters Edge Dr.	WESC 00045
636 S. Waters Edge Dr.	WESC 00016

638 S. Waters Edge Dr.	WESC 00015
640 S. Waters Edge Dr.	WESC 00014
642 S. Waters Edge Dr.	WESC 00013
644 S. Waters Edge Dr.	WESC 00012
648 S. Waters Edge Dr.	WESC 00011
650 S. Waters Edge Dr.	WESC 00010
652 S. Waters Edge Dr.	WESC 00009
654 S. Waters Edge Dr.	WESC 00008
658 S. Waters Edge Dr.	WESC 00007
660 S. Waters Edge Dr.	WESC 00006
664 S. Waters Edge Dr.	WESC 00005
674 S. Waters Edge Dr.	WESC 00004
680 S. Waters Edge Dr.	WESC 00003
684 S. Waters Edge Dr.	WESC 00002
688 S. Waters Edge Dr.	WESC 00001
S. Waters Edge Dr.	WESC 00019
S. Waters Edge Dr.	WESC 00020
S. Waters Edge Dr.	WESC 00037
S. Waters Edge Dr.	WESC 00038
S. Waters Edge Dr.	WESC 00039
S. Waters Edge Dr.	WESC 00040
S. Waters Edge Dr.	WESC 00041
S. Waters Edge Dr.	WESC 00042
S. Waters Edge Dr.	WESC 00043
S. Waters Edge Dr.	WESC 00044
S. Waters Edge Dr.	WESC 00045
S. Waters Edge Dr.	WESC 00046
S. Waters Edge Dr.	WESC 00047
S. Waters Edge Dr.	WESC 00048

SECTION 2: This zoning is imposed on the residential condominium unit only and not on the common elements.

SECTION 3: The official zoning map of the City of Whitewater is hereby amended to show the above action.

SECTION 4: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Winship. AYES: Frawley, Winship, Binnie, Kidd, Singer. NOES: Bregant, Abbott. FIRST READING APPROVED: May 6, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

2013 ANNUAL AUDIT REPORT. Kevin Krynski provided Council with information regarding the City’s financial audit. Krynski indicated that there were some areas in the revenue budget that did not meet goals, and therefore, reserves were tapped into to pay expenses,

reducing the fund balance to between 17 – 18% instead of the required 20%). Councilmember Binnie stated that the fund balance reduction is concerning, and we are on a bad trend. Councilmember Binnie indicated that the recommendation to have the City Manager, City Clerk, or Council President endorse checks was directed last year – Binnie inquired why it had not been implemented. Finance Director Saubert stated that he was to blame, and he would correct the matter – that City Clerk Smith and City Manager Clapper would be the signatories. Saubert indicated that 99% of the checks issued are electronically signed. It was noted that a large water and sewer refund had to be given due to an error via Finance Department / Water Department software.

COMPENSATION OFFER AMOUNTS FOR MILWAUKEE STREET / NEWCOMB STREET PROJECT. It was moved by Binnie and seconded by Abbott to approve the offers to purchase for the Milwaukee Street / Newcomb street project as presented by City Attorney McDonell. AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSTAIN: Frawley.

APPROVAL OF CONTRACT WITH VELCHECK FOR ROOFING CONSULTATION ON MUNICIPAL BUILDINGS. It was moved by Winship and seconded by Abbott to approve an agreement with Velcheck to view municipal buildings and provide advice regarding needed roofing projects. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

SEAN MAINLAND APPEAL OF DENIAL OF BEVERAGE OPERATOR’S LICENSE. The Alcohol Licensing Committee met and made recommendation that the Council uphold Chief Otterbacher’s recommendation to deny the beverage operator’s license request from Sean Mainland. It was moved by Abbott and seconded by Binnie to uphold the denial of the beverage operator’s license as recommended by Chief Otterbacher. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

PURCHASE OF UPGRADE TO SCADA SOFTWARE FOR WASTEWATER TREATMENT PLANT. The Wastewater Utility is seeking to upgrade its operational software package that was licensed to the utility in 1998. The current software version is not compatible with the operating system of a recently purchased SCADA (supervisory control and data acquisition). It was moved by Winship and seconded by Abbott to approve the purchase of software update from Altronex Control systems in the amount of \$10,343 to update the SCADA Software at the Wastewater Utility. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

AGREEMENT WITH GREAT LAKES TV SEAL, INC. OF GREEN BAY, WISCONSIN, FOR COMPLETION OF CEMENTITIOUS LINING OF SANITARY SEWERS. It was moved by Winship and seconded by Abbott to approve the proposal from Great Lakes TV Seal, Inc. of Green Bay, Wisconsin in the amount of \$14,420 for repairs to deteriorating manholes. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

AGREEMENT WITH GREAT LAKES TV SEAL, INC. OF GREEN BAY, WISCONSIN FOR COMPLETION OF SANITARY SEWER TELEVISIONING. It was moved by Winship and seconded by Abbott to approve the agreement with Great Lakes TV Seal, Inc. in the sum of

\$18,742.80 for the 2014 televising program. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

AGREEMENT WITH UW-WHITEWATER REGARDING POLICE SERVICES CONCERNING SHARING OF ASSET SEIZURES FROM DRUG CASES. The drug unit partnership established in June, 2012, between the UWW and Whitewater PD has been very successful, and resulted in \$27,550 of street drugs confiscated, as well as 17 vehicles. Also seized have been cash and assets. Seized assets have strict regulations on use of the assets in conjunction with portion of the seized assets being shared with the school system to be used in drug education and awareness programs. The MOU outlines the guiding principles in how the seized assets are distributed between the two agencies. It was moved by Abbott and seconded by Bregant to approve the agreement with UWW concerning sharing of assets recovered from drug seizures / drug cases. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

UPDATE ON FIRE / RESCUE TASK FORCE MEETINGS. The Fire / EMS Task Force minutes were distributed to the Council. A formal presentation of the task force recommendations will be made at a future meeting.

COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS. Councilmember Winship requested that the Landmarks Commission story map be presented; a discussion regarding the budget process occur, and that a timetable regarding the parking summit and stormwater ordinance occur.

EXECUTIVE SESSION. Adjournment to Closed Session, **TO RECONVENE APPROXIMATELY 30 MINUTES AFTER ADJOURNMENT TO CLOSED SESSION** per Wisconsin Statutes 19.85(1)(e): “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and 19.85(1)(c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”

Items to be Discussed: *Elkhorn Road Ventures property near Milwaukee / Elkhorn Rd. and Bluff Road. Amendment to Wisconsin Professional Police Association Agreement regarding work hours. (Discussion of possible sale of real estate located near the north end of Jefferson Street, at its intersection with Starin Road was cancelled). AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None. The regular portion of the meeting adjourned at 9:55 p.m.

RECONVENE INTO OPEN SESSION. At 10:30 p.m., Common Council reconvened into open session.

ELKHORN ROAD VENTURES. It was moved by Winship and seconded by Abbott to approve an expenditure of up to \$1000 to be used for an appraisal on Elkhorn Ventures property (adjacent to the roundabout on the East side of town). AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

WISCONSIN PROFESSIONAL POLICE ASSOCIATION AMENDMENT RELATING TO HOURS OF WORK. It was moved by Binnie and seconded by Abbott to approve a Memorandum of Understanding between the Whitewater Professional Police Association

(WPPA) and the City, relating to 10-hour work days. AYES: Frawley, Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: None.

ADJOURNMENT. It was moved by Abbott and seconded by Bregant to adjourn the meeting. Motion carried by unanimous voice vote. The meeting adjourned at 10:35 p.m.

Respectfully submitted,

Michele R. Smith,
City Clerk

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

June 17, 2014

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Frawley, Abbott, Winship, Binnie, Bregant, Singer, Kidd. MEMBERS ABSENT: None. LEGAL COUNSEL PRESENT: McDonell.

It was moved by Winship and seconded by Abbott to approve the Council minutes of 6/3/14 and to acknowledge receipt and filing of the following: Financial Reports for May, 2014; Report of Manually-issued checks, Plan Commission minutes of 5/12/14 and Police Department Consolidated Monthly Report for April, 2014. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Singer, Kidd. NOES: None. ABSENT: None.

PAYMENT OF INVOICES. It was moved by Winship and seconded by Abbott to approve payment of invoices in the total sum of \$41,615.20. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Singer, Kidd. NOES: None. ABSENT: None.

CITIZEN COMMENTS: None.

FIRST READING OF ORDINANCE AMENDING TITLE 16.16 AND 16.18, POST CONSTRUCTION RUNOFF AND CONSTRUCTION SITE EROSION. Assistant City Manager McDonell indicated that Strand Associates completed a review of the City's Code in relation to stormwater regulation, and recommended revisions to Chapters 16.16 and 16.18. The revisions deal with the threshold for post-construction runoff, construction-site runoff, and confirm the City's ability to collect a fee in lieu of on-site stormwater management practices in situations where on-site compliance is not feasible or not desirable. The current threshold for providing permanent on-site stormwater management measures when land is disturbed is set at one acre of land. Concerns are that the management measures should be implemented long before the area reaches one acre. McDonell noted that there have been a number of projects in the City where the one-acre threshold was not met, and may have been partly to blame for flooding throughout the community. McDonell indicated that charging a fee in lieu of implementing stormwater management practices would be valuable in situations where on-site compliance is not feasible or not desirable. Questions were raised as to responsibility for maintenance of a drainage system once established. Streets Superintendent Nass indicated that maintenance responsibility does need to be addressed when development occurs. City Attorney McDonell will look into the possibility of adding additional language to the ordinances regarding maintenance.

**FIRST READING OF AN ORDINANCE AMENDING CHAPTER 16.16
POST CONSTRUCTION RUNOFF**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Chapter 16.16, Section 16.16.040 is hereby amended to read as follows:

(a) Applicability.

- (1) Where not otherwise limited by law, this chapter applies to land development activity that results in 20,000 square feet or more of land disturbing construction activity or results in a net increase of 10,000 square feet or more of impervious surface, including areas that are part of a

larger common plan of development or sale where multiple separate and distinct land disturbing construction activities may be taking place at different times on different schedules but under one plan.

- (2) A site that meets any of the criteria in this subsection is exempt from the requirements of this chapter:
 - (A) Nonpoint discharges from agricultural facilities and practices;
 - (B) Nonpoint discharges from silviculture activities;
 - (C) Routine maintenance for project sites under five acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility;
 - (D) Underground utility construction such as water, sewer and fiber optic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.
- (3) Notwithstanding the applicability requirements in subsection (a)(1) of this section, this chapter applies to land development activity of any size that, in the opinion of the director of public works, is likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.
- (b) Jurisdiction. This chapter applies to land development activities within the boundaries and jurisdiction of the City of Whitewater, as well as the division of land in the city's extraterritorial jurisdiction.
- (c) Exclusions. This chapter is not applicable to activities conducted by a state agency, as defined under Section 227.01(1), Wis. Stats., but also including the office of district attorney, which is subject to the state plan promulgated or a memorandum of understanding entered into under Section 281.33(2), Wis. Stats.

SECTION 2: Whitewater Municipal Code Chapter 16, Section 16.16.060 is hereby amended to add subsection (f) to read as follows:

(f) Fee in Lieu of On-site Stormwater Management Practices. A fee in lieu of on-site stormwater management practices may be requested by the applicant, but will only be allowed at the sole discretion of the City. If the City chooses to waive all or part of the minimum on-site stormwater management requirements, the applicant shall be required to pay a fee in an amount determined in negotiation with the City of Whitewater and approved by the Common Council. The purpose of the fee is to fund alternative municipal stormwater management measures to offset the environmental and flooding impacts of waiving the requirements. In determining the fee for land development and land redevelopment projects, the City shall consider an equitable distribution of the cost needed for land, engineering design, and construction of stormwater management practices. All such fees collected shall be placed in a designated fund to be used exclusively for the City stormwater management practices to be constructed.

Ordinance introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Bregant. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Kidd, Singer. NOES: None. ABSENT: None. FIRST READING APPROVED: June 17, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

**FIRST READING OF AN ORDINANCE AMENDING CHAPTER 16.18
CONSTRUCTION SITE EROSION**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Chapter 16.18, Subsection 16.18.040(a)(1) is hereby amended to read as follows:

(a) Applicability.

- (1) This chapter applies to construction sites that have 4,000 square feet or more of land disturbing construction activity except as provided under subsection (a)(2) of this section.

Ordinance introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Bregant. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Singer, Kidd. NOES: None. FIRST READING APPROVED: June 17, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

WASTEWATER FACILITY PLANNING. Donohue and Associates of Sheboygan, Wisconsin presented a Facility Plan, which will serve as a road map for the next 20 years of the utility. Consideration has been given to projected growth, waste volume and characteristics, current and future regulatory requirements, as well as facility age and condition. A lengthy presentation describing the different options was presented. Further information will be coming before the Council at their July 17, 2014 meeting.

VELCHECK AND FINGER REPORT ON MUNICIPAL ROOFING PROJECTS. Velchek and Finger of Pewaukee, Wisconsin prepared reports relating to current roofing conditions and deficiencies for the Downtown Armory, Library, Municipal Building, and Starin Park building. Findings were that the Armory flat roof and metal roof should be replaced, while the barrel roof and canopies merely need maintenance. Minor maintenance is required on the Municipal Building roof. Ventilation fans should be added to the perimeter zone and some deck sheeting needs to be reattached to the Irvin L. Young Memorial Library building. The Starin Park Community building needs a complete replacement of the roof, and all areas where water has penetrated the surface need to be redone property. Parks and It was indicated that \$347,642 has been included in the recent borrowing to cover the costs of roofing projects. Councilmember Binnie expressed concern about replacing any roofs with a rubber roof and requested that as many product options as feasible be provided for in the specs, including PVC. Parks and Recreation agreed to request the same. It was moved by Binnie and seconded by Abbott to authorize the roofing projects for the Downtown Armory, the Irvin L. Young Memorial Library, the Municipal Building, and the Starin Park Community Building to go for bid. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Kidd, Singer. NOES: None. ABSENT: None.

CAPITAL IMPROVEMENT PLAN. City Manager Clapper presented a proposed Capital Improvement Plan. Clapper reported on the status of 2014 projects as well as changes and additions to the list of projects for 2015-2019. Lengthy discussion ensued. Of particular interest was the order in which Street projects were to be completed. The delay of the Clay Street project caused concern, and the fact that Center Street reconstruction west of Franklin Street was not included was raised. Clapper indicated that the document is a working document, and that the purpose of this first presentation was to obtain Council input. Councilmember Winship raised an issue regarding a stormwater problem in his

district (between Fremont and Park Streets). More detailed information was requested, and it was noted that Council could review this further at the July 1st meeting.

WHITEWATER 1971 ACTION TO FLY UNITED NATIONS FLAG. Whitewater resident Betty Refior questioned why the United Nations flag was not being flown in the City in light of the fact that the Council adopted a Resolution on October 24, 1971 directing that this be done. Refior requested that the Council enact the Resolution that was adopted. Discussion ensued about the current political climate and the fact that the views regarding the United Nations (“UN”) have changed since 1971. It was mentioned that the UN Flag could be flown one day a year – on United Nations Day. Councilmember Binnie noted that another option would be to have a Peace Pole. Further research about the possibility of erecting a Peace Pole will be forthcoming.

CONCEPTUAL REVIEW OF PLANNED DEVELOPMENT (FORMERLY KNOWN AS PLANNED COMMUNITY DEVELOPMENT) FOR RYAN HUGHES, 1014 W. MAIN STREET (CAMPUS EDGE APARTMENT COMPLEX). Per information from Planner Michael Slavney of Strand Associates, at the May Plan Commission meeting a concept plan for a new student apartment building at 1014 W. Main Street (northwest corner of Main and Prince) was presented. The current zoning for the property is R-3 (multi-family residential). Proposed is a four-story building containing 22 five-bedroom, two bath units. Parking will be underground with an additional small surface parking lot. Slavney indicated that the building will have a strong street presence on the corner lot. The applicant indicated he intends to submit both the General Development Plan and the Specific Implementation Plan for the July 14, 2014 Plan Commission meeting. Lengthy discussion ensued, with residents Jeff Knight and Bob Freiermuth speaking against the project. Concerns related to the ratio of building to land, lack of green space, concerns with shadows and the opinion that the proposed building will be totally out of line with existing structures were noted. It was also noted that in comparison to other recent developments, this proposal is substantially more dense. It was noted that Hughes was in hopes that by bringing his plan before the Council as a conceptual review, that Council might consider waiving the second reading of his rezoning request when it comes before the Council on July 15. . No action was taken. Hughes is scheduled to go before the Plan Commission with his project on July 14.

APPROVAL OF RENEWAL OF ALCOHOL LICENSES FOR 2014-2015 LICENSING YEAR. It was moved by Winship and seconded by Abbott to approve the renewal of the following alcohol licenses: **Class B Beer and Liquor Licenses** for Second Salem Brewing Co., Christ Christon, Agt., 111 W. Whitewater St.; En Zheng, Tokyo Restaurant, 161 W. Main St. En Zheng, Agt.; Wanda’s Waterfront LLC, Wanda’s Waterfront Restaurant, Wanda Milnamow, Agt., 292 S. Wisconsin St.; Clara Rocha, Karina’s Mexican Restaurant, Clara Rocha, Agt., 137 W. Main St. **Class B Beer and Class C Wine License:** Semavi Vedziovski, Fratelli’s Restaurant, 162 W. Main, Burim Vedziovski, Agt., all contingent upon applicants meeting all requirements for renewal of licenses. AYES: Abbott, Winship, Binnie, Bregant, Singer, Kidd, Frawley. NOES: None.

DONATION OF UNCLAIMED BICYCLES TO CROSSPOINTE CHURCH. City Manager Clapper presented a request for the donation of bicycles to the CrossPointe Community Church. In partnership with the Wisconsin Dream Center, they help to sponsor a Back to School event, which provides underprivileged families and individuals with a variety of needed supplies and services. As part of the event, bicycles are provided for free to participating adults and children. The City has made this donation in past years. Concern was expressed about donating to a religious organization. Discussion ensued, and

it was determined that although the religious organization is involved with the program, this is actually a project managed by Wisconsin Dream Center, a 501(3)(c) organization. It was moved by Winship and seconded by Abbott to approve the donation of bicycles to CrossPointe Community Church for the Back to School event coordinated by the Wisconsin Dream Center. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Singer, Kidd. NOES: None. ABSENT: None.

AUTHORIZATION TO CLOSE PORTION OF FREMONT STREET ON AUGUST 5, 2014, FOR “NATIONAL NIGHT OUT.” Whitewater Parks and Recreation and Whitewater Police Department have jointly requested closure of a portion of Fremont Street (from intersection of Fremont and Whitewater to intersection of Fremont and James) on 8/5/14 from 4:00 p.m. – 10:00 p.m. for their annual National Night Out. It was moved by Winship and seconded by Abbott to approve the closure of a portion of Fremont Street on August 5, 2014. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Singer, Kidd. NOES: None. ABSENT: None.

AUTHORIZATION TO CLOSE STREETS FOR 4TH OF JULY EVENT. Whitewater 4th of July Committee has submitted their annual request to close Streets for the purpose of holding their annual event. Street closures requested are: June 29, 2014 thru July 4, 2014: Whitewater Street, from Fremont to Second Street and Fremont Street, between Whitewater and Ann Streets. July 4, 2014: James Street (from Ann to Trippe; Whitewater Street, from M.E. and my Pets business, thence easterly to Center Street, and Fremont Street, from Whitewater, thence north to alley south of Post Office. It was moved by Winship and seconded by Abbott to approve closure of Streets as submitted by the Whitewater 4th of July Committee. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Singer, Kidd. NOES: None. ABSENT: None.

COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS: Councilmember Binnie requested discussing the possibility of erecting a Peace Pole in support of world peace. Councilmember Winship noted that he had already made a request (discussion about the Fremont Street “fountain” and drainage issue).

ADJOURNMENT. Being no further business to come before the meeting, it was moved by Abbott and seconded by Bregant to adjourn the meeting. AYES: Frawley, Abbott, Winship, Binnie, Bregant, Singer, Kidd. NOES: None. ABSENT: None. The meeting adjourned at 9:25 p.m.

Respectfully submitted,

Michele R. Smith, Clerk

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
A T & T						
1710	A T & T	1710-071614	GEN BLDG/ARMORY PHONE	07/16/2014	33.47	100-51450-225
Total A T & T:					33.47	
ACCURATE APPRAISAL LLC						
4952	ACCURATE APPRAISAL LLC	FINAL 2014 IN	ASSESSOR/FINAL 2014 INOVIC	07/16/2014	1,775.00	100-51400-219
Total ACCURATE APPRAISAL LLC:					1,775.00	
ALL PEST CONTROL						
4613	ALL PEST CONTROL	2014-1623	COMMUNITY BLDG/ PEST CON	07/16/2014	120.00	100-51600-355
Total ALL PEST CONTROL:					120.00	
AT&T LONG DISTANCE						
4746	AT&T LONG DISTANCE	4746-071614	CITY HALL/LONG DISTANCE	07/16/2014	947.08	100-51450-225
4746	AT&T LONG DISTANCE	4746-071614	CABLE/LONG DISTANCE	07/16/2014	.56	200-55110-225
4746	AT&T LONG DISTANCE	4746-71614	SAFETY BLDG/LONG DIST	07/16/2014	23.96	100-51450-225
4746	AT&T LONG DISTANCE	4746-71614	SENIORS/LONG DISTANCE	07/16/2014	11.97	100-55310-340
4746	AT&T LONG DISTANCE	4746-71614	LIBRARY/LONG DISTANCE	07/16/2014	11.85	220-55110-225
4746	AT&T LONG DISTANCE	4746-71614	STREET/LONG DISTANCE	07/16/2014	13.86	100-53230-241
4746	AT&T LONG DISTANCE	4746-71614	WATER/LONG DISTANCE	07/16/2014	5.27	610-61921-310
4746	AT&T LONG DISTANCE	4746-71614	WASTEWATER/LONG DISTANC	07/16/2014	18.64	620-62820-225
Total AT&T LONG DISTANCE:					1,033.19	
BALL, RICHARD						
1033	BALL, RICHARD	33530	INNOVATION CTR/MATS	07/16/2014	192.80	920-56500-250
1033	BALL, RICHARD	33536	WASTEWATER/SHOP TOWELS	07/16/2014	79.80	620-62840-340
Total BALL, RICHARD:					272.60	
BAXTER & WOODMAN INC						
5393	BAXTER & WOODMAN INC	0174703	WASTEWATER/MAINTENANCE	07/16/2014	3,502.50	620-62820-219
Total BAXTER & WOODMAN INC:					3,502.50	
BURNS INDUSTRIAL SUPPLY						
28	BURNS INDUSTRIAL SUPPLY	528453	STREET/SUPPLIES	07/16/2014	12.43	100-53230-352
Total BURNS INDUSTRIAL SUPPLY:					12.43	
CORPORATE BUSINESS SYSTEMS						
7019	CORPORATE BUSINESS SYSTE	15531333	GEN ADMN/COPIER	07/16/2014	133.84	100-51450-244
7019	CORPORATE BUSINESS SYSTE	15531333	FINANCE/COPIER	07/16/2014	138.62	100-51450-244
7019	CORPORATE BUSINESS SYSTE	15531333	DPW & PLANNING/COPIER	07/16/2014	138.62	100-51450-244
7019	CORPORATE BUSINESS SYSTE	15531333	POLICE/COPIER	07/16/2014	138.62	100-51450-244
7019	CORPORATE BUSINESS SYSTE	15531333	LIBRARY/COPIER	07/16/2014	253.34	220-55110-310
7019	CORPORATE BUSINESS SYSTE	15531333	LIBRARY/POSTSCRIPT KITS	07/16/2014	29.61	220-55110-310
Total CORPORATE BUSINESS SYSTEMS:					832.65	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
DALE'S BOOTERY LLC						
4598	DALE'S BOOTERY LLC	4598-071614	PARKS/NEUMEISTER BOOTS	07/16/2014	250.00	100-53270-118
4598	DALE'S BOOTERY LLC	4598-071614	STREETS/BABCOCK BOOTS	07/16/2014	248.63	100-53300-118
Total DALE'S BOOTERY LLC:					498.63	
DEPT OF UTILITIES						
1	DEPT OF UTILITIES	JUNE SVC	CITY & PARKS/WATER UTILITIE	07/16/2014	1,193.29	100-51600-221
1	DEPT OF UTILITIES	JUNE SVC	LIBRARY RENTAL/WATER UTILI	07/16/2014	26.68	100-51600-250
1	DEPT OF UTILITIES	JUNE SVC	NEIGHBORHOOD SVC/WATER	07/16/2014	5.70	100-52400-352
1	DEPT OF UTILITIES	JUNE SVC	STREET/WATER UTILITIES	07/16/2014	233.40	100-53230-221
1	DEPT OF UTILITIES	JUNE SVC	PARKS/WATER UTILITIES	07/16/2014	1,040.80	100-53270-221
1	DEPT OF UTILITIES	JUNE SVC	LIBRARY/WATER UTILITIES	07/16/2014	212.81	100-55111-221
1	DEPT OF UTILITIES	JUNE SVC	PARKING LOTS/STORMWATER	07/16/2014	192.38	208-51920-650
1	DEPT OF UTILITIES	JUNE SVC	LIBRARY/RENTAL WATER UTILI	07/16/2014	28.33	220-55110-227
1	DEPT OF UTILITIES	JUNE SVC	WATER/WATER UTILITIES	07/16/2014	41.16	610-61935-220
1	DEPT OF UTILITIES	JUNE SVC	WASTEWATER/STORMWATER	07/16/2014	139.76	620-62860-220
1	DEPT OF UTILITIES	JUNE SVC	STORMWATER/JAMES ST DET	07/16/2014	11.95	630-63440-350
1	DEPT OF UTILITIES	JUNE SVC	INNOVATION CTR/WATER UTILI	07/16/2014	818.60	920-56500-221
Total DEPT OF UTILITIES:					3,944.86	
GRAINGER INC						
367	GRAINGER INC	9480987701	GEN BLDG/FLORESCENT LAMP	07/16/2014	649.44	100-51600-340
Total GRAINGER INC:					649.44	
GREAT LAKES TV SEAL INC						
4752	GREAT LAKES TV SEAL INC	16397	WASTEWATER/LOST DVD BY S	07/16/2014	48.95	620-62830-295
Total GREAT LAKES TV SEAL INC:					48.95	
H & H FIRE PROTECTION LLC						
120	H & H FIRE PROTECTION LLC	10847	GEN BLDG/EXTINGUISHER INS	07/16/2014	580.15	100-51600-340
Total H & H FIRE PROTECTION LLC:					580.15	
MIDWEST AQUATICS						
7271	MIDWEST AQUATICS	CRAVATH LAK	STORMWATER/HARVEST WEE	07/16/2014	6,037.50	630-63610-295
Total MIDWEST AQUATICS:					6,037.50	
MKOT INC						
5628	MKOT INC	OCT 9 2014 T	SENIORS/GREAT CHICAGO FIR	07/16/2014	150.00	100-46733-55
Total MKOT INC:					150.00	
NEVCO INC						
3996	NEVCO INC	0000141122	REC/BASEBALL SCOREBOARD	07/16/2014	9,218.00	245-56120-822
Total NEVCO INC:					9,218.00	
REWALD ELECTRIC CO INC						
5908	REWALD ELECTRIC CO INC	3246	INNOVATION CTR/LIGHT & BRE	07/16/2014	285.00	920-56500-250
Total REWALD ELECTRIC CO INC:					285.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
SCHINDLER ELEVATOR CORP						
3030	SCHINDLER ELEVATOR CORP	7151946323	GEN BLDG/ARMORY ELEVATO	07/16/2014	1,255.06	100-51600-355
Total SCHINDLER ELEVATOR CORP:					1,255.06	
SENTRY OF WHITEWATER, DANIELS						
2	SENTRY OF WHITEWATER, DA	01001231403	RESCUE/SODA	07/16/2014	65.45	100-52300-340
Total SENTRY OF WHITEWATER, DANIELS:					65.45	
STRAND ASSOCIATES INC						
358	STRAND ASSOCIATES INC	0104863	STORMWATER/WHITEWATER	07/16/2014	250.60	630-63440-821
358	STRAND ASSOCIATES INC	0104864	STORMWATER/JAMES ST DET	07/16/2014	415.93	630-63440-882
358	STRAND ASSOCIATES INC	0105175	FIELD OF DREAMS/MAY SVC	07/16/2014	887.09	450-57500-863
358	STRAND ASSOCIATES INC	104336	PLANNING/PMT MTG	07/16/2014	290.95	100-56300-219
358	STRAND ASSOCIATES INC	104336	CRAVATH LAKE BOAT LAUNCH	07/16/2014	682.16	450-57500-841
358	STRAND ASSOCIATES INC	104336	STORMWATER/WATERS EDGE	07/16/2014	198.52	630-63440-350
358	STRAND ASSOCIATES INC	104336	MILWAUKEE ST RECONSTRUC	07/16/2014	496.30	450-57500-865
358	STRAND ASSOCIATES INC	104336	PLANNING/DLK PRINCE ST PR	07/16/2014	77.63	100-56300-219
358	STRAND ASSOCIATES INC	104336	MILWAUKEE ST RECONSTRUC	07/16/2014	99.25	450-57500-865
358	STRAND ASSOCIATES INC	104336	STORMWATER/ORDINANCE RE	07/16/2014	487.72	630-63440-295
358	STRAND ASSOCIATES INC	104336	MILWAUKEE ST RECONSTRUC	07/16/2014	351.36	450-57500-865
358	STRAND ASSOCIATES INC	104336	STORMWATER/GOLDEN STATE	07/16/2014	3,717.83	630-63440-295
358	STRAND ASSOCIATES INC	105176	PLANNING/PMT MTG	07/16/2014	177.25	100-56300-219
358	STRAND ASSOCIATES INC	105176	STORMWATER/FRIERMUTH BO	07/16/2014	315.86	630-63440-295
358	STRAND ASSOCIATES INC	105176	STORMWATER/FRANKLIN ST E	07/16/2014	237.89	630-63440-845
358	STRAND ASSOCIATES INC	105176	MILWAUKEE ST RECONSTRUC	07/16/2014	332.35	450-57500-865
358	STRAND ASSOCIATES INC	105176	STORMWATER/EROSION CONT	07/16/2014	150.23	630-63440-295
358	STRAND ASSOCIATES INC	105176	FIELD OF DREAMS/LAYOUT CH	07/16/2014	2,296.48	450-57500-863
Total STRAND ASSOCIATES INC:					11,465.40	
SWEETSPOT COFFEE SHOP, THE						
4353	SWEETSPOT COFFEE SHOP, T	MISC33	CDA/CAP CATALYST RECEPTI	07/16/2014	256.50	900-56500-223
Total SWEETSPOT COFFEE SHOP, THE:					256.50	
TRI COUNTY COOLING & HEATING LLC						
5283	TRI COUNTY COOLING & HEATI	1950	GEN BLDG/DEPOT AC WIRE RE	07/16/2014	68.00	100-51600-244
Total TRI COUNTY COOLING & HEATING LLC:					68.00	
UNEMPLOYMENT INSURANCE						
274	UNEMPLOYMENT INSURANCE	000006100564	FIRE/HIGGINS	07/16/2014	14.23	100-52200-158
274	UNEMPLOYMENT INSURANCE	000006100564	WASTEWATER/MIGACZ	07/16/2014	193.96	620-62810-158
Total UNEMPLOYMENT INSURANCE:					208.19	
WHITEWATER GLASS CO INC						
408	WHITEWATER GLASS CO INC	6-13-14	GEN BDLG/LAKEFRONT CTR D	07/16/2014	185.00	100-51600-355
Total WHITEWATER GLASS CO INC:					185.00	
WI DEPT OF JUSTICE						
69	WI DEPT OF JUSTICE	L6505T7/01/20	BEV OP/RECORD CHECK	07/16/2014	259.00	100-44122-51
69	WI DEPT OF JUSTICE	L6505T7/01/20	SENIORS/RECORD CHECK	07/16/2014	14.00	100-55310-340
69	WI DEPT OF JUSTICE	L6505T7/01/20	STREETS/RECORD CHECK	07/16/2014	7.00	100-53300-310
69	WI DEPT OF JUSTICE	L6505T7/01/20	CABLE/RECORD CHECK	07/16/2014	7.00	200-55110-310

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
69	WI DEPT OF JUSTICE	L6505T7/01/20	REC/RECORD CHECK	07/16/2014	147.00	100-55210-790
69	WI DEPT OF JUSTICE	L6505T7/01/20	POLICE/RECORD CHECK	07/16/2014	7.00	100-52100-310
Total WI DEPT OF JUSTICE:					441.00	
Grand Totals:					42,938.97	

Dated: 07/09/2014

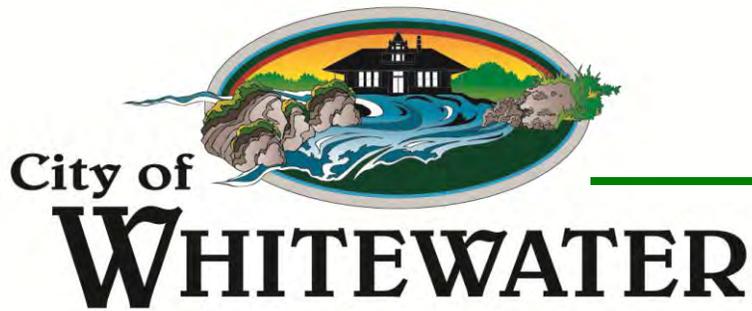
Finance Director: DOUG SAUBERT

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



Doug Saubert
Finance Director
P.O. Box 690
Whitewater, WI 53190

PHONE: (262) 473-1380
FAX: (262) 473-0589
Email: dsaubert@whitewater-wi.gov
WEBSITE: www.whitewater-wi.gov

TO: City Manager and Common Council Members

FROM: Doug Saubert

RE: June 2014 Financial Statements

DATE: July 8, 2014

Attached are the following financial statements/summary information for June, 2014:

1. Summary of Cash/Investment Balance and Fund Balance for all funds
2. Summary of Investment Balances-All Funds
3. General Fund – Fund #100
4. Water Utility – Fund #610
5. Wastewater Utility – Fund #620
6. Storm Water Utility – Fund #630

If you have any questions please do not hesitate to contact me.

**CITY OF WHITEWATER
BALANCE SHEET
JUNE 30, 2014**

GENERAL FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
100-11100 CASH	791,568.28	207,044.75 (308,073.64)	483,494.64
100-11150 PETTY CASH	850.00	.00	50.00	900.00
100-11300 INVESTMENTS	876,489.44 (699,842.03)	(398,923.23)	477,566.21
100-11900 POSTAGE ADVANCE BALANCE	395.60	.00 (395.60)	.00
100-12100 TAXES RECEIVABLE - CURRENT Y	3,017,446.00	.00 (2,120,833.21)	896,612.79
100-12300 TAXES RECEIVABLE/DELINQUENT	13,860.60	.00 (2,511.55)	11,349.05
100-12301 ALLOWANCE FOR DEL PROP TAXES	(7,000.00)	.00	7,000.00	.00
100-12610 SPECIAL ASSESSMENTS/CURRENT	(50.00)	.00	50.00	.00
100-12620 SPECIAL ASSESSMENTS/PAVING	34.25	.00	.00	34.25
100-12621 SPECIAL ASSESSMENTS/CURB & G	2,530.70	.00	.00	2,530.70
100-12622 SPECIAL ASSESSMENTS/SIDEWALK	708.34	.00	.00	708.34
100-12623 SPECIAL ASSESSMENTS/SEWER	185,191.78	.00	.00	185,191.78
100-12624 SPECIAL ASSESSMENTS/WATER	13,110.09	.00	.00	13,110.09
100-12626 A/R - SNOW	.00 (170.00)	105.00	105.00
100-13100 AMBULANCE RECEIVABLE	34,074.00	.00 (34,074.00)	.00
100-13102 ACCOUNTS REC-WW SCHOOL DIST	21,020.42	30,441.47	9,421.05	30,441.47
100-13103 ACCTS REC-CITY/COUNTY/LOCAL	20,189.80	.00 (20,189.80)	.00
100-13104 A/R-ENG,PLAN,DESIGN,MISC SER	649.30	5,197.31	5,566.03	6,215.33
100-13106 ACCOUNTS RECEIVABLE-OTHER	(16.03) (60.69) (44.66) (60.69)
100-13115 A/R-AMBULANCE BILLING SERVICE	203,415.22	15,192.43 (67,464.85)	135,950.37
100-13120 A/R--MOBILE HOMES	30,755.51 (909.99) (19,772.24)	10,983.27
100-13122 A/R--TOTERS	400.00	150.00	50.00	450.00
100-13125 A/R--FALSE ALARMS	700.00 (50.00) (200.00)	500.00
100-13134 A/R--SIGNAL DAMAGE	146.54	.00	.00	146.54
100-13138 A/R--TREE DAMAGE	600.00	.00 (600.00)	.00
100-13150 A/R-TREASURER	28,599.25 (55.02) (28,434.57)	164.68
100-13170 A/R--RE-INSPECTION FEES	450.00 (150.00)	500.00	950.00
100-13500 ACTIVENET RECEIVABLE	395.76	.00 (395.76)	.00
100-14100 ACCTS. REC.--OTHER GOVERNMENTS	20,533.50	.00 (20,533.50)	.00
100-15140 ADVANCE TO SOLID WASTE-FD 230	41,388.68	.00 (41,388.68)	.00
100-15160 ADVANCE TO TID # 7	700.00	.00	.00	700.00
100-15206 DUE FROM SICK LEAVE SEV-FD260	.00	.00	24,455.10	24,455.10
100-15600 DUE FROM SEWER UTILITY	6,000.00	.00 (6,000.00)	.00
100-15601 DUE FROM WATER UTILITY	24,110.00	.00 (24,110.00)	.00
100-15800 DUE FROM TAX COLLECTION	34,443.35	.00 (12,877.88)	21,565.47
100-15801 DUE FROM TAX FUND-INTEREST	76.67	.00	.00	76.67
100-15805 DUE FROM STORMWATER-FD 630	17,453.52	.00 (17,453.52)	.00
100-16500 PREPAID POSTAGE	30.67	57.51	188.49	219.16
TOTAL ASSETS	5,381,251.24 (443,154.26) (3,076,891.02)	2,304,360.22

LIABILITIES AND EQUITY

**CITY OF WHITEWATER
BALANCE SHEET
JUNE 30, 2014**

GENERAL FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>LIABILITIES</u>				
100-21100 ACCOUNTS PAYABLE	223,797.05	.00 (223,797.05)	.00
100-21106 WAGES CLEARING	127,476.26	.00 (127,476.26)	.00
100-21511 SOCIAL SECURITY TAXES PAYABL	7,199.13	.00	1,295.59	8,494.72
100-21513 WIS WITHHOLDING TAX PAYABLE	.00	.00 (50.00)	(50.00)
100-21520 WIS RETIREMENT PAYABLE	63,341.66	4,664.51 (6,457.21)	56,884.45
100-21530 HEALTH INSURANCE PAYABLE	(42,786.24)	(1,553.20)	5,296.72 (37,489.52)
100-21531 LIFE INSURANCE PAYABLE	1,221.03	61.41	81.62	1,302.65
100-21532 WORKERS COMP PAYABLE	.00	11,354.42	156.12	156.12
100-21575 FLEXIBLE SPENDING-125-MEDICAL	33,477.52	3,620.23 (7,796.65)	25,680.87
100-21576 FLEX SPEND-125-DEPENDENT CARE	3,579.80	308.00	126.45	3,706.25
100-21580 COURT PAYMENT DEDUCTIONS	.00	.00	80.00	80.00
100-21585 DENTAL INSURANCE PAYABLE	1,162.14	88.54	411.52	1,573.66
100-21593 CELL PHONE DEDUCTIONS	.00	70.00	410.00	410.00
100-21620 SUNSHINE FUND-DONATION/GIFT	227.30	2.00 (174.50)	52.80
100-21630 ACTIVENET - CUST ACCT CREDIT	779.18	.00 (779.18)	.00
100-21650 DEPOSITS-BLDG/ZONING/SITE	7,350.00	.00	.00	7,350.00
100-21660 DEPOSITS-STREET OPENING PERMIT	3,400.00	.00	650.00	4,050.00
100-21670 DEPOSIT-RENTAL UNIT	250.00	.00	.00	250.00
100-21680 DEPOSITS-FACILITY RENTALS	6,093.33	200.00 (5,893.33)	200.00
100-21690 MUNICIPAL COURT LIABILITY	(2,814.60)	4,711.88	29,314.80	26,500.20
100-23102 SR CITZ FUND RAISING SPECIAL	10,114.60	1,901.68	2,599.82	12,714.42
100-23103 SR CITZ MEMORIALS	3,127.09	.00	.00	3,127.09
100-23125 DOT- LICENSE RENEW PAYABLE	230.50	239.25	144.25	374.75
100-25212 DUE TO POLICE TRUST FUND #295	2,625.00	588.12 (2,625.00)	.00
100-25500 DUE TO FD #464-ARMORY/ELEVATOR	1,414.32	.00 (1,414.32)	.00
100-26100 ADVANCE INCOME	3,017,446.00	.00 (2,036,346.36)	981,099.64
100-26101 DEFERRED REVENUE	26,959.20	.00 (26,959.20)	.00
100-26200 DEFERRED SPECIAL ASSESSMENTS	201,843.12	.00	.00	201,843.12
100-26300 DEFERRED REVENUE-AMBULANCE	107,000.00	.00 (107,000.00)	.00
TOTAL LIABILITIES	3,804,513.39	26,256.84 (2,506,202.17)	1,298,311.22
<u>FUND EQUITY</u>				
100-34300 FUND BALANCE	1,576,737.85	.00	107,000.00	1,683,737.85
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00 (469,411.10)	(677,688.85)	(677,688.85)
BALANCE - CURRENT DATE	.00 (469,411.10)	(677,688.85)	(677,688.85)
TOTAL FUND EQUITY	1,576,737.85	(469,411.10)	(570,688.85)	1,006,049.00
TOTAL LIABILITIES AND EQUITY	5,381,251.24	(443,154.26)	(3,076,891.02)	2,304,360.22

**CITY OF WHITEWATER
BALANCE SHEET
JUNE 30, 2014**

WATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
610-11100 WATER COMBINED CASH	606,392.94	605,921.60	564,283.30	1,170,676.24
610-11310 SOURCE OF SUPPLY - LAND	3,603.22	.00	.00	3,603.22
610-11311 STRUCTURES & IMPROVEMENTS	30,983.78	.00	.00	30,983.78
610-11314 WELLS	366,520.36	.00	.00	366,520.36
610-11316 SUPPLY MAINS	17,028.80	.00	.00	17,028.80
610-11321 PUMPING PLANT/STRUCTURES	58,639.14	.00	.00	58,639.14
610-11325 ELECTRIC PUMPING EQUIPMENT	97,696.89	.00	.00	97,696.89
610-11326 DIESEL PUMPING EQUIPMENT	51,850.78	.00	.00	51,850.78
610-11328 OTHER PUMPING EQUIPMENT	23,305.93	.00	.00	23,305.93
610-11331 WATER TREATMENT - STRUCTURES	155,594.35	.00	.00	155,594.35
610-11332 WATER TREATMENT - EQUIPMENT	273,081.91	.00	.00	273,081.91
610-11340 TRANSMISSION - LAND	897.98	.00	.00	897.98
610-11342 RESERVOIRS & STANDPIPES	504,482.28	.00	.00	504,482.28
610-11343 MAINS	6,192,202.40	.00	.00	6,192,202.40
610-11345 SERVICES	691,623.98	.00	(4,860.00)	686,763.98
610-11346 METERS	773,585.27	.00	10,225.00	783,810.27
610-11348 HYDRANTS	610,371.28	.00	.00	610,371.28
610-11389 GENERAL PLANT - LAND	2,225.80	.00	.00	2,225.80
610-11390 GENERAL PLANT - STRUCTURES	92,182.15	.00	.00	92,182.15
610-11391 GENERAL PLANT - OFFICE EQUIP	19,333.83	.00	.00	19,333.83
610-11392 TRANSPORTATION EQUIPMENT	92,648.97	.00	.00	92,648.97
610-11393 STORES EQUIPMENT	392.20	.00	.00	392.20
610-11394 TOOLS,SHOP, & GARAGE EQUIP	33,245.10	.00	.00	33,245.10
610-11395 LABORATORY EQUIPMENT	1,370.75	.00	.00	1,370.75
610-11396 POWER OPERATED EQUIPMENT	43,747.47	.00	.00	43,747.47
610-11397 COMMUNICATION EQUIPMENT	15,082.23	.00	.00	15,082.23
610-11398 MISC EQUIPMENT	5,465.00	.00	.00	5,465.00
610-11399 COMPUTER EQUIPMENT	54,246.33	.00	.00	54,246.33
610-11400 SCADA EQUIPMENT	79,700.00	.00	.00	79,700.00
610-12314 WELLS-CIAC	219,029.00	.00	.00	219,029.00
610-12321 STRUCTURES/IMPROVEMENTS-CIAC	405,058.00	.00	.00	405,058.00
610-12325 ELECTRIC PUMPING EQUIP-CIAC	561,355.00	.00	.00	561,355.00
610-12331 TREATMENT STRUCTURES-CIAC	215,280.00	.00	.00	215,280.00
610-12332 TREATMENT EQUIPMENT-CIAC	814,786.00	.00	.00	814,786.00
610-12343 MAINS-CIAC	3,923,352.09	.00	.00	3,923,352.09
610-12345 SERVICES-CIAC	659,580.20	.00	.00	659,580.20
610-12348 HYDRANTS-CIAC	483,873.00	.00	.00	483,873.00
610-12400 SPECIAL ASSESSMENTS REC	31,280.32	.00	.00	31,280.32
610-13110 WATER DEBT SERVICE-CASH	149,908.57	27,000.00	131,912.80	281,821.37
610-13120 WATER CONSTRUCTION/CIP-CASH	.00	505,000.00	505,000.00	505,000.00
610-13121 WATER OPERATING CASH	395,084.54	73,921.60	(72,629.50)	322,455.04
610-13122 WATER CASH OFFSET	(606,392.94)	(605,921.60)	(564,283.30)	(1,170,676.24)
610-13125 WATER DS RESERVE-CASH	61,399.83	.00	.00	61,399.83
610-13200 WATER OPERATING FD-INVESTMT	408,788.30	80.33	250,547.61	659,335.91
610-13240 WATER RESERVE FUND-INVESTMENTS	204,652.14	.00	.00	204,652.14
610-14200 CUSTOMER ACCOUNTS RECEIVABLE	139,571.05	(39,305.18)	4,898.32	144,469.37
610-14520 DUE FROM SEWER UTILITY	27,832.14	.00	(27,832.14)	.00
610-15000 INVENTORY	12,355.66	.00	.00	12,355.66
610-17100 INTEREST RECEIVABLE	4,480.40	.00	.00	4,480.40
610-19500 ACCUM PROV/DEPR/UTILITY PLT	(4,061,185.60)	.00	5,185.00	(4,056,000.60)
610-19501 ACCUM DEPR-CIAC-PRE 1/1/03	(1,137,125.00)	.00	.00	(1,137,125.00)
610-19502 ACCUM DEPR-CIAC-AFTER 1/1/03	(472,723.00)	.00	.00	(472,723.00)
TOTAL ASSETS	13,337,740.82	566,696.75	802,447.09	14,140,187.91

**CITY OF WHITEWATER
BALANCE SHEET
JUNE 30, 2014**

WATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
610-21100 ACCOUNTS PAYABLE	18,139.96	.00 (18,139.96)	.00
610-22100 2010 REV-1.215K-1.49%	505,000.00	.00	.00	505,000.00
610-22200 2011 REV-940K-3.44%	840,000.00	.00	.00	840,000.00
610-22300 2012 REV-855K-2.4637%	805,000.00	.00	.00	805,000.00
610-23100 2010 GO-2.135K-2.08%	188,875.74	.00	.00	188,875.74
610-23200 WAGES CLEARING	9,237.19	.00 (9,237.19)	.00
610-23700 ACCRUED INTEREST PAYABLE	14,287.00	.00	.00	14,287.00
610-23800 ACCRUED VACATION	26,688.14	.00	.00	26,688.14
610-23810 ACCRUED SICK LEAVE	61,254.72	.00	.00	61,254.72
610-24530 DUE TO GENERAL FUND	24,110.00	.00 (24,110.00)	.00
610-25300 OTHER DEFERRED CREDITS	509,913.50	.00	.00	509,913.50
610-26200 DEFERRED SA-UNTIL DEVELOPMENT	29,854.51	.00	.00	29,854.51
610-26740 CAPITAL CONTRIBUTED BY CITY	1,988,046.87	.00	10,550.00	1,998,596.87
	<hr/>			
TOTAL LIABILITIES	5,020,407.63	.00 (40,937.15)	4,979,470.48
<u>FUND EQUITY</u>				
610-39160 UNAPPROP EARNED SURPLUS	8,317,333.19	.00	.00	8,317,333.19
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	566,696.75	843,384.24	843,384.24
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BALANCE - CURRENT DATE	.00	566,696.75	843,384.24	843,384.24
	<hr/>			
TOTAL FUND EQUITY	8,317,333.19	566,696.75	843,384.24	9,160,717.43
	<hr/>			
TOTAL LIABILITIES AND EQUITY	13,337,740.82	566,696.75	802,447.09	14,140,187.91
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**CITY OF WHITEWATER
BALANCE SHEET
JUNE 30, 2014**

WASTEWATER UTILITY

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
620-11100 WASTE WATER COMBINED CASH	789,518.85	342,328.10	(12,253.12)	777,265.73
620-11110 SEWER DEBT SERVICE-CASH	307,864.20	31,000.00	(136,863.05)	171,001.15
620-11120 SEWER EQUIP REPLACE FD-CASH	74,847.55	.00	.00	74,847.55
620-11140 SEWER DEBT SERVICE RES-CASH	252.91	.00	.00	252.91
620-11150 SEWER CONNECTION FUND-CASH	58,455.38	.00	.00	58,455.38
620-11151 WASTE WATER OPERATING CASH	297,335.20	86,328.10	(100,390.07)	196,945.13
620-11152 WASTE WATER CASH OFFSET	(789,518.85)	(342,328.10)	12,253.12	(777,265.73)
620-11155 SEWER SAFETY FUND-CASH/INVEST	1,936.12	.00	.00	1,936.12
620-11160 SEWER CONSTRUCTION/CIP-CASH	49,987.37	225,000.00	225,000.00	274,987.37
620-11300 SEWER OPERATING FUND-INVEST	975,113.81	102.91	(174,298.50)	800,815.31
620-11310 SEWER DEBT SERVICE-INVEST	200,000.00	.00	.00	200,000.00
620-11320 SEWER EQUIP REPLACE FD-INVES	1,542,525.68	178.02	1,213.49	1,543,739.17
620-11330 SEWER BOND DEPR FD-INVEST	25,000.00	.00	.00	25,000.00
620-11340 SEWER BOND RESERVE FD-INVEST	223,000.00	.00	.00	223,000.00
620-11350 SEWER CONNECTION FUND-INVEST	248,533.36	31.00	211.31	248,744.67
620-11370 CAPITAL RESERVE-INVESTMENT	.00	.00	125,000.00	125,000.00
620-11380 OPERATING RESERVE-INVESTMENT	.00	.00	50,000.00	50,000.00
620-14200 CUSTOMER ACCTS RECEIVABLES	220,849.69	(71,795.05)	(62,391.66)	158,458.03
620-14210 SPECIAL ASSESSMENTS REC	78,768.84	.00	.00	78,768.84
620-15510 INTERCEPTOR MAINS	2,773,904.06	.00	.00	2,773,904.06
620-15511 STRUCTURES/IMPROVEMENTS	7,956,929.66	.00	.00	7,956,929.66
620-15512 PRELIMINARY TREATMENT EQUIP	1,743,137.79	.00	.00	1,743,137.79
620-15513 PRIMARY TREATMENT EQUIPMENT	655,418.88	.00	.00	655,418.88
620-15514 SECONDARY TREATMENT EQUIP	5,133,209.42	.00	.00	5,133,209.42
620-15515 ADVANCED TREATMENT EQUIP	1,603,273.80	.00	.00	1,603,273.80
620-15516 CHLORINATION EQUIPMENT	786,910.45	.00	.00	786,910.45
620-15517 SLUDGE TRTMT/DISPOSAL EQUIP	5,634,642.17	.00	.00	5,634,642.17
620-15518 PLANT SITE PIPING	1,953,827.53	.00	.00	1,953,827.53
620-15519 FLOW METR/MONITOR EQUIP	159,203.35	.00	.00	159,203.35
620-15520 OUTFALL SEWER PIPES	232,935.89	.00	.00	232,935.89
620-15521 LAND	168,178.79	.00	.00	168,178.79
620-15522 FORCE SEWER MAINS	115,799.64	.00	.00	115,799.64
620-15523 COLLECTING SEWERS	8,897,032.00	.00	.00	8,897,032.00
620-15525 LIFT STATIONS	1,070,205.51	.00	.00	1,070,205.51
620-15526 OFFICE FURNITURE/EQUIPMENT	62,557.44	.00	.00	62,557.44
620-15527 TRANSPORTATION EQUIPMENT	346,286.46	.00	.00	346,286.46
620-15528 OTHER GENERAL EQUIPMENT	282,775.06	.00	.00	282,775.06
620-15529 COMMUNICATION EQUIPMENT	186,131.55	.00	.00	186,131.55
620-15530 OTHER TREATMENT/DISPOSAL EQP	54,093.20	.00	.00	54,093.20
620-15531 COMPUTER EQUIPMENT	57,897.62	.00	.00	57,897.62
620-15532 STRUCTURES AND IMPROVEMENTS	61,636.83	.00	.00	61,636.83
620-16100 ACCUM PROV FOR DEPRECIATION	(22,794,244.93)	.00	.00	(22,794,244.93)
620-17100 INTEREST RECEIVABLE	1,558.86	.00	.00	1,558.86
TOTAL ASSETS	21,447,771.14	270,844.98	(72,518.48)	21,375,252.66

LIABILITIES AND EQUITY

**CITY OF WHITEWATER
BALANCE SHEET
JUNE 30, 2014**

WASTEWATER UTILITY

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>LIABILITIES</u>				
620-21010 ACCRUED INTEREST PAYABLE	21,677.00	.00	.00	21,677.00
620-21020 ACCRUED VACATION	37,734.67	.00	.00	37,734.67
620-21030 ACCRUED SICK LEAVE	51,251.69	.00	.00	51,251.69
620-21100 ACCOUNTS PAYABLE	19,596.42	.00 (19,596.42)	.00
620-21106 WAGES CLEARING	21,058.45	.00 (21,058.45)	.00
620-21200 2010 GO-2.135K-2.08%	640,000.00	.00	.00	640,000.00
620-21300 CWF LOAN-4558-01	311,504.44	.00	.00	311,504.44
620-21310 CWF LOAN-4558-03	2,476,390.35	.00	.00	2,476,390.35
620-21320 CWF-4558-04-BIO-GAS BOILER	585,914.57	.00	.00	585,914.57
620-21330 2012 REV-1.485K-2.30%	1,395,000.00	.00	.00	1,395,000.00
620-21350 2010 GO-206,657-2.08%	91,124.26	.00	.00	91,124.26
620-21450 HONEYWELL CAPITAL LEASE	18,561.63	(18,561.63)	(18,561.63)	.00
620-25100 DUE TO GEN'L FUND	6,000.00	.00 (6,000.00)	.00
620-25600 DUE TO WATER UTILITY	27,832.14	.00 (27,832.14)	.00
620-26200 DEFERRED SA-UNTIL DEVELOPMENT	78,768.84	.00	.00	78,768.84
620-26700 CONTRIBUTIONS/AID FOR CONST	1,862,898.83	.00	.00	1,862,898.83
620-26710 EPA GRANT FUND/CONSTRUCTION	16,034,513.43	.00	.00	16,034,513.43
620-26740 CAPITAL CONTRIBUTED BY CITY	1,508,238.25	.00	.00	1,508,238.25
620-26750 ACCUMULATED GRANT AMORT	(8,942,445.00)	.00	.00	(8,942,445.00)
TOTAL LIABILITIES	16,245,619.97	(18,561.63)	(93,048.64)	16,152,571.33
<u>FUND EQUITY</u>				
620-34300 SURPLUS/FUND BALANCE	5,202,151.17	.00	.00	5,202,151.17
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	289,406.61	20,530.16	20,530.16
BALANCE - CURRENT DATE	.00	289,406.61	20,530.16	20,530.16
TOTAL FUND EQUITY	5,202,151.17	289,406.61	20,530.16	5,222,681.33
TOTAL LIABILITIES AND EQUITY	21,447,771.14	270,844.98	(72,518.48)	21,375,252.66

**CITY OF WHITEWATER
BALANCE SHEET
JUNE 30, 2014**

STORMWATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
630-11100 CASH	76,061.36	915,539.97	1,106,292.46	1,182,353.82
630-14200 CUSTOMER ACCOUNTS RECEIVABLE	42,295.46	(6,829.55)	(1,674.77)	40,620.69
630-14510 DUE FROM CIP FUND-450	228,000.00	.00	(228,000.00)	.00
630-15100 STORMWATER FIXED ASSETS	3,702,245.92	.00	.00	3,702,245.92
630-19500 ACCUM PROV/DEPR/STORMWATER	(247,300.89)	.00	.00	(247,300.89)
TOTAL ASSETS	3,801,301.85	908,710.42	876,617.69	4,677,919.54
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
630-21100 ACCOUNTS PAYABLE	19,122.79	.00	(19,122.79)	.00
630-22100 2011 GO NOTE-227K-.72%	455,000.00	.00	.00	455,000.00
630-23200 WAGES CLEARING	600.00	.00	(600.00)	.00
630-23700 ACCRUED INTEREST PAYABLE	1,806.00	.00	.00	1,806.00
630-23800 ACCRUED VACATION	9,169.42	.00	.00	9,169.42
630-23810 ACCRUED SICK LEAVE	20,596.20	.00	.00	20,596.20
630-24530 DUE TO GENERAL FUND	17,453.52	.00	(17,453.52)	.00
630-24570 DUE TO DPW EQUIP. REV. FD.-215	21,500.00	.00	(21,500.00)	.00
630-26740 CAPITAL CONTRIBUTED BY CITY	1,726,849.73	.00	.00	1,726,849.73
630-27100 CONTRIBUTIONS/AID OF CONST	469,437.03	.00	.00	469,437.03
TOTAL LIABILITIES	2,741,534.69	.00	(58,676.31)	2,682,858.38
<u>FUND EQUITY</u>				
630-39160 SURPLUS/FUND BALANCE	1,059,767.16	.00	.00	1,059,767.16
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	908,710.42	935,294.00	935,294.00
BALANCE - CURRENT DATE	.00	908,710.42	935,294.00	935,294.00
TOTAL FUND EQUITY	1,059,767.16	908,710.42	935,294.00	1,995,061.16
TOTAL LIABILITIES AND EQUITY	3,801,301.85	908,710.42	876,617.69	4,677,919.54

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TAXES</u>					
100-41110-00 LOCAL TAX LEVY	.00	2,036,346.36	2,473,908.00	437,561.64	82.3
100-41111-00 DEBT SERVICE TAX LEVY	.00	.00	543,538.00	543,538.00	.0
100-41140-00 MOBILE HOME FEES	348.54	5,097.58	27,908.00	22,810.42	18.3
100-41210-00 ROOM TAX-GROSS AMOUNT	114.27	7,509.15	58,000.00	50,490.85	13.0
100-41320-00 IN LIEU OF TAXES WW MANOR	.00	26,959.20	26,558.00	(401.20)	101.5
100-41800-00 INTEREST ON TAXES	.00	133.41	600.00	466.59	22.2
TOTAL TAXES	462.81	2,076,045.70	3,130,512.00	1,054,466.30	66.3
<u>SPECIAL ASSESSMENTS</u>					
100-42010-00 INTEREST ON SP ASSESS.	.00	.00	2,300.00	2,300.00	.0
100-42100-61 WATER MAINS	.00	.00	1,700.00	1,700.00	.0
100-42200-62 SEWER MAINS & LATERALS	.00	.00	6,183.00	6,183.00	.0
100-42300-53 ST CONST. - PAVING	.00	.00	69.00	69.00	.0
100-42310-53 CURB & GUTTER	.00	.00	500.00	500.00	.0
100-42320-53 SIDEWALKS	.00	.00	390.00	390.00	.0
100-42400-53 SNOW REMOVAL	.00	715.00	3,150.00	2,435.00	22.7
100-42500-53 WEED CUTTING	.00	.00	2,150.00	2,150.00	.0
100-42600-53 REFUSE/RECYCLING ENCLOSURES	.00	.00	2,458.00	2,458.00	.0
TOTAL SPECIAL ASSESSMENTS	.00	715.00	18,900.00	18,185.00	3.8
<u>INTERGOVERNMENTAL REVENUE</u>					
100-43344-00 EXPENDITURE RESTRAINT PROGM	.00	.00	19,812.00	19,812.00	.0
100-43410-00 SHARED REVENUE-UTILITY	.00	.00	480,767.00	480,767.00	.0
100-43420-00 SHARED REVENUE-BASE	.00	.00	2,836,916.00	2,836,916.00	.0
100-43521-52 STATE AID AMBULANCE	.00	.00	6,645.00	6,645.00	.0
100-43530-53 TRANSPORTATION AIDS	.00	344,207.66	688,559.00	344,351.34	50.0
100-43540-52 UNIVERSITY-LEASE-PARKING	.00	.00	40,000.00	40,000.00	.0
100-43610-52 UNIVERSITY SERVICES	.00	355,944.69	355,945.00	.31	100.0
100-43663-52 FIRE INS. TAXES	.00	.00	22,198.00	22,198.00	.0
100-43670-60 EXEMPT COMPUTER AID-FR STATE	.00	.00	8,552.00	8,552.00	.0
100-43740-52 WUSD-CROSSING GUARDS	30,441.47	30,441.47	31,633.00	1,191.53	96.2
100-43745-52 WUSD-JUVENILE OFFICIER	.00	.00	39,677.00	39,677.00	.0
100-43765-00 REIMB-HIST SOC-DEPOT-EL/GAS	.00	1,748.70	.00	(1,748.70)	.0
100-43770-52 REIMBURSE FROM RURAL FIRE DEPT	.00	.00	5,500.00	5,500.00	.0
TOTAL INTERGOVERNMENTAL REVENUE	30,441.47	732,342.52	4,536,204.00	3,803,861.48	16.1

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LICENSES & PERMITS</u>					
100-44110-51 LIQUOR & BEER	2,850.00	6,787.00	16,500.00	9,713.00	41.1
100-44120-51 CIGARETTE	.00	417.00	1,125.00	708.00	37.1
100-44122-51 BEVERAGE OPERATORS	136.00	1,282.00	2,150.00	868.00	59.6
100-44200-51 MISC. LICENSES	308.75	2,558.38	4,800.00	2,241.62	53.3
100-44300-53 BLDG/ZONING PERMITS	3,850.00	24,700.00	35,000.00	10,300.00	70.6
100-44310-53 ELECTRICAL PERMITS	1,112.88	5,642.10	14,000.00	8,357.90	40.3
100-44320-53 PLUMBING PERMITS	798.08	3,920.55	16,000.00	12,079.45	24.5
100-44330-53 HVAC PERMITS	1,362.00	5,571.34	6,000.00	428.66	92.9
100-44340-53 STREET OPENING PERMITS	.00	100.00	500.00	400.00	20.0
100-44350-53 SIGN PERMITS	.00	230.00	1,100.00	870.00	20.9
100-44370-51 WATERFOWL PERMITS	.00	.00	250.00	250.00	.0
100-44900-51 MISC PERMITS	50.00	290.00	300.00	10.00	96.7
TOTAL LICENSES & PERMITS	10,467.71	51,498.37	97,725.00	46,226.63	52.7
<u>FINES & FORFEITURES</u>					
100-45110-52 ORDINANCE VIOLATIONS	18,556.82	101,423.25	290,000.00	188,576.75	35.0
100-45114-52 VIOLATIONS PAID-OTHER AGENCIES	202.80	858.80	600.00	(258.80)	143.1
100-45130-52 PARKING VIOLATIONS	5,362.66	47,399.99	100,000.00	52,600.01	47.4
100-45135-53 REFUSE/RECYCLING TOTES FINES	275.00	975.00	6,000.00	5,025.00	16.3
100-45145-53 RE-INSPECTION FINES	250.00	1,900.00	6,000.00	4,100.00	31.7
TOTAL FINES & FORFEITURES	24,647.28	152,557.04	402,600.00	250,042.96	37.9
<u>PUBLIC CHARGES FOR SERVICE</u>					
100-46110-51 CLERK	15.00	165.00	700.00	535.00	23.6
100-46120-51 TREASURER	269.99	1,599.99	2,100.00	500.01	76.2
100-46210-52 POLICE-DISPATCH-MOU-UNIV	15.00	28,662.92	28,635.00	(27.92)	100.1
100-46220-52 FALSE ALARMS REVENUES	.00	1,100.00	1,500.00	400.00	73.3
100-46230-52 AMBULANCE	56,830.44	207,886.83	545,000.00	337,113.17	38.1
100-46240-52 CRASH CALLS	(388.10)	(1,412.96)	12,000.00	13,412.96	(11.8)
100-46311-53 SALE OF MATERIALS	5.59	80.11	400.00	319.89	20.0
100-46350-51 CITY PLANNER-SERVICES	2,837.40	3,041.40	2,500.00	(541.40)	121.7
100-46730-55 RECR/FEES	10,243.76	45,744.97	84,144.00	38,399.03	54.4
100-46733-55 SR CITZ OFFSET	219.11	1,461.59	825.00	(636.59)	177.2
100-46734-55 SR CITZ VAN	.00	(17.34)	.00	17.34	.0
100-46736-55 ATTRACTION TICKETS	1,003.50	1,308.25	575.00	(733.25)	227.5
100-46738-55 GYMNASICS PROGRAM FEES	.00	2,135.80	9,428.00	7,292.20	22.7
100-46739-55 DANCE PROGRAM FEES	.00	52.00	.00	(52.00)	.0
100-46741-55 CONTRACTUAL-OTHER	1,078.57	6,130.81	11,980.00	5,849.19	51.2
100-46743-51 FACILITY RENTALS	936.79	18,321.69	25,000.00	6,678.31	73.3
TOTAL PUBLIC CHARGES FOR SERVICE	73,067.05	316,261.06	724,787.00	408,525.94	43.6

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS REVENUE</u>					
100-48100-00 INTEREST INCOME	474.43	2,554.44	12,000.00	9,445.56	21.3
100-48200-00 LONG TERM RENTALS	800.00	4,400.00	9,600.00	5,200.00	45.8
100-48210-55 RENTAL INCOME-LIBRARY PROP	.00	4,550.00	9,000.00	4,450.00	50.6
100-48400-00 INS./FEMA / CLAIM RECOVERY	.00	1,000.00	.00	(1,000.00)	.0
100-48410-00 WORKERS COMP-RETURN PREMIUM	.00	.00	15,068.00	15,068.00	.0
100-48420-00 INSURANCE DIVIDEND	.00	2,418.00	2,100.00	(318.00)	115.1
100-48515-55 DONATIONS-REC-SPORTS RELATED	.00	360.00	.00	(360.00)	.0
100-48525-55 REC-BUSINESS SPONSORSHIP	4,000.00	13,290.00	4,800.00	(8,490.00)	276.9
100-48530-55 REC-HANGING BASKETS	.00	.00	2,500.00	2,500.00	.0
100-48535-00 P-CARD/CHASE/REBATE	.00	15,685.94	14,000.00	(1,685.94)	112.0
100-48600-00 MISC REVENUE	.00	6,093.33	.00	(6,093.33)	.0
100-48700-00 WATER UTILITY TAXES	.00	.00	290,000.00	290,000.00	.0
TOTAL MISCELLANEOUS REVENUE	5,274.43	50,351.71	359,068.00	308,716.29	14.0
<u>OTHER FINANCING SOURCES</u>					
100-49260-00 WATER DEPT TRANSFER	.00	.00	7,000.00	7,000.00	.0
100-49261-00 WWT DEPT TRANSFER	.00	.00	12,000.00	12,000.00	.0
100-49264-00 CABLE TV-TRANSFER-ADMIN	.00	.00	22,000.00	22,000.00	.0
100-49265-00 STORMWATER-TRANSFER-PLANNING	.00	.00	7,500.00	7,500.00	.0
100-49266-00 GIS TRANSFER-UTILITIES	.00	.00	6,000.00	6,000.00	.0
100-49267-00 PARKING PERMIT-FD208-ADMIN	.00	.00	2,000.00	2,000.00	.0
100-49268-00 PARKING PERMIT-FD 208-MAINT.	.00	.00	20,000.00	20,000.00	.0
100-49270-00 TID #6-TRANSFER-ADMINISTRATION	.00	.00	12,500.00	12,500.00	.0
100-49280-00 SICK LEAVE SEV-FD 260	.00	.00	22,650.00	22,650.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	111,650.00	111,650.00	.0
TOTAL FUND REVENUE	144,360.75	3,379,771.40	9,381,446.00	6,001,674.60	36.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGISLATIVE</u>					
100-51100-111 SALARIES/PERMANENT	1,488.64	9,701.88	19,352.00	9,650.12	50.1
100-51100-114 WAGES/PART-TIME/PERMANENT	2,100.00	12,600.00	25,200.00	12,600.00	50.0
100-51100-117 LONGEVITY PAY	200.00	200.00	400.00	200.00	50.0
100-51100-150 MEDICARE TAX/CITY SHARE	55.29	328.24	666.00	337.76	49.3
100-51100-151 SOCIAL SECURITY/CITY SHARE	236.11	1,401.65	2,847.00	1,445.35	49.2
100-51100-152 RETIREMENT	118.22	693.21	1,383.00	689.79	50.1
100-51100-153 HEALTH INSURANCE	310.30	1,861.80	7,002.00	5,140.20	26.6
100-51100-155 WORKERS COMPENSATION	9.74	58.14	113.00	54.86	51.5
100-51100-156 LIFE INSURANCE	.89	3.39	10.00	6.61	33.9
100-51100-158 UNEMPLOYMENT COMPENSATION	.00	294.60	.00	(294.60)	.0
100-51100-211 PROFESSIONAL DEVELOPMENT	.00	.00	200.00	200.00	.0
100-51100-218 PROFESSIONAL SERV/CONSULTING	.00	.00	40,000.00	40,000.00	.0
100-51100-295 CODIFICATION OF ORDINANCES	.00	935.89	3,000.00	2,064.11	31.2
100-51100-310 OFFICE SUPPLIES	81.27	493.36	7,000.00	6,506.64	7.1
100-51100-320 PUBLICATION-MINUTES	.00	3,234.73	10,000.00	6,765.27	32.4
100-51100-710 CHAMBER OF COMMERCE GRANT	.00	.00	3,450.00	3,450.00	.0
100-51100-715 TOURISM COMMITTEE-ROOM TAX	.00	5,176.41	40,600.00	35,423.59	12.8
100-51100-720 DOWNTOWN WHITEWATER GRANT	.00	10,000.00	20,000.00	10,000.00	50.0
100-51100-725 INNOVATION EXPRESS-MATCHING	.00	.00	2,000.00	2,000.00	.0
TOTAL LEGISLATIVE	4,600.46	46,983.30	183,223.00	136,239.70	25.6
<u>CONTINGENCIES</u>					
100-51110-910 COST REALLOCATIONS	.00	13,512.37	89,028.00	75,515.63	15.2
TOTAL CONTINGENCIES	.00	13,512.37	89,028.00	75,515.63	15.2
<u>COURT</u>					
100-51200-111 SALARIES/PERMANENT	3,818.94	20,281.40	37,111.00	16,829.60	54.7
100-51200-112 WAGES/OVERTIME	.00	792.28	691.00	(101.28)	114.7
100-51200-150 MEDICARE TAX/CITY SHARE	45.90	238.06	548.00	309.94	43.4
100-51200-151 SOCIAL SECURITY/CITY SHARE	196.29	1,017.97	2,344.00	1,326.03	43.4
100-51200-152 RETIREMENT	279.93	1,617.41	2,855.00	1,237.59	56.7
100-51200-153 HEALTH INSURANCE	.00	74.96	.00	(74.96)	.0
100-51200-155 WORKERS COMPENSATION	9.55	79.90	95.00	15.10	84.1
100-51200-156 LIFE INSURANCE	.27	.92	27.00	26.08	3.4
100-51200-211 PROFESSIONAL DEVELOPMENT	.00	625.00	625.00	.00	100.0
100-51200-214 FINANCIAL/BONDING SERVICES	50.00	150.00	100.00	(50.00)	150.0
100-51200-219 OTHER PROFESSIONAL SERVICES	70.12	188.48	1,000.00	811.52	18.9
100-51200-293 PRISONER CONFINEMENT	330.00	698.28	2,000.00	1,301.72	34.9
100-51200-310 OFFICE SUPPLIES	264.54	2,371.61	5,000.00	2,628.39	47.4
100-51200-320 SUBSCRIPTIONS/DUES	(50.00)	172.35	135.00	(37.35)	127.7
100-51200-330 TRAVEL EXPENSES	210.10	210.10	400.00	189.90	52.5
100-51200-340 OPERATING SUPPLIES	.00	60.39	125.00	64.61	48.3
TOTAL COURT	5,225.64	28,579.11	53,056.00	24,476.89	53.9

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGAL</u>					
100-51300-212	3,959.52	19,564.25	37,711.00	18,146.75	51.9
100-51300-214	2,088.39	13,430.21	28,449.00	15,018.79	47.2
100-51300-219	1,199.00	1,736.50	6,000.00	4,263.50	28.9
TOTAL LEGAL	7,246.91	34,730.96	72,160.00	37,429.04	48.1
<u>GENERAL ADMINISTRATION</u>					
100-51400-111	12,292.88	71,641.89	162,564.00	90,922.11	44.1
100-51400-113	945.00	3,256.50	.00	(3,256.50)	.0
100-51400-115	.00	.00	1,500.00	1,500.00	.0
100-51400-116	.00	6,446.00	35,000.00	28,554.00	18.4
100-51400-117	1,080.00	1,080.00	2,160.00	1,080.00	50.0
100-51400-150	202.43	1,158.45	2,466.00	1,307.55	47.0
100-51400-151	865.45	4,952.96	10,544.00	5,591.04	47.0
100-51400-152	881.52	5,178.37	10,756.00	5,577.63	48.1
100-51400-153	2,313.56	13,116.29	40,878.00	27,761.71	32.1
100-51400-155	36.58	210.94	425.00	214.06	49.6
100-51400-156	5.64	26.09	89.00	62.91	29.3
100-51400-158	.00	1,178.40	.00	(1,178.40)	.0
100-51400-211	522.95	3,122.14	2,500.00	(622.14)	124.9
100-51400-218	.00	27.60	200.00	172.40	13.8
100-51400-219	.00	33,725.00	35,500.00	1,775.00	95.0
100-51400-225	147.62	747.89	900.00	152.11	83.1
100-51400-310	1,511.33	6,492.74	10,500.00	4,007.26	61.8
100-51400-320	29.95	3,699.01	3,500.00	(199.01)	105.7
100-51400-330	.00	266.10	1,500.00	1,233.90	17.7
100-51400-340	96.25	1,225.22	4,740.00	3,514.78	25.9
100-51400-790	14.91	1,409.29	1,000.00	(409.29)	140.9
TOTAL GENERAL ADMINISTRATION	20,946.07	158,960.88	326,722.00	167,761.12	48.7

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INFORMATION TECHNOLOGY</u>					
100-51450-111 SALARIES/PERMANENT	3,951.61	25,639.08	51,370.00	25,730.92	49.9
100-51450-150 MEDICARE TAX/CITY SHARE	55.28	359.66	745.00	385.34	48.3
100-51450-151 SOCIAL SECURITY/CITY SHARE	236.34	1,537.66	3,185.00	1,647.34	48.3
100-51450-152 RETIREMENT	276.62	1,794.78	3,596.00	1,801.22	49.9
100-51450-153 HEALTH INSURANCE	1,024.65	6,147.90	12,296.00	6,148.10	50.0
100-51450-155 WORKERS COMPENSATION	9.88	64.41	128.00	63.59	50.3
100-51450-156 LIFE INSURANCE	.71	4.11	6.00	1.89	68.5
100-51450-211 PROFESSIONAL DEVELOPMENT	.00	.00	500.00	500.00	.0
100-51450-219 OTHER PROFESSIONAL SERVICES	.00	79.00	.00	(79.00)	.0
100-51450-225 TELEPHONE/MOBILE COMMUNICATION	8,112.71	45,792.34	38,700.00	(7,092.34)	118.3
100-51450-244 NETWORK HDW MTN	829.69	6,408.92	11,874.00	5,465.08	54.0
100-51450-245 NETWORK SOFTWARE MTN	122.40	21,670.18	28,897.00	7,226.82	75.0
100-51450-246 NETWORK OPERATING SUPP	32.50	1,315.45	14,000.00	12,684.55	9.4
100-51450-247 SOFTWARE UPGRADES	.00	6,144.60	3,639.00	(2,505.60)	168.9
TOTAL INFORMATION TECHNOLOGY	14,652.39	116,958.09	168,936.00	51,977.91	69.2
<u>FINANCIAL ADMINISTRATION</u>					
100-51500-111 SALARIES/PERMANENT	7,114.24	42,657.72	92,488.00	49,830.28	46.1
100-51500-112 SALARIES/OVERTIME	.00	29.21	500.00	470.79	5.8
100-51500-117 LONGEVITY PAY	350.00	350.00	700.00	350.00	50.0
100-51500-150 MEDICARE TAX/CITY SHARE	114.40	709.65	1,463.00	753.35	48.5
100-51500-151 SOCIAL SECURITY/CITY SHARE	489.10	3,034.13	6,255.00	3,220.87	48.5
100-51500-152 RETIREMENT	522.52	3,252.01	6,558.00	3,305.99	49.6
100-51500-153 HEALTH INSURANCE	873.24	5,239.44	10,479.00	5,239.56	50.0
100-51500-155 WORKERS COMPENSATION	20.18	125.82	252.00	126.18	49.9
100-51500-156 LIFE INSURANCE	3.22	17.47	25.00	7.53	69.9
100-51500-210 PROFESSIONAL SERVICES	.00	79.00	.00	(79.00)	.0
100-51500-211 PROFESSIONAL DEVELOPMENT	60.00	1,783.00	2,500.00	717.00	71.3
100-51500-214 AUDIT SERVICES	2,500.00	21,840.00	24,450.00	2,610.00	89.3
100-51500-217 CONTRACT SERVICES-125 PLAN	266.32	1,830.94	4,500.00	2,669.06	40.7
100-51500-310 OFFICE SUPPLIES	(1,476.99)	3,865.41	12,500.00	8,634.59	30.9
100-51500-330 TRAVEL EXPENSES	576.05	2,188.77	2,000.00	(188.77)	109.4
100-51500-560 COLLECTION FEES/WRITE-OFFS	(72.00)	8,214.87	300.00	(7,914.87)	2738.3
100-51500-650 BANK FEES/CREDIT CARD FEES	398.77	2,571.99	4,000.00	1,428.01	64.3
TOTAL FINANCIAL ADMINISTRATION	11,739.05	97,789.43	168,970.00	71,180.57	57.9

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INSURANCE/RISK MANAGEMENT</u>					
100-51540-511	.00	22,732.96	21,788.00	(944.96)	104.3
100-51540-512	.00	21,109.65	21,903.00	793.35	96.4
100-51540-513	.00	29,084.17	30,794.00	1,709.83	94.5
100-51540-514	.00	15,080.48	13,751.00	(1,329.48)	109.7
100-51540-515	.00	989.29	1,300.00	310.71	76.1
100-51540-520	.00	3,139.91	6,331.00	3,191.09	49.6
	<u>.00</u>	<u>92,136.46</u>	<u>95,867.00</u>	<u>3,730.54</u>	<u>96.1</u>
<u>FACILITIES MAINTENANCE</u>					
100-51600-111	3,939.00	30,690.68	46,575.00	15,884.32	65.9
100-51600-112	.00	276.60	1,008.00	731.40	27.4
100-51600-113	836.75	1,036.00	4,800.00	3,764.00	21.6
100-51600-114	92.20	4,995.80	28,769.00	23,773.20	17.4
100-51600-117	410.00	410.00	820.00	410.00	50.0
100-51600-118	(11.44)	227.10	305.00	77.90	74.5
100-51600-150	72.48	558.06	1,193.00	634.94	46.8
100-51600-151	309.91	2,386.29	5,102.00	2,715.71	46.8
100-51600-152	361.94	2,520.21	5,402.00	2,881.79	46.7
100-51600-153	1,248.31	7,600.79	14,342.00	6,741.21	53.0
100-51600-155	174.15	1,351.77	2,735.00	1,383.23	49.4
100-51600-156	3.28	12.74	21.00	8.26	60.7
100-51600-211	97.00	165.00	500.00	335.00	33.0
100-51600-221	973.85	4,654.41	7,500.00	2,845.59	62.1
100-51600-222	1,395.11	34,451.87	86,000.00	51,548.13	40.1
100-51600-224	2,324.85	25,981.25	27,000.00	1,018.75	96.2
100-51600-244	3,041.90	10,759.85	15,000.00	4,240.15	71.7
100-51600-245	2,095.00	12,381.09	15,000.00	2,618.91	82.5
100-51600-246	13,342.00	31,381.00	82,000.00	50,619.00	38.3
100-51600-250	.00	.00	250.00	250.00	.0
100-51600-340	755.98	3,654.39	7,500.00	3,845.61	48.7
100-51600-355	396.64	4,149.00	13,000.00	8,851.00	31.9
100-51600-840	40,746.68	81,493.36	81,493.00	(.36)	100.0
	<u>72,605.59</u>	<u>261,137.26</u>	<u>446,315.00</u>	<u>185,177.74</u>	<u>58.5</u>

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE ADMINISTRATION</u>					
100-52100-111 SALARIES/PERMANENT	30,971.72	185,769.60	403,906.00	218,136.40	46.0
100-52100-112 WAGES/OVERTIME	.00	149.58	2,000.00	1,850.42	7.5
100-52100-117 LONGEVITY PAY	2,875.00	2,875.00	5,480.00	2,605.00	52.5
100-52100-118 UNIFORM ALLOWANCES	.00	(272.35)	2,275.00	2,547.35	(12.0)
100-52100-150 MEDICARE TAX/CITY SHARE	497.71	2,995.45	6,277.00	3,281.55	47.7
100-52100-151 SOCIAL SECURITY/CITY SHARE	2,128.11	11,846.97	26,838.00	14,991.03	44.1
100-52100-152 RETIREMENT	3,736.61	22,700.81	45,542.00	22,841.19	49.9
100-52100-153 HEALTH INSURANCE	4,852.66	29,115.95	59,536.00	30,420.05	48.9
100-52100-155 WORKERS COMPENSATION	810.89	5,029.78	10,356.00	5,326.22	48.6
100-52100-156 LIFE INSURANCE	11.67	60.57	192.00	131.43	31.6
100-52100-211 PROFESSIONAL DEVELOPMENT	370.05	828.40	4,000.00	3,171.60	20.7
100-52100-219 OTHER PROFESSIONAL SERVICES	.00	6,330.36	4,000.00	(2,330.36)	158.3
100-52100-225 MOBILE COMMUNICATIONS	130.54	772.27	2,800.00	2,027.73	27.6
100-52100-310 OFFICE SUPPLIES	722.84	4,759.98	10,675.00	5,915.02	44.6
100-52100-320 SUBSCRIPTIONS/DUES	.00	1,025.00	1,500.00	475.00	68.3
100-52100-330 TRAVEL EXPENSES	233.38	290.85	800.00	509.15	36.4
100-52100-340 OPERATING SUPPLIES/COMPUTER	469.39	1,685.40	5,761.00	4,075.60	29.3
100-52100-351 FUEL EXPENSES	.00	112.67	.00	(112.67)	.0
TOTAL POLICE ADMINISTRATION	47,810.57	276,076.29	591,938.00	315,861.71	46.6
<u>POLICE PATROL</u>					
100-52110-111 SALARIES/PERMANENT	73,646.05	440,098.83	1,019,495.00	579,396.17	43.2
100-52110-112 SALARIES/OVERTIME	10,586.54	44,244.88	97,956.00	53,711.12	45.2
100-52110-117 LONGEVITY PAY	6,500.00	6,512.33	14,000.00	7,487.67	46.5
100-52110-118 UNIFORM ALLOWANCES	627.05	4,348.94	15,200.00	10,851.06	28.6
100-52110-119 SHIFT DIFFERENTIAL	870.29	5,713.64	13,155.00	7,441.36	43.4
100-52110-150 MEDICARE TAX/CITY SHARE	1,329.01	7,889.90	17,244.00	9,354.10	45.8
100-52110-151 SOCIAL SECURITY/CITY SHARE	5,682.55	30,734.76	73,734.00	42,999.24	41.7
100-52110-152 RETIREMENT	13,882.17	81,123.17	168,991.00	87,867.83	48.0
100-52110-153 HEALTH INSURANCE	16,391.98	91,435.92	173,554.00	82,118.08	52.7
100-52110-155 WORKERS COMPENSATION	3,482.07	20,745.62	45,311.00	24,565.38	45.8
100-52110-156 LIFE INSURANCE	16.52	98.02	183.00	84.98	53.6
100-52110-211 PROFESSIONAL DEVELOPMENT	176.22	687.68	8,800.00	8,112.32	7.8
100-52110-219 OTHER PROFESSIONAL SERVICES	196.10	608.00	1,800.00	1,192.00	33.8
100-52110-242 REPR/MTN MACHINERY/EQUIP	200.00	431.68	2,200.00	1,768.32	19.6
100-52110-292 RADIO SERVICE	.00	.00	1,300.00	1,300.00	.0
100-52110-330 TRAVEL EXPENSES	.00	98.98	800.00	701.02	12.4
100-52110-340 OPERATING SUPPLIES	374.12	1,664.37	3,800.00	2,135.63	43.8
100-52110-351 FUEL EXPENSES	2,314.26	11,054.24	26,000.00	14,945.76	42.5
100-52110-360 DAAT/FIREARMS	286.26	5,601.51	8,000.00	2,398.49	70.0
100-52110-810 CAPITAL EQUIPMENT	.00	2,200.00	3,950.00	1,750.00	55.7
TOTAL POLICE PATROL	136,561.19	755,292.47	1,695,473.00	940,180.53	44.6

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE INVESTIGATION</u>					
100-52120-111 SALARIES/PERMANENT	21,328.41	118,436.76	259,414.00	140,977.24	45.7
100-52120-112 SALARIES/OVERTIME	1,029.05	11,444.70	25,478.00	14,033.30	44.9
100-52120-117 LONGEVITY PAY	2,000.00	2,000.00	4,000.00	2,000.00	50.0
100-52120-118 UNIFORM ALLOWANCES	304.95	1,755.19	2,600.00	844.81	67.5
100-52120-119 SHIFT DIFFERENTIAL	2.06	8.06	465.00	456.94	1.7
100-52120-150 MEDICARE TAX/CITY SHARE	359.79	2,083.30	4,373.00	2,289.70	47.6
100-52120-151 SOCIAL SECURITY/CITY SHARE	1,538.44	8,295.54	18,697.00	10,401.46	44.4
100-52120-152 RETIREMENT	3,712.48	21,961.40	43,484.00	21,522.60	50.5
100-52120-153 HEALTH INSURANCE	3,749.76	22,498.56	44,997.00	22,498.44	50.0
100-52120-155 WORKERS COMPENSATION	935.95	5,450.01	11,489.00	6,038.99	47.4
100-52120-156 LIFE INSURANCE	3.66	21.20	41.00	19.80	51.7
100-52120-211 PROFESSIONAL DEVELOPMENT	725.57	895.18	3,900.00	3,004.82	23.0
100-52120-219 OTHER PROFESSIONAL SERVICES	197.80	640.36	3,500.00	2,859.64	18.3
100-52120-292 RADIO SERVICE	.00	.00	600.00	600.00	.0
100-52120-330 TRAVEL EXPENSES	.00	.00	300.00	300.00	.0
100-52120-340 OPERATING SUPPLIES	.00	83.40	2,775.00	2,691.60	3.0
100-52120-351 FUEL EXPENSES	88.58	1,422.88	4,100.00	2,677.12	34.7
100-52120-359 PHOTO EXPENSES	224.95	1,346.65	1,450.00	103.35	92.9
TOTAL POLICE INVESTIGATION	36,201.45	198,343.19	431,663.00	233,319.81	46.0
<u>CROSSING GUARDS</u>					
100-52130-113 SALARIES/TEMPORARY	2,915.36	16,472.88	34,634.00	18,161.12	47.6
100-52130-150 MEDICARE TAX/CITY SHARE	42.28	238.88	502.00	263.12	47.6
100-52130-151 SOCIAL SECURITY/CITY SHARE	180.74	1,021.34	2,147.00	1,125.66	47.6
100-52130-155 WORKERS COMPENSATION	106.97	606.59	1,261.00	654.41	48.1
100-52130-158 UNEMPLOYMENT COMPENSATION	(.32)	11.41	.00	(11.41)	.0
TOTAL CROSSING GUARDS	3,245.03	18,351.10	38,544.00	20,192.90	47.6
<u>COMMUNITY SERVICE PROGRAM</u>					
100-52140-114 WAGES/PART-TIME/PERMANENT	1,392.13	7,841.24	22,362.00	14,520.76	35.1
100-52140-118 UNIFORM ALLOWANCES	.00	509.08	1,500.00	990.92	33.9
100-52140-150 MEDICARE TAX/CITY SHARE	20.19	113.71	324.00	210.29	35.1
100-52140-151 SOCIAL SECURITY/CITY SHARE	86.32	486.18	1,386.00	899.82	35.1
100-52140-152 RETIREMENT	.00	.31	.00	(.31)	.0
100-52140-155 WORKERS COMPENSATION	51.09	288.82	814.00	525.18	35.5
100-52140-340 OPERATIONS SUPPLIES	1.00	1.00	500.00	499.00	.2
100-52140-351 FUEL EXPENSES	235.18	787.81	2,300.00	1,512.19	34.3
100-52140-360 PARKING SERVICES EXPENSES	370.00	1,235.00	4,125.00	2,890.00	29.9
TOTAL COMMUNITY SERVICE PROGRAM	2,155.91	11,263.15	33,311.00	22,047.85	33.8

CITY OF WHITEWATER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>FIRE DEPARTMENT</u>					
100-52200-113	1,970.00	15,870.50	62,000.00	46,129.50	25.6
100-52200-150	28.41	228.97	899.00	670.03	25.5
100-52200-151	121.38	978.38	3,844.00	2,865.62	25.5
100-52200-152	70.35	633.20	900.00	266.80	70.4
100-52200-153	935.40	935.40	.00	(935.40)	.0
100-52200-155	401.25	2,407.50	4,350.00	1,942.50	55.3
100-52200-156	.16	.16	.00	(.16)	.0
100-52200-158	14.23	113.84	2,000.00	1,886.16	5.7
100-52200-159	.00	13,169.61	16,000.00	2,830.39	82.3
100-52200-211	2,568.86	9,192.20	12,000.00	2,807.80	76.6
100-52200-225	134.94	725.73	2,200.00	1,474.27	33.0
100-52200-241	1,252.01	19,668.04	12,000.00	(7,668.04)	163.9
100-52200-242	662.35	3,876.06	3,500.00	(376.06)	110.7
100-52200-245	.00	1,826.00	.00	(1,826.00)	.0
100-52200-310	.00	376.57	2,000.00	1,623.43	18.8
100-52200-340	171.46	6,846.85	7,500.00	653.15	91.3
100-52200-351	577.36	3,409.32	6,000.00	2,590.68	56.8
100-52200-519	.00	.00	22,061.00	22,061.00	.0
100-52200-790	.00	4,000.00	7,727.00	3,727.00	51.8
100-52200-810	1,675.00	9,523.90	24,000.00	14,476.10	39.7
TOTAL FIRE DEPARTMENT	10,583.16	93,782.23	188,981.00	95,198.77	49.6
<u>CRASH CREW</u>					
100-52210-113	.00	.00	7,500.00	7,500.00	.0
100-52210-150	.00	.00	109.00	109.00	.0
100-52210-151	.00	.00	465.00	465.00	.0
100-52210-211	.00	3,213.92	3,200.00	(13.92)	100.4
100-52210-241	13.27	13.27	600.00	586.73	2.2
100-52210-242	.00	46.56	800.00	753.44	5.8
100-52210-340	126.00	1,843.25	2,000.00	156.75	92.2
100-52210-810	375.90	1,250.90	6,500.00	5,249.10	19.2
TOTAL CRASH CREW	515.17	6,367.90	21,174.00	14,806.10	30.1

CITY OF WHITEWATER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>RESCUE SERVICE (AMBULANCE)</u>					
100-52300-113	10,714.00	82,922.20	245,000.00	162,077.80	33.9
100-52300-150	173.91	1,248.07	3,553.00	2,304.93	35.1
100-52300-151	743.62	5,336.43	15,190.00	9,853.57	35.1
100-52300-152	103.37	598.79	3,600.00	3,001.21	16.6
100-52300-155	401.25	2,407.50	4,350.00	1,942.50	55.3
100-52300-158	.00	145.47	.00	(145.47)	.0
100-52300-159	.00	14,850.83	9,500.00	(5,350.83)	156.3
100-52300-211	501.75	6,136.88	17,000.00	10,863.12	36.1
100-52300-225	7.41	307.04	600.00	292.96	51.2
100-52300-241	2,634.74	7,275.10	5,500.00	(1,775.10)	132.3
100-52300-242	.00	734.06	4,000.00	3,265.94	18.4
100-52300-310	.00	398.93	1,300.00	901.07	30.7
100-52300-340	2,394.00	28,840.88	40,000.00	11,159.12	72.1
100-52300-351	1,216.50	5,849.54	10,300.00	4,450.46	56.8
100-52300-790	479.73	479.73	3,728.00	3,248.27	12.9
100-52300-810	.00	2,561.60	20,000.00	17,438.40	12.8
	<u>19,370.28</u>	<u>160,093.05</u>	<u>383,621.00</u>	<u>223,527.95</u>	<u>41.7</u>
<u>NEIGHBORHOOD SERVICES</u>					
100-52400-111	1,571.68	16,555.19	39,741.00	23,185.81	41.7
100-52400-113	2,446.44	7,135.10	11,181.00	4,045.90	63.8
100-52400-114	.00	.00	4,750.00	4,750.00	.0
100-52400-117	200.00	200.00	400.00	200.00	50.0
100-52400-118	.00	.00	25.00	25.00	.0
100-52400-150	58.84	329.94	813.00	483.06	40.6
100-52400-151	251.60	1,410.79	3,478.00	2,067.21	40.6
100-52400-152	194.19	1,782.54	2,772.00	989.46	64.3
100-52400-153	683.10	4,592.49	10,173.00	5,580.51	45.1
100-52400-155	105.36	378.10	825.00	446.90	45.8
100-52400-156	1.61	10.26	26.00	15.74	39.5
100-52400-211	.00	.00	300.00	300.00	.0
100-52400-215	750.00	3,250.00	4,000.00	750.00	81.3
100-52400-218	.00	3,600.00	3,600.00	.00	100.0
100-52400-219	.00	744.00	7,000.00	6,256.00	10.6
100-52400-222	16,799.66	27,655.97	35,000.00	7,344.03	79.0
100-52400-225	20.35	100.17	300.00	199.83	33.4
100-52400-310	251.74	1,790.58	2,500.00	709.42	71.6
100-52400-320	125.00	125.00	800.00	675.00	15.6
100-52400-340	72.42	645.36	200.00	(445.36)	322.7
100-52400-351	.00	.00	3,000.00	3,000.00	.0
100-52400-352	5.70	28.50	.00	(28.50)	.0
100-52400-810	.00	1,933.90	1,750.00	(183.90)	110.5
	<u>23,537.69</u>	<u>72,267.89</u>	<u>132,634.00</u>	<u>60,366.11</u>	<u>54.5</u>

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>EMERGENCY PREPAREDNESS</u>					
100-52500-211	.00	40.00	1,500.00	1,460.00	2.7
100-52500-225	.19	.90	100.00	99.10	.9
100-52500-242	.00	.00	1,500.00	1,500.00	.0
100-52500-295	.00	4,104.00	4,400.00	296.00	93.3
100-52500-310	.00	.00	100.00	100.00	.0
100-52500-340	47.63	235.43	500.00	264.57	47.1
100-52500-810	.00	.00	800.00	800.00	.0
	<u>47.82</u>	<u>4,380.33</u>	<u>8,900.00</u>	<u>4,519.67</u>	<u>49.2</u>
<u>COMMUNICATIONS/DISPATCH</u>					
100-52600-111	20,482.71	121,415.83	266,134.00	144,718.17	45.6
100-52600-112	1,367.61	8,214.92	28,999.00	20,784.08	28.3
100-52600-117	3,125.00	3,561.66	6,750.00	3,188.34	52.8
100-52600-118	128.71	(1,612.23)	3,375.00	4,987.23	(47.8)
100-52600-119	185.94	1,259.50	3,624.00	2,364.50	34.8
100-52600-150	363.13	2,095.46	4,618.00	2,522.54	45.4
100-52600-151	1,552.74	8,960.38	19,746.00	10,785.62	45.4
100-52600-152	1,747.28	10,096.08	20,666.00	10,569.92	48.9
100-52600-153	3,949.70	23,698.21	44,820.00	21,121.79	52.9
100-52600-155	64.56	374.92	796.00	421.08	47.1
100-52600-156	13.92	83.32	128.00	44.68	65.1
100-52600-211	98.84	923.58	4,000.00	3,076.42	23.1
100-52600-219	.00	.00	2,700.00	2,700.00	.0
100-52600-242	.00	.00	300.00	300.00	.0
100-52600-292	.00	19,027.00	19,027.00	.00	100.0
100-52600-295	.00	15,142.81	20,794.00	5,651.19	72.8
100-52600-330	.00	.00	500.00	500.00	.0
100-52600-340	.00	114.21	2,000.00	1,885.79	5.7
	<u>33,080.14</u>	<u>213,355.65</u>	<u>448,977.00</u>	<u>235,621.35</u>	<u>47.5</u>

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>DPW/ENGINEERING DEPARTMENT</u>					
100-53100-111 SALARIES/PERMANENT	1,141.75	6,817.58	15,680.00	8,862.42	43.5
100-53100-150 MEDICARE TAX/CITY SHARE	15.95	95.13	227.00	131.87	41.9
100-53100-151 SOCIAL SECURITY/CITY SHARE	68.17	406.85	972.00	565.15	41.9
100-53100-152 RETIREMENT	79.92	477.25	1,074.00	596.75	44.4
100-53100-153 HEALTH INSURANCE	259.58	1,557.47	3,115.00	1,557.53	50.0
100-53100-155 WORKERS COMPENSATION	2.85	17.10	39.00	21.90	43.9
100-53100-156 LIFE INSURANCE	.00	.00	15.00	15.00	.0
100-53100-211 PROFESSIONAL DEVELOPMENT	.00	125.00	.00	(125.00)	.0
100-53100-225 MOBILE COMMUNICATIONS	70.97	212.83	250.00	37.17	85.1
100-53100-310 OFFICE SUPPLIES	159.74	628.45	2,500.00	1,871.55	25.1
100-53100-320 SUBSCRIPTIONS/DUES	.00	165.00	.00	(165.00)	.0
100-53100-345 SAFETY GRANT PURCHASES	.00	207.07	1,000.00	792.93	20.7
100-53100-351 FUEL EXPENSES	.00	.00	300.00	300.00	.0
TOTAL DPW/ENGINEERING DEPARTMENT	1,798.93	10,709.73	25,172.00	14,462.27	42.6
<u>SHOP/FLEET OPERATIONS</u>					
100-53230-111 WAGES/PERMANENT	5,032.53	28,811.85	59,412.00	30,600.15	48.5
100-53230-112 WAGES/OVERTIME	.00	126.91	.00	(126.91)	.0
100-53230-113 WAGES/TEMPORARY	.00	82.62	.00	(82.62)	.0
100-53230-117 LONGEVITY PAY	490.00	490.00	980.00	490.00	50.0
100-53230-150 MEDICARE TAX/CITY SHARE	75.75	404.37	889.00	484.63	45.5
100-53230-151 SOCIAL SECURITY/CITY SHARE	323.72	1,728.60	3,801.00	2,072.40	45.5
100-53230-152 RETIREMENT	386.56	2,065.77	4,228.00	2,162.23	48.9
100-53230-153 HEALTH INSURANCE	1,158.77	7,114.26	13,670.00	6,555.74	52.0
100-53230-155 WORKERS COMPENSATION	175.62	902.17	1,883.00	980.83	47.9
100-53230-156 LIFE INSURANCE	3.16	13.08	19.00	5.92	68.8
100-53230-211 PROFESSIONAL DEVELOPMENT	.00	139.98	.00	(139.98)	.0
100-53230-221 MUNICIPAL UTILITIES EXPENSES	278.48	1,271.58	2,500.00	1,228.42	50.9
100-53230-222 UTILITIES-NAT GAS & ELECTRIC	1,046.27	14,778.59	19,000.00	4,221.41	77.8
100-53230-241 MOBILE COMMUNICATIONS	159.49	868.44	1,600.00	731.56	54.3
100-53230-340 OPERATING SUPPLIES	1,373.83	6,237.38	8,330.00	2,092.62	74.9
100-53230-352 VEHICLE REPR PARTS	3,128.82	8,893.05	23,000.00	14,106.95	38.7
100-53230-354 POLICE VECHICLE REP/MAINT	1,437.09	7,979.31	14,900.00	6,920.69	53.6
TOTAL SHOP/FLEET OPERATIONS	15,070.09	81,907.96	154,212.00	72,304.04	53.1

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PARK MAINTENANCE</u>					
100-53270-111 SALARIES/WAGES/PERMANENT	7,476.83	32,519.04	104,340.00	71,820.96	31.2
100-53270-112 WAGES/OVERTIME	.00	.00	292.00	292.00	.0
100-53270-113 WAGES/TEMPORARY	10,032.46	10,981.35	40,995.00	30,013.65	26.8
100-53270-117 LONGEVITY PAY	1,000.00	1,000.00	2,000.00	1,000.00	50.0
100-53270-118 UNIFORM ALLOWANCES	.00	.00	500.00	500.00	.0
100-53270-150 MEDICARE TAX/CITY SHARE	258.86	606.85	2,148.00	1,541.15	28.3
100-53270-151 SOCIAL SECURITY/CITY SHARE	1,106.94	2,595.03	9,184.00	6,588.97	28.3
100-53270-152 RETIREMENT	593.36	2,346.28	7,464.00	5,117.72	31.4
100-53270-153 HEALTH INSURANCE	2,517.68	13,383.97	30,212.00	16,828.03	44.3
100-53270-155 WORKERS COMPENSATION	679.28	1,638.96	5,392.00	3,753.04	30.4
100-53270-156 LIFE INSURANCE	3.13	8.80	28.00	19.20	31.4
100-53270-211 PROFESSIONAL DEVELOPMENT	100.00	435.00	2,500.00	2,065.00	17.4
100-53270-213 PARK/TERRACE TREE MAINT.	439.90	2,335.77	10,710.00	8,374.23	21.8
100-53270-221 MUNICIPAL UTILITIES	621.58	2,729.31	7,127.00	4,397.69	38.3
100-53270-222 ELECTRICITY	1,241.85	5,053.76	16,500.00	11,446.24	30.6
100-53270-224 NATURAL GAS	164.65	3,120.69	4,000.00	879.31	78.0
100-53270-242 REPR/MTN MACHINERY/EQUIP	147.63	266.63	7,140.00	6,873.37	3.7
100-53270-245 FACILITIES IMPROVEMENTS	57.04	140.50	5,100.00	4,959.50	2.8
100-53270-295 MAINTENANCE-TREES/LANDSCAPING	16.85	16.85	15,686.00	15,669.15	.1
100-53270-310 OFFICE SUPPLIES	28.80	131.70	500.00	368.30	26.3
100-53270-340 OPERATING SUPPLIES	1,536.06	4,157.44	8,000.00	3,842.56	52.0
100-53270-351 FUEL EXPENSES	.00	.00	4,000.00	4,000.00	.0
100-53270-359 OTHER REPR/MTN SUPP	.00	522.96	6,500.00	5,977.04	8.1
TOTAL PARK MAINTENANCE	28,022.90	83,990.89	290,318.00	206,327.11	28.9
<u>STREET MAINTENANCE</u>					
100-53300-111 WAGES/PERMANENT	20,317.46	112,318.01	237,656.00	125,337.99	47.3
100-53300-112 WAGES/OVERTIME	.00	281.82	969.00	687.18	29.1
100-53300-113 WAGES/TEMPORARY	2,797.38	3,176.60	16,294.00	13,117.40	19.5
100-53300-117 LONGEVITY PAY	1,960.00	1,960.00	3,920.00	1,960.00	50.0
100-53300-118 UNIFORM ALLOWANCES	.00	.00	1,750.00	1,750.00	.0
100-53300-150 MEDICARE TAX/CITY SHARE	348.62	1,694.26	3,806.00	2,111.74	44.5
100-53300-151 SOCIAL SECURITY/CITY SHARE	1,490.83	7,244.97	16,275.00	9,030.03	44.5
100-53300-152 RETIREMENT	1,559.39	8,263.14	16,978.00	8,714.86	48.7
100-53300-153 HEALTH INSURANCE	4,635.05	28,323.26	54,681.00	26,357.74	51.8
100-53300-155 WORKERS COMPENSATION	811.95	3,407.49	8,159.00	4,751.51	41.8
100-53300-156 LIFE INSURANCE	10.34	46.52	76.00	29.48	61.2
100-53300-211 PROFESSIONAL DEVELOPMENT	142.00	583.00	.00	(583.00)	.0
100-53300-222 ELECT/TRAFFIC SIGNALS/P-LOTS	961.13	5,626.34	9,000.00	3,373.66	62.5
100-53300-310 OFFICE SUPPLIES	307.80	1,288.65	1,700.00	411.35	75.8
100-53300-351 FUEL EXPENSES	5,066.68	32,658.92	21,500.00	(11,158.92)	151.9
100-53300-354 TRAFFIC CONTROL SUPP	29.92	(11,114.94)	13,000.00	24,114.94	(85.5)
100-53300-359 OTHER REPR/MTN SUPP	.00	10.39	.00	(10.39)	.0
100-53300-405 MATERIALS/REPAIRS	561.16	5,931.57	7,500.00	1,568.43	79.1
100-53300-821 BRIDGE/DAM	.00	980.95	2,500.00	1,519.05	39.2
TOTAL STREET MAINTENANCE	40,999.71	202,680.95	415,764.00	213,083.05	48.8

CITY OF WHITEWATER
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SNOW AND ICE</u>					
100-53320-111 WAGES/PERMANENT	783.51	41,164.69	38,135.00	(3,029.69)	107.9
100-53320-112 WAGES/OVERTIME	.00	7,972.53	6,677.00	(1,295.53)	119.4
100-53320-113 WAGES/TEMPORARY	.00	296.85	.00	(296.85)	.0
100-53320-117 LONGEVITY PAY	315.00	315.00	630.00	315.00	50.0
100-53320-150 MEDICARE TAX/CITY SHARE	15.99	869.07	668.00	(201.07)	130.1
100-53320-151 SOCIAL SECURITY/CITY SHARE	68.45	2,900.46	2,858.00	(42.46)	101.5
100-53320-152 RETIREMENT	76.89	4,451.22	3,185.00	(1,266.22)	139.8
100-53320-153 HEALTH INSURANCE	744.92	9,307.01	8,788.00	(519.01)	105.9
100-53320-155 WORKERS COMPENSATION	22.90	2,150.72	1,453.00	(697.72)	148.0
100-53320-156 LIFE INSURANCE	.92	23.66	12.00	(11.66)	197.2
100-53320-295 EQUIP RENTAL	.00	2,557.50	10,500.00	7,942.50	24.4
100-53320-351 FUEL EXPENSES	.00	.00	10,000.00	10,000.00	.0
100-53320-353 SNOW EQUIP/REPR PARTS	(35.45)	29,492.81	12,000.00	(17,492.81)	245.8
100-53320-460 SALT & SAND	.00	37,616.24	30,500.00	(7,116.24)	123.3
TOTAL SNOW AND ICE	1,993.13	139,117.76	125,406.00	(13,711.76)	110.9
<u>STREET LIGHTS</u>					
100-53420-111 WAGES/PERMANENT	87.08	1,972.06	4,244.00	2,271.94	46.5
100-53420-112 WAGES/OVERTIME	.00	114.35	.00	(114.35)	.0
100-53420-113 WAGES/TEMPORARY	.00	5.90	.00	(5.90)	.0
100-53420-117 LONGEVITY PAY	35.00	35.00	70.00	35.00	50.0
100-53420-150 MEDICARE TAX/CITY SHARE	1.77	28.66	64.00	35.34	44.8
100-53420-151 SOCIAL SECURITY/CITY SHARE	7.59	122.39	272.00	149.61	45.0
100-53420-152 RETIREMENT	8.55	148.82	302.00	153.18	49.3
100-53420-153 HEALTH INSURANCE	82.76	470.22	976.00	505.78	48.2
100-53420-155 WORKERS COMPENSATION	2.52	64.79	135.00	70.21	48.0
100-53420-156 LIFE INSURANCE	.09	.86	2.00	1.14	43.0
100-53420-222 ELECTRICITY	18,383.17	97,397.92	222,000.00	124,602.08	43.9
100-53420-340 OPERATING SUPPLIES	.00	1,551.93	4,900.00	3,348.07	31.7
TOTAL STREET LIGHTS	18,608.53	101,912.90	232,965.00	131,052.10	43.8

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>YOUNG LIBRARY BUILDING</u>					
100-55111-111 SALARIES/PERMANENT	322.24	6,308.96	8,631.00	2,322.04	73.1
100-55111-112 SALARIES/OVERTIME	.00	.00	588.00	588.00	.0
100-55111-114 WAGES/PART-TIME	95.05	1,320.95	7,192.00	5,871.05	18.4
100-55111-117 LONGEVITY PAY	90.00	90.00	180.00	90.00	50.0
100-55111-118 UNIFORM ALLOWANCES	(2.86)	10.53	70.00	59.47	15.0
100-55111-150 MEDICARE TAX/CITY SHARE	6.89	109.05	242.00	132.95	45.1
100-55111-151 SOCIAL SECURITY/CITY SHARE	29.52	466.43	1,033.00	566.57	45.2
100-55111-152 RETIREMENT	43.49	484.24	1,161.00	676.76	41.7
100-55111-153 HEALTH INSURANCE	192.77	829.97	2,951.00	2,121.03	28.1
100-55111-155 WORKERS COMPENSATION	18.62	286.51	606.00	319.49	47.3
100-55111-156 LIFE INSURANCE	.54	1.54	5.00	3.46	30.8
100-55111-221 WATER & SEWER	216.92	1,076.71	2,500.00	1,423.29	43.1
100-55111-222 ELECTRICITY	1,494.03	7,322.73	21,875.00	14,552.27	33.5
100-55111-224 GAS	269.38	3,961.00	4,930.00	969.00	80.3
100-55111-244 HVAC	375.00	6,791.33	4,000.00	(2,791.33)	169.8
100-55111-245 FACILITY IMPROVEMENTS	.00	2,046.75	6,000.00	3,953.25	34.1
100-55111-246 JANITORIAL SERVICES	2,750.00	7,154.00	20,000.00	12,846.00	35.8
100-55111-355 REPAIR & SUPPLIES	172.20	492.81	2,500.00	2,007.19	19.7
TOTAL YOUNG LIBRARY BUILDING	6,073.79	38,753.51	84,464.00	45,710.49	45.9
<u>PARKS ADMINISTRATION</u>					
100-55200-111 WAGES/PERMANENT	2,292.96	14,847.93	29,749.00	14,901.07	49.9
100-55200-150 MEDICARE TAX/CITY SHARE	33.58	217.06	445.00	227.94	48.8
100-55200-151 SOCIAL SECURITY/CITY SHARE	143.52	927.85	1,904.00	976.15	48.7
100-55200-152 RETIREMENT	156.30	1,014.11	2,032.00	1,017.89	49.9
100-55200-153 HEALTH INSURANCE	299.51	1,797.06	3,594.00	1,796.94	50.0
100-55200-155 WORKERS COMPENSATION	5.94	38.55	77.00	38.45	50.1
100-55200-219 OTHER PROFESSIONAL SERVICES	.00	(4,921.00)	.00	4,921.00	.0
TOTAL PARKS ADMINISTRATION	2,931.81	13,921.56	37,801.00	23,879.44	36.8

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>RECREATION ADMINISTRATION</u>					
100-55210-111 SALARIES/PERMANENT	5,504.48	32,985.70	81,930.00	48,944.30	40.3
100-55210-112 WAGES/OVERTIME	.00	14.04	.00	(14.04)	.0
100-55210-114 WAGES/PART-TIME/PERMANENT	1,346.40	6,985.56	12,730.00	5,744.44	54.9
100-55210-150 MEDICARE TAX/CITY SHARE	104.30	648.47	1,456.00	807.53	44.5
100-55210-151 SOCIAL SECURITY/CITY SHARE	445.96	2,772.78	6,226.00	3,453.22	44.5
100-55210-152 RETIREMENT	381.10	2,472.63	5,685.00	3,212.37	43.5
100-55210-153 HEALTH INSURANCE	619.51	3,717.06	8,394.00	4,676.94	44.3
100-55210-155 WORKERS COMPENSATION	135.54	879.93	2,614.00	1,734.07	33.7
100-55210-156 LIFE INSURANCE	.58	3.48	6.00	2.52	58.0
100-55210-211 PROFESSIONAL DEVELOPMENT	.00	705.00	2,500.00	1,795.00	28.2
100-55210-225 MOBILE COMMUNICATIONS	137.29	599.10	1,400.00	800.90	42.8
100-55210-310 OFFICE SUPPLIES	260.17	1,081.38	3,000.00	1,918.62	36.1
100-55210-320 SUBSCRIPTIONS/DUES	97.92	2,269.34	6,000.00	3,730.66	37.8
100-55210-324 PROMOTIONS/ADS	.00	85.00	1,500.00	1,415.00	5.7
100-55210-330 TRAVEL EXPENSES	120.40	120.40	.00	(120.40)	.0
100-55210-343 POSTAGE	.00	.00	1,000.00	1,000.00	.0
100-55210-650 TRANSACTION FEES-ACTIVENET	.00	1.25	7,000.00	6,998.75	.0
100-55210-790 VOLUNTEER TRAINING	343.00	531.95	1,000.00	468.05	53.2
TOTAL RECREATION ADMINISTRATION	9,496.65	55,873.07	142,441.00	86,567.93	39.2
<u>RECREATION PROGRAMS</u>					
100-55300-113 WAGES/TEMPORARY	4,356.33	16,404.29	46,146.00	29,741.71	35.6
100-55300-150 MEDICARE TAX/CITY SHARE	63.17	237.45	669.00	431.55	35.5
100-55300-151 SOCIAL SECURITY/CITY SHARE	270.07	1,015.29	2,861.00	1,845.71	35.5
100-55300-155 WORKERS COMPENSATION	159.87	605.27	1,680.00	1,074.73	36.0
100-55300-341 PROGRAM SUPPLIES	5,526.15	11,455.01	44,187.00	32,731.99	25.9
100-55300-344 CONTRACTUAL-GYMNASTICS EXP	.00	2,529.69	8,108.00	5,578.31	31.2
100-55300-347 CONTRACTUAL-MISC EXPENSE	.00	3,561.60	8,401.00	4,839.40	42.4
100-55300-790 PROGRAM ASSISTANCE	.00	.00	600.00	600.00	.0
TOTAL RECREATION PROGRAMS	10,375.59	35,808.60	112,652.00	76,843.40	31.8

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SENIOR CITIZEN'S PROGRAM</u>					
100-55310-111	802.88	5,526.70	.00	(5,526.70)	.0
100-55310-113	304.76	304.76	.00	(304.76)	.0
100-55310-114	2,507.40	15,950.51	32,599.00	16,648.49	48.9
100-55310-117	.00	500.00	1,000.00	500.00	50.0
100-55310-150	50.48	310.82	487.00	176.18	63.8
100-55310-151	215.88	1,329.17	2,083.00	753.83	63.8
100-55310-152	231.72	1,538.40	2,352.00	813.60	65.4
100-55310-153	482.70	2,896.20	4,860.00	1,963.80	59.6
100-55310-155	135.60	882.91	1,223.00	340.09	72.2
100-55310-156	.15	.90	.00	(.90)	.0
100-55310-211	.00	115.00	800.00	685.00	14.4
100-55310-225	.19	34.65	360.00	325.35	9.6
100-55310-310	.00	440.88	.00	(440.88)	.0
100-55310-320	.00	274.00	500.00	226.00	54.8
100-55310-340	376.55	1,949.54	2,000.00	50.46	97.5
TOTAL SENIOR CITIZEN'S PROGRAM	5,108.31	32,054.44	48,264.00	16,209.56	66.4
<u>CELEBRATIONS</u>					
100-55320-720	9,500.00	9,500.00	9,500.00	.00	100.0
100-55320-790	200.00	1,929.50	3,700.00	1,770.50	52.2
TOTAL CELEBRATIONS	9,700.00	11,429.50	13,200.00	1,770.50	86.6
<u>COMM BASED CO-OP PROJECTS</u>					
100-55330-760	.00	75,000.00	75,000.00	.00	100.0
TOTAL COMM BASED CO-OP PROJECTS	.00	75,000.00	75,000.00	.00	100.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PLANNING</u>					
100-56300-111 SALARIES/PERMANENT	1,869.12	24,375.96	69,350.00	44,974.04	35.2
100-56300-117 LONGEVITY PAY	300.00	300.00	600.00	300.00	50.0
100-56300-150 MEDICARE TAX/CITY SHARE	28.46	371.94	1,014.00	642.06	36.7
100-56300-151 SOCIAL SECURITY/CITY SHARE	121.69	1,590.48	4,337.00	2,746.52	36.7
100-56300-152 RETIREMENT	151.84	1,742.71	4,808.00	3,065.29	36.3
100-56300-153 HEALTH INSURANCE	819.72	6,070.74	14,446.00	8,375.26	42.0
100-56300-155 WORKERS COMPENSATIONN	5.41	68.55	175.00	106.45	39.2
100-56300-156 LIFE INSURANCE	2.41	15.90	44.00	28.10	36.1
100-56300-211 PROFESSIONAL DEVELOPMENT	.00	.00	1,000.00	1,000.00	.0
100-56300-212 LEGAL	323.11	3,451.20	4,223.00	771.80	81.7
100-56300-219 OTHER PROFESSIONAL SERVICES	9,593.97	15,122.56	15,000.00	(122.56)	100.8
100-56300-225 MOBILE COMMUNICATIONS	12.38	62.33	210.00	147.67	29.7
100-56300-310 OFFICE SUPPLIES	167.37	1,567.24	2,000.00	432.76	78.4
100-56300-320 SUBSCRIPTIONS/DUES	.00	255.00	500.00	245.00	51.0
100-56300-330 TRAVEL EXPENSES	.00	.00	500.00	500.00	.0
100-56300-340 OPERATING SUPPLIES	72.41	72.41	.00	(72.41)	.0
TOTAL PLANNING	13,467.89	55,067.02	118,207.00	63,139.98	46.6
<u>TRANSFERS TO OTHER FUNDS</u>					
100-59220-914 TRANSFER/FD EQUIP REVOL FD-210	.00	.00	50,000.00	50,000.00	.0
100-59220-918 TRANSFER-RECYLING FUND-230	.00	200,000.00	347,111.00	147,111.00	57.6
100-59220-919 TRANSFER-CDA GRANT-FD900	.00	.00	72,803.00	72,803.00	.0
100-59220-925 TRANSFER/DPW EQUIP REVOL FD	.00	.00	40,000.00	40,000.00	.0
100-59220-926 POLICE VECHICLE REVOLVING-216	.00	35,000.00	35,000.00	.00	100.0
100-59220-927 BUILDING REPAIR FUND-217	.00	.00	15,000.00	15,000.00	.0
100-59220-928 TRANSFER-STREET REPAIR-FD 280	.00	.00	185,000.00	185,000.00	.0
100-59220-929 TRANSFER-FORESTRY-EAB-FD 250	.00	.00	6,000.00	6,000.00	.0
100-59220-994 TRANSFER-RIDE SHARE--FD 235	.00	.00	1,500.00	1,500.00	.0
100-59220-998 TRANSFER-LIBRARY SPEC REV	.00	140,000.00	486,968.00	346,968.00	28.8
TOTAL TRANSFERS TO OTHER FUNDS	.00	375,000.00	1,239,382.00	864,382.00	30.3
<u>TRANSFER TO DEBT SERVICE</u>					
100-59230-990 TRANSFER TO DEBT SERV FUND	.00	83,871.25	543,538.00	459,666.75	15.4
TOTAL TRANSFER TO DEBT SERVICE	.00	83,871.25	543,538.00	459,666.75	15.4
<u>TRANSFERS TO SPECIAL FUNDS</u>					
100-59240-960 TRANSFER-CIP-LSP-SHARED-450	.00	.00	143,167.00	143,167.00	.0
TOTAL TRANSFERS TO SPECIAL FUNDS	.00	.00	143,167.00	143,167.00	.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
TOTAL FUND EXPENDITURES	613,771.85	4,057,460.25	9,381,446.00	5,323,985.75	43.3
NET REVENUE OVER EXPENDITURES	(469,411.10)	(677,688.85)	.00	677,688.85	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WATER SALES REVENUE</u>					
610-46460-61 UNMETERED SALES/GENERAL CUST	.00	944.30	.00	(944.30)	.0
610-46461-61 METERED SALES/RESIDENTIAL	38,930.01	242,191.64	504,000.00	261,808.36	48.1
610-46462-61 METERED SALES/COMMERCIAL	7,121.94	44,141.62	203,000.00	158,858.38	21.7
610-46463-61 METERED SALES/INDUSTRIAL	25,497.56	182,144.64	376,000.00	193,855.36	48.4
610-46464-61 SALES TO PUBLIC AUTHORITIES	12,407.58	74,176.55	176,000.00	101,823.45	42.2
610-46465-61 PUBLIC FIRE PROTECTION REV	34,136.28	204,558.45	407,000.00	202,441.55	50.3
610-46466-61 PRIVATE FIRE PROTECTION REV	2,749.40	16,496.40	30,000.00	13,503.60	55.0
610-46467-61 METERED SALES/MF RESIDENTIAL	8,137.00	55,652.95	.00	(55,652.95)	.0
TOTAL WATER SALES REVENUE	128,979.77	820,306.55	1,696,000.00	875,693.45	48.4
<u>MISCELLANEOUS WATER REVENUE</u>					
610-47419-61 INTEREST INCOME	80.33	547.61	1,500.00	952.39	36.5
610-47460-61 MISC/OTHER REVENUE	10,350.00	17,976.11	12,960.00	(5,016.11)	138.7
610-47467-61 FOREITED DISCOUNTS	449.83	2,800.46	5,000.00	2,199.54	56.0
610-47471-61 MISC SERVICE REV - TURN OFF	.00	105.00	1,600.00	1,495.00	6.6
610-47485-61 BOND PROCEEDS	505,000.00	505,000.00	354,500.00	(150,500.00)	142.5
610-47493-61 RETAINED EARNINGS-(INC)-DEC	.00	.00	(22,728.00)	(22,728.00)	.0
TOTAL MISCELLANEOUS WATER REVENUE	515,880.16	526,429.18	352,832.00	(173,597.18)	149.2
TOTAL FUND REVENUE	644,859.93	1,346,735.73	2,048,832.00	702,096.27	65.7

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SOURCE OF SUPPLY</u>					
610-61600-111 SALARIES/WAGES	3,141.25	17,556.85	30,096.00	12,539.15	58.3
610-61600-112 WAGES/OVERTIME	.00	646.06	1,000.00	353.94	64.6
610-61600-350 REPAIR/MTN EXPENSES	.00	.00	5,000.00	5,000.00	.0
TOTAL SOURCE OF SUPPLY	3,141.25	18,202.91	36,096.00	17,893.09	50.4
<u>PUMPING OPERATIONS</u>					
610-61620-111 SALARIES/WAGES	837.37	6,838.08	18,521.00	11,682.92	36.9
610-61620-112 WAGES/OVERTIME	194.10	815.22	393.00	(422.22)	207.4
610-61620-220 UTILITIES	14,461.46	75,122.27	152,000.00	76,877.73	49.4
610-61620-350 REPAIR/MTN EXPENSE	269.00	2,126.85	18,000.00	15,873.15	11.8
TOTAL PUMPING OPERATIONS	15,761.93	84,902.42	188,914.00	104,011.58	44.9
<u>WTR TREATMENT OPERATIONS</u>					
610-61630-111 SALARIES/WAGES	1,598.49	9,602.19	20,836.00	11,233.81	46.1
610-61630-340 WATER TESTING EXPENSES	.00	1,460.00	2,400.00	940.00	60.8
610-61630-341 CHEMICALS	.00	5,873.00	10,000.00	4,127.00	58.7
610-61630-350 REPAIR/MTN EXPENSE	202.95	2,430.25	7,500.00	5,069.75	32.4
TOTAL WTR TREATMENT OPERATIONS	1,801.44	19,365.44	40,736.00	21,370.56	47.5
<u>TRANSMISSION</u>					
610-61640-111 SALARIES/WAGES	55.82	360.34	1,158.00	797.66	31.1
TOTAL TRANSMISSION	55.82	360.34	1,158.00	797.66	31.1
<u>RESERVOIRS MAINTENANCE</u>					
610-61650-111 MTN SALARIES/WAGES	333.07	1,797.76	2,315.00	517.24	77.7
610-61650-350 REPAIR/MTN EXPENSE	.00	10,329.85	25,600.00	15,270.15	40.4
TOTAL RESERVOIRS MAINTENANCE	333.07	12,127.61	27,915.00	15,787.39	43.4
<u>MAINS MAINTENANCE</u>					
610-61651-111 MTN SALARIES/WAGES	887.95	6,168.20	19,165.00	12,996.80	32.2
610-61651-112 WAGES/OVERTIME	.00	1,419.52	600.00	(819.52)	236.6
610-61651-350 REPAIR/MTN EXPENSE	614.81	16,530.46	10,000.00	(6,530.46)	165.3
TOTAL MAINS MAINTENANCE	1,502.76	24,118.18	29,765.00	5,646.82	81.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SERVICES MAINTENANCE</u>					
610-61652-111	1,394.93	13,440.64	15,000.00	1,559.36	89.6
610-61652-112	38.82	3,675.49	300.00	(3,375.49)	1225.2
610-61652-350	6,835.96	20,753.44	2,500.00	(18,253.44)	830.1
TOTAL SERVICES MAINTENANCE	8,269.71	37,869.57	17,800.00	(20,069.57)	212.8
<u>METERS MAINTENANCE</u>					
610-61653-111	859.86	5,401.06	15,743.00	10,341.94	34.3
610-61653-210	.00	.00	26,500.00	26,500.00	.0
610-61653-350	348.50	18,479.06	2,500.00	(15,979.06)	739.2
TOTAL METERS MAINTENANCE	1,208.36	23,880.12	44,743.00	20,862.88	53.4
<u>HYDRANTS MAINTENANCE</u>					
610-61654-111	1,350.99	1,683.19	4,630.00	2,946.81	36.4
610-61654-350	.00	.00	4,000.00	4,000.00	.0
TOTAL HYDRANTS MAINTENANCE	1,350.99	1,683.19	8,630.00	6,946.81	19.5
<u>METER READING</u>					
610-61901-111	187.51	972.59	1,158.00	185.41	84.0
TOTAL METER READING	187.51	972.59	1,158.00	185.41	84.0
<u>ACCOUNTING/COLLECTION</u>					
610-61902-111	3,384.82	21,004.99	38,382.00	17,377.01	54.7
TOTAL ACCOUNTING/COLLECTION	3,384.82	21,004.99	38,382.00	17,377.01	54.7
<u>CUSTOMER ACCOUNTS</u>					
610-61903-310	17.51	97.09	3,500.00	3,402.91	2.8
610-61903-340	.00	2,175.00	5,000.00	2,825.00	43.5
610-61903-361	612.51	1,225.02	.00	(1,225.02)	.0
TOTAL CUSTOMER ACCOUNTS	630.02	3,497.11	8,500.00	5,002.89	41.1

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

WATER UTILITY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>ADMINISTRATIVE</u>					
610-61920-111 SALARIES/WAGES	7,165.81	40,821.86	93,363.00	52,541.14	43.7
TOTAL ADMINISTRATIVE	7,165.81	40,821.86	93,363.00	52,541.14	43.7
<u>OFFICE SUPPLIES</u>					
610-61921-310 OFFICE SUPPLIES	1,259.53	4,177.14	8,000.00	3,822.86	52.2
TOTAL OFFICE SUPPLIES	1,259.53	4,177.14	8,000.00	3,822.86	52.2
<u>OUTSIDE SERVICES EMPLOYED</u>					
610-61923-210 PROFESSIONAL SERVICES	1,239.11	6,518.11	7,450.00	931.89	87.5
610-61923-211 PLANNING	.00	.00	7,000.00	7,000.00	.0
610-61923-212 GIS SERVICES	.00	.00	2,000.00	2,000.00	.0
TOTAL OUTSIDE SERVICES EMPLOYED	1,239.11	6,518.11	16,450.00	9,931.89	39.6
<u>INSURANCE</u>					
610-61924-510 INSURANCE EXPENSES	.00	12,368.30	11,500.00	(868.30)	107.6
TOTAL INSURANCE	.00	12,368.30	11,500.00	(868.30)	107.6
<u>EMPLOYEE BENEFITS</u>					
610-61926-150 EMPLOYEE FRINGE BENEFITS	10,899.41	55,666.27	102,229.00	46,562.73	54.5
610-61926-590 SOC SEC TAXES EXPENSE	2,245.20	12,842.57	24,189.00	11,346.43	53.1
TOTAL EMPLOYEE BENEFITS	13,144.61	68,508.84	126,418.00	57,909.16	54.2
<u>EMPLOYEE TRAINING</u>					
610-61927-154 PROFESSIONAL DEVELOPMENT	643.00	1,765.89	3,500.00	1,734.11	50.5
TOTAL EMPLOYEE TRAINING	643.00	1,765.89	3,500.00	1,734.11	50.5
<u>PSC ASSESSMENT</u>					
610-61928-210 PSC REMAINDER ASSESSMENT	.00	285.00	1,500.00	1,215.00	19.0
TOTAL PSC ASSESSMENT	.00	285.00	1,500.00	1,215.00	19.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS GENERAL</u>					
610-61930-590 TAXES	.00	.00	290,000.00	290,000.00	.0
TOTAL MISCELLANEOUS GENERAL	.00	.00	290,000.00	290,000.00	.0
<u>TRANSPORTATION</u>					
610-61933-340 REPAIR/MAINTENANCE EXPENSE	699.73	2,748.14	1,500.00	(1,248.14)	183.2
610-61933-351 FUEL EXPENSE	.00	244.43	6,000.00	5,755.57	4.1
TOTAL TRANSPORTATION	699.73	2,992.57	7,500.00	4,507.43	39.9
<u>GENERAL PLANT MAINTENANCE</u>					
610-61935-111 MTN SALARIES/WAGES	6,920.17	44,690.74	90,287.00	45,596.26	49.5
610-61935-112 WAGES/OVERTIME	.00	151.74	1,500.00	1,348.26	10.1
610-61935-113 WAGES/TEMPORARY	.00	.00	14,400.00	14,400.00	.0
610-61935-118 CLOTHING ALLOWANCE	.00	.00	833.00	833.00	.0
610-61935-220 UTILITIES	35.46	278.00	1,200.00	922.00	23.2
610-61935-350 REPAIR/MTN EXPENSE	419.60	4,547.05	25,000.00	20,452.95	18.2
TOTAL GENERAL PLANT MAINTENANCE	7,375.23	49,667.53	133,220.00	83,552.47	37.3
<u>CAP OUTLAY/CONSTRUCT WIP</u>					
610-61936-111 SALARIES/WAGES	223.30	1,441.42	4,630.00	3,188.58	31.1
610-61936-810 CAPITAL EQUIPMENT	.00	.00	57,750.00	57,750.00	.0
610-61936-820 CAP OUTLAY/CONTRACT PAYMENTS	.00	.00	354,500.00	354,500.00	.0
610-61936-823 METER PURCHASES	4,579.18	32,527.16	24,720.00	(7,807.16)	131.6
TOTAL CAP OUTLAY/CONSTRUCT WIP	4,802.48	33,968.58	441,600.00	407,631.42	7.7
<u>DEBT SERVICE</u>					
610-61950-610 PRINCIPAL ON DEBT	.00	.00	410,710.00	410,710.00	.0
610-61950-620 INTEREST ON DEBT	.00	30,087.20	60,174.00	30,086.80	50.0
610-61950-650 BOND ISSUE/PAYING AGENT EXP	4,206.00	4,206.00	1,100.00	(3,106.00)	382.4
TOTAL DEBT SERVICE	4,206.00	34,293.20	471,984.00	437,690.80	7.3
TOTAL FUND EXPENDITURES	78,163.18	503,351.49	2,048,832.00	1,545,480.51	24.6
NET REVENUE OVER EXPENDITURES	566,696.75	843,384.24	.00	(843,384.24)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WASTEWATER SALES REVENUES</u>					
620-41110-62 RESIDENTIAL REVENUES	79,161.75	523,234.62	1,102,100.00	578,865.38	47.5
620-41112-62 COMMERCIAL REVENUES	40,576.17	277,388.85	587,100.00	309,711.15	47.3
620-41113-62 INDUSTRIAL REVENUES	9,270.93	46,452.26	87,550.00	41,097.74	53.1
620-41114-62 PUBLIC REVENUES	26,472.38	221,169.96	432,600.00	211,430.04	51.1
620-41115-62 PENALTIES	898.37	5,026.26	11,000.00	5,973.74	45.7
620-41116-62 MISC REVENUES	7,157.73	27,820.07	60,000.00	32,179.93	46.4
620-41117-62 SEWER CONNECTION REVENUES	7,296.00	36,480.00	29,184.00	(7,296.00)	125.0
TOTAL WASTEWATER SALES REVENUES	170,833.33	1,137,572.02	2,309,534.00	1,171,961.98	49.3
<u>MISCELLANEOUS REVENUE</u>					
620-42110-62 INTEREST INCOME	311.93	2,126.30	5,000.00	2,873.70	42.5
620-42213-62 MISC INCOME	.00	2,755.00	.00	(2,755.00)	.0
620-42217-62 BOND PROCEEDS	225,000.00	225,000.00	.00	(225,000.00)	.0
TOTAL MISCELLANEOUS REVENUE	225,311.93	229,881.30	5,000.00	(224,881.30)	4597.6
<u>OTHER FINANCING SOURCES</u>					
620-49930-62 RETAINED EARNINGS-(INC)-DEC	.00	.00	82,295.00	82,295.00	.0
620-49940-62 CAPITAL IMPROVEMENTS-LOAN	.00	.00	354,600.00	354,600.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	436,895.00	436,895.00	.0
TOTAL FUND REVENUE	396,145.26	1,367,453.32	2,751,429.00	1,383,975.68	49.7

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE EXPENSES</u>					
620-62810-111 SALARIES/PERMANENT	7,165.85	40,821.97	93,363.00	52,541.03	43.7
620-62810-116 ACCOUNTING/COLLECT SALARIES	3,359.55	20,266.34	38,381.00	18,114.66	52.8
620-62810-158 UNEMPLOYMENT COMPENSATION	193.96	630.37	.00	(630.37)	.0
620-62810-219 PROF SERVICES/ACCTG & AUDIT	1,000.00	6,279.00	6,700.00	421.00	93.7
620-62810-220 PLANNING	.00	.00	12,000.00	12,000.00	.0
620-62810-221 GIS SERVICES/EXPENSES	.00	.00	2,000.00	2,000.00	.0
620-62810-222 SAFETY PROGRAM-ALL DPW	.00	.00	1,000.00	1,000.00	.0
620-62810-310 OFFICE SUPPLIES	.00	450.04	1,000.00	549.96	45.0
620-62810-352 INFORMATION TECHNOLOGY EXPENSE	.00	2,175.00	4,000.00	1,825.00	54.4
620-62810-356 JOINT METER EXPENSE	.00	.00	36,300.00	36,300.00	.0
620-62810-362 CREDIT/DEBIT CARD EXPENSES	2,127.42	13,265.55	22,000.00	8,734.45	60.3
620-62810-519 INSURANCE EXPENSE	.00	32,128.18	40,000.00	7,871.82	80.3
620-62810-610 PRINCIPAL ON DEBT	.00	550,839.68	580,130.00	29,290.32	95.0
620-62810-620 INTEREST ON DEBT	.00	72,863.05	139,050.00	66,186.95	52.4
620-62810-670 BOND ISSUE/DEBT AMORT EXPENSE	1,813.00	1,813.00	15,000.00	13,187.00	12.1
620-62810-820 CAPITAL IMPROVEMENTS	.00	.00	364,300.00	364,300.00	.0
620-62810-821 CAPITAL EQUIPMENT	.00	1,561.04	3,000.00	1,438.96	52.0
620-62810-822 EQUIP REPL FUND ITEMS	.00	.00	10,000.00	10,000.00	.0
620-62810-825 SEWER REPAIR/MAINT FUNDING	.00	6,900.72	100,000.00	93,099.28	6.9
620-62810-826 OPERATING RESERVE FUNDING	.00	.00	29,184.00	29,184.00	.0
TOTAL ADMINISTRATIVE EXPENSES	15,659.78	749,993.94	1,497,408.00	747,414.06	50.1
<u>SUPERVISORY/CLERICAL</u>					
620-62820-111 SALARIES/PERMANENT	5,582.40	33,483.26	73,572.00	40,088.74	45.5
620-62820-117 LONGEVITY PAY	500.00	500.00	.00	(500.00)	.0
620-62820-120 EMPLOYEE BENEFITS	22,555.37	118,916.28	239,079.00	120,162.72	49.7
620-62820-154 PROFESSIONAL DEVELOPMENT	51.00	1,225.35	3,500.00	2,274.65	35.0
620-62820-219 PROFESSIONAL SERVICES	12,911.90	62,477.89	93,875.00	31,397.11	66.6
620-62820-225 MOBILE COMMUNICATIONS	228.16	1,225.26	1,200.00	(25.26)	102.1
620-62820-310 OFFICE SUPPLIES	1,259.51	3,683.52	6,700.00	3,016.48	55.0
TOTAL SUPERVISORY/CLERICAL	43,088.34	221,511.56	417,926.00	196,414.44	53.0
<u>COLLECTION SYS OPS & MAINT</u>					
620-62830-111 SALARIES/PERMANENT	6,950.00	34,989.93	55,143.00	20,153.07	63.5
620-62830-112 WAGES/OVERTIME	78.45	351.47	1,100.00	748.53	32.0
620-62830-222 ELECTRICITY/LIFT STATIONS	.00	5,268.76	9,500.00	4,231.24	55.5
620-62830-295 CONTRACTUAL SERVICES	.00	19.59	6,200.00	6,180.41	.3
620-62830-353 REPR/MTN - LIFT STATIONS	222.37	897.72	4,500.00	3,602.28	20.0
620-62830-354 REPR MTN - SANITARY SEWERS	424.24	917.09	6,000.00	5,082.91	15.3
620-62830-355 REP/MAINT-COLLECTION EQUIP	37.13	111.61	4,000.00	3,888.39	2.8
620-62830-356 TELEMETRY EXPENSE	3.08	111.12	600.00	488.88	18.5
TOTAL COLLECTION SYS OPS & MAINT	7,715.27	42,667.29	87,043.00	44,375.71	49.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TREATMENT PLANT OPERATIONS</u>					
620-62840-111 SALARIES/PERMANENT	7,425.92	45,563.69	74,840.00	29,276.31	60.9
620-62840-112 OVERTIME	.00	117.68	1,053.00	935.32	11.2
620-62840-118 CLOTHING ALLOWANCE	.00	.00	2,052.00	2,052.00	.0
620-62840-222 ELECTRICITY/PLANT	.00	78,198.79	160,000.00	81,801.21	48.9
620-62840-224 NATURAL GAS/PLANT	.00	48,649.26	50,000.00	1,350.74	97.3
620-62840-340 OPERATING SUPPLIES	1,063.31	3,476.08	8,500.00	5,023.92	40.9
620-62840-341 CHEMICALS	5,802.32	23,595.88	55,000.00	31,404.12	42.9
620-62840-342 CONTRACTUAL SERVICES	.00	2,495.32	6,500.00	4,004.68	38.4
620-62840-351 TRUCK/AUTO EXPENSES	.00	5,024.94	6,000.00	975.06	83.8
620-62840-590 DNR ENVIRINMENTAL FEE	10,958.86	10,958.86	11,000.00	41.14	99.6
620-62840-840 CAPITAL LEASE PAYMENT	(2,206.24)	673.08	5,759.00	5,085.92	11.7
TOTAL TREATMENT PLANT OPERATIONS	23,044.17	218,753.58	380,704.00	161,950.42	57.5
<u>TREATMENT EQUIP MAINTENANCE</u>					
620-62850-111 SALARIES/PERMANENT	4,745.95	31,020.36	110,286.00	79,265.64	28.1
620-62850-112 WAGES/OVERTIME	.00	.00	100.00	100.00	.0
620-62850-242 CONTRACTUAL SERVICES	.00	6,686.18	22,800.00	16,113.82	29.3
620-62850-342 LUBRICANTS	.00	336.77	2,600.00	2,263.23	13.0
620-62850-357 REPAIRS & SUPPLIES	665.97	(1,903.52)	20,000.00	21,903.52	(9.5)
TOTAL TREATMENT EQUIP MAINTENANCE	5,411.92	36,139.79	155,786.00	119,646.21	23.2
<u>BLDG/GROUNDS MAINTENANCE</u>					
620-62860-111 SALARIES/PERMANENT	2,887.35	26,086.94	59,082.00	32,995.06	44.2
620-62860-113 SEASONAL WAGES	.00	.00	10,800.00	10,800.00	.0
620-62860-220 STORMWATER UTILITY FEE	145.46	721.60	1,400.00	678.40	51.5
620-62860-245 CONTRACTUAL REPAIRS	.00	.00	15,250.00	15,250.00	.0
620-62860-357 REPAIRS & SUPPLIES	1,216.71	2,031.59	4,000.00	1,968.41	50.8
TOTAL BLDG/GROUNDS MAINTENANCE	4,249.52	28,840.13	90,532.00	61,691.87	31.9
<u>LABORATORY</u>					
620-62870-111 SALARIES/PERMANENT	4,970.65	27,185.60	63,020.00	35,834.40	43.1
620-62870-295 CONTRACTUAL SERVICES	82.75	1,993.52	5,000.00	3,006.48	39.9
620-62870-340 LAB SUPPLIES	338.05	303.32	6,900.00	6,596.68	4.4
TOTAL LABORATORY	5,391.45	29,482.44	74,920.00	45,437.56	39.4

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POWER GENERATION</u>					
620-62880-242 CONTRACTUAL SERVICES	.00	2,545.92	2,000.00	(545.92)	127.3
620-62880-357 REPAIRS & SUPPLIES	.00	511.80	1,800.00	1,288.20	28.4
TOTAL POWER GENERATION	.00	3,057.72	3,800.00	742.28	80.5
<u>SLUDGE APPLICATION</u>					
620-62890-111 SALARIES/PERMANENT	1,098.30	12,220.02	31,510.00	19,289.98	38.8
620-62890-112 WAGES/OVERTIME	.00	.00	100.00	100.00	.0
620-62890-295 CONTRACTUAL SERVICES	.00	537.30	700.00	162.70	76.8
620-62890-351 DIESEL FUEL EXPENSE	1,036.38	2,787.95	6,000.00	3,212.05	46.5
620-62890-357 REPAIRS & SUPPLIES	43.52	931.44	5,000.00	4,068.56	18.6
TOTAL SLUDGE APPLICATION	2,178.20	16,476.71	43,310.00	26,833.29	38.0
TOTAL FUND EXPENDITURES	106,738.65	1,346,923.16	2,751,429.00	1,404,505.84	49.0
NET REVENUE OVER EXPENDITURES	289,406.61	20,530.16	.00	(20,530.16)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

STORMWATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STORMWATER REVENUES</u>						
630-41110-63	RESIDENTIAL REVENUES	12,546.58	75,297.99	150,517.00	75,219.01	50.0
630-41112-63	COMMERCIAL REVENUES	8,998.16	68,395.20	118,426.00	50,030.80	57.8
630-41113-63	INDUSTRIAL REVENUES	4,549.80	27,298.80	52,460.00	25,161.20	52.0
630-41114-63	PUBLIC/TAX EXEMPT REVENUES	6,824.37	40,946.22	77,892.00	36,945.78	52.6
630-41115-63	PENALTIES	313.99	2,166.49	4,200.00	2,033.51	51.6
TOTAL STORMWATER REVENUES		33,232.90	214,104.70	403,495.00	189,390.30	53.1
<u>MISC REVENUES</u>						
630-42110-63	INTEREST INCOME	.00	.00	200.00	200.00	.0
TOTAL MISC REVENUES		.00	.00	200.00	200.00	.0
<u>OTHER FINANCING SOURCES</u>						
630-49930-63	RETAINED EARNINGS-(INC)-DEC	.00	.00	(44,198.00)	(44,198.00)	.0
630-49950-63	CAPITAL IMPROVE-LOAN	905,000.00	905,000.00	413,228.00	(491,772.00)	219.0
TOTAL OTHER FINANCING SOURCES		905,000.00	905,000.00	369,030.00	(535,970.00)	245.2
TOTAL FUND REVENUE		938,232.90	1,119,104.70	772,725.00	(346,379.70)	144.8

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE/GENERAL EXPENSE</u>					
630-63300-115	3,484.96	21,550.75	40,858.00	19,307.25	52.8
630-63300-116	2,054.23	12,439.17	19,657.00	7,217.83	63.3
630-63300-120	4,473.26	25,264.64	58,035.00	32,770.36	43.5
630-63300-154	.00	.00	500.00	500.00	.0
630-63300-214	(5,940.54)	1,700.00	3,500.00	1,800.00	48.6
630-63300-220	.00	.00	7,500.00	7,500.00	.0
630-63300-221	.00	.00	2,000.00	2,000.00	.0
630-63300-247	.00	.00	1,000.00	1,000.00	.0
630-63300-310	622.75	1,736.32	2,500.00	763.68	69.5
630-63300-352	.00	998.00	2,000.00	1,002.00	49.9
630-63300-362	.00	.00	500.00	500.00	.0
630-63300-519	.00	3,531.72	4,000.00	468.28	88.3
630-63300-610	.00	5,417.50	10,835.00	5,417.50	50.0
630-63300-913	.00	.00	21,500.00	21,500.00	.0
TOTAL ADMINISTRATIVE/GENERAL EXPENSE	4,694.66	72,638.10	174,385.00	101,746.90	41.7
<u>STREET CLEANING</u>					
630-63310-111	2,110.64	10,730.10	21,897.00	11,166.90	49.0
630-63310-351	.00	.00	5,000.00	5,000.00	.0
630-63310-353	.00	811.87	5,000.00	4,188.13	16.2
TOTAL STREET CLEANING	2,110.64	11,541.97	31,897.00	20,355.03	36.2
<u>STORM WATER MANAGEMENT</u>					
630-63440-111	882.42	6,506.39	40,875.00	34,368.61	15.9
630-63440-295	6,906.71	12,867.33	3,500.00	(9,367.33)	367.6
630-63440-320	.00	5,000.00	5,000.00	.00	100.0
630-63440-350	2,408.48	2,900.64	14,000.00	11,099.36	20.7
630-63440-351	.00	.00	1,000.00	1,000.00	.0
630-63440-590	2,000.00	2,000.00	2,000.00	.00	100.0
630-63440-670	6,090.00	6,090.00	.00	(6,090.00)	.0
630-63440-820	.00	.00	413,228.00	413,228.00	.0
630-63440-821	344.04	26,298.04	.00	(26,298.04)	.0
630-63440-882	381.51	21,262.91	.00	(21,262.91)	.0
TOTAL STORM WATER MANAGEMENT	19,013.16	82,925.31	479,603.00	396,677.69	17.3

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 6 MONTHS ENDING JUNE 30, 2014

STORMWATER UTILITY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>COMPOST SITE/YARD WASTE EXP</u>					
630-63600-111 SALARIES/WAGES	2,689.55	14,915.09	35,035.00	20,119.91	42.6
630-63600-113 SEASONAL WAGES	390.00	819.00	5,260.00	4,441.00	15.6
630-63600-340 OPERATING SUPPLIES/LEAF BAGS	.00	.00	4,000.00	4,000.00	.0
630-63600-351 FUEL EXPENSES	.00	.00	4,000.00	4,000.00	.0
630-63600-352 VEHICLE/EQUIPMENT/REPAIR PARTS	114.47	461.23	6,000.00	5,538.77	7.7
TOTAL COMPOST SITE/YARD WASTE EXP	<u>3,194.02</u>	<u>16,195.32</u>	<u>54,295.00</u>	<u>38,099.68</u>	<u>29.8</u>
<u>LAKE MANAGEMENT/MAINT EXP</u>					
630-63610-291 LAKE WEED CONTROL EXPENSES	510.00	510.00	22,545.00	22,035.00	2.3
630-63610-295 CONTRACTUAL EXPENSES	.00	.00	10,000.00	10,000.00	.0
TOTAL LAKE MANAGEMENT/MAINT EXP	<u>510.00</u>	<u>510.00</u>	<u>32,545.00</u>	<u>32,035.00</u>	<u>1.6</u>
TOTAL FUND EXPENDITURES	<u>29,522.48</u>	<u>183,810.70</u>	<u>772,725.00</u>	<u>588,914.30</u>	<u>23.8</u>
NET REVENUE OVER EXPENDITURES	<u>908,710.42</u>	<u>935,294.00</u>	<u>.00</u>	<u>(935,294.00)</u>	<u>.0</u>

CITY OF WHITEWATER
 CASH/INVESTMENT - FUND BALANCE
 As of June 30,2014

FUND NAME	FUND #	CASH/INVESTMENT BALANCES	FUND BALANCE
<i>General Fund</i>	100	961,961	954,819
<i>Cable T.V.</i>	200	89,475	89,475
<i>27th Payroll</i>	205	159,846	159,846
<i>Parking Permit Fund</i>	208	58,422	58,422
<i>Fire/Rescue Equipment Revolving</i>	210	162,703	162,703
<i>DPW Equipment Revolving</i>	215	62,494	62,494
<i>Police Vehicle Revolving</i>	216	10,056	10,056
<i>Building Repair Fund</i>	217	7,651	7,651
<i>Library Special Revenue</i>	220	566,621	566,621
<i>Skate Park Fund</i>	225	3,211	3,211
<i>Solid Waste/Recycling</i>	230	54,081	54,081
<i>Ride-Share Grant Fund</i>	235	1,208	12,271
<i>Parkland Acquisition</i>	240	12,535	12,535
<i>Parkland Development</i>	245	22,595	22,595
<i>Forestry Fund</i>	250	3,105	3,105
<i>Sick Leave Severence Fund</i>	260	215,519	191,064
<i>Lakes Improvement Fund</i>	272	475	475
<i>Street Repair Revolving Fund</i>	280	313,651	313,651
<i>Heldt Trust-Rescue</i>	290	53,904	53,904
<i>Police Dept-Trust Fund</i>	295	53,260	44,582
<i>Debt Service Fund</i>	300	707,390	707,390
<i>TID #4</i>	440	1,579,722	840,846
<i>TID #5</i>	445	8,561	8,561
<i>TID #6</i>	446	45,320	45,320
<i>TID #7</i>	447	38	(662)
<i>TID #8</i>	448	18,090	18,090
<i>TID #9</i>	449	2,372	2,372
<i>Capital Projects-LSP</i>	450	3,125,241	3,125,241
<i>Birge Fountain Restoration</i>	452	19,615	19,615
<i>Depot Restoration Project</i>	459	35,232	35,232
<i>Multi-Use Trail Extension</i>	466	76,090	76,090
<i>Water Utility</i>	610	2,034,664	9,160,717
<i>Wastewater Utility</i>	620	3,994,725	5,222,681
<i>Stormwater Utility</i>	630	1,182,354	1,995,061
<i>Tax Collection</i>	800	965	314
<i>Rescue Squad Equip/Education</i>	810	251,820	251,820
<i>Rock River Stormwater Group</i>	820	52,199	52,199
<i>TID #4-County-ERV-Special</i>	840	383,798	383,798
<i>CDA Fund-Prelim.</i>	900	22,851	24,023
<i>CDA Program Fund-Prelim.</i>	910	1,812,500	9,861,647
<i>Innovation Center-Operations</i>	920	67,460	14,585
Grand Totals		18,233,780	34,628,501

INVESTMENT DETAIL								
FUND	#	BANK	TYPE-CD#	ORIG DATE	DUE DATE	TERM	AMOUNT	RATE
General	100	Assoc.Bank	PublicFund				677,566.21	0.15
Cable TV	200	Assoc.Bank	PublicFund				42,613.16	0.15
27th Payroll	205	Assoc.Bank	PublicFund				53,469.90	0.15
		1st Citizens	CD-3308517	03/06/2014	09/08/2015	18 mos.	50,000.00	0.60
		Commercial	CD-210875	12/26/2013	12/23/2014	12 mos.	30,000.00	0.45
Sub-Total By Fund	205						133,469.90	
Parking	208	Assoc.Bank	PublicFund				20,277.63	0.15
Fire/Rescue Equip.	210	Assoc.Bank	PublicFund				110,278.37	0.15
DPW Equip.	215	Assoc.Bank	PublicFund				54,626.54	0.15
Library SR	220	Assoc.Bank	PublicFund				87,130.62	0.15
Solid Waste/Recycling	230	Assoc. Bank	PublicFund				4,156.17	0.15
Ride-Share	235	Assoc. Bank	PublicFund				-	0.15
Forestry Fund	250	Assoc.Bank	PublicFund				1,166.27	0.15
Sick Leave	260	Assoc.Bank	PublicFund				118,264.70	0.15
		1st Citizens	CD-3308518	03/06/2014	09/08/2015	18 mos.	40,000.00	0.60
Sub-Total By Fund	260						158,264.70	
Street Repairs	280	Assoc.Bank	PublicFund				124,908.62	0.15
HeldtTrust-Res.	290	Assoc.Bank	PublicFund				25,816.64	0.15
		1st Citizens	CD-3308516	03/06/2014	09/08/2015	18 mos.	25,000.00	0.60
Sub-Total By Fund	290						50,816.64	
Police Dept Trust	295	Assoc Bank	PublicFund				-	0.15
Debt Service	300	Assoc.Bank	PublicFund				422,545.47	0.15
TIF #4	440	Assoc Bank	PublicFund				771,017.72	0.15
TIF #6	446	Assoc Bank	PublicFund				5,530.37	0.15
TIF #8	448	Assoc.Bank	PublicFund				17,107.92	0.15
CIP FUND	450	Assoc.Bank	PublicFund				1,626,439.46	0.15
Birge Fountain	452	Assoc.Bank	PublicFund				8,497.91	0.15
		1st Citizens	CD-3308519	03/06/2014	09/08/2015	18 mos.	10,000.00	0.60
Sub-Total By Fund	452						18,497.91	
Trail Ext	466	Assoc Bank	PublicFund				75,208.80	0.15
Water Operating	610	Assoc. Bank	PublicFund				657,637.12	0.15
		1st Citizens	CD-3308254	09/24/2013	03/24/2015	18 mos.	1,698.79	0.55
Sub-Total by type							659,335.91	
Water Debt Srv	610	Assoc. Bank	PublicFund				-	0.25
Water Reserve	610	Assoc Bank	PublicFund				174,652.14	0.15
		1st Citizens	CD-3308254	09/24/2013	03/24/2015	18 mos.	30,000.00	0.55
Sub-Total by type							204,652.14	
Water-CIP	610	Assoc. Bank	PublicFund				-	0.15
Sub-Total By Fund	610						863,988.05	
Sewer Operating	620	Assoc.Bank	PublicFund				800,815.31	0.15
Sewer Capital Reserve		Assoc.Bank	PublicFund				125,000.00	0.15
Sewer Operating Res		Assoc.Bank	PublicFund				50,000.00	0.15
Sewer Equipmt		Assoc.Bank	PublicFund				1,278,489.17	0.15
		1st Citizens	CD-3308355	09/24/2013	03/24/2015	18 mos.	265,250.00	0.55
Sub-Total by type							1,543,739.17	
Sewer Deprectn		1st Citizens	CD-3307338	07/03/2013	07/03/2014	12 mos.	25,000.00	0.45
Sewer-Safety Fd		Assoc. Bank	PublicFund				1,548.00	0.15
Sewer Debt Service		Assoc. Bank	PublicFund				200,000.00	0.15
Sewer Bond Reserve		Assoc Bank	PublicFund				223,000.00	0.15
Sewer Connection		Assoc.Bank	PublicFund				248,744.67	0.15
Sub-Total By Fund	620						3,042,847.15	
Storm Water	630	Assoc. Bank	PublicFund				-	
Tax Collection	800	Assoc. Bank	PublicFund				-	
Rescue Squad	810	Commercial	CD-210990	04/24/2014	04/23/2015	12 mos.	76,034.00	0.45
		1st Citizens	CD-3308514	03/06/2014	09/08/2015	18 mos.	30,000.00	0.60
		Commercial	CD-210953	03/18/2014	09/18/2015	18 mos.	90,000.00	0.50
Sub-Total By Fund	810						196,034.00	
TID#4-COUNTY-ERV	840	Assoc. Bank	PublicFund				383,798.37	0.15
CDA Operating	900	Assoc. Bank	PublicFund				25,117.98	0.15
Inn Ctr-Drouillard Trust	920	Assoc. Bank	PublicFund				7,130.00	0.15
TOTAL							9,095,538.03	

Report Criteria:

Report type: GL detail

Check.Check number = 900019-900020,78734-78805,78835-78890,78922-78926

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
100								
06/14	06/03/2014	78734	111	KETTERHAGEN MOTORS INC	K9 SQUAD	1	100-25212	24,900.00
06/14	06/03/2014	78735	4102	PEREZ, JANET	884	1	100-46730-55	45.00
06/14	06/03/2014	78736	43	PETTY CASH	JUNE 2014 P	1	100-52110-340	4.50
06/14	06/03/2014	78736	43	PETTY CASH	JUNE 2014 P	2	100-52100-310	30.89
06/14	06/03/2014	78737	6438	TEAMINTEL LLC	2636	1	100-25212	3,515.00
06/14	06/05/2014	78761	5410	3 RIVERS BILLING	2793	1	100-46230-52	2,039.11
06/14	06/05/2014	78761	5410	3 RIVERS BILLING	2793	2	100-46240-52	100.10
06/14	06/05/2014	78762	7231	ARANDA, BEATRIZ	MAY 2014	1	100-51200-330	210.10
06/14	06/05/2014	78763	7229	ATKIELSKI, ADELAIDE	831	1	100-46743-51	200.00
06/14	06/05/2014	78764	252	BINNING & DICKENS INS SVC L	27180	1	100-51200-214	50.00
06/14	06/05/2014	78765	6812	BROSSARD, BRADLEY	APRIL-MAY	1	100-52200-211	304.52
06/14	06/05/2014	78766	411	GEMPLER, DAVID	551	1	100-52110-118	91.65
06/14	06/05/2014	78768	7228	JONES, DUSTY	647	1	100-46743-51	200.00
06/14	06/05/2014	78769	152	MARGRAF COLLECTION AGEN	05-31-2014	1	100-46230-52	857.46
06/14	06/05/2014	78770	4950	MILLIS, KIM	APRIL 2014	1	100-52600-211	10.00
06/14	06/05/2014	78771	2274	MUNICIPAL COURT FUND	05-29/06/05/	1	100-45110-52	88.80
06/14	06/05/2014	78773	3833	REGISTRATION FEE TRUST	2014 FORD	1	100-52110-340	70.50
06/14	06/05/2014	78774	5296	REGISTRATION FEE TRUST	M265930401	1	100-46733-55	10.00
06/14	06/05/2014	78775	2073	REGISTRATION FEE TRUST	K260297460	1	100-46733-55	5.00
06/14	06/05/2014	78776	7232	SAALSAA, SARAH	05-30-2014	1	100-45130-52	5.00
06/14	06/05/2014	78777	1592	SAM'S CLUB	06-21-2014	1	100-55300-341	15.99
06/14	06/12/2014	78778	319	4TH OF JULY CORP	2014 FIREW	1	100-55320-720	9,500.00
06/14	06/12/2014	78779	7239	BURPEE NATURAL HISTORY M	06-11-2014	1	100-46733-55	84.00
06/14	06/12/2014	78780	83	CITY OF WHITEWATER	MAY 2014	1	100-21690	18,645.62
06/14	06/12/2014	78781	6923	CORTEZ, JORGE	43418606	1	100-41140-00	10.00
06/14	06/12/2014	78782	7238	CRANDALL, JUDITH A	43418605	1	100-41140-00	14.63
06/14	06/12/2014	78783	4759	DUJARDIN, MICHELLE	MAY 2014	1	100-55210-330	120.40
06/14	06/12/2014	78784	4420	ELDER, JAMES	JUNE 2014	1	100-25212	1,518.25
06/14	06/12/2014	78784	4420	ELDER, JAMES	MAY 2014	1	100-52110-211	27.22
06/14	06/12/2014	78785	7237	ESCAMILLA, ADELINO	43418609	1	100-41140-00	32.60
06/14	06/12/2014	78787	6663	GOOD MORNING	30917	1	100-55210-320	97.92
06/14	06/12/2014	78788	277	JEFFERSON CO - TREASURER	JUNE 2014	1	100-44200-51	56.25
06/14	06/12/2014	78789	7240	KLEHM GARDENS	06/11/2014	1	100-46733-55	42.00
06/14	06/12/2014	78790	6570	LANDMARK SERVICES COOPE	10905311 FE	1	100-53270-340	11.10
06/14	06/12/2014	78791	6062	LINDERT, TODD	APRIL 2014	1	100-52300-211	99.16
06/14	06/26/2014	78791	6062	LINDERT, TODD	APRIL 2014	1	100-52300-211	99.16- V
06/14	06/12/2014	78792	7046	MCENDRE, RICHARD	201405	1	100-21690	20.00
06/14	06/12/2014	78793	2274	MUNICIPAL COURT FUND	06-05/06-12-	1	100-45110-52	114.00
06/14	06/12/2014	78794	7236	PEC BANK INC.	06-26-2014	1	100-55320-790	200.00
06/14	06/12/2014	78795	7133	PETERSON, LINDSEY	201405	1	100-21690	25.00
06/14	06/12/2014	78796	7093	SCHMEAR, KAITY	201405	1	100-21690	50.00
06/14	06/12/2014	78797	5574	STATE OF WISCONSIN	MAY 2014	1	100-21690	6,064.15
06/14	06/12/2014	78798	6465	SUN TRUST EQUIPMENT FINAN	1529298	1	100-51600-840	40,746.68
06/14	06/12/2014	78801	27	VANDEWALLE & ASSOCIATES	201405036	1	100-46350-51	1,442.25
06/14	06/12/2014	78801	27	VANDEWALLE & ASSOCIATES	201405036	2	100-46350-51	148.50
06/14	06/12/2014	78801	27	VANDEWALLE & ASSOCIATES	201405036	3	100-46350-51	2,054.25
06/14	06/12/2014	78801	27	VANDEWALLE & ASSOCIATES	201405036	4	100-56300-219	246.25
06/14	06/12/2014	78801	27	VANDEWALLE & ASSOCIATES	201405036	5	100-56300-219	27.00
06/14	06/12/2014	78801	27	VANDEWALLE & ASSOCIATES	201405036	6	100-56300-219	445.50
06/14	06/12/2014	78801	27	VANDEWALLE & ASSOCIATES	201405036	7	100-46350-51	50.40
06/14	06/12/2014	78801	27	VANDEWALLE & ASSOCIATES	201405036	8	100-46350-51	50.40

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
06/14	06/12/2014	78802	5668	WALMART	201404	1	100-21690	19.95
06/14	06/12/2014	78802	5668	WALMART	424082522	1	100-21690	75.00
06/14	06/12/2014	78803	282	WALWORTH CO TREASURER	MAY 2014	1	100-21690	2,017.40
06/14	06/12/2014	78804	25	WE ENERGIES	06-23-2014	1	100-52500-340	47.63
06/14	06/12/2014	78804	25	WE ENERGIES	06-23-2014	2	100-53300-222	961.13
06/14	06/12/2014	78804	25	WE ENERGIES	06-23-2014	3	100-53420-222	18,383.17
06/14	06/12/2014	78804	25	WE ENERGIES	06-23-2014	4	100-51600-222	928.93
06/14	06/12/2014	78804	25	WE ENERGIES	06-23-2014	5	100-51600-224	2,229.55
06/14	06/12/2014	78804	25	WE ENERGIES	06-23-2014	6	100-53270-224	37.50
06/14	06/12/2014	78804	25	WE ENERGIES	06-23-2014	7	100-55111-222	1,494.03
06/14	06/12/2014	78804	25	WE ENERGIES	06-23-2014	8	100-55111-224	269.38
06/14	06/12/2014	78805	3123	WISCONSIN DAIRY SUPPLY	201405	1	100-21690	50.00
06/14	06/13/2014	78835	5043	US POSTAL SERVICE	06-13-2014	1	100-51500-310	980.00
06/14	06/16/2014	78836	7244	MILWAUKEE AUDOBON SOC/BI	7244-061614	1	100-53270-211	100.00
06/14	06/17/2014	78837	27	VANDEWALLE & ASSOCIATES	201403044	1	100-56300-219	668.75
06/14	06/17/2014	78837	27	VANDEWALLE & ASSOCIATES	201404044	1	100-56300-219	3,178.10
06/14	06/19/2014	78838	7252	ALDER, THOMAS	H6TCJ02	1	100-13115	37.50
06/14	06/19/2014	78841	6380	AT&T	05-22-2014	1	100-51450-225	239.20
06/14	06/19/2014	78843	3319	CHASE, BETH	924	1	100-46743-51	200.00
06/14	06/19/2014	78844	6893	FIEDLER, BRODY	APRIL-JUNE	1	100-52300-211	142.64
06/14	06/19/2014	78847	133	FRAWLEY OIL CO INC	04-30-2014	1	100-52200-351	145.71
06/14	06/19/2014	78847	133	FRAWLEY OIL CO INC	04-30-2014	2	100-52300-351	37.38
06/14	06/19/2014	78847	133	FRAWLEY OIL CO INC	04-30-2014	3	100-53300-351	1,779.50
06/14	06/19/2014	78847	133	FRAWLEY OIL CO INC	04-30-2014	4	100-53300-351	3,287.18
06/14	06/19/2014	78848	3034	GEMPLER, HEIDI	JUNE 2014	1	100-52600-211	8.84
06/14	06/19/2014	78849	7245	KREBS, TRACY	696	1	100-46743-51	200.00
06/14	06/19/2014	78851	7246	LONGORIA, NANCY	938	1	100-46743-51	200.00
06/14	06/19/2014	78852	4950	MILLIS, KIM	JUNE 2014	1	100-52600-211	10.00
06/14	06/19/2014	78853	7249	NAJERA, MARIA	903	1	100-46743-51	200.00
06/14	06/19/2014	78856	7248	REICHARD, SHAWN	858	1	100-46743-51	200.00
06/14	06/19/2014	78857	7247	REYES, MARIA	822	1	100-46743-51	200.00
06/14	06/19/2014	78861	7242	TAYLOR, ERIC	578	1	100-46730-55	360.00
06/14	06/19/2014	78862	495	THE COACH'S LOCKER	454420	1	100-55300-341	195.75
06/14	06/19/2014	78863	5364	VILLAGE OF PALMYRA	2014 QUAD	1	100-55300-341	500.00
06/14	06/19/2014	78864	3952	WALWORTH CO SHERIFFS DE	MAY 2014	1	100-51200-293	240.00
06/14	06/19/2014	78865	25	WE ENERGIES	06-25-2014	1	100-53230-222	1,046.27
06/14	06/19/2014	78865	25	WE ENERGIES	06-25-2014	2	100-51600-222	466.18
06/14	06/19/2014	78865	25	WE ENERGIES	06-25-2014	3	100-51600-224	95.30
06/14	06/19/2014	78865	25	WE ENERGIES	06-25-2014	4	100-53270-222	1,241.85
06/14	06/19/2014	78865	25	WE ENERGIES	06-25-2014	5	100-53270-224	127.15
06/14	06/19/2014	78867	195	WI DOT TVRP	06-15-2014	1	100-52140-360	125.00
06/14	06/19/2014	78868	2205	WI MUNICIPAL JUDGES ASSOC	2014 DUES	1	100-51200-320	100.00
06/14	06/19/2014	78869	2274	MUNICIPAL COURT FUND	42402686	1	100-45114-52	253.00
06/14	06/24/2014	78871	5872	COMMON SCHOOL FUND	06-19-2014	1	100-25212	538.50
06/14	06/26/2014	78872	6380	AT&T	06-13-2014	1	100-51450-225	4,901.05
06/14	06/26/2014	78872	6380	AT&T	06-13-2014	2	100-53100-310	80.00
06/14	06/26/2014	78876	6638	HINTZ, JACOB	JUNE 2014	1	100-52120-211	75.57
06/14	06/26/2014	78877	453	HOGUE, KATHERINE	JUNE 2014	1	100-25212	15.92
06/14	06/26/2014	78878	5997	MZIS	39 2014	1	100-52400-222	14,799.66
06/14	06/26/2014	78878	5997	MZIS	39 2014	2	100-52400-222	2,000.00
06/14	06/26/2014	78879	6062	LINDERT, TODD	06-12-2014	1	100-52300-211	59.95
06/14	06/26/2014	78879	6062	LINDERT, TODD	APRIL 2014	1	100-52300-211	99.16
06/14	06/26/2014	78880	4950	MILLIS, KIM	06-23-2014	1	100-52600-118	128.71
06/14	06/26/2014	78881	2274	MUNICIPAL COURT FUND	06-18/06-26-	1	100-45110-52	98.80
06/14	06/26/2014	78881	2274	MUNICIPAL COURT FUND	06-18/06-26-	2	100-45110-52	114.00
06/14	06/26/2014	78882	5341	PALMYRA MUNICIPAL COURT	549-2013	1	100-45114-52	205.50

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
06/14	06/26/2014	78883	7243	PELLERINO, TRICIA LYNN	JUNE 2014	1	100-44122-51	18.00
06/14	06/26/2014	78884	581	ROCHA SR, RAMON	JUNE 2014	1	100-51200-219	70.12
06/14	06/26/2014	78885	5700	SAHR, ANGELA	JUNE 2014	1	100-52100-211	20.05
06/14	06/26/2014	78885	5700	SAHR, ANGELA	JUNE 2014	2	100-52100-330	129.92
06/14	06/26/2014	78886	300	SAUBERT, DOUG	JUNE 2014	1	100-51500-330	86.24
06/14	06/26/2014	78887	2523	VANDER STEEG, ADAM	06-19-2014	1	100-52120-118	89.99
06/14	06/27/2014	78922	7257	BRADY, RYAN	848	1	100-46743-51	50.00
06/14	06/27/2014	78923	7258	GARDNER, CALVIN	13-1314	1	100-13115	155.40
06/14	06/27/2014	78925	3952	WALWORTH CO SHERIFFS DE	APRIL 2014	1	100-51200-293	90.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	1	100-55300-341	87.94
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	2	100-55300-341	19.35
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	3	100-55300-341	88.65
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	4	100-55300-341	1,095.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	5	100-55300-341	2,385.75
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	6	100-52110-340	132.66
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	7	100-52120-211	650.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	8	100-52100-340	124.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	9	100-52600-211	70.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	10	100-25212	58.62
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	11	100-25212	52.50
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	12	100-25212	1,415.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	13	100-25212	55.59
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	14	100-25212	150.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	15	100-51400-310	9.44
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	16	100-55210-310	41.67
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	17	100-52400-310	1.68
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	18	100-51400-310	11.25
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	19	100-51100-310	1.40
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	20	100-56300-310	7.02
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	21	100-53100-310	1.68
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	23	100-55310-340	1.68
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	24	100-51600-211	97.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	25	100-53300-211	62.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	27	100-51400-310	95.56
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	28	100-52400-310	9.77
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	29	100-51100-310	8.14
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	30	100-56300-310	40.72
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	31	100-55210-310	9.77
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	32	100-53100-310	9.77
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	34	100-55310-340	9.77
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	35	100-51500-310	23.18
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	36	100-51400-310	23.17
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	37	100-53300-211	80.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	40	100-51400-211	21.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	41	100-51400-320	29.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	42	100-51300-219	1,096.50
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	43	100-51300-212	986.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	44	100-53300-310	141.60
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	45	100-51400-310	283.20
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	46	100-53270-310	28.80
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	47	100-53300-310	145.20
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	48	100-51400-310	145.20
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	49	100-51400-340	96.25
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	50	100-53230-352	233.76
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	51	100-46733-55	1.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	52	100-46733-55	1.27

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	53	100-46733-55	20.76
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	54	100-46733-55	97.50
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	55	100-46733-55	130.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	56	100-46733-55	1.58
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	57	100-46733-55	6.84
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	58	100-16500	100.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	59	100-16500	50.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	60	100-16500	100.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	61	100-16500	200.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	62	100-51500-330	32.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	63	100-51500-330	452.46
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	64	100-51500-330	5.35
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	65	100-51500-211	60.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	67	100-51500-310	74.82
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	68	100-52300-340	115.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	70	100-51450-225	773.25
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	71	100-53230-340	63.40
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	72	100-51500-310	15.45
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	73	100-52210-340	126.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	74	100-52200-242	155.50
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	75	100-52200-241	242.68
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	76	100-52200-241	1,033.65
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	79	100-13150	14.99
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	80	100-51450-225	7.48
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	81	100-51400-225	40.03
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	82	100-51450-244	80.02
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	83	100-51450-244	199.97
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	85	100-53100-225	.15
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	87	100-55210-225	137.29
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	88	100-56300-225	12.38
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	89	100-52400-225	20.35
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	90	100-51400-225	47.24
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	91	100-51400-225	60.35
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	92	100-53100-225	70.82
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	93	100-53230-241	91.85
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	95	100-55310-225	.19
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	96	100-52100-225	130.54
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	97	100-52500-225	.19
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	98	100-52200-225	114.94
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	99	100-52300-225	7.41
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	101	100-51500-310	58.85
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	102	100-53230-340	41.76
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	103	100-53230-340	25.25
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	104	100-52120-219	95.65
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	105	100-52110-360	85.71
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	106	100-52100-211	350.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	107	100-52110-360	200.55
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	108	100-52100-310	224.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	109	100-25212	127.10
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	110	100-25212	276.53
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	111	100-25212	19.76
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	112	100-25212	14.34
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	113	100-52110-340	11.96
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	114	100-25212	41.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	115	100-52120-359	26.88
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	116	100-52100-340	29.83

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	117	100-52110-118	519.45
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	118	100-52100-310	94.70
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	119	100-52110-219	226.96
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	120	100-52110-118	15.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	121	100-52100-340	279.58
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	122	100-52120-359	168.79
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	123	100-52120-359	29.28
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	124	100-52120-219	102.15
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	125	100-52100-310	97.87
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	126	100-52140-360	245.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	127	100-52110-242	200.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	128	100-52110-211	149.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	135	100-53230-352	345.20
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	136	100-53230-354	138.26
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	140	100-56300-219	1,924.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	141	100-51600-340	142.09
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	142	100-51600-245	1,975.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	143	100-53230-352	21.96
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	144	100-53270-213	170.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	145	100-53230-340	110.52
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	146	100-51600-244	127.68
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	147	100-53270-340	208.98
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	148	100-53270-340	978.09
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	149	100-53270-242	72.18
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	150	100-53230-352	30.20
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	151	100-53230-352	29.54
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	152	100-53230-354	83.83
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	153	100-53230-354	140.26
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	154	100-53230-352	1,153.23
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	155	100-53230-354	10.98
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	157	100-53230-340	201.76
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	158	100-51600-355	110.32
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	159	100-52200-241	17.91
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	160	100-52200-340	82.58
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	161	100-52300-241	3.41
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	162	100-53270-245	57.04
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	163	100-53270-295	16.85
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	164	100-55111-355	16.33
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	167	100-53230-352	579.84
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	168	100-53230-352	160.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	169	100-53230-354	505.52
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	170	100-53230-354	558.24
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	171	100-53230-352	113.44
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	176	100-53230-352	532.70
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	177	100-53230-352	89.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	180	100-52400-320	125.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	181	100-51400-310	37.08
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	182	100-51100-310	37.07
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	183	100-55210-310	37.07
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	185	100-56300-310	22.47
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	186	100-53100-310	11.23
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	187	100-52400-310	11.23
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	188	100-51400-310	69.32
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	189	100-51100-310	34.66
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	190	100-55210-310	69.32
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	192	100-56300-310	69.32

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	193	100-53100-310	34.66
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	194	100-52400-310	34.66
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	195	100-52100-310	181.87
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	196	100-51500-310	23.24
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	197	100-51500-310	45.18
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	198	100-51200-310	2.58
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	205	100-51600-340	198.18
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	207	100-51400-211	459.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	208	100-51400-211	12.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	209	100-51400-211	30.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	210	100-55300-341	267.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	211	100-55300-341	163.17
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	212	100-55300-341	100.96
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	213	100-55210-310	54.89
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	232	100-52300-340	15.40
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	233	100-52300-241	363.14
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	234	100-52300-790	479.73
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	235	100-52300-340	14.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	236	100-52300-340	117.45
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	237	100-52300-241	2,250.20
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	238	100-52300-340	367.99
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	239	100-52300-340	567.09
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	240	100-52300-211	100.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	241	100-52300-211	100.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	242	100-52300-340	754.79
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	243	100-52300-340	116.17
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	308	100-51450-245	83.40
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	309	100-51450-245	39.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	310	100-51450-246	32.50
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	311	100-55310-340	210.52
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	312	100-52100-310	61.59
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	319	100-51450-225	345.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	326	100-52300-340	35.00
06/14	06/27/2014	900020	5404	CITGO	JUNE 2014	1	100-52100-330	103.46
06/14	06/27/2014	900020	5404	CITGO	JUNE 2014	2	100-52110-351	2,314.26
06/14	06/27/2014	900020	5404	CITGO	JUNE 2014	3	100-52120-351	88.58
06/14	06/27/2014	900020	5404	CITGO	JUNE 2014	4	100-52200-351	431.65
06/14	06/27/2014	900020	5404	CITGO	JUNE 2014	5	100-52300-351	1,179.12
06/14	06/27/2014	900020	5404	CITGO	JUNE 2014	6	100-52140-351	235.18
Total 100:								223,496.49

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06/14	06/19/2014	78841	6380	AT&T	05-22-2014	3	200-55110-225	159.01
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	69	200-55110-225	133.93
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	220	200-55110-340	10.92
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	221	200-55110-810	171.36
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	222	200-55110-340	80.53
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	223	200-55110-340	16.54
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	224	200-55110-340	22.45
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	225	200-55110-340	28.40
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	226	200-55110-341	8.72
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	227	200-55110-341	40.12
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	228	200-55110-225	44.58
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	229	200-55110-343	65.74
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	230	200-55110-343	8.44

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	231	200-55110-340	8.95
Total 200:								799.69
220								
06/14	06/04/2014	78739	148	NASCO	917735	1	220-55110-342	16.40
06/14	06/04/2014	78740	7230	AYLMER PRESS	AYL52414	1	220-55110-326	30.00
06/14	06/04/2014	78741	1998	BLOOM, CATHY	SRP SUPPLI	1	220-55110-342	234.69
06/14	06/04/2014	78742	3612	SHRED IT WI	81171165	1	220-55110-310	41.20
06/14	06/04/2014	78743	6143	FINDAWAY WORLD LLC	124862	1	220-55110-327	1,390.62
06/14	06/04/2014	78743	6143	FINDAWAY WORLD LLC	127908	1	220-55110-327	379.94
06/14	06/04/2014	78744	1838	GALE/CENGAGE LEARNING	52146081	1	220-55110-321	69.72
06/14	06/04/2014	78745	2714	GREY HOUSE PUBLISHING INC	319141	1	220-55110-323	225.00
06/14	06/04/2014	78746	3888	INFOBASE PUBLISHING	244478	1	220-55110-321	1,007.45
06/14	06/04/2014	78747	4666	LANDI, FRANK	BARNS WAL	1	220-55110-341	100.00
06/14	06/04/2014	78748	5008	M. E. SHARPE INC PUBLISHER	408654	1	220-55110-321	89.80
06/14	06/04/2014	78749	1835	MICRO MARKETING LLC	525560	1	220-55110-327	74.97
06/14	06/04/2014	78750	1842	MID-WISC FEDERATED LIBRAR	1640	1	220-55110-218	8,251.04
06/14	06/04/2014	78750	1842	MID-WISC FEDERATED LIBRAR	1886	1	220-55110-328	629.20
06/14	06/04/2014	78750	1842	MID-WISC FEDERATED LIBRAR	1913	1	220-55110-218	482.59
06/14	06/04/2014	78750	1842	MID-WISC FEDERATED LIBRAR	1959	1	220-55110-218	30.00
06/14	06/04/2014	78751	4591	MORGAN BIRGE & ASSOCIATE	MC0059647	1	220-55110-225	89.00
06/14	06/04/2014	78752	1995	NADAGUIDES	1313886	1	220-55110-322	434.00
06/14	06/04/2014	78753	2936	PARACLETE PRESS INC	552074	1	220-55110-321	134.67
06/14	06/04/2014	78754	1547	PONTEL, SHERRY	MILEAGE T	1	220-55110-330	17.50
06/14	06/04/2014	78754	1547	PONTEL, SHERRY	POPCORN C	1	220-55110-342	18.96
06/14	06/04/2014	78755	1843	RECORDED BOOKS LLC	74928896	1	220-55110-326	6.95
06/14	06/04/2014	78755	1843	RECORDED BOOKS LLC	74930926	1	220-55110-327	118.35
06/14	06/04/2014	78755	1843	RECORDED BOOKS LLC	74930943	1	220-55110-326	326.75
06/14	06/04/2014	78755	1843	RECORDED BOOKS LLC	74937531	1	220-55110-326	130.70
06/14	06/04/2014	78755	1843	RECORDED BOOKS LLC	74937685	1	220-55110-326	25.99
06/14	06/04/2014	78755	1843	RECORDED BOOKS LLC	74938181	1	220-55110-327	140.40
06/14	06/04/2014	78755	1843	RECORDED BOOKS LLC	74942515	1	220-55110-326	263.40
06/14	06/04/2014	78756	1844	SOUTHERN LAKES NEWSPAPE	2677	1	220-55110-331	215.00
06/14	06/04/2014	78757	2019	UNIQUE BOOKS INC	207463	1	220-55110-323	36.00-
06/14	06/04/2014	78757	2019	UNIQUE BOOKS INC	361890.2	1	220-55110-326	107.03
06/14	06/04/2014	78757	2019	UNIQUE BOOKS INC	361891.2	1	220-55110-321	131.36
06/14	06/04/2014	78757	2019	UNIQUE BOOKS INC	361891.3	1	220-55110-321	35.81
06/14	06/04/2014	78757	2019	UNIQUE BOOKS INC	361892.2	1	220-55110-323	142.08
06/14	06/04/2014	78758	4630	UNIQUE MANAGEMENT SVC IN	254256	1	220-55110-319	26.85
06/14	06/04/2014	78759	6304	UPSTART	5286236	1	220-55110-346	35.75
06/14	06/04/2014	78760	1997	WISCONSIN COUNTIES ASSN	7-14 WI COU	1	220-55110-324	20.00
06/14	06/05/2014	78767	2915	IRVIN L YOUNG MEMORIAL LIB	MAY 2014	1	220-55110-321	35.00
06/14	06/05/2014	78767	2915	IRVIN L YOUNG MEMORIAL LIB	MAY 2014	2	220-55110-331	18.70
06/14	06/05/2014	78767	2915	IRVIN L YOUNG MEMORIAL LIB	MAY 2014	3	220-55110-341	14.46
06/14	06/12/2014	78786	7234	FIGUREHEADS INC	20-5892228	1	220-55110-342	350.00
06/14	06/12/2014	78799	6613	THE ART OF WONDER LLC	06-18-2014	1	220-55110-342	395.00
06/14	06/19/2014	78841	6380	AT&T	05-22-2014	2	220-55110-225	349.90
06/14	06/19/2014	78850	7251	KREROWICZ, AARON	06-21-2014	1	220-55110-341	175.00
06/14	06/19/2014	78854	6969	PEASE, TOM	2014	1	220-55110-342	375.00
06/14	06/19/2014	78859	7250	STANTON, ANGIE	05-21-2014	1	220-55110-342	100.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	84	220-55110-225	105.77
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	165	220-55110-310	3.82
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	202	220-55110-310	287.28
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	244	220-55110-310	164.08
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	245	220-55110-310	6.99

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06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	246	220-55110-327	8.63
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	247	220-55110-323	41.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	248	220-55110-321	12.77
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	249	220-55110-310	89.61
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	250	220-55110-321	19.93
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	251	220-55110-321	140.88
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	252	220-55110-321	945.88
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	253	220-55110-326	32.34
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	254	220-55110-310	117.48
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	255	220-55110-211	300.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	256	220-55110-324	22.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	257	220-55110-310	36.38
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	258	220-55110-327	161.89
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	259	220-55110-323	92.03
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	260	220-55110-321	202.08
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	261	220-55110-321	1,088.91
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	262	220-55110-321	17.78
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	263	220-55110-310	28.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	264	220-55110-321	12.76
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	265	220-55110-321	26.57
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	266	220-55110-218	89.99
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	267	220-55110-331	274.05
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	268	220-55110-325	14.99
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	269	220-55110-310	610.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	270	220-55110-310	94.39
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	271	220-55110-310	37.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	272	220-55110-324	199.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	273	220-55110-310	69.99
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	274	220-55110-323	62.49
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	275	220-55110-326	3.03-
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	276	220-55110-326	3.03-
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	277	220-55110-326	2.00-
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	278	220-55110-327	15.67
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	279	220-55110-326	64.75
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	280	220-55110-321	101.74
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	281	220-55110-321	495.68
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	282	220-55110-310	22.96
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	283	220-55110-323	19.58
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	284	220-55110-313	588.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	285	220-55110-343	15.65
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	286	220-55110-326	28.98
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	287	220-55110-218	104.45
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	288	220-55110-321	26.99
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	289	220-55110-326	76.90
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	290	220-55110-310	24.86
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	291	220-55110-326	40.98
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	292	220-55110-324	214.50
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	293	220-55110-326	27.30
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	294	220-55110-321	302.71
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	295	220-55110-321	142.12
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	296	220-55110-330	10.87
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	297	220-55110-321	32.86
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	298	220-55110-310	69.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	299	220-55110-326	42.61
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	300	220-55110-326	8.00-
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	301	220-55110-326	92.90

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	302	220-55110-211	75.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	303	220-55110-331	119.75
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	304	220-55110-323	689.18
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	305	220-55110-310	129.24
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	306	220-55110-326	37.98
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	307	220-55110-326	27.99
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	313	220-55110-810	4,429.61
Total 220:								30,724.59
300								
06/14	06/19/2014	78839	5770	ASSOCIATED TRUST COMPAN	1278	1	300-58000-900	363.00
06/14	06/19/2014	78839	5770	ASSOCIATED TRUST COMPAN	1286	1	300-58000-900	325.00
Total 300:								688.00
450								
06/14	06/12/2014	78798	6465	SUN TRUST EQUIPMENT FINAN	2014 LEASE	2	450-57500-840	193,775.19
06/14	06/19/2014	78842	3681	BAIRD & CO, ROBERT W	PF-283585	1	450-57500-670	12,090.00
06/14	06/19/2014	78855	529	QUARLES & BRADY	1953903	1	450-57500-670	5,890.00
06/14	06/19/2014	78860	358	STRAND ASSOCIATES INC	104078	1	450-57500-873	9,565.85
06/14	06/19/2014	78860	358	STRAND ASSOCIATES INC	104269	1	450-57500-865	313.08
06/14	06/19/2014	78860	358	STRAND ASSOCIATES INC	104865	1	450-57500-873	10,270.31
06/14	06/19/2014	78860	358	STRAND ASSOCIATES INC	105004	1	450-57500-865	1,888.81
06/14	06/26/2014	78875	3263	ENTERPRISE LIGHTING LTD	E7707	1	450-57500-873	69,295.50
06/14	06/27/2014	78924	7259	TRANE US INC	33556934	1	450-57500-877	236,316.00
06/14	06/27/2014	78924	7259	TRANE US INC	33556934	2	450-48600-57	1,181.58
06/14	06/30/2014	78926	6333	E&N HUGHES CO INC	PAY REQUE	1	450-57500-863	131,426.25
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	206	450-57500-863	1,917.00
Total 450:								671,566.41
610								
06/14	06/19/2014	78839	5770	ASSOCIATED TRUST COMPAN	1280	1	610-61950-650	363.00
06/14	06/19/2014	78839	5770	ASSOCIATED TRUST COMPAN	1281	1	610-61950-650	363.00
06/14	06/19/2014	78842	3681	BAIRD & CO, ROBERT W	PF-283585	2	610-61950-650	2,340.00
06/14	06/19/2014	78846	151	FORT HEALTHCARE	1006200000	1	610-46461-61	344.14
06/14	06/19/2014	78855	529	QUARLES & BRADY	1953903	2	610-61950-650	1,140.00
06/14	06/19/2014	78865	25	WE ENERGIES	06-25-2014	6	610-61620-220	14,461.46
06/14	06/26/2014	78873	7253	CHAPMAN RENTALS	805300011	1	610-46461-61	14.92
06/14	06/26/2014	78874	636	DIGGER'S HOTLINE INC	06-10-2014	2	610-61651-350	349.03
06/14	06/26/2014	78889	5043	US POSTAL SERVICE	JUNE 2014	1	610-61921-310	247.06
06/14	06/26/2014	78890	5043	US POSTAL SERVICE	JUNE POST	1	610-61921-310	40.80
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	26	610-61927-154	62.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	38	610-61927-154	16.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	77	610-61652-350	6,779.98
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	78	610-61927-154	325.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	100	610-61921-310	8.05
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	129	610-61935-350	95.45
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	130	610-61935-350	101.77
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	131	610-61903-361	306.26
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	132	610-61903-361	306.25
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	133	610-61653-350	149.80
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	134	610-61933-340	355.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	137	610-61933-340	344.73
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	139	610-61935-350	209.22

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	166	610-61652-350	55.98
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	200	610-61921-310	10.33
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	214	610-61936-823	4,579.18
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	215	610-61620-350	269.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	216	610-61630-350	202.95
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	217	610-61651-350	265.78
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	218	610-61927-154	160.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	219	610-61927-154	80.00
Total 610:								34,346.14
620								
06/14	06/12/2014	78798	6465	SUN TRUST EQUIPMENT FINAN	1529298	2	620-62840-840	312.05
06/14	06/12/2014	78798	6465	SUN TRUST EQUIPMENT FINAN	1529298	3	620-21450	2,567.27
06/14	06/12/2014	78798	6465	SUN TRUST EQUIPMENT FINAN	2014 LEASE	1	620-21450	13,476.07
06/14	06/19/2014	78839	5770	ASSOCIATED TRUST COMPAN	1279	1	620-62810-670	363.00
06/14	06/19/2014	78840	1700	AT&T	06-03-2014	1	620-62820-225	47.48
06/14	06/19/2014	78842	3681	BAIRD & CO, ROBERT W	PF-283585	3	620-62810-670	975.00
06/14	06/19/2014	78847	133	FRAWLEY OIL CO INC	04-30-2014	5	620-62890-351	1,036.38
06/14	06/19/2014	78855	529	QUARLES & BRADY	1953903	3	620-62810-670	475.00
06/14	06/19/2014	78866	2018	WI DEPT OF NATURAL RESOU	265004520 2	1	620-62840-590	10,958.86
06/14	06/26/2014	78874	636	DIGGER'S HOTLINE INC	06-10-2014	3	620-62830-354	349.04
06/14	06/26/2014	78889	5043	US POSTAL SERVICE	JUNE 2014	2	620-62820-310	247.06
06/14	06/26/2014	78890	5043	US POSTAL SERVICE	JUNE POST	2	620-62820-310	40.80
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	39	620-62820-154	16.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	94	620-62820-225	43.30
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	138	620-62890-357	43.52
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	156	620-62850-357	18.35
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	199	620-62820-310	10.33
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	203	620-62830-353	197.90
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	314	620-62830-354	75.20
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	315	620-62870-295	69.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	316	620-62860-357	168.79
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	317	620-62830-355	158.32
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	318	620-62820-225	75.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	320	620-62850-357	67.90
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	321	620-62870-340	322.64
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	322	620-62820-154	35.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	323	620-62860-357	865.32
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	324	620-62850-357	146.45
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	325	620-62840-340	339.66
Total 620:								33,184.05
630								
06/14	06/03/2014	78738	6943	WI DEPARTMENT OF NATURAL	MECHANICA	1	630-63610-291	510.00
06/14	06/19/2014	78842	3681	BAIRD & CO, ROBERT W	PF-283585	4	630-63440-670	4,095.00
06/14	06/19/2014	78855	529	QUARLES & BRADY	1953903	4	630-63440-670	1,995.00
06/14	06/19/2014	78860	358	STRAND ASSOCIATES INC	104270	1	630-63440-295	466.17
06/14	06/26/2014	78874	636	DIGGER'S HOTLINE INC	06-10-2014	1	630-63440-350	349.03
06/14	06/26/2014	78888	2018	WI DEPT OF NATURAL RESOU	05-28-2014	1	630-63440-590	2,000.00
06/14	06/26/2014	78889	5043	US POSTAL SERVICE	JUNE 2014	3	630-63300-310	123.53
06/14	06/26/2014	78890	5043	US POSTAL SERVICE	JUNE POST	3	630-63300-310	20.40
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	172	630-63600-352	164.82
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	173	630-63600-352	7.41
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	174	630-63600-352	42.24

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	175	630-63600-352	100.00-
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	201	630-63300-310	5.16
Total 630:								9,678.76
900								
06/14	06/05/2014	78772	6643	REDEVELOPMENT RESOURCE	0429	1	900-56500-211	4,340.00
06/14	06/05/2014	78772	6643	REDEVELOPMENT RESOURCE	0429	2	900-56500-211	200.00
06/14	06/19/2014	78845	222	FIRST CITIZENS STATE BANK	07-01-2015	1	900-56500-310	35.00
06/14	06/19/2014	78858	5969	SCHWARZ, ANNA	025469	1	900-56500-223	90.16
06/14	06/19/2014	78870	3193	COMMUNITY DEVELOPMENT A	06-19-2014	1	900-25101	15,711.04
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	22	900-56500-310	1.67
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	33	900-56500-310	9.76
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	86	900-56500-225	.07
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	184	900-56500-310	12.36
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	191	900-56500-310	34.66
Total 900:								20,434.72
920								
06/14	06/12/2014	78800	698	UW WHITEWATER	JUNE 10 201	1	920-56500-323	4,000.00
06/14	06/12/2014	78804	25	WE ENERGIES	06-23-2014	9	920-56500-222	4,423.94
06/14	06/19/2014	78841	6380	AT&T	05-22-2014	4	920-56500-225	648.62
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	66	920-56500-226	122.98
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	178	920-56500-250	4,588.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	179	920-56500-250	600.00
06/14	06/26/2014	900019	6884	JP MORGAN CHASE BANK NA	JUNE 2014	204	920-56500-250	70.00
Total 920:								14,453.54
Grand Totals:								1,039,372.39

Report Criteria:

Report type: GL detail

Check.Check number = 900019-900020,78734-78805,78835-78890,78922-78926



City of Whitewater
Doug Saubert, Finance Director

July 8, 2014

TO: City Manager and Council Members

FROM: Doug Saubert, Finance Director

RE: Manual and Authorized Checks Processed/Paid for June 2014

DATE: July 8, 2014

Attached is a detail listing of all manual and authorized checks processed for June, 2014. The total amount equaled \$ 1,039,372.39. The amounts per fund are as follows:

FUND	NAME	TOTAL
100	General Fund	223,496.49
200	Cable TV	799.69
220	Library Special Revenue	30,724.59
300	Debt Service Fund	688.00
450	CIP Fund	671,566.41
610	Water Utility	34,346.14
620	Sewer Utility	33,184.05
630	Stormwater Utility	9,678.76
900	CDA Operating Fund	20,434.72
920	Innovation Center	14,453.54
	TOTAL	\$1,039,372.39



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, April 21, 2014, 6:30 pm

Present: Anne Hartwick, Julie Caldwell, Richard Helmick, Sharon Knight, Sally Watson, Danielle Hudson, Jim Winship

Administrative Staff Present: Stacey Lunsford, Diane Jaroch

1. President Anne Hartwick called the meeting to order at 6:32
2. CONSENT AGENDA The consent agenda was approved as presented. MSC (Winship/Caldwell) Hartwick, Helmick, Knight, Watson, Hudson Noes: None
3. Acknowledgment of receipt of circulation, service, Mango, and Boopsie statistics reports for April 2014. MSC (Knight/Hudson) Hartwick, Caldwell, Helmick, Watson, Winship Noes: None
4. Acknowledgment of receipt of treasurer's reports for March and April 2014. MSC (Caldwell/Winship) Hartwick, Helmick, Knight, Watson, Hudson Noes: None
5. HEARING OF CITIZEN COMMENTS ~ None
6. OLD BUSINESS
 - a) Library Building Expansion Project ~ A motion was made to direct architect to go ahead with preparation of schematic drawings. MSC (Helmick/Winship) Hartwick, Caldwell, Knight, Watson, Hudson Noes: None Amendment made to not to exceed \$16,000. Roll call vote unanimous to approve.
 - b) Council and Community Communications ~ None
7. NEW BUSINESS
 - a) Review and approval of revised Unpaid Leave policy. Motion made to approve revision. MSC (Helmick/Hudson) Hartwick, Caldwell, Knight, Watson, Winship Noes: None
 - b) Review and approval of revised Circulation policy. Motion made to approve revised policy edited. MSC (Winship/Knight) Hartwick, Caldwell, Helmick, Watson, Hudson Noes: None
 - c) Employee position descriptions, staffing, and performance evaluations. Motion made to approve employee position addition and salary revision. MSC (Helmick/Hudson) Hartwick, Caldwell, Knight, Watson, Winship Noes: None
 - d) Make a Difference Day ~ Stacey will be working on this project next year.
 - e) Review of City Attorney's recommendation regarding rental properties owned by the City on behalf of the Library. (Amended 6-16-14 to include). Library Board wishes to continue renting the property at 413 W. Center St. MSC (Knight/Helmick) Caldwell, Hartwick Noes: None.
Danielle Hudson left the meeting at 7:30.
 - f) Sales Tax ~ Discussion
 - g) Chapter One of *Trustees Essentials* ~ Postponed
8. DIRECTOR'S REPORT as presented by Stacey Lunsford
 - a) The security cameras have been installed.
 - b) We had a meeting of the Jefferson County library directors and Sue Cantrell and a meeting of the Jefferson county library directors and Sue Hartwick on Wednesday, April 23 in Johnson Creek. We discussed our concerns about the dissolution of SHARE with both

women and we discussed whether or not we were still satisfied with being members of the Mid-Wisconsin Federated Library System with Sue Hartwick. The consensus was that we were not interested at this time in pursuing other options in library systems.

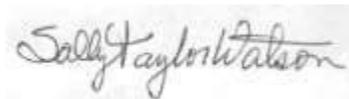
- c) I attended the White Memorial Association annual board meeting and was re-elected as a vice-president of the board. I gave a presentation to the board members about the highlights of the previous year at the library and they voted on the disbursement of funds from the White Memorial Book Fund and the Lindbaum Fund which we will receive later this year.
 - d) We had the staff appreciation breakfast and staff meeting on Friday, May 2. The staff asked me to thank you for approving the breakfast. Nearly everyone was able to attend. Cameron addressed the staff for 45 minutes that morning and we had two successful fire drills and two successful tornado drills as well as an overview of the summer reading program from Cathy and discussion on the job descriptions, performance evaluations and staff competencies program.
 - e) I have started my final CPLA course, Library Marketing.
 - f) I will report on the May Directors Council meeting in Horicon, which takes place on Thursday, May 15.
 - g) The new consortium has been named. We will be known as **Trio** and our domain name will be www.triolibraries.info
 - h) The proposed go-live date for the consortium separation is November 20.
9. ADULT SERVICES REPORT as presented by Diane Jaroch
- a) I attended the Mobil Maker Lab meeting in Horicon on April 10th.
 - b) The grand opening of the Maker Space was held on April 11th.
 - c) Author Genevieve Davis spoke about her book Secret Life, Secret Death on April 10th. There were 10 people in attendance. Davis was a very captivating speaker and took requests from the audience as to which topics they would like her to expound on.
 - d) We had 6 people attend the Maker Monday program on April 14th. Participants made spring themed greeting cards and took a tour of the new Maker Space.
 - e) Crime Club met on April 23rd and discussed the book Now You See Me by S. J. Bolton.
 - f) I proctored one exam during the month of April.
10. YOUTH SERVICES REPORT
- a) Storytime: Storytime attendance for the month of April was 496. We will not have storytime during in May. We will send out flyers to all the parents who had registered for the Winter-Spring Storytime Session. The flyers will contain information about the summer storytime session and some information about the Summer Reading program for this age group.
 - b) Lego Club: Twenty six children attended Lego Club in April. There will be a Lego Club in May. However we do not have Lego club in June or July. We will resume Lego Club in August.
 - c) Read Therapy Dogs: There were nineteen people who were at the Read Therapy Dog program. Many seemed interested in the possibility of having this be a monthly program. Fort Atkinson and Jefferson do have monthly programs during the school year.
 - d) Kids Day: Maria Cervantez who is the ELL paraprofessional for the school district contacted me about hosting Kids Dad at the library for Hispanic families. The program was

held on Wednesday, April 30 from 5:30 - 7:00 PM. Thirty four people were in attendance. I did a storytime with a craft, helped the families fill out registration forms to obtain library cards and also took the families on a tour of the library. There were lots of refreshments and everyone seemed to have a good time. This was a great promo for the library.

- e) SRP: Sherry Pontel and I went shopping for supplies for the Summer Reading Program. We have started the brochures and as well as plans for the various activities. I'm really excited about this year's theme which is Science. I think we have some fun-filled activities planned. Can't Wait!!
 - f) Whitewater Middle School invited someone from the library to attend a ceremony honoring kids who had volunteered at various community organizations. I attended and was happy to see so many kids who had gone through storytime with me and other activities and who had volunteered for various programs.
11. Board member reports None.
 12. Board member requests for future agenda items. Friends of the library information. Discussion to create an ad hoc committee to review evaluation process for staff.
 13. Confirmation of next meeting on June 16, 2014, 6:30 pm
 14. Motion made to Adjourn into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." MSC (Winship/Caldwell) Roll call vote unanimously approved.

Item to be discussed: Annual evaluation of the library director

Minutes submitted by Sally Taylor Watson, Board of Trustees Secretary.

A handwritten signature in cursive script that reads "Sally Taylor Watson". The signature is written in dark ink on a light-colored background.

**City of Whitewater
Parks and Recreation Board
Minutes
Tuesday, May 13, 2014 - 5:30 pm
Starin Park Community Building
504 W Starin Road Whitewater, WI 53190**

Call to Order and Roll Call

Rachel Deporter, Nate Jaeger, Jen Kaina, Ken Kidd, Brandon Knedler, and Bruce Parker.

Absent: Sarah Hansberry .

Staff: Matt Amundson, Deb Weberpal, Michelle Dujardin and Abby Schultz

Guests: Lynn Binnie, Tiuu Gray-Fow

Election of Parks and Recreation Board Chairperson

Parker moved to appoint Brandon Knedler as Chairperson. Second by Kaina. Ayes: Rachel Deporter, Nate Jaeger, Jen Kaina, Ken Kidd, Brandon Knedler, and Bruce Parker. Noes: None. Absent: Sarah Hansberry .

Election of Parks and Recreation Board Vice-Chairperson

Parker moved to appoint and approve Nate Jaeger as Vice-Chairperson. Second by Kaina. Ayes: Rachel Deporter, Nate Jaeger, Jen Kaina, Ken Kidd, Brandon Knedler, and Bruce Parker. Noes: None. Absent: Sarah Hansberry .

Appointment of Parks and Recreation Board Members to the following commissions and boards

Knedler moved to appoint and approve the following Park Board members to these committees:

- Plan & Architectural Review Commission – Bruce Parker
- Urban Forestry Commission – Brandon Knedler
- Whitewater Aquatic Center Board –Matt Amundson

Second by Kaina. Ayes: Rachel Deporter, Nate Jaeger, Jen Kaina, Ken Kidd, Brandon Knedler, and Bruce Parker. Noes: None. Absent: Sarah Hansberry .

Consent Agenda:

Approval of Parks and Recreation Board minutes of April 8, 2014 and request for program registration refund by Joy Yang

Kidd moved to accept the consent agenda. Second by Knedler . Ayes: Rachel Deporter, Nate Jaeger, Jen Kaina, Ken Kidd, Brandon Knedler, and Bruce Parker. Noes: None. Absent: Sarah Hansberry .

Hearing of Citizen Comments:

No formal action will be taken during this meeting, although issues raised may become part of a future agenda. Participants are allotted a 3 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those issues as designated in the agenda.

There were no citizen comments

Staff Reports:

Recreation & Community Events Programmer - Before & After School Program

Dujardin handed out the Before and After School (BASP) Program brochure to Board members. She reported that the school district has approved Parks and Recreation to take over the program beginning in fall 2014. There were 45 applicants for positions and Dujardin is conducting interviews this week. Five current BASP staff have applied for jobs. Dujardin was able to discuss needs and issues with them. She is working with the schools to get the information out and is working on curriculum. Parents have also shared expectations of the program. There is now a dedicated tab/page for Before and After School on the website.

Considerations:

Request for future agenda items

Kaina requested discussion on the ability to do an occasional program free at WAC for our \$75,000 donation to the facility.

Adjourn for Annual Park Tour

Motion was made by Deporter at 5:55 pm. Second by Kaina. Affirmed by voice vote.

Respectfully submitted,



Debra Weberpal

Whitewater Police Department Consolidated Monthly Report

April 2014



Lisa K. Otterbacher
Chief of Police

**Whitewater Police Department
312 West Whitewater Street
Whitewater, Wisconsin 53190**

Unified Crime Reporting Incidents
Year-to-Date Statistics

	No. of Incidents		Total Amount Lost	
	2014	2013	2014	2013
Murder/Non-Negligent Manslaughter	0	0	\$0	\$0
Sexual Assaults - 1st, 2nd, 3rd, 4th Degree	2	14	\$0	\$0
Total Robbery	2	1	\$410	\$350
Total Burglary	14	18	\$29,417	\$8,303
Total Motor Vehicle Thefts	1	2	\$2,000	\$2,250
Thefts				
Pocket Picking	0	0	\$0	\$0
Purse Snatching	0	0	\$0	\$0
Shoplifting	18	10	\$3,662	\$3,850
From Automoblies	19	5	\$5,960	\$445
Automobile Parts/Accessories	4	3	\$350	\$605
Bicycles	1	1	\$75	\$50
From Buildings	21	14	\$4,340	\$3,436
Coin Operated Machine	0	1	\$0	\$1,075
All Other	17	12	\$7,399	\$2,315
Total Thefts	80	46	\$21,786	\$11,776
Grand Total	99	81	\$53,613	\$22,679

Property Amount Stolen and Recovered
Year to Date Statistics

	2014	2013
Property Stolen	\$53,613	\$22,679
Property Recovered	\$21,566	\$9,542
Percentage Recovered/Stolen	40%	42%
Property Stolen Average per Month	\$13,403	\$5,670

Comparison of Charges

Charge Totals:	Monthly	Year to Date
Adult	258	891
Juvenile	16	54
Combined Total	274	945

Charges	This Month	This Year to Date	Last Year to Date	Increase/Decrease
Abuse of Hazardous Substance	0	0	0	SAME
Animal Cruelty	0	0	0	SAME
Animal Ordinance Violations	3	3	5	-2
Arson	0	0	0	SAME
Assault (Aggravated)	3	5	8	-3
Assault (Other)	3	10	11	-1
Bail Jumping	4	14	14	SAME
Burglary	11	14	2	12
Burglary Tools - Possess	0	0	0	SAME
Cause <18 to Listen/View Sex Activity	0	0	0	SAME
Cigarette / Tobacco Violation	1	1	0	1
Citations Written for Parking Tickets	0	0	0	SAME
Contribute to Delinquency	0	0	0	SAME
Contribute to Truancy	0	0	2	-2
Controlled Substance - Possession	20	40	19	21
Controlled Substance - Sale / Manufacture	5	7	22	-15
Court Order Violation	1	1	2	-1
Criminal Damage	8	8	12	-4
Criminal Trespassing	0	5	5	SAME
Curfew	0	4	2	2
Disorderly Conduct	24	96	89	7
Duty to Aid Victim/Report Crimes	1	1	0	1
Embezzlement		0	0	SAME
Emergency Detention / Protective Custody	3	15	14	1
Fail to Obey Officer	1	3	1	2
False Imprisonment	0	0	0	SAME
Fireworks - Sell / Discharge without Permit	0	0	0	SAME
Forgery and Counterfeiting	0	1	0	1
Fraud	6	6	4	2
Illegal Blood Alcohol Content (IBAC)	10	43	40	3
Impersonate Peace Officer	0	0	0	SAME
Intentionally Neglect Child	0	6	0	6

Continued on next Page

Charges	This Month	This Year to Date	Last Year to Date	Increase/ Decrease
Kidnapping	0	0	0	SAME
Lewd and Lascivious Behavior	0	0	0	SAME
Liquor Laws	16	82	58	24
Littering	0	0	1	-1
Mental Harm of Child	0	0	0	SAME
Motor Vehicle Theft	0	0	2	-2
Murder and Non-Negligent Manslaughter / Attempt	0	0	0	SAME
Noise	3	13	6	7
Obstruct / Resist Officer	4	13	12	1
Offenses Against Family and Children	0	0	0	SAME
Open Burning Permit Violation	0	0	1	-1
Operate Auto While Intoxicated	13	52	43	9
Park Regulations	0	0	2	-2
Pornography / Obscenity	0	0	0	SAME
Possess Drug Paraphernalia	14	28	18	10
Prostitution (Enticement)	0	0	2	-2
Registered Sex Offender Violations	0	0	0	SAME
Robbery	4	4	0	4
Runaway	0	3	2	1
Sex Offenses (Other)	1	1	4	-3
Sexual Assault - 1st Degree	1	1	2	-1
Sexual Assault - 2nd Degree	0	1	5	-4
Sexual Assault - 3rd Degree	0	0	1	-1
Sexual Assault - 4th Degree	0	0	1	-1
Stolen Property	1	2	0	2
Theft (Except Motor Vehicle)	31	59	40	19
Traffic Offenses	66	337	347	-10
Traffic Ordinance Violations	0	0	1	-1
Truancy	0	5	13	-8
Warrant Served - Local	4	28	29	-1
Warrant / Pickups for Other Agencies	11	30	23	7
Weapons (Conceal / Possess / Negligent Use)	1	1	1	SAME
Zoning Violations	0	2	0	2
Total	274	945	866	79

Miscellaneous Activities and/or Complaints

Type of Activity/Complaint	This Month	This Year to Date	Last Year to Date
Calls for Service	744	2,720	2,153
Activity Logs *	23	94	24
Traffic Stops *	220	907	794
Family Disturbances	4	15	13
Noise Complaints	53	143	118
Animal Complaints	23	69	74
False Alarms	4	30	36

* Officer initiated activities

Motor Vehicle Accidents

Type of Activity/Complaint	This Month	This Year to Date	Last Year to Date
Fatal	0	0	0
Personal Injury	3	15	10
Pedestrian/Bicycle	0	1	0
Hit and Run	6	24	26
Property Damage over \$1000	7	44	55
Property Damage under \$1000	2	30	18
Total	18	114	109

Parking Tickets Issued

Type of Activity/Complaint	This Month	This Year to Date	Last Year to Date
Issued by Patrol Officers	189	928	749
Issued by Community Service Officers	104	468	331
Total	293	1,396	1,080

Monies Received

Type	This Month	This Year to Date	Last Year to Date
Bicycle Licenses	\$3.00	\$9.00	\$18.00
Citations/Warrant Payments	\$2,701.15	\$12,451.75	\$8,601.96
License Plate Renewal Service Fee *	\$96.25	\$231.25	-
Miscellaneous	\$8.76	\$69.22	\$28.42
Parking Honor Box	\$202.10	\$1,510.14	\$1,679.33
Parking Permits	\$115.00	\$7,255.00	\$7,495.00
Parking Violations	\$7,315.25	\$34,430.25	\$29,082.02
Total	\$10,441.51	\$55,956.61	\$46,904.73

* These funds are used for crime prevention initiatives.

Overtime Hours

Type	This Month	This Year to Date	Last Year to Date
Administrative Duties	1.250	3.000	8.750
Bike Patrol	0.000	0.000	5.000
County Court	13.750	59.750	87.000
Municipal Court	0.000	18.000	17.000
Data Entry	3.250	5.750	9.500
Foot Patrol	0.000	0.000	3.500
Investigation	77.250	219.000	215.750
Meeting	7.250	52.000	66.500
Officer In Charge	4.000	13.750	91.500
Other *	0.000	22.750	24.000
Parking	0.000	0.000	0.000
Prisoners (Transport/Custody)	5.750	47.500	26.750
Radio Dispatch	14.000	35.750	8.750
Reports	6.250	35.500	36.250
Roll Call	26.500	109.000	111.250
Special Event	3.250	3.250	7.500
Squad Patrol	49.250	223.000	179.250
Traffic	0.000	12.750	6.500
Training	148.750	366.250	199.000
Holidays	189.000	295.250	300.250
Total	549.500	1,522.250	1,404.000

WPD Personnel Training

- On April 1st and 2nd Officers Elder and Schleis attended Problem Oriented Policing Conference in Eau Claire.
- On April 3rd Sgt. Gempler and Ofc. Matteson attended the Glock Armorer Course in Saukville.
- On April 7th Chief Otterbacher, Capt. Uhl and Dispatcher Ojibway attended the FBI Milwaukee Office Active Shooter Public Safety Tabletop Exercise in Elkhorn.
- On April 8th and 9th all non sworn personnel attended the City-Wide Tactical Training at the Old Armory.
- On April 16th Dispatchers Petersen and Ojibway attended the WI-National Emergency Number Association WI-Association of Police Communication Officers in Milwaukee.
- On April 16th Dispatcher Pierce attended Crisis/Hostage Negotiations for Dispatch Training in Stevens Point.
- On April 22nd Dispatchers Reddy and Millis attended Public Safety Training for Dispatchers and Emergency Responders in Janesville. Dispatcher Hogue attended this same training on April 24th.
- From April 28th to April 30th all sworn personnel attended the Emergency Vehicle Operations Course in Whitewater.
- On April 29th Capt. Uhl attended Advanced Assessor Training in Wauwatosa.

Proactive Community Policing and Crime Prevention Presentations and Appearances

- On April 1st and April 10th Chief Otterbacher attended the Fire/Rescue Task Force meeting.
- On April 2nd Chief Otterbacher attended the quarterly Police and Fire Commission meeting.
- On April 3rd Chief Otterbacher, Capt. Uhl, Det. Sgt. Winger and Detectives Vander Steeg and Meyer attended the WPD/UWWPS Drug Task Force meeting.
- On April 6th Chief Otterbacher attended the Whitewater Area Chamber of Commerce 1st Annual Spring Fashion Show.
- On April 6th CSOs Stuppy and Hathorn attended the Jefferson Spring Home Show as McGruff.
- On April 8th Officers Matteson and Becker and CSO Stuppy facilitated the City of Whitewater Employee Active Threat Training.
- On April 8th Det. Sgt. Winger attended the Take Back the Night event at UW-Whitewater
- On April 9th Chief Otterbacher and Sgt. Bradford attended Strategic Partnerships for Safe Schools and Communities.
- On April 9th Det. Meyer and CSO Stuppy attended the UW-Whitewater Career Fair.
- On April 10th Chief Otterbacher attended the Whitewater Unified School District Crisis Procedure meeting.
- On April 16th Capt. Uhl attended the Suburban Mutual Assistance Response Teams (SMART) meeting.
- On April 25th Chief Otterbacher attended the Operation Click banquet.
- On April 30th Chief Otterbacher, Capt. Uhl and Lt. Gray attended the First United Methodist Church Spring Salad Luncheon.



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **07/15/14**

ITEM: **Staff Report on Progress with 2015 Goals**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **Goals and draft objectives were established at the workshop meeting held at the Innovation Center on July 1.**

SUMMARY OF ITEM BEING PRESENTED:

Staff will report on the workshop and next steps for further refining the goals as outlined at the workshop meeting. Included with this cover sheet are the list of notable successes, the list of future goals, and the draft notes on the work plans with preliminary goals statements and objectives.

BUDGET IMPACT, IF ANY: **N/A**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **N/A**

ATTACHMENT(S) INCLUDED (If none, please state):

List of Notable Successes

List of Future Goals

Draft Notes on Work Plans

FOR MORE INFORMATION CONTACT:

Cameron Clapper, cclapper@whitewater-wi.gov, 262-473-0100.

Reviewing Success Activity
Notable Successes

1	Action on stormwater mitigation
2	Active threat training
3	All of our progress at the Innovation Center
4	Better bike trails
5	Better understanding of financial picture
6	Bicycle and improved pedestrian master plan
7	Changed the management plan for the effigy mounds
8	CIP implementation
9	completed zoning rewrite (finally)
10	Crime prevention team "National Night Out"
11	Eco friendly water fountains
12	Expanded R-O zoning
13	Getting EastGate Project started
14	Implement 10 hour work schedule for police officers - save money - Improve morale?
15	Implemented joint drug task force between city and campus
16	Improved website "Mobile"
17	K9 unit
18	Library addition conceptual planning
19	Make a Difference Day projects
20	Moving ahead with GIS
21	On-officer camera system
22	Opened our digital lab
23	PACT agreement with Trane (performance contract)
24	Partnership with WEDC for local entrepreneurs
25	Performance evaluation instrument completed
26	Progress on relationship with Whitewater Fire Department and Rescue
27	Received multiple DNR grants for stormwater projects
28	Recognized employees with lunch/rewards/etc.
29	Started the study to improve the wastewater system
30	This meeting (setting goals)
31	Treyton's Field of Dreams
32	Updated computer technology at the library
33	Updated SCADA control system
34	Use of credit card procurement earning \$15,000
35	Was able to satisfy water customers this winter during freeze ups
36	Working better with university

Future Goals List

<u>Category</u>	<u>Idea, Problem, Issue, or Concern</u>	<u>Votes</u>
Capital Improvement	ADA compliance	1
Capital Improvement	Continue to study "fiber" infrastructure	9
Capital Improvement	Finish Biogas project	1
Capital Improvement	Get rid of old Crown Victorias used by city	1
Capital Improvement	Library building expansion	7
Capital Improvement	Major street reconstruction oof city streets since we now have a yearly maintenance fund & plan to continue maintenance	6
Capital Improvement	Sanitary sewer collection	1
Capital Improvement	Stormwater problem ares and solids	5
Capital Improvement	Upgrade WWTP system	3
Communication	Better PR re: our accomplishments	2
Communication	City/Town relations	0
Communication	Customer service	2
Communication	E-Gov't	10
Communication	Enhance community partnerships-neighborhood watch. Senior/student Vol.	5
Economic Development	Attract a hospital	1
Economic Development	Attract businesses that offer higher wages/benefits	0
Economic Development	Bring in larger retail & restaurant chains	5
Economic Development	Capitalize attractions around city w/resources at city	0
Economic Development	Continue with downtown restoration/beautification	2
Economic Development	Hotel	8
Economic Development	Increasing enrollment in Whitewater Unified Schoold District	2
Economic Development	Increasing number/% of people who work in Whitewater also living in Whitewater	0
Economic Development	Make Whitewater attractive to health care providers-the need and desire is there	3
Economic Development	Making students want to stay here after graduation	1
Economic Development	Mixed use developments	3
Economic Development	Need more overnight lodging	0
Economic Development	Promote more large scale apartment units near the west side of university	0
Economic Development	Reduce number of vacant repail space	6
Economic Development	Start actually building in in Tech Park - especially ushering expansion for IC tenants	1
Economic Development	Whitewater increasingly seen as a destination	2
Education	Expanded emphasis on education at all levels	3
Education	Greater support (beyond financial support for low-income/stressed families)	0
Education	Increase S.A.T. scores for high school school	2
Finance Planning	Create/maintain building repair fund	2
Finance Planning	Creative & sustainable long term rate structure	1
Finance Planning	Financial planning for long term	9
Finance Planning	Funding	0

Future Goals List

<u>Category</u>	<u>Idea, Problem, Issue, or Concern</u>	<u>Votes</u>
Finance Planning	Get back to funding capital budget items to replace equipment sooner	1
Finance Planning	Investigate regional utilities	0
Finance Planning	More proactive - Less reactive	3
Finance Planning	Update water storage facilities to address demand times	3
Finance Planning	Updates of aging water utility, keeping in mind growth and future development based on new zoning and possible future annexations of land located near the older neighborhoods	0
Housing	Better landlord/neighborhood/city relations	2
Housing	Getting more students involved and interested in city government	0
Housing	Housing issues - SOLVE THEM	3
Housing	More working in Whitewater living in Whitewater	0
Housing	Neighborhood preservation	5
Housing	Redistricting student housing (limits)	3
Housing	Sensible consistent code enforcement	5
Housing	Working to facilitate city & university master plans to find ways to share & improve efficiency	0
Human Resources	Implement city wellness/Exercise classes for city employees at times convenient for them	6
Human Resources	Increase staff training opportunities	2
Human Resources	Maintain staff: needing incentives, higher pay for the simple jobs	0
Internal Efficiency Outcom	Communication -Clarity needed -Structure needed - Follow-through needed	0
Internal Efficiency Outcom	Council-Staff work sessions	2
Internal Efficiency Outcom	Get out of neutral speed of government is challenging	9
Internal Efficiency Outcom	Move to Citi Stat Style Measurement for management	0
Misc.	Definitive Action on Biogas Digester	2
Misc.	Easements in Order	0
Parking	Research downtown parking structure	0
Public Safety	Add paramedics	0
Public Safety	Finish fire/rescue reorganization	6
Public Safety	Implement communications bridge	7
Public Safety	Keeping public safety priority at budget time-Police & fire/rescue	1
Public Safety	Updating municipal building (garage)	2
Quality	None	0
Quality of Life	ADA Compliance	1
Quality of Life	Agree/Finish Master Plan for Cravath Lake Park (performance/shade)	2
Quality of Life	City more bicycle friendly	7
Quality of Life	Cleanliness of community	1
Quality of Life	Consider expanding use of water ways	0
Quality of Life	Downtown beautification	0
Quality of Life	Feasible plan for bike routes through city connecting bike paths	3
Quality of Life	Improve Starin ball fields	0
Quality of Life	Improved bike/ped in conjunction with UWW	7

Future Goals List

<u>Category</u>	<u>Idea, Problem, Issue, or Concern</u>	<u>Votes</u>
Quality of Life	Long term/medium term solution to support of Aquatic Center	2
Quality of Life	Make infrastructure more green/sustainable	3
Quality of Life	Placing an emphasis on our local history and landmarks	0
Quality of Life	Research bicycle rentals city & county riding trails	1
Quality of Life	Senior/Adult outdoor exercise area/equip.	1
Quality of Life	To better use the resources the city has to offer. Ie. Lakes/streams	1
Quality of Life	Transportation planning	1
TID4	Help develop Elkhorn Road Ventures site (roundabout site)	5
TID4	Highway 12 expansion	4
TID4	Retire TID #4 - Debt quicken	1
TID4	Settle on plan for Alpha Cast site (Jefferson St./Starin Road)	0

Work Plan Development

Purpose/Goal Statement:

Mission to work proactively on aging infrastructure in manner that is economically responsible.

Objectives:

1. Investigate to ID priorities
2. Educate to better gain understanding of need
3. prioritize based on consistent standards
4. Establish ongoing maintenance program
5. Creative Funding Strategies
 - a. Parking Permits/Fees??

Team Members: Chuck Nass
 Rick Lein
 Tim Reel
 Patrick Singer

Purpose/Goal Statement:

Mission to attract and retain a quality workforce

Objectives:

1. Attract qualified applicants
 - a. Wage and classification
 - b. Marketing community strengths
 - c. Networking with surrounding universities/colleges
 - d. Enhancing mentoring and internship opportunities
 - e. Utilizing social media (FB example)
2. Hiring
 - a. Refine online application process collectively
 - b. Skill assessment testing
 - c. Evaluate hiring process for efficiency
 - d. Background/reference checks
3. Retention
 - a. Staff appreciation
 - b. What does Google do for it's employees
 - c. Wellness program
 - d. Flex schedules
 - e. Quality management
 - f. Quality training (formalized, CPR, bloodborne, safety)
 - g. Encourage innovation

Team Members: Cameron Clapper
 Stacey Lunsford
 Lisa Otterbacher
 Diane Jaroch
 Ken Kidd

Work Plan Development

Purpose/Goal Statement:

Mission to address parking issues in the community

The city should work with all stakeholders to create a clear parking plan that balances the needs of all parties - particularly businesses, residents, university students, and visitors to the community.

Objectives:

1. Establish all stakeholder identities
 - a. Police Department, rental companies, landlords, business owners, tenants
2. Stakeholders meet to establish specific outcomes and target areas
 - a. Limits on parking times near businesses, how to utilize limited space (you can't create land), how to accommodate for the expanded student housing need both downtown & near campus.
3. Evaluate potential for a parking ramp
4. Evaluate and address communication
 - a. Interactive parking map on web
5. Availability of online purchase of parking permits
 - a. Print out visitor/overnight passes
 - b. Use of software for water bill payment to pay citations and also purchase permits
6. Reasonable expansion of overnight parking on-street in student areas (purchase of permit required)
 - a. Opportunity to generate revenue with less labor cost (citation issuance, etc.)
7. Make changes/additions to city staffing to allow dedicated staff for parking enforcement
 - a. Use generated revenue to offset cost of part-time staff

Team Members: Stephanie Abbott
 Kathy Boyd
 Tim Gray

Purpose/Goal Statement:

Mission to increase demand for more affordable single family housing and availability.

Objectives:

1. Promote high density housing near UWW to reduce pressure on single family housing
2. Promote benefits of living in Whitewater, including education, to prospective residents
3. Attract single family housing developers
4. Preserve existing single family neighborhoods

Team Members: Chris McDonell
 Doug Saubert
 Jim Winship
 Wally McDonell

Work Plan Development

Purpose/Goal Statement:

Mission to improve lake health and recreational access.

Objectives:

1. Improve boat launch (Cravath)
2. Improve all piers and docks
3. Complete feasibility study of docks
4. Improve lakes education/communication
5. Complete feasibility study of dredge
6. Enforcement of B.M.P.
7. Harvest contract vs. in house
8. Continued coordination with DNR
9. Stormwater (removal of sediment)
10. Explore Lake District
11. Work with DNR to stock lakes
12. Explore recreation adventures (paddle boats, stand up board)

Team Members: Matt Amundson
 Michelle Dujardin
 Allan Lockett

Purpose/Goal Statement:

Mission to create an environment where families want to live, work, and play in Whitewater.

Focus areas for improvement/enhancement include diverse housing stock, living wage job opportunities, community amenities (Recreation, Arts, Education, Childcare)

Objectives:

1. Action Plan LIVE
 - a. Inventory our existing housing and population
 - b. Take another look at our zoning codes
 - c. Community/public involvement
 - d. Financing opportunities
 - e. Many price & housing style options
 - f. Pay attention to school needs when affected by housing changes
 - g. Economic Development - more restaurants, grocery stores, etc.
2. Action Plan WORK
 - a. Take inventory of existing jobs/job market and population
 - b. Take stock of jobs that are growing and popular in the region
 - c. Recognize we are a player in the global economy
 - d. Figure out what people (younger generation) want out of a job/where they work

Work Plan Development

3. Action Plan PLAY

- a. Take inventory of facilities organizations and conditions of what we have
- b. Survey of what people want, what we do well, what we do poorly
- c. Form partnerships with private organizations in or outside of the city
- d. Collaborate further with the university and their arts and athletic programs and facilities
 - i. Marketing these programs
 - ii. Centralize these communications and make them accessible

Team Members: Sarah Bregant
Tim Nobling
Pat Cannon
Brian Uhl

Draft Notes

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



May 20, 2014

Cameron Clapper, City Manager
City of Whitewater
P. O. Box 178
Whitewater, WI 53190-0178

Dear Mr. Brunner,

Recently, the City of Whitewater received a Letter of Final Determination (LFD), dated March 3, 2014, from the Federal Emergency Management Agency (FEMA) notifying the City that updated Flood Insurance Rate Maps (FIRMs) and Flood Insurance Study (FIS) for Walworth County must be adopted into the local floodplain ordinance within six months. Updated Flood Storage District (FSD) maps produced by the DNR have also been issued for Walworth County. Therefore, the City's ordinance must be amended and approved by the Department of Natural Resources (DNR) and FEMA no later than September 3, 2014 or the City will be suspended from the National Flood Insurance Program (NFIP).

This letter and the documents on the attached CD explain the ordinance adoption process. The attached document entitled *FIRM and FIS Information for Official Maps Section of Local Floodplain Ordinances* can be used to determine which ordinance amendment process below the City should follow.

For Communities with Updated FIRMs and FIS

The DNR issued new Model Floodplain Ordinances (Standard and Flood Storage) which meet the minimum requirements of the National Flood Insurance Program (NFIP). Copies of the Model Floodplain Ordinances in Word format can be found on the attached CD.

The attached document entitled *FIRM and FIS Information for Official Maps Section of Local Floodplain Ordinances* lists each community's updated FIRMs and FIS along with a list of the still effective FIRMs. It also provides an example of the text required for the *Official Maps* section of the ordinance. The *Official Map* section must include all updated FIRM panels as well as any other FIRM panels still in effect. Please be aware that the effective date and map number are only changing for the updated FIRM panels; all other currently adopted panels remain the same. The community must also delete the currently referenced FIS and adopt the updated FIS.

The process for amending a local floodplain ordinance requires the publication or posting of two (2) notices of public hearing with the final notice being published or posted no less than seven (7) days prior to the public hearing (Class II notice).

Both the DNR and FEMA will review the ordinance to ensure it is compliant with the minimum standards of 44 CFR 60 and Chapter NR 116, Wisconsin Administrative Code. If the DNR Model Ordinance is used a community should submit the adopted ordinance to the DNR and FEMA for final review and processing at least 30 days prior to the effective date. If the model is modified, then a draft of the proposed ordinance should be submitted to the DNR and FEMA at least 90 days prior to the effective date.

Communities may adopt amended ordinances at any time after the issuance of an LFD. Once the amended ordinance is adopted and approved, the FIRMS and FIS become the effective maps and study

for regulatory purposes and permits can be issued using the updated FIRMs. However, lenders and insurers will continue to use the previous FIRMs until the new effective date. Please note that under NR 116.20 (2) (d), Wis. Admin. Code, communities must submit a copy of the amended ordinance to the DNR within ten (10) days of adoption.

For Communities with Updated FIS only

If a community did not receive new FIRM panels, the only change required is the deletion of the current FIS volume number and effective date and its replacement with the updated FIS volume number and effective date. The attached document entitled *FIRM and FIS Information for Official Maps Section of Local Floodplain Ordinances* lists each community's updated FIRMs and FIS along with a list of the still effective FIRMs.

DNR Legal staff has determined that updating the FIS number and effective date is an administrative change which doesn't require a public notice/hearing. However, a community should discuss the needed amendment with its corporation counsel to determine whether or not the full ordinance adoption process must be followed or if the change can be made administratively. DNR staff will approve ordinances amended by either process.

The DNR issued new Model Floodplain Ordinances (Standard and Flood Storage effective January 1, 2013). The new Model Ordinances include numerous changes from previous models required by FEMA to meet the minimum requirements of NFIP. It is recommended that all communities consider repealing any current floodplain ordinance and replacing it with the text from the January 1, 2012 Model Floodplain Ordinance. Copies of the Model Floodplain Ordinances in Word format can be found on the attached CD. If the City chooses to update the local ordinance using the 2012 Model Ordinance, the City must follow the full ordinance adoption process. The ordinance process is outlined in the *For Communities with Updated FIRMs and FIS* section above.

For Communities with Flood Storage Maps Some communities in Walworth County have been issued Flood Storage Maps developed by the DNR. The attached document entitled *Flood Storage District Adoption Information for Local Floodplain Ordinances* lists the panel numbers for those communities with Flood Storage Maps. It also provides an example of the text required for the Official Maps based on other studies section of the ordinance.

The DNR issued new Model Floodplain Ordinances (Standard and Flood Storage) effective January 1, 2012. The new Model Ordinances include numerous changes from previous models required by FEMA to meet the minimum requirements of National Flood Insurance Program (NFIP). Copies of the Model Floodplain Ordinances in Word format can be found on the attached CD.

The process for amending a local floodplain ordinance to adopt the new model ordinance Flood Storage language is the same as for any ordinance adoption. The ordinance process is outlined in the *For Communities with Updated FIRMs and FIS* section above.

Each community has been assigned a DNR staff person to assist in the ordinance review and adoption process and explain state and federal regulatory requirements. Regional staff may be available to attend public meetings if needed. Communities should have DNR staff review the local floodplain ordinance well before the ordinance is presented to the local governing body for adoption in order to ensure compliance with the NFIP and Chapter NR 116, Wisconsin Administrative Code.

Wisconsin Act 72, adopted in 2008, modifies the ordinance publication requirements for all Wisconsin towns, villages, cities and counties. A "summary" of the revised ordinance can now be published or posted. The summary must still be published as a Class I notice and contain the following information, in a brief, precise and plain-language description:

1. the number and title of the ordinance;
2. the date of the enactment;
3. a summary of the subject matter and main points of the ordinance; and
4. information as to where the full text of the ordinance may be obtained, including the phone number of the village/city/county clerk, a street address where the full text of the ordinance may be viewed, and a Web site, if any, at which the ordinance may be accessed.

Once an amended floodplain ordinance has been adopted, a certified copy of the ordinance along with copies of the two notices of public hearing and proof of publication must be sent to the DNR for review and approval within ten (10) days. A scanned copy of the ordinance package can be emailed to the DNR at DNRfloodplain@wisconsin.gov. DNR staff will then forward the approved ordinance to FEMA.

If sending a scanned copy via email is not possible, a paper copy may be mailed to: Gary Heinrichs, WDNR WT/3, P. O. Box 7921, Madison, WI 53707. The ordinance package should be sent at least one week before the effective date of the FIRMs and FIS in order to ensure sufficient time to review and approve the ordinance.

For further information on the ordinance adoption process or the Wisconsin Model Ordinances, please contact Miriam G. Anderson, Floodplain Management Specialist (Miriam.anderson@wisconsin.gov) 608-266-5228.

Sincerely,



Meg Galloway, Section Chief
Dams and Floodplain Section

Cc: Michele Smith, Clerk (CD enclosed)
Greg Noll, Zoning Administrator

Enc.

Water Division Customer Service Survey
Customer Service is important to us. How are we doing?
<https://www.surveymonkey.com/s/WDNRwater>



FEMA

MAY 21 2014

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Cameron Clapper
City Manager
City of Whitewater
Post Office Box 178
Whitewater, Wisconsin 53190-0178

Dear Mr. Clapper:

I commend you for the efforts that have been put forth in implementing the floodplain management measures for the City of Whitewater, Wisconsin, to participate in the National Flood Insurance Program (NFIP). As you implement these measures, I want to emphasize the following:

- a Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) have been completed for your community;
- the FIS and FIRM will become effective on September 3, 2014; and
- by the FIS and FIRM effective date, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) Regional Office is required to approve the legally enforceable floodplain management measures your community adopts in accordance with Title 44 Code of Federal Regulations Section 60.3(d).

As noted in FEMA's letter dated March 3, 2014, no significant changes have been made to the flood hazard data on the Preliminary and/or revised Preliminary copies of the FIRM for Walworth County. Therefore, the City of Whitewater should use the Preliminary and/or revised Preliminary copies of the FIRM as the basis for adopting the required floodplain management measures. Final printed copies of the FIRM for the City of Whitewater will be sent to you within the next few months.

If you encounter difficulties in enacting the measures, I recommend you contact the Wisconsin Department of Natural Resources. You may contact Gary Heinrichs, the NFIP State Coordinator, by telephone at (608) 266-3093, in writing at WT/3, Post Office Box 7921, Madison, Wisconsin 53707-7921, or by electronic mail at gary.heinrichs@wisconsin.gov.

The FEMA Regional staff in Chicago, Illinois, is also available to provide technical assistance and guidance in the development of floodplain management measures. The adoption of compliant floodplain management measures will provide protection for the City of Whitewater and will ensure its participation in the NFIP. The Regional Office may be contacted by telephone at (312) 408-5500 or in writing. Please send your written inquiries to the Director, Federal Insurance and Mitigation Division, FEMA Region V, at 536 South Clark Street, Sixth Floor, Chicago, Illinois 60605.

Cameron Clapper

Page 2

You may have already contacted the NFIP State Coordinator and/or the FEMA Regional Office, and may be in the final adoption process or recently adopted the appropriate measures. However, in the event your community has not adopted the appropriate measures, this letter is FEMA's official notification that you only have until September 3, 2014, to adopt and/or submit a floodplain management ordinance that meets or exceeds the minimum NFIP requirements, and request approval from the FEMA Regional Office by the effective date. Your community's adopted measures will be reviewed upon receipt and the FEMA Regional Office will notify you when the measures are approved.

I appreciate your cooperation to ensure that your community's floodplain management measures are approved by the FEMA Regional Office by September 3, 2014. Your compliance with these mandatory program requirements will enable your community to avoid suspension from the NFIP.

Sincerely,



David H. Stearrett, CFM, Chief
Floodplain Management Branch
Federal Insurance and Mitigation Administration

cc: Andrew Velasquez, III, Regional Administrator, FEMA Region V
Gary Heinrichs, NFIP State Coordinator, Wisconsin Department of Natural Resources
Latisha Birkeland, Manager and City Planner, City of Whitewater

RESOLUTION AUTHORIZING THE GRANTING
OF A DISTRIBUTION EASEMENT TO WE ENERGIES

WHEREAS, the City of Whitewater has determined that public necessity demands the installation of certain facilities and equipment as described in more detail in the attached gas distribution easement, and

WHEREAS, in order to install said facilities, We Energies needs a distribution easement granted to it,

Now, therefore, BE IT RESOLVED by the Common Council of the City of Whitewater as follows:

1. The City shall grant the attached easement to Wc Energies.
2. The City Manager and City Clerk are authorized and directed to sign any and all documents necessary to grant said easement.

Resolution introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron Clapper, City Manager

Michele R. Smith, City Clerk

RESOLUTION AUTHORIZING THE GRANTING
OF A DISTRIBUTION EASEMENT TO WE ENERGIES
~~IN STARDY PARK~~

WHEREAS, the City of Whitewater has determined that public necessity demands the installation of certain facilities and equipment as described in more detail in the attached distribution easement, and

WHEREAS, in order to install said facilities, We Energies needs a distribution easement granted to it,

Now, therefore, BE IT RESOLVED by the Common Council of the City of Whitewater as follows:

1. The City shall grant the attached easement to We Energies.
2. The City Manager and City Clerk are authorized and directed to sign any and all documents necessary to grant said easement.

Resolution introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron Clapper, City Manager

Michele R. Smith, City Clerk

**DISTRIBUTION EASEMENT
GAS**

Document Number

WR NO.

For good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, **CITY OF WHITEWATER, a Wisconsin Municipal Corporation**, hereinafter referred to as "Grantor", owner of land, hereby grants and warrants to **WISCONSIN ELECTRIC POWER COMPANY, a Wisconsin corporation doing business as We Energies**, hereinafter referred to as "Grantee", a permanent easement upon, within, beneath, over and across a part of Grantor's land hereinafter referred to as "easement area".

The easement area is described as the north five (5) feet of Grantor's premises in that part of **Block 1 of Lot 1 Tripp's Addition**, City of Whitewater, State of Wisconsin; said premises further described in that certain **Warranty Deed** recorded in the office of the Register of Deeds for Walworth County on **January 9th 1996** as **Document No. 320786**.

RETURN TO:
We Energies
PROPERTY RIGHTS & INFORMATION GROUP
231 W. MICHIGAN STREET, ROOM A252
PO BOX 2046
MILWAUKEE, WI 53201-2046

/TR 00001
(Parcel Identification Number)

1. **Purpose:** The purpose of this easement is to install, operate, maintain repair, replace and extend underground utility facilities, pipeline or pipelines with valves, tieovers, main laterals and service laterals, together with all necessary and appurtenant equipment under ground, including cathodic protection apparatus used for corrosion control, as deemed necessary by Grantee, for the transmission and distribution of natural gas and all by-products thereof, or any liquids, gases, or substances which can or may be transported or distributed through a pipeline, including the customary growth and replacement thereof. Trees, bushes, branches and roots may be trimmed or removed so as not to interfere with Grantee's use of the easement area.
2. **Access:** Grantee or its agents shall have the right to enter and use Grantor's land with full right of ingress and egress over and across the easement area and adjacent lands of Grantor for the purpose of exercising its rights in the easement area.
3. **Buildings or Other Structures:** Grantor agrees that no structures, other than those that presently exist, will be erected in the easement area or in such close proximity to Grantee's facilities as to create a violation of all applicable State of Wisconsin gas codes or any amendments thereto.
4. **Elevation:** Grantor agrees that the elevation of the ground surface as detailed on the March, 2014 Downtown East Gateway drawings and within the easement area will not be altered by more than 6 inches without the written consent of Grantee.
5. **Restoration:** Grantee agrees to restore or cause to have restored Grantor's land, as nearly as is reasonably possible, to the condition existing prior to such entry by Grantee or its agents.
6. **Exercise of Rights:** It is agreed that the complete exercise of the rights herein conveyed may be gradual and not fully exercised until some time in the future, and that none of the rights herein granted shall be lost by non-use.
7. **Binding on Future Parties:** This grant of easement shall be binding upon and inure to the benefit of the heirs, successors and assigns of all parties hereto.
8. Grantee shall relocate and/or adjust location of natural gas main if deemed necessary for Grantor's future use of easement area.

Grantor:

CITY OF WHITEWATER, a Wisconsin municipal corporation

By _____

(Print name and title): _____

By _____

(Print name and title): _____

Personally came before me in _____ County, Wisconsin on _____,

the above named _____, the _____

and _____, the _____

of the CITY OF WHITEWATER, a Wisconsin municipal corporation, for the municipal corporation, by its authority, and pursuant to Resolution File

No. _____ adopted by its _____ on _____.

Notary Public Signature, State of Wisconsin

Notary Public Name (Typed or Printed)

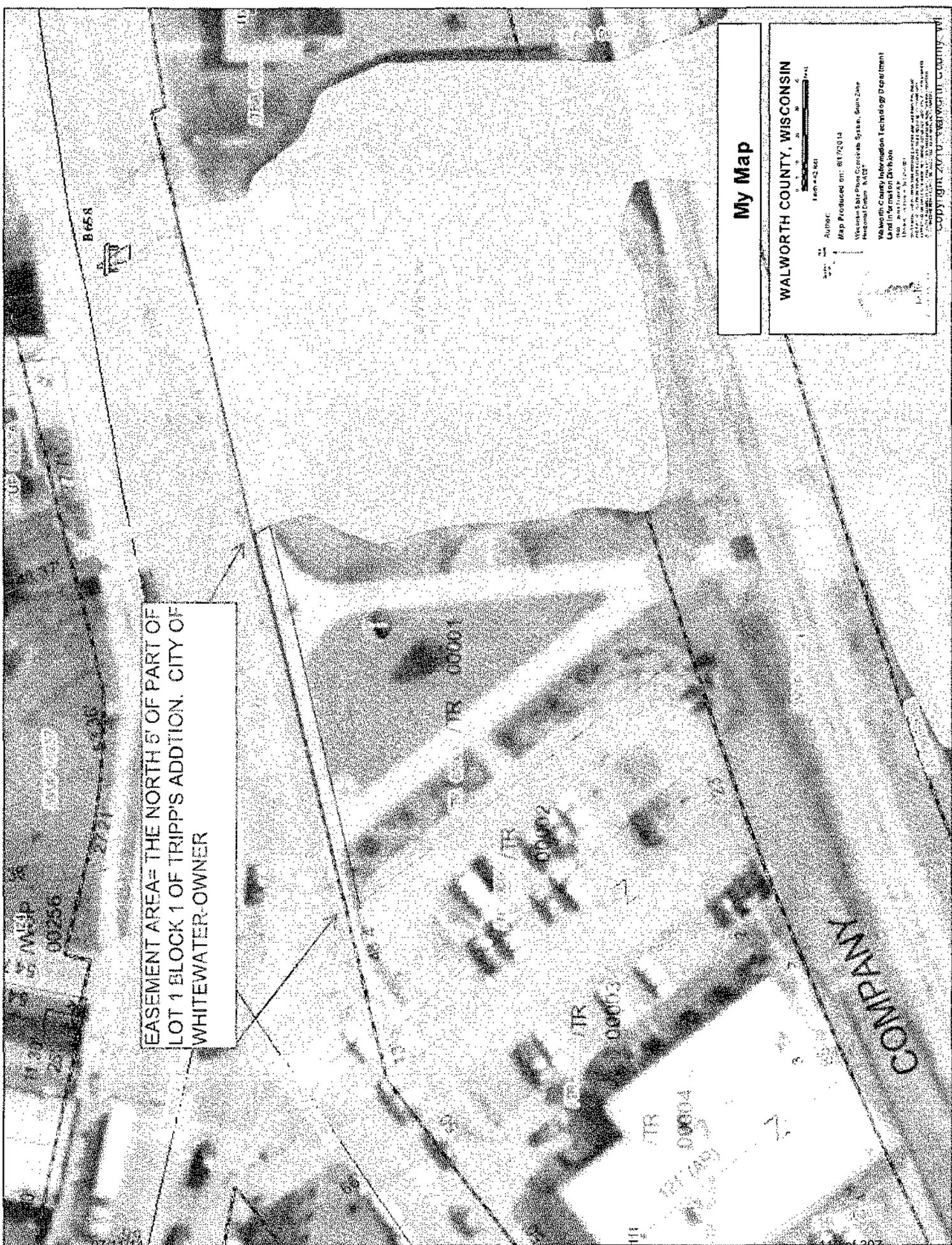
(NOTARY STAMP/SEAL)

My commission expires _____

This instrument was drafted by Jeffrey Fowie on behalf of Wisconsin Electric Power Company, PO Box 2046, Milwaukee, Wisconsin 53201-2046.

EXHIBIT A- FOR REFERENCE PURPOSES ONLY- DO NOT RECORD

SEE ATTACHED SHEET

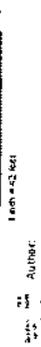


EASEMENT AREA= THE NORTH 5' OF PART OF LOT 1 BLOCK 1 OF TRIPP'S ADDITION. CITY OF WHITEWATER-OWNER

My Map

WALWORTH COUNTY, WISCONSIN

Author: [illegible]
Map Produced on: 8/17/2014
Wisconsin State Plane Coordinate System, Spheroid: Spheroid: NAD83
Horizontal Datum: NAD83
Walworth County Information Technology Department
Land Information Division
100 West Frank
Franklin, WI 53538
Phone: 920.231.1000
Fax: 920.231.1001
WWW.WALWORTHCOUNTY.WI.GOV
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City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **7/15/14**

ITEM: Ordinance Amendment to Chapter 11.150,
Parking Regulations, relating to parking on Wisconsin St

PRESENTER: **Parks & Recreation Director**

PREVIOUS ACTION, IF ANY: N/A - Council Discussion (4/3/14)

SUMMARY OF ITEM BEING PRESENTED: The Bicycle & Pedestrian plan indicates a significant opportunity to connect the shared use path that runs from Main Street north along Whitewater Creek and the shared use path that originates at Trippe Lake Park and connects through the Waters Edge neighborhood by including on-street accommodations on Wisconsin Street. A letter was sent to property owners along Wisconsin Street and a public information meeting was held on June 26th at Trippe Lake Park to discuss the options available. After much discussion, consensus was reached at the meeting that a 5' bike lane be placed on the east side of Wisconsin Street from its intersection with Milwaukee Street to the Trippe Lake Park entrance. A parking lane of 8' would exist on the west side of the street with two 11.5' travel lanes. The west lane of traffic would be marked as a "sharrow".

BUDGET IMPACT, IF ANY: Estimated cost of the pavement markings is \$3,828

Bike Lane, East side, Clay to Milwaukee, 780 LF @ \$0.60/LF = \$468

Bike Lane Arrows, East Side, 2 EA @ \$80/EA = \$160

Bike Lane Symbol, East Side, 2 EA @ \$100/EA = \$200

Sharrow, West Side, Clay to Milwaukee, No Bid Price, Assume \$500/EA, 2 EA @ \$500 = \$1,000

Sharrow, Both Sides, Clay to Park Entrance, No Bid Price, Assume \$500/EA, 4 EA @ \$500 = \$2,000

Total for above items = \$3,828

Options:

White Line along Park Entrance Road, 470 LF @ \$0.60/LF = \$282

Repaint Crosswalks in Area, 400 LF @ \$5.75/LF = \$2,300

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: N/A

STAFF RECOMMENDATION: Provide direction to Strand to have the needed pavement marking included as part of the East Gate construction project.

RECOMMENDED MOTION: Approve ordinance change removing parking on east side of Wisconsin Street from Milwaukee Street to Clay Street.

ATTACHMENT(S) INCLUDED (If none, please state that):

- Wisconsin Street – Option 1 layout
- Trail Map

FOR MORE INFORMATION CONTACT:

Matt Amundson 262-473-0122

mamundson@whitewater-wi.gov

ORDINANCE NO. _____

**AMENDING SECTION 11.16.150
PARKING RESTRICTIONS CONCERNING WISCONSIN STREET**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1. Section 11.16.150 Street Index of Parking Restrictions, is hereby amended to include the following:

The East side of Wisconsin Street from
Milwaukee Street to Clay Street

11.16.080

No Parking

SECTION 2. This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember _____, who moved its adoption.

Seconded by Councilmember _____.

AYES:

Michele R. Smith, City Clerk

NOES:

ABSENT:

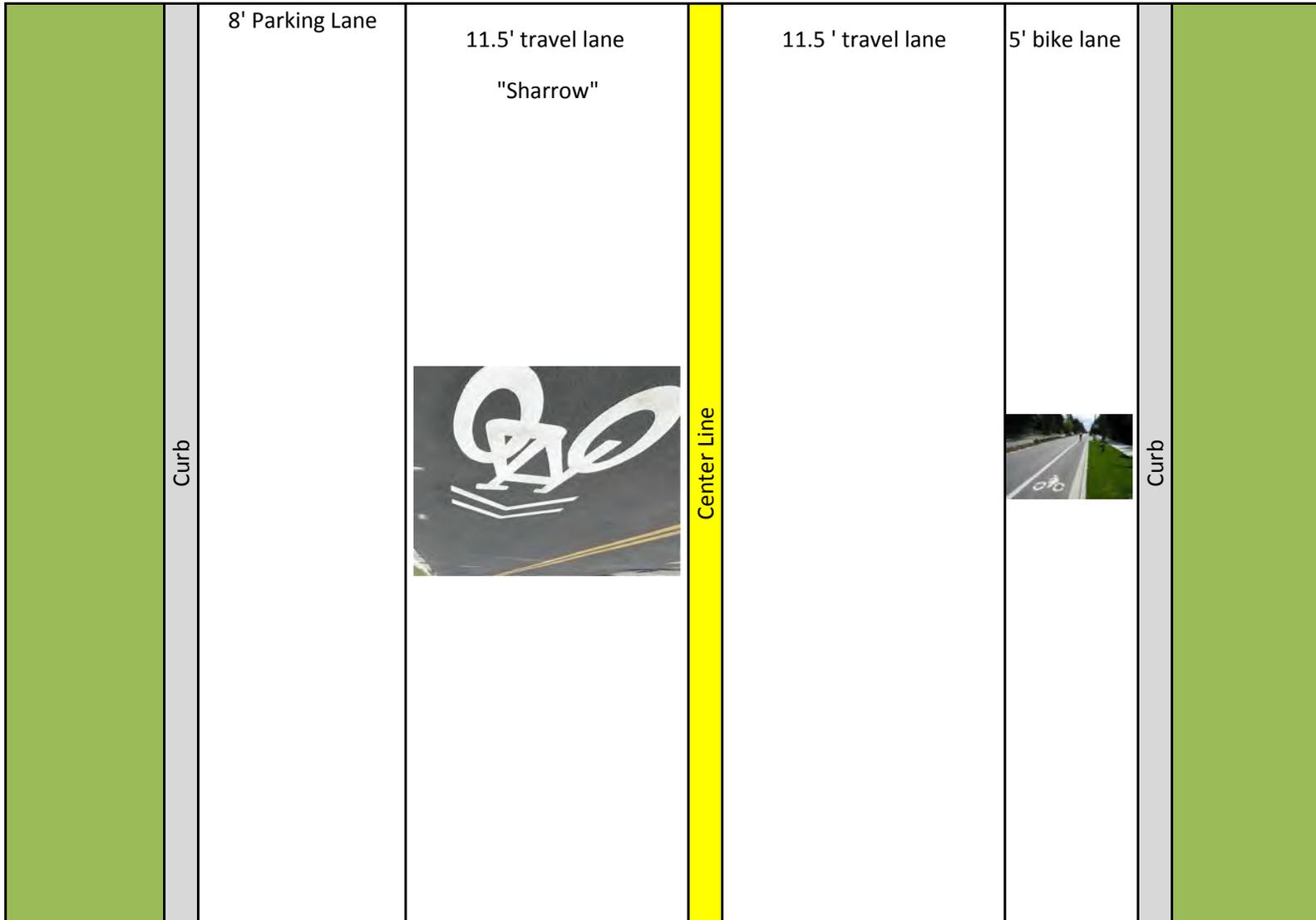
Cameron Clapper, City Manager

ADOPTED:

Wisconsin Street - Option 1

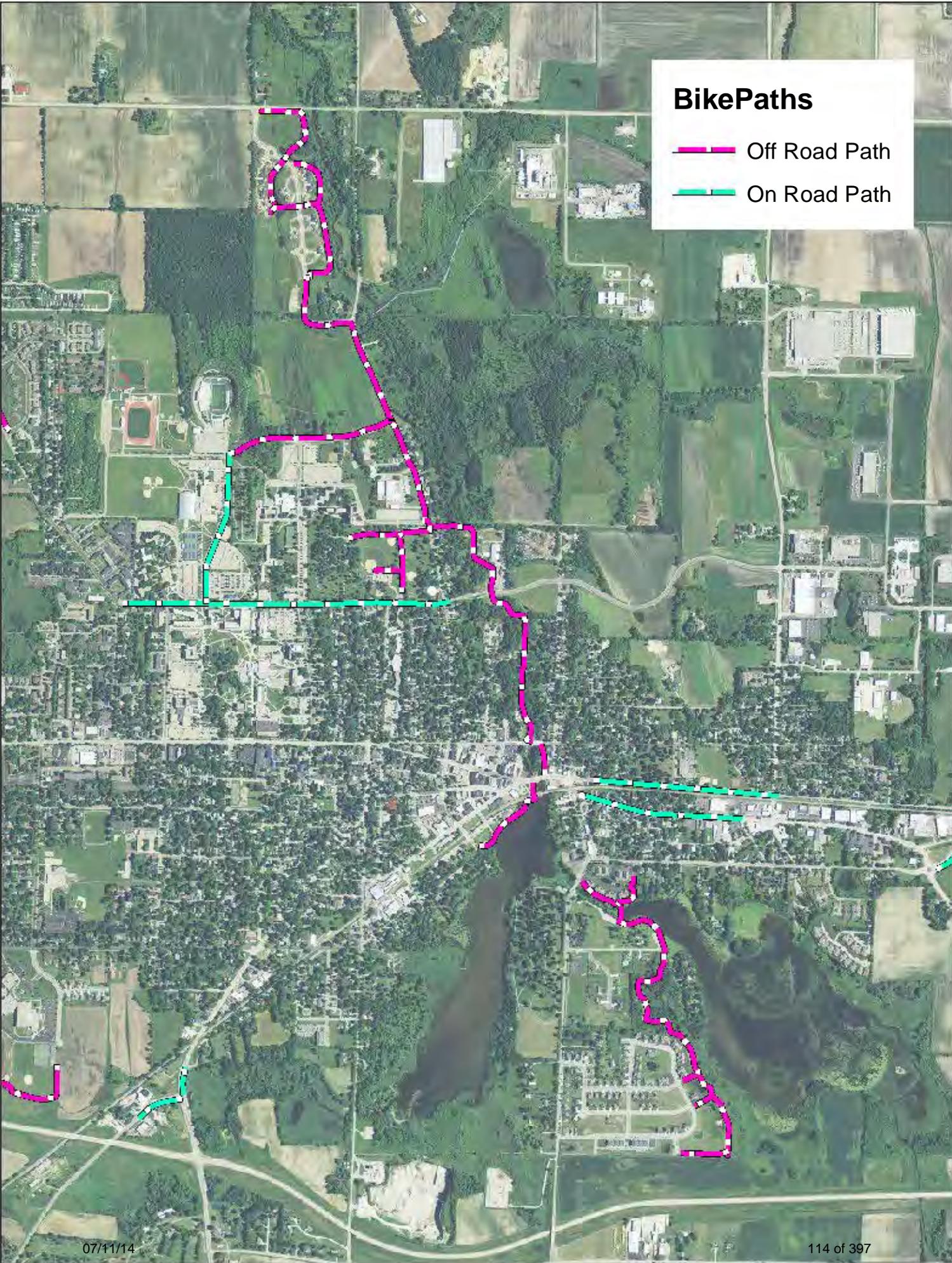
West Side - Homes & American Legion

East Side - Businesses



BikePaths

- Off Road Path
- On Road Path





City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **07/15/14**

ITEM: **Flood Plain Ordinance Changes**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **None.**

SUMMARY OF ITEM BEING PRESENTED:

A public hearing was held by the Plan and Architectural Review Commission at the July 14 meeting. Please see the below message from the City Attorney dated July 9, 2014.

MEMO

TO: CITY OF WHITEWATER COMMON COUNCIL & PLAN COMMISSION MEMBERS

Dear Common Council and Plan Commission Members:

The City of Whitewater received a letter of final determination from the Federal Emergency Management Agency (FEMA) notifying the City that the new insurance rate maps and flood insurance study information for Walworth County must be adopted by the City of Whitewater and approved by the DNR and FEMA no later than September 3, 2014.

I therefore drafted the attached ordinance amendment which incorporates the Walworth County information and provisions recommended by the DNR in their new model ordinance. We will need to do another amendment when the Jefferson County insurance rate maps and flood insurance study information is provided to us.

I have also attached some information from FEMA and the DNR that provides additional background in regard to these amendments. If anyone has any questions, feel free to contact me at any time.

Wallace K. McDonell

BUDGET IMPACT, IF ANY: **N/A**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **N/A**

ATTACHMENT(S) INCLUDED (If none, please state):

Draft Ordinance

FOR MORE INFORMATION CONTACT:

Cameron Clapper, cclapper@whitewater-wi.gov, 262-473-0100.

ORDINANCE NO. _____
AN ORDINANCE REPEALING CHAPTER 19.46 (FLOODPLAIN REGULATIONS) AND
CHAPTER 19.461 (FWW FLOODWAY WETLAND DISTRICT) AND ENACTING A NEW
FLOODPLAIN ZONING ORDINANCE (19.46) FOR THE CITY OF WHITEWATER,
WISCONSIN
(06-04-14 – 11:15 a.m. draft)

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Chapters 19.46 and 19.461 are hereby repealed.

SECTION 2: Whitewater Municipal Code Chapter 19.46 is hereby created to read as follows:

19.46.010

1.0 STATUTORY AUTHORIZATION, FINDING OF FACT, STATEMENT OF PURPOSE, TITLE AND GENERAL PROVISIONS

1.1 STATUTORY AUTHORIZATION

This ordinance is adopted pursuant to the authorization in ss. 61.35 and 62.23, for villages and cities; 59.69, 59.692, and 59.694 for counties; and the requirements in s.87.30, Stats.

1.2 FINDING OF FACT

Uncontrolled development and use of the floodplains and rivers of this municipality would impair the public health, safety, convenience, general welfare and tax base.

1.3 STATEMENT OF PURPOSE

This ordinance is intended to regulate floodplain development to:

- (1) Protect life, health and property;
- (2) Minimize expenditures of public funds for flood control projects;
- (3) Minimize rescue and relief efforts undertaken at the expense of the taxpayers;
- (4) Minimize business interruptions and other economic disruptions;
- (5) Minimize damage to public facilities in the floodplain;
- (6) Minimize the occurrence of future flood blight areas in the floodplain;
- (7) Discourage the victimization of unwary land and homebuyers;
- (8) Prevent increases in flood heights that could increase flood damage and result in conflicts between property owners; and

- (9) Discourage development in a floodplain if there is any practicable alternative to locate the activity, use or structure outside of the floodplain.

1.4 **TITLE**

This ordinance shall be known as the Floodplain Zoning Ordinance for City of Whitewater, Wisconsin.

1.5 **GENERAL PROVISIONS**

(1) **AREAS TO BE REGULATED**

This ordinance regulates all areas that would be covered by the regional flood or base flood as shown on the Flood Insurance Rate Map (FIRM) or other maps approved by DNR. Base flood elevations are derived from the flood profiles in the Flood Insurance Study (FIS) and are shown as AE, A1-30, and AH Zones on the FIRM. Other regulatory zones are displayed as A and AO zones. Regional Flood Elevations (RFE) may be derived from other studies. If more than one map or revision is referenced, the most restrictive information shall apply.

(2) **OFFICIAL MAPS & REVISIONS**

The boundaries of all floodplain districts are designated as A, AE, AH, AO or A1-30 on the maps based on the Flood Insurance Study (FIS) listed below. Any change to the base flood elevations (BFE) or any changes to the boundaries of the floodplain or floodway in the FIS or on the Flood Insurance Rate Map (FIRM) must be reviewed and approved by the DNR and FEMA through the Letter of Map Change process (see s. 8.0 *Amendments*) before it is effective. No changes to RFE's on non-FEMA maps shall be effective until approved by the DNR. These maps and revisions are on file in the Neighborhood Services Office, City of Whitewater Municipal Building, 312 West Whitewater Street, Whitewater, Wisconsin, 53190. If more than one map or revision is referenced, the most restrictive information shall apply.

(a) **OFFICIAL MAPS FOR WALWORTH COUNTY** : Based on the FIS:

1. Flood Insurance Rate Map (FIRM), panel number 550200, dated 09/03/2014; with corresponding profiles that are based on the Flood Insurance Study (FIS) dated 09/03/14, Volume Nos. 55127C0009E, 55127C0017E, 55127C0028E and 55127C0029E.
FIS 55127CV000B

2. Flood Hazard Boundary Map (FHBM), panel number 550200 dated 09/03/2014

Approved by: The DNR and FEMA

(aa) OFFICIAL MAPS FOR JEFFERSON COUNTY:

1. Flood Insurance Rate Maps (FIRM), panel numbers 55055C0432E, 55055C0451E and 55055C04555E, dated June 2, 2009, with corresponding profiles based on the Flood Insurance Study (FIS) dated October 2, 2009, volume number 55127CV000A.

Approved by: The DNR and FEMA

(b) OFFICIAL MAPS: Based on other studies.

Reserved to add additional maps based on other studies.

(3) ESTABLISHMENT OF FLOODPLAIN ZONING DISTRICTS

The regional floodplain areas are divided into three districts as follows:

- (a) The Floodway District (FW), is the channel of a river or stream and those portions of the floodplain adjoining the channel required to carry the regional floodwaters and are contained within AE Zones as shown on the FIRM.
- (b) The Floodfringe District (FF) is that portion between the regional flood limits and the floodway and displayed as AE Zones on the FIRM.
- (c) The General Floodplain District (GFP) is those areas that may be covered by floodwater during the regional flood and does not have a BFE or floodway boundary determined, including A, AH and AO zones on the FIRM.

(4) LOCATING FLOODPLAIN BOUNDARIES

Discrepancies between boundaries on the official floodplain zoning map and actual field conditions shall be resolved using the criteria in subd (a) or (b) below. If a significant difference exists, the map shall be amended according to s. 8.0

Amendments. The zoning administrator can rely on a boundary derived from a profile elevation to grant or deny a land use permit, whether or not a map amendment is required. The zoning administrator shall be responsible for documenting actual pre-development field conditions and the basis upon which the district boundary was determined and for initiating any map amendments required under this section. Disputes between the zoning administrator and an applicant over the district boundary line shall be settled

according to s. 7.3(3) and the criteria in (a) and (b) below. Where the flood profiles are based on established base flood elevations from a FIRM, FEMA must approve any map amendment or revision pursuant to s. 8.0 *Amendments*.

(a) If flood profiles exist, the map scale and the profile elevations shall determine the district boundary. The regional or base flood elevations shall govern if there are any discrepancies.

(b) Where flood profiles do not exist for projects, the location of the boundary shall be determined by the map scale.

(5) REMOVAL OF LANDS FROM FLOODPLAIN

Compliance with the provisions of this ordinance shall not be grounds for removing land from the floodplain unless it is filled at least two feet above the regional or base flood elevation, the fill is contiguous to land outside the floodplain, and the map is amended pursuant to s. 8.0 *Amendments*.

(6) COMPLIANCE

Any development or use within the areas regulated by this ordinance shall be in compliance with the terms of this ordinance, and other applicable local, state, and federal regulations.

(7) MUNICIPALITIES AND STATE AGENCIES REGULATED

Unless specifically exempted by law, all cities, villages, towns, and counties are required to comply with this ordinance and obtain all necessary permits. State agencies are required to comply if s. 13.48(13), Stats., applies. The construction, reconstruction, maintenance and repair of state highways and bridges by the Wisconsin Department of Transportation is exempt when s. 30.2022, Stats., applies.

(8) ABROGATION AND GREATER RESTRICTIONS

(a) This ordinance supersedes all the provisions of any municipal zoning ordinance enacted under ss. 59.69, 59.692 or 59.694 for counties; s. 62.23 for cities; s. 61.35 for villages; or s. 87.30, Stats., which relate to floodplains. A more restrictive ordinance shall continue in full force and effect to the extent of the greater restrictions, but not otherwise.

(b) This ordinance is not intended to repeal, abrogate or impair any existing deed restrictions, covenants or easements. If this ordinance imposes greater restrictions, the provisions of this ordinance shall prevail.

(9) INTERPRETATION

In their interpretation and application, the provisions of this ordinance are the minimum requirements liberally construed in favor of the governing body and are not a limitation on or repeal of any other powers granted by the Wisconsin

Statutes. If a provision of this ordinance, required by ch. NR 116, Wis. Adm. Code, is unclear, the provision shall be interpreted in light of the standards in effect on the date of the adoption of this ordinance or in effect on the date of the most recent text amendment to this ordinance.

(10) WARNING AND DISCLAIMER OF LIABILITY

The flood protection standards in this ordinance are based on engineering experience and research. Larger floods may occur or the flood height may be increased by man-made or natural causes. This ordinance does not imply or guarantee that non-floodplain areas or permitted floodplain uses will be free from flooding and flood damages. This ordinance does not create liability on the part of, or a cause of action against, the municipality or any officer or employee thereof for any flood damage that may result from reliance on this ordinance.

(11) SEVERABILITY

Should any portion of this ordinance be declared unconstitutional or invalid by a court of competent jurisdiction, the remainder of this ordinance shall not be affected.

(12) ANNEXED AREAS FOR CITIES AND VILLAGES

The Walworth County and Jefferson County floodplain zoning provisions in effect on the date of annexation shall remain in effect and shall be enforced by the municipality for all annexed areas until the municipality adopts and enforces an ordinance which meets the requirements of ch. NR 116, Wis. Adm. Code and 44 CFR 59-72, *National Flood Insurance Program* (NFIP). These annexed lands are described on the municipality's official zoning map. County floodplain zoning provisions are incorporated by reference for the purpose of administering this section and are

on file in the office of the municipal zoning administrator. All plats or maps of annexation shall show the regional flood elevation and the floodway location.

19.46.020

2.0 GENERAL STANDARDS APPLICABLE TO ALL FLOODPLAIN DISTRICTS

The community shall review all permit applications to determine whether proposed building sites will be reasonably safe from flooding. If a proposed building site is in a flood-prone area, all new construction and substantial improvements shall be designed and anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads; be constructed with flood-resistant materials; be constructed to minimize flood damages and to ensure that utility and mechanical equipment is designed and/or located so as to prevent water from entering or accumulating within the equipment during conditions of flooding.

Subdivisions shall be reviewed for compliance with the above standards. All subdivision proposals (including manufactured home parks) shall include regional flood elevation and floodway data for any development that meets the subdivision definition of this

ordinance and all other requirements in s. 7.1(2). Adequate drainage shall be provided to reduce exposure to flood hazards and all public utilities and facilities, such as sewer,

gas, electrical, and water systems are located and constructed to minimize or eliminate flood damages.

2.1 HYDRAULIC AND HYDROLOGIC ANALYSES

(1) No floodplain development shall:

- (a) Obstruct flow, defined as development which blocks the conveyance of floodwaters by itself or with other development, causing any increase in the regional flood height; or
- (b) Cause any increase in the regional flood height due to floodplain storage area lost.

(2) The zoning administrator shall deny permits if it is determined the proposed development will obstruct flow or cause any increase in the regional flood height, based on the officially adopted FIRM or other adopted map, unless the provisions of s. 8.0 *Amendments* are met.

2.2 WATERCOURSE ALTERATIONS

No land use permit to alter or relocate a watercourse in a mapped floodplain shall be issued until the local official has notified in writing all adjacent municipalities, the Department and FEMA regional offices, and required the applicant to secure all necessary state and federal permits. The standards of s. 2.1 must be met and the flood carrying capacity of any altered or relocated watercourse shall be maintained.

As soon as is practicable, but not later than six months after the date of the watercourse alteration or relocation and pursuant to s. 8.0 *Amendments*, the community shall apply for a Letter of Map Revision (LOMR) from FEMA. Any such alterations must be reviewed and approved by FEMA and the DNR through the LOMC process.

2.3 CHAPTER 30. 31. WIS. STATS.. DEVELOPMENT

Development which requires a permit from the Department, under chs. 30 and 31, Stats., such as docks, piers, wharves, bridges, culverts, dams and navigational aids, may be allowed if the necessary permits are obtained and amendments to the floodplain zoning ordinance are made according to s. 8.0 *Amendments*.

2.4 PUBLIC OR PRIVATE CAMPGROUNDS

Public or private campgrounds shall have a low flood damage potential and shall meet the following provisions:

- (1) The campground is approved by the Department of Health Services;
- (2) A land use permit for the campground is issued by the zoning administrator;
- (3) The character of the river system and the campground elevation are such that a 72- hour warning of an impending flood can be given to all campground occupants;
- (4) There is an adequate flood warning procedure for the campground that offers the minimum notice required under this section to all persons in the campground. This procedure shall include a written agreement between the campground owner, the municipal emergency government coordinator and the chief law enforcement official which specifies the flood elevation at which evacuation shall occur, personnel responsible for monitoring flood elevations, types of warning systems to be used

and the procedures for notifying at-risk parties, and the methods and personnel responsible for conducting the evacuation;

- (5) This agreement shall be for no more than one calendar year, at which time the agreement shall be reviewed and updated - by the officials identified in sub. (4) - to remain in compliance with all applicable regulations, including those of the state

Department of Health Services and all other applicable regulations;

- (6) Only camping units that are fully licensed, if required, and ready for highway use are allowed;

- (7) The camping units shall not occupy any site in the campground for more than 180 consecutive days, at which time the camping unit must be removed from the floodplain for a minimum of 24 hours;
- (8) All camping units that remain on site for more than 30 days shall be issued a limited authorization by the campground operator, a written copy of which is kept on file at the campground. Such authorization shall allow placement of a camping unit for a period not to exceed 180 days and shall ensure compliance with all the provisions of this section;
- (9) The municipality shall monitor the limited authorizations issued by the campground operator to assure compliance with the terms of this section;
- (10) All camping units that remain in place for more than 180 consecutive days must meet the applicable requirements in either s. 3.0, 4.0 or 5.0 for the floodplain district in which the structure is located;
- (11) The campground shall have signs clearly posted at all entrances warning of the flood hazard and the procedures for evacuation when a flood warning is issued; and
- (12) All service facilities, including but not limited to refuse collection, electrical service, gas lines, propane tanks, sewage systems and wells shall be properly anchored and placed at or floodproofed to the flood protection elevation.

19.46.030

3.0 FLOODWAY DISTRICT (FW)

3.1 APPLICABILITY

This section applies to all floodway areas on the floodplain zoning maps and those identified pursuant to s. 5.4.

3.2 PERMITTED USES

The following open space uses are allowed in the Floodway District and the floodway areas of the General Floodplain District, if:

- they are not prohibited by any other ordinance;
- they meet the standards in s. 3.3 and 3.4; and
- all permits or certificates have been issued according to s. 7.1.

- (1) Agricultural uses, such as: farming, outdoor plant nurseries, horticulture, viticulture and wild crop harvesting.
- (2) Nonstructural industrial and commercial uses, such as loading areas, parking areas and airport landing strips.
- (3) Nonstructural recreational uses, such as golf courses, tennis courts, archery ranges, picnic grounds, boat ramps, swimming areas, parks, wildlife and nature preserves, game farms, fish hatcheries, shooting, trap and skeet activities, hunting and fishing

areas and hiking and horseback riding trails, subject to the fill limitations of s. 3.3(4).
- (4) Uses or structures accessory to open space uses, or classified as historic structures that comply with ss. 3.3 and 3.4.
- (5) Extraction of sand, gravel or other materials that comply with s. 3.3(4).
- (6) Functionally water-dependent uses, such as docks, piers or wharves, dams, flowage areas, culverts, navigational aids and river crossings of transmission lines, and pipelines that comply with chs. 30 and 31, Stats.
- (7) Public utilities, streets and bridges that comply with s. 3.3(3).

3.3 STANDARDS FOR DEVELOPMENTS IN THE FLOODWAY

(1) GENERAL

- (a) Any development in the floodway shall comply with s. 2.0 and have a low flood damage potential.
- (b) Applicants shall provide the following data to determine the effects of the proposal according to s. 2.1:
 1. A cross-section elevation view of the proposal, perpendicular to the watercourse, showing if the proposed development will obstruct flow; or
 2. An analysis calculating the effects of this proposal on regional flood height.
- (c) The zoning administrator shall deny the permit application if the project will cause any increase in the flood elevations upstream or downstream, based on the data submitted for subd. (b) above.

(2) STRUCTURES

Structures accessory to permanent open space uses or functionally dependent on a waterfront location may be allowed by permit if the structures comply with the following criteria:

- (a) Not designed for human habitation, does not have a high flood damage potential and is constructed to minimize flood damage;
- (b) Shall have a minimum of two openings on different walls having a total net area not less than one square inch for every square foot of enclosed area, and the bottom of all such openings being no higher than one foot above grade. The openings shall be equipped with screens, louvers, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
- (c) Must be anchored to resist flotation, collapse, and lateral movement;
- (d) Mechanical and utility equipment must be elevated or flood proofed to or above the flood protection elevation; and
- (e) It must not obstruct flow of flood waters or cause any increase in flood levels during the occurrence of the regional flood.

(3) PUBLIC UTILITIES, STREETS AND BRIDGES

Public utilities, streets and bridges may be allowed by permit, if:

- (a) Adequate floodproofing measures are provided to the flood protection elevation;

and

- (b) Construction meets the development standards of

s. 2.1. (4) FILLS OR DEPOSITION OF MATERIALS

Fills or deposition of materials may be allowed by permit, if:

- (a) The requirements of s. 2.1 are met;
- (b) No material is deposited in navigable waters unless a permit is issued by the Department pursuant to ch. 30, Stats., and a permit pursuant to s. 404 of the Federal Water Pollution Control Act, Amendments of 1972, 33 U.S.C. 1344 has been issued, if applicable, and all other requirements have been met;
- (c) The fill or other materials will be protected against erosion by riprap, vegetative cover, sheet piling or bulkheading; and
- (d) The fill is not classified as a solid or hazardous material.

3.4 PROHIBITED USES

All uses not listed as permitted uses in s. 3.2 are prohibited, including the following uses:

- (1) Habitable structures, structures with high flood damage potential, or those not associated with permanent open-space uses;
- (2) Storing materials that are buoyant, flammable, explosive, injurious to property, water quality, or human, animal, plant, fish or other aquatic life;
- (3) Uses not in harmony with or detrimental to uses permitted in the adjoining districts;
- (4) Any private or public sewage systems, except portable latrines that are removed prior to flooding and systems associated with recreational areas and Department-approved campgrounds that meet the applicable provisions of local ordinances and ch. SPS 383, Wis. Adm. Code;
- (5) Any public or private wells which are used to obtain potable water, except those for recreational areas that meet the requirements of local ordinances and chs. NR 811 and NR 812, Wis. Adm. Code;
- (6) Any solid or hazardous waste disposal sites;
- (7) Any wastewater treatment ponds or facilities, except those permitted under s. NR110.15(3)(b), Wis. Adm. Code; and
- (8) Any sanitary sewer or water supply lines, except those to service existing or proposed development located outside the floodway which complies with the regulations for the floodplain area occupied.

19.46.040

4.0 FLOODFRINGE DISTRICT (FF)

4.1 APPLICABILITY

This section applies to all floodfringe areas shown on the floodplain zoning maps and those identified pursuant to s. 5.4.

4.2 PERMITTED USES

Any structure, land use, or development is allowed in the Floodfringe District if the standards in s. 4.3 are met, the use is not prohibited by this or any other ordinance or regulation and all permits or certificates specified in s. 7.1 have been issued.

4.3 STANDARDS FOR DEVELOPMENT IN THE FLOODFRINGE

S. 2.1 shall apply in addition to the following requirements according to the use requested. Any existing structure in the floodfringe must meet the requirements of s. 6.0

Nonconforming Uses;

(1) RESIDENTIAL USES

Any structure, including a manufactured home, which is to be newly constructed or moved into the floodfringe, shall meet or exceed the following standards. Any existing structure in the floodfringe must meet the requirements of s. 6.0

Nonconforming Uses;

- (a) The elevation of the lowest floor shall be at or above the flood protection elevation on fill unless the requirements of s 4.3 (1)(b) can be met. The fill shall be one foot or more above the regional flood elevation extending at least 15 feet beyond the limits of the structure.
- (b) The basement or crawlway floor may be placed at the regional flood elevation if it is dry floodproofed to the flood protection elevation. No basement or crawlway floor is allowed below the regional flood elevation;
- (c) Contiguous dryland access shall be provided from a structure to land outside of the floodplain, except as provided in subd. (d).
- (d) In developments where existing street or sewer line elevations make compliance with subd. (c) impractical, the municipality may permit new development and substantial improvements where roads are below the regional flood elevation, if:
 - 1. The municipality has written assurance from police, fire and emergency services that rescue and relief will be provided to the structure(s) by wheeled vehicles during a regional flood event; or
 - 2. The municipality has a DNR-approved emergency evacuation plan.

(2) ACCESSORY STRUCTURES OR USES

Accessory structures shall be constructed on fill with the lowest floor at or above the regional flood elevation.

(3) COMMERCIAL USES

Any commercial structure which is erected, altered or moved into the floodfringe shall meet the requirements of s. 4.3(1). Subject to the

requirements of s. 4.3(5), storage yards, surface parking lots and other such uses may be placed at lower elevations if an adequate warning system exists to protect life and property.

(4) MANUFACTURING AND INDUSTRIAL USES

Any manufacturing or industrial structure which is erected, altered or moved into the floodfringe shall have the lowest floor elevated to or above the flood protection elevation or meet the floodproofing standards in s 7.5. Subject to the requirements of s. 4.3(5), storage yards, surface parking lots and other such uses may be placed at lower elevations if an adequate warning system exists to protect life and property.

(5) STORAGE OF MATERIALS

Materials that are buoyant, flammable, explosive, or injurious to property, water quality or human, animal, plant, fish or aquatic life shall be stored at or above the flood protection elevation or floodproofed in compliance with s. 7.5. Adequate measures shall be taken to ensure that such materials will not enter the water body during flooding.

(6) PUBLIC UTILITIES, STREETS AND BRIDGES

All utilities, streets and bridges shall be designed to be compatible with comprehensive floodplain development plans; and

- (a) When failure of public utilities, streets and bridges would endanger public health or safety, or where such facilities are deemed essential, construction or repair of such facilities shall only be permitted if they are designed to comply with s. 7.5.
- (b) Minor roads or non-essential utilities may be constructed at lower elevations if they are designed to withstand flood forces to the regional flood elevation.

(7) SEWAGE SYSTEMS

All sewage disposal systems shall be designed to minimize or eliminate infiltration of flood water into the system, pursuant to s. 7.5(3), to the flood protection elevation and meet the provisions of all local ordinances and ch. SPS 383, Wis. Adm. Code.

(8) WELLS

All wells shall be designed to minimize or eliminate infiltration of flood waters into the system, pursuant to s. 7.5(3), to the flood protection elevation and shall meet the provisions of chs. NR 811 and NR 812, Wis. Adm. Code.

(9) SOLID WASTE DISPOSAL SITES

Disposal of solid or hazardous waste is prohibited in floodfringe areas.

(10) DEPOSITION OF MATERIALS

Any deposited material must meet all the provisions of this ordinance.

(11) MANUFACTURED HOMES

- (a) Owners or operators of all manufactured home parks and subdivisions shall provide adequate surface drainage to minimize flood damage, and prepare, secure approval and file an evacuation plan, indicating vehicular access and escape routes, with local emergency management authorities.
- (b) In existing manufactured home parks, all new homes, replacement homes on existing pads, and substantially improved homes shall:
 - 1. have the lowest floor elevated to the flood protection elevation; and
 - 2. be anchored so they do not float, collapse or move laterally during a flood
- (c) Outside of existing manufactured home parks, including new manufactured home parks and all single units outside of existing parks, all new, replacement and substantially improved manufactured homes shall meet the residential development standards for the floodfringe in s. 4.3(1).

(12) MOBILE RECREATIONAL VEHICLES

All mobile recreational vehicles that are on site for 180 consecutive days or more or are not fully licensed and ready for highway use shall meet the elevation and anchoring requirements in s. 4.3 (11)(b) and (c). A mobile recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick-disconnect utilities and security devices and has no permanently attached additions.

19.46.050

5.0 GENERAL FLOODPLAIN DISTRICT (GFP)

5.1 APPLICABILITY

The provisions for this district shall apply to all floodplains mapped as A, AO or AH zones.

5.2 PERMITTED USES

Pursuant to s. 5.4, it shall be determined whether the proposed use is located within the floodway or floodfringe.

Those uses permitted in the Floodway (s. 3.2) and Floodfringe (s. 4.2) Districts are allowed within the General Floodplain District, according to the standards of s. 5.3, provided that all permits or certificates required under s. 7.1 have been issued.

5.3 STANDARDS FOR DEVELOPMENT IN THE GENERAL FLOODPLAIN DISTRICT S. 3.0 applies to floodway areas, s. 4.0 applies to floodfringe areas. The rest of this ordinance applies to either district.

- (1) In AO/AH Zones the structure's lowest floor must meet one of the conditions listed below whichever is higher:
 - (a) at or above the flood protection elevation; or
 - (b) two (2) feet above the highest adjacent grade around the structure; or
 - (c) the depth as shown on the FIRM
- (2) In AO/AH zones, provide plans showing adequate drainage paths to guide floodwaters around structures.

5.4 DETERMINING FLOODWAY AND FLOODFRINGE LIMITS

Upon receiving an application for development within the general floodplain district, the zoning administrator shall:

- (1) Require the applicant to submit two copies of an aerial photograph or a plan which shows the proposed development with respect to the general floodplain district limits, stream channel, and existing floodplain developments, along with a legal description of the property, fill limits and elevations, building floor elevations and flood proofing measures; and the flood zone as shown on the FIRM.
- (2) Require the applicant to furnish any of the following information deemed necessary by the Department to evaluate the effects of the proposal upon flood height and flood flows, regional flood elevation and to determine floodway boundaries.
 - (a) A Hydrologic and Hydraulic Study as specified in s. 7.1(2)(c).
 - (b) Plan (surface view) showing elevations or contours of the ground; pertinent structure, fill or storage elevations; size, location and layout of all proposed and existing structures on the site; location and elevations of streets, water supply, and sanitary facilities; soil types and other pertinent information;

- (c) Specifications for building construction and materials, floodproofing, filling, dredging, channel improvement, storage, water supply and sanitary facilities.

19.46.060

6.0 NONCONFORMING USES

6.1 GENERAL

(1) APPLICABILITY

If these standards conform with s. 59.69(10), Stats., for counties or s. 62.23(7)(h), Stats., for cities and villages, they shall apply to all modifications or additions to any nonconforming use or structure and to the use of any structure or premises which was lawful before the passage of this ordinance or any amendment thereto.

- (2) The existing lawful use of a structure or its accessory use which is not in conformity with the provisions of this ordinance may continue subject to the following conditions:
 - (a) No modifications or additions to a nonconforming use or structure shall be permitted unless they comply with this ordinance. The words "modification" and "addition" include, but are not limited to, any alteration, addition, modification, structural repair, rebuilding or replacement of any such existing use, structure or accessory structure or use. Maintenance is not considered a modification; this includes painting, decorating, paneling and other nonstructural components and the maintenance, repair or replacement of existing private sewage or water supply systems or connections to public utilities. Any costs associated with the repair of a damaged structure are not considered maintenance. The construction of a deck that does not exceed 200 square feet and that is adjacent to the exterior wall of a principal structure is not an extension, modification or addition. The roof of the structure may extend over a portion of the deck in order to provide safe ingress and egress to the principal structure.
 - (b) If a nonconforming use or the use of a nonconforming structure is discontinued for 12 consecutive months, it is no longer permitted and any future use of the property, and any structure or building thereon, shall conform to the applicable requirements of this ordinance;
 - (c) The municipality shall keep a record which lists all nonconforming uses and nonconforming structures, their present equalized assessed value, the cost of all modifications or additions which have been permitted, and the percentage of the structure's total current value those modifications represent;

- (d) No modification or addition to any nonconforming structure or any structure with a nonconforming use, which over the life of the structure would equal or exceed 50% of its present equalized assessed value, shall be allowed unless the entire

structure is permanently changed to a conforming structure with a conforming use in compliance with the applicable requirements of this ordinance.

Contiguous dry land access must be provided for residential and commercial uses in compliance with s. 4.3(1). The costs of elevating the lowest floor of a nonconforming building or a building with a nonconforming use to the flood protection elevation are excluded from the 50% provisions of this paragraph;

- (e) No maintenance to any nonconforming structure or any structure with a nonconforming use, the cost of which would equal or exceed 50% of its present equalized assessed value, shall be allowed unless the entire structure is permanently changed to a conforming structure with a conforming use in compliance with the applicable requirements of this ordinance. Contiguous dry land access must be provided for residential and commercial uses in compliance with s.4.3(1).
- (f) If on a per event basis the total value of the work being done under (d) and (e) equals or exceeds 50% of the present equalized assessed value the work shall not be permitted unless the entire structure is permanently changed to a conforming structure with a conforming use in compliance with the applicable requirements of this ordinance. Contiguous dry land access must be provided for residential and commercial uses in compliance with s. 4.3(1).
- (g) Except as provided in subd. (h), if any nonconforming structure or any structure with a nonconforming use is destroyed or is substantially damaged, it cannot be replaced, reconstructed or rebuilt unless the use and the structure meet the current ordinance requirements. A structure is considered substantially damaged if the total cost to restore the structure to its pre-damaged condition equals or exceeds 50% of the structure's present equalized assessed value.
- (h) For nonconforming buildings that are substantially damaged or destroyed by a nonflood disaster, the repair or reconstruction of any such nonconforming building shall be permitted in order to restore it to the size and use in effect prior to the damage event, provided that the minimum federal code requirements below are met and all required permits have been granted prior to the start of construction.

1. Residential Structures

- a. Shall have the lowest floor, including basement, elevated to or above the base flood elevation using fill, pilings, columns, posts or perimeter walls. Perimeter walls must meet the requirements of s. 7.5(2).

- b. Shall be anchored to prevent flotation, collapse, or lateral movement of the structure resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy and shall be constructed with methods and materials resistant to flood damage.
- c. Shall be constructed with electrical, heating, ventilation, plumbing and air conditioning equipment and other service facilities that are designed and/or elevated so as to prevent water from entering or accumulating within the components during conditions of flooding.
- d. In A Zones, obtain, review and utilize any flood data available from a federal, state or other source.
- e. In AO Zones with no elevations specified, shall have the lowest floor, including basement, meet the standards in s. 5.3(1).
- f. in AO Zones, shall have adequate drainage paths around structures on slopes to guide floodwaters around and away from the structure.

2. Nonresidential Structures

- a. Shall meet the requirements of s. 6.1(2)(h)1a-b and e-g.
 - b. Shall either have the lowest floor, including basement, elevated to or above the regional flood elevation; or, together with attendant utility and sanitary facilities, shall meet the standards in s. 7.5(1) or (2).
 - c. In AO Zones with no elevations specified, shall have the lowest floor, including basement, meet the standards in s. 5.3(1).
- (3) A nonconforming historic structure may be altered if the alteration will not preclude the structures continued designation as a historic structure, the alteration will comply with s. 3.3(1), flood resistant materials are used, and construction practices and floodproofing methods that comply with s. 7.5 are used. Repair or rehabilitation of historic structures shall be exempt from the development standards of s. 6.1(2)(h)1 if it is determined that the proposed repair or rehabilitation will not preclude the structure's continued designation as a historic structure and is the minimum necessary to preserve the historic character and design of the structure.

6.2 FLOODWAY DISTRICT

- (1) No modification or addition shall be allowed to any nonconforming structure or any structure with a nonconforming use in the Floodway District, unless such modification or addition:

- (a) Has been granted a permit or variance which meets all ordinance requirements;
- (b) Meets the requirements of s. 6.1;
- (c) Shall not increase the obstruction to flood flows or regional flood height;
- (d) Any addition to the existing structure shall be floodproofed, pursuant to s. 7.5, by means other than the use of fill, to the flood protection elevation; and
- (e) If any part of the foundation below the flood protection elevation is enclosed, the following standards shall apply:
 - 1. The enclosed area shall be designed by a registered architect or engineer to allow for the efficient entry and exit of flood waters without human intervention. A minimum of two openings must be provided with a minimum net area of at least one square inch for every one square foot of the enclosed area. The lowest part of the opening can be no more than 12 inches above the adjacent grade;
 - 2. The parts of the foundation located below the flood protection elevation must be constructed of flood-resistant materials;
 - 3. Mechanical and utility equipment must be elevated or floodproofed to or above the flood protection elevation; and
 - 4. The use must be limited to parking, building access or limited storage.
- (2) No new on-site sewage disposal system, or addition to an existing on-site sewage disposal system, except where an addition has been ordered by a government agency to correct a hazard to public health, shall be allowed in the Floodway District. Any replacement, repair or maintenance of an existing on-site sewage disposal system in a floodway area shall meet the applicable requirements of all municipal ordinances, s.7.5(3) and ch. SPS 383, Wis. Adm. Code.
- (3) No new well or modification to an existing well used to obtain potable water shall be allowed in the Floodway District. Any replacement, repair or maintenance of an existing well in the Floodway District shall meet the applicable requirements of all municipal ordinances, s. 7.5(3) and chs. NR 811 and NR 812, Wis. Adm. Code.

6.3 FLOODFRINGE DISTRICT

- (1) No modification or addition shall be allowed to any nonconforming structure or any structure with a nonconforming use unless such modification or

addition has been granted a permit or variance by the municipality, and meets the requirements of s. 4.3 except where s. 6.3(2) is applicable.

- (2) Where compliance with the provisions of subd. (1) would result in unnecessary hardship and only where the structure will not be used for human habitation or be associated with a high flood damage potential, the Board of Adjustment/Appeals, using the procedures established in s. 7.3, may grant a variance from those provisions of subd. (1) for modifications or additions using the criteria listed below. Modifications or additions which are protected to elevations lower than the flood protection elevation may be permitted if:
 - (a) No floor is allowed below the regional flood elevation for residential or commercial structures;
 - (b) Human lives are not endangered;
 - (c) Public facilities, such as water or sewer, shall not be installed;
 - (d) Flood depths shall not exceed two feet;
 - (e) Flood velocities shall not exceed two feet per second; and
 - (f) The structure shall not be used for storage of materials as described in s. 4.3(5).
- (3) All new private sewage disposal systems, or addition to, replacement, repair or maintenance of a private sewage disposal system shall meet all the applicable provisions of all local ordinances, 7.5(3) and ch. SPS 383, Wis. Adm. Code.
- (4) All new wells, or addition to, replacement, repair or maintenance of a well shall meet the applicable provisions of this ordinance, s. 7.5(3) and ch. NR 811 and NR 812, Wis. Adm. Code.

19.46.070

7.0 ADMINISTRATION

Where a zoning administrator, planning agency or a board of adjustment/appeals has already been appointed to administer a zoning ordinance adopted under ss. 59.69, 59.692 or 62.23(7), Stats., these officials shall also administer this ordinance.

7.1 ZONING ADMINISTRATOR

(1) DUTIES AND POWERS

The zoning administrator is authorized to administer this ordinance and shall have the following duties and powers:

- (a) Advise applicants of the ordinance provisions, assist in preparing permit applications and appeals, and assure that the regional flood elevation for the proposed development is shown on all permit applications.
- (b) Issue permits and inspect properties for compliance with provisions of this ordinance and issue certificates of compliance where appropriate.
- (c) Inspect and assess all damaged floodplain structures to determine if substantial damage to the structures has occurred.
- (d) Keep records of all official actions such as:
 - 1. All permits issued, inspections made, and work approved;
 - 2. Documentation of certified lowest floor and regional flood elevations;
 - 3. Floodproofing certificates.
 - 4. Water surface profiles, floodplain zoning maps and ordinances, nonconforming uses and structures including changes, appeals, variances and amendments.
 - 5. All substantial damage assessment reports for floodplain structures.
 - 6. List of nonconforming structures and uses.
- (e) Submit copies of the following items to the Department Regional office:
 - 1. Within 10 days of the decision, a copy of any decisions on variances, appeals for map or text interpretations, and map or text amendments;
 - 2. Copies of case-by-case analyses and other required information including an annual summary of floodplain zoning actions taken.
 - 3. Copies of substantial damage assessments performed and all related correspondence concerning the assessments.
- (f) Investigate, prepare reports, and report violations of this ordinance to the municipal zoning agency and attorney for prosecution. Copies of the reports shall also be sent to the Department Regional office.
- (g) Submit copies of amendments and biennial reports to the FEMA Regional office.

(2) LAND USE PERMIT

A land use permit shall be obtained before any new development; repair, modification

or addition to an existing structure; or change in the use of a building or structure, including sewer and water facilities, may be initiated. Application to the zoning administrator shall include:

(a) GENERAL INFORMATION

1. Name and address of the applicant, property owner and contractor;
2. Legal description, proposed use, and whether it is new construction or a modification;

(b) SITE DEVELOPMENT PLAN

A site plan drawn to scale shall be submitted with the permit application form and shall contain:

1. Location, dimensions, area and elevation of the lot;
2. Location of the ordinary highwater mark of any abutting navigable waterways;
3. Location of any structures with distances measured from the lot lines and street center lines;
4. Location of any existing or proposed on-site sewage systems or private water supply systems;
5. Location and elevation of existing or future access roads;
6. Location of floodplain and floodway limits as determined from the official floodplain zoning maps;
7. The elevation of the lowest floor of proposed buildings and any fill using the vertical datum from the adopted study – either National Geodetic Vertical Datum (NGVD) or North American Vertical Datum (NAVD);
8. Data sufficient to determine the regional flood elevation in NGVD or NAVD at the location of the development and to determine whether or not the requirements of s. 3.0 or 4.0 are met; and
9. Data to determine if the proposed development will cause an obstruction to flow or an increase in regional flood height or discharge according to s. 2.1. This may include any of the information noted in s. 3.3(1).

(c) HYDRAULIC AND HYDROLOGIC STUDIES TO ANALYZE

DEVELOPMENT All hydraulic and hydrologic studies shall be completed under the direct supervision of a professional engineer registered in the State. The study contractor shall be responsible for the technical

adequacy of the study. All studies shall be reviewed and approved by the Department.

1. Zone A floodplains:

a. Hydrology

- i. The appropriate method shall be based on the standards in ch. NR 116.07(3), Wis. Admin. Code, *Hydrologic Analysis: Determination of Regional Flood Discharge*.

b. Hydraulic modeling

The regional flood elevation shall be based on the standards in ch. NR 116.07(4), Wis. Admin. Code, *Hydraulic Analysis: Determination of Regional Flood Elevation* and the following:

- i. determination of the required limits of the hydraulic model shall be based on detailed study information for downstream structures (dam, bridge, culvert) to determine adequate starting WSEL for the study.
- ii. channel sections must be surveyed.
- iii. minimum four foot contour data in the overbanks shall be used for the development of cross section overbank and floodplain mapping.
- iv. a maximum distance of 500 feet between cross sections is allowed in developed areas with additional intermediate cross sections required at transitions in channel bottom slope including a survey of the channel at each location.
- v. the most current version of HEC_RAS shall be used.
- vi. a survey of bridge and culvert openings and the top of road is required at each structure.
- vii. additional cross sections are required at the downstream and upstream limits of the proposed development and any necessary intermediate locations based on the length of the reach if greater than 500 feet.
- viii. standard accepted engineering practices shall be used when assigning parameters for the base model such as flow, Manning's N values, expansion and contraction coefficients or effective flow limits.

The base model shall be calibrated to past flooding data such as high water marks to determine the reasonableness of the model results. If no historical data is available, adequate justification shall be provided for any parameters outside standard accepted engineering practices.

- ix. the model must extend past the upstream limit of the difference in the existing and proposed flood profiles in order to provide a tie-in to existing studies. The height difference between the proposed flood profile and the existing study profiles shall be no more than 0.00 feet.

c. Mapping

A work map of the reach studied shall be provided, showing all cross section locations, floodway/floodplain limits based on best available topographic data, geographic limits of the proposed development and whether the proposed development is located in the floodway.

- i. If the proposed development is located outside of the floodway, then it is determined to have no impact on the regional flood elevation.
- ii. If any part of the proposed development is in the floodway, it must be added to the base model to show the difference between existing and proposed conditions. The study must ensure that all coefficients remain the same as in the existing model, unless adequate justification based on standard accepted engineering practices is provided.

2. Zone AE Floodplains

a. Hydrology

If the proposed hydrology will change the existing study, the appropriate method to be used shall be based on ch. NR 116.07(3), Wis. Admin. Code, *Hydrologic Analysis: Determination of Regional Flood Discharge*.

b. Hydraulic model

The regional flood elevation shall be based on the standards in ch. NR 116.07(4), Wis. Admin. Code, *Hydraulic Analysis: Determination of Regional Flood Elevation* and the following:

i. Duplicate Effective Model

The effective model shall be reproduced to ensure correct transference of the model data and to allow integration of the revised

data to provide a continuous FIS model upstream and downstream of the revised reach. If data from the effective model is available, models shall be generated that duplicate the FIS profiles and the elevations shown in the Floodway Data Table in the FIS report to within 0.1 foot.

ii. Corrected Effective Model.

The Corrected Effective Model shall not include any man-made physical changes since the effective model date, but shall import the model into the most current version of HEC-RAS for Department review.

iii. Existing (Pre-Project Conditions) Model.

The Existing Model shall be required to support conclusions about the actual impacts of the project associated with the Revised (Post-Project) Model or to establish more up-to-date models on which to base the Revised (Post-Project) Model.

iv. Revised (Post-Project Conditions) Model.

The Revised (Post-Project Conditions) Model shall incorporate the Existing Model and any proposed changes to the topography caused by the proposed development. This model shall reflect proposed conditions.

v. All changes to the Duplicate Effective Model and subsequent models

must be supported by certified topographic information, bridge plans, construction plans and survey notes.

vi. Changes to the hydraulic models shall be limited to the stream reach for which the revision is being requested. Cross sections upstream and downstream of the revised reach shall be identical to those in the effective model and result in water surface elevations and topwidths computed by the revised models matching those in the effective models upstream and downstream of the revised reach as required. The Effective Model shall not be truncated.

c. Mapping

Maps and associated engineering data shall be submitted to the Department for review which meet the following conditions:

i. Consistency between the revised hydraulic models, the revised floodplain and floodway delineations, the revised flood profiles,

topographic work map, annotated FIRMs and/or Flood Boundary Floodway Maps (FBFMs), construction plans, bridge plans.

- ii. Certified topographic map of suitable scale, contour interval, and a planimetric map showing the applicable items. If a digital version of the map is available, it may be submitted in order that the FIRM may be more easily revised.
- iii. Annotated FIRM panel showing the revised 1% and 0.2% annual chance floodplains and floodway boundaries.
- iv. If an annotated FIRM and/or FBFM and digital mapping data (GIS or CADD) are used then all supporting documentation or metadata must be included with the data submission along with the Universal Transverse Mercator (UTM) projection and State Plane Coordinate System in accordance with FEMA mapping specifications.
- v. The revised floodplain boundaries shall tie into the effective floodplain boundaries.
- vi. All cross sections from the effective model shall be labeled in accordance with the effective map and a cross section lookup table shall be included to relate to the model input numbering scheme.
- vii. Both the current and proposed floodways shall be shown on the map.
- viii. The stream centerline, or profile baseline used to measure stream distances in the model shall be visible on the map.

(d) EXPIRATION

All permits issued under the authority of this ordinance shall expire no more than 180 days after issuance. The permit may be extended for a maximum of 180 days for good and sufficient cause.

(3) CERTIFICATE OF COMPLIANCE

No land shall be occupied or used, and no building which is hereafter constructed, altered, added to, modified, repaired, rebuilt or replaced shall be occupied until a certificate of compliance is issued by the zoning administrator, except where no permit is required, subject to the following provisions:

- (a) The certificate of compliance shall show that the building or premises or part thereof, and the proposed use, conform to the provisions of this ordinance;

- (b) Application for such certificate shall be concurrent with the application for a permit;
- (c) If all ordinance provisions are met, the certificate of compliance shall be issued within 10 days after written notification that the permitted work is completed;
- (d) The applicant shall submit a certification signed by a registered professional engineer, architect or land surveyor that the fill, lowest floor and floodproofing elevations are in compliance with the permit issued. Floodproofing measures also require certification by a registered professional engineer or architect that the requirements of s. 7.5 are met.

(4) OTHER PERMITS

Prior to obtaining a floodplain development permit the applicant must secure all necessary permits from federal, state, and local agencies, including but not limited to those required by the U.S. Army Corps of Engineers under s. 404 of the Federal Water Pollution Control Act, Amendments of 1972, 33 U.S.C. 1344.

7.2 ZONING AGENCY

- (1) The City of Whitewater Plan and Architectural Review Commission shall:
 - (a) oversee the functions of the office of the zoning administrator; and
 - (b) review and advise the governing body on all proposed amendments to this ordinance, maps and text.
- (2) The City of Whitewater Plan and Architectural Review Commission shall not:
 - (a) grant variances to the terms of the ordinance in place of action by the Board of Adjustment/Appeals; or
 - (b) amend the text or zoning maps in place of official action by the governing body.

7.3 BOARD OF ADJUSTMENT/APPEALS

The Board of Adjustment/Appeals, created under s. 59.694, Stats., for counties or s. 62.23(7)(e), Stats., for cities or villages, is hereby authorized or shall be appointed to act for the purposes of this ordinance. The Board shall exercise the powers conferred by Wisconsin Statutes and adopt rules for the conduct of business. The zoning administrator shall not be the secretary of the Board.

(1) POWERS AND DUTIES

The Board of Adjustment/Appeals shall:

- (a) Appeals - Hear and decide appeals where it is alleged there is an error in any order, requirement, decision or determination made by an administrative official in the enforcement or administration of this ordinance;
- (b) Boundary Disputes - Hear and decide disputes concerning the district boundaries shown on the official floodplain zoning map; and
- (c) Variances - Hear and decide, upon appeal, variances from the ordinance standards.

(2) APPEALS TO THE BOARD

- (a) Appeals to the board may be taken by any person aggrieved, or by any officer or department of the municipality affected by any decision of the zoning administrator or other administrative officer. Such appeal shall be taken within 30 days unless otherwise provided by the rules of the board, by filing with the official whose decision is in question, and with the board, a notice of appeal specifying the reasons for the appeal. The official whose decision is in question shall transmit to the board all records regarding the matter appealed.

(b) NOTICE AND HEARING FOR APPEALS INCLUDING VARIANCES

1. Notice - The board shall:

- a. Fix a reasonable time for the hearing;
- b. Publish adequate notice pursuant to Wisconsin Statutes, specifying the date, time, place and subject of the hearing; and
- c. Assure that notice shall be mailed to the parties in interest and the Department Regional office at least 10 days in advance of the hearing.

2. Hearing - Any party may appear in person or by agent. The board shall:

- a. Resolve boundary disputes according to s. 7.3(3);
- b. Decide variance applications according to s. 7.3(4); and
- c. Decide appeals of permit denials according to s. 7.4.

(c) DECISION: The final decision regarding the appeal or variance application shall:

- 1. Be made within a reasonable time;
- 2. Be sent to the Department Regional office within 10 days of the decision;

3. Be a written determination signed by the chairman or secretary of the Board;
4. State the specific facts which are the basis for the Board's decision;
5. Either affirm, reverse, vary or modify the order, requirement, decision or determination appealed, in whole or in part, dismiss the appeal for lack of jurisdiction or grant or deny the variance application; and
6. Include the reasons for granting an appeal, describing the hardship demonstrated by the applicant in the case of a variance, clearly stated in the recorded minutes of the Board proceedings.

(3) BOUNDARY DISPUTES

The following procedure shall be used by the Board in hearing disputes concerning floodplain district boundaries:

- (a) If a floodplain district boundary is established by approximate or detailed floodplain studies, the flood elevations or profiles shall prevail in locating the boundary. If none exist, other evidence may be examined;
- (b) The person contesting the boundary location shall be given a reasonable opportunity to present arguments and technical evidence to the Board; and
- (c) If the boundary is incorrectly mapped, the Board should inform the zoning committee or the person contesting the boundary location to petition the governing body for a map amendment according to s. 8.0 *Amendments*.

(4) VARIANCE

- (a) The Board may, upon appeal, grant a variance from the standards of this ordinance if an applicant convincingly demonstrates that:
 1. Literal enforcement of the ordinance will cause unnecessary hardship;
 2. The hardship is due to adoption of the floodplain ordinance and unique property conditions, not common to adjacent lots or premises. In such case the ordinance or map must be amended;
 3. The variance is not contrary to the public interest; and
 4. The variance is consistent with the purpose of this ordinance in s. 1.3. (b) In addition to the criteria in subd. (a), to qualify for a variance under FEMA regulations, the following criteria must be met:
 1. The variance shall not cause any increase in the regional flood elevation;

2. Variances can only be granted for lots that are less than one-half acre and are contiguous to existing structures constructed below the RFE; and
 3. Variances shall only be granted upon a showing of good and sufficient cause, shall be the minimum relief necessary, shall not cause increased risks to public safety or nuisances, shall not increase costs for rescue and relief efforts and shall not be contrary to the purpose of the ordinance.
- (c) A variance shall not:
1. Grant, extend or increase any use prohibited in the zoning district;
 2. Be granted for a hardship based solely on an economic gain or loss;
 3. Be granted for a hardship which is self-created.
 4. Damage the rights or property values of other persons in the area;
 5. Allow actions without the amendments to this ordinance or map(s) required in s. 8.0 *Amendments*; and
 6. Allow any alteration of an historic structure, including its use, which would preclude its continued designation as an historic structure.
- (d) When a floodplain variance is granted the Board shall notify the applicant in writing that it may increase risks to life and property and flood insurance premiums could increase up to \$25.00 per \$100.00 of coverage. A copy shall be maintained with the variance record.

7.4 TO REVIEW APPEALS OF PERMIT DENIALS

- (1) The Zoning Agency (s. 7.2) or Board shall review all data related to the appeal. This may include:
 - (a) Permit application data listed in s. 7.1(2);
 - (b) Floodway/floodfringe determination data in s. 5.4;
 - (c) Data listed in s. 3.3(1)(b) where the applicant has not submitted this information to the zoning administrator; and
 - (d) Other data submitted with the application, or submitted to the Board with the appeal.
- (2) For appeals of all denied permits the Board shall:
 - (a) Follow the procedures of s. 7.3;
 - (b) Consider zoning agency recommendations; and

- (c) Either uphold the denial or grant the appeal.
- (3) For appeals concerning increases in regional flood elevation the Board shall:
 - (a) Uphold the denial where the Board agrees with the data showing an increase in flood elevation. Increases may only be allowed after amending the flood profile and map and all appropriate legal arrangements are made with all adversely affected property owners as per the requirements of s. 8.0 *Amendments*; and
 - (b) Grant the appeal where the Board agrees that the data properly demonstrates that the project does not cause an increase provided no other reasons for denial exist.

7.5 FLOODPROOFING STANDARDS FOR NONCOMFORMING STRUCTURES OR USES

- (1) No permit or variance shall be issued for a non-residential structure designed to be watertight below the regional flood elevation until the applicant submits a plan certified by a registered professional engineer or architect that the floodproofing measures will protect the structure or development to the flood protection elevation and submits a FEMA Floodproofing Certificate.
- (2) For a structure designed to allow the entry of floodwaters, no permit or variance shall be issued until the applicant submits a plan either:
 - (a) certified by a registered professional engineer or architect; or
 - (b) meets or exceeds the following standards:
 - 1. a minimum of two openings having a total net area of not less than one square inch for every square foot of enclosed area subject to flooding;
 - 2. the bottom of all openings shall be no higher than one foot above grade; and
 - 3. openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the automatic entry and exit of floodwaters.
- (3) Floodproofing measures shall be designed, as appropriate, to:
 - (a) Withstand flood pressures, depths, velocities, uplift and impact forces and other regional flood factors;
 - (b) Protect structures to the flood protection elevation;

- (c) Anchor structures to foundations to resist flotation and lateral movement;
and
- (d) Minimize or eliminate infiltration of flood waters.
- (e) Minimize or eliminate discharges into flood waters.

7.6 PUBLIC INFORMATION

(1) Place marks on structures to show the depth of inundation during the regional flood. (2) All maps, engineering data and regulations shall be available and widely distributed. (3) Real estate transfers should show what floodplain district any real property is in.

19.46.080

8.0 AMENDMENTS

Obstructions or increases may only be permitted if amendments are made to this ordinance, the official floodplain zoning maps, floodway lines and water surface profiles, in accordance with s. 8.1.

- (1) In AE Zones with a mapped floodway, no obstructions or increases shall be permitted unless the applicant receives a Conditional Letter of Map Revision from FEMA and amendments are made to this ordinance, the official floodplain zoning maps, floodway lines and water surface profiles, in accordance with s. 8.1. Any such alterations must be reviewed and approved by FEMA and the DNR.
- (2) In A Zones increases equal to or greater than 1.0 foot may only be permitted if the applicant receives a Conditional Letter of Map Revision from FEMA and amendments are made to this ordinance, the official floodplain maps, floodway lines, and water surface profiles, in accordance with s. 8.1.

8.1 GENERAL

The governing body shall change or supplement the floodplain zoning district boundaries and this ordinance in the manner outlined in s. 8.2 below. Actions which require an amendment to the ordinance and/ or submittal of a Letter of Map Change (LOMC) include, but are not limited to, the following:

- (1) Any fill or floodway encroachment that obstructs flow causing any increase in the regional flood height;
- (2) Any change to the floodplain boundaries and/or watercourse alterations on the FIRM;
- (3) Any changes to any other officially adopted floodplain maps listed in 1.5 (2)(b);

- (4) Any floodplain fill which raises the elevation of the filled area to a height at or above the flood protection elevation and is contiguous to land lying outside the floodplain;
- (5) Correction of discrepancies between the water surface profiles and floodplain maps; (6) Any upgrade to a floodplain zoning ordinance text required by s. NR 116.05, Wis. Adm. Code, or otherwise required by law, or for changes by the municipality; and
- (7) All channel relocations and changes to the maps to alter floodway lines or to remove an area from the floodway or the floodfringe that is based on a base flood elevation from a FIRM requires prior approval by FEMA.

8.2 PROCEDURES

Ordinance amendments may be made upon petition of any party according to the provisions of s. 62.23, Stats., for cities and villages, or 59.69, Stats., for counties. The petitions shall include all data required by ss. 5.4 and 7.1(2). The Land Use Permit shall not be issued until a Letter of Map Revision is issued by FEMA for the proposed changes.

- (1) The proposed amendment shall be referred to the zoning agency for a public hearing and recommendation to the governing body. The amendment and notice of public hearing shall be submitted to the Department Regional office for review prior to the hearing. The amendment procedure shall comply with the provisions of s. 62.23, Stats., for cities and villages or s. 59.69, Stats., for counties.
- (2) No amendments shall become effective until reviewed and approved by the Department.
- (3) All persons petitioning for a map amendment that obstructs flow causing any increase in the regional flood height, shall obtain flooding easements or other appropriate legal arrangements from all adversely affected property owners and notify local units of government before the amendment can be approved by the governing body.

19.46.090

9.0 ENFORCEMENT AND PENALTIES

Any violation of the provisions of this ordinance by any person shall be unlawful and shall be referred to the municipal attorney who shall expeditiously prosecute all such violators. A violator shall, upon conviction, forfeit to the municipality a penalty of not less than \$30.00 (thirty dollars) and not more than \$50.00 (fifty dollars), together with a taxable cost of such action. Each day of continued violation shall constitute a separate offense. Every violation of this ordinance is a public nuisance

and the creation may be enjoined and the maintenance may be abated by action at suit of the municipality, the state, or any citizen thereof pursuant to s. 87.30, Stats.

19.46.100

10.0 DEFINITIONS

Unless specifically defined, words and phrases in this ordinance shall have their common law meaning and shall be applied in accordance with their common usage. Words used in the present tense include the future, the singular number includes the plural and the plural number includes the singular. The word "may" is permissive, "shall" is mandatory and is not discretionary.

1. A ZONES – Those areas shown on the Official Floodplain Zoning Map which would be inundated by the regional flood. These areas may be numbered or unnumbered A Zones. The A Zones may or may not be reflective of flood profiles, depending on the availability of data for a given area.
2. AH ZONE – See “AREA OF SHALLOW FLOODING”.
3. AO ZONE – See “AREA OF SHALLOW FLOODING”.
4. ACCESSORY STRUCTURE OR USE – A facility, structure, building or use which is accessory or incidental to the principal use of a property, structure or building.
5. ALTERATION – An enhancement, upgrading or substantial change or modifications other than an addition or repair to a dwelling or to electrical, plumbing, heating, ventilating, air conditioning and other systems within a structure.
6. AREA OF SHALLOW FLOODING – A designated AO, AH, AR/AO, AR/AH, or VO zone on a community’s Flood Insurance Rate Map (FIRM) with a 1 percent or greater annual chance of flooding to an average depth of 1 to 3 feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flood may be evident. Such flooding is characterized by ponding or sheet flow.
7. BASE FLOOD – Means the flood having a one percent chance of being equaled or exceeded in any given year, as published by FEMA as part of a FIS and depicted on a FIRM.
8. BASEMENT – Any enclosed area of a building having its floor sub-grade, i.e., below ground level, on all sides.
9. BUILDING – See STRUCTURE.
10. BULKHEAD LINE – A geographic line along a reach of navigable water that has been adopted by a municipal ordinance and approved by the Department

pursuant to s. 30.11, Stats., and which allows limited filling between this bulkhead line and the original ordinary highwater mark, except where such filling is prohibited by the floodway provisions of this ordinance.

11. CAMPGROUND – Any parcel of land which is designed, maintained, intended or used for the purpose of providing sites for nonpermanent overnight use by 4 or more camping units, or which is advertised or represented as a camping area.
12. CAMPING UNIT – Any portable device, no more than 400 square feet in area, used as a temporary shelter, including but not limited to a camping trailer, motor home, bus, van, pick- up truck, or tent that is fully licensed, if required, and ready for highway use.
13. CERTIFICATE OF COMPLIANCE – A certification that the construction and the use of land or a building, the elevation of fill or the lowest floor of a structure is in compliance with all of the provisions of this ordinance.
14. CHANNEL – A natural or artificial watercourse with definite bed and banks to confine and conduct normal flow of water.
15. CRAWLWAYS OR "CRAWL SPACE" – An enclosed area below the first usable floor of a building, generally less than five feet in height, used for access to plumbing and electrical utilities.
16. DECK – An unenclosed exterior structure that has no roof or sides, but has a permeable floor which allows the infiltration of precipitation.
17. DEPARTMENT – The Wisconsin Department of Natural Resources.
18. DEVELOPMENT – Any artificial change to improved or unimproved real estate, including, but not limited to, the construction of buildings, structures or accessory structures; the construction of additions or alterations to buildings, structures or accessory structures; the repair of any damaged structure or the improvement or renovation of any structure, regardless of percentage of damage or improvement; the placement of buildings or structures; subdivision layout and site preparation; mining, dredging, filling, grading, paving, excavation or drilling operations; the storage, deposition or extraction of materials or equipment; and the installation, repair or removal of public or private sewage disposal systems or water supply facilities.
19. DRYLAND ACCESS – A vehicular access route which is above the regional flood elevation and which connects land located in the floodplain to land outside the floodplain, such as a road with its surface above regional flood elevation and wide enough for wheeled rescue and relief vehicles.
20. ENCROACHMENT – Any fill, structure, equipment, use or development in the floodway.

21. FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) – The federal agency that administers the National Flood Insurance Program.
22. FLOOD INSURANCE RATE MAP (FIRM) – A map of a community on which the Federal Insurance Administration has delineated both the floodplain and the risk premium zones applicable to the community. This map can only be amended by the Federal Emergency Management Agency.
23. FLOOD or FLOODING – A general and temporary condition of partial or complete inundation of normally dry land areas caused by one of the following conditions:
- The overflow or rise of inland waters;
 - The rapid accumulation or runoff of surface waters from any source;
 - The inundation caused by waves or currents of water exceeding anticipated cyclical levels along the shore of Lake Michigan or Lake Superior; or
 - The sudden increase caused by an unusually high water level in a natural body of water, accompanied by a severe storm, or by an unanticipated force of nature, such as a seiche, or by some similarly unusual event.

statistical analyses. The frequency of a particular flood event is usually expressed as occurring, on the average once in a specified number of years or as a percent (%) chance of occurring in any given year.

25. FLOODFRINGE – That portion of the floodplain outside of the floodway which is covered by flood waters during the regional flood and associated with standing water rather than flowing water.
26. FLOOD HAZARD BOUNDARY MAP – A map designating approximate flood hazard areas.

Flood hazard areas are designated as unnumbered A-Zones and do not contain floodway lines or regional flood elevations. This map forms the basis for both the regulatory and insurance aspects of the National Flood Insurance Program (NFIP) until superseded by a Flood Insurance Study and a Flood Insurance Rate Map.

27. FLOOD INSURANCE STUDY – A technical engineering examination, evaluation, and determination of the local flood hazard areas. It provides maps designating those areas affected by the regional flood and provides both flood insurance rate zones and base flood elevations and may provide floodway lines. The flood hazard areas are designated as numbered and unnumbered A-Zones. Flood Insurance Rate Maps, that accompany the Flood Insurance Study, form the basis for both the regulatory and the insurance aspects of the National Flood Insurance Program.

28. FLOODPLAIN – Land which has been or may be covered by flood water during the regional flood. It includes the floodway and the floodfringe, and may include other designated floodplain areas for regulatory purposes.
29. FLOODPLAIN ISLAND – A natural geologic land formation within the floodplain that is surrounded, but not covered, by floodwater during the regional flood.
30. FLOODPLAIN MANAGEMENT – Policy and procedures to insure wise use of floodplains, including mapping and engineering, mitigation, education, and administration and enforcement of floodplain regulations.
31. FLOOD PROFILE – A graph or a longitudinal profile line showing the relationship of the water surface elevation of a flood event to locations of land surface elevations along a stream or river.
32. FLOODPROOFING – Any combination of structural provisions, changes or adjustments to properties and structures, water and sanitary facilities and contents of buildings subject to flooding, for the purpose of reducing or eliminating flood damage.
33. FLOOD PROTECTION ELEVATION – An elevation of two feet of freeboard above the water surface profile elevation designated for the regional flood. (Also see: FREEBOARD.)
34. FLOOD STORAGE – Those floodplain areas where storage of floodwaters has been taken into account during analysis in reducing the regional flood discharge.
35. FLOODWAY – The channel of a river or stream and those portions of the floodplain adjoining the channel required to carry the regional flood discharge.
36. FREEBOARD – A safety factor expressed in terms of a specified number of feet above a greater than those calculated, including ice jams, debris accumulation, wave action, obstruction of bridge openings and floodways, the effects of watershed urbanization, loss of flood storage areas due to development and aggregation of the river or stream bed.
37. HABITABLE STRUCTURE – Any structure or portion thereof used or designed for human habitation.
38. HEARING NOTICE – Publication or posting meeting the requirements of Ch. 985, Stats.

For appeals, a Class 1 notice, published once at least one week (7 days) before the hearing, is required. For all zoning ordinances and amendments, a Class 2 notice, published twice, once each week consecutively, the last at least a week (7 days)

before the hearing. Local ordinances or bylaws may require additional notice, exceeding these minimums.

39. HIGH FLOOD DAMAGE POTENTIAL – Damage that could result from flooding that includes any danger to life or health or any significant economic loss to a structure or building and its contents.

40. HIGHEST ADJACENT GRADE – The highest natural elevation of the ground surface prior to construction next to the proposed walls of a structure.

41. HISTORIC STRUCTURE – Any structure that is either:

- Listed individually in the National Register of Historic Places or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
- Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary to qualify as a registered historic district;
- Individually listed on a state inventory of historic places in states with historic preservation programs which have been approved by the Secretary of the Interior; or
- Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either by an approved state program, as determined by the Secretary of the Interior; or by the Secretary of the Interior in states without approved programs.

42. INCREASE IN REGIONAL FLOOD HEIGHT – A calculated upward rise in the regional flood elevation greater than 0.00 foot, based on a comparison of existing conditions and proposed conditions which is directly attributable to development in the floodplain but not attributable

to manipulation of mathematical variables such as roughness factors, expansion and contraction coefficients and discharge.

43. LAND USE – Any nonstructural use made of unimproved or improved real estate. (Also see DEVELOPMENT.)

44. LOWEST ADJACENT GRADE – Elevation of the lowest ground surface that touches any of the exterior walls of a building.

45. LOWEST FLOOR – The lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access or storage in an area other than a basement area is not considered a building's lowest floor; provided that such enclosure is not built so as

to render the structure in violation of the applicable non-elevation design requirements of 44 CFR 60.3.

46. MAINTENANCE – The act or process of restoring to original soundness, including redecorating, refinishing, non structural repairs, or the replacement of existing fixtures, systems or equipment with equivalent fixtures, systems or structures.
47. MANUFACTURED HOME – A structure transportable in one or more sections, which is built on a permanent chassis and is designed to be used with or without a permanent foundation when connected to required utilities. The term "manufactured home" includes a mobile home but does not include a "mobile recreational vehicle."
48. MOBILE/MANUFACTURED HOME PARK OR SUBDIVISION – A parcel (or contiguous parcels) of land, divided into two or more manufactured home lots for rent or sale.
49. MOBILE/MANUFACTURED HOME PARK OR SUBDIVISION, EXISTING – A parcel of land, divided into two or more manufactured home lots for rent or sale, on which the construction of facilities for servicing the lots is completed before the effective date of this ordinance. At a minimum, this would include the installation of utilities, the construction of streets and either final site grading or the pouring of concrete pads.
50. MOBILE/MANUFACTURED HOME PARK, EXPANSION TO EXISTING – The preparation of additional sites by the construction of facilities for servicing the lots on which the manufactured homes are to be affixed. This includes installation of utilities, construction of streets and either final site grading, or the pouring of concrete pads.
51. MOBILE RECREATIONAL VEHICLE – A vehicle which is built on a single chassis, 400 square feet or less when measured at the largest horizontal projection, designed to be self-propelled, carried or permanently towable by a licensed, light-duty vehicle, is licensed for highway use if registration is required and is designed primarily not for use as a permanent dwelling, but as temporary living quarters for recreational, camping, travel or seasonal use. Manufactured homes that are towed or carried onto a parcel of land, but do not remain capable of being towed or carried, including park model homes, do not fall within the definition of "mobile recreational vehicles."
52. MODEL, CORRECTED EFFECTIVE – A hydraulic engineering model that corrects any errors that occur in the Duplicate Effective Model, adds any additional cross sections to the Duplicate Effective Model, or incorporates more detailed topographic information than that used in the current effective model.
53. MODEL, DUPLICATE EFFECTIVE – A copy of the hydraulic analysis used in the effective FIS and referred to as the effective model.

54. MODEL, EFFECTIVE – The hydraulic engineering model that was used to produce the current effective Flood Insurance Study.
55. MODEL, EXISTING (PRE-PROJECT) – A modification of the Duplicate Effective Model or Corrected Effective Model to reflect any man made modifications that have occurred within the floodplain since the date of the effective model but prior to the construction of the project for which the revision is being requested. If no modification has occurred since the date of the effective model, then this model would be identical to the Corrected Effective Model or Duplicate Effective Model.
56. MODEL, REVISED (POST-PROJECT) – A modification of the Existing or Pre-Project Conditions Model, Duplicate Effective Model or Corrected Effective Model to reflect revised or post-project conditions.
57. MUNICIPALITY" or "MUNICIPAL – The county, city or village governmental units enacting, administering and enforcing this zoning ordinance.
58. NAVD" or "NORTH AMERICAN VERTICAL DATUM – Elevations referenced to mean sea level datum, 1988 adjustment.
59. NGVD or NATIONAL GEODETIC VERTICAL DATUM – Elevations referenced to mean sea level datum, 1929 adjustment.
60. NEW CONSTRUCTION – For floodplain management purposes, "new construction" means structures for which the start of construction commenced on or after the effective date of floodplain zoning regulations adopted by this community and includes any subsequent improvements to such structures. For the purpose of determining flood insurance rates, it includes any structures for which the "start of construction" commenced on or after the effective date of an initial FIRM or after December 31, 1974, whichever is later, and includes any subsequent improvements to such structures.
61. NONCONFORMING STRUCTURE – An existing lawful structure or building which is not in conformity with the dimensional or structural requirements of this ordinance for the area of the floodplain which it occupies. (For example, an existing residential structure in the floodfringe district is a conforming use. However, if the lowest floor is lower than the flood protection elevation, the structure is nonconforming.)
62. NONCONFORMING USE – An existing lawful use or accessory use of a structure or building which is not in conformity with the provisions of this ordinance for the area of the floodplain which it occupies. (Such as a residence in the floodway.)
63. OBSTRUCTION TO FLOW – Any development which blocks the conveyance of floodwaters such that this development alone or together with any future development will cause an increase in regional flood height.

64. OFFICIAL FLOODPLAIN ZONING MAP – That map, adopted and made part of this ordinance, as described in s. 1.5(2), which has been approved by the Department and FEMA.
65. OPEN SPACE USE – Those uses having a relatively low flood damage potential and not involving structures.
66. ORDINARY HIGHWATER MARK – The point on the bank or shore up to which the presence and action of surface water is so continuous as to leave a distinctive mark such as by erosion, destruction or prevention of terrestrial vegetation, predominance of aquatic vegetation, or other easily recognized characteristic.
67. PERSON – An individual, or group of individuals, corporation, partnership, association, municipality or state agency.
68. PRIVATE SEWAGE SYSTEM – A sewage treatment and disposal system serving one structure with a septic tank and soil absorption field located on the same parcel as the structure. It also means an alternative sewage system approved by the Department of Commerce, including a substitute for the septic tank or soil absorption field, a holding tank, a system serving more than one structure or a system located on a different parcel than the structure.
69. PUBLIC UTILITIES – Those utilities using underground or overhead transmission lines such as electric, telephone and telegraph, and distribution and collection systems such as water, sanitary sewer and storm sewer.
70. REASONABLY SAFE FROM FLOODING – Means base flood waters will not inundate the land or damage structures to be removed from the floodplain and that any subsurface waters related to the base flood will not damage existing or proposed buildings.
71. REGIONAL FLOOD – A flood determined to be representative of large floods known to have occurred in Wisconsin. A regional flood is a flood with a one percent chance of being equaled or exceeded in any given year, and if depicted on the FIRM, the RFE is equivalent to the BFE.
72. START OF CONSTRUCTION – The date the building permit was issued, provided the actual start of construction, repair, reconstruction, rehabilitation, addition, placement, or other improvement was within 180 days of the permit date. The actual start means either the first placement of permanent construction on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond initial excavation, or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling, nor does it include the installation of streets and/or walkways, nor does it include excavation for a basement, footings, piers or foundations or the erection of temporary forms, nor does it include the installation on the property of accessory buildings, such as

garages or sheds not occupied as dwelling units or not part of the main structure. For an alteration, the actual start of construction means the first alteration of any wall, ceiling, floor or other structural part of a building, whether or not that alteration affects the external dimensions of the building.

73. STRUCTURE – Any manmade object with form, shape and utility, either permanently or temporarily attached to, placed upon or set into the ground, stream bed or lake bed, including, but not limited to, roofed and walled buildings, gas or liquid storage tanks, bridges, dams and culverts.

74. SUBDIVISION – Has the meaning given in s. 236.02(12), Wis. Stats.

75. SUBSTANTIAL DAMAGE – Damage of any origin sustained by a structure, whereby the cost of restoring the structure to its pre-damaged condition would equal or exceed 50 percent of the equalized assessed value of the structure before the damage occurred.

76. SUBSTANTIAL IMPROVEMENT – Any repair, reconstruction, rehabilitation, addition or improvement of a building or structure, the cost of which equals or exceeds 50 percent of

the equalized assessed value of the structure before the improvement or repair is started. If the structure has sustained substantial damage, any repairs are considered substantial improvement regardless of the work performed. The term does not, however, include either any project for the improvement of a building required to correct existing health, sanitary or

safety code violations identified by the building official and that are the minimum necessary to assure safe living conditions; or any alteration of a historic structure provided that the alteration will not preclude the structure's continued designation as a historic structure.

77. UNNECESSARY HARDSHIP – Where special conditions affecting a particular property, which were not self-created, have made strict conformity with restrictions governing areas, setbacks, frontage, height or density unnecessarily burdensome or unreasonable in light of the purposes of the ordinance.

78. VARIANCE – An authorization by the board of adjustment or appeals for the construction or maintenance of a building or structure in a manner which is inconsistent with dimensional standards (not uses) contained in the floodplain zoning ordinance.

79. VIOLATION – The failure of a structure or other development to be fully compliant with the floodplain zoning ordinance. A structure or other development without required permits, lowest floor elevation documentation, floodproofing certificates or required floodway encroachment calculations is presumed to be in violation until such time as that documentation is provided.

80. WATERSHED – The entire region contributing runoff or surface water to a watercourse or body of water.
81. WATER SURFACE PROFILE – A graphical representation showing the elevation of the water surface of a watercourse for each position along a reach of river or stream at a certain flood flow. A water surface profile of the regional flood is used in regulating floodplain areas.
82. WELL – means an excavation opening in the ground made by digging, boring, drilling, driving or other methods, to obtain groundwater regardless of its intended use.

From: [Wallace McDonell](#)
To: [Michele Smith](#); [Jane Wegner](#); [Cameron Clapper](#); [Greg Noll](#)
Subject: Floodplain Ordinance
Date: Wednesday, July 09, 2014 11:28:27 AM
Attachments: [SKMBT_42314070910570.pdf](#)

July 9, 2014

MEMO

TO: CITY OF WHITEWATER COMMON COUNCIL & PLAN COMMISSION MEMBERS

Dear Common Council and Plan Commission Members:

The City of Whitewater received a letter of final determination from the Federal Emergency Management Agency (FEMA) notifying the City that the new insurance rate maps and flood insurance study information for Walworth County must be adopted by the City of Whitewater and approved by the DNR and FEMA no later than September 3, 2014.

I therefore drafted the attached ordinance amendment which incorporates the Walworth County information and provisions recommended by the DNR in their new model ordinance. We will need to do another amendment when the Jefferson County insurance rate maps and flood insurance study information is provided to us.

I have also attached some information from FEMA and the DNR that provides additional background in regard to these amendments. If anyone has any questions, feel free to contact me at any time.

Wally

Wallace K. McDonell

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From: scanner@hmattys.local [mailto:scanner@hmattys.local]
Sent: Wednesday, July 09, 2014 10:57 AM
To: Wallace McDonell
Subject: Message from copier

State of Wisconsin
DEPARTMENT OF NATURAL RESOURCES
101 S. Webster Street
Box 7921
Madison WI 53707-7921

Scott Walker, Governor
Cathy Stepp, Secretary
Telephone 608-266-2621
FAX 608-267-3579
TTY Access via relay - 711



May 20, 2014

Cameron Clapper, City Manager
City of Whitewater
P. O. Box 178
Whitewater, WI 53190-0178

Dear Mr. Brunner,

Recently, the City of Whitewater received a Letter of Final Determination (LFD), dated March 3, 2014, from the Federal Emergency Management Agency (FEMA) notifying the City that updated Flood Insurance Rate Maps (FIRMs) and Flood Insurance Study (FIS) for Walworth County must be adopted into the local floodplain ordinance within six months. Updated Flood Storage District (FSD) maps produced by the DNR have also been issued for Walworth County. Therefore, the City's ordinance must be amended and approved by the Department of Natural Resources (DNR) and FEMA no later than September 3, 2014 or the City will be suspended from the National Flood Insurance Program (NFIP).

This letter and the documents on the attached CD explain the ordinance adoption process. The attached document entitled *FIRM and FIS Information for Official Maps Section of Local Floodplain Ordinances* can be used to determine which ordinance amendment process below the City should follow.

For Communities with Updated FIRMs and FIS

The DNR issued new Model Floodplain Ordinances (Standard and Flood Storage) which meet the minimum requirements of the National Flood Insurance Program (NFIP). Copies of the Model Floodplain Ordinances in Word format can be found on the attached CD.

The attached document entitled *FIRM and FIS Information for Official Maps Section of Local Floodplain Ordinances* lists each community's updated FIRMs and FIS along with a list of the still effective FIRMs. It also provides an example of the text required for the *Official Maps* section of the ordinance. The *Official Map* section must include all updated FIRM panels as well as any other FIRM panels still in effect. Please be aware that the effective date and map number are only changing for the updated FIRM panels; all other currently adopted panels remain the same. The community must also delete the currently referenced FIS and adopt the updated FIS.

The process for amending a local floodplain ordinance requires the publication or posting of two (2) notices of public hearing with the final notice being published or posted no less than seven (7) days prior to the public hearing (Class II notice).

Both the DNR and FEMA will review the ordinance to ensure it is compliant with the minimum standards of 44 CFR 60 and Chapter NR 116, Wisconsin Administrative Code. If the DNR Model Ordinance is used a community should submit the adopted ordinance to the DNR and FEMA for final review and processing at least 30 days prior to the effective date. If the model is modified, then a draft of the proposed ordinance should be submitted to the DNR and FEMA at least 90 days prior to the effective date.

Communities may adopt amended ordinances at any time after the issuance of an LFD. Once the amended ordinance is adopted and approved, the FIRMS and FIS become the effective maps and study

for regulatory purposes and permits can be issued using the updated FIRMs. However, lenders and insurers will continue to use the previous FIRMs until the new effective date. Please note that under NR 116.20 (2) (d), Wis. Admin. Code, communities must submit a copy of the amended ordinance to the DNR within ten (10) days of adoption.

For Communities with Updated FIS only

If a community did not receive new FIRM panels, the only change required is the deletion of the current FIS volume number and effective date and its replacement with the updated FIS volume number and effective date. The attached document entitled *FIRM and FIS Information for Official Maps Section of Local Floodplain Ordinances* lists each community's updated FIRMs and FIS along with a list of the still effective FIRMs.

DNR Legal staff has determined that updating the FIS number and effective date is an administrative change which doesn't require a public notice/hearing. However, a community should discuss the needed amendment with its corporation counsel to determine whether or not the full ordinance adoption process must be followed or if the change can be made administratively. DNR staff will approve ordinances amended by either process.

The DNR issued new Model Floodplain Ordinances (Standard and Flood Storage effective January 1, 2013). The new Model Ordinances include numerous changes from previous models required by FEMA to meet the minimum requirements of NFIP. It is recommended that all communities consider repealing any current floodplain ordinance and replacing it with the text from the January 1, 2012 Model Floodplain Ordinance. Copies of the Model Floodplain Ordinances in Word format can be found on the attached CD. If the City chooses to update the local ordinance using the 2012 Model Ordinance, the City must follow the full ordinance adoption process. The ordinance process is outlined in the *For Communities with Updated FIRMs and FIS* section above.

For Communities with Flood Storage Maps Some communities in Walworth County have been issued Flood Storage Maps developed by the DNR. The attached document entitled *Flood Storage District Adoption Information for Local Floodplain Ordinances* lists the panel numbers for those communities with Flood Storage Maps. It also provides an example of the text required for the Official Maps based on other studies section of the ordinance.

The DNR issued new Model Floodplain Ordinances (Standard and Flood Storage) effective January 1, 2012. The new Model Ordinances include numerous changes from previous models required by FEMA to meet the minimum requirements of National Flood Insurance Program (NFIP). Copies of the Model Floodplain Ordinances in Word format can be found on the attached CD.

The process for amending a local floodplain ordinance to adopt the new model ordinance Flood Storage language is the same as for any ordinance adoption. The ordinance process is outlined in the *For Communities with Updated FIRMs and FIS* section above.

Each community has been assigned a DNR staff person to assist in the ordinance review and adoption process and explain state and federal regulatory requirements. Regional staff may be available to attend public meetings if needed. Communities should have DNR staff review the local floodplain ordinance well before the ordinance is presented to the local governing body for adoption in order to ensure compliance with the NFIP and Chapter NR 116, Wisconsin Administrative Code.

Wisconsin Act 72, adopted in 2008, modifies the ordinance publication requirements for all Wisconsin towns, villages, cities and counties. A "summary" of the revised ordinance can now be published or posted. The summary must still be published as a Class I notice and contain the following information, in a brief, precise and plain-language description:

1. the number and title of the ordinance;
2. the date of the enactment;
3. a summary of the subject matter and main points of the ordinance; and
4. information as to where the full text of the ordinance may be obtained, including the phone number of the village/city/county clerk, a street address where the full text of the ordinance may be viewed, and a Web site, if any, at which the ordinance may be accessed.

Once an amended floodplain ordinance has been adopted, a certified copy of the ordinance along with copies of the two notices of public hearing and proof of publication must be sent to the DNR for review and approval within ten (10) days. A scanned copy of the ordinance package can be emailed to the DNR at DNRfloodplain@wisconsin.gov. DNR staff will then forward the approved ordinance to FEMA.

If sending a scanned copy via email is not possible, a paper copy may be mailed to: Gary Heinrichs, WDNR WT/3, P. O. Box 7921, Madison, WI 53707. The ordinance package should be sent at least one week before the effective date of the FIRMs and FIS in order to ensure sufficient time to review and approve the ordinance.

For further information on the ordinance adoption process or the Wisconsin Model Ordinances, please contact Miriam G. Anderson, Floodplain Management Specialist (Miriam.anderson@wisconsin.gov) 608-266-5228.

Sincerely,



Meg Galloway, Section Chief
Dams and Floodplain Section

Cc: Michele Smith, Clerk (CD enclosed)
Greg Noll, Zoning Administrator

Enc.

Water Division Customer Service Survey
Customer Service is important to us. How are we doing?
<https://www.surveymonkey.com/s/WDNRwater>



FEMA

MAY 21 2014

CERTIFIED MAIL
RETURN RECEIPT REQUESTED

Cameron Clapper
City Manager
City of Whitewater
Post Office Box 178
Whitewater, Wisconsin 53190-0178

Dear Mr. Clapper:

I commend you for the efforts that have been put forth in implementing the floodplain management measures for the City of Whitewater, Wisconsin, to participate in the National Flood Insurance Program (NFIP). As you implement these measures, I want to emphasize the following:

- a Flood Insurance Study (FIS) and Flood Insurance Rate Map (FIRM) have been completed for your community;
- the FIS and FIRM will become effective on September 3, 2014; and
- by the FIS and FIRM effective date, the Department of Homeland Security's Federal Emergency Management Agency (FEMA) Regional Office is required to approve the legally enforceable floodplain management measures your community adopts in accordance with Title 44 Code of Federal Regulations Section 60.3(d).

As noted in FEMA's letter dated March 3, 2014, no significant changes have been made to the flood hazard data on the Preliminary and/or revised Preliminary copies of the FIRM for Walworth County. Therefore, the City of Whitewater should use the Preliminary and/or revised Preliminary copies of the FIRM as the basis for adopting the required floodplain management measures. Final printed copies of the FIRM for the City of Whitewater will be sent to you within the next few months.

If you encounter difficulties in enacting the measures, I recommend you contact the Wisconsin Department of Natural Resources. You may contact Gary Heinrichs, the NFIP State Coordinator, by telephone at (608) 266-3093, in writing at WT/3, Post Office Box 7921, Madison, Wisconsin 53707-7921, or by electronic mail at gary.heinrichs@wisconsin.gov.

The FEMA Regional staff in Chicago, Illinois, is also available to provide technical assistance and guidance in the development of floodplain management measures. The adoption of compliant floodplain management measures will provide protection for the City of Whitewater and will ensure its participation in the NFIP. The Regional Office may be contacted by telephone at (312) 408-5500 or in writing. Please send your written inquiries to the Director, Federal Insurance and Mitigation Division, FEMA Region V, at 536 South Clark Street, Sixth Floor, Chicago, Illinois 60605.

Cameron Clapper

Page 2

You may have already contacted the NFIP State Coordinator and/or the FEMA Regional Office, and may be in the final adoption process or recently adopted the appropriate measures. However, in the event your community has not adopted the appropriate measures, this letter is FEMA's official notification that you only have until September 3, 2014, to adopt and/or submit a floodplain management ordinance that meets or exceeds the minimum NFIP requirements, and request approval from the FEMA Regional Office by the effective date. Your community's adopted measures will be reviewed upon receipt and the FEMA Regional Office will notify you when the measures are approved.

I appreciate your cooperation to ensure that your community's floodplain management measures are approved by the FEMA Regional Office by September 3, 2014. Your compliance with these mandatory program requirements will enable your community to avoid suspension from the NFIP.

Sincerely,



David H. Stearrett, CFM, Chief
Floodplain Management Branch
Federal Insurance and Mitigation Administration

cc: Andrew Velasquez, III, Regional Administrator, FEMA Region V
Gary Heinrichs, NFIP State Coordinator, Wisconsin Department of Natural Resources
Latisha Birkeland, Manager and City Planner, City of Whitewater



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **07/15/14**

ITEM: **1014 W. Main Street Rezone Request**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **None.**

SUMMARY OF ITEM BEING PRESENTED:

Included with this coversheet are the materials provided to the Plan and Architectural Review Commission for the Commission's July 14 meeting. The Common Council had an opportunity to take a preliminary look at the proposed development for the corner of N. Prince Street and W. Main Street at the Council's June 17 meeting. The applicant is requesting a rezone of the lot located at 1014 W. Main Street from the current R-3 zoning to Planned Development (PD) zoning. Details of the proposed project are included in the planner's report.

BUDGET IMPACT, IF ANY: **N/A**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **N/A**

ATTACHMENT(S) INCLUDED (If none, please state):

**Draft Ordinance
Planners Report
Application Materials**

FOR MORE INFORMATION CONTACT:

Cameron Clapper, cclapper@whitewater-wi.gov, 262-473-0100.



VANDEWALLE & ASSOCIATES INC.

To: City of Whitewater Plan Commission
From: Michael A. Slavney, FAICP, Consulting City Planner
Date: 8 July 2014
Re: **Item # 6** on the July Plan Commission Agenda: Proposed Planned Community Development District and Detailed Project (General Development Plan and Specific Implementation Plan) for the Campus Edge Apartments, at 1014 W. Main Street for Ryan Hughes

Project Background

At the May and June Plan Commission meetings, and at a special meeting of the Common Council on June 17th, a concept plan for a new student apartment building at 1014 West Main Street was presented. This is the site of the former funeral home at the northwest corner of Main and Prince. The subject property is currently zoned R-3 Multifamily Residential. Because the proposed project does not fully comply with the requirements of any zoning district, including the R-3 Multifamily District or the R-3A Multifamily Residential Overlay District, a Planned Development District (PD) is being requested.

The proposed project entails a four-story building containing 22 five-bedroom units. The building will employ under-the-building parking at the basement level, plus a small surface parking lot. The building will have urban character architectural placement, building materials and design, with a strong street presence on this corner lot. The exterior is comprised primarily of masonry. A small balcony for each unit is proposed. Each 5 bedroom unit will have two bathrooms.

The applicant has provided a new set of project drawings dated May 30, 2014; and responses raised in the review of the project during the May and June Plan Commission meetings, and during the June 17th Common Council special meeting. Please review these.

The applicant has indicated they wish to submit both the General Development Plan and the Specific Implementation Plan for final Plan Commission review at the July 14th meeting. I am comfortable with, because the applicant already has all of the required submittal details required for both GDP and SIP review and action. The Zoning Ordinance enables such combined review per Section 19.39.050B.1.

The project and its environs are summarized on the following pages.

120 East Lakeside Street • Madison, Wisconsin 53715 • 608.255.3988 • 608.255.0814 Fax
342 North Water Street • Milwaukee, Wisconsin 53202 • 414.421.2001 • 414.732.2035 Fax
www.vandewalle.com

Summary of Request		
Requested Approvals:	Zoning Map Amendment for a Planned Development District	
Location:	1014 West Main Street	
Current Land Use:	Vacated Funeral Home	
Proposed Land Use:	4-Storey Building with 22 5-Bedroom Student Apartments	
Current Zoning:	R-3 Multifamily	
Proposed Zoning:	Planned Development District	
Comprehensive Plan's Future Land Use:	Community Business and Higher Density Residential	
Surrounding <i>Zoning</i> and Current Land Uses:		
	North:	
	<i>R-3</i> Single-Family Student	
West:	Subject Property	East:
<i>R-3</i> Multi-Family Student		<i>I</i> Campus (Parking Lot)
	South:	
	<i>R-3</i> Multi-Family Student	

Background Information about Planned Developments

A Planned Development is a unique zoning district which is specific to a particular project and location. In addition to enabling flexibilities from zoning requirements, Planned Developments also enable the imposition of higher standards for design and operation, and/or requirements related to timing. With the resulting combination of customized flexibility *and* control, every Planned Development is reviewed on its relation to the subject property, nearby properties, and the community as a whole.

Every Planned Development has three steps:

- Conceptual discussion to identify project concepts and concerns;
- General Development Plan (GDP) to establish the unique zoning district; and,
- Specific Implementation Plan (SIP) to approve design and operation details.

Planned Developments also allow for the developer and municipality to establish the zoning for multi-phased projects through the GDP step, while allowing expensive engineering and architecture plans to be submitted later as a sequence of SIPs, as the need for each building or phase evolves.

Conversely, Planned Developments for simple one-phase or two-phase projects are often submitted and approved for GDP and SIP consideration at the same time. This is the case with this proposed Planned Development for the Campus Edge Apartments.

To further protect the public interest, I have requested the applicant to explicitly list items of requested zoning flexibility from the existing district regulations, in addition to clearly depicting them on submittal drawings.

The Concept Plan

This project has been subject to Concept Plan review throughout 2014. It has been presented to the Plan Commission twice and has been the subject of a special Council meeting. The project has remained relatively consistent in its overall concept: 22 5-bedroom units, 4 stories of apartments, plus one floor of under-building parking with a small surface parking lot with access as far north on Prince Street as possible, and a modern urban character of building and site design. The applicant has provided a summary of issues discussed at each of these meetings, and has provided a response to each of these issues.

The Proposed Rezoning / General Development Plan (GDP)

The project Zoning Map Amendment to the Planned Development District (PD) via a General Development Plan (GDP) is presented in a detailed set of project drawings and an application. With the exception of required lot area (based on the number and size of dwelling units), the proposal meets all requirements of the R-3A zoning standards. The project is able to reach the proposed density, while meeting all other R-3A requirements, largely through the use of the under-building parking and the rooftop deck. Specifically:

1. The project entails a 4-story multi-family building with a roof deck height of 45 feet, plus a decorative parapet. The R-3 and R-3A districts have a maximum height of 45 feet;
2. The building contains 22 five-bedroom apartments, each with two bathrooms. The units average 1,512 square feet in area. Each unit also provides a balcony of about 60 square feet;
3. The building also contains a main floor lobby and a leasing office;
4. Floors 1 through 3 contain just over 10,500 square feet of gross floor area, while the fourth floor contains 9,500 square feet of gross floor area plus a 1,042 square foot rooftop deck;
5. The total gross floor area of the building is 40,900 square feet, with a total parcel area of 32,306 square feet – yielding a Floor Area Ratio of 1.266;

6. In addition to the building footprint of about 10,500 square feet, an additional paved area of about 8,400 square feet is created by the surface parking lot and surrounding sidewalk areas – for a total of about 18,900 square feet of total impervious surface. When compared to the total parcel area of 32,306 square feet, this yields an Impervious Surface Coverage of just under 59%;
7. A surface lot provides 11 parking spaces, with another 56 spaces provided under the building, for a total of 67 spaces. The Zoning Ordinance requires a minimum of 3 parking spaces per unit, or 66 spaces for the project;
8. Finally, the project provides 22 5-bedroom dwelling units on .742 acres for a density of 29.6 dwelling units per acre. The R-3A zoning district has a maximum density of 13.3 dwelling units per acre, based on the lot size requirement of 3,280 square feet for a 5-bedroom dwelling unit.

Criteria for GDP Review & Approval:

The Zoning Ordinance requires that the Plan Commission and Common Council apply the following review criteria to all GDPs. The Ordinance notes that these criteria are not requirements, but rather guidelines to consider when evaluating a Planned Development:

- A. Compatibility with vegetation and topography and with the visual character of the surrounding buildings in the neighborhood or district context.
- B. The value of the proposed project to the community aesthetically and the way in which the buildings blend, harmonize, improve, and/or complement the surrounding neighborhood.
- C. Impact on traffic or parking with regard to the surrounding area, proposed facilities, the width and location of streets, the appropriateness of paving and lighting relative to proposed uses and the surrounding area, and public safety as determined by the city.
- D. Impact of the proposed development upon the city’s water supply, sanitary sewer, and storm water drainage systems.
- E. Impact of the proposed development on existing businesses in the immediate area as well as other businesses outside the immediate area that are likely to be impacted by the new development.
- F. Provisions for the long-term preservation and maintenance of open space.
- G. Compactness of the development.
- H. Integration of different uses, including residential, commercial, civic, and open space; the desirable proximity of uses to one another; the degree to which the mix of uses accommodates the needs of a variety of people, ages, and social groups.
- I. Preservation and/or reuse of existing buildings and buildings with historical or architectural features that enhance the visual character of the community;
- J. Incorporation of significant environmental features into the design; and
- K. General consistency with the City of Whitewater’s comprehensive (master) plan.

(Ord. 1511 § 2(part), 2002).

City Planner's Analysis Regarding the Proposed GDP:

I believe the proposed Campus Edge project represents a new form of student housing in the city. Off-campus housing to-date has been *suburban* in character, with residential-style buildings, roof forms, and exterior materials; and site designs set on a lawn with high amounts of surface parking.

Campus Edge, by contrast, is strongly *urban* in character, with a building form, and exterior materials and design reflective of contemporary downtown and urban corridor practices. Its site design emphasizes pedestrian-oriented street edge, and hides over 80% of the parking spaces. Is this character appropriate?

Campus Edge meets all R-3A zoning requirements except lot size per unit – which is density. However, in all other respects, the proposed development “envelope” fits all requirements. Given this achievement, should density be the limiting factor?

From my perspective, the fundamental decision regarding this proposal is whether this urban character project is acceptable at this location. I believe this is a matter for the Plan Commission and Common Council to determine, and thus I offer no recommendation.

City Planner's Recommendations Regarding the GDP:

If the Plan Commission decides to recommend approval of the proposed General Development Plan, the City Planner recommends the following condition of GDP approval:

1. The entire proposed project shall remain under the same ownership, management, and maintenance;
2. All sidewalks around the building shall be a minimum of 8 feet wide and a minimum of 10 inches thick in order to support an adequate set-up base for a ladder truck;
3. A Knox Box shall be provided at the main door with a labeled key for each floor, and the Box key provided to the Fire Department;
4. A 5 inch FDC connection shall be provided, as approved by the City;
5. The project shall also comply with all requirements identified in the forthcoming NFPA review;
6. On-going leasing practices shall ensure that the demand for on-site parking by residents is fully accommodated by the number of on-site parking spaces – as determined by the City;

7. To reduce congestion at the beginning and end of the university terms, the property owner shall provide for a move-in and move-out period that begins at least three days before and ends at least 3 days after the same period for on-campus dorms;
8. Furthermore, the property owner shall coordinate with the Police and Public Works Departments to manage traffic on North Prince Street during move-in and move-out periods;
9. Compliance with each of the technical review recommendations in City Engineer Mark Fisher's review memo of June 30, 2014;
10. The submittal of an updated set of full plans in compliance with 1-9 above;
11. The combination of the parcels comprising the subject property via Certified Survey Map, prior to issuance of a building permit. An Early Start Permit could be obtained;
12. Any other requirements identified by the Plan Commission and Common Council.

If acceptable to the Plan Commission, the City Planner recommends the Plan Commission make, consider, and adopt a motion which makes a finding that the criteria for GDP submittals and approval have been met, and that also recommends approval of the proposed GDP Zoning Map Amendment by the Common Council, inclusive of full and continuous compliance with the submittal documents, and with any conditions identified by the Plan Commission and Common Council, including 1 through 12, above.

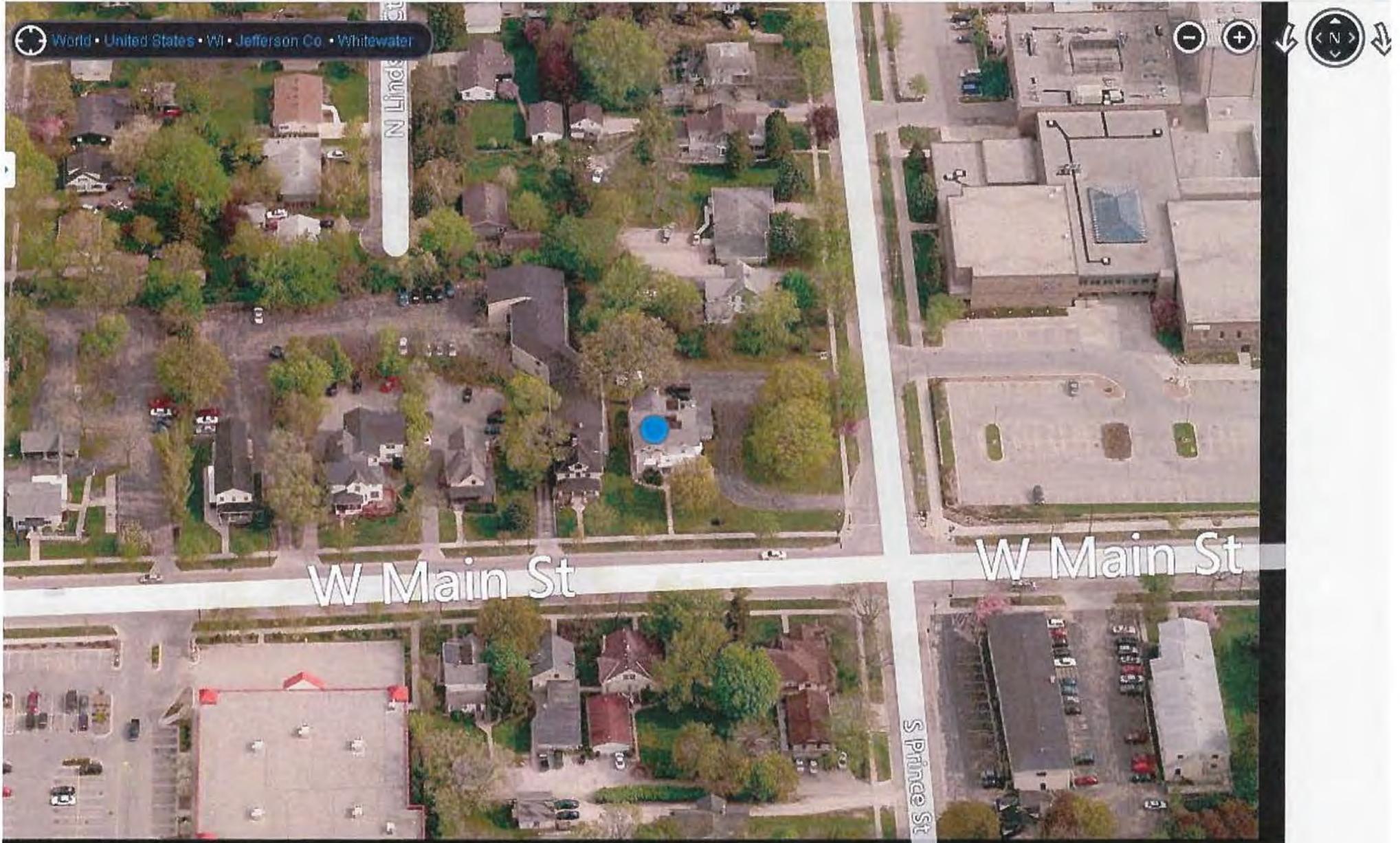
City Planner's Recommendations Regarding the Specific Implementation Plan (SIP):

The City Planner recommends the following conditions of SIP approval:

Conditioned upon the Plan Commission passing a motion for GDP approval, the City Planner recommends that the Plan Commission make, consider and adopt a motion to recommend approval of the proposed SIP by the Common Council, inclusive of full and continuous compliance with the submittal documents, and with any conditions identified by the Plan Commission and Common Council, including 1-12, above.



World • United States • WI • Jefferson Co • Whitewater



/BH 00010

/WUP 00175

/WUP 00142

/BH 00012

/WUP 00175A

/WUP 00143

/WUP 00172A

/WUP 00174

N Prince St

/WUP 00173B

/WUP 00148

/WUP 00172

/WUP 00173

/WUP 00171

/WUP 00173A

W Main St

/BA 00004

/BA 00003B

/BA 00003A

/BA 00001

S Prince St

/CON 00009A



Strand Associates, Inc.
910 West Wisconsin
Madison, WI 53715
(608) 278-0888
(608) 278-0889

June 30, 2014

Mr. Cameron Clapper, City Manager
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: Proposed Campus Edge Apartments
1010 West Main Street

Dear Cameron,

We have reviewed the drawings for the proposed Campus Edge Apartments project dated June 19, 2014. We have the following comments for your consideration:

Site Plan (sheet 1 of 3):

1. The proposed driveway at the northeast corner of the lot conflicts with existing utility pedestals. The applicant shall coordinate relocation/adjustment of utility pedestals with the respective utility.
2. The existing driveways (2) on Prince Street (not shown on drawings) shall be removed. The existing curb openings shall be removed and replaced with full curb head. The sidewalk along the curb at the south driveway shall be replaced. The existing curb head at the new driveway location shall be provided with a horizontal profile cut. The public sidewalk at the driveway crossing shall be replaced with minimum 7-inch thick concrete sidewalk.
3. A stop sign shall be provided at the driveway exit on Prince Street.
4. The parking lot area of the site plan is not consistent with the Landscaping Plan.

Grading and Erosion Control Plan (sheet 2 of 3):

1. The plan indicates approximately 0.7 ac. of land will be disturbed. Therefore, this project disturbs less than the 1.0 acre threshold for the city's current stormwater and erosion control ordinances and the current ordinances would not apply. This project would be subject to the proposed stormwater and erosion control ordinance changes being considered by the city.
2. A retaining wall of variable height is shown along the north property line. In order to construct this wall, an easement from the adjacent property owner will likely be needed.
3. With a relatively slope of approximately 13 percent, the applicant should consider alternatives that would lessen the slope of the driveway leading to the underground parking.
4. The plan includes a curb inlet that is designed to intercept parking lot and driveway surface drainage before being directed to the low point in front of the underground parking garage door. In addition to the curb inlet, a trench drain should be provided that extends laterally across the entire width of the driveway to intercept as much runoff as possible.

Mr. Cameron Clapper, City Manager
City of Whitewater
Page 2
June 30, 2014

5. The drawing indicates new storm sewer will be connected to an existing curb inlet on Prince Street. Since the inlet will be in a driveway area, the casting will need to be changed to a driveway-type casting. Repair curb and gutter as necessary.
6. ADS storm sewer is shown in the right-of-way of both Main Street and Prince Street. All storm sewer in the right-of-way shall be reinforced concrete pipe (RCP).
7. A structure should be provided at the storm sewer bend near the southeast corner of the building.
8. A bio-retention basin is shown at the southwest corner of the project site, but very little of the site actually drains to it. Design details for the basin should be provided for review, including underdrain or an outlet structure. Supporting sizing calculations should also be provided.
9. Inlet protection shall be provided for existing curb inlets near the project site. Silt fence locations shall also be shown.
10. A summary of the total post-construction impervious area shall be submitted for use with the stormwater utility billing.

General Comments:

1. The applicant should submit a utility plan indicating the size, location, material, and connection details for the proposed sanitary sewer and water services for the new building. Location and details for abandonment of existing services shall also be provided.
2. We recommend the Whitewater Fire Department review the drawings for fire protection/emergency access considerations.

Please contact us with any questions regarding these comments.

Sincerely,

STRAND ASSOCIATES, INC.®



Mark A. Fisher, P.E.

1407-701/MAF



Whitewater Fire Department
Fire Inspection Bureau
312 W. Whitewater Street, Whitewater, WI



To Whom It May Concern,

The Whitewater Fire Department is requesting that during the construction process of the new apartment complex several fire safety measures are taken. We are requesting that the sidewalks around the building be at least 10 feet in width and at least 8 inches deep as well as 360 degree access around the building for fire department vehicles. This provides access and stability for our large aerial ladder in case of an emergency requiring access to higher floors. We are also requesting that standpipe connections are provided on every floor as well as a 5 inch FDC connection outside. A Knox Box with a set of keys to the building and spare sets for each floor are also requested outside the main door so we can immediately and easily access the building in case of an emergency. A fire hydrant needs to be installed in front of the building as well as a fire hydrant in the back of the building. This provides easy water access to fire department vehicles. If there are any questions please contact the Fire Inspection Bureau at the above contact information.

Fire Chief Gregoire

Chief Gregoire

Whitewater Fire Department

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Plan Commission of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, will consider a change of the District Zoning Map for the following parcel to enact an ordinance to impose the PD (Planned Development) District Zoning classification under Chapter 19.39 of the Zoning Ordinance of the City of Whitewater on the following area:

<u>Property Address:</u>	<u>Tax ID #:</u>	<u>Property Owner:</u>
1014 W. Main Street	WUP 00173 WUP 00173A WUP 00173B	Campus Edge Apartments LLC. (Ryan Hughes)

NOTICE IS FURTHER GIVEN that the Plan Commission will consider the proposed General Development Plan (GDP) and the proposed Specific Implementation Plan (SIP) for the area.

NOTICE IS FURTHER GIVEN that the Plan Commission of the City of Whitewater will hold a public hearing in the Whitewater Municipal Building Community Room, 312 W. Whitewater Street, on Monday, July 14, 2014, at 6:00 p.m. to hear any person for or against said change. Opinions for or against said change may also be filed in writing.

The proposal is on file in the office of the Zoning Administrator, 312 W. Whitewater Street, and may be viewed during office hours of 8:00 a.m. to 4:30 p.m. Monday through Friday.

Michele Smith, City Clerk

Dated: June 16, 2014

Publish: in "Whitewater Register"
on June 19, 2014, and June 26, 2014

TaxKey	Owner1	Owner2	Address1	Address2	City	State	Zip
/A 43800001	WALGREEN CO		PO BOX 1159		DEERFIELD	IL	60015-0000
/BA 00001	RUSSELL R WALTON		1005 W MAIN ST	SUITE C	WHITEWATER	WI	53190-0000
/BA 00003A	RUSSELL R WALTON <i>OK</i>	KIMBERLY A WALTON	211 S. PRINCE ST		WHITEWATER	WI	53190-0000
/BA 00003B	WEST MAIN STREET RENTALS LLC		W9597 BREIDSAN HILL DR		WHITEWATER	WI	53190-0000
/BA 00004	WEST MAIN STREET RENTALS LLC		W9597 BREIDSAN HILL DR		WHITEWATER	WI	53190-0000
/BH 00003	DLK ENTERPRISES INC		PO BOX 239		WHITEWATER	WI	53190-0000
/BH 00004	SUSAN J SAASKI		135 N. TRATT ST		WHITEWATER	WI	53190-0000
/BH 00005	CHASE J KINCAID		W377 S2283 KINCAID LN		DOUSMAN	WI	53118-0000
/BH 00006	CHARLES A NORTH	URSULA M NORTH	142 N. LINDSEY CT		WHITEWATER	WI	53190-0000
/BH 00007	CHASE J KINCAID		W377 S2283 KINCAID LN		DOUSMAN	WI	53118-0000
/BH 00008	GARY KINCAID	KATHLEEN KINCAID	W1581 ISLAND RD		PALMYRA	WI	53156-0000
/BH 00010	GARY KINCAID	KATHLEEN KINCAID	W1581 ISLAND RD		PALMYRA	WI	53156-0000
/BH 00012	DLK ENTERPRISES INC		144 N TRATT ST	PO BOX 239	WHITEWATER	WI	53190-0000
/CON 00009	DLK FARM SERVICE INC		513 W. CENTER ST	PO BOX 239	WHITEWATER	WI	53190-0000
/CON 00009A	DLK FARM SERVICE INC		513 W CENTER ST	PO BOX 239	WHITEWATER	WI	53190-0000
/CON 00009D	DLK ENTERPRISES INC		P. O. BOX 239		WHITEWATER	WI	53190-0000
/WUP 00141	BOARD OF REGENTS OF STATE UNIVERSITIES		<i>800 W. Main St</i>		WHITEWATER	WI	53190-0000
/WUP 00142	BOARD OF REGENTS OF STATE UNIVERSITIES				WHITEWATER	WI	53190-0000
/WUP 00143	BOARD OF REGENTS OF STATE COLLEGES				WHITEWATER	WI	53190-0000
/WUP 00144	BOARD OF REGENTS UNIVERSITY OF WISCONSIN		1930 MONROE ST	PO BOX 8010	MADISON	WI	53708-0000
/WUP 00145	BOARD OF REGENTS STATE COLLEGES				WHITEWATER	WI	53190-0000
/WUP 00146	BOARD OF REGENTS STATE UNIVERSITIES				WHITEWATER	WI	53190-0000
/WUP 00146A	BOARD OF REGENTS STATE UNIVERSITIES				WHITEWATER	WI	53190-0000
/WUP 00147	BOARD OF REGENTS STATE UNIVERSITIES				WHITEWATER	WI	53190-0000
/WUP 00148	BOARD OF REGENTS STATE UNIVERSITIES				WHITEWATER	WI	53190-0000
/WUP 00167	FIRST CITIZENS STATE BANK OF WHITEWATER		207 W. MAIN ST		WHITEWATER	WI	53190-0000
/WUP 00169	DLK ENTERPRISES INC		PO BOX 239		WHITEWATER	WI	53190-0000
/WUP 00170	CERANSKE PROPERTY MANAGEMENT		N9503 WOODWARD RD		WHITEWATER	WI	53190-0000
/WUP 00171	WEST MAIN STREET RENTALS LLC		W9597 BREIDSAN HILL DR		WHITEWATER	WI	53190-0000
/WUP 00172	DLK FARM SERVICE INC		141 W. WHITEWATER ST.	PO BOX 239	WHITEWATER	WI	53190-0000
/WUP 00172A	DLK FARM SERVICE INC		PO BOX 239		WHITEWATER	WI	53190-0000
/WUP 00172B	DLK ENTERPRISES INC		PO BOX 239		WHITEWATER	WI	53190-0000
/WUP 00172D	DLK ENTERPRISES INC		141 W. WHITEWATER ST.	PO BOX 239	WHITEWATER	WI	53190-0000
/WUP 00172E	CHASE J KINCAID		W1322 S SHORE DR		PALMYRA	WI	53156-0000
/WUP 00173	CAMPUS EDGE APARTMENTS LLC		8820 HOLLY BUSH LN		VERONA	WI	53593-8466
/WUP 00173A	CAMPUS EDGE APARTMENTS LLC		8820 HOLLY BUSH LN		VERONA	WI	53593-8466
/WUP 00174	STARIN PRINCE RENTALS LLC		W9597 BREIDSAN HILLS DR		WHITEWATER	WI	53190-0000
/WUP 00175	DLK ENTERPRISES INC		PO BOX 239		WHITEWATER	WI	53190-0000
/WUP 00175A	DLK ENTERPRISES INC		PO BOX 239		WHITEWATER	WI	53190-0239

/WUP 00176	DLK ENTERPRISES INC	PO BOX 239	WHITEWATER	WI	53190-0000
/WUP 00177	DLK ENTERPRISES INC	PO BOX 239	WHITEWATER	WI	53190-0000
/WUP 00187	PRINCE STREET RENTALS LLC	W9597 BREIDSAN HILLS DR	WHITEWATER	WI	53190-0000

**CITY OF WHITEWATER
PETITION FOR CHANGE OR AMENDMENT OF ZONING**

Whenever the public necessity, convenience, general welfare or good zoning practice require, the City Council may, by Ordinance, change the district boundaries or amend, change or supplement the regulations established by the Zoning Ordinance.

A change or amendment may be initiated by the City Council, the Plan Commission, or by a Petition of one or more of the owners, lessees, or authorized agents of the property within the area proposed to be changed.

PROCEDURE

1. File the Petition with the City Clerk. Filed on 6-12-14.
2. Class 2 Notices published in Official Newspaper on 6-19-14 & 6-26-14.
3. Notices of Public Hearing mailed to property owners on 6-30-14.
4. Plan Commission holds PUBLIC HEARING on 7-14-14.
They will hear comments of the Petitioner and comments of property owners. Comments may be made either in person or in writing.
5. At the conclusion of the Public Hearing, the Plan Commission makes a decision on the recommendation they will make to the City Council.
6. City Council consideration of the Plan Commission's recommendation and final decision on adoption of the ordinance making the change.

7. The Ordinance is effective upon passage and publication as provided by law.

PLEASE COMPLETE THE FOLLOWING APPLICATION. If there is more than one applicant for an area to be rezoned, add additional pages with the signatures of the owners, indicate their address and the date of signature.

Refer to Chapter 19.69 of the City of Whitewater Code of Ordinances, entitled CHANGES AND AMENDMENTS, for more information on application and protests of changes.

City of Whitewater
Application for Amendment to Zoning District or Ordinance

IDENTIFICATION AND INFORMATION ON APPLICANT(S):

Applicant's Name: Campus Edge Apartments, LLC - Ryan Hughes Phone # (608) 279-9969
Applicant's Address: 8820 Hollybush Ln, Verona, WI 53593

Owner of Site, according to current property tax records (as of the date of the application):
Campus Edge Apartments, LLC

Street address of Property: 1014 W. Main St.

Legal Description (Name of Subdivision, Block and Lot or other Legal Description):
Part of the South East One-quarter (1/4) of the North West One-quarter (1/4) of Section Five (5), in
Township Four (4) North, Range Fifteen (15), in the City of Whitewater

Tax Key No: WUP 00173, WUP 00173A and WUP 00173B

Agent or Representative assisting in the Application (Engineer, Architect, Attorney, etc.)

Name of Individual: Jerry Bourquin / Isaac Wallace Name of Firm: Dimension IV Madison Design Group
Office Address: 6515 Grand Teton Plaza, Suite 120, Madison, WI 53719 Phone: (608) 829-4444
Name of Contractor: McGann Construction - Aaron Kostichka

Has either the applicant or the owner had any variances issued to them on any property? YES NO
If YES, please indicate the type of variance issued and indicate whether conditions have been complied with:

EXISTING AND PROPOSED USES:

Current Zoning District or Ordinance to be Amended:

Current is R-3 Multifamily

Proposed Zoning District or Ordinance

Proposed change is to Planned Development District (19.39), to follow closely the R-3A University
Residential Overlay District (19.22)

Zoning District in which Property is located: Current is R-3
Section of City Zoning Ordinance that identifies the proposed land use in the Zoning District in which the property is located: Chapter 19.39 Planned Development District to follow closely the R-3A Overlay - Chapter 19.22

PLANS TO ACCOMPANY APPLICATION

Applications for permits shall be accompanied by drawings of the proposed work, drawn to scale, showing, when necessary, floor plans, sections, elevations, structural details. Computations and stress diagrams as the building official may require.

PLOT PLAN

When required by the building official, there shall be submitted a plot plan in a form and size designated by the building official for filing permanently with the permit record, drawn to scale, with all dimension figures, showing accurately the size and exact location of all proposed new construction and the relation to other existing or proposed buildings or structures on the same lot, and other buildings or structures on adjoining property within 15 feet of the property lines. In the case of demolition, the plot plan shall show the buildings or structures to be demolished and the buildings or structures on the same lot that are to remain.

STANDARDS

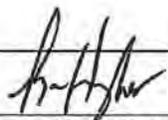
STANDARD	APPLICANT'S EXPLANATION
A. The proposed amendment for future structure, addition, alteration or use will meet the minimum standards of this title for the district being proposed;	The Proposed zoning change is to Planned Development District with the intent to mirror the R-3A Overlay with the exception of Lot Area. Lot Area of the subject property is 32,306 square feet.
B. The Proposed development will be consistent with the adopted city master plan;	The comprehensive plan identifies this area as higher density residential.
C. The proposed development will be compatible with and preserve the important natural features of the site;	Existing site pavement coverage is 6,690 SF and new site pavement coverage is 6,122 SF. Total impervious surface is 18,908 or 59%. Please refer to the topographic plan and landscape plan for additional detail on natural features.
D. The proposed use will not create a nuisance for neighboring uses, or unduly reduce the values of an adjoining property;	Neighboring property is multifamily residential and the University. Goal is to produce a project that compliments the surroundings. Please see submittal plans and facade renderings for more detail.

STANDARD	APPLICANT'S EXPLANATION
<p>E. The proposed development will not create traffic circulation or parking problems;</p>	<p>The proposed project includes 67 total parking spaces, which consist of 56 garage spots and 11 on grade. Property is also adjacent to the university which should encourage walking and biking which should reduce the amount of vehicle travel to and from campus.</p>
<p>F. The mass, volume, architectural features, materials and/or setback of proposed structures, additions or alterations will appear to be compatible with existing buildings in the immediate area;</p>	<p>Architectural features including material type and color as well as balcony set-backs will help to scale down the building appearance. Please see facade rendering for more detail.</p>
<p>G. Landmark structures on the National Register of Historic Places will be recognized as products of their own time. Alterations which have no historical basis will not be permitted;</p>	<p>The current structure is not on the Historic Register</p>
<p>H. The proposed structure, addition or alteration will not substantially reduce the availability of sunlight or solar access on adjoining properties.</p>	<p>Property meets the building height as outlined under 19.21.080</p>

CONDITIONS

The city of Whitewater Zoning Ordinance authorizes the Plan Commission to hold a public hearing and make recommendation to the City Council for the proposed changes (Section 19.69).

[Empty box for conditions]



Applicant's Signature

5/12/2014

Date

APPLICATION FEES:

Fee for Amendment to Zoning or Ordinance: \$200

Date Application Fee Received by City 6-12-14

Receipt No. 6-011233

Received by Wegner

TO BE COMPLETED BY CODE ENFORCEMENT/ZONING OFFICE:

Date notice sent to owners of record of opposite & abutting properties: 7-1-14

Date set for public review before Plan & Architectural Review Board: 7-14-14

ACTION TAKEN:

Public Hearing: Recommendation Not Recommended by Plan & Architectural Review Commission

CONDITIONS PLACED UPON PERMIT BY PLAN AND ARCHITECTURAL REVIEW COMMISSION: _____

Signature of Plan Commission Chairman

Date

Tips for Minimizing Your Development Review Costs:

A Guide for Applicants

The City of Whitewater assigns its consultant costs associated with reviewing development proposals to the applicant requesting development approval. These costs can vary based on a number of factors. Many of these factors can at least be partially controlled by the applicant for development review. The City recognizes that we are in a time when the need to control costs is at the forefront of everyone's minds. The following guide is intended to assist applicants for City development approvals understand what they can do to manage and minimize the costs associated with review of their applications. The tips included in this guide will almost always result in a less costly and quicker review of an application.

Meet with Neighborhoods Services Department before submitting an application

If you are planning on submitting an application for development review, one of the first things you should do is have a discussion with the City's Neighborhood Services Department. This can be accomplished either by dropping by the Neighborhood Services Department counter at City Hall, or by making an appointment with the Neighborhood Services Director. Before you make significant investments in your project, the Department can help you understand the feasibility of your proposal, what City plans and ordinances will apply, what type of review process will be required, and how to prepare a complete application.

Submit a complete and thorough application

One of the most important things you can do to make your review process less costly to you is to submit a complete, thorough, and well-organized application in accordance with City ordinance requirements. The City has checklists to help you make sure your application is complete. To help you prepare an application that has the right level of detail and information, assume that the people reviewing the application have never seen your property before, have no prior understanding of what you are proposing, and don't necessarily understand the reasons for your request.

For more complex or technical types of projects, strongly consider working with an experienced professional to help prepare your plans

Experienced professional engineers, land planners, architects, surveyors and landscape architects should be quite familiar with standard development review processes and expectations. They are also generally capable of preparing high-quality plans that will ultimately require less time (i.e., less cost for you) for the City's planning and engineering consultants to review, saving you money in the long run. Any project that includes significant site grading, stormwater management, or utility work; significant landscaping; or significant building remodeling or expansion generally requires professionals in the associated fields to help out.

For simpler projects, submit thorough, legible, and accurate plans

For less complicated proposals, it is certainly acceptable to prepare plans yourself rather than paying to have them prepared by a professional. However, keep in mind that even though the project may be less complex, the City's staff and planning consultant still need to ensure that your proposal meets all City requirements. Therefore, such plans must be prepared with care. Regardless of the complexity, all site, building, and floor

plans should:

1. Be drawn to a recognized scale and indicate what the scale is (e.g., 1 inch = 40 feet).
2. Include titles and dates on all submitted documents in case pieces of your application get separated.
3. Include clear and legible labels that identify streets, existing and proposed buildings, parking areas, and other site improvements.
4. Indicate what the property and improvements look like today versus what is being proposed for the future.
5. Accurately represent and label the dimensions of all lot lines, setbacks, pavement/parking areas, building heights, and any other pertinent project features.
6. Indicate the colors and materials of all existing and proposed site/building improvements. Including color photos with your application is one inexpensive and accurate way to show the current condition of the site. Color catalog pages or paint chips can be included to show the appearance of proposed signs, light fixtures, fences, retaining walls, landscaping features, building materials, or other similar improvements.

Submit your application well in advance of the Plan and Architectural Review Commission meeting

The City normally requires that a complete application be submitted four weeks in advance of the Commission meeting when it will be considered. For simple submittals not requiring a public hearing, this may be reduced to two weeks in advance. The further in advance you can submit your application, the better for you and everyone involved in reviewing the project. Additional review time may give the City's planning consultant and staff an opportunity to communicate with you about potential issues with your project or application and allow you time to efficiently address those issues before the Plan and Architectural Review Commission meeting. Be sure to provide reliable contact information on your application form and be available to respond to such questions or requests in a timely manner.

For more complex projects, submit your project for conceptual review

A conceptual review can be accomplished in several ways depending on the nature of your project and your desired outcomes.

1. Preliminary plans may be submitted to City staff and the planning consultant for a quick, informal review. This will allow you to gauge initial reactions to your proposal and help you identify key issues;
2. You may request a sit-down meeting with the Neighborhood Services Director and/or Planning consultant to review and more thoroughly discuss your proposal; and/or
3. You can ask to be placed on a Plan and Architectural Review Commission meeting agenda to present and discuss preliminary plans with the Commission and gauge its reaction before formally submitting your development review application.

Overall, conceptual reviews almost always save time, money, stress, and frustration in the long run for everyone involved. For this reason, the City will absorb up to \$200 in consultant review costs for conceptual review of each project.

Hold a neighborhood meeting for larger and potentially more controversial Projects

If you believe your project falls into one or both of these two categories (City staff can help you decide), one way to help the formal development review process go more smoothly is to host a meeting for the neighbors and any other interested members of the community. This would happen before any Plan and Architectural Review Commission meeting and often before you even submit a formal development review application.

A neighborhood meeting will give you an opportunity to describe your proposal, respond to questions and concerns, and generally address issues in an environment that is less formal and potentially less emotional than a Plan and Architectural Review Commission meeting. Neighborhood meetings can help you build support for your project, understand others' perspectives on your proposals, clarify misunderstandings, and modify the project and alleviate public concerns before the Plan and Architectural Review Commission meetings. Please notify the City Neighborhood Services Director of your neighborhood meeting date, time, and place; make sure all neighbors are fully aware (City staff can provide you a mailing list at no charge); and document the outcomes of the meeting to include with your application.

Typical City Planning Consultant Development Review Costs

The City often utilizes assistance from a planning consultant to analyze requests for land development approvals against City plans and ordinances and assist the City's Plan and Architectural Review Commission and City Council on decision making. Because it is the applicant who is generating the need for the service, the City's policy is to assign most consultant costs associated with such review to the applicant, as opposed to asking general taxpayer to cover these costs.

The development review costs provided below represent the planning consultant's range of costs associated with each particular type of development review. This usually involves some initial analysis of the application well before the public meeting date, communication with the applicant at that time if there are key issues to resolve before the meeting, further analysis and preparation of a written report the week before the meeting, meeting attendance, and sometimes minor follow-up after the meeting. Costs vary depending on a wide range of factors, including the type of application, completeness and clarity of the development application, the size and complexity of the proposed development, the degree of cooperation from the applicant for further information, and the level of community interest. The City has a guide called "Tips for Minimizing Your Development Review Costs" with information on how the applicant can help control costs.

Type of Development Review Being Requested	Planning Consultant Review Cost Range
Minor Site/Building Plan (e.g., minor addition to building, parking lot expansion, small apartment, downtown building alterations)	
When land use is a permitted use in the zoning district, and for minor downtown building alterations	Up to \$600
When use also requires a conditional use permit, and for major downtown building alterations	\$700 to \$1,500
Major Site/Building Plan (e.g., new gas station/convenience store, new restaurant, supermarket, larger apartments, industrial building)	
When land use is a permitted use in the zoning district	\$700 to \$2,000
When land use also requires a conditional use permit	\$1,600 to \$12,000
Conditional Use Permit with no Site Plan Review (e.g., home occupation, sale of liquor request, substitution of use in existing building)	\$up to \$600
Rezoning	
Standard (not PCD) zoning district	\$400 to \$2,000
Planned Community Development zoning district, assuming complete GDP & SIP application submitted at same time	\$2,100 to \$12,000
Land Division	
Ordinance Survey Map	Up to \$300
Primary Subdivision Plat	\$1,500 to \$3,000
Plat (does not include any development agreement time)	\$500 to \$1,500
Annexation	\$200 to \$400
Note on Potential Additional Review Costs: The City also retains a separate engineering consultant, who is typically involved in larger projects requiring stormwater management plans, major utility work, or complex parking or road access plans. Engineering costs are not included above, but will also be assigned to the development review applicant. The consultant planner and engineer closely coordinate their reviews to control costs.	

Cost Recovery Certificate and Agreement

The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, and recreation specialists) to assist in the City's review of an application for development review coming before the Plan and Architectural Review Commission, Board of Zoning Appeals, and/or Common Council. In fact, most applications require some level of review by the City's planning consultant. City of Whitewater staff shall retain sole discretion in determining when and to what extent it is necessary to involve a professional consultant in the review of an application.

The submittal of an application or petition for development review by an applicant shall be construed as an agreement to pay for such professional review services associated with the application or petition. The City may apply the charges for these services to the applicant and/or property owner in accordance with this agreement. The City may delay acceptance of an application or petition (considering it incomplete), or may delay final action or approval of the associated proposal, until the applicant pays such fees or the specified percentage thereof. Development review fees that are assigned to the applicant, but that are not actually paid, may then be imposed by the City as a special charge on the affected property.

Section A: Background Information

----- To be filled out by the Applicant/Property Owner -----

Applicant's Information:

Name of Applicant: Campus Edge Apartments, LLC - Ryan Hughes

Applicant's Mailing Address: 8820 Hollybush Ln, Verona, WI 53593

Applicant's Phone Number: (608) 279-9969

Applicant's Email Address: warhawkcountry@gmail.com

Project Information:

Name/Description of Development: Campus Edge Apartments

Address of Development Site: 1014 W. Main Street

Tax Key Number(s) of Site: WUP 00173, WUP 00173A and WUP 00173B

Property Owner Information (if different from applicant):

Name of Property Owner: Same

Property Owner's Mailing Address: Same

Section B: Applicant/Property Owner Cost Obligations

----- To be filled out by the City's Neighborhood Services Director -----

Under this agreement, the applicant shall be responsible for the costs indicated below. In the event the applicant fails to pay such costs, the responsibility shall pass to the property owner, if different. Costs may exceed those agreed to herein only by mutual agreement of the applicant, property owner, and City. If and when the City believes that actual costs incurred will exceed those listed below, for reasons not anticipated at the time of application or under the control of the City administration or consultants, the Neighborhood Services Director or his agent shall notify the applicant and property owner for their approval to exceed such initially agreed costs. If the applicant and property owner do not approve such additional costs, the City may, as permitted by law, consider the application withdrawn and/or suspend or terminate further review and consideration of the development application. In such case, the applicant and property owner shall be responsible for all consultant costs incurred up until that time.

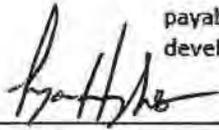
- A. Application Fee.....\$ _____
- B. Expected Planning Consultant Review Cost\$ _____
- C. Total Cost Expected of Applicant (A+B)\$ _____
- D. 25% of Total Cost, Due at Time of Application.....\$ _____
- E. Project Likely to Incur Additional Engineering or Other Consultant Review Costs? < Yes < No

The balance of the applicant's costs, not due at time of application, shall be payable upon applicant receipt of one or more itemized invoices from the City. If the application fee plus actual planning and engineering consultant review costs end up being less than the 25% charged to the applicant at the time of application, the City shall refund the difference to the applicant.

Section C: Agreement Execution

----- To be filled out by the Applicant and Property Owner -----

The undersigned applicant and property owner agree to reimburse the City for all costs directly or indirectly associated with the consideration of the applicant's proposal as indicated in this agreement, with 25% of such costs payable at the time of application and the remainder of such costs payable upon receipt of one or more invoices from the City following the execution of development review services associated with the application.



Signature of Applicant/Petitioner

Ryan Hughes

Printed Name of Applicant/Petitioner

5/12/2014

Date of Signature

Same

Signature of Property Owner (if different)

Same

Printed Name of Property Owner (if different)

Date of Signature

City of Whitewater
Application for Plan Review

IDENTIFICATION AND INFORMATION ON APPLICANT(S):

Applicant's Name: Campus Edge Apartments, LLC - Ryan Hughes
Applicant's Address: 8820 Hollybush Ln, Verona, WI 53593
Phone #: (608) 279-9969

Owner of Site, according to current property tax records (as of the date of the application):
Campus Edge Apartments, LLC

Street address of property: 1014 W. Main Street, Whitewater, WI 53593

Legal Description (Name of Subdivision, Block and Lot or other Legal Description):
Part of the South East One-quarter (1/4) of the North West One-quarter (1/4) of Section Five (5), in Township Four (4) North,
Range Fifteen, (15) East, in the City of Whitewater

Tax Key No: /WUP 00173, /WUP 00173A and /WUP 00173B

Agent or Representative assisting in the Application (Engineer, Architect, Attorney, etc.)

Name of Individual: Jerry Bourquin / Isaac Wallace
Name of Firm: Dimension IV Madison Design Group
Office Address: 6515 Grand Teton Plaza, Suite 120, Madison, WI 53719
Phone: (608) 829-4444

Name of Contractor: McGann Construction - Aaron Kostichka

Has either the applicant or the owner had any variances issued to them, on any property? YES NO
If YES, please indicate the type of variance issued and indicate whether conditions have been complied with.

EXISTING AND PROPOSED USES:

Current Land Use:

Principal Use: Current is R-3 Multifamily, Proposed is Planned Development to follow closely the R-3A University Residential Overlay District

Accessory or Secondary Uses: N/A

Proposed Use

Request is for a new multifamily building on the corner of Main and Prince Street. Project will include 22 five-bedroom, 2-bath units with 56 underground parking spaces and 11 surface spaces. A few of the unit amenities will include private washer & dryer, 2 full size refrigerators and private unit balcony.

No. of occupants proposed to be accommodated: 22 five-bedroom units for a total of 110

No. of employees: 1 to 2

Zoning District in which property is located: current zoning is R-3

Section of City Zoning Ordinance that identifies the proposed land use in the Zoning District in which the property is located: 19.39 Planned Development District - to follow the R-3A 19.22.030 closely

PLANS TO ACCOMPANY APPLICATION

Applications for permits shall be accompanied by drawings of the proposed work, drawn to scale, showing, when necessary, floor plans, sections, elevations, structural details, computations and stress diagrams as the building official may require.

PLOT PLAN

When required by the building official, there shall be submitted a plot plan in a form and size designated by the building official for filing permanently with the permit record, drawn to scale, with all dimension figures, showing accurately the size and exact location of all proposed new construction and the relation to other existing or proposed buildings or structures on the same lot, and other buildings or structures on adjoining property within 15 feet of the property lines. In the case of demolition, the plot plan shall show the buildings or structures to be demolished and the buildings or structures on the same lot that are to remain.

STANDARDS

STANDARD	APPLICANT'S EXPLANATION
<p>A. The proposed structure, addition, alteration or use will meet the minimum standards of this title for the district in which it is located;</p>	<p>The proposed building will closely follow standards of the R-3A with the exception of the Lot Area requirement which determines minimum parcel size.</p>
<p>B. The proposed development will be consistent with the adopted city master plan;</p>	<p>Under Planned Development, the proposed project will follow the R-3A Overlay zoning with the exception of Lot Area. The Comprehensive Plan also identifies the area as higher density residential.</p>
<p>C. The proposed development will be compatible with and preserve the important natural features of the site;</p>	<p>Existing site pavement coverage is 6,690 SF and new site pavement coverage is 6,122 SF. Total impervious surface is 18,908 or 59%. Please refer to the topographic plan and landscape plan for additional detail on natural features</p>
<p>D. The proposed use will not create a nuisance for neighboring uses, or unduly reduce the values of an adjoining property;</p>	<p>Neighboring property is multifamily residential and the University. Goal is to produce a project that compliments the surroundings. Please see attached plans and facade rendering for more detail.</p>

STANDARD	APPLICANT'S EXPLANATION
<p>E. The proposed development will not create traffic circulation or parking problems;</p>	<p>Project includes 67 total parking spaces, which consist of 56 garage spots and 11 on grade. Property is also adjacent to the university which should reduce the amount of vehicle travel to and from campus.</p>
<p>F. The mass, volume, architectural features, materials and/or setback of proposed structures, additions or alterations will appear to be compatible with existing buildings in the immediate area;</p>	<p>Architectural features including material type and color and balcony set-backs help to scale down the appearance. Please see facade rendering for more detail.</p>
<p>G. Landmark structures on the National Register of Historic Places will be recognized as products of their own time. Alterations which have no historical basis will not be permitted;</p>	<p>Current structure is not on the Historic Register.</p>
<p>H. The proposed structure, addition or alteration will not substantially reduce the availability of sunlight or solar access on adjoining properties.</p>	<p>Property meets the building height as outlined under 19.21.080</p>

CONDITIONS

The City of Whitewater Zoning Ordinance authorizes the Plan Commission to place conditions on approved uses. Conditions can deal with the points listed below (Section 19.63.080). Be aware that there may be discussion at the Plan Commission in regard to placement of such conditions upon your property. You may wish to supply pertinent information.

"Conditions" such as landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing, plantation, deed restrictions, highway access restrictions, increased yards or parking requirements may be required by the Plan and Architectural Review Commission upon its finding that these are necessary to fulfill the purpose and intent of this Ordinance.

"Plan Review" may be subject to time limits or requirements for periodic reviews where such requirements relate to review standards.



Applicant's Signature

5/12/2014

Date

APPLICATION FEES:

Fee for Plan Review Application: \$100

Date Application Fee Received by City _____ Receipt No. _____
Received by _____

TO BE COMPLETED BY CODE ENFORCEMENT/ZONING OFFICE:

Date notice sent to owners of record of opposite & abutting properties: _____
Date set for public review before Plan & Architectural Review Board: _____

ACTION TAKEN:

Plan Review: _____ Granted _____ Not Granted by Plan & Architectural Review Commission.

CONDITIONS PLACED UPON PERMIT BY PLAN AND ARCHITECTURAL REVIEW COMMISSION:

Signature of Plan Commission Chairman

Date

AGREEMENT OF SERVICES

REIMBURSABLE BY THE PETITIONER/APPLICANT. The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, recreation specialists, and other experts) to assist in the City's review of a proposal coming before the Plan Commission, Board of Zoning Appeals and/or Common Council. The submittal of a development proposal application or petition by a Petitioner shall be construed as an agreement to pay for such professional review services applicable to the proposal. The City may apply the charges for these services to the Petitioner and/or property owner. The City may delay acceptance of the application or petition as complete, or may delay final approval of the proposal, until the Petitioner pays such fees. Review fees which are applied to a Petitioner, but which are not paid, may be assigned by the City as a special assessment to the subject property. The Petitioner shall be required to provide the City with an executed copy of the following form as a prerequisite to the processing of the proposed application (Architectural Review, B.Z.A., Planning, Zoning Change):

Ryan Hughes, the applicant/petitioner for
(Owner's Name): Campus Edge Apartments, LLC, dated: 5/12/2014
Phone # (608) 279-9969, tax key #(s) WWUP 00173, WWUP 00173A and WWUP 00173B,

Agrees that in addition to those normal costs payable by an applicant/petitioner (e.g. filing or permit fees, publication expenses, recording fees, etc.), that in the event the action applied or petitioned for requires the City of Whitewater, in the judgement of its staff, to obtain additional professional service(s) (e.g. engineering, surveying, planning, legal) than normally would be routinely available "in house" to enable the City to properly address, take appropriate action on, or determine the same, applicant/petitioner shall reimburse the City for the costs thereof.

Dated this 12th day of May, 2014.

 (Signature of Applicant/Petitioner)

Ryan Hughes (Printed Name of Applicant/Petitioner)

 5/12/2014 (Signature of Owner of Property & Date Signed)

Campus Edge Apartments, LLC - Ryan Hughes (Printed Name of Owner of Property)

Campus Edge Apartments, LLC
1014 W. Main Street, Whitewater, WI
Ryan Hughes
(608) 279-9969
warhawkcountry@gmail.com

Concept Review Questions/Comments and Response from the 6/17/14 Common Council Meeting

Requested exception under the Planned Development zoning

The proposed redevelopment does not meet the Lot Area portion of the zoning found under 19.21.040 Required land under R-3A Overlay would total 84,160 SF. Campus Edge is requesting with 32,306 SF under parcels /WUP 00173, /WUP 00173A & /WUP 00173B

- In 2009, the Regent Planned Development was approved with a reduction of required Lot Area.
- In 1997, a variance was pursued by the Regent to reduce the required Lot Area as well.

The misconception of Bedrooms vs. Total Occupancy

Bedrooms do not always correlate to occupancy. Often times two and three bedroom units see double occupancy in a bedroom.

- My request equates equally with 110 bedrooms and 110 occupants with one tenant allowed per bedroom.
- Regent does not correlate equally. They have 241 bedrooms and occupancy of 319.
- 158 N. Prince (approved on 3/10/2014). They have 82 bedrooms and occupancy of 120.

Parking

Parking Plan for Campus Edge includes the sale of reserved parking stall permits. If the reserved parking spot is occupied by a vehicle other than the permit holder, they will contact Campus Edge who will then request a ticket and tow of the offending vehicle. Language will be added to each lease noting that if a permit is not obtained, parking will not be provided.

Comparison to Regent

The most recent phase to the Regent was approved in August 2009 under PD. It included 206 parking stalls with occupancy of 319 which equates to 64.57%. Green space on Conger Street was labeled Reserved Parking Area and may only be installed upon City's request following a major amendment to the PD. As part of the request, applicant submitted information regarding historic parking demand for parking at this site, which suggested that at its highest parking demand had been 0.6 spaces per occupant.

In 1997, Regent also sought a variance to parking with a reduction of 24% of the required based on code at the time.

Comparison to UW-Whitewater

- Per UWW Parking Services, a total of 1,650 overnight parking permits were sold this past year to residence of the dorms. Max capacity of the dorms totals 3,966 which equates to 41.6%.
- Proposed Campus Edge parking totals 67 with 56 provided underground and 11 on the surface. If fully occupied, this would equate to a tenant to parking ratio of 60.9%.
- This shows that Campus Edge is providing 19.3% additional spaces than those utilized on campus.

Parking - continued

Current Parking Zoning

Snap shot from the zoning code is below outlining that 3 stalls are required for a dwelling unit over four bedrooms. Request meets the approved code.

- 5778 **19.51.130 Number of parking stalls--General requirements.**
- 5779 The minimum number of parking stalls required is as follows:
- 5780 **TABLE INSET:**
- 5781

Uses within the B-2 central business district are exempted from this requirement, except if specifically required for a particular conditional use in that district under Section 19.30.030	
Single-family dwellings	2 stalls
Mobile homes	2 stalls for each dwelling unit
Duplex and multifamily dwellings	
Efficiency/one bedroom	1 stalls for each dwelling unit
Two to three bedrooms	2 stalls for each dwelling unit
Four or more bedrooms	3 stalls for each dwelling unit
Hotels, motels	1 stall for each guest room plus 1 stall for each 2 employees working per shift

Density, Size of Unit and Quality of Life

Below is a chart which outlines building square footage and occupancy of multifamily projects across the street from campus.

Building	Building Square Feet	Occupancy
Campus Edge	40,900 SF	110
158 N. Prince	36,672* SF	120
Regent	112,986* SF	319
Element	26,406 SF	69

*estimate based on footprint of the building

The below charts outline unit sizes, occupancy and the equivalent square footage per tenant based on the size of unit:

Campus Edge (average bedroom square footage per occupant is 130 SF)

Unit Type	Unit Square Footage	Occupancy	Square Footage Per Occupant
5A (8 units)	1,502	5	300
5B (4 units)	1,435	5	287
5C (4 units)	1,535	5	307
5D (4 units)	1,485	5	297
5E (2 units)	1,637	5	327

Element (average bedroom square footage per occupant is 104 SF)

Unit Type	Unit Square Footage	Occupancy	Square Footage Per Occupant
A-unit (12 units)	1,084	4	271
B-unit (2 units)	1,218	4	305
C-unit (2 units)	1,169	4	292
D-unit (1 unit)	858	1	858
E-unit (1 unit)	1,250	4	313

158 N. Prince (bedrooms range in size, however the overall bedroom square footage per occupant is 112 SF)

Unit Type	Unit Square Footage	Occupancy	Square Footage Per Occupant
A 3-bedroom (8 units)	1,033	5	207
B 3-bedroom (2 units)	1,066	5	213
C 4-bedroom (9 units)	1,306	5	261
D 4-bedroom (1 unit)	1,306	5	261
E 3-bedroom (4 units)	1,098	5	220

Regent

A full set of plans for Regent was not located, so square footage for all units could not be determined. A 1997 expansion of 18 two-bedroom units shows two-bedroom unit square footage of 906 SF. The Regent contains 78 two-bedroom units. Occupancy is restricted to 3 in these units which equates to a square footage per occupant of 302 SF. Bedroom square footage per occupant comes in at 119 SF.

Fire Safety

On May 5, 2014 Fire Chief Don Gregiore met with Greg Noll, Mike Slaveny and Dimension IV architect Isaac Wallace.

Requests from the meeting included:

- The redevelopment project provide two new Fire Hydrants, one off from Main that is looped through the site to a second hydrant near the entrance on Prince Street.
- The project provide stand pipes in the stair wells
- New sidewalks be put in along Main and Prince Street that are capable of having the fire department drive on them.
- Accommodate fire department fire lanes (80,000 lbs.)

Traffic and Pedestrian control

- Redevelopment of the site removes a curb cut close to the intersection of Prince and Main Streets
- The traffic signals at the intersection contain lighted pedestrian crossing signals
- In town commuter vehicle traffic should decrease with the proximity of building parking to campus

Enhancements or Benefits in exchange for deviation from standard code

- Reuse of a blighted property while using existing streets and utilities rather than a "greenfield" site
- Energy star appliances
- Energy efficient finish materials with recycled content
- Individual unit HVAC and control
- Low emission materials in the building
- Interior and exterior bike racks
- Low maintenance / low-water need plants
- Building material best efforts to come from within 500 miles of the project
- Durable long life exterior and interior finishes
- Elimination of a curb cut close to the intersection of Prince and Main Streets

Campus Edge Apartments, LLC
 1014 W. Main Street, Whitewater, WI
 Ryan Hughes
 (608) 279-9969
 warhawkcountry@gmail.com

Concept Review Questions/Comments and Response from the 6/9/2014 Plan Commission Meeting

Question / Comment	Applicant Response
Landscape concern over hardiness of Cardinal Flower	This planting is outlined to be included with fifteen other plantings in the Bioretention area. This is native to wet areas and will tolerate full sun.
Concern over canopy trees on Main Street	There may have been confusion on the location of the Basswoods vs. the Callery Pear. Four Basswoods are shown along Main Street. This is a large rapid growth tree commonly planted as a shade tree in urban areas. Plan shows one Callery Pear tree at the south west corner of the building and two at the parking lot entrance.
Interior Bike Storage lockers	Interior space is limited, so we are proposing individual Saris Locking Vertical Racks be hung in the parking garage based on demand. Bike racks will also be provided outside at the south side of the parking lot.
Parking concern	The proposed currently meets the code expectations as outlined under 19.51.130 Required is 3 spaces for every unit which equates to 66. Proposed parking totals 67 with 56 provided underground and 11 on the surface. If fully occupied, this would equate to a tenant to parking ratio of 60.9%. Per UWW Parking Services, a total of 1,650 overnight parking permits were sold this past year to residence of the dorms. Max capacity of the dorms totals 3,966 which equates to 41.6%. This shows that Campus Edge is providing 19.3% additional spaces than those utilized on campus.
Shadow concern on property to the west	Proposed project complies with set-back and height requirements as outlined in the zoning code.
Density compared to other university campus towns	Platteville – information per City Zoning & Planning, Joe Carroll 250 Washington St was approved in 2011 for 39 units on .97 acres which equates to 40 units per acre. Approval under PD. Platteville enrollment was 8,622 Oshkosh – information per City Principal Planner, David Buck Area around campus is zoned R-5 PD or C-3 PD. Density follows a 1,500 SF per unit calculation which equates to 29 units per acre. Oshkosh enrollment is 13,902 Proposed project is 22 units which equates to 29.66 units per acre. Whitewater enrollment is 12,034
Underlying zoning in relation to request under Planned Development zoning request (Lot Area)	R-3 Multifamily Residence District: Minimum of 12,000 SF required with 4,100 SF for each unit. Site square footage totals 32,306 which would allow for 4.95 units R-3A University Overlay: To allow for additional density, the overlay reduces the 4,100 by 20% down to 3,280 for a 5-bedroom unit Unit count allowed under the Overlay equates to 6.19 units Proposed Planned Development request: (22 units) Required land under R-3 would total 102,200 SF or 2.34 acres Required land under R-3A Overlay would total 84,160 SF or 1.93 acres.



(SIMPLY BUILT TO LAST) GUARANTEED

**FINALLY – A
COMPANY THAT
LOVES BIKES AS
MUCH AS YOU DO.**

Chances are, your bikes are just like ours – your most valued possessions. And if it has the Saris name on it, nothing we build goes out the door unless it's worth putting those possessions on. Call it obsessive. Call it eccentric. We just chalk it up to caring a hell of a lot about creating the last rack you'll ever need.

Bike Trac Parking System

Model # 6003/6004 Mounting Instructions

Mounting Bike Trac

Bike Trac can be mounted to any wall, corner, pillar, or post strong enough to hold the bikes. Each unit comes with two pan head screws which work for mounting the Bike Trac to wooden studs. If mounting to any other surface consult your local hardware store for applicable hardware. Use mounting holes as shown in illustration. **Note:** *To protect wheel, slide rubber sleeve onto wheel hook of Bike Trac.*

Bike Trac Placement

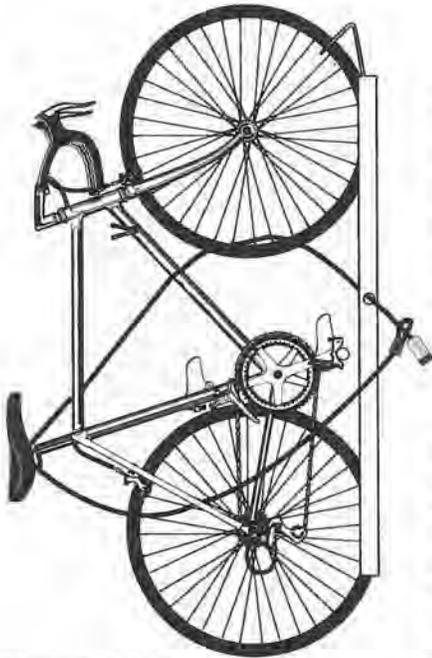
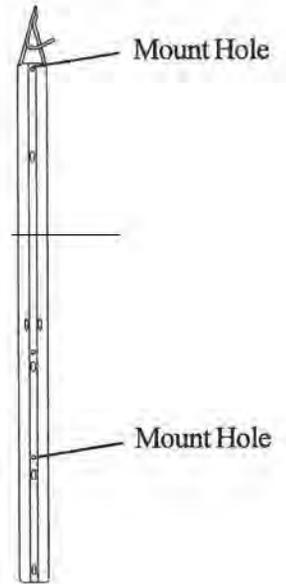
Option 1: Stagger tops of the Bike Tracs (High, Low, High).

Approx. space between each 12-15”.

Option 2: Level tops of Bike Tracs, hanging every other bike by rear tire. Approx. space between each 15-18”.

Option 3: Level tops of Bike Tracs, hanging all bikes by front tire. Approx. space between each 18-21”.

Note: Be sure to leave enough room between each Bike Trac so that the bike's handlebars do not interfere with each other. Optimum distance between Tracs will depend on make and model of bike.



Locking Bike To Bike Trac (#6004 Model Only)

In most cases the locking cable is long enough to thread through your seat, frame, front and rear wheel. Thread cable through desired parts of the bicycle and then pass the metal end of the cable through the hole punched into the Bike Trac. **Note:** *Locking cable is only a intended to be a theft deterrent. Loss of bicycle is not covered under warranty.*

Warranty

We warrant this product to the first consumer to be free from defect in material and workmanship for a period of one year from date of purchase. (Please retain your sales slip for your records.) Any product or part thereof found to be defective within that period will be replaced without charge provided that: (1) the product was not misused; (2) no alterations or modifications were made; (3) its failure resulted from a defect in material or workmanship and not from normal wear expected in the use of the product; (4) the product or part is delivered, freight prepaid, to Graber Products. Manufactures only obligation shall be to replace such products or parts proved to be defective.

Parts List

Part#	Qty	Description
6003-20-A	1	Bike Trac Assembly
1001-81	2	5/16" Washer
1070-69	2	1" Slotted Pan Head Screw
6005-30	1	Wheel Hook Rubber Sleeve

6004 Model Only

Part#	Qty	Description
981	1	Locking Cable

Saris Cycling Group, Inc.
5253 Verona Road Madison, WI 53711
(800) 783-7257 www.saris.com

#12131B 05/05

CAMPUS EDGE APARTMENTS

1010 W Main St.
Whitewater, WI



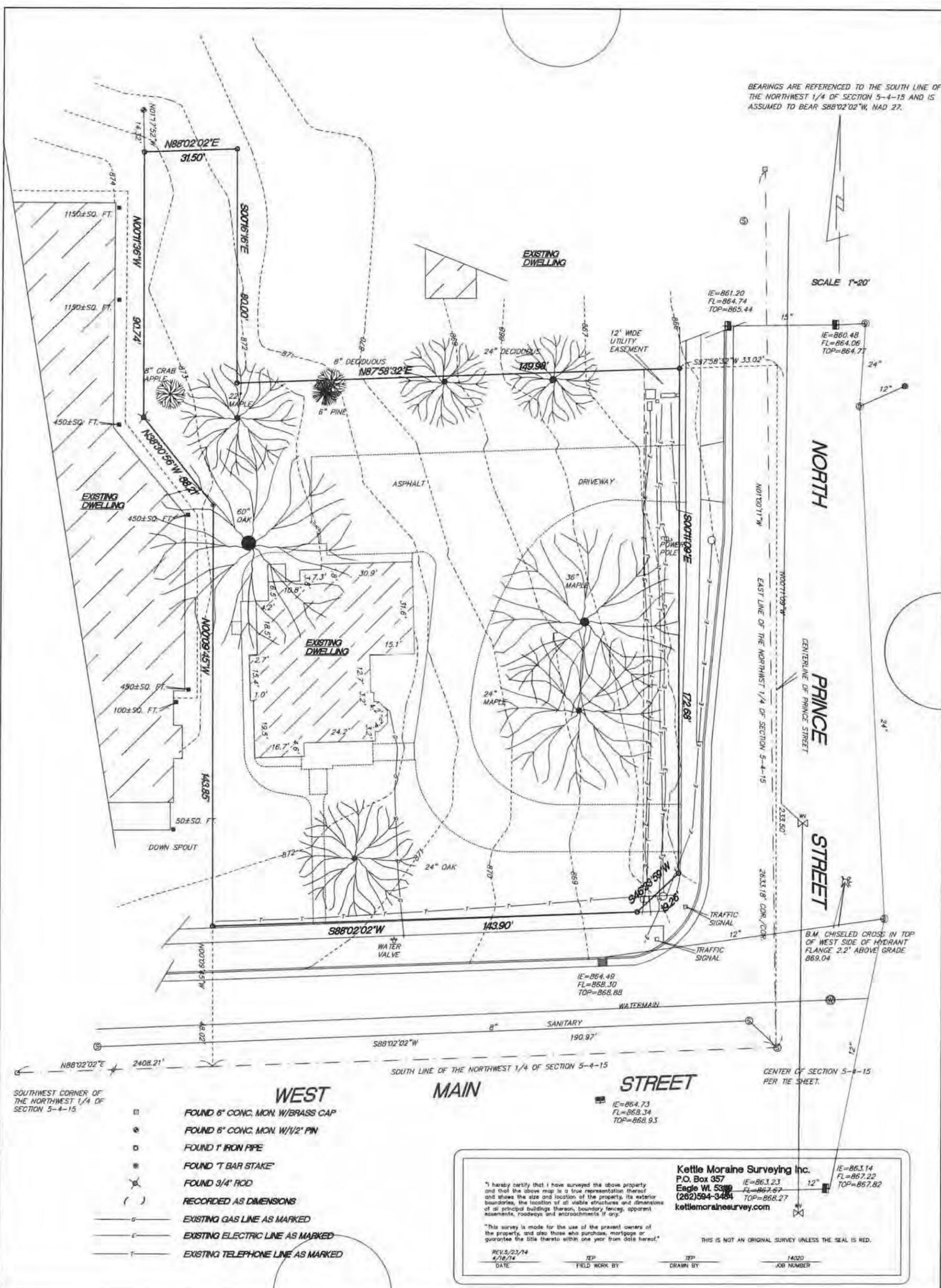
IMAGE IS REPRESENTATIVE ONLY - SEE DOCUMENTS FOR ALL BUILDING INFORMATION

PROJECT PERSPECTIVE

Architecture :	Dimension IV - Madison Design Group 6515 Grand Teton Plaza, Suite 120, Madison, WI 53719 p: 608.829.4444 www.dimensionivmadison.com
General Contractor:	McGann Construction 3622 Lexington Ave. Madison WI 53538 p: 608.241.5585 www.mcgannconstruction
Civil Engineering:	Quam Engineering 4604 Siggelkow Road, Suite A McFarland, WI 53558 p: 608.838.7750 www.quamengineering.com
Structural Engineering:	Cold Spring Design 222 S Main St. Fort Atkinson WI 53538 p: 920.568.9530 www.coldspringdesign.net

BEARINGS ARE REFERENCED TO THE SOUTH LINE OF THE NORTHWEST 1/4 OF SECTION 5-4-15 AND IS ASSUMED TO BEAR S88°02'02"W, NAD 27.

SCALE 1"=20'



SOUTHWEST CORNER OF THE NORTHWEST 1/4 OF SECTION 5-4-15

- FOUND 6" CONC. MON. W/BASS CAP
- ⊙ FOUND 6" CONC. MON. W/1/2" PIN
- FOUND 1" IRON PIPE
- ⊙ FOUND T BAR STAKE
- ⊙ FOUND 3/4" ROD
- () RECORDED AS DIMENSIONS
- EXISTING GAS LINE AS MARKED
- EXISTING ELECTRIC LINE AS MARKED
- EXISTING TELEPHONE LINE AS MARKED

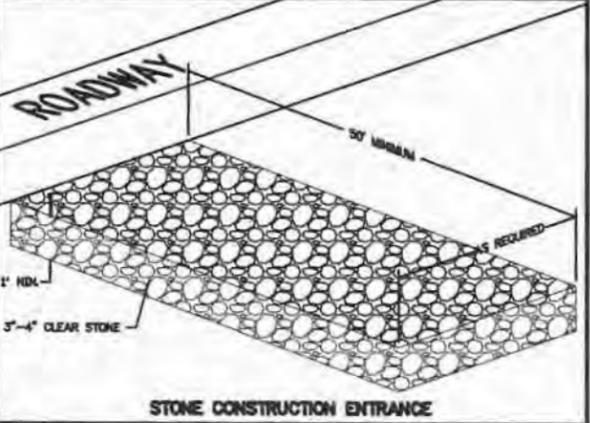
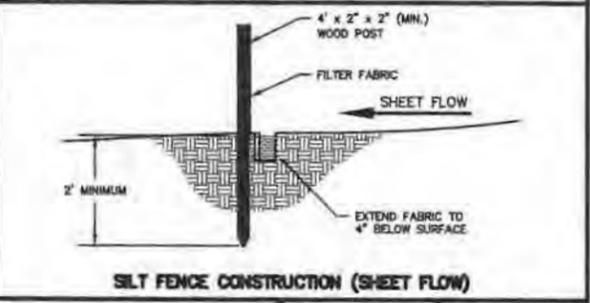
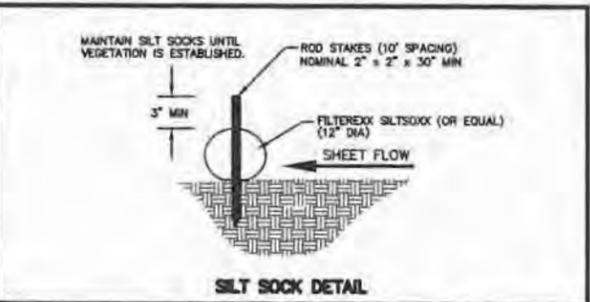
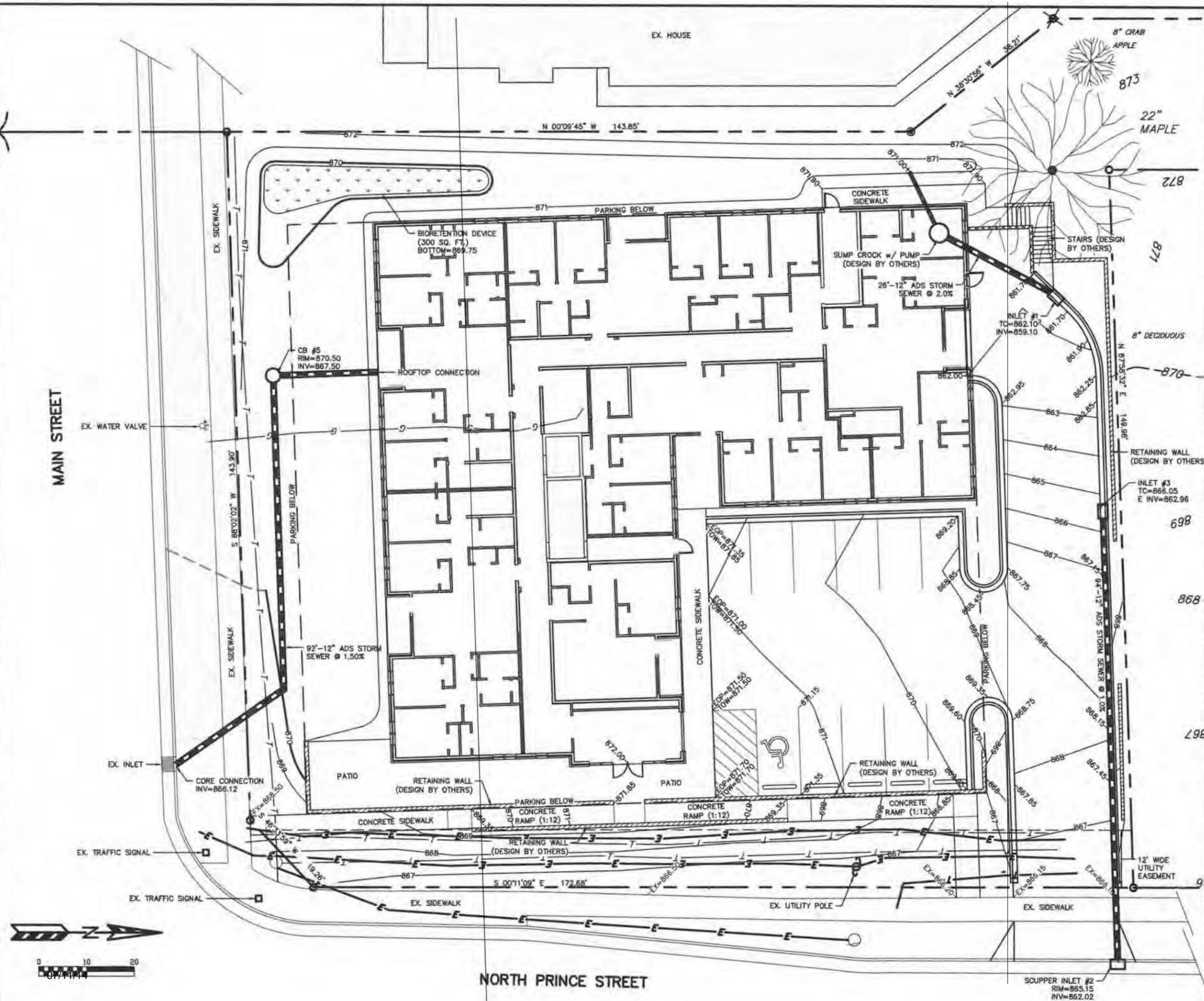
I hereby certify that I have surveyed the above property and that the above map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location of all visible structures and dimensions of all principal buildings thereon, boundary fence, apparent easements, roadways and encroachments if any.

This survey is made for the use of the present owners of the property, and also those who purchase, mortgage or guarantee the title thereto within one year from date hereof.

THIS IS NOT AN ORIGINAL SURVEY UNLESS THE SEAL IS HERE.

REV. 5/23/14
4/18/14
DATE

14020
JOB NUMBER



NOTES:

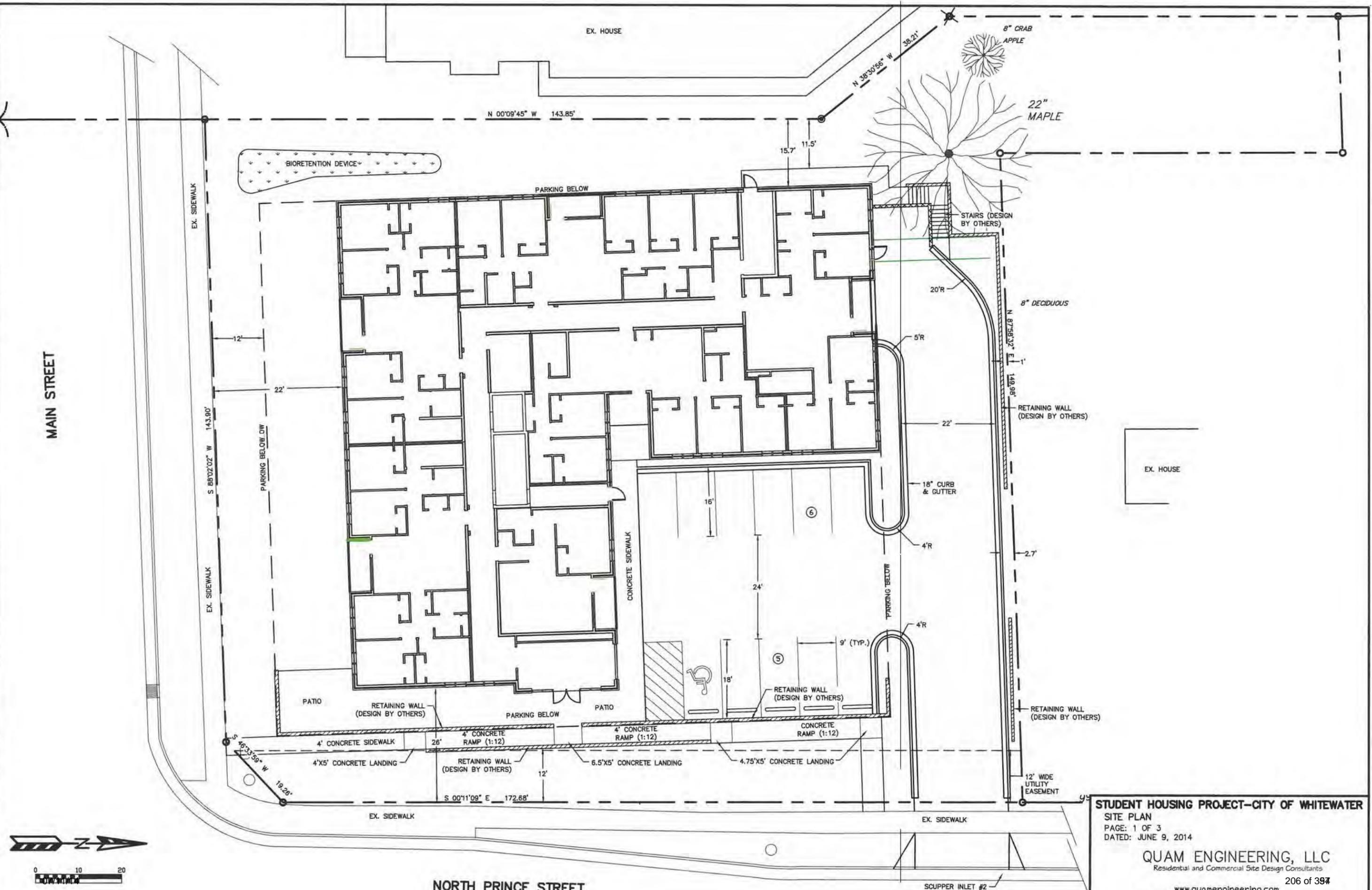
- 1) BIORETENTION PLANTINGS TO BE PLANTED AT ONE PLUG PER SQUARE FOOT. PLUGS TO BE PLANT STOCK NAMED IN THE MOST MEADOW RAIN GARDEN MIX FROM PRAIRIE NURSERY OR APPROVED EQUIVALENT. A MINIMUM OF 10 DIFFERENT PLANT STOCK NAMES TO BE PLANTED.
- 2) ENGINEERED SOIL SHALL CONSIST OF 70% SILICA SAND AND 30% COMPOST W/ PH 5.5-6.5. COMPOST SHALL MEET MNR SPECIFICATION S100.
- 3) TO PREVENT COMPACTION OF UNDERLYING SOILS, CONTRACTOR SHALL PROTECT AGAINST MACHINERY ENTERING OR COMPACTING THE RAIN GARDEN AREA.

STUDENT HOUSING PROJECT-CITY OF WHITEWATER
 GRADING AND EROSION CONTROL PLAN
 PAGE: 2 OF 3
 DATED: JUNE 9, 2014

QUAM ENGINEERING, LLC
 Residential and Commercial Site Design Consultants
 www.quamengineering.com
 4604 Siggelkow Road, Suite A - McFarland, WI 53558

205 of 393





STUDENT HOUSING PROJECT-CITY OF WHITEWATER
 SITE PLAN
 PAGE: 1 OF 3
 DATED: JUNE 9, 2014

QUAM ENGINEERING, LLC
 Residential and Commercial Site Design Consultants

www.quamengineering.com
 4604 Siggelkow Road, Suite A - McFarland, Wisconsin 53558
 Phone (608) 838-7750 Fax (608) 838-7752

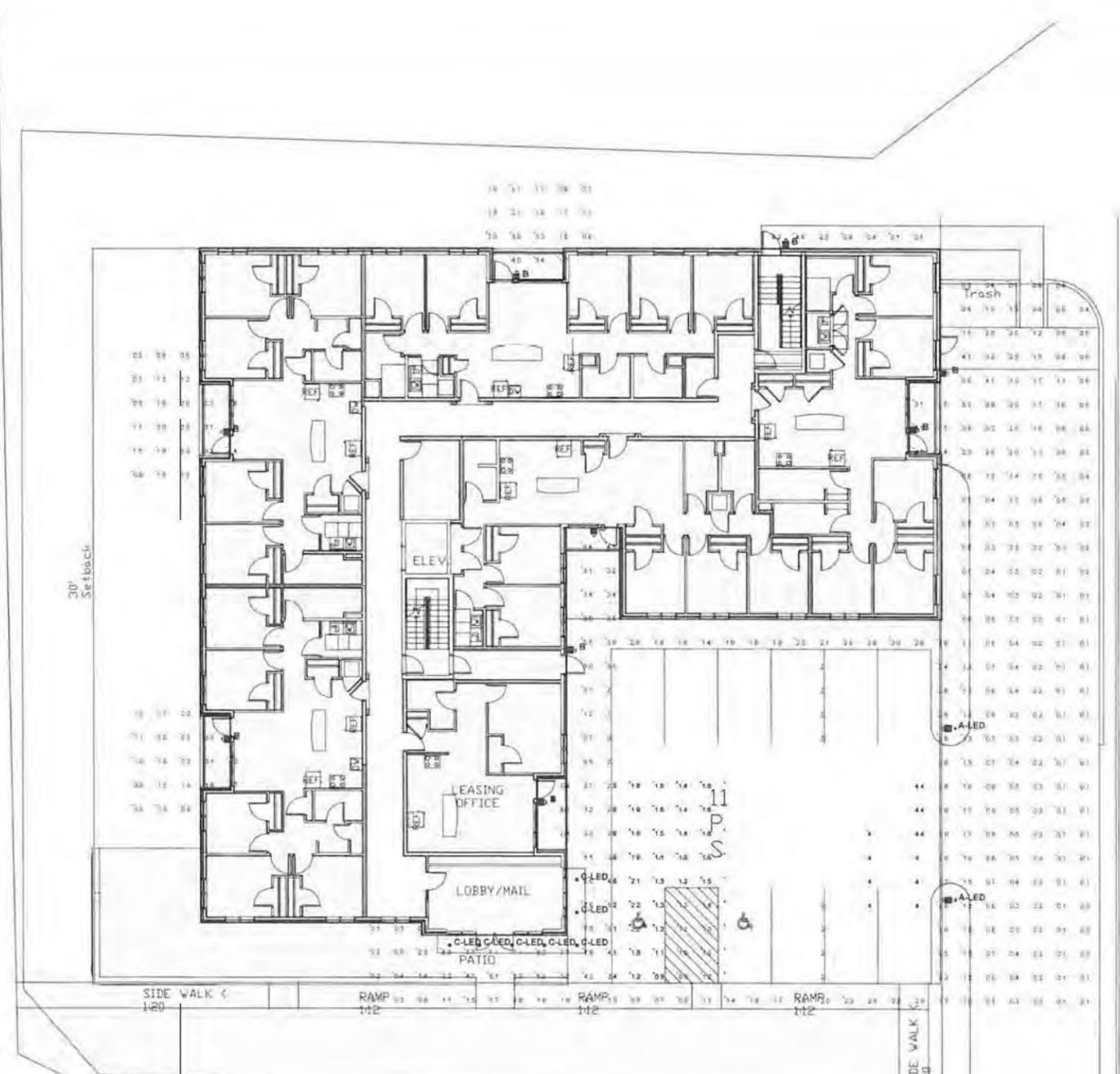
206 of 397

Designer

Date

Scale

Drawing No.

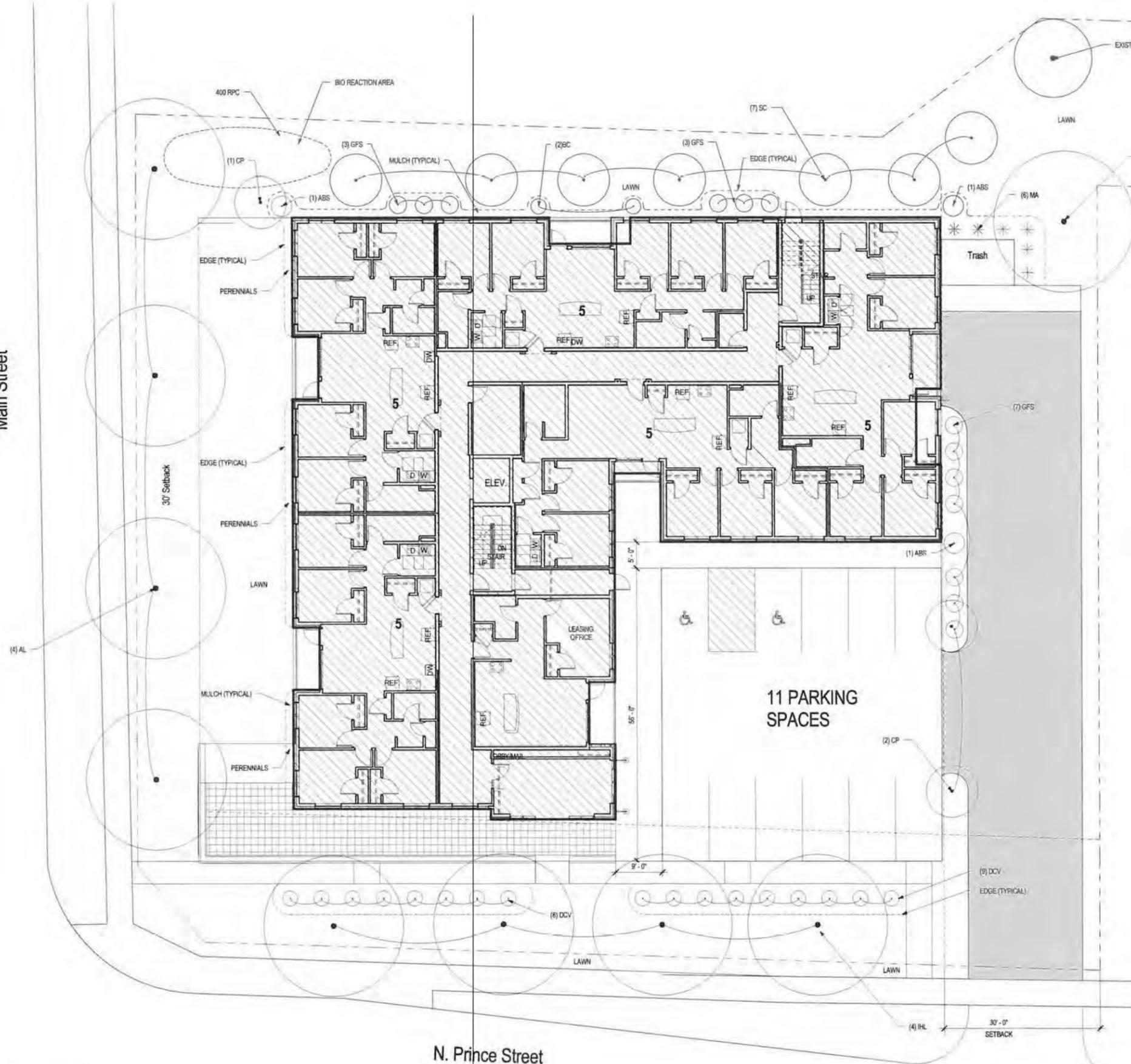


LUMINAIRE SCHEDULE						
Symbol	Label	Qty	Catalog Number	Description	Lamp	File Lumens LLF Watts
■	A-LED	2	ALED3T78-20'	CAST FINNED METAL HOUSING, 8 CIRCUIT BOARDS EACH WITH 1 LED, MOLDED PLASTIC REFLECTOR WITH SPECULAR FINISH AND 1 APERTURE PER LED, CLEAR PLAT GLASS LENS IN CAST WHITE PAINTED METAL LENS FRAME.	SIX WHITE MULTI-CHIP LIGHT EMITTING DIODES (LEDS), 2 LEDS TILTED 63-DEGREES FROM VERTICAL BASE-UP POSITION AND CANTED 75-DEGREES FROM STRAIGHT AHEAD, 2 LEDS TILTED 67-DEGREES FROM VERTICAL BASE-UP POSITION AND CANTED 84-DEGREES FROM STRAIGHT AHEAD, 2 LEDS TILTED 85-DEGREES FROM VERTICAL BASE-UP POSITION AND CANTED 43-DEGREES FROM STRAIGHT AHEAD.	ALED3T78 1.00 Absolute 1.00 78.4
■	B	9	TWR170M	DIE-CAST GENERAL PURPOSE WALLPACK WITH GLASS REFRACTOR	ONE 70-WATT CLEAR ED-17 METAL HALIDE	TWR1-70M 9x5500 0.70 85
●	C-LED	7	86PMW LED	8" LED RECESSED MODULE, 800 LUMENS, 3000K CCT	86PMW LED 1x5	Absolute 1.00 0.3

STATISTICS						
Description	Symbol	Avg	Max	Min	Max/Min	Avg/Min
Calc Zone #1		2.0 fc	8.4 fc	0.0 fc	N/A	N/A

Plan View
Scale 1" = 10'

Main Street



PLANT LIST

KEY	SIZE	COMMON NAME	ROOT	QUAN.
IHL	2 1/2"	Imperial Honey Locust	BB	4
AL	2 1/2"	Basewood	BB	4
CP	2"	Callery Pear	BB	3
SC	2"	Sargeant Crab	BB	7
MA	5'	Mission Arborvita	BB	6
ABS	5'	Decorous Shrubs Autumn Brilliance Serviceberry	BB	3
BC	24"	Black Chokeberry	Pot	2
DCV	24"	Dwarf Cranberry Bush Viburnum	Pot	17
GFS	18"	Gold Flame Spirea	Pot	13
		Perennials		
	1Gal	AJ Spatum	Con	15
	1Gal	Black Eyed Susan	Con	15
	1Gal	Butterfly Weed	Con	15
	1Gal	Purple Coneflower	Con	15
	1Gal	Stella de Oro Daylily	Con	15
	1Gal	Dwarf Fountain Grass	Con	15
	1Gal	Little Blue Stem Grass	Con	15
RGP	1"	Bioerention Plantings (12" p.c.) Bioerention Plantings (12" t.c.)	Plug	(400)
		Common Blue Star		
		Bottle Gentian		
		Obedient Plant		
		Calamint		
		Switchgrass		
		Foxtail		
		Black Eyed Susan		
		Wild Iris		
		Swamp Milkweed		
		White Turtlehead		
		Cardinal Flower		
		Turk's Cap Lily		
		Little Bluestem		
		Canada Wild Rye		
		Nodding Onion		

- Notes:**
- 1.) Lawn areas to receive a minimum of 4" of topsoil, seed (Madison Parks mix), starter fertilizer, and straw mulch.
 - 2.) Seeded areas in drainage swales, around bio-retention areas, and slopes greater than 3:1 shall be mulched with Curlex erosion control fabric (installed per manufacturer's specifications).
 - 3.) Foundation planting beds to be mulched with shredded hardwood bark spread to a depth of 3".
 - 4.) Individual trees and shrub groupings in lawn areas to receive shredded hardwood bark mulch plant rings (4" diameter) spread to a depth of 3".
 - 5.) Designated planting beds to be separated from lawn areas with 5" black vinyl edging.
 - 6.) Infiltration basins to receive 1" shredded hardwood bark mulch.
 - 7.) Infiltration basin plants (RGP) to be installed 12" on center.
 - 8.) Infiltration basin to be constructed per WDMR specifications.

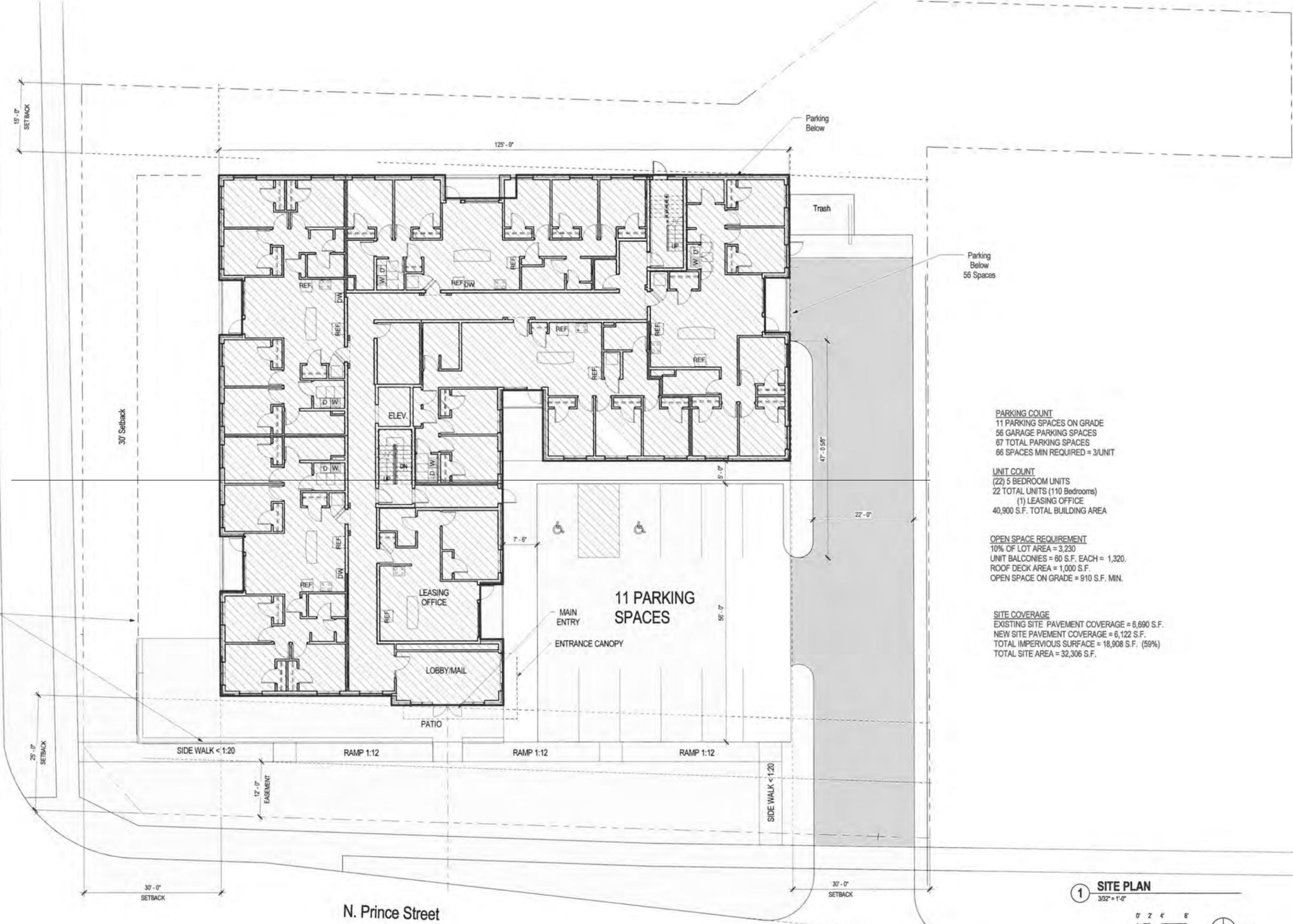
LANDSCAPE PLAN BY: PAUL SKIDMORE 13 RED MAPLE TRAIL, MADISON WI 53717 608.825.0032

1 LANDSCAPE PLAN
3/32" = 1'-0"



CAMPUS EDGE APARTMENTS

Main Street



PARKING COUNT
 11 PARKING SPACES ON GRADE
 56 GARAGE PARKING SPACES
 67 TOTAL PARKING SPACES
 66 SPACES MIN REQUIRED = 3/UNIT

UNIT COUNT
 (22) 5 BEDROOM UNITS
 22 TOTAL UNITS (110 Bedrooms)
 (1) LEASING OFFICE
 40,900 S.F. TOTAL BUILDING AREA

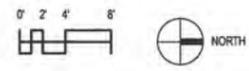
OPEN SPACE REQUIREMENT
 10% OF LOT AREA = 3,230
 UNIT BALCONIES = 60 S.F. EACH = 1,320
 ROOF DECK AREA = 1,000 S.F.
 OPEN SPACE ON GRADE = 910 S.F. MIN.

SITE COVERAGE
 EXISTING SITE PAVEMENT COVERAGE = 6,690 S.F.
 NEW SITE PAVEMENT COVERAGE = 6,122 S.F.
 TOTAL IMPERVIOUS SURFACE = 18,908 S.F. (59%)
 TOTAL SITE AREA = 32,306 S.F.

11 PARKING SPACES

N. Prince Street

1 SITE PLAN
3/27 = 1'-0"



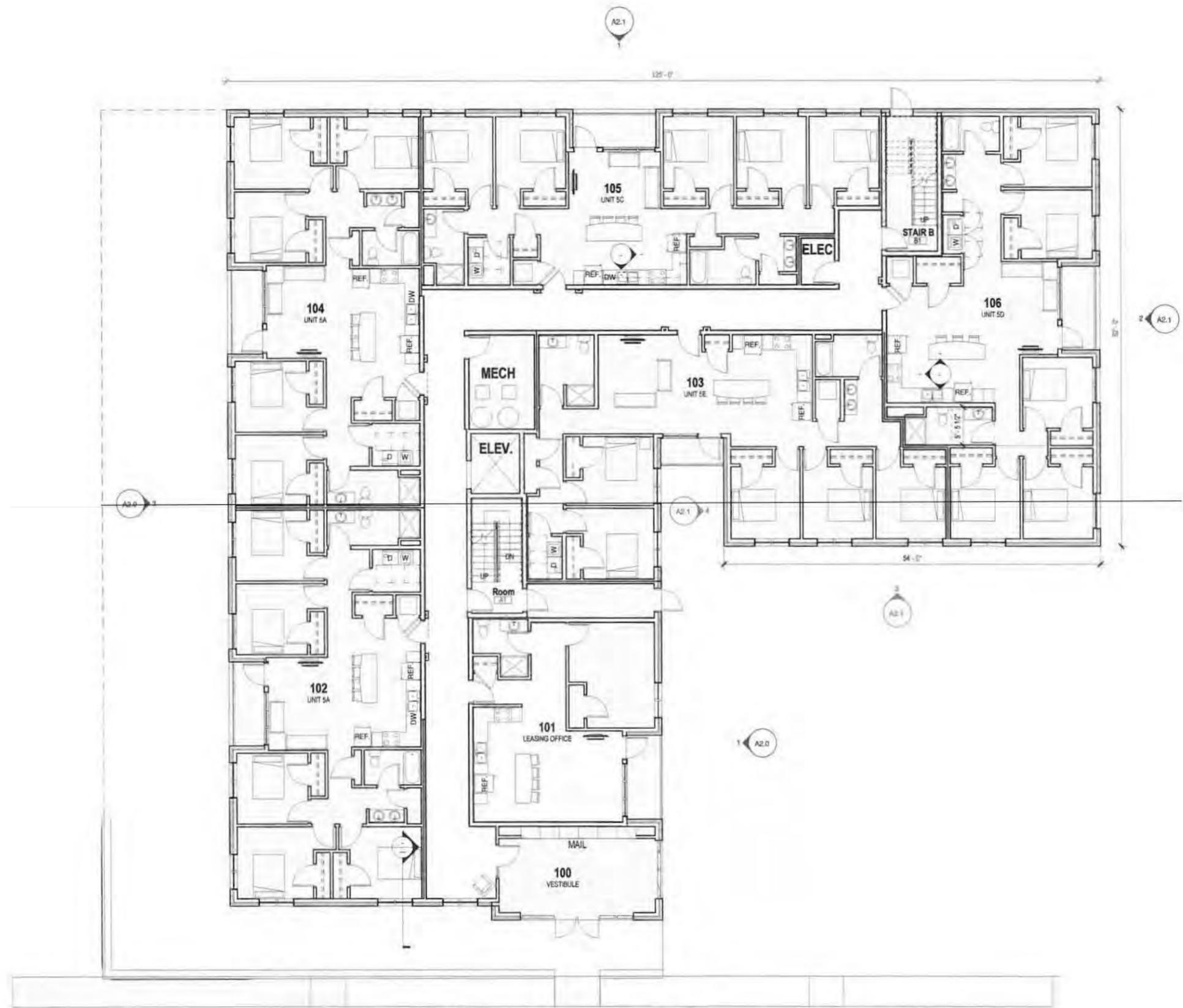
CAMPUS EDGE APARTMENTS



17,600 S.F. PARKING GARAGE AREA

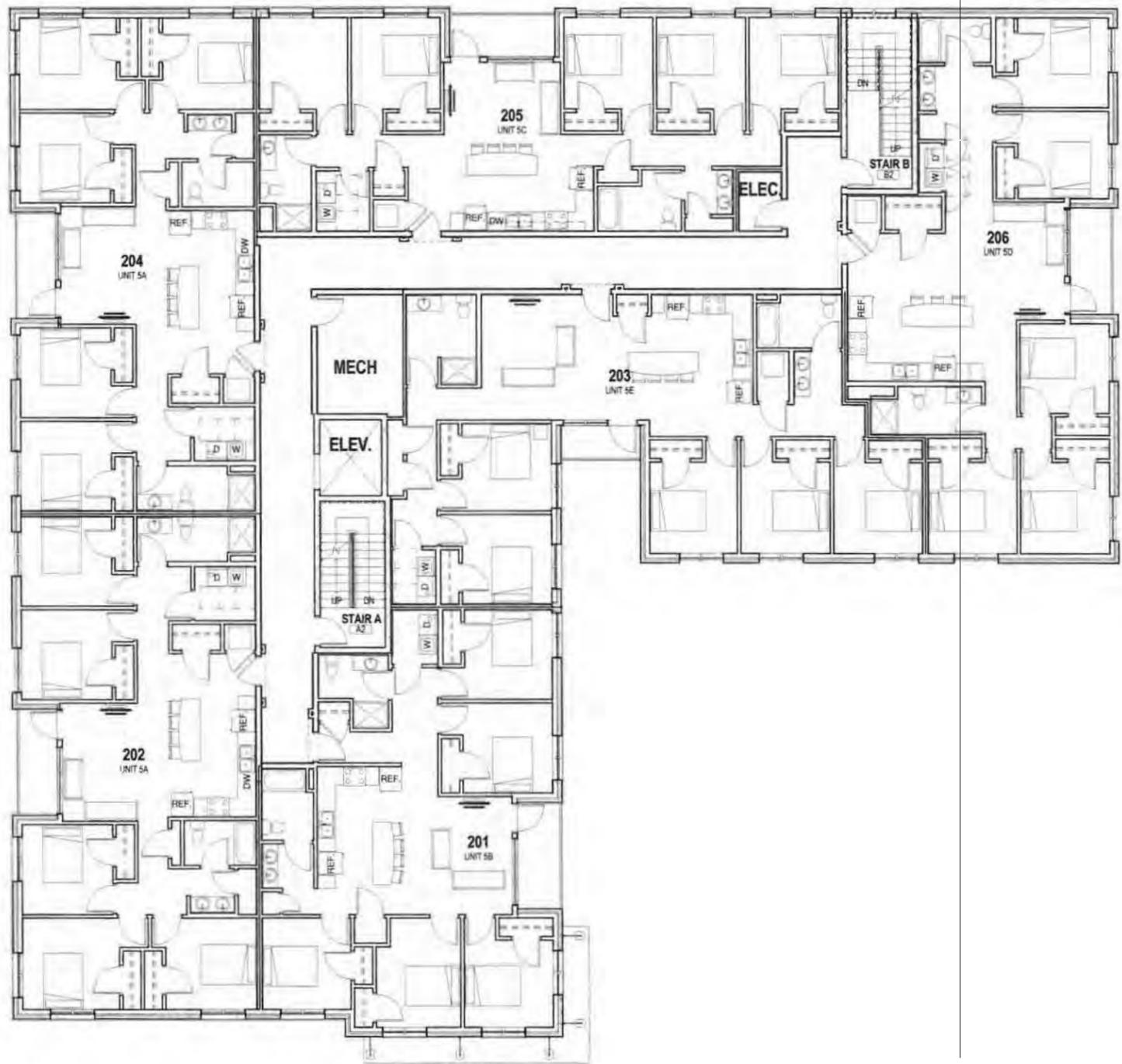
1 PARKING LEVEL
 1/8" = 1'-0"
 0' 2' 4' 8'
 NORTH

CAMPUS EDGE APARTMENTS

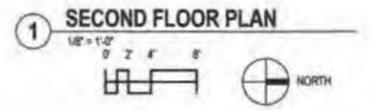


10,510S.F.
FIRST FLOOR AREA

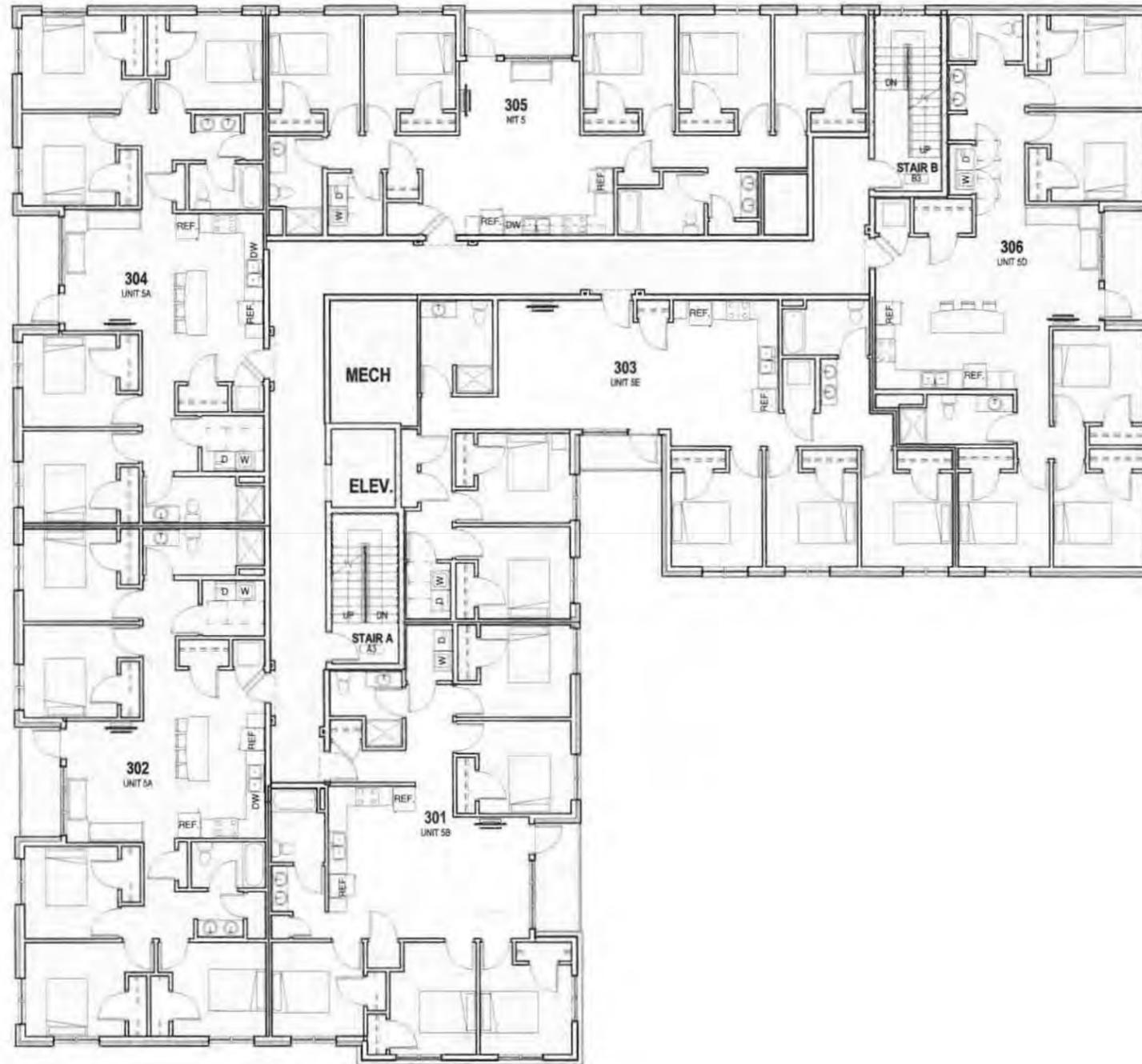
1 FIRST FLOOR
1/8" = 1'-0"



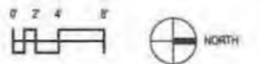
10,517 S.F.
TYPICAL FLOOR AREA



CAMPUS EDGE APARTMENTS



1 THIRD FLOOR
1/8" = 1'-0"



CAMPUS EDGE APARTMENTS

1010 W Main St. Whitewater, WI
213 of 307

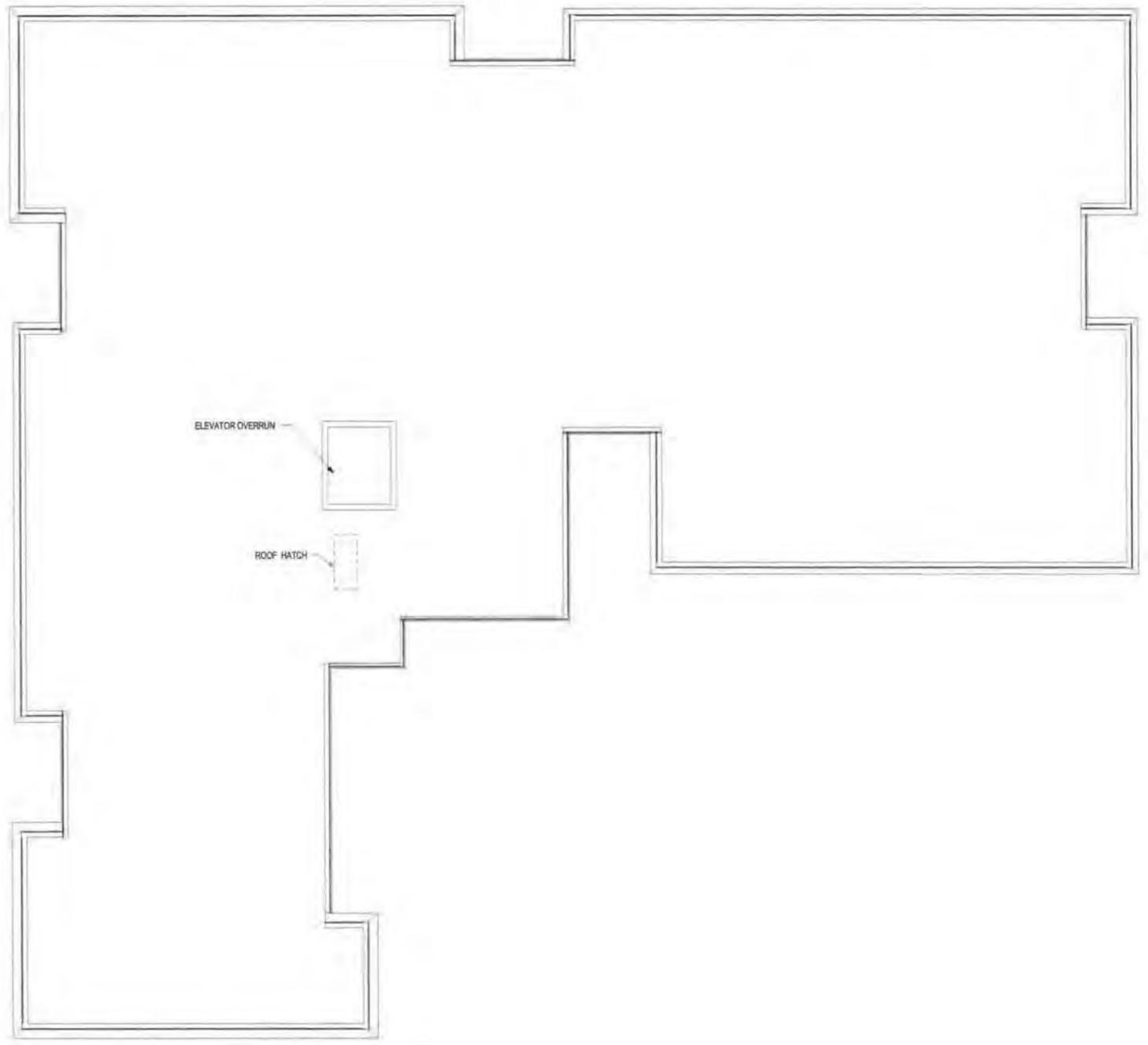
THIRD FLOOR PLAN
05/30/2014
14054



9,500 S.F.
FOURTH FLOOR AREA

① FOURTH FLOOR
1/8" = 1'-0"





1 ROOF
1/8" = 1'-0"

0 2 4 8

NORTH

The complex block contains a title '1 ROOF' with a scale of '1/8" = 1'-0"'. Below this is a graphic scale bar with markings at 0, 2, 4, and 8 feet. To the right of the scale bar is a north arrow symbol consisting of a circle with a crosshair and the word 'NORTH' to its right.



3 SOUTH ELEVATION 1
1/8" = 1'-0"

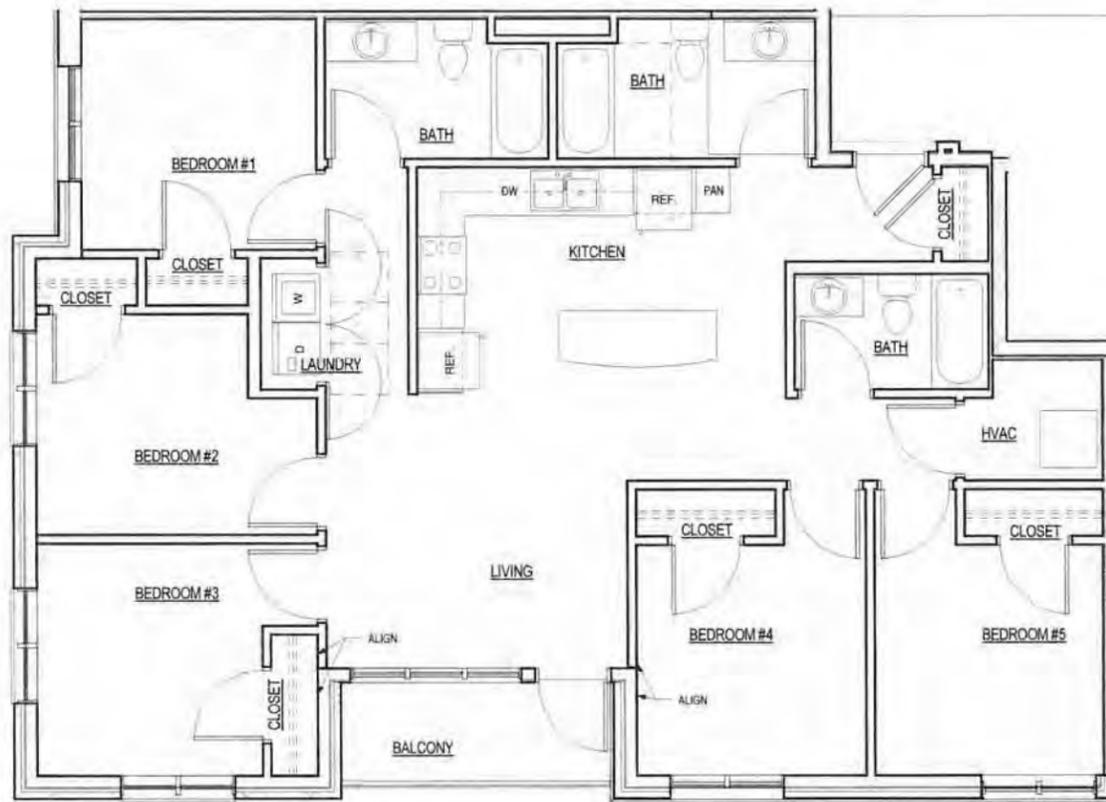


2 EAST ELEVATION 1
1/8" = 1'-0"



1 NORTH ELEVATION 2
1/8" = 1'-0"





2 **5B** 1,436 S.F.
1/4" = 1'-0"



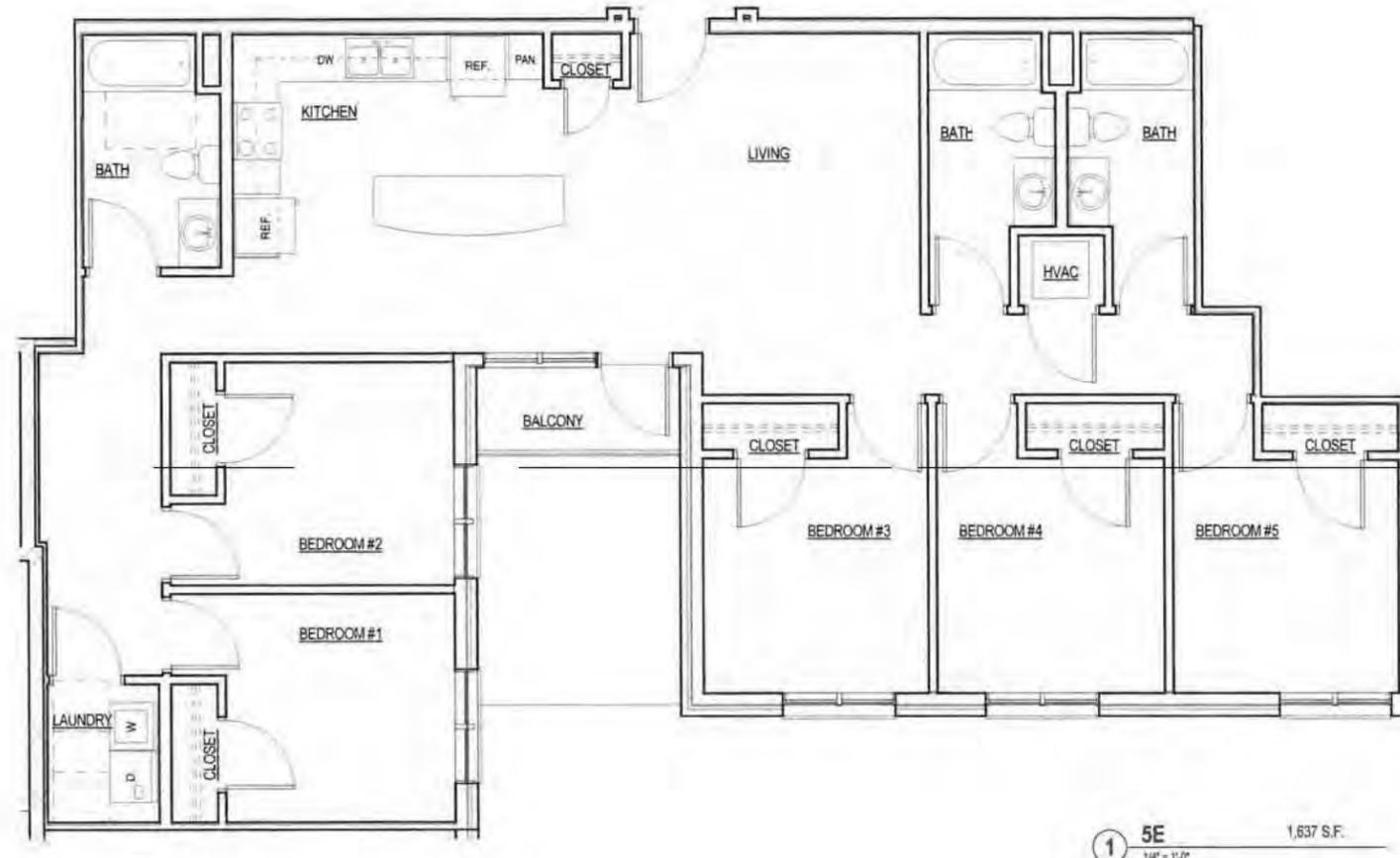
1 **5A** 1,502 S.F.
1/4" = 1'-0"



2 **5D** TYPE "A" ACCESSIBLE 1,535 S.F.
1/4" = 1'-0"



1 **5C** 1,485 S.F.
1/4" = 1'-0"



① 5E 1,637 S.F.
1/4" = 1'-0"



ORDINANCE NO. _____
AMENDING THE CITY OF WHITEWATER ZONING MAP
AND ZONING CLASSIFICATION OF CERTAIN PROPERTY
IN THE CITY OF WHITEWATER

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, do, pursuant to Municipal Code Section 19.69, hereby amend the zoning classification of the below-described property as set forth herein:

Section 1: Pursuant to Whitewater Municipal Code 19.69, the below-described property is hereby rezoned to 19.39 (Planned Development District):

<u>Address</u>	<u>Tax ID#</u>
1014 West Main Street	WUP 00173, WUP 00173A, WUP 00173B

Section 2: The General Development Plan is approved subject to the conditions imposed by the Plan Commission.

Section 3: The official zoning map of the City of Whitewater is hereby amended to show the above action.

Section 4: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron Clapper, City Manager

Michele R. Smith, City Clerk



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **07/15/14**

ITEM: **268 S. Prairie Street Rezone Request**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **None.**

SUMMARY OF ITEM BEING PRESENTED:

Included with this coversheet are the materials previously provided to the Plan and Architectural Review Commission for the Commission's June 9 meeting. The applicant is requesting an amendment to the Zoning Map which would add the R-2A Overlay District to the existing R-2 zoning for the property. Details related to the proposed addition of the R-2A Overlay District are provided in the planner's memo included with the materials for this item.

Also included for information purposes only is the request made to the Plan and Architectural Review Commission at the June 9 meeting for the granting of a conditional use permit to enable occupancy of up to six (6) unrelated individuals in a residence.

BUDGET IMPACT, IF ANY: **N/A**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **N/A**

ATTACHMENT(S) INCLUDED (If none, please state):

Draft Ordinance

Planners Report

Application Materials

Materials for the CUP Request (FYI Only)

FOR MORE INFORMATION CONTACT:

Cameron Clapper, cclapper@whitewater-wi.gov, 262-473-0100.

M E M O R A N D U M

To: City of Whitewater Plan and Architectural Review Commission
 From: Mike Slavney, FAICP, Consulting City Planner
 Date: 3 June 2014
 Re: **Item # 6** Proposed Zoning Map Amendment to Impose the R-2A Residential Overlay District Zoning Classification per Section 19.19 at 268 S. Prairie Street (Tax ID# /CL 00064) for Russell and Courtney Walker.

Summary of Request		
Requested Approvals:	Zoning Map Amendment to Add the R-2A Overlay District	
Location:	268 South Prairie Street	
Current Land Use:	5 or 6-Bedroom Single Family Detached Dwelling Unit	
Proposed Land Use:	Same, but with up to 6 unrelated individuals (up from 3)	
Current Zoning:	R-2 One and Two Family Residential	
Proposed Zoning:	R-2A Overlay District over the Current R-2 Zoning District	
Comprehensive Plan's Future Land Use:	Central Area Neighborhood	
Surrounding <i>Zoning</i> and Current Land Uses:		
	North:	
	R-2 Two-Family	
West:	Subject Property	East:
R-2 Single-Family		R-2 Two-Family
	South:	
	R-2 Single-Family	

Description of the Proposal:

This proposal involves a request to amend the Zoning Map to add the R-2A Residential Overlay zoning district to the existing R-2 zoning district for a home at 268 South Prairie Street.

The R-2A Residential Overlay district is established by Chapter 19.19 of the Zoning Ordinance. Adopting the R-2A Residential Overlay district enables the consideration of a Conditional Use Permit, which if approved, would increase the number of permitted unrelated individuals in a non-family household from three to six. No other requirements of the existing R-2 Residential Zoning District are affected.

Current Zoning: R-2 One & Two Family Residence
Proposed Zoning: R-2A Overlay District

The Plan Commission holds the public hearing on a Zoning Map Amendment request, and forwards a recommendation to the Common Council.

PLANNER'S RECOMMENDATIONS:

The existing dwelling is a large home, with three bedrooms on the second floor, and two bedrooms on the first floor, plus a pocket door dividing the living room from a potential extra bedroom in what was once likely the formal entry parlor.

I recommend that the Plan and Architectural Review Commission recommend approval of the proposed Zoning Map Amendment to add the R-2A overlay zoning district to the subject property, subject to the finding presented below.

SUGGESTED FINDING TO BE MADE BY THE PLAN COMMISSION

Zoning Map Amendments and other changes to the Zoning Ordinance are addressed by Chapter 19.69.

Subsection 19.69.010 enables the Plan Commission to review and recommend, and the City Council to consider, amendments to zoning district boundaries whenever the public necessity, general welfare or good zoning practice are accomplished.

I note that the subject property is within an area identified as potentially appropriate for the R-2A Overlay Zoning District. The size of the existing dwelling, and the fact that no exterior building modifications (and very minimal interior modification) are being proposed, further indicates the suitability of this building for the proposed R-2A District.

I further note that granting this request for the subject property is consistent with the public necessity and general welfare of the community.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Plan Commission of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, will consider a change of the District Zoning Map for the following parcel to enact an ordinance to impose the R-2A Residential Overlay District Zoning classification under Chapter 19.19 of the Zoning Ordinance of the City of Whitewater on the following area:

<u>Property Address:</u>	<u>Tax ID #:</u>	<u>Property Owner:</u>
268 S. Prairie Street	CL 00064	Russell Walker, Courtney Walker

NOTICE IS FURTHER GIVEN that the Plan Commission of the City of Whitewater will hold a public hearing in the Whitewater Municipal Building Community Room, 312 W. Whitewater Street, on Monday, June 9, 2014, at 6:00 p.m. to hear any person for or against said change. Opinions for or against said change may also be filed in writing.

The proposal is on file in the office of the Zoning Administrator, 312 W. Whitewater Street, and may be viewed during office hours of 8:00 a.m. to 5:00 p.m. Monday through Friday.

Michele Smith, City Clerk

Dated: May 13, 2014

Publish: in "Whitewater Register"
on May 22, 2014, and May 29, 2014

TaxKey	Owner1	Owner2	Address1	City	State	Zip
/A 55600001	KARL N OLSON	JANET E OLSON	651 DARCY LN	WHITEWATER	WI	53190-0000
/A 55600002	D&L TRIEBOLD TRUST		N7618 ENGEL RD	WHITEWATER	WI	53190-0000
/A 91300002	LADWIG & VOS INC		140 LONGMEADOW DR	BURLINGTON	WI	53105-0000
/CL 00050	JEFFREY S PETERSEN TRUST	LAUREL A PETERSEN TRUST	N9211 WOODED COURT	WHITEWATER	WI	53190-0000
/CL 00051	MARK C MAAS	LEXY MAAS	255 S. PRAIRIE ST	WHITEWATER	WI	53190-0000
/CL 00052	SANTOS J BARAJAS		615 HIGH ST	WHITEWATER	WI	53190-0000
/CL 00053	DONNA J HENRY	J PHILIP HENRY	347 S. JANESVILLE ST	WHITEWATER	WI	53190-0000
/CL 00055	JAMES H MINETTE	BONNIE LAGG MINETTE	254 S. JANESVILLE ST	WHITEWATER	WI	53190-1864
/CL 00056	JEFFREY T ROE	MARC A ROE	7515 STURTEVANT RD	WHITEWATER	WI	53190-0000
/CL 00057	MARC ROE	JEFFREY T ROE	7515 STURTEVANT RD	WHITEWATER	WI	53190-0000
/CL 00058	THOMAS J KLEMENT	KATHRYN S KLEMENT	5315 BLACK WALNUT DR	MCFARLAND	WI	53703-0000
/CL 00059	CAMERY MANAGEMENT LLC		408 PANTHER CT	WHITEWATER	WI	53190-0000
/CL 00060	SOBO PROPERTIES LLC		787 E CLAY ST UNIT 1	WHITEWATER	WI	53190-0000
/CL 00061	ARKI PRAIRIE LLC		W396 53675 HARDSCRABBLE RD	DOUSMAN	WI	53118-0000
/CL 00062	CHAD W CHAPMAN		505 MEADOWVIEW LANE	JOHNSON CREEK	WI	53038-9485
/CL 00063	HARRIET J STRITZEL TRUST		530 SOUTH JANESVILLE AVE	WHITEWATER	WI	53190-0000
/CL 00063A	LINDGREN TRUST		245 S COTTAGE ST	WHITEWATER	WI	53190-0000
/CL 00063B	JESUS GOMEZ	BEATRIZ GOMEZ	249 S. COTTAGE ST	WHITEWATER	WI	53190-0000
/CL 00063C	RAUL PEREZ SR		267 S COTTAGE ST	WHITEWATER	WI	53190-0000
/CL 00063D	MARTIN SOTO	SARAH SOTO	724 W PECK ST	WHITEWATER	WI	53190-0000
/CL 00064	RUSS D WALKER	COURTNEY L WALKER	268 S PRAIRIE ST	WHITEWATER	WI	53190-0000
/CL 00064A	KEVIN MCKINNON	MARSHA MCKINNON	716 W. PECK ST	WHITEWATER	WI	53190-0000
/CL 00065	JOHN J TINCHER TRUST		N1190 COUNTY RD N	WHITEWATER	WI	53190-0000
/CL 00068	WALTER W GOEGLIN	MARY J GOEGLIN	256 S. COTTAGE ST	WHITEWATER	WI	53190-0000
/CL 00069A	LAND & WATER INVESTMENTS LLC		503 CENTER ST	LAKE GENEVA	WI	53147-0000
/CL 00070	KEITH LEONARD THAYER	MARCIA LYNN THAYER	274 S. COTTAGE ST	WHITEWATER	WI	53190-0000
/CL 00078	FIVE REDS MANAGEMENT LLC		408 PANTHER CT	WHITEWATER	WI	53190-0000
/CL 00079	RAYMOND STRITZEL TRUST		530 S. JANESVILLE ST	WHITEWATER	WI	53190-0000
/CL 00080	APRIL K ARDELT	C/O CARL J KIENBAUM	318 S. JANESVILLE ST	WHITEWATER	WI	53190-0000
/CL 00081	JOSE SOTO RODRIGUEZ		701 W. PECK ST	WHITEWATER	WI	53190-0000
/CL 00082	TITUS J GREENWOOD	CHRISTINA M GREENWOOD	304 S. JANESVILLE ST	WHITEWATER	WI	53190-0000
/CL 00083	PAUL KRAHN	SANDRA L KRAHN	812 S. JANESVILLE ST	WHITEWATER	WI	53190-0000
/CL 00084	CARL KIENBAUM TRUST		318 S JANESVILLE	WHITEWATER	WI	53190-0000
/CL 00085	CARL KIENBAUM TRUST		318 S JANESVILLE ST	WHITEWATER	WI	53190-0000

/CL 00086	ASHLEY A VOIGT	AMANDA L LINDNER	330 JANESVILLE ST	WHITEWATER	WI	53190-0000
/CL 00094	JCM PROPERTIES LLC		W9668 HOMBURG LN	WHITEWATER	WI	53190-0000
/CL 00101	MATTHEW MITCHELL		550 W. WHITEWATER ST	WHITEWATER	WI	53190-0000
/CL 00102	KEITH MORGAN	MELANIE A MORGAN	S106 W36653 SADDLE RIDGE DR	EAGLE	WI	53119-0000
/CL 00103	ROGER L BARRETT	SHELLI L BARRETT	277 S JANESVILLE ST	WHITEWATER	WI	53190-0000

**CITY OF WHITEWATER
PETITION FOR CHANGE OR AMENDMENT OF ZONING**

Whenever the public necessity, convenience, general welfare or good zoning practice require, the City Council may, by Ordinance, change the district boundaries or amend, change or supplement the regulations established by the Zoning Ordinance.

A change or amendment may be initiated by the City Council, the Plan Commission, or by a Petition of one or more of the owners, lessees, or authorized agents of the property within the area proposed to be changed.

PROCEDURE

1. File the Petition with the City Clerk. Filed on 5-12-14.
2. Class 2 Notices published in Official Newspaper on 5-22-14 & 5-29-14
3. Notices of Public Hearing mailed to property owners on 5-27-14
4. Plan Commission holds PUBLIC HEARING on 6-9-14.
They will hear comments of the Petitioner and comments of property owners. Comments may be made either in person or in writing.
5. At the conclusion of the Public Hearing, the Plan Commission makes a decision on the recommendation they will make to the City Council.
6. City Council consideration of the Plan Commission's recommendation and final decision on adoption of the ordinance making the change.

7. The Ordinance is effective upon passage and publication as provided by law.

PLEASE COMPLETE THE FOLLOWING APPLICATION. If there is more than one applicant for an area to be rezoned, add additional pages with the signatures of the owners, indicate their address and the date of signature.

Refer to Chapter 19.69 of the City of Whitewater Code of Ordinances, entitled CHANGES AND AMENDMENTS, for more information on application and protests of changes.

PLANS TO ACCOMPANY APPLICATION

Applications for permits shall be accompanied by drawings of the proposed work, drawn to scale, showing, when necessary, floor plans, sections, elevations, structural details. Computations and stress diagrams as the building official may require.

PLOT PLAN

When required by the building official, there shall be submitted a plot plan in a form and size designated by the building official for filing permanently with the permit record, drawn to scale, with all dimension figures, showing accurately the size and exact location of all proposed new construction and the relation to other existing or proposed buildings or structures on the same lot, and other buildings or structures on adjoining property within 15 feet of the property lines. In the case of demolition, the plot plan shall show the buildings or structures to be demolished and the buildings or structures on the same lot that are to remain.

STANDARDS

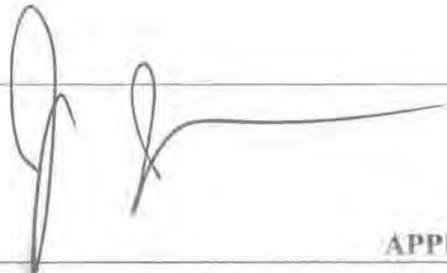
STANDARD	APPLICANT'S EXPLANATION
A. The proposed amendment for future structure, addition, alteration or use will meet the minimum standards of this title for the district being proposed;	yes
B. The Proposed development will be consistent with the adopted city master plan;	yes
C. The proposed development will be compatible with and preserve the important natural features of the site;	yes
D. The proposed use will not create a nuisance for neighboring uses, or unduly reduce the values of an adjoining property;	yes IT WILL NOT create A NUISANCE

STANDARD	APPLICANT'S EXPLANATION
E. The proposed development will not create traffic circulation or parking problems;	It will not
F. The mass, volume, architectural features, materials and/or setback of proposed structures, additions or alterations will appear to be compatible with existing buildings in the immediate area;	yes they are
G. Landmark structures on the National Register of Historic Places will be recognized as products of their own time. Alterations which have no historical basis will not be permitted;	This is not a landmark
H. The proposed structure, addition or alteration will not substantially reduce the availability of sunlight or solar access on adjoining properties.	It will not There will not be any changes to the exterior of the home only doors installed on bedrooms for 6 tenants

CONDITIONS

The city of Whitewater Zoning Ordinance authorizes the Plan Commission to hold a public hearing and make recommendation to the City Council for the proposed changes (Section 19.69).

[Empty box for conditions]



Applicant's Signature

Date *5-12-14*

APPLICATION FEES:

Fee for Amendment to Zoning or Ordinance: \$200

Date Application Fee Received by City *5-12-14*

Receipt No. *6.01137*

Received by *J. Wegner*

TO BE COMPLETED BY CODE ENFORCEMENT/ZONING OFFICE:

Date notice sent to owners of record of opposite & abutting properties:

Date set for public review before Plan & Architectural Review Board: _____

ACTION TAKEN:

Public Hearing: Recommendation Not Recommended by Plan & Architectural Review Commission

CONDITIONS PLACED UPON PERMIT BY PLAN AND ARCHITECTURAL REVIEW COMMISSION:

Signature of Plan Commission Chairman

Date

Cost Recovery Certificate and Agreement

The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, and recreation specialists) to assist in the City's review of an application for development review coming before the Plan and Architectural Review Commission, Board of Zoning Appeals, and/or Common Council. In fact, most applications require some level of review by the City's planning consultant. City of Whitewater staff shall retain sole discretion in determining when and to what extent it is necessary to involve a professional consultant in the review of an application.

The submittal of an application or petition for development review by an applicant shall be construed as an agreement to pay for such professional review services associated with the application or petition. The City may apply the charges for these services to the applicant and/or property owner in accordance with this agreement. The City may delay acceptance of an application or petition (considering it incomplete), or may delay final action or approval of the associated proposal, until the applicant pays such fees or the specified percentage thereof. Development review fees that are assigned to the applicant, but that are not actually paid, may then be imposed by the City as a special charge on the affected property.

Section A: Background Information

To be filled out by the Applicant/Property Owner

Applicant's Information:

Name of Applicant:

John Tincher

Applicant's Mailing Address:

532 W Main

Whitewater WI 53190

Applicant's Phone Number:

920-723-0354

Applicant's Email Address:

John.Tincher@TincherRealty.com

Project Information:

Name/Description of Development:

Address of Development Site:

268 S Prairie St

Tax Key Number(s) of Site:

/CL 00064

Property Owner Information (if different from applicant):

Name of Property Owner:

Russ & Courtney Walker

Property Owner's Mailing Address:

268 S Prairie St

Whitewater WI 53190

Section B: Applicant/Property Owner Cost Obligations

To be filled out by the City's Neighborhood Services Director

Under this agreement, the applicant shall be responsible for the costs indicated below. In the event the applicant fails to pay such costs, the responsibility shall pass to the property owner, if different. Costs may exceed those agreed to herein only by mutual agreement of the applicant, property owner, and City. If and when the City believes that actual costs incurred will exceed those listed below, for reasons not anticipated at the time of application or under the control of the City administration or consultants, the Neighborhood Services Director or his agent shall notify the applicant and property owner for their approval to exceed such initially agreed costs. If the applicant and property owner do not approve such additional costs, the City may, as permitted by law, consider the application withdrawn and/or suspend or terminate further review and consideration of the development application. In such case, the applicant and property owner shall be responsible for all consultant costs incurred up until that time.

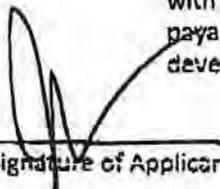
- A. Application Fee.....\$ _____
- B. Expected Planning Consultant Review Cost.....\$ _____
- C. Total Cost Expected of Applicant (A+B).....\$ _____
- D. 25% of Total Cost, Due at Time of Application.....\$ _____
- E. Project Likely to Incur Additional Engineering or Other Consultant Review Costs? < Yes < No

The balance of the applicant's costs, not due at time of application, shall be payable upon applicant receipt of one or more itemized invoices from the City. If the application fee plus actual planning and engineering consultant review costs end up being less than the 25% charged to the applicant at the time of application, the City shall refund the difference to the applicant.

Section C: Agreement Execution

To be filled out by the Applicant and Property Owner

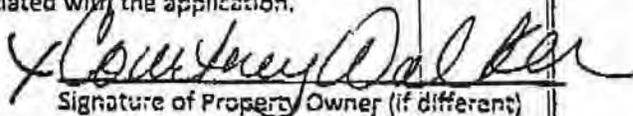
The undersigned applicant and property owner agree to reimburse the City for all costs directly or indirectly associated with the consideration of the applicant's proposal as indicated in this agreement, with 25% of such costs payable at the time of application and the remainder of such costs payable upon receipt of one or more invoices from the City following the execution of development review services associated with the application.



 Signature of Applicant/Petitioner
 Jon Tincher

 Printed Name of Applicant/Petitioner
 5-12-14

 Date of Signature



 Signature of Property Owner (if different)
 Courtney Walker

 Printed Name of Property Owner (if different)
 5-12-14

 Date of Signature

M E M O R A N D U M

To: City of Whitewater Plan and Architectural Review Commission
 From: Mike Slavney, FAICP, Consulting City Planner
 Date: 3 June 2014
 Re: **Item # 7** Proposed Conditional Use Permit to Enable Up to Six Unrelated Persons in a Residence at 268 S. Prairie Street (Tax ID# /CL 00064) for (per Section 19.19) Russell and Courtney Walker.

Summary of Request		
Requested Approvals:	Conditional Use to Enable Up to Six Unrelated Residents	
Location:	268 South Prairie Street	
Current Land Use:	5 or 6-Bedroom Single Family Detached Dwelling Unit	
Proposed Land Use:	Same, but with up to 6 unrelated individuals (up from 3)	
Current Zoning:	R-2 One and Two Family Residential	
Proposed Zoning:	R-2A Overlay District over the Current R-2 Zoning District	
Comprehensive Plan's Future Land Use:	Central Area Neighborhood	
Surrounding Zoning and Current Land Uses:		
	North:	
	R-2 Two-Family	
West:	Subject Property	East:
R-2 Single-Family		R-2 Two-Family
	South:	
	R-2 Single-Family	

Description of the Proposal:

This proposal involves a request to approve a Conditional Use Permit to increase the number of permitted unrelated individuals in a non-family household from three to six. No other requirements of the existing R-2 Residential Zoning District are affected.

The existing dwelling is a large home, with three bedrooms on the second floor, and two bedrooms on the first floor, plus a pocket door dividing the living room from a potential extra bedroom in what was once likely the formal entry parlor. The proposed modifications under the Conditional Use Permit would be minimal:

First Floor: Close of the pocket door. Add a closet to two bedrooms.

Other Floors: No changes.

Site Work: No changes.

The provided drawings indicate that a concrete pad area is available to park 6 vehicles. Two of these parking spaces are tandem – being located behind the other four. This will create complications if the 6 tenants have more than 4 passenger vehicles.

The Plan Commission holds the public hearing on a Conditional Use Permit, and makes the final determination of approval, approval with conditions, or denial.

PLANNER’S RECOMMENDATIONS:

I recommend that the Plan and Architectural Review Commission recommend approval of the proposed Conditional Use Permit to Enable Up to Six Unrelated Persons in a Residence at 268 S. Prairie Street; subject to the recommendations and findings presented below:

Suggested Conditions of Approval:

1. Provide for six on-site parking spaces in a paved parking lot in which no parking space is “parked in” by another vehicle. Said parking lot should take access via a standard paved residential driveway in a location from the corner that is acceptable to the Director of Public Works;
2. Bring the exterior of all buildings on the site into full conformance with the Building Code and the City’s Property Maintenance Code; and,
3. Any other conditions identified by City Staff or the Plan Commission.

Suggested Findings are presented on the following page.

SUGGESTED FINDINGS TO BE MADE BY THE PLAN COMMISSION

Conditional Use Permits are required to be reviewed in relation to a set of standard criteria presented in the Zoning Ordinance (Section 19.66.050).

Analysis of Proposed Conditional Use Permit for: 268 South Prairie Street		
<i>Conditional Use Permit Review Standards per Section 19.66.050:</i>		
STANDARD	EVALUATION	COMMENTS
1. The establishment, maintenance, or operation of the conditional use will not create a nuisance for neighboring uses or substantially reduce the values of property.	Yes	This project will involve no exterior building modifications and maintains the number of bedrooms currently in the dwelling.
2. Adequate utilities, access roads, parking, drainage, landscaping, and other necessary site improvements are being provided.	Yes	All utilities are adequate. The required formal parking lot will address traffic concerns.
3. The conditional use conforms to all applicable regulations of the district in which it is located, unless otherwise specifically exempted in this ordinance or through variance.	Yes	No exemptions or variances are being requested.
4. The conditional use conforms to the purpose and intent of the city master (comprehensive) plan.	Yes	The proposal does not change the single-family use of the property.
5. The conditional use and structures are consistent with sound planning and zoning principles.	Yes	The project is consistent with the use and density requirements of the R-2A District and the Comprehensive Plan.



Neighborhood Services Department
*Planning, Zoning, Code Enforcement, GIS
 and Building Inspections*

www.whitewater-wi.gov
 Telephone: (262) 473-0540

NOTICE OF PUBLIC HEARING

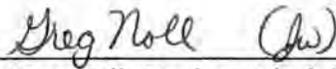
TO ALL INTERESTED PARTIES:

A meeting of the PLAN AND ARCHITECTURAL REVIEW COMMISSION of the City of Whitewater will be held at the Municipal Building, Community Room, located at 312 W. Whitewater Street on the 9th day of June 2014 at 6:00 p.m. to hold a public hearing for a Conditional Use Permit, in an R-2A Overlay Zoning District, to allow for 6 unrelated persons to live in the house located at 268 S. Prairie Street for Russ and Courtney Walker.

The proposal is on file in the office of the Zoning Administrator at 312 W. Whitewater Street and is open to public inspection during office hours Monday through Friday, 8:00 a.m. to 4:30 p.m.

This meeting is open to the public. COMMENTS FOR, OR AGAINST THE PROPOSED PROJECT MAY BE SUBMITTED IN PERSON OR IN WRITING.

For information, call (262) 473-0540



 Greg Noll, Zoning Administrator



Neighborhood Services Department
Planning, Zoning, GIS, Code Enforcement
and Building Inspections

www.whitewater-wi.gov
(262) 473-0143

CONDITIONAL USE PERMIT APPLICATION

Address of Property: 268 Sparie

Owner's Name: Russ & Courtney Walker

Applicant's Name: John Tinch

Mailing Address: 532 W Main W

Phone #: 262-473 4175 Email: John.Tinch@TinchRealty.com

Legal Description (Name of Subdivision, Block and Lot of other Legal Descriptions):

Existing and Proposed Uses:

Current Use of Property:

Zoning District: R-2

Proposed Use: R-2A

NOTICE: The Plan Commission meetings are scheduled on the 2nd Monday of the month. All complete plans must be in by 4:00 p.m. four weeks prior to the meeting.

Conditions

The City of Whitewater Zoning Ordinance authorizes the Plan Commission to place conditions on approved conditional uses. "Conditions" such as landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing, plantation, deed restrictions, highway access restrictions, increased yards or parking requirements may be affected. "Conditional Uses" may be subject to time limits or requirements for periodic review by staff.

APPLICATION REQUIREMENTS

THE FOLLOWING INFORMATION MUST BE SUBMITTED IN ORDER TO CONSIDER THE APPLICATION COMPLETE:

1. Statement of use, including type of business with number of employees by shift.
2. Scaled plot plan with north arrow, showing proposed site and all site dimensions.
3. All buildings and structures: location, height, materials and building elevations.
4. Lighting plan: including location, height, type, orientation of all proposed outdoor lighting – both on poles and on buildings. Photometric plans may be required.
5. Elevation drawings or illustrations indicating the architectural treatment of all proposed buildings and structures.
6. Off-street parking: locations, layout, dimensions, circulation, landscaped areas, total number of stalls, elevation, curb and gutter.
7. Access: pedestrian, vehicular, service. Points of ingress and egress.
8. Loading: location, dimensions, number of spaces, internal circulation.
9. Landscaping: including location, size and type of all proposed planting materials.
10. Floor plans: of all proposed buildings and structures, including square footage.
11. Signage: location, height, dimensions, color, materials, lighting and copy area.
12. Grading /drainage plan of the proposed site.
13. Waste disposal facilities: storage facilities for the storage of trash and waste materials.
14. Outdoor storage, where permitted in the district: type, location, height of screening devices.

****Four (4)** full size, **Twenty (20)** 11x17, and **1 Electronic Copy** (include color where possible) site plan copies, drawn to scale and dimensioned.

STANDARDS FOR REVIEW AND APPROVAL

The Plan and Architectural Commission shall use the following standards when reviewing applications for conditional uses. The applicant is required to fill out the following items and explain how the proposed conditional use will meet the standard for approval.

STANDARD	APPLICANT'S EXPLANATION
A. That the establishment, maintenance, or operation of the Conditional Use will not create a nuisance for neighboring uses or substantially reduce value of other property.	It will Not
B. That utilities, access roads, parking, drainage, landscaping, and other necessary site improvements are being provided.	yes
C. That the conditional use conforms to all applicable regulations of the district in which it is located, unless otherwise specifically exempted by this ordinance.	yes
D. That the conditional use conforms to the purpose and intent of the city Master Plan.	yes - There will ^{will} Not Be Any changes to The Exterior of This Home only Interior Bed Room Doors For 6 Tenants

**Refer to Chapter 19.66 of the City of Whitewater Municipal Code, entitled CONDITIONAL USES, for more information.

Applicant's Signature:

Date:

Printed:

TO BE COMPLETED BY THE NEIGHBORHOOD SERVICES DEPARTMENT

- 1) Application was filed and the paid fee at least four weeks prior to the meeting. \$100.00 fee filed on 5-12-14. Received by: Dwegner Receipt #: 6.011137
- 2) Application is reviewed by staff members.
- 2) Class 1 Notice published in Official Newspaper on 5-29-14.
- 3) Notices of the Public Hearing mailed to property owners on 5-27-14.
- 4) Plan Commission holds the PUBLIC HEARING on 6-9-14. Public comments may also be submitted in person or in writing to City Staff.
- 5) At the conclusion of the Public Hearing, the Plan Commission will make a decision.

ACTION TAKEN:

Condition Use Permit: Granted _____ Not Granted _____ By the Plan and Architectural Review Commission

CONDITIONS PLACED UPON PERMIT BY PLAN AND ARCHITECTURAL REVIEW COMMISSION:

Signature of Plan Commission Chairperson

Date

Cost Recovery Certificate and Agreement

The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, and recreation specialists) to assist in the City's review of an application for development review coming before the Plan and Architectural Review Commission, Board of Zoning Appeals, and/or Common Council. In fact, most applications require some level of review by the City's planning consultant. City of Whitewater staff shall retain sole discretion in determining when and to what extent it is necessary to involve a professional consultant in the review of an application.

The submittal of an application or petition for development review by an applicant shall be construed as an agreement to pay for such professional review services associated with the application or petition. The City may apply the charges for these services to the applicant and/or property owner in accordance with this agreement. The City may delay acceptance of an application or petition (considering it incomplete), or may delay final action or approval of the associated proposal, until the applicant pays such fees or the specified percentage thereof. Development review fees that are assigned to the applicant, but that are not actually paid, may then be imposed by the City as a special charge on the affected property.

Section A: Background Information

----- To be filled out by the Applicant/Property Owner -----

Applicant's Information:

Name of Applicant:

John Tincher

Applicant's Mailing Address:

532 W Main

Whitewater WI 53190

Applicant's Phone Number:

920-723-0354

Applicant's Email Address:

John.Tincher@TincherRealty.com

Project Information:

Name/Description of Development:

Address of Development Site:

268 S Prairie St

Tax Key Number(s) of Site:

/ CL 00064

Property Owner Information (if different from applicant):

Name of Property Owner:

Russ & Courtney Walker

Property Owner's Mailing Address:

268 S Prairie St

Whitewater WI 53190

Section B: Applicant/Property Owner Cost Obligations

To be filled out by the City's Neighborhood Services Director

Under this agreement, the applicant shall be responsible for the costs indicated below. In the event the applicant fails to pay such costs, the responsibility shall pass to the property owner, if different. Costs may exceed those agreed to herein only by mutual agreement of the applicant, property owner, and City. If and when the City believes that actual costs incurred will exceed those listed below, for reasons not anticipated at the time of application or under the control of the City administration or consultants, the Neighborhood Services Director or his agent shall notify the applicant and property owner for their approval to exceed such initially agreed costs. If the applicant and property owner do not approve such additional costs, the City may, as permitted by law, consider the application withdrawn and/or suspend or terminate further review and consideration of the development application. In such case, the applicant and property owner shall be responsible for all consultant costs incurred up until that time.

- A. Application Fee.....\$ _____
- B. Expected Planning Consultant Review Cost\$ _____
- C. Total Cost Expected of Applicant (A+B)\$ _____
- D. 25% of Total Cost, Due at Time of Application.....\$ _____
- E. Project Likely to Incur Additional Engineering or Other Consultant Review Costs? < Yes < No

The balance of the applicant's costs, not due at time of application, shall be payable upon applicant receipt of one or more itemized invoices from the City. If the application fee plus actual planning and engineering consultant review costs end up being less than the 25% charged to the applicant at the time of application, the City shall refund the difference to the applicant.

Section C: Agreement Execution

To be filled out by the Applicant and Property Owner

The undersigned applicant and property owner agree to reimburse the City for all costs directly or indirectly associated with the consideration of the applicant's proposal as indicated in this agreement, with 25% of such costs payable at the time of application and the remainder of such costs payable upon receipt of one or more invoices from the City following the execution of development review services associated with the application.

Signature of Applicant/Petitioner

Jon Tinsche
Printed Name of Applicant/Petitioner

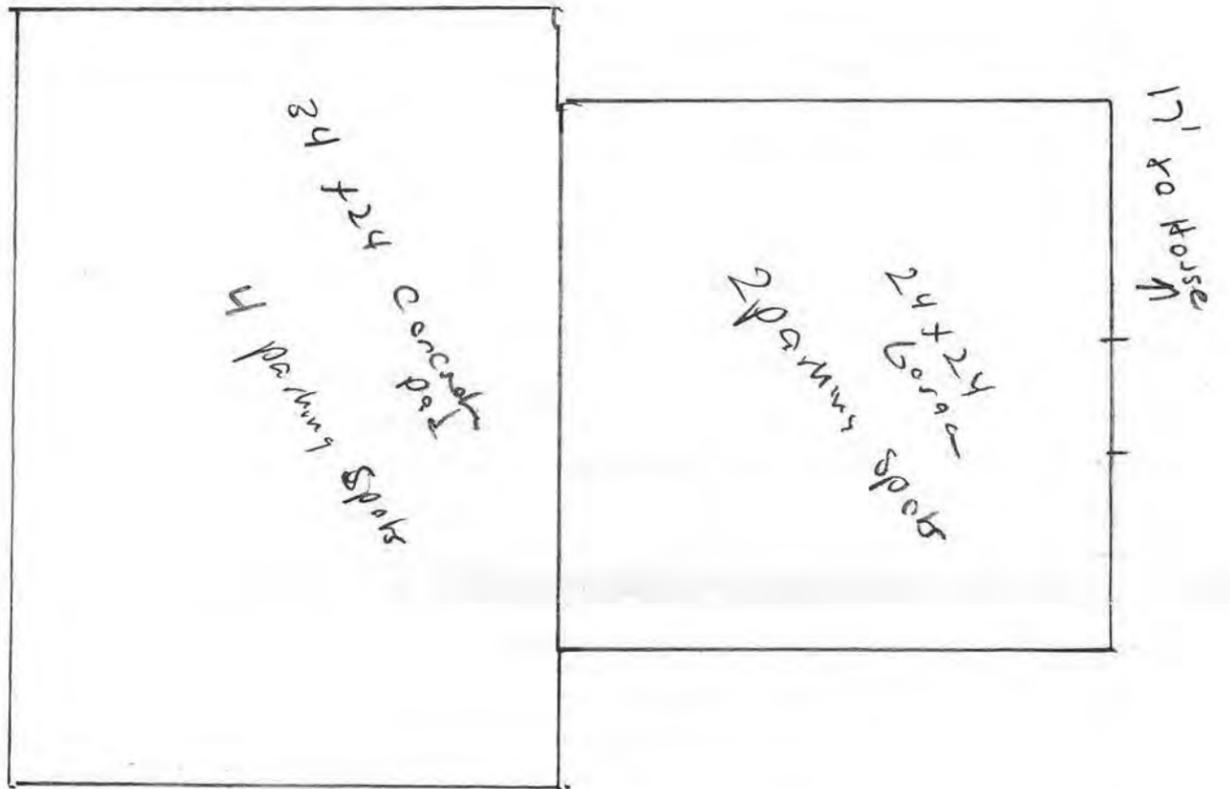
5-12-14
Date of Signature

Signature of Property Owner (if different)

Courtney Walker
Printed Name of Property Owner (if different)

5-12-14
Date of Signature

South

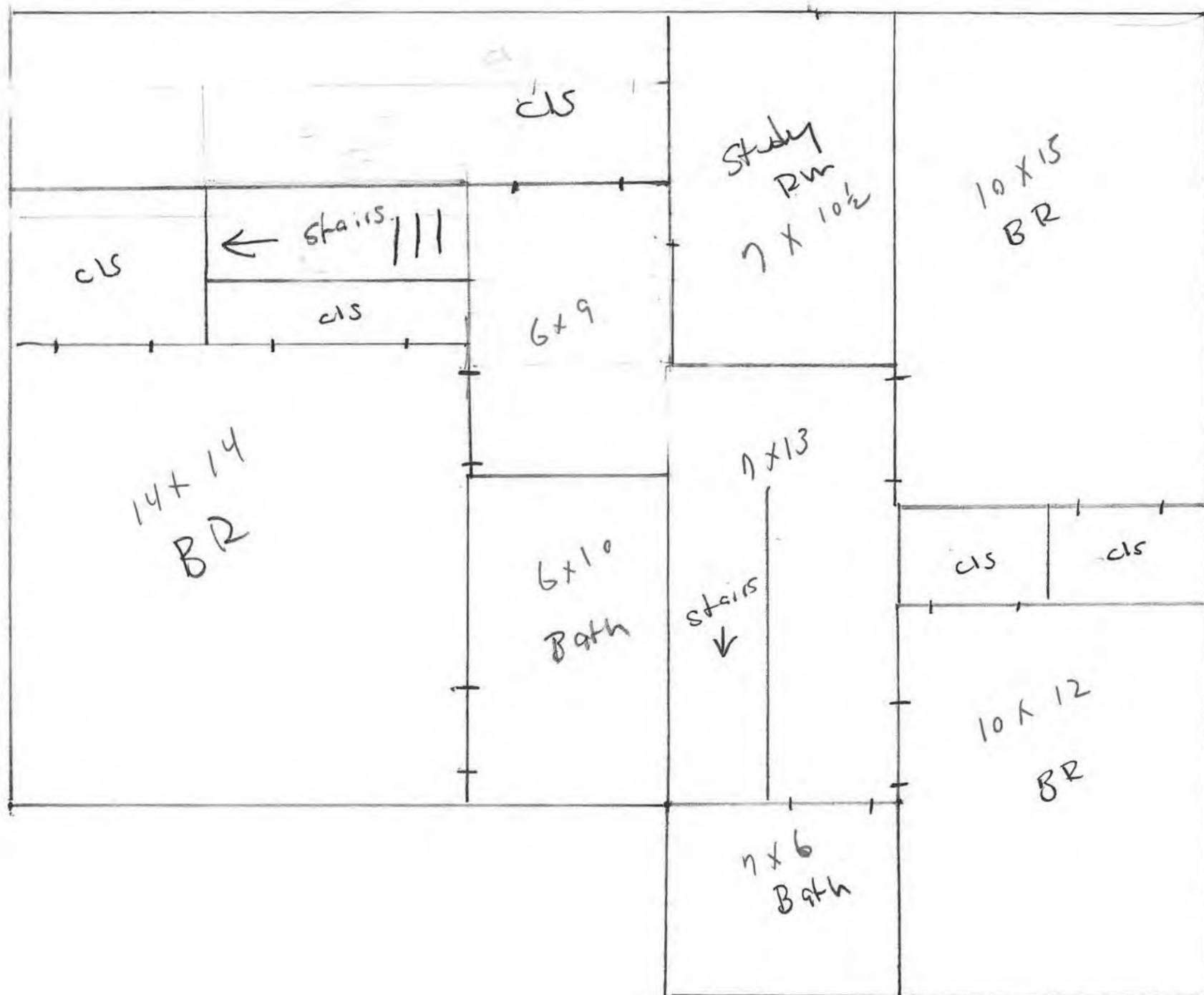


House to
S. Lehigh
134'



2nd Flr

No Changes
ON
2nd Flr



W



30' to hot bike

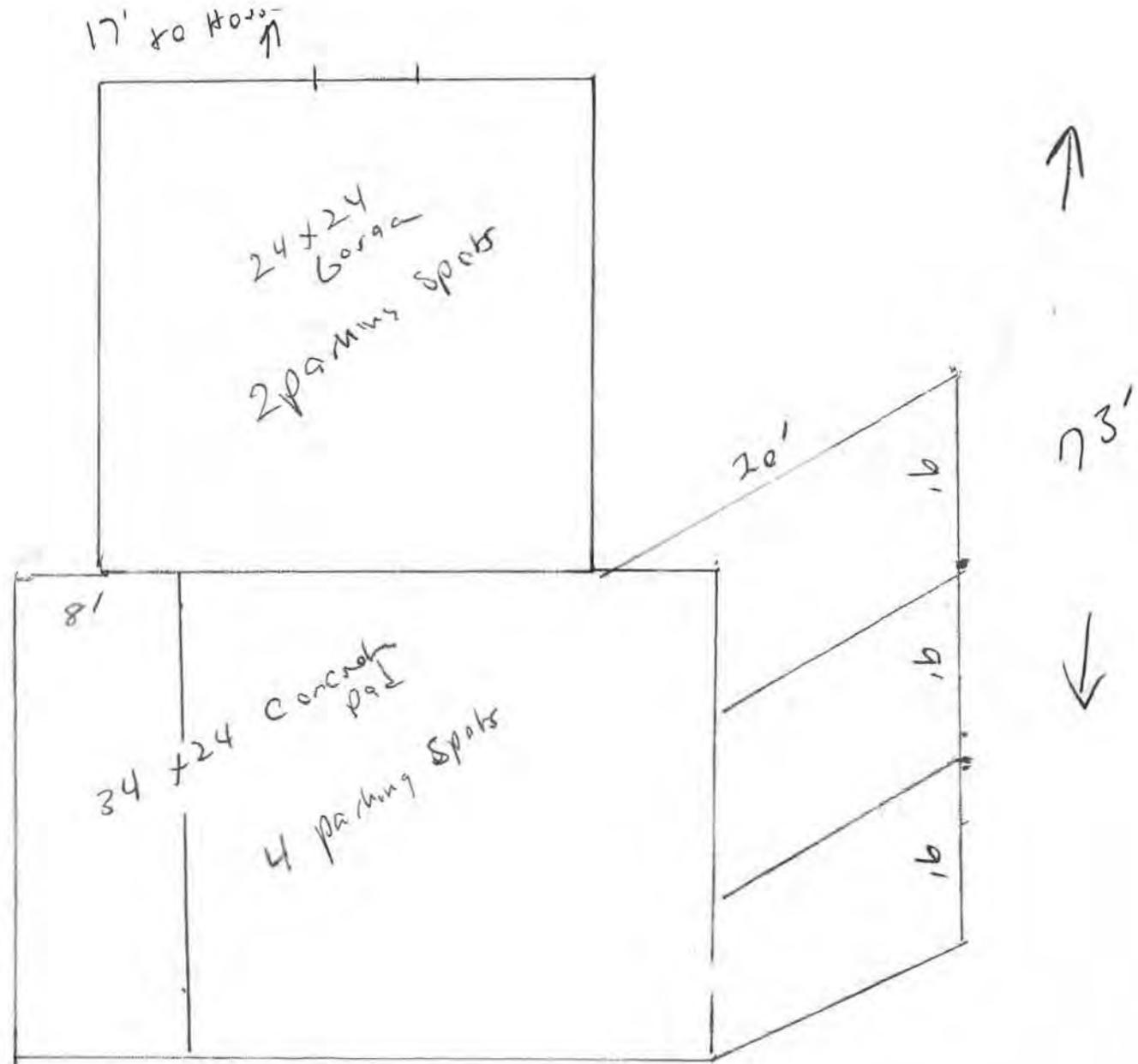


24x16
Deck

4x17

Porch
7 1/2 x 12

Kitchen
13 x 17



ORDINANCE NO. _____
AN ORDINANCE IMPOSING THE R-2A
RESIDENTIAL OCCUPANCY OVERLAY DISTRICT
ZONING CLASSIFICATION FOR CERTAIN PRPERTY
IN THE CITY OF WHITEWATER

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, do, pursuant to Municipal Code Section 19.69, hereby impose the R-2A Residential Occupancy Overlay District Zoning classification (19.19) on the below property:

Section 1: The R-2A Residential Occupancy Overly District Zoning classification is hereby imposed upon:

<u>Address</u>	<u>Tax ID#</u>
268 S. Prairie Street	/CL 00064

Section 2: The official zoning map of the City of Whitewater is hereby amended to show the above action.

Section 3: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron Clapper, City Manager

Michele R. Smith, City Clerk



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **07/15/14**

ITEM: **727 W. Center Street Rezone Request**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **None.**

SUMMARY OF ITEM BEING PRESENTED:

Included with this coversheet are the materials previously provided to the Plan and Architectural Review Commission for the Commission's July 14 meeting. The applicant is requesting an amendment to the Zoning Map which would add the R-2A Overlay District to the existing R-2 zoning for the property. Details related to the proposed addition of the R-2A Overlay District are provided in the planner's memo included with the materials for this item.

Also included for information purposes only is the request made to the Plan and Architectural Review Commission at the July 14 meeting for the granting of a conditional use permit to enable occupancy of up to seven (7) unrelated individuals in a residence.

BUDGET IMPACT, IF ANY: **N/A**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **N/A**

ATTACHMENT(S) INCLUDED (If none, please state):

Draft Ordinance

Planners Report

Application Materials

Materials for the CUP Request (FYI Only)

FOR MORE INFORMATION CONTACT:

Cameron Clapper, cclapper@whitewater-wi.gov, 262-473-0100.

M E M O R A N D U M

To: City of Whitewater Plan and Architectural Review Commission
 From: Mike Slavney, FAICP, Consulting City Planner
 Date: 8 June 2014
 Re: **Item #7** Proposed Zoning Map Amendment to Impose the R-2A Residential Overlay District Zoning Classification per Section 19.19 at 727 W. Center Street (Tax ID# /CL 00027) for Anne and Ben McCready.

Summary of Request		
Requested Approvals:	Zoning Map Amendment to Add the R-2A Overlay District	
Location:	727 W. Center Street	
Current Land Use:	5-Bedroom Single Family Detached Dwelling Unit	
Proposed Land Use:	Same, but with up to 7 unrelated individuals (up from 3)	
Current Zoning:	R-2 One and Two Family Residential	
Proposed Zoning:	R-2A Overlay District over the Current R-2 Zoning District	
Comprehensive Plan's Future Land Use:	Central Area Neighborhood	
Surrounding Zoning and Current Land Uses:		
	North:	
	R-3 Single-Family	
West:	Subject Property	East:
R-2 Single-Family		R-2 Single-Family
	South:	
	R-2 Single-Family	

Description of the Proposal:

This proposal involves a request to amend the Zoning Map to add the R-2A Residential Overlay zoning district to the existing R-2 zoning district for a home at 727 W. Center Street.

The R-2A Residential Overlay district is established by Chapter 19.19 of the Zoning Ordinance. Adopting the R-2A Residential Overlay district enables the consideration of a Conditional Use Permit, which if approved, would increase the number of permitted unrelated individuals in a non-family household from three to seven. Occupancy by more than five unrelated individuals requires both a conditional use permit and documentation that the property meets the State of Wisconsin Rental Unit Efficiency Standards, which is further described in Subsection 19.19.030.

No other requirements of the existing R-2 Residential Zoning District are affected.

Current Zoning: R-2 One and Two Family Residence

Proposed Zoning: R-2A Overlay District

The Plan Commission holds the public hearing on a Zoning Map Amendment request, and forwards a recommendation to the Common Council.

PLANNER’S RECOMMENDATIONS:

The existing dwelling is a large home, with three bedrooms on the second floor, and two bedrooms on the first floor. There is a two-car garage at the south side of the property, which is connected to a paved driveway that is 33 feet wide and 21 feet deep. There is also a curb cut from the previous driveway, taking access to South Cottage Street.

I recommend that the Plan and Architectural Review Commission recommend approval of the proposed Zoning Map Amendment to add the R-2A overlay zoning district to the subject property, subject to the finding presented below.

SUGGESTED FINDING TO BE MADE BY THE PLAN COMMISSION

Zoning Map Amendments and other changes to the Zoning Ordinance are addressed by Chapter 19.69.

Subsection 19.69.010 enables the Plan Commission to review and recommend, and the City Council to consider, amendments to zoning district boundaries whenever the public necessity, general welfare or good zoning practice are accomplished.

I note that the subject property is within an area identified as potentially appropriate for the R-2A Overlay Zoning District. The size of the existing dwelling, and the fact that no exterior building modifications are being proposed, further indicates the suitability of this building for the proposed R-2A District.

I further note that granting this request for the subject property is consistent with the public necessity and general welfare of the community.

NOTICE OF PUBLIC HEARING

NOTICE IS HEREBY GIVEN that the Plan Commission of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, will consider a change of the District Zoning Map for the following parcel to enact an ordinance to impose the R-2A Residential Overlay District Zoning classification under Chapter 19.19 of the Zoning Ordinance of the City of Whitewater on the following area:

<u>Property Address:</u>	<u>Tax ID #:</u>	<u>Property Owner:</u>
727 W. Center Street	CL 00027	Benjamin McCready, Anne McCready

NOTICE IS FURTHER GIVEN that the Plan Commission of the City of Whitewater will hold a public hearing in the Whitewater Municipal Building Community Room, 312 W. Whitewater Street, on Monday, July 14, 2014, at 6:00 p.m. to hear any person for or against said change. Opinions for or against said change may also be filed in writing.

The proposal is on file in the office of the Zoning Administrator, 312 W. Whitewater Street, and may be viewed during office hours of 8:00 a.m. to 4:30 p.m. Monday through Friday.

Michele Smith, City Clerk

Dated: June 16, 2014

Publish: in "Whitewater Register"
on June 19, 2014, and June 26, 2014

City of Whitewater
Application for Amendment to Zoning District or Ordinance

IDENTIFICATION AND INFORMATION ON APPLICANT(S):

Applicant's Name: BENJAMIN & ANNE MCCREADY
Applicant's Address: 727 W. CENTER ST.
WHITewater Phone # 262 473 0922

Owner of Site, according to current property tax records (as of the date of the application):
BEN & ANNE MCCREADY

Street address of property: 727 W. CENTER ST.

Legal Description (Name of Subdivision, Block and Lot or other Legal Description):

Agent or Representative assisting in the Application (Engineer, Architect, Attorney, etc.)

Name of Individual: _____
Name of Firm: _____
Office Address: _____
Phone: _____

Name of Contractor: _____

Has either the applicant or the owner had any variances issued to them, on any property? YES NO
If YES, please indicate the type of variance issued and indicate whether conditions have been complied with.

EXISTING AND PROPOSED USES:

Current Zoning District or Ordinance to be Amended:
CURRENT - R2

Proposed Zoning District or Ordinance
R2-A OVERLAY

Zoning District in which property is located: R-2

Section of City Zoning Ordinance that identifies the proposed land use in the Zoning District in which the property is located: _____

PLANS TO ACCOMPANY APPLICATION

Applications for permits shall be accompanied by drawings of the proposed work, drawn to scale, showing, when necessary, floor plans, sections, elevations, structural details, computations and stress diagrams as the building official may require.

PLOT PLAN

When required by the building official, there shall be submitted a plot plan in a form and size designated by the building official for filing permanently with the permit record, drawn to scale, with all dimension figures, showing accurately the size and exact location of all proposed new construction and the relation to other existing or proposed buildings or structures on the same lot, and other buildings or structures on adjoining property within 15 feet of the property lines. In the case of demolition, the plot plan shall show the buildings or structures to be demolished and the buildings or structures on the same lot that are to remain.

STANDARDS

STANDARD	APPLICANT'S EXPLANATION
<p>A. The proposed amendment for future structure, addition, alteration or use will meet the minimum standards of this title for the district being proposed;</p>	<p align="center">YES</p>
<p>B. The proposed development will be consistent with the adopted city master plan;</p>	<p align="center"><u>YES!</u></p>
<p>C. The proposed development will be compatible with and preserve the important natural features of the site;</p>	<p align="center"><u>YES!</u></p>
<p>D. The proposed use will not create a nuisance for neighboring uses, or unduly reduce the values of an adjoining property;</p>	<p align="center">IT WILL NOT.</p>

STANDARD	APPLICANT'S EXPLANATION
<p>E. The proposed development will not create traffic circulation or parking problems;</p>	<p>IT WILL NOT.</p>
<p>F. The mass, volume, architectural features, materials and/or setback of proposed structures, additions or alterations will appear to be compatible with existing buildings in the immediate area;</p>	<p>YES.</p>
<p>G. Landmark structures on the National Register of Historic Places will be recognized as products of their own time. Alterations which have no historical basis will not be permitted;</p>	<p>NA</p>
<p>H. The proposed structure, addition or alteration will not substantially reduce the availability of sunlight or solar access on adjoining properties.</p>	<p>IT WILL NOT.</p>

CONDITIONS

The City of Whitewater Zoning Ordinance authorizes the Plan Commission to hold a public hearing and make recommendation to the City Council for the proposed changes (Section 19.69).


Applicant's Signature

6/11/14
Date

APPLICATION FEES:

Fee for Amendment to Zoning or Ordinance: \$200

Date Application Fee Received by City 6-11-14 Receipt No. 6.011217
Received by J. Wegner

TO BE COMPLETED BY CODE ENFORCEMENT/ZONING OFFICE:

Date notice sent to owners of record of opposite & abutting properties: 7-1-14
Date set for public review before Plan & Architectural Review Board: 7-14-14

ACTION TAKEN:

Public Hearing: _____ Recommendation _____ Not Recommended by Plan & Architectural Review Commission.

CONDITIONS PLACED UPON PERMIT BY PLAN AND ARCHITECTURAL REVIEW COMMISSION:

Signature of Plan Commission Chairman

Date

Tips for Minimizing Your Development Review Costs:

A Guide for Applicants

The City of Whitewater assigns its consultant costs associated with reviewing development proposals to the applicant requesting development approval. These costs can vary based on a number of factors. Many of these factors can at least be partially controlled by the applicant for development review. The City recognizes that we are in a time when the need to control costs is at the forefront of everyone's minds. The following guide is intended to assist applicants for City development approvals understand what they can do to manage and minimize the costs associated with review of their applications. The tips included in this guide will almost always result in a less costly and quicker review of an application.

Meet with Neighborhoods Services Department before submitting an application

If you are planning on submitting an application for development review, one of the first things you should do is have a discussion with the City's Neighborhood Services Department. This can be accomplished either by dropping by the Neighborhood Services Department counter at City Hall, or by making an appointment with the Neighborhood Services Director. Before you make significant investments in your project, the Department can help you understand the feasibility of your proposal, what City plans and ordinances will apply, what type of review process will be required, and how to prepare a complete application.

Submit a complete and thorough application

One of the most important things you can do to make your review process less costly to you is to submit a complete, thorough, and well-organized application in accordance with City ordinance requirements. The City has checklists to help you make sure your application is complete. To help you prepare an application that has the right level of detail and information, assume that the people reviewing the application have never seen your property before, have no prior understanding of what you are proposing, and don't necessarily understand the reasons for your request.

For more complex or technical types of projects, strongly consider working with an experienced professional to help prepare your plans

Experienced professional engineers, land planners, architects, surveyors and landscape architects should be quite familiar with standard development review processes and expectations. They are also generally capable of preparing high-quality plans that will ultimately require less time (i.e., less cost for you) for the City's planning and engineering consultants to review, saving you money in the long run. Any project that includes significant site grading, stormwater management, or utility work; significant landscaping; or significant building remodeling or expansion generally requires professionals in the associated fields to help out.

For simpler projects, submit thorough, legible, and accurate plans

For less complicated proposals, it is certainly acceptable to prepare plans yourself rather than paying to have them prepared by a professional. However, keep in mind that even though the project may be less complex, the City's staff and planning consultant still need to ensure that your proposal meets all City requirements. Therefore, such plans must be prepared with care. Regardless of the complexity, all site, building, and floor plans should:

1. Be drawn to a recognized scale and indicate what the scale is (e.g., 1 inch = 40 feet).
2. Include titles and dates on all submitted documents in case pieces of your application get separated.
3. Include clear and legible labels that identify streets, existing and proposed buildings, parking areas, and other site improvements.
4. Indicate what the property and improvements look like today versus what is being proposed for the future.
5. Accurately represent and label the dimensions of all lot lines, setbacks, pavement/parking areas, building heights, and any other pertinent project features.

6. Indicate the colors and materials of all existing and proposed site/building improvements. Including color photos with your application is one inexpensive and accurate way to show the current condition of the site. Color catalog pages or paint chips can be included to show the appearance of proposed signs, light fixtures, fences, retaining walls, landscaping features, building materials, or other similar improvements.

Submit your application well in advance of the Plan and Architectural Review Commission meeting

The City normally requires that a complete application be submitted four weeks in advance of the Commission meeting when it will be considered. For simple submittals not requiring a public hearing, this may be reduced to two weeks in advance. The further in advance you can submit your application, the better for you and everyone involved in reviewing the project. Additional review time may give the City's planning consultant and staff an opportunity to communicate with you about potential issues with your project or application and allow you time to efficiently address those issues before the Plan and Architectural Review Commission meeting. Be sure to provide reliable contact information on your application form and be available to respond to such questions or requests in a timely manner.

For more complex projects, submit your project for conceptual review

A conceptual review can be accomplished in several ways depending on the nature of your project and your desired outcomes.

1. Preliminary plans may be submitted to City staff and the planning consultant for a quick, informal review. This will allow you to gauge initial reactions to your proposal and help you identify key issues;
2. You may request a sit-down meeting with the Neighborhood Services Director and/or Planning consultant to review and more thoroughly discuss your proposal; and/or
3. You can ask to be placed on a Plan and Architectural Review Commission meeting agenda to present and discuss preliminary plans with the Commission and gauge its reaction before formally submitting your development review application.

Overall, conceptual reviews almost always save time, money, stress, and frustration in the long run for everyone involved. For this reason, the City will absorb up to \$200 in consultant review costs for conceptual review of each project.

Hold a neighborhood meeting for larger and potentially more controversial Projects

If you believe your project falls into one or both of these two categories (City staff can help you decide), one way to help the formal development review process go more smoothly is to host a meeting for the neighbors and any other interested members of the community. This would happen before any Plan and Architectural Review Commission meeting and often before you even submit a formal development review application.

A neighborhood meeting will give you an opportunity to describe your proposal, respond to questions and concerns, and generally address issues in an environment that is less formal and potentially less emotional than a Plan and Architectural Review Commission meeting. Neighborhood meetings can help you build support for your project, understand others' perspectives on your proposals, clarify misunderstandings, and modify the project and alleviate public concerns before the Plan and Architectural Review Commission meetings. Please notify the City Neighborhood Services Director of your neighborhood meeting date, time, and place; make sure all neighbors are fully aware (City staff can provide you a mailing list at no charge); and document the outcomes of the meeting to include with your application.

Typical City Planning Consultant Development Review Costs

The City often utilizes assistance from a planning consultant to analyze requests for land development approvals against City plans and ordinances and assist the City's Plan and Architectural Review Commission and City Council on decision making. Because it is the applicant who is generating the need for the service, the City's policy is to assign most consultant costs associated with such review to the applicant, as opposed to asking general taxpayer to cover these costs.

The development review costs provided below represent the planning consultant's range of costs associated with each particular type of development review. This usually involves some initial analysis of the application well before the public meeting date, communication with the applicant at that time if there are key issues to resolve before the meeting, further analysis and preparation of a written report the week before the meeting, meeting attendance, and sometimes minor follow-up after the meeting. Costs vary depending on a wide range of factors, including the type of application, completeness and clarity of the development application, the size and complexity of the proposed development, the degree of cooperation from the applicant for further information, and the level of community interest. The City has a guide called "Tips for Minimizing Your Development Review Costs" with information on how the applicant can help control costs.

Type of Development Review Being Requested	Planning Consultant Review Cost Range
Minor Site/Building Plan (e.g., minor addition to building, parking lot expansion, small apartment, downtown building alterations)	
When land use is a permitted use in the zoning district, and for minor downtown building alterations	Up to \$600
When use also requires a conditional use permit, and for major downtown building alterations	\$700 to \$1,500
Major Site/Building Plan (e.g., new gas station/convenience store, new restaurant, supermarket, larger apartments, industrial building)	
When land use is a permitted use in the zoning district	\$700 to \$2,000
When land use also requires a conditional use permit	\$1,600 to \$12,000
Conditional Use Permit with no Site Plan Review (e.g., home occupation, sale of liquor request, substitution of use in existing building)	\$up to \$600
Rezoning	
To a standard (not PCD) zoning district	\$400 to \$2,000
To Planned Community Development zoning district, assuming complete GDP & SIP application submitted at same time	\$2,100 to \$12,000
Land Division	
Certified Survey Map	Up to \$300
Preliminary Subdivision Plat	\$1,500 to \$3,000
Final Plat (does not include any development agreement time)	\$500 to \$1,500
Annexation	\$200 to \$400
Note on Potential Additional Review Costs: The City also retains a separate engineering consultant, who is typically involved in larger projects requiring stormwater management plans, major utility work, or complex parking or road access plans. Engineering costs are not included above, but will also be assigned to the development review applicant. The consultant planner and engineer closely coordinate their reviews to control costs.	

Cost Recovery Certificate and Agreement

The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, and recreation specialists) to assist in the City's review of an application for development review coming before the Plan and Architectural Review Commission, Board of Zoning Appeals, and/or Common Council. In fact, most applications require some level of review by the City's planning consultant. City of Whitewater staff shall retain sole discretion in determining when and to what extent it is necessary to involve a professional consultant in the review of an application.

The submittal of an application or petition for development review by an applicant shall be construed as an agreement to pay for such professional review services associated with the application or petition. The City may apply the charges for these services to the applicant and/or property owner in accordance with this agreement. The City may delay acceptance of an application or petition (considering it incomplete), or may delay final action or approval of the associated proposal, until the applicant pays such fees or the specified percentage thereof. Development review fees that are assigned to the applicant, but that are not actually paid, may then be imposed by the City as a special charge on the affected property.

Section A: Background Information

----- To be filled out by the Applicant/Property Owner -----

Applicant's Information:

Name of Applicant:

BEN & ANNE MCCREADY

Applicant's Mailing Address:

727 W. CENTER ST.

WHITEWATER

Applicant's Phone Number:

262 473 0922

Applicant's Email Address:

mccready@idcnet.com

Project Information:

Name/Description of Development:

Address of Development Site: 727 W. CENTER ST.

Tax Key Number(s) of Site: _____

Property Owner Information (if different from applicant):

Name of Property Owner: _____

Property Owner's Mailing Address: _____

Section B: Applicant/Property Owner Cost Obligations

----- To be filled out by the City's Neighborhood Services Director -----

Under this agreement, the applicant shall be responsible for the costs indicated below. In the event the applicant fails to pay such costs, the responsibility shall pass to the property owner, if different. Costs may exceed those agreed to herein only by mutual agreement of the applicant, property owner, and City. If and when the City believes that actual costs incurred will exceed those listed below, for reasons not anticipated at the time of application or under the control of the City administration or consultants, the Neighborhood Services Director or his agent shall notify the applicant and property owner for their approval to exceed such initially agreed costs. If the applicant and property owner do not approve such additional costs, the City may, as permitted by law, consider the application withdrawn and/or suspend or terminate further review and consideration of the development application. In such case, the applicant and property owner shall be responsible for all consultant costs incurred up until that time.

A. Application Fee.....\$ _____

B. Expected Planning Consultant Review Cost\$ _____

C. Total Cost Expected of Applicant (A+B)\$ _____

D. 25% of Total Cost, Due at Time of Application.....\$ _____

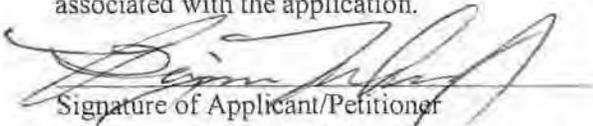
E. Project Likely to Incur Additional Engineering or Other Consultant Review Costs? < Yes < No

The balance of the applicant's costs, not due at time of application, shall be payable upon applicant receipt of one or more itemized invoices from the City. If the application fee plus actual planning and engineering consultant review costs end up being less than the 25% charged to the applicant at the time of application, the City shall refund the difference to the applicant.

Section C: Agreement Execution

----- To be filled out by the Applicant and Property Owner -----

The undersigned applicant and property owner agree to reimburse the City for all costs directly or indirectly associated with the consideration of the applicant's proposal as indicated in this agreement, with 25% of such costs payable at the time of application and the remainder of such costs payable upon receipt of one or more invoices from the City following the execution of development review services associated with the application.


Signature of Applicant/Petitioner

BENJAMIN MCCREADY
Printed Name of Applicant/Petitioner

6/11/14
Date of Signature

Signature of Property Owner (if different)

Printed Name of Property Owner (if different)

Date of Signature

M E M O R A N D U M

To: City of Whitewater Plan and Architectural Review Commission
 From: Mike Slavney, FAICP, Consulting City Planner
 Date: 8 June 2014
 Re: **Item #8** Proposed Conditional Use Permit to Enable Up to Seven Unrelated Persons in a Residence (per Section 19.19) at 727 W. Center Street (Tax ID# /CL 00027) for Anne and Ben McCready.

Summary of Request		
Requested Approvals:	Conditional Use to Enable Up to Seven Unrelated Residents	
Location:	727 W. Center Street	
Current Land Use:	5-Bedroom Single Family Detached Dwelling Unit	
Proposed Land Use:	7-Bedroom Single Family Detached Dwelling Unit, with up to 7 unrelated individuals	
Current Zoning:	R-2 One and Two Family Residential	
Proposed Zoning:	R-2A Overlay District over the Current R-2 Zoning District	
Comprehensive Plan's Future Land Use:	Central Area Neighborhood	
Surrounding Zoning and Current Land Uses:		
	North:	
	R-3 Single-Family	
West:	Subject Property	East:
R-2 Single-Family		R-2 Single-Family
	South:	
	R-2 Single-Family	

Description of the Proposal:

This proposal involves a request to approve a Conditional Use Permit to convert two large common rooms on the second floor to bedrooms, and to increase the number of permitted unrelated individuals in a non-family household from three to seven. Additional on-site parking spaces are also requested.

The existing dwelling is a large home with three bedrooms on the second floor, and two bedrooms on the first floor. There is a two-car garage at the south side of the property, which is connected to a paved driveway that is 33 feet wide and 21 feet deep. There is also a curb cut from the previous driveway, taking access from S. Cottage Street. The proposed modifications under the Conditional Use Permit include:

First Floor: Add a closet to each of the two bedrooms.

Second Floor: Convert the two large central rooms into two additional bedrooms and provide a closet for all five bedrooms on the second floor. Wall-off balconies on east and west sides of the floor plan.

Site Work: Allow for seven parking spaces in a combination acceptable to the Plan Commission.

In order to provide the proposed seven bedrooms with one parking space per bedroom, it is necessary to provide parking in the existing paved area and it is necessary to create a new parking area.

I have worked with the applicant to develop a site plan and seven legal parking spaces. There are several ways to park legally on the site. As this is a Conditional Use Permit, the Plan Commission can recommend that one or more of these options may be used.

There are three options for providing parking using the existing paved area taking access from S. Cottage Street:

Option 1, 3 parking spaces: Provide 3 parking spaces in the existing driveway, with no changes to the site or additional pavement modification.

Option 2, 5 parking spaces: In addition to Option 1, provide 2 (tandem) parking spaces in the existing garage.

Option 3, 4 parking spaces: Demolish the existing garage and expand the current driveway (widen from 24' to 33' and deepen from 21' feet to 33') to provide 4 parking spaces. The driveway will need to be flared so that the driveway opening does not exceed 24 feet in width at the right-of-way, and the driveway opening will need to be shifted a few feet to the north.

There are two options for providing parking by creating a new paved area taking access from W. Center Street:

Option A, 3 parking spaces: Provide 3 parking spaces in a new driveway (measuring 24' wide and 18' deep) in the front yard (on Center Street), on the northeast part of the lot.

Option B, 4 parking spaces: Provide 4 parking spaces in a new parking lot in the front yard (on Center Street), on the northeast part of the lot, measuring 33' wide and 33' deep. The driveway will need to be flared so that the driveway opening does not exceed 24 feet in width at the right-of-way.

I have determined that all of these options fit in their proposed locations and comply with all of the requirements of the zoning district.

The Plan Commission holds the public hearing on a Conditional Use Permit, and makes the final determination of approval, approval with conditions, or denial.

PLANNER’S RECOMMENDATIONS:

I recommend that the Plan and Architectural Review Commission recommend approval of the proposed Conditional Use Permit to Enable Up to Seven Unrelated Persons in a Residence at 727 W. Center Street; subject to the recommendations and findings and conditions presented below:

Suggested Conditions of Approval:

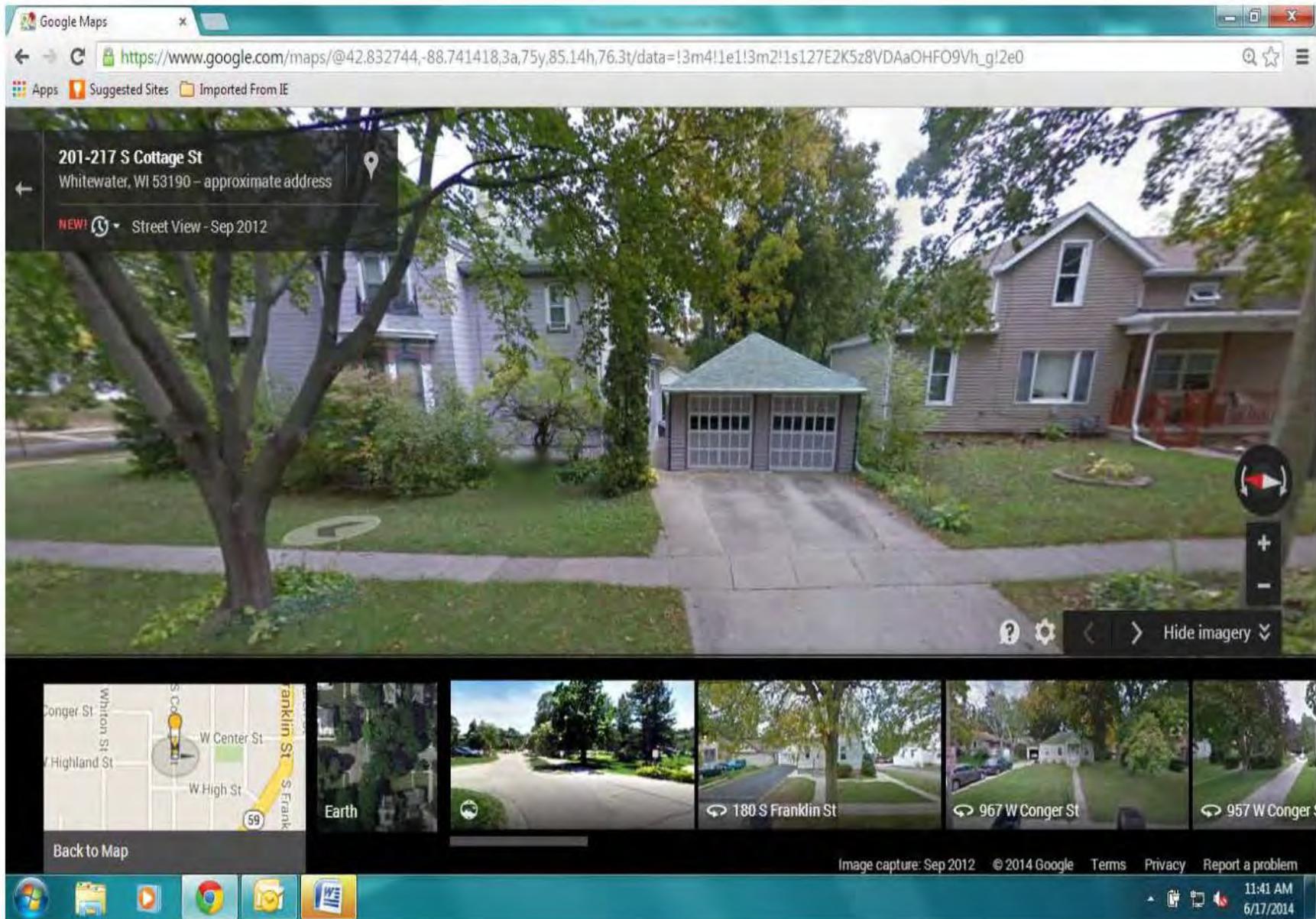
1. Provide for on-site parking as recommended by the Plan Commission. Specifically, the Plan Commission recommends the following arrangement of parking spaces:
 - a. On South Cottage Street: *(Plan Commission to select)*
 - b. On West Center Street: *(Plan Commission to select)*
2. Provide an Updated Site Plan that accurately depicts the following:
 - a. All property lines;
 - b. The building footprint;
 - c. The location of all current paved areas and accessory structures including the garage and deck; and
 - d. The location of all proposed paved areas and the delineation of parking spaces.
 - e. The Site Plan shall be subject to final approval by City Staff prior to the commencement of any site work.
3. Bring the buildings on the site into full conformance with the Building Code and the City’s Property Maintenance Code; and,
4. Any other conditions identified by City Staff or the Plan Commission.

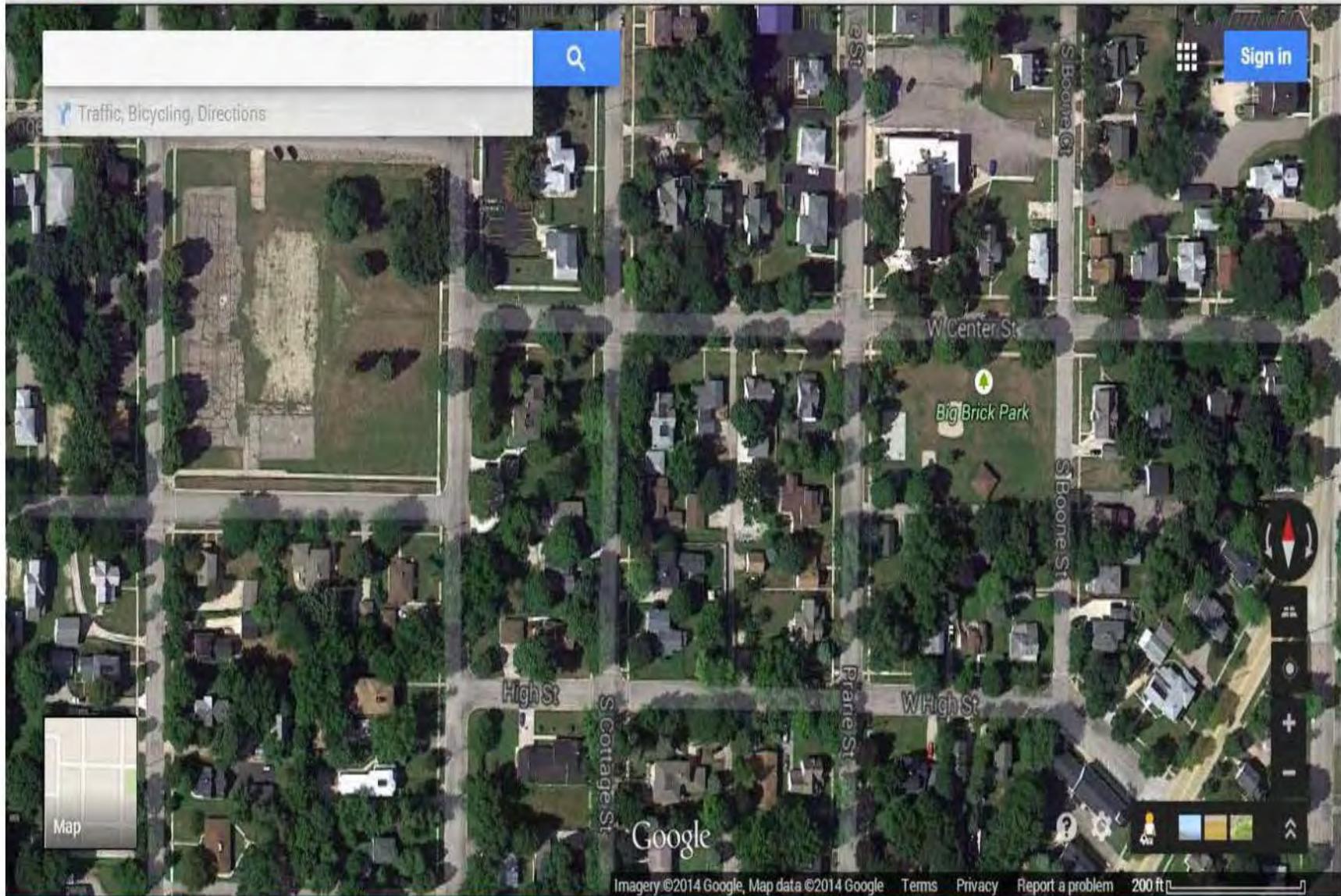
Suggested Findings are presented on the following page.

SUGGESTED FINDINGS TO BE MADE BY THE PLAN COMMISSION

Conditional Use Permits are required to be reviewed in relation to a set of standard criteria presented in the Zoning Ordinance (Section 19.66.050).

Analysis of Proposed Conditional Use Permit for: 727 W. Center Street		
<i>Conditional Use Permit Review Standards per Section 19.66.050:</i>		
STANDARD	EVALUATION	COMMENTS
1. The establishment, maintenance, or operation of the conditional use will not create a nuisance for neighboring uses or substantially reduce the values of property.	Yes	The proposed land use is similar to surrounding land uses.
2. Adequate utilities, access roads, parking, drainage, landscaping, and other necessary site improvements are being provided.	Yes	The proposed parking areas meet the requirements of the zoning code. No changes are proposed to utilities, access roads, drainage, or landscaping.
3. The conditional use conforms to all applicable regulations of the district in which it is located, unless otherwise specifically exempted in this ordinance or through variance.	Yes	All regulations are complied with, and no exemptions or variances are being requested.
4. The conditional use conforms to the purpose and intent of the city master (comprehensive) plan.	Possibly	The Comprehensive Plan recommends the site for the preservation of single-family housing, but the Plan allows for other housing types as well.
5. The conditional use and structures are consistent with sound planning and zoning principles.	Yes	The project is consistent with the use and density requirements of the R-2A Overlay Zoning District and the Comprehensive Plan.





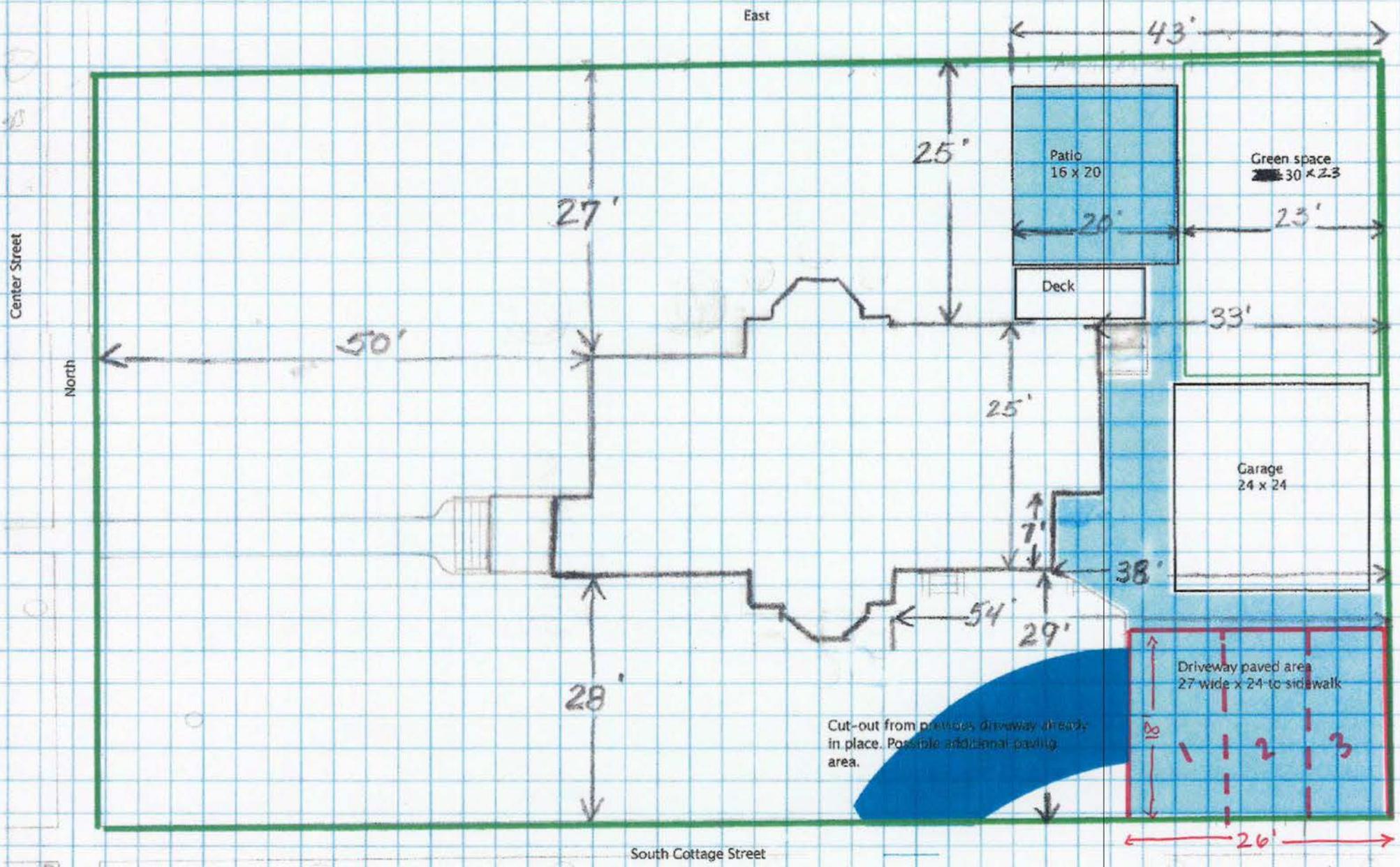
Scale: 1:3.3 feet

Lot size 76 x 134 = 10,184 square feet
(78 feet along south lot line)

Original house plan outlines
Lot line angles outward slightly to the back of the lot line

McCready House and Lot 727 W. Center St.

Option 1



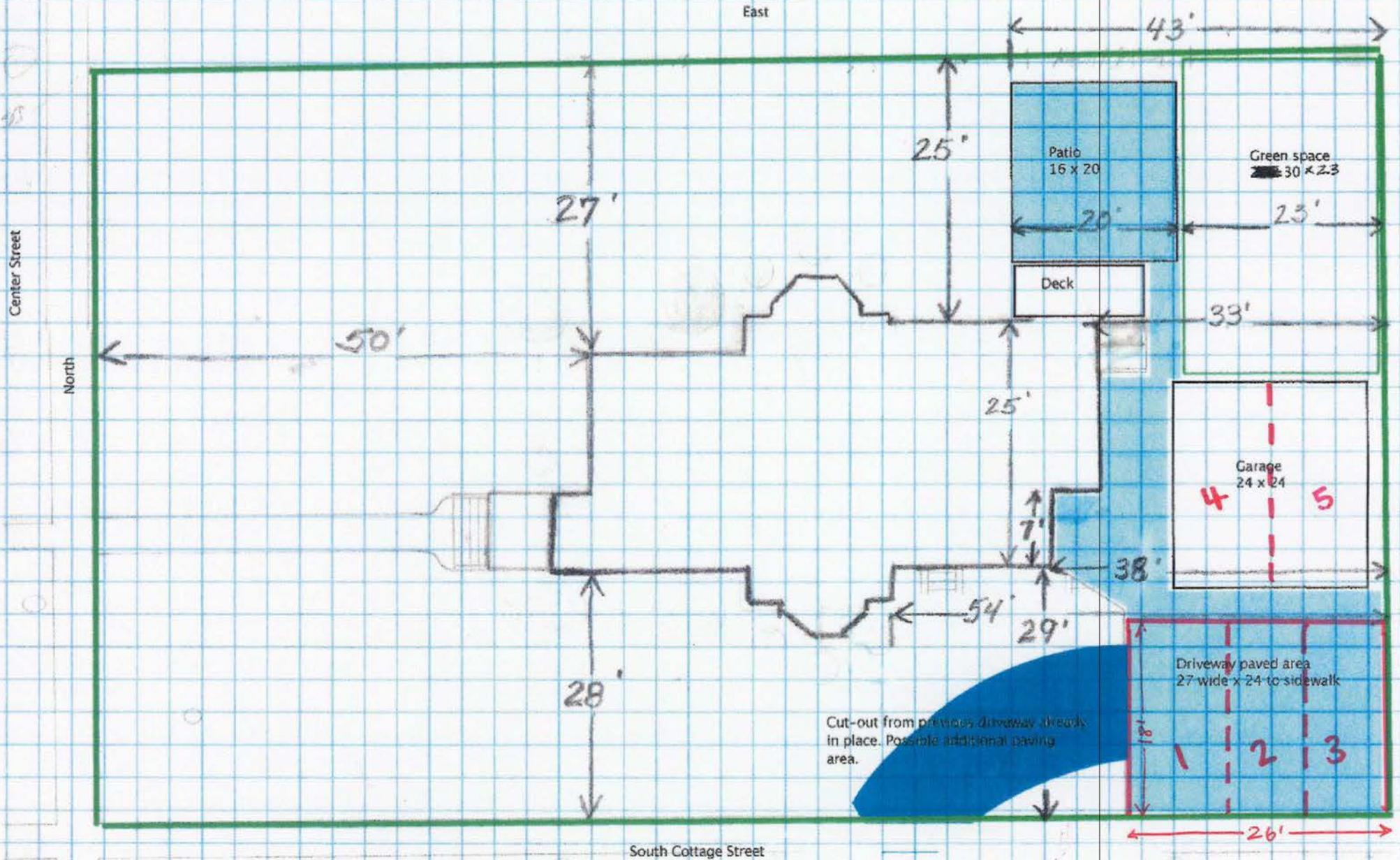
Scale: 1:3.3 feet

Lot size 76 x 134 = 10,184 square feet
(78 feet along south lot line)

Original house plan outlines
Lot line angles outward slightly to the back of the lot line

McCready House and Lot 727 W. Center St.

Option 2



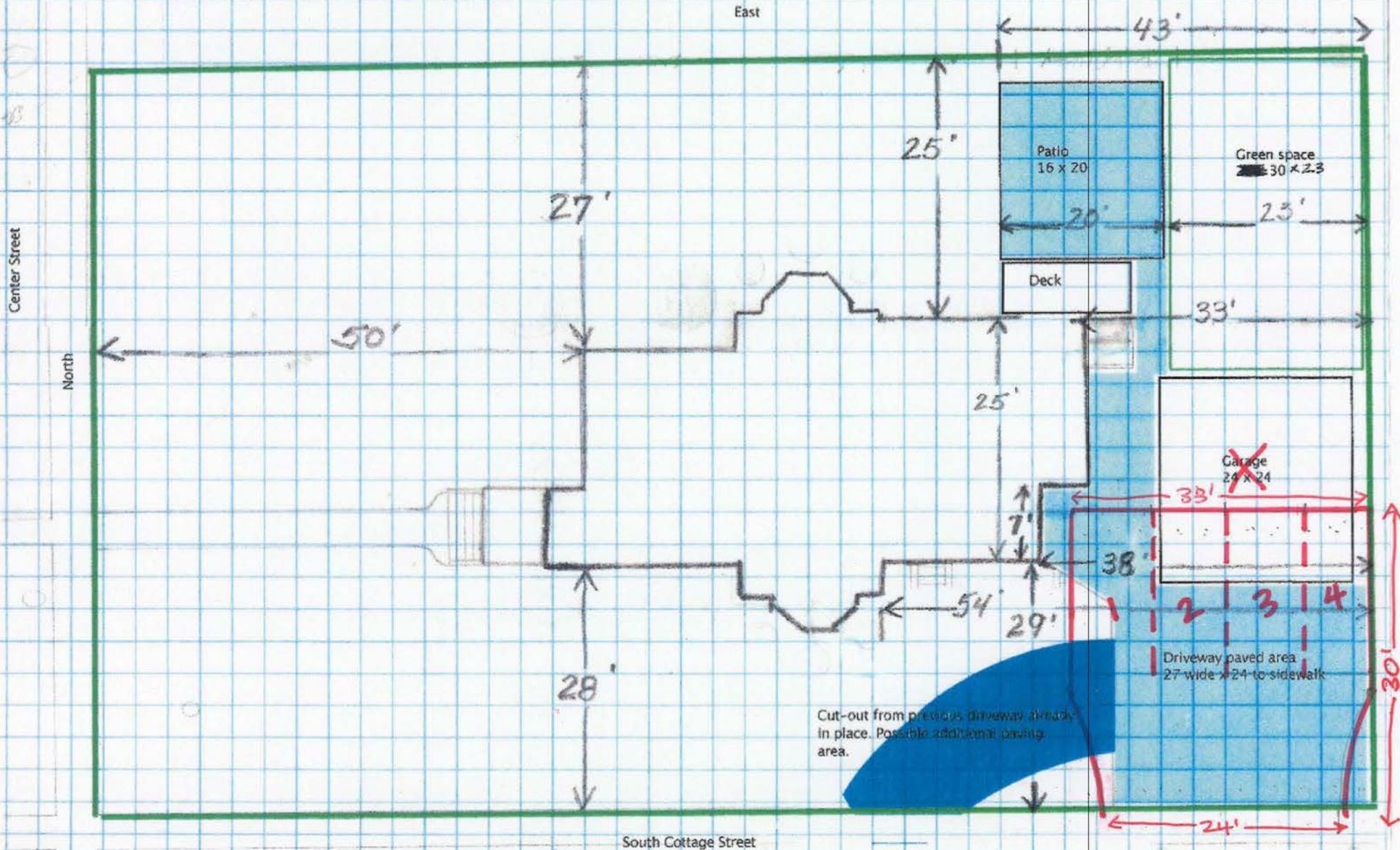
Scale: 1:3.3 feet

Lot size 76 x 134 = 10,184 square feet
(78 feet along south lot line)

Original house plan outlines
Lot line angles outward slightly to the back of the lot line

McCready House and Lot 727 W. Center St.

Option 3



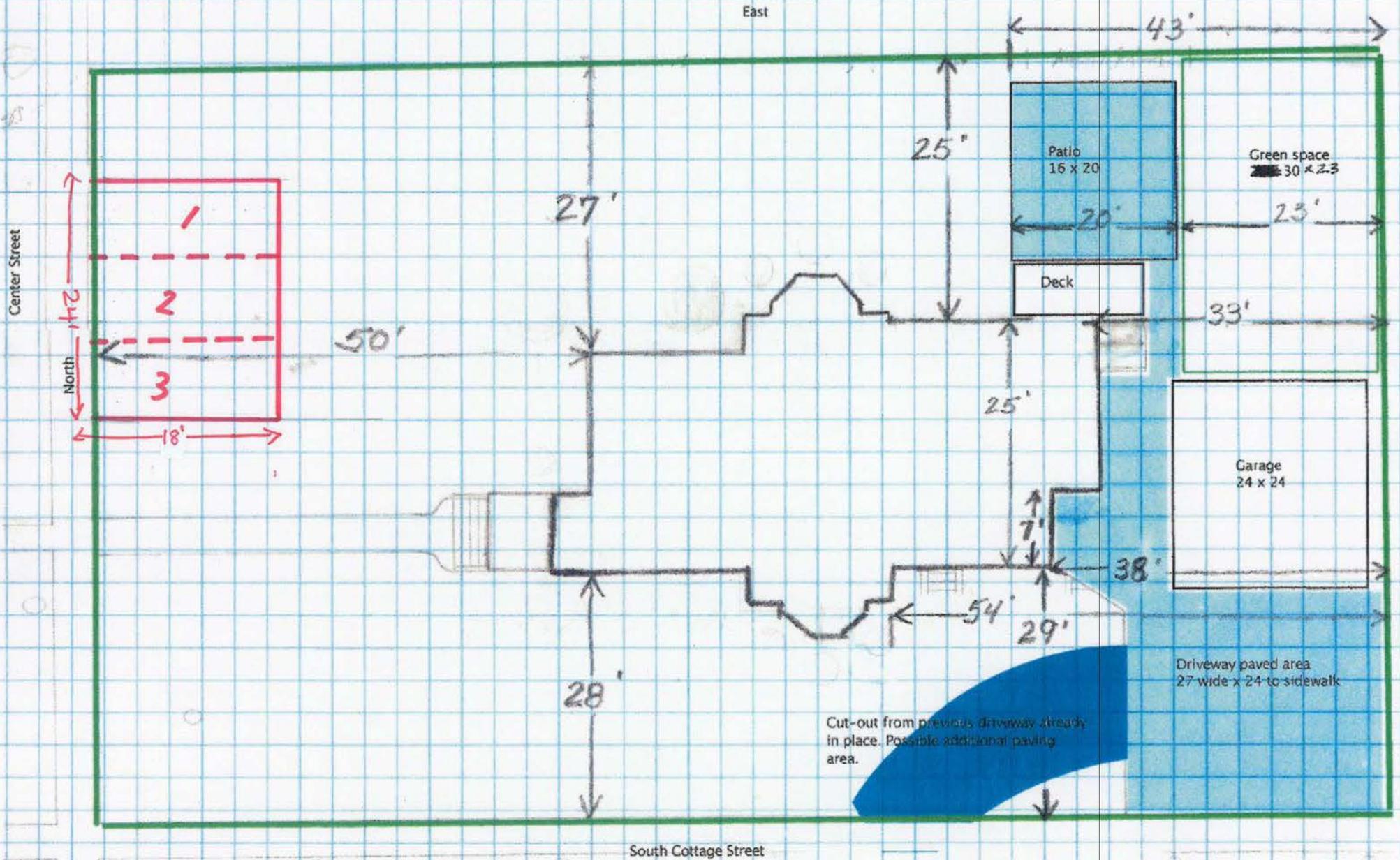
Scale: 1:3.3 feet

Lot size $76 \times 134 = 10,184$ square feet
(78 feet along south lot line)

Original house plan outlines
Lot line angles outward slightly to the back of the lot line

McCready House and Lot 727 W. Center St.

Option A



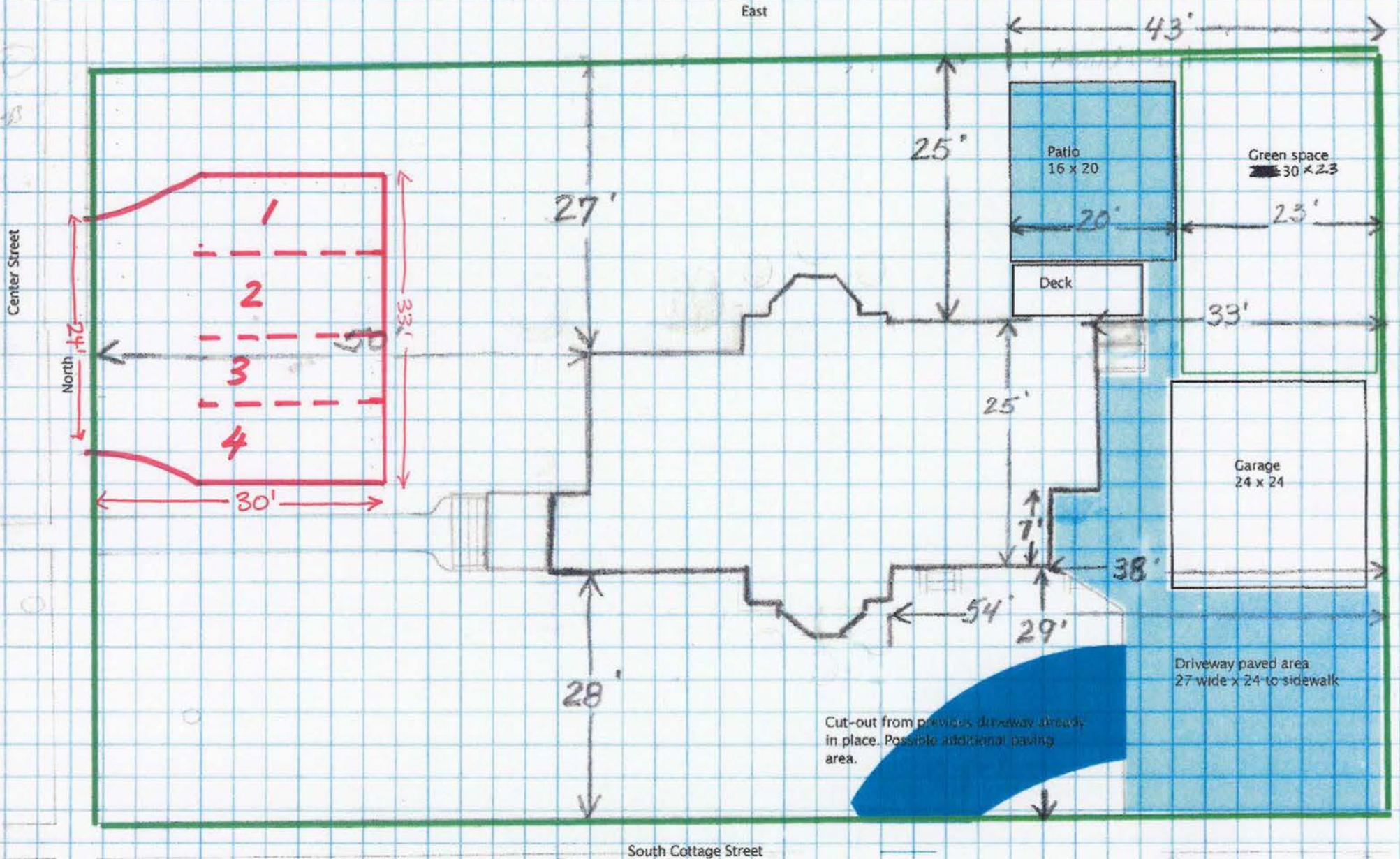
Scale: 1:3.3 feet

Lot size $76 \times 134 = 10,184$ square feet
(78 feet along south lot line)

Original house plan outlines
Lot line angles outward slightly to the back of the lot line

McCready House and Lot 727 W. Center St.

Option B



8



Neighborhood Services Department
*Planning, Zoning, Code Enforcement, GIS
and Building Inspections*

www.whitewater-wi.gov
Telephone: (262) 473-0540

NOTICE OF PUBLIC HEARING

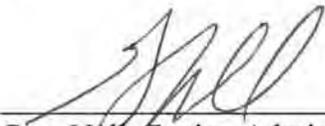
TO ALL INTERESTED PARTIES:

A meeting of the PLAN AND ARCHITECTURAL REVIEW COMMISSION of the City of Whitewater will be held at the Municipal Building, Community Room, located at 312 W. Whitewater Street on the 14th day of July 2014 at 6:00 p.m. to hold a public hearing for a Conditional Use Permit, in an R-2A Overlay Zoning District, to allow for 7 unrelated persons to live in the house located at 727 W. Center Street for Benjamin and Anne McCready.

The proposal is on file in the office of the Zoning Administrator at 312 W. Whitewater Street and is open to public inspection during office hours Monday through Friday, 8:00 a.m. to 4:30 p.m.

This meeting is open to the public. COMMENTS FOR, OR AGAINST THE PROPOSED PROJECT MAY BE SUBMITTED IN PERSON OR IN WRITING.

For information, call (262) 473-0540



Greg Noll, Zoning Administrator

TaxKey	Owner1	Owner2	Address1	Address2	City	State	Zip
/A 55600001	KARL N OLSON	JANET E OLSON	651 DARCY LN		WHITEWATER	WI	53190-0000
/BIR 00001A	WHITON HIGHLAND RENTALS LLC		W9597 BREIDSAN HILL DR		WHITEWATER	WI	53190-0000
/CL 00010	FIRST UNITED METHODIST CHURCH		145 S. PRAIRIE ST		WHITEWATER	WI	53190-0000
/CL 00014	MAIN STREET WHITEWATER LLC		W9597 BREIDSAN HILLS DR		WHITEWATER	WI	53190-0000
/CL 00015	FRED M CERKONEY	SUSAN L CERKONEY	724 W. CENTER ST		WHITEWATER	WI	53190-0000
/CL 00015A	FRED M CERKONEY	SUSAN L CERKONEY	724 W CENTER ST		WHITEWATER	WI	53190-0000
/CL 00016	718 CENTER LLC		7330 E SCHMIDT RD		FORT ATKINSON	WI	53538-0000
/CL 00017	JAMES D UHRICH	BRADLEY D LOWREY	7330 E SCHMIDT RD		FORT ATKINSON	WI	53538-0000
/CL 00018	KACHEL 150 SOUTH PRAIRIE, LLC		PO BOX 239		WHITEWATER	WI	53190-0000
/CL 00019	DLK ENTERPRISES INC		PO BOX 239		WHITEWATER	WI	53190-0000
/CL 00020	DLK 136 SOUTH COTTAGE LLC		PO BOX 239		WHITEWATER	WI	53190-0000
/CL 00021	DLK 148 SOUTH COTTAGE LLC		PO BOX 239		WHITEWATER	WI	53190-0000
/CL 00022	DLK 158 SOUTH COTTAGE LLC		PO BOX 239		WHITEWATER	WI	53190-0000
/CL 00023	JAMES STEWART TRUST	CLAIRE SWART TRUST	745 W CENTER ST		WHITEWATER	WI	53190-0000
/CL 00024	LADWIG & VOS INC		140 LONGMEADOW DR		BURLINGTON	WI	53105-0000
/CL 00025	LADWIG & VOS INC		140 LONGMEADOW DR		BURLINGTON	WI	53105-0000
/CL 00026	THOMAS L DRUCKER	LIZABETH BRANDT	230 S COTTAGE ST		WHITEWATER	WI	53190-0000
/CL 00027	BENJAMIN MCCREADY	ANNE GRAY MCCREADY	727 W CENTER ST		WHITEWATER	WI	53190-0000
/CL 00027A	BRENDA J SCHUMACHER		719 W CENTER ST		WHITEWATER	WI	53190-0000
/CL 00028	TERRI JO BARRETT		217 S COTTAGE ST		WHITEWATER	WI	53190-0000
/CL 00029	MICHAEL P CIARDO	PATTI J CIARDO	221 S COTTAGE ST		WHITEWATER	WI	53190-0000
/CL 00030	ROBERT A JANKE		229 COTTAGE ST		WHITEWATER	WI	53190-0000
/CL 00031	LADWIG & VOS INC		140 LONGMEADOW DR		BURLINGTON	WI	53105-0000
/CL 00031A	RAYMOND L KRAMER		224 S PRAIRIE ST		WHITEWATER	WI	53190-0000
/CL 00032	D&R PARTNERSHIP LLC		PO BOX 266	W8619 WILLIS RAY RD	WHITEWATER	WI	53190-0000
/CL 00033	DONALD R GASTROW	DIANE K STREHLOW	2006 CATALINA PL		MARSHALLTOWN	IA	50158-0000
/CL 00034	CAMDEN MANAGEMENT LLC		408 PANTHER CT		WHITEWATER	WI	53190-0000
/CL 00035	JT SCHOOL DIST #1 CITY OF WHITEWATER		PO		WHITEWATER	WI	53190-0000
/CL 00036	KEVIN SPRY	JUDITH K SPRY	233 S PRAIRIE ST		WHITEWATER	WI	53190-0000
/CL 00063A	LINDGREN TRUST		245 S COTTAGE ST		WHITEWATER	WI	53190-0000
/CL 00067	KELLY M S STRAIT		244 S COTTAGE ST		WHITEWATER	WI	53190-0000
/WUP 00228	WARHAWK REAL ESTATE FOUNDATION		800 W MAIN ST		WHITEWATER	WI	53190-0000



Neighborhood Services Department
Planning, Zoning, GIS, Code Enforcement
and Building Inspections

www.whitewater-wi.gov
(262) 473-0143

CONDITIONAL USE PERMIT APPLICATION

Address of Property: 727 W. CENTER ST. WHITEWATER
Owner's Name: BEN & ANNE MCCREADY
Applicant's Name: SAME (BEN & ANNE)
Mailing Address: 727 W. CENTER ST.
Phone #: 262 473 0922 Email: mccready@idcnet.com
Legal Description (Name of Subdivision, Block and Lot of other Legal Descriptions): _____

Existing and Proposed Uses:

Current Use of Property: SINGLE FAMILY
Zoning District: R-2
Proposed Use: R-2A OVERLAY (7 OCCUPANTS)

NOTICE: The Plan Commission meetings are scheduled on the 2nd Monday of the month. All complete plans must be in by 4:00 p.m. four weeks prior to the meeting.

Conditions

The City of Whitewater Zoning Ordinance authorizes the Plan Commission to place conditions on approved conditional uses. "Conditions" such as landscaping, architectural design, type of construction, construction commencement and completion dates, sureties, lighting, fencing, plantation, deed restrictions, highway access restrictions, increased yards or parking requirements may be affected. "Conditional Uses" may be subject to time limits or requirements for periodic review by staff.

APPLICATION REQUIREMENTS

THE FOLLOWING INFORMATION MUST BE SUBMITTED IN ORDER TO CONSIDER THE APPLICATION COMPLETE:

1. Statement of use, including type of business with number of employees by shift.
2. Scaled plot plan with north arrow, showing proposed site and all site dimensions.
3. All buildings and structures: location, height, materials and building elevations.
4. Lighting plan: including location, height, type, orientation of all proposed outdoor lighting – both on poles and on buildings. Photometric plans may be required.
5. Elevation drawings or illustrations indicating the architectural treatment of all proposed buildings and structures.
6. Off-street parking: locations, layout, dimensions, circulation, landscaped areas, total number of stalls, elevation, curb and gutter.
7. Access: pedestrian, vehicular, service. Points of ingress and egress.
8. Loading: location, dimensions, number of spaces, internal circulation.
9. Landscaping: including location, size and type of all proposed planting materials.
10. Floor plans: of all proposed buildings and structures, including square footage.
11. Signage: location, height, dimensions, color, materials, lighting and copy area.
12. Grading /drainage plan of the proposed site.
13. Waste disposal facilities: storage facilities for the storage of trash and waste materials.
14. Outdoor storage, where permitted in the district: type, location, height of screening devices.

****Four (4) full size, Twenty (20) 11x17, and 1 Electronic Copy (include color where possible) site plan copies, drawn to scale and dimensioned.**

STANDARDS FOR REVIEW AND APPROVAL

The Plan and Architectural Commission shall use the following standards when reviewing applications for conditional uses. The applicant is required to fill out the following items and explain how the proposed conditional use will meet the standard for approval.

STANDARD	APPLICANT'S EXPLANATION
A. That the establishment, maintenance, or operation of the Conditional Use will not create a nuisance for neighboring uses or substantially reduce value of other property.	IT WILL NOT. IN FACT, IT WILL BE MORE IN KEEPING WITH THE NEIGHBORHOOD
B. That utilities, access roads, parking, drainage, landscaping, and other necessary site improvements are being provided.	ALREADY EXIST.
C. That the conditional use conforms to all applicable regulations of the district in which it is located, unless otherwise specifically exempted by this ordinance.	YES.
D. That the conditional use conforms to the purpose and intent of the city Master Plan.	<u>YES!</u>

**Refer to Chapter 19.66 of the City of Whitewater Municipal Code, entitled CONDITIONAL USES, for more information.

Applicant's Signature: 
 Printed: BEN MCCREEDY

Date: 6/11/14

TO BE COMPLETED BY THE NEIGHBORHOOD SERVICES DEPARTMENT

- 1) Application was filed and the paid fee at least four weeks prior to the meeting. **\$100.00** fee filed on 6-11-14. Received by: J. Wegner Receipt #: 6.011217
- 2) Application is reviewed by staff members.
- 2) Class 1 Notice published in Official Newspaper on July 3, 2014.
- 3) Notices of the Public Hearing mailed to property owners on July 1, 2014
- 4) Plan Commission holds the PUBLIC HEARING on July 14, 2014. Public comments may also be submitted in person or in writing to City Staff.
- 5) At the conclusion of the Public Hearing, the Plan Commission will make a decision.

ACTION TAKEN:

Condition Use Permit: Granted _____ Not Granted _____ By the Plan and Architectural Review Commission

CONDITIONS PLACED UPON PERMIT BY PLAN AND ARCHITECTURAL REVIEW COMMISSION:

Signature of Plan Commission Chairperson

Date

Tips for Minimizing Your Development Review Costs: A Guide for Applicants

The City of Whitewater assigns its consultant costs associated with reviewing development proposals to the applicant requesting development approval. These costs can vary based on a number of factors. Many of these factors can at least be partially controlled by the applicant for development review. The City recognizes that we are in a time when the need to control costs is at the forefront of everyone's minds. The following guide is intended to assist applicants for City development approvals to understand what they can do to manage and minimize the costs associated with review of their applications. The tips included in this guide will almost always result in a less costly and quicker review of an application.

Meet with Neighborhoods Services Department before submitting an application

If you are planning on submitting an application for development review, one of the first things you should do is have a discussion with the City's Neighborhood Services Department. This can be accomplished either by dropping by the Neighborhood Services Department counter at City Hall, or by making an appointment with the Neighborhood Services Manager / City Planner. Before you make significant investments in your project, the Department can help you understand the feasibility of your proposal, what City plans and ordinances will apply, what type of review process will be required, and how to prepare a complete application.

Submit a complete and thorough application

One of the most important things you can do to make your review process less costly to you is to submit a complete, thorough, and well-organized application in accordance with City ordinance requirements. The City has checklists to help you make sure your application is complete. To help you prepare an application that has the right level of detail and information, assume that the people reviewing the application have never seen your property before, have no prior understanding of what you are proposing, and don't necessarily understand the reasons for your request.

For more complex or technical types of projects, strongly consider working with an experienced professional to help prepare your plans

Experienced professional engineers, land planners, architects, surveyors and landscape architects should be quite familiar with standard development review processes and expectations. They are also generally capable of preparing high-quality plans that will ultimately require less time (i.e., less cost for you) for the City's planning and engineering consultants to review, saving you money in the long run. Any project that includes significant site grading, stormwater management, or utility work; significant landscaping; or significant building remodeling or expansion generally requires professionals in the associated fields to help out.

For simpler projects, submit thorough, legible, and accurate plans

For less complicated proposals, it is certainly acceptable to prepare plans yourself rather than paying to have them prepared by a professional. However, keep in mind that even though the project may be less complex, the City's staff and consultants still need to ensure that your proposal meets all City requirements. Therefore, such plans must be prepared with care. Regardless of the complexity, all site, building, and floor plans should:

1. Be drawn to a recognized scale and indicate what the scale is (e.g., 1 inch = 40 feet).
2. Include titles and dates on all submitted documents in case pieces of your application get separated.
3. Include clear and legible labels that identify streets, existing and proposed buildings, parking areas, and other site improvements.
4. Indicate what the property and improvements look like today versus what is being proposed for the future.
5. Accurately represent and label the dimensions of all lot lines, setbacks, pavement/parking areas, building heights, and any other pertinent project features.
6. Indicate the colors and materials of all existing and proposed site/building improvements.
7. Including color photos with your application is one inexpensive and accurate way to show the current condition of the site. Color catalog pages or paint chips can be included to show the appearance of proposed signs, light fixtures, fences, retaining walls, landscaping features, building materials, or other similar improvements.

Submit your application well in advance of the Plan and Architectural Review Commission meeting

The City normally requires that a complete application be submitted four weeks in advance of the Commission meeting when it will be considered. The further in advance you can submit your application, the better for you and everyone involved in reviewing the project. Additional review time may give the City's consultant staff and staff an opportunity to communicate with you about potential issues with your project or application and allow you time to efficiently address those issues before the Plan and Architectural Review Commission meeting. Be sure to provide reliable contact information on your application form and be available to respond to such questions or requests in a timely manner.

For more complex projects, submit your project for conceptual review

A conceptual review can be accomplished in several ways depending on the nature of your project and your desired outcomes.

1. Preliminary plans may be submitted to City staff and/or planning consultant for a quick, informal review. This will allow you to gauge initial reactions to your proposal and help you identify key issues;
2. You may request a sit-down meeting with the Neighborhood Services Manager/ City Planner to review and more thoroughly discuss your proposal; and/or

3. You can ask to be placed on a Plan and Architectural Review Commission meeting agenda to present and discuss preliminary plans with the Commission and gauge its reaction before formally submitting your development review application.

Overall, conceptual reviews almost always save time, money, stress, and frustration in the long run for everyone involved. For this reason, the City will absorb up to \$200 in consultant review costs for conceptual review of each project.

Hold a neighborhood meeting for larger and potentially more controversial Projects

If you believe your project falls into one or both of these two categories (City staff can help you decide), one way to help the formal development review process go more smoothly is to host a meeting for the neighbors and any other interested members of the community. This would happen before any Plan and Architectural Review Commission meeting and often before you even submit a formal development review application.

A neighborhood meeting will give you an opportunity to describe your proposal, respond to questions and concerns, and generally address issues in an environment that is less formal and potentially less emotional than a Plan and Architectural Review Commission meeting. Neighborhood meetings can help you build support for your project, understand others' perspectives on your proposals, clarify misunderstandings, and modify the project and alleviate public concerns before the Plan and Architectural Review Commission meetings. Please notify the Neighborhood Services Manager / City Planner of your neighborhood meeting date, time, and place; make sure all neighbors are fully aware (City staff can provide you a mailing list at no charge); and document the outcomes of the meeting to include with your application.

Typical City Planning Consultant Development Review Costs

The City often utilizes assistance from a planning consultant to analyze requests for land development approvals against City plans and ordinances and assist the City's Plan and Architectural Review Commission and City Council on decision making. Because it is the applicant who is generating the need for the service, the City's policy is to assign most consultant costs associated with such review to the applicant, as opposed to asking the general taxpayer to cover these costs.

The development review costs provided below represent the planning consultant's range of costs associated with each particular type of development review. This usually involves some initial analysis of the application well before the public meeting date, communication with the applicant at that time if there are key issues to resolve before the meeting, further analysis and preparation of a written report the week before the meeting, meeting attendance, and sometimes minor follow-up after the meeting. Costs vary depending on a wide range of factors, including the type of application, completeness and clarity of the development application, the size and complexity of the proposed development, the degree of cooperation from the applicant for further information, and the level of community interest. The City has a guide called "Tips for Minimizing Your Development Review Costs" with information on how the applicant can help control costs.

Type of Development Review Being Requested	Planning Consultant Review Cost Range
Minor Site/Building Plan (e.g., minor addition to building, parking lot expansion, small apartment, downtown building alterations)	
When land use is a permitted use in the zoning district, and for minor downtown building alterations	Up to \$600
When use also requires a conditional use permit, and for major downtown building alterations	\$700 to \$1,500
Major Site/Building Plan (e.g., new gas station/convenience store, new restaurant, supermarket, larger apartments, industrial building)	
When land use is a permitted use in the zoning district	\$700 to \$2,000
When land use also requires a conditional use permit	\$1,600 to \$12,000
Conditional Use Permit with no Site Plan Review (e.g., home occupation, sale of liquor request, substitution of use in existing building)	Up to \$600
Rezoning	
To a standard (not PCD) zoning district	\$400 to \$2,000
To Planned Community Development zoning district, assuming complete GDP & SIP application submitted at same time	\$2,100 to \$12,000
Land Division	
Certified Survey Map	Up to \$300
Preliminary Subdivision Plat	\$1,500 to \$3,000
Final Plat (does not include any development agreement time)	\$500 to \$1,500
Annexation	\$200 to \$400

****Note:** The City also retains a separate engineering consultant, who is typically involved in larger projects requiring stormwater management plans, major utility work, or complex parking or road access plans. Engineering costs are not included above, but will also be assigned to the development review applicant. The consultant planner and engineer closely coordinate their reviews to control costs.

Cost Recovery Certificate and Agreement

The City may retain the services of professional consultants (including planners, engineers, architects, attorneys, environmental specialists, and recreation specialists) to assist in the City's review of an application for development review coming before the Plan and Architectural Review Commission, Board of Zoning Appeals, and/or Common Council. In fact, most applications require some level of review by the City's planning consultant. City of Whitewater staff shall retain sole discretion in determining when and to what extent it is necessary to involve a professional consultant in the review of an application.

The submittal of an application or petition for development review by an applicant shall be construed as an agreement to pay for such professional review services associated with the application or petition. The City may apply the charges for these services to the applicant and/or property owner in accordance with this agreement. The City may delay acceptance of an application or petition (considering it incomplete), or may delay final action or approval of the associated proposal, until the applicant pays such fees or the specified percentage thereof. Development review fees that are assigned to the applicant, but that are not actually paid, may then be imposed by the City as a special charge on the affected property.

Section A: Background Information

----- To be filled out by the Applicant/Property Owner -----

Name of Applicant: BEN & ANNE MCCREADY

Applicant's Mailing Address: 727 W. CENTER ST.
WHITEWATER WI 53190

Applicant's Phone Number: 262 473 0922

Applicant's Email Address: mccready@idcnet.com

Project Information:

Name/Description of Development: _____

Address of Development Site: _____

Tax Key Number(s) of Site: _____

Property Owner Information (if different from applicant):

Name of Property Owner: _____

Property Owner's Mailing Address: _____

Section B: Applicant/Property Owner Cost Obligations

----- To be filled out by the Neighborhood Services Department -----

Under this agreement, the applicant shall be responsible for the costs indicated below. In the event the applicant fails to pay such costs, the responsibility shall pass to the property owner, if different. Costs may exceed those agreed to herein only by mutual agreement of the applicant, property owner, and City. If and when the City believes that actual costs incurred will exceed those listed below, for reasons not anticipated at the time of application or under the control of the City administration or consultants, the Neighborhood Services Director or his agent shall notify the applicant and property owner for their approval to exceed such initially agreed costs. If the applicant and property owner do not approve such additional costs, the City may, as permitted by law, consider the application withdrawn and/or suspend or terminate further review and consideration of the development application. In such case, the applicant and property owner shall be responsible for all consultant costs incurred up until that time.

- A. Application Fee.....\$ _____
- B. Expected Planning Consultant Review Cost\$ _____
- C. Total Cost Expected of Applicant (A+B)\$ _____
- D. 25% of Total Cost, Due at Time of Application.....\$ _____

E. Project Likely to Incur Additional Engineering or Other Consultant Review Costs? < Yes < No

The balance of the applicant's costs, not due at time of application, shall be payable upon applicant receipt of one or more itemized invoices from the City. If the application fee plus actual planning and engineering consultant review costs end up being less than the 25% charged to the applicant at the time of application, the City shall refund the difference to the applicant.

Section C: Agreement Execution

----- To be filled out by the Applicant and Property Owner -----

The undersigned applicant and property owner agree to reimburse the City for all costs directly or indirectly associated with the consideration of the applicant's proposal as indicated in this agreement, with 25% of such costs payable at the time of application and the remainder of such costs payable upon receipt of one or more invoices from the City following the execution of development review services associated with the application.


Signature of Applicant/Petitioner

BENJAMIN MCCREADY
Printed Name of Applicant/Petitioner

6/11/14
Date of Signature

Signature of Property Owner (if different)

Printed Name of Property Owner (if different)

Date of Signature

07/11/14



14 x 15
Bedroom

Closet

13 x 15
Dining
Room

18 x 12
Kitchen

Closet

18 x 12
Bedroom

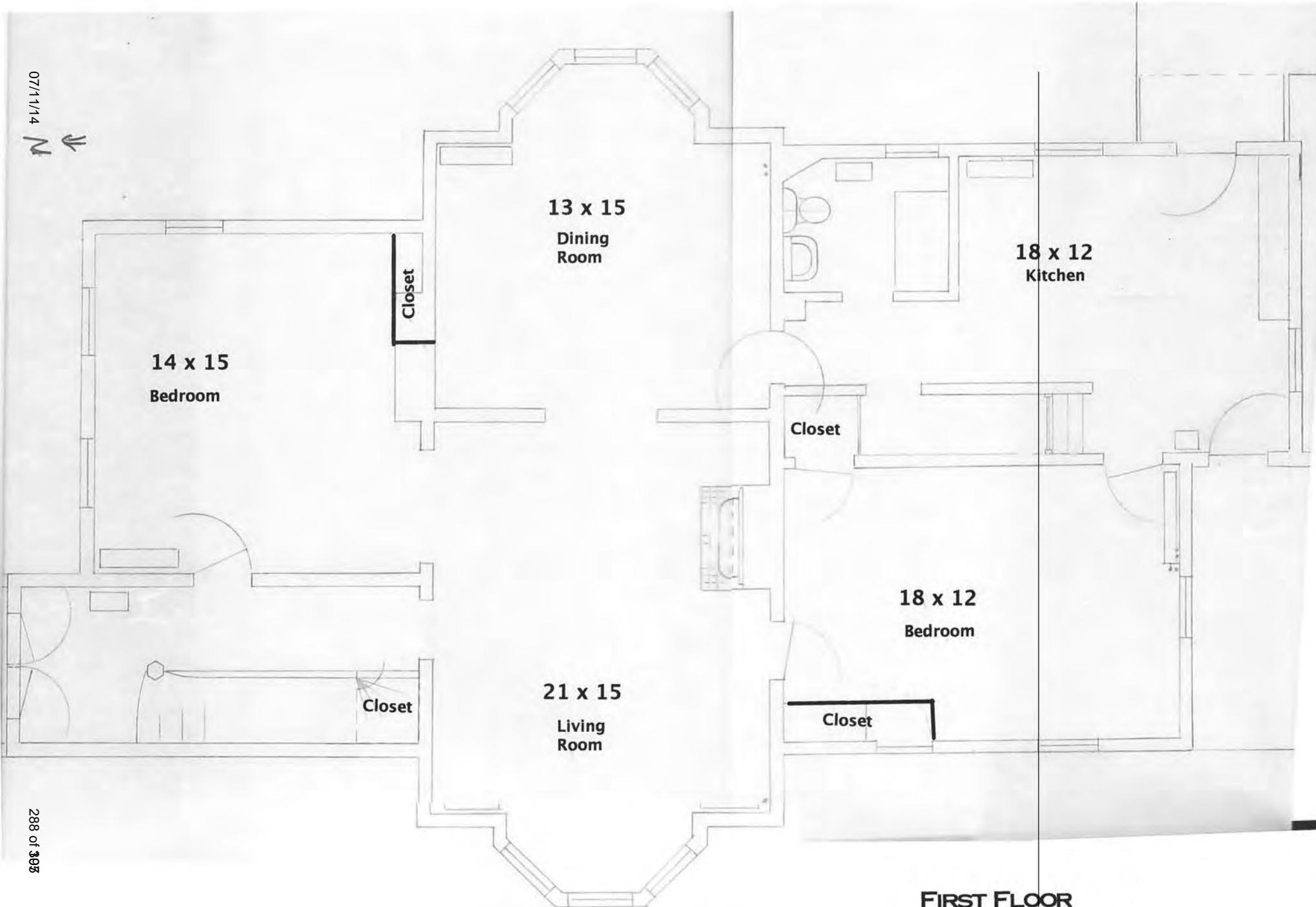
Closet

21 x 15
Living
Room

Closet

288 of 365

FIRST FLOOR
727 W. CENTER ST.





**SECOND FLOOR
727 W. CENTER ST.**

N ←

Closet
Closet

Balcony

12 x 15
Bedroom

10 x 11
Bedroom

11 x 15
Bedroom

Storage

Hallway

Closet

Closet

14 x 15
Master
Bedroom

18 x 12
Bedroom

New Closet Wall

To Attic

Balcony

MEMORANDUM

To: City of Whitewater Plan and Architectural Review Commission
From: Mike Slavney, FAICP, Consulting City Planner
Date: 8 July 2014
Re: **Item #9** Conditional Use Permit Amendment at 523 N. Tratt Street

Description of the Proposal:

On September 9, 2013, the Plan Commission reviewed and recommended the approval of a conditional use permit to build a two-story duplex on a vacant lot located at 523 North Tratt Street. This request was approved by the Common Council. The Statement of Use dated June 16, 2014, provided by the applicant, explains the project well. The application includes updated to-scale floor plans, updated building elevations, an updated site plan, as well as the originally approved site plan.

The applicant seeks to change the design of the duplex from a two-story building to a split-level ranch style building.

PLANNER'S RECOMMENDATIONS:

The proposed site plan has been reviewed and recommended for approval by City Staff.

I recommend that the Plan and Architectural Review Commission recommend approval of the proposed site plan.

ORDINANCE NO. _____
AN ORDINANCE IMPOSING THE R-2A
RESIDENTIAL OCCUPANCY OVERLAY DISTRICT
ZONING CLASSIFICATION FOR CERTAIN PRPERTY
IN THE CITY OF WHITEWATER

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, do, pursuant to Municipal Code Section 19.69, hereby impose the R-2A Residential Occupancy Overlay District Zoning classification (19.19) on the below property:

Section 1: The R-2A Residential Occupancy Overly District Zoning classification is hereby imposed upon:

<u>Address</u>	<u>Tax ID#</u>
727 W. Center Street	/CL 00027

Section 2: The official zoning map of the City of Whitewater is hereby amended to show the above action.

Section 3: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron Clapper, City Manager

Michele R. Smith, City Clerk

ORDINANCE NO. _____

AN ORDINANCE AMENDING SECTION 19.25.050
NON-CONFORMING USE AND REGISTRATION IN
THE R-O OVERLAY DISTRICT

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1: Whitewater Municipal Code Chapter 19.25, Section 19.25.050 Non-conforming use and registration, is hereby amended to read as follows:

19.25.050 Non-conforming use ~~and registration.~~

~~In order to assist the enforcement of this zoning classification, the owner of any property claiming non-conforming use status regarding the unrelated persons limitation imposed by R-O zoning shall register with the city clerk on a form provided by the clerk within ninety days of the imposition of the zoning on the property. The information required on the registration form shall include the history of the property that supports its designation as a non-conforming use which shall include the three letter initials and dates of residency of current tenants (or most recent tenants if not currently occupied), and the three letter initials and dates of residency of all tenants who resided at the premises for the last one hundred twenty days. The party claiming the non-conforming use status shall also have a continuing requirement to update the registration information to provide the initials of current tenants. Failure to register within ninety days of the imposition of the R-O zoning classification shall cause the non-conforming use status to terminate. The city shall mail a notice of this requirement to the address on the property's real estate tax statement within fifteen days of the imposition of the zoning on the property. Properties that qualify as legal non-conforming uses shall be allowed to continue the use subject to the provisions contained in City of Whitewater Ordinance Section 19.60.010. The non-conforming use status of any property under this chapter will be subject to the provisions contained in City of Whitewater Ordinance Section 19.60.010, existing non-conforming uses.~~

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron Clapper, City Manager

Michele R. Smith, City Clerk



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: 06/17/2014

ITEM: Amendment to Title 16.16 and 16.18, Post Construction Runoff and Construction Site Erosion

PRESENTER: Assistant City Manager

PREVIOUS ACTION, IF ANY: None

SUMMARY OF ITEM BEING PRESENTED:

On April 1, 2014, Strand Associates completed a review of the City's Code of Ordinances in relation to stormwater regulation. Strand's report included recommended revisions to Chapter 16.16 and 16.18. In revisions, affect the applicability threshold for post construction runoff, construction site runoff, and Stand the ability for the city to collect a fee in lieu of on-site stormwater management practices in situations where on-site compliance is not feasible or not desirable.

Currently, the threshold for providing permanent on-site stormwater management measures (e.g. detention basin, bioretention basins) for land development projects is set at 1 acre of land disturbance, regardless of how much additional impervious surface area is introduced. The same 1 acre threshold also applies to construction site erosion control requirements. Staff has a concern that the 1 acre threshold is too high. There have been a number of land development projects in the recent past that did not meet the 1 acre threshold, and therefore did not have to submit a stormwater management plan, which may be partly to blame for flooding throughout the community. The fee in lieu of stormwater management practices will be valuable in situations where on-site compliance is not feasible or not desirable.

BUDGET IMPACT, IF ANY: None

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: None

STAFF RECOMMENDATION: Staff recommends approving the amendments to Chapter 16.16, 16.18 in regard to the applicability threshold for construction site erosion control requirements and post-construction stormwater management practices, and approving the fee in lieu of on-site stormwater management practices recommendation.

RECOMMENDED MOTION: To approve Ordinance No. _____ amending Chapter 16.18, construction site erosion; and Ordinance No. _____ amending Chapter 16.16, post construction runoff.

ATTACHMENT(S) INCLUDED (If none, please state that) Amendments to 16.16 and 16.18, Copies of current language for 16.16 and 16.18, Stormwater Ordinance Revisions letter from Strand,

FOR MORE INFORMATION CONTACT:

Chris McDonell, cmcdonell@whitewater-wi.gov, 262.473.0139



Strand Associates, Inc.*
810 West Wingra Drive
Madison, WI 53715
(P) 608-251-4843
(F) 608-251-8855

April 1, 2014

Mr. Cameron Clapper, City Manager
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: Stormwater Ordinance Revisions and Stormwater Utility Rate Adjustment

Dear Cameron,

Based on discussions during our January 29, 2014, stormwater management meeting, City of Whitewater (City) staff requested a summary of recommendations that pertain to potential stormwater ordinance revisions and potential stormwater utility (SWU) rate adjustments. The following letter provides a summary of these recommendations.

Potential Stormwater Ordinance Revisions

Postconstruction stormwater management requirements for land development in the City is currently regulated by Chapter 16.16 of the City's Code of Ordinances. The threshold for providing permanent on-site stormwater management measures (e.g, detention basins, bioretention basins) for land development projects is currently set at 1 acre of land disturbance, regardless of how much additional impervious surface area is introduced. This applicability threshold is consistent with the Wisconsin Department of Natural Resources (WDNR) stormwater rules.

Additionally, the City's current construction site erosion control requirements for land development is regulated by Chapter 16.17 of the City Code of Ordinances and the applicability threshold for land development projects is also set at 1 acre of land disturbance (also consistent with current WDNR rules).

City staff have voiced concern over multiple recent land development projects that involved land disturbance less than 1 acre and the potential cumulative effect these developments may be having on the City's stormwater system. We have compiled a list of current stormwater management and construction site erosion control applicability thresholds for several area communities for a basis of comparison (refer to Table 1).

MKS:\me\S\MAD\1400-1499\1407077\Wrd\Letters\Ordinance Changes and SWU Rate Adjustment\Ordinance Changes & SWU Rate Adjustment.docx

Mr. Cameron Clapper, City Manager
 City of Whitewater
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Community	Erosion Control	Stormwater Management
Whitewater	>1-acre land disturbance (WDNR Std.)	>1-acre land disturbance (WDNR Std.)
Jefferson	<ul style="list-style-type: none"> • >1-acre land disturbance • Land disturbance on slopes >10% • 1,000 CY of excavation/filling • 200 linear feet of ditch disturbance • New road > 200 feet • Developments w/subdiv. or condo plat 	<ul style="list-style-type: none"> • 1-acre land disturbance • Developments w/subdiv. or condo plat • Redevelopment > 4,000 sf
Fort Atkinson	>1-acre land disturbance (WDNR Std.)	>1-acre land disturbance (WDNR Std.)
Watertown	>1-acre land disturbance (WDNR Std.)	>1-acre land disturbance (WDNR Std.)
Lake Mills	<ul style="list-style-type: none"> • >10,000 sf additional impervious area • Net impervious area >20% of the total area of the site 	<ul style="list-style-type: none"> • >10,000 sf additional impervious area • Net impervious area >20% of the total area of the site
Stoughton (Dane Co. req.)	>Land disturbance >4,000 SF	>20,000 sf impervious surface
Walworth Co.	<ul style="list-style-type: none"> • Utility replacement >300 LF • >4,000 sf land disturbance • >400 CY excavation • Any grading within 1,000 feet of lake or within 300 feet of stream 	<ul style="list-style-type: none"> • Subdivision plat • CSM resulting in >0.5 ac. impervious area • New or private road serving >5 lots • >1-acre land disturbance

Table 1 Summary of Erosion Control and Stormwater Management Ordinance Thresholds

Typically, the applicability threshold for construction site erosion control requirements is much less than postconstruction stormwater management requirement thresholds. For example, Walworth County, Dane County, and Delavan each have erosion control applicability standards set at 4,000 square feet (SF) of land disturbance that we feel is reasonable.

For stormwater management requirements, we feel it is appropriate to establish thresholds that are based on both land disturbance and additional impervious surface. The Walworth County and Dane County thresholds for stormwater management are both set at 20,000 SF (0.5 acre). The threshold for the City of Lake Mills is set at 10,000 SF of additional impervious surface or impervious surface greater than 20 percent of the total area of the site. A reasonable stormwater management threshold for consideration is 10,000 SF of additional impervious surface and 20,000 SF of land disturbance. Language should be provided that states the 10,000 SF of additional impervious surface shall be considered cumulatively for common plans of development. Overall applicability recommendations are provided in Table 2.

Erosion Control	Stormwater Management
>4,000 SF land disturbance	>20,000 SF land disturbance >10,000 SF impervious surface (cumulative for common plans of development)

Table 2 Recommended Erosion Control and Stormwater Management Ordinance Thresholds

Mr. Cameron Clapper, City Manager
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City staff have also requested a review of the City’s Zoning code (Title 19) with respect to setting appropriate impervious area limits for the following residential zoning districts:

- R-1–One-family residence district (Title 19.15)
- R-2–One- and two-family residence district (Title 19.18)
- R-3–Multifamily residence district (Title 19.21)

Language in Titles 19.15 and 19.18 stipulates a maximum lot coverage of 30 percent for zoning districts R-1 and R-2, respectively. It is assumed that lot coverage was intended to include all impervious surface on the lot, including sidewalks, driveways, and buildings. However, lot coverage is not specifically defined in the code. The only other reference to lot coverage in the zoning code is in Title 19.27.070 (community business district) where maximum building lot coverage is stated to be 50 percent. For this reason, the definition of lot coverage in Titles 19.15 and 19.18 has similarly been interpreted as building lot coverage, not impervious area lot coverage as was likely originally intended. It is therefore recommended that the language in Titles 19.15 and 19.18 be clarified as a maximum “impervious area lot coverage” of 30 percent instead of just lot coverage.

Similar concerns exist for adequate impervious area controls for zoning district R-3 (multifamily), which requires 350 square feet of usable open space for each dwelling unit for two or more dwelling units. While this policy may provide greater percentages of green space for large dwelling unit developments, it likely results in very small percentages for smaller dwelling unit developments. It may be more appropriate to establish a maximum “impervious area lot coverage” policy that is in place for the R-1 and R-2 zoning districts. To help facilitate selection of appropriate maximum impervious area coverage percentages, we have provided impervious area percentages from several recent multifamily developments; see Table 3. It is our understanding the City planner is currently working with the City of Oshkosh to amend its stormwater ordinance to restrict maximum impervious area coverage for R-3 zoning areas to 60 percent unless otherwise approved by City staff and the planning commission.

Development	Total Lot Area (SF)	Impervious Area (SF)	Impervious Area Percentage
165 North Tratt Street	35,500	16,275	46%
Prince Street Development	87,569	50,004	57%
The Element	74,705	45,738	61%

Table 3 Percent Impervious Areas for Recent Multifamily Developments

Mr. Cameron Clapper, City Manager
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City staff have also suggested investigating implementation of a policy that allows developments to pay the City a “fee-in-lieu” of providing on-site postconstruction stormwater management. Fee-in-lieu of policies are currently in place in the City of Lake Mills and the City of Madison where the fees are based on land acquisition and construction cost estimates (an example of a fee calculation spreadsheet is attached). Revenue generated from these fees typically must be used to construct regional stormwater facilities that receive stormwater runoff from developments where the fee is collected and would be allowed at the sole discretion of the City.

Potential SWU Rate Adjustments

Stormwater utility (SWU) service charges in the City are based on Equivalent Runoff Units (ERUs). One ERU equals the average impervious area on a typical single-family residential property. In the City, one ERU is equivalent to 3,850 square feet of impervious area. The City has implemented a tiered SWU rate structure for single-family residential properties as follows:

- Residential lot size <5,445 SF = 0.7 ERU.
- Residential lot size >5,445 SF and < 21,781 SF = 1.0 ERU.
- Residential lot size >21,781 SF = 1.2 ERU.

The fee for nonresidential parcels is based on the number of ERUs. The number of ERUs is determined by dividing the total estimated impervious area on the parcel by the typical residential impervious area. For instance, the measured impervious area at a fast food restaurant in the City is 46,200 SF, so it has 12 ERUs (46,200 SF ÷ 3,850 SF).

The current SWU rate for the City is set at \$4.75 per ERU per month and was last adjusted in March 2013. Applying the total customer base for the SWU (including applying SWU credits), approximately \$378,000 of revenue is generated annually. This revenue primarily funds services related to stormwater system operation and maintenance (i.e., street sweeping, leaf and brush collection, lake weed control, and storm sewer or detention basin maintenance), administrative costs (SWU billing, SWU administration, and the National Pollutant Discharge Elimination System (NPDES) permit compliance and fees). Limited remaining revenue is used for stormwater capital improvements and planning.

When the SWU was originally adopted in 2008, it was anticipated that SWU rates would need to steadily increase to meet the NPDES stormwater permit requirements. The most significant cost related to the NPDES permit compliance was meeting the 40 percent City-wide Total Suspended Solids (TSS) requirement. It was estimated in the 2007 SWU Feasibility Study Report that the monthly SWU rate in the City would need to increase to \$5.39/ERU by 2014 to comply with the NPDES permit requirements. However in 2011, the state (according to Wisconsin Act 32) lowered the TSS reduction requirement from 40 to 20 percent for NPDES-permitted communities, including the City. Because the City’s current TSS reduction exceeds the minimum 20 percent reduction requirement, the immediate need to reduce TSS levels in the City has been lessened.

However, the City must also consider future TSS reductions that will arise from compliance with the Rock River Total Maximum Daily Load (TMDL) that was adopted in September 2012. Based on review of the TMDL report, the City will ultimately need to increase its TSS reduction up to 41 percent, which is very close to the original 40 percent NPDES permit requirement. A TMDL

Mr. Cameron Clapper, City Manager
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compliance schedule has not yet been defined, however, based on discussions with WDNR staff, it is anticipated that communities will be given 15 to 20 years to meet the TMDL requirements.

The City has continued to be proactive in obtaining stormwater grants to help finance stormwater capital improvement projects that are needed to comply with the Rock River TMDL. However, these grants still require a 50 percent local cost share, so additional revenue likely will need to be generated by the SWU moving forward in order to properly fund the City's future stormwater program. Note that grant funds are also available for activities related to compliance with the Rock River TMDL, including long-range capital improvement planning and evaluation of various funding mechanisms.

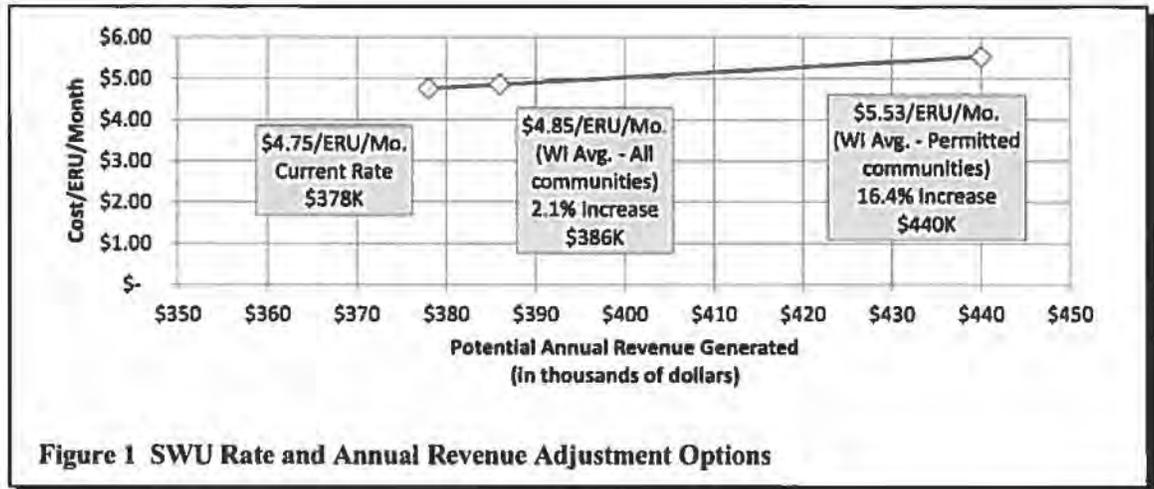
Based on a review of SWUs currently in place in the State of Wisconsin, the average monthly SWU rate is \$4.85/ERU (2.1 percent higher than the City's current SWU rate). Of these SWUs, 45 communities are covered by NPDES municipal stormwater permits (including the City). The average monthly SWU rate for these permitted communities is \$5.53/ERU (16.4 percent higher than the City's current SWU rate). Please refer to the attached listing of Wisconsin SWUs published by the American Public Works Association. We have also compiled a listing of current SWU rates for other cities in Wisconsin with state universities (refer to Table 4).

Community	SWU Rate (\$/ERU/Month)
Eau Claire	\$6.92
LaCrosse	\$4.49
Menomonie	\$3.00
Oshkosh	\$8.97
River Falls	\$3.14
Stevens Point	\$4.92
Superior	\$5.90
Average	\$5.34

**Table 4 SWU Rates for Wisconsin
 Communities with State
 Universities**

A one-time SWU rate increase to match the current averages for permitted communities in Wisconsin may be an initial step to allow the City to continue to fund stormwater capital improvement projects to help comply with future stormwater permit requirements. A more detailed SWU Rate study could be conducted that would better identify costs for forecasted stormwater capital projects and associated debt service payments, operation and maintenance costs, and SWU administration. Figure 1 depicts potential SWU rate adjustments and the resulting impacts to annual SWU revenue generated.

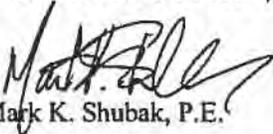
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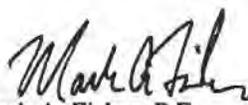


Please call us with any questions.

Sincerely,

STRAND ASSOCIATES, INC.®


Mark K. Shubak, P.E.


Mark A. Fisher, P.E.

Enclosures

Fee in lieu of on-site stormwater management practices.

A fee in lieu of on-site stormwater management practices may be requested by the applicant, but will only be allowed at the sole discretion of the City. If the chooses to waive all or part of the minimum on-site stormwater management requirements, the applicant shall be required to pay a fee in an amount determined in negotiation with the City of Whitewater and approved by the Common Council. The purpose of the fee is to fund alternative municipal stormwater management measures to offset the environmental and flooding impacts of waiving the requirements. In determining the fee for land development and land redevelopment projects, the City shall consider an equitable distribution of the cost needed for land, engineering design, and construction of stormwater management practices. All such fees collected shall be placed in a designated fund to be used exclusively for the City stormwater management practices to be constructed.

Fee-in-Lieu Calculation of Providing On-Site Detention

SITE: EXAMPLE SITE

DATE: XX/XX/XXXX

DETENTION VOLUME REQUIRED

Volume Required (Supporting Calcs. Req'd) 3.00 acre-feet

LAND AREA REQUIRED

Required Land Area

$\left(\sqrt{\frac{\text{Vol Req}}{2}} + 10\right)^2$ 1.620 acres

Land Value (Per City Assessor's Office) \$10,000 per acre

Value of Required Land Area \$16,197

CONSTRUCTION COSTS

EXCAVATION AND GRADING (Det. Vol. Required) + [(vol. Req./2)x(min. 4' depth)]

14520 CY @ \$4.00 per CY \$58,080

RESTORATION AND SEEDING

7839 SY @ \$1.50 per SY \$11,759

OUTLET CONTROL STRUCTURE

1 LUMP SUM \$5,000.00 EA \$5,000

TOTAL CONSTRUCTION COSTS \$74,839

TOTAL FEE-IN-LIEU COST \$91,035

CONSTRUCTION COST TABLE (UNIT PRICES BASED ON STORAGE REQ'D)

<u>STORAGE REQUIRED (AC-FT)</u>	<u>< 0.11</u>	<u>0.11 TO 1.0</u>	<u>> 1.0</u>
EXCAVATION AND GRADING	\$5.00	\$4.50	\$4.00
RESTORATION AND SEEDING	\$2.00	\$1.75	\$1.50
OUTLET CONTROL STRUCTURE	\$3,000.00	\$4,000.00	\$5,000.00



WI Stormwater User Charge System Information
Representative Wisconsin Communities
Stormwater user charge information changes often! Contact individual communities to confirm accuracy.



November 20, 2013

Name of Community or Stormwater District	Population	Created	ERU Size (sf)	Annual \$/ERU or 1 fam home	Credit Policy?		Comments/ Web site addresses
					Y/ N	Max Amount	
1 Allouez (Village)	15,443	2006	3,330	\$ 84.00			www.villageofallouez.com
2 Appleton (City)	73,243	1995	2,368	\$ 155.00	Y	77%	www.appleton.org
3 Ashwaubenon (Village)	16,973	2012	3,316	\$ 50.00	Y	50%	www.Ashwaubenon.com
4 Baraboo (City)	11,952	2005	2,379	\$ 49.24	N		www.cityofbaraboo.com
5 Barron (City)	3,250	2005	10,850	\$ 24.00	Y	75%	www.barronwi.us
6 Beaver Dam (City)	14,983	2008	2,637	\$ 48.61	Y	33%	www.cityofbeaverdam.com
7 Bellevue (Village)	14,386	2002	3,221	\$ 48.00	Y	100%	www.bellevue-wi.com
8 Beloit (City)	36,913	2006	3,347	\$ 36.00			beloit.govoffice3.com/
9 Brown Deer (Village)	11,895	2004	3,257	\$ 91.80	N		www.browndeerwi.org
10 Butler (Village)	1,885	1999	3,032	\$ 66.00			www.butlerwi.gov/
11 Chetek (City)	2,180	2005		\$ 27.00	Y		www.chetek.net
12 Chippewa Falls (City)	13,374	2005		\$ 36.00			www.ci.chippewa-falls.wi.us
13 Cudahy (City)	18,430	2001	2,700	\$ 60.00	Y	\$2/ ERU	www.ci.cudahy.wi.us
14 De Forest (Village)	7,400	2005	2,900	\$ 60.00			www.vi.deforest.wi.us/
15 Delafield (City)	7,820	2004	1,000	\$ 29.00			www.cityofdelafield.com/
16 De Pere (City)	24,060	2003		\$ 62.00			www.de-pere.org/
17 Eau Claire (City)	66,623	1997	3,000	\$ 83.00	Y	100%	www.ci.eau-claire.wi.us
18 Elm Grove (Village)	6,250	2004	6,235	\$ 65.50			www.elmgrovetwi.org
19 Fitchburg (City) - Urban	25,260	2002	3,700	\$ 78.00	Y	50%	www.fitchburgwi.gov
20 Fitchburg (City) - Rural	4,000	2002	3,700	\$ 38.84	Y	50%	www.fitchburgwi.gov
21 Fox Point (Village)	6,816	2009	2,988	\$ 126.72			http://www.vil.fox-point.wi.us/
22 Fort Atkinson (City)	12,407	2009	3,096	\$ 33.84			http://www.fortatkinsonwi.net/
23 Garner's Creek (watershed)		1998	3,623	\$ 96.00	Y	85%	http://www.garnerscreekutility.org/
24 Glendale (City)	13,400	1996	3,200	\$ 42.00	N	‡	www.glendale-wi.org
25 Grand Chute (Town)	21,288	1997	3,283	\$ 99.84	Y	85%	www.grandchute.net
26 Grantsburg (Village)	1,397	2004		\$ 18.00	Y	75%	www.grantsburgwi.com
27 Green Bay (City)	105,809	2004	3,000	\$ 63.76	Y	67%	www.ci.green-bay.wi.us
28 Greendale (Village)	14,410	2004	3,941	\$ 78.00	Y	50%	www.greendale.org
29 Greenfield (City)	35,476	2009	3,630	\$ 49.80			http://www.ci.greenfield.wi.us/
30 Greenville (Town)	10,602	1999	4,510	\$ 65.00	Y	85%	www.townofgreenville.com
31 Hales Corners (Village)	7,665	2008	3,952	\$ 9.00			http://www.halescorners.org/
32 Harrison (Town of)	5,800	1998		\$ 96.00			www.townofharrison.org
33 Hobart (Village of)	5,834	2007	4,000	\$ 72.00	Y	50%	www.hobart-wi.org/
34 Holmen (Village of)	7,176	2007	3,550	\$ 44.00	Y	50%	www.holmenwi.com
35 Howard (Village)	15,774	2005	3,301	\$ 44.00			www.villageofhoward.com
36 Janesville (City)	63,479	2003	3,200	\$ 39.76	Y	65%	www.ci.janesville.wi.us
37 Kenosha (City)	99,738	2007	2,477	\$ 60.00	Y		www.kenosha.org
38 Lake Delton (Village)	2,975	1993	1,685	\$ 18.00	Y	100%	www.lakedelton.org
39 Lancaster (City)	4,033	2008	2,400	\$ 24.00	Y		www.lancasterwisconsin.com
40 Lisbon (Town)	9,359	2007	6,642	\$ 40.00	Y	50%	www.townoflisbonwi.com
41 Little Chute (Village)	10,830	1998	2,752	\$ 96.00	N		www.littlechutewi.org
42 Madison (City)	236,901	2001	Lot Area	\$ 55.00	Y	50%	www.cityofmadison.com
43 McFarland (Village)	6,416	2007	3,456	\$ 46.85			www.mcfarland.wi.us
44 Menomonee (City of)	15,318	2008	3,000	\$ 36.00	Y	20%	www.menomonee-wi.gov/
45 Milton (City of)	5,667	2009		\$ 55.13			http://www.ci.milton.wi.us/
46 Milwaukee (City)	597,867	2006	1,610	\$ 64.52	Y	60%	http://city.milwaukee.gov/mpw
47 Monona (City)	8,000	2004	NA *	\$ 60.00	Y	65%	www.monona.wi.us
48 Monroe (City)	10,600	2006	2,728	\$ 60.00			www.cityofmonroe.org
49 Neenah (City)	24,600	2003	3,138	\$ 84.00	Y	66%	www.ci.neenah.wi.us



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November 20, 2013

	Name of Community or Stormwater District	Population	Created	ERU Size (sf)	Annual \$/ERU or 1 fam home	Credit Policy?		Comments/ Web site addresses
						Y/ N	Max Amount	
50	New Berlin (City)	39,669	2001	4,000	\$ 60.00	N		www.newberlin.org
51	New Richmond (City)	7,726	2004	12,632	\$ 28.68	Y	75%	www.ci.new-richmond.wi.us
52	N. Fond du Lac (Village)	4,557	2007	3,123	\$ 56.00	Y		www.nfdl.org
53	Oak Creek (City)	28,456	2003	3,300	\$ 27.50			http://www.oakcreekwi.org/
54	Onalaska (City)	17,900	2009	3,888	\$ 59.64	Y	40%	www.cityofonalaska.com
55	Onalaska (Town)	5,600	2005	3,709	\$ 24.00			www.ci.la-crosse.wi.us/townofonalaska
56	Oshkosh (City)	66,344	2003	2,817	\$ 107.68	Y	75%	www.ci.oshkosh.wi.us
57	Pewaukee (City)	11,783	2010	5,339	\$ 120.00	Y		www.cityofpewaukee.us
58	Pleasant Prairie (Village)	18,000	2006		\$ 15.00			www.pleasantprairieonline.com/
59	Poynette (Village)	2,563	2006	3,550	\$ 50.00			www.poynette-wi.gov/
60	Racine (City)	78,853	2004	2,844	\$ 72.30	Y	40%	www.cityofracine.org
61	Raymond (Town)	3,516	2008	\$0.0036/sf imp area		N		www.raymondtownof.com
62	Reedsburg (City of)	8,594	2008	3,024	\$ 46.00	Y	50%	www.reedsburgwi.gov
63	River Falls (City)	14,889	1998	NA *	\$ 37.68	Y	100%	www.rfcity.org
64	Rochester (Village)	3,682	2011	4,500	\$ 73.00	Y	50%	http://rochesterwi.us.index.asp
65	Salem (Town)	9,871	2009	6,352	\$ 60.00	Y	50%	www.townofsalem.net
66	Sheboygan (City)	50,792	2001	2,215	\$ 36.00	Y		www.ci.sheboygan.wi.us
67	Shorewood Hills (Village)	1,732	2007	2,941				www.shorewood-hills.org
68	Slinger (Village)	3,901	2007	4,300	\$ 40.00	Y		www.slinger-wi-usa.org/
69	St. Francis (Village)	9,373	2001	2,500	\$ 48.00			www.ci.stfrancis.wi.gov/
70	Sun Prairie (City)	24,464	2003	3,468	\$ 72.00	Y	65%	www.cityofsunprairie.com/
71	Superior (City)	27,370	2007	1,907	\$ 70.80	Y	TBD	www.ci.superior.wi.us/
72	Sussex (Village)	9,687	2005		\$ 60.00			www.village.sussex.wi.us/
73	Union Grove (Village)	4,884	2009	4,000	\$ 86.83	Y	50%	www.uniongrove.net
74	Vernon (Town)	7,455	2008	6,904	\$ 32.00	Y	50%	www.townofvernon.org/
75	Verona (City)	7,052	2009	2,842	\$ 53.06			http://www.ci.verona.wi.us/
76	Washburn (City)	2,300	2005		\$ 48.00			www.cityofwashburn.org/
77	Watertown (City)	23,163	2005	2,900	\$ 76.00			www.cityofwatertown.org/
78	Waupun (City)	10,720	2005	3,204	\$ 96.00			www.cityofwaupun.org/
79	Wauwatosa (City)	46,629	1999	2,174	\$ 67.28	Y	100%	www.wauwatosa.net/
80	West Allis (City)	60,300	1997	1,827	\$ 77.16	Y	56%	www.ci.west-allis.wi.us/
81	West Milwaukee (Village)	4,142	1998	1,956	\$ 36.00	Y	50%	www.westmilwaukee.org/
82	Weston (Village)	12,736	2004	3,338	\$ 47.78	Y	68%	www.westonwisconsin.org/

Information presented here is dependent on your input! Please send updates to immazanec@gmail.com

Reverse numbers indicate entries updated or confirmed within 365 days of the date of this publication.

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 16.16
POST CONSTRUCTION RUNOFF

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Chapter 16.16, Section 16.16.040 is hereby amended to read as follows:

- (a) Applicability.
- (1) Where not otherwise limited by law, this chapter applies to land development activity that results in 20,000 square feet or more of land disturbing construction activity or results in a net increase of 10,000 square feet or more of impervious surface, including areas that are part of a larger common plan of development or sale where multiple separate and distinct land disturbing construction activities may be taking place at different times on different schedules but under one plan.
 - (2) A site that meets any of the criteria in this subsection is exempt from the requirements of this chapter:
 - (A) Nonpoint discharges from agricultural facilities and practices;
 - (B) Nonpoint discharges from silviculture activities;
 - (C) Routine maintenance for project sites under five acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility;
 - (D) Underground utility construction such as water, sewer and fiber optic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.
 - (3) Notwithstanding the applicability requirements in subsection (a)(1) of this section, this chapter applies to land development activity of any size that, in the opinion of the director of public works, is likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.
- (b) Jurisdiction. This chapter applies to land development activities within the boundaries and jurisdiction of the City of Whitewater, as well as the division of land in the city's extraterritorial jurisdiction.
- (c) Exclusions. This chapter is not applicable to activities conducted by a state agency, as defined under Section 227.01(1), Wis. Stats., but also including the office of district attorney, which is subject to the state plan promulgated or a memorandum of understanding entered into under Section 281.33(2), Wis. Stats.

SECTION 2: Whitewater Municipal Code Chapter 16, Section 16.16.060 is hereby amended to add subsection (f) to read as follows:

- (f) Fee in Lieu of On-site Stormwater Management Practices. A fee in lieu of on-site stormwater management practices may be requested by the applicant, but will only be allowed at the sole discretion of the City. If the City chooses to waive all or part of the minimum on-site stormwater management requirements, the applicant shall be required to pay a fee in an amount determined in negotiation with the City of Whitewater and approved by the Common Council. The purpose of the fee is to fund alternative municipal stormwater management measures to offset the environmental and flooding impacts of waiving the requirements. In determining the fee for land development and land redevelopment projects, the City shall consider an equitable distribution of the cost needed for land, engineering design, and construction of stormwater management practices. All such fees collected shall be placed in a designated fund to be used exclusively for the City stormwater management practices to be constructed.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Michele R. Smith, City Clerk

Cameron Clapper, City Manager

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 16.18
CONSTRUCTION SITE EROSION

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Chapter 16.18, Subsection 16.18.040(a)(1) is hereby amended to read as follows:

(a) Applicability.

- (1) This chapter applies to construction sites that have 4,000 square feet or more of land disturbing construction activity except as provided under subsection (a)(2) of this section.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Michele R. Smith, City Clerk

Cameron Clapper, City Manager

16.16.040 Applicability and jurisdiction.

- (a) Applicability.
- (1) Where not otherwise limited by law, this chapter applies to land development activity that results in one or more acres of land disturbing construction activity.
 - (2) A site that meets any of the criteria in this subsection is exempt from the requirements of this chapter:
 - (A) A redevelopment site with no net increase in exposed parking lots, roads, rooftops or other impervious areas;
 - (B) A site with less than ten percent connected imperviousness based on complete development of the post-construction site, provided the cumulative area of all parking lots and rooftops is less than one acre;
 - (C) Nonpoint discharges from agricultural facilities and practices;
 - (D) Nonpoint discharges from silviculture activities;
 - (E) Routine maintenance for project sites under five acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility;
 - (F) Underground utility construction such as water, sewer and fiber optic lines. This exemption does not apply to the construction of any above ground structures associated with utility construction.
 - (3) Notwithstanding the applicability requirements in subsection (a)(1) of this section, this chapter applies to land development activity of any size that, in the opinion of the director of public works, is likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.
- (b) Jurisdiction. This chapter applies to land development activities within the boundaries and jurisdiction of the City of Whitewater, as well as the division of land in the city's extraterritorial jurisdiction.
- (c) Exclusions. This chapter is not applicable to activities conducted by a state agency, as defined under Section 227.01(1), Wis. Stats., but also including the office of district attorney, which is subject to the state plan promulgated or a memorandum of understanding entered into under Section 281.33(2), Wis. Stats.

(Ord. 1559A §4, 2004).

16.18.040 Applicability and jurisdiction.

- (a) Applicability.
- (1) This chapter applies to construction sites that have one or more acres of land disturbing construction activity except as provided under subsection (a)(2) of this section:
 - (2) This chapter does not apply to the following:
 - (A) Land disturbing construction activity that includes the construction of a building and is otherwise regulated by the Wisconsin Department of Commerce under Section Comm 21.125 or 50.115, Wis. Adm. Code;
 - (B) A construction project that is exempted by federal statutes or regulations from the requirement to have a national pollutant discharge elimination system permit issued under Chapter 40, Code of Federal Regulations, Part 122, for land disturbing construction activity;
 - (C) Nonpoint discharges from agricultural facilities and practices;
 - (D) Nonpoint discharges from silviculture activities;
 - (E) Routine maintenance for project sites under five acres of land disturbance if performed to maintain the original line and grade, hydraulic capacity or original purpose of the facility.
 - (3) Notwithstanding the applicability requirements in subsection (a)(1) of this section, this chapter applies to construction sites of any size that, in the opinion of the director of public works, are likely to result in runoff that exceeds the safe capacity of the existing drainage facilities or receiving body of water, that causes undue channel erosion, that increases water pollution by scouring or the transportation of particulate matter or that endangers property or public safety.
- (b) Jurisdiction. This chapter applies to land disturbing construction activities on lands within the boundaries and jurisdiction of the City of Whitewater, as well as the extraterritorial division of land subject to an chapter enacted pursuant to Section 236.45(2) and (3) Wis.
- (c) Exclusions. This chapter is not applicable to activities conducted by a state agency, as defined under Section 227.01(1), Wis. Stats., but also including the office of district attorney, which is subject to the state plan promulgated or a memorandum of understanding entered into under Section 281.33(2), Wis. Stats.

(Ord. 1560A §4, 2004).

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Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Michele R. Smith, City Clerk

Cameron Clapper, City Manager

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Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Michele R. Smith, City Clerk

Cameron Clapper, City Manager

September 16, 2013

Mr. Telfer:

As U.N. Week approaches and our lives teeter again on nation-state brinkmanship, I (with a tome of Everett's correspondence under my arm) went to Mr. Clapper's office and reminded him of the unfinished work left by the city manager of 1972 and his successors.

Joseph E. Schwartzberg, author of REVITALIZING THE UNITED NATIONS REFORM THROUGH WEIGHTED VOTING, told me that he has a later book coming off the press in November. I would be glad to provide the latest editions to the peace studies department if I could know that they would become part of the curriculum study ----- and perhaps the inspiration of a contestant for the next Everett Refior Peace Prize.

Some actors on the 1971-72 stage are still around. What can we do to redeem ourselves?

Betty Refior

WALWORTH COUNTY WEEK—728-5505—Sunday, November 11, 1990



UW-Whitewater Chancellor James Connor could be said to have made the first pitch for collecting baseball equipment to be given to the community's sister city of Jinotepe, Nicaragua. He's with members of the Sister City Committee of Whitewater, which hopes to send its first shipment in time

for Christmas. Those on the committee include, from left Frances Svec, Mary Ellen Converse, Tina Ettinger, Everett Refior, Lisa Brauer, Lynn Schoemaker, the chancellor and Richard Tijerino, a Nicaraguan student currently attending the university.

The:UN A Step Toward Survival

I appreciate very much the opportunity to write a column supporting the United Nations—the first I have seen in the Warhawk World.

Standing on the moon, after the spartan discipline of space travel, our astronauts viewed the earth in a new light—as a single, beautiful, interdependent little planet—a Spaceship Earth in which all life rested upon a system of delicate chemical, meteorological and ecological balances, requiring a high degree of cooperation among its inhabitants for survival. This insight is truer today than ever before. A plane can travel in a day to the most remote point on earth, either to drop bombs or to help disaster victims. Our Spaceship Earth can be a hell or a garden of Eden, depending on how well its riders get along with one another and conserve and share its limited resources.

For such a time, the earth's political system is sadly outmoded. Tribes, then city-states, and eventually national governments developed techniques for keeping the peace internally and making and enforcing laws to promote the general welfare. Internationally, however, we are still living under the rule of the six-gun and have not even appointed a sheriff! There is no central authority that can effectively order the Russians out of Czechoslovakia, the Americans out of Vietnam, or even the South Africans out of Nambia. Each country uses for "national security" precious resources it needs to feed and house people; yet everyone is within a half hour of being massacred if some madman in another country sets off the atomic missiles that are already in place. No world agency and no national government can

prevent the extinction of whales and migratory birds, stop the poisoning of the earth's atmosphere with smog and radioactivity, or save the oceans from the fate of Lake Erie, which scientists warn may result from industrial wastes and chemical fertilizers. If the oceans die, all life on earth is threatened.

The U.N. is the kind of international institution the twentieth century requires.

Dr. E. Refior

These are global problems; only global solutions will work. But we are victims of "cultural lag"; the human species has failed to adapt its political loyalties and institutions to the new environment its technology has created. Though the great religions all proclaim the brotherhood of man, youth are drafted to kill one another at the whims of national governments. Here is the great challenge of our time—one far more critical than getting to the moon. Unless we can telescope into our own lifetimes the political evolution that would ordinarily take centuries, mankind seems headed for extinction rather than survival.

Do we have a chance? I think we do—but only by a drastic reordering of our priorities. It cannot be done by spending \$1.57 per person on the United

By Dr. Everett Refior

United World Federalists

Nations and all its agencies while spending \$373.00 per person for military purposes, as we Americans did in 1970. It will require massive research and education effort on a world-wide scale—a social science feat comparable to the achievement of the physical sciences in space exploration. But in 1787 our forefathers met in Philadelphia and devised an ingenious federal system, steering a careful course between the dangers of interstate anarchy on the one hand and an all-powerful central government on the other—and then went back and sold the idea to their respective states. Once the need to do this on the world level is widely realized, I am confident that man's ingenuity is equal to the task.

The United Nations of today is beginning toward the kind of international institutions the twentieth century requires. Through its affiliated agencies such as the International Bank, the World Health Organization and the Food and Agriculture Organization it has done much to improve health and living standards in many countries. Its peacekeeping forces have played an important role in the settlement of many disputes among the smaller nations. Its General Assembly provides a forum in which representatives of 131 nations have day-to-day contact; for over a quarter century it has been an invaluable link between nations of different economic and political systems, enabling dedicated peacemakers like Dag Hammarskjöld and U

Thant to exert their moderating influence. It is true that if the United Nations did not exist, it would have to be invented.

Yet the United Nations of today is very much like the post-Revolutionary American government under the Articles of Confederation. It has no troops unless the nations are willing to supply them; it needs to recruit and train its own police force to be sent quickly to trouble spots before violence gets out of hand. It has no funds unless the nations pay their assessments; it sorely needs an independent source of revenue such as fees for the use of undersea resources. It has only the power the big nations have been willing to give it, and is therefore woefully unequal to the first responsibility mentioned in its Charter: "to save succeeding generations from the scourge of war."

There are those who question whether the United Nations is worthwhile. This is very much like asking whether the United States is worthwhile, as some protest groups have been doing. The answer, in both cases, is that it is all we have now; it is imperfect but essential to our survival; so we'd better hang onto it for dear life, make the best of it, and try to change it so that it more nearly meets our common needs and aspirations. Only by transforming the United Nations into a body that can effectively outlaw war and preserve the human environment can we pass on a peaceful and livable world to our children.

WARHAWK
OCTOBER 23, 1972
WORLD

07/11/74

07/11/74

A Declaration of World Citizenship

CITY OF WHITEWATER

RECOGNIZING the greatly increased interdependence of the world in this age of nuclear power, pollution, hunger, and depletion of resources; and

REALIZING that the common interests of man can be met only through world co-operation; and

DESTRING to free mankind from the curse of war and to harness all available sources of energy and knowledge to the service of man's needs; and

AWARE that we can best serve our city, county, state, and nation when we also think and act as world citizens;

NOW THEREFORE BE IT RESOLVED by the City Council of Whitewater, Wisconsin, US A:

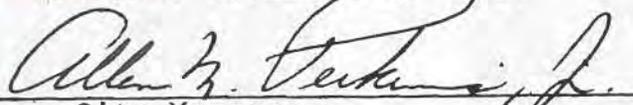
That we recognize the right of our citizens to declare that their citizenship responsibilities extend beyond our state and nation. We hereby join with other concerned people of the world in a declaration that we share in this world responsibility and that our citizens are in this sense citizens of the world. We call upon our citizens to pledge their efforts to the establishment of permanent peace based on just world law and to the use of the world's resources in the service of man and not for his destruction.

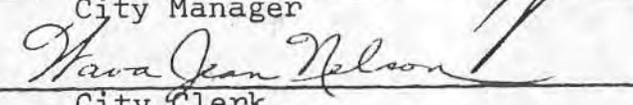
BE IT FURTHER RESOLVED that, as a symbol of our obligations as world citizens, we proudly display the United Nations flag with the United States flag near the main entrance of the City Hall, and urge other cities to do the same.

Effective October 24, 1971.

Resolution introduced by Councilman Coburn, who moved its adoption. Seconded by Councilman DeMott.

AYES: Coburn, DeMott, Tucker, Greenhill, Weiss, VanDeBogart, Wright.
NOES: None ABSTAIN: McLeRoy, ADOPTED: October 19, 1971.



City Manager


City Clerk

The Local Church

Whitewater Becomes World City



The flag raising followed a parade of flags to the city's Public Safety Building on W. Whitewater Street.

WHITEWATER officially became a "world city" October 24, 1971. It was United Nations Day and the twenty-sixth anniversary of the United Nations when by virtue of a Declaration of World Citizenship the city council declared Whitewater a world city. It thus joined a number of other "world cities" in many countries such as Hiroshima, Ottawa

and Minneapolis. Hereafter the United Nations flag will be flown regularly along with the United States flag at the City Hall.

A ceremony commemorating the event was held at the Armory followed by a parade of flags to the City Hall and the raising of the United Nations flag there.

Democrats Elect County Officers

ELKHORN—Dr. Everett Refior, Whitewater, was recently re-elected to a third one-year term as chairman of the Walworth County Democratic Party. C. Phil Johnson, Darien, was elected vice chairman.

Re-elected were Miss Eleanora Wickstrom, Walworth, secretary, and Clarence Hagen, Whitewater, treasurer.

The eight members of the executive board elected for one-year terms were: James Coburn, Peter Barry, Dr. Charles Park and Dr. Ruth Miner, all of Whitewater; Tom Read, Delavan; Mrs. Aaron Potter, Lake Geneva; John Race and Joseph L. Golden, both Elkhorn.

October 26, 1972 —Whitewater Register, Whitewater, Wisconsin

City Receives Certificate At U.N. Day Ceremony

An address by Congressman Les Aspin and the presentation to the City Manager of a certificate from the World Council for Mundialization highlighted the annual United Nations Day observance at the Armory Tuesday afternoon. Dr. Robert Perin chief sang the "United Nations Hymn" and led the group in singing "One World," a song composed last week by Dr. Everett Refior. Clarence Hagen, city chairman for United Nations Day, presided.

Citing the recent arms limitation agreement with the Soviet Union, Aspin stated that the opportunity to organize a lasting peace is greater now than at any time in recent years, but the public is apathetic. A reordering of priorities is needed; Americans in 1970 spent \$373 per person for

military purposes and only \$1.57 per person on the United Nations and all its agencies.

Dr. Refior reminded the group that a year ago Whitewater became the first "world city" in Wisconsin by virtue of a declaration of world citizenship adopted by the city council. Cities following our precedent this year include Racine, Kansas City, and Alron, Ohio. Refior presented to City Manager Frank Hill a certificate he had received for the city from Setsuo Yamada, mayor of Hiroshima and chairman of the World Council for Mundialization, at the World Congress in Brussels last summer.

Following the raising of the United Nations flag, Reverend Willard Schulz led the group in a responsive benediction.

PROCLAMATION

WHEREAS, the President of the United States, in the tradition of past presidents, has officially proclaimed October 24, 1975, as United Nations Day to commemorate the founding of the United Nations and has appointed a National UN Day Chairman; and

WHEREAS, Communities throughout the United States use this annual occasion to inform citizens of the importance, the goals and the accomplishments of the United Nations; and

WHEREAS, the United Nations has sponsored International Women's Year promoting equal rights for women; and

WHEREAS, we are all members of the human race and in that sense are citizens of the world as well as of our own state, nation and city;

NOW, THEREFORE, I, G. F. HILL, City Manager of the City of Whitewater, Wisconsin, do hereby proclaim October 24, 1975, as

UNITED NATIONS DAY

and I urge all officials of the local government as well as civic, religious, and educational organizations and private citizens to engage in appropriate ceremonies in observance of United Nations Day during the week throughout the State of Wisconsin.

IN TESTIMONY WHEREOF, I have hereunto set my hand and caused the Seal of the City of Whitewater to be affixed this 3rd day of October, in the year of our Lord, 1975. G. F. Hill, City Manager

ATTEST: Wava Jean Nelson
City Clerk

WR 10-9-75 p. 2

WR 10-16-75 p. 2

Citizens of Whitewater:

Next week we join with other communities around the world in observing the 30th anniversary of the United Nations. Once again we are reminded that people everywhere are the children of one creator, living in one interdependent world, whose resources must not be squandered but conserved for the benefit of all.

We hope many of our churches, schools and organizations will observe United Nations Week in various ways. We especially invite everyone to participate in the International Festival planned by your city UN Week committee at the high school gym Sunday, October 26, from 3 to 5 p.m.

We are a people of many nationalities, each proud of its cultural heritage. At the International Festival we invite the people of each nationality to wear the costumes and display some elements of that country's culture at a table reserved for that group, and perhaps to present some of the national music, songs or dances. Anyone wishing to participate in this way should contact Mrs. Converse or Dr. Refior.

Above all, we invite everyone in the community to come out to the high school Sunday the 26th to take in the entertainment and visit with your neighbors at the various nationality tables. Bring the whole family! It should be interesting, educational, and a good time for all.

Cordially,
The 1975 Whitewater
United Nations Week Committee
Tony Pavlick
Rev. Donald Zelle
Everett Refior, Chairman

Mary Ellen Converse
Clarence Hagen
Pam Jech

City Celebrating UN Week With International Festival

The 30th anniversary of the birth of the United Nations will be celebrated in Whitewater this Sunday with a free UN Week program at the high school gym at 3 p.m.

Mrs. Mary Ellen Converse, chairman for the "International Festival" that will take place Sunday, says there is still room for people who can perform songs, dances, and other types of entertainment from countries other than the U.S. Anyone wishing to become a part of the lively program should contact Mrs. Converse or Everett Refior at UW-Whitewater.

In addition to the performances, a display table representing 20 countries will be

set up and refreshments will be served. Prizes will also be awarded to children who have created the best UN Week posters. Master of Ceremonies will be Reverend Donald Zelle of First English Lutheran Church.

Organizations with international programs, such as American Field Service and Rotary, will also have tables. Any nationality group or organization desiring a display table should notify Mrs. Converse or Dr. Refior at once, if they have not done so. The guidelines for participating groups are as follows:

1. The gym will be open after 1 p.m. Sunday for setting up displays. Each group will use its

assigned table.

2. The group is responsible for prominently displaying the name of the country or organization represented.

3. At least one person should be at the table at all times from 3 to 5 to talk with interested visitors. Groups should arrange to have more than one person assisting.

4. Each nationality group or organization should remove its display promptly after 5 p.m.

Other city-sponsored UN Week activities have included the flying of the United Nations flag at the Armory and the displaying downtown of the children's posters, the flags of the UN member countries, and a large world map constructed by Clarence Hagen and Charles Varney.



Dr. Everett Refior, 205 N. Fremont Street, has been appointed 1975 chairman of the United Nations Week in Whitewater. Refior has announced that this year's United Nations Day recognition will include an international festival at the high school on Sunday afternoon, October 26, from 3 to 5 p.m. Costumes, artifacts, songs, and dances from various countries will be featured. Also serving on Refior's committee are: Clarence Hagen, Reverend Donald Zelle, Mrs. A. D. Converse, Mrs. Carl Jech, and Dr. Anthony Pavlick. The United Nations was born 30 years ago in San Francisco.

Happy Birthday! . . .
This week marks the 30th birthday of the United Nations.
We wish the UN another 30 years of successful endeavor to keeping world peace!

WR 10-9-75 p. 4



Lee Sherman Dreyfus

Governor

December 2, 1982

Mr. Everett Refior
UW-Whitewater
205 North Fremont Street
Whitewater, Wisconsin 53190

Dear Mr. Refior:

I want to express my personal appreciation to you for your dedicated service to the Wisconsin Governor's Commission on the United Nations.

The United Nations with its global framework and its specialized agencies has the potential of solving many of the major problems facing the world today. I believe it is imperative that we alert the citizens of Wisconsin to the hopes and aims of the United Nations and to its commitment to the principles of international peace and security, respect for human rights, and the promotion of social and economic cooperation between nations.

I wish to thank you and all members of the Commission for your untiring effort in designing and implementing programs and activities which provide the general public with a greater understanding and awareness of the work of the United Nations.

My best wishes to you for continued success.

Sincerely,

A handwritten signature in cursive script that reads "Lee Sherman Dreyfus".

Lee Sherman Dreyfus
GOVERNOR

smc



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **7/15/14**

ITEM: Discussion and possible direction regarding increase of Facility Maintenance position from .75 FTE to 1.0 FTE.

PRESENTER: **Parks & Recreation Director**

PREVIOUS ACTION, IF ANY: N/A

SUMMARY OF ITEM BEING PRESENTED: Kyle Cromos left employment with the City in May of this year, which has left our staffing extremely thin with only one Full-time employee (Dwight Slocum) to cover the 8 city facilities we are responsible for maintaining. Dwight has been aided by 3 college seasonal employees that are able to handle simple maintenance and cleaning tasks but without the knowledge and experience Kyle or a replacement would have, we are behind on some of our larger work and tasks.

The current position is budgeted in 2014 for \$42,677.52 (30 hours per week @ \$22.60 with some benefits). I propose that the position be advertised at 40 hours per week at a starting wage of \$18.01, including full family insurance and standard benefits the total budget allocation would need to be \$60,985.01, an increase of \$18,307.49.

It is my belief that we would be able to advertise and successfully attract a candidate that could become our in-house HVAC expert and reduce our need to contract for outside services for preventative maintenance in this area. In 2013, the City spent \$11,748.08 on these services that I feel could be completed in-house by hiring a certified HVAC technician. In addition, Trane will provide training opportunities to this individual to be trained to service and maintain the new equipment being installed as part of the PACT agreement.

In addition, by increasing the staff allocation to Facility Maintenance we would be better positioned to begin an annual roof maintenance program and not rely on contracting this work. I would also explore the ability of moving some of our janitorial services to an in-house operation and rely less on contracted services in this area.

BUDGET IMPACT, IF ANY: Staff Increase \$18,307.49 (Expense reduction likely to equal this amount)

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: N/A

STAFF RECOMMENDATION: Direct staff to advertise vacancy in Facility Maintenance as a full-time position

RECOMMENDED MOTION:

ATTACHMENT(S) INCLUDED (If none, please state that): Chart of HVAC maintenance & labor costs

FOR MORE INFORMATION CONTACT:

Matt Amundson 262-473-0122 mamundson@whitewater-wi.gov

2015 Staffing Increase

	2014	2015	Difference
Facility Maintenance	\$ 42,677.52	\$ 60,985.01	\$ (18,307.49)
	(\$22.60 @ 30)	(\$18.01 @ 40)	
2013 Contracted HVAC prev maintenance			
Municipal		\$ 1,322.00	
Library		\$ 1,869.50	
Armory		\$ 861.00	
White		\$ 1,010.00	
Cravath		\$ 445.50	
Starin		\$ 460.50	
Innovation		\$ 2,100.00	
2013 Labor HVAC costs			
General Buildings		\$ 2,646.59	
Library		\$ 481.50	
Innovation		\$ 551.49	
		\$ 11,748.08	
*Janitorial Services - hiring seasonal staff to do routine cleaning, contract out floors & specialty			
*Roofing Maintenance - in process of developing annual roof maintenance program, will need to determine in-			



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: 07/15/2014

ITEM: Wage & Classification Study Contract Award

PRESENTER: City Manager

SUMMARY OF ITEM BEING PRESENTED:

It is considered a best practice to review and update position descriptions and wage schedules on a regular basis (every 3-5 years). The most recent evaluation of all position descriptions was completed in 2008 with only slight changes being made to a handful of position descriptions since that time. There is no recent record of a professional review of employee wages.

Earlier this year, staff requested proposals from qualified consulting services for the completion of a wage and classification study for all non-sworn municipal employees. A total of seven (7) firms responded to the request with three firms proceeding to the interview phase. Staff interviewed the three finalist firms and contacted references. Staff is now requesting the award of a contract for consulting services to conduct a wage and classification study to Springsted Inc. for a cost not to exceed \$18,500 (\$15,500 if we eliminate the performance evaluation system component). Staff has developed a performance evaluation program and will likely no longer need assistance from the consultant on that portion of the project. A table displaying the cost as proposed by each firm is included below.

BUDGET IMPACT, IF ANY: The 2014 budget provides for \$20,000 to be spent on this project. Staff is requesting the approval of a contract at a cost that would not exceed \$18,500.

Firm	Cost-not-to-Exceed
Springsted Inc.	\$18,500*
GovHR USA	\$19,000
Carlson Dettmann Consulting	\$16,000**

***If the City does not proceed with a performance evaluation component, the fee for services would be reduced to \$15,500.**

****This proposal did not include a traditional review and update of job descriptions, but instead included the replacement of job descriptions with the firm's extensive job description questionnaire.**

STAFF RECOMMENDATION: Staff recommends approval of the draft agreement with the inclusion of edits as recommended by the city attorney.

ATTACHMENT(S) INCLUDED (If none, please state that):

Springsted Draft Agreement

Proposed Edits to the Agreement Recommended by the Municipal Attorney

Whitewater RFP

Springsted Inc. Proposal

FOR MORE INFORMATION CONTACT:

Cameron Clapper, cclapper@whitewater-wi.gov, 262.473.0100.



AGREEMENT FOR MANAGEMENT CONSULTING SERVICES

THIS AGREEMENT is made as of the ____ day of _____ 2014, by and between, the City of Whitewater, Wisconsin ("Client") and Springsted Incorporated ("Consultant").

WHEREAS, the Client wishes to retain the services of the Consultant on the terms and conditions set forth herein, and the Consultant wishes to provide such services;

NOW, THEREFORE, the parties hereto agree as follows:

1. Services. Consultant shall provide organizational management and human resources consulting services to the Client to provide a Classification and Compensation Study. The scope of services to be provided are set forth in the Client's Request for Proposal ("RFP") and the Consultant's proposal dated March 28, 2014 ("Proposal") which are hereby made a part of this agreement. The proposed project schedule, however, has been revised to reflect an August start date, as reflected in the Revised Schedule dated July 7, 2014, attached.
2. Compensation. The Client shall compensate the Consultant for these services at a professional services fee of \$18,500, including out-of-pocket expenses in the manner set forth in the Proposal attached.
3. Term and Termination. This Agreement shall commence as of the date hereof, and shall continue until terminated by either party by written notice given at least 60 days before the effective date of such termination, provided that no such termination shall affect or terminate the rights and obligations of each of the parties hereto with respect to any project, whether or not complete, for which the Consultant has provided services prior to the date that it received such notice.
4. Indemnification; Sole Remedy. The Client and the Consultant each hereby agree to indemnify and hold the other harmless from and against any and all losses, claims, damages, expenses, including without limitation, reasonable attorney's fees, costs, liabilities, demands and cause of action (collectively referred to herein as "Damages") which the other may suffer or be subjected to as a consequence of any act, error or omission of the indemnifying party in connection with the performance or nonperformance of its obligations hereunder, less any payment for damages made to the indemnified party by a third party. Notwithstanding the foregoing, no party hereto shall be liable to the other for Damages suffered by the other to the extent that those Damages are the consequence of: (a) events or conditions beyond the control of the indemnifying party, including without limitation changes in economic conditions; (b) actions of the indemnifying party which were reasonable based on facts and circumstances existing at the time and known to the indemnifying party at the time the service was provided; or (c) errors made by the indemnifying party due to its reliance on facts and materials provided to the indemnifying party by the indemnified party. Whenever the Client or the Consultant becomes aware of a claim with respect to which it may be entitled to indemnification hereunder, it shall promptly advise the other in writing of the nature of the claim. If the claim arises from a claim made against the indemnified party by a third party, the indemnifying party shall have the right, at its expense, to contest any such claim, to assume the defense thereof, to employ legal counsel in connection therewith, and to compromise or settle the same, provided that any compromise or settlement by the indemnifying party of such claim shall be deemed an admission of liability hereunder. The remedies set forth in this paragraph shall be the sole remedies available to either party against the other in connection with any Damages suffered by it.

Notwithstanding the forgoing, nothing contained within this Agreement is intended to be a waiver or estoppel of the Client or its insurer's ability to rely upon the limitations, defenses and immunities contained within Wisconsin law, including, but not limited to, those contained within Wisconsin Statutes Sections 893.80, 895.52 and 345.05. To the extent that indemnification is available and enforceable, the Client or its insurer shall not be liable in indemnity or contribution for an amount greater than the limits of liability for municipal claims established by Wisconsin law. The Client's obligation to indemnify hereunder is subject to the availability and limits of applicable insurance coverage. Under no circumstances shall the Client be required to indemnify the Consultant for its own negligent or intentional conduct.

5. Confidentiality; Disclosure of Information.

5.1 Client Information. All information, files, records, memoranda and other data of the Client which the Client provides to the Consultant or which the Consultant becomes aware of in the performance of its duties hereunder ("Client Information") shall be deemed by the parties to be the property of the Client. The Consultant may disclose the Client Information to third parties in connection with the performance by it of its duties hereunder.

5.2 Consultant Information. The Client acknowledges that in connection with the performance by the Consultant of its duties hereunder, the Client may become aware of internal files, records, memoranda and other data, including without limitation computer programs of the Consultant ("Consultant Information"). The Client acknowledges that all Consultant Information, except reports prepared by the Consultant for the Client, is confidential and proprietary to the Consultant, and agrees that the Client will not, directly or indirectly; disclose the same or any part thereof to any person or entity except upon the express written consent of the Consultant.

6. Miscellaneous.

6.1 Delegation of Duties. The Consultant shall not delegate its duties hereunder to any third party without the express written consent of the Client.

6.2 No Third Party Beneficiary. No third party shall have any rights or remedies under this Agreement.

6.3 Entire Contract; Amendment. This Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and supersedes all prior written or oral negotiations, understandings or agreements with respect hereto. This Agreement may be amended in whole or in part by mutual consent of the parties, and this Agreement shall not preclude the Client and the Consultant from entering into separate agreements for other projects.

6.4 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin.

6.5 Severability. To the extent any provision of this Agreement shall be determined invalid or unenforceable, the invalid or unenforceable portion shall be deleted from this Agreement, and the validity and enforceability of the remainder shall be unaffected.

6.6 Notice. All notices required hereunder shall be in writing and shall be deemed to have been given when delivered, transmitted by first class, registered or certified mail, postage prepaid and addressed as follows:

If to the Client:

Mr. Cameron Clapper
City Manager
City of Whitewater
312 W. Whitewater Street
Whitewater, WI 53190

If to the Consultant, to:

Springsted Incorporated
380 Jackson Street
Suite 300
St. Paul, MN 55101-2887
Attention: Managing Principal

The foregoing Agreement is hereby entered into on behalf of the respective parties by signature of the following persons each of whom is duly authorized to bind the parties indicated.

City of Whitewater, Wisconsin

Springsted Incorporated

Cameron Clapper, City Manager

Joseph M. Murray, Vice President

Attachments (3):

- Request for Proposal
- Proposal dated March 28, 2014
- Revised Schedule dated July 7, 2014

From: [Wallace McDonell](#)
To: [Molly Parrish](#)
Cc: [Cameron Clapper](#)
Subject: Springsted Agreement
Date: Wednesday, July 09, 2014 4:06:03 PM
Attachments: [SKMBT_42314070915570.pdf](#)

Molly,

The agreement generally looks good to me, I have attached one marked up page with a suggested change for clarification purposes. Also, please ask them to add a line for Michele Smith to sign the agreement.

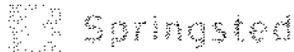
Thanks,

Wally

Wallace K. McDonell

Harrison, Williams & McDonell, LLP
P.O. Box 59
Whitewater, WI 53190
Phone: 262-473-7900
Fax: 262-473-7906
Email: wkm@hmattys.com

From: scanner@hmattys.local [mailto:scanner@hmattys.local]
Sent: Wednesday, July 09, 2014 3:57 PM
To: Wallace McDonell
Subject: Message from copier



AGREEMENT FOR MANAGEMENT CONSULTING SERVICES

THIS AGREEMENT is made as of the ____ day of _____ 2014; by and between, the City of Whitewater, Wisconsin ("Client") and Springsted Incorporated ("Consultant").

WHEREAS, the Client wishes to retain the services of the Consultant on the terms and conditions set forth herein, and the Consultant wishes to provide such services;

NOW, THEREFORE, the parties hereto agree as follows:

- Services. Consultant shall provide organizational management and human resources consulting services to the Client to provide a Classification and Compensation Study. The scope of services to be provided are set forth in the Client's Request for Proposal ("RFP") and the Consultant's proposal dated March 28, 2014 ("Proposal") which are hereby made a part of this agreement. The proposed project schedule, however, has been revised to reflect an August start date, as reflected in the Revised Schedule dated July 7, 2014, attached.
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- Term and Termination. This Agreement shall commence as of the date hereof, and shall continue until terminated by either party by written notice given at least 60 days before the effective date of such termination, provided that no such termination shall affect or terminate the rights and obligations of each of the parties hereto with respect to any project, whether or not complete, for which the Consultant has provided services prior to the date that it received such notice.
- Indemnification; Sole Remedy. The Client and the Consultant each hereby agree to indemnify and hold the other harmless from and against any and all losses, claims, damages, expenses, including without limitation, reasonable attorney's fees, costs, liabilities, demands and cause of action (collectively referred to herein as "Damages") which the other may suffer or be subjected to as a consequence of any act, error or omission of the indemnifying party in connection with the performance or nonperformance of its obligations hereunder, less any payment for damages made to the indemnified party by a third party. Notwithstanding the foregoing, no party hereto shall be liable to the other for Damages suffered by the other to the extent that those Damages are the consequence of: (a) events or conditions beyond the control of the indemnifying party, including without limitation changes in economic conditions; (b) actions of the indemnifying party which were reasonable based on facts and circumstances existing at the time and known to the indemnifying party at the time the service was provided; or (c) errors made by the indemnifying party due to its reliance on facts and materials provided to the indemnifying party by the indemnified party. Whenever the Client or the Consultant becomes aware of a claim with respect to which it may be entitled to indemnification hereunder, it shall promptly advise the other in writing of the nature of the claim. If the claim arises from a claim made against the indemnified party by a third party, the indemnifying party shall have the right, at its expense, to contest any such claim, to assume the defense thereof, to employ legal counsel in connection therewith, and to compromise or settle the same, provided that any compromise or settlement by the indemnifying party of such claim shall be deemed an admission of liability hereunder. The remedies set forth in this paragraph shall be the sole remedies available to either party against the other in connection with any Damages suffered by it.

(or \$15,500 if the city declines the performance management system option)



Request For Proposal

Employee Classification & Compensation Study

Cameron Clapper; City Manager

2014

Request For Proposal

The City of Whitewater is seeking proposals from qualified consultants to conduct a comprehensive pay and classification study for all non-represented employees. The study is to include salary and fringe benefit levels, a review and if necessary, an update of job descriptions, and a review of and recommendations on its performance management system as well as a recommendation on rewarding employee performance.

All communications regarding this Request for Proposals shall be directed to:

Cameron Clapper
City Manager
312 W. Whitewater St.
Whitewater, WI 53190
Phone: (262) 473-0100
Email: cclapper@whitewater-wi.gov

Time Schedule

The City plans to adhere to the following timetable as closely as possible:

Issue RFP	March 10, 2014
Deadline for Submittal of Proposals	March 24, 2014
Selection of Firms for Interview	March 28, 2014
Interview of Selected Firms	April 3 and 4, 2014
Selection of Firm	April 7, 2014
Notify Firm and Negotiate Contract	April 8, 2014
Contract Approval by City Council	April 15, 2014
Start Project	April 21, 2014
Project Completed	By July 21, 2014

Background Information

The City of Whitewater is located in Jefferson and Walworth counties. It is located near the southern portion of the Kettle Moraine State Forest. It is also home of the University of Wisconsin-Whitewater. The city's population is 14,757. Of this 11,552 live in Walworth County and 3,205 live in Jefferson County. The City of Whitewater has a council-manager form of government. Whitewater's Common Council is made up of one member from each of the five districts in the city and two members-at-large. The City Manager is Cameron Clapper. The City of Whitewater has 65 non-represented, permanent, full and part time employees.

The City has not conducted a classification and compensation review in approximately eight (8) years. All the job descriptions for current non-represented employees have been updated by City staff but job descriptions may not reflect current job duties. The City has reorganized several management positions; namely Public Works Director and HR Coordinator.

The objective of the study is to provide internal consistency within each department, as well as between other departments, eliminate any salary compression between management and staff, and to provide a fair, competitive wage in the labor market to attract and retain a professional, productive and diverse workforce. The labor market, for purposes of this study, shall consist of both the private and public sector labor market.

Scope of Services

1. To quantitatively evaluate the job content of each position using a methodology that will construct a relative ranking of positions.
2. Document position responsibilities for all staff.
3. Discuss with City leadership the issue of pay progression with appropriate consideration for both length of service and performance. Make recommendations based on the identified pay philosophy, feasibility and affordability.
4. To produce a compensation classification and compensation plan, including pay, structure and fringe benefit schedules. These schedules should be internally equitable and competitive in external markets both public and private, utilizing both public and private sector data.
5. To review all subject positions and properly classify those positions in accordance with current Fair Labor Standards Act provisions relative to exempt and non-exempt status.
6. To develop a best practices performance management system creating a value added system for employees.
7. To review and recommend any changes to the current Fringe Benefit and Salary Administration policies.
8. To produce an overall plan, forms and procedures that are clear and understandable, in order to promote employee and public acceptance of the process and results.
9. To review the current system and understand any problems with the current system and to present, in person, progress reports and/or issues to a coordinating committee of City staff at critical points of the study and to meet with the committee.
10. To present, in person, the final result of the classification and compensation plan to the Common Council.
11. To make recommendations on keeping the plan current, equitable and up to date.
12. Propose a management review process that will be used to find resolution to classification related disputes.
13. Conduct interviews with all levels of employees and appropriate supervisory and management staff, as required.
14. Identify potential pay compression issues and provide alternative solutions.

15. Recommend allocations of each position to an appropriate classification and pay grade based on internal equity and marketplace considerations.
16. Review and recommend any changes to the current compensation guidelines.
17. Conduct employee classification appeals after plan adoption. Appeals must be submitted within 30 days of plan adoption.
18. Consultant must agree to comply with all federal, state and local laws, ordinances, rules and regulations pertaining to unlawful discrimination on account of race, color, creed, national origin, sex, marital status, disability or age, or any other characteristic as prohibited by law.
19. Develop follow-on project proposals for the design and implementation of a pay-for-performance system.

Proposal Response Format

Proposals are to be in written format, presenting the firms qualifications and understanding of the work to be performed. Firms shall address each of the specific topics listed below as a minimum. Emphasis should be on completeness and clarity of content.

1. Cover letter

- a. Introducing your firm and confirming your interest in performing the study. Indicate your agreement with, or specific exceptions to, any of the items identified under scope of services, requirements, terms or conditions contained in this solicitation document.

2. Experience of the firm and proposed project team with regards to analysis and formulation of pay and classification studies.

- a. Describe your firm's overall experience with providing compensation and benefits consulting services, particularly to government entities.
- b. Identify and describe the experience, qualifications and credentials of the project team or individual(s) proposed to do the work, specifically detailing the experience with government entities.
- c. Describe any recently completed or current work your firm is performing for other clients, especially government entities, with respect to employee compensation plans.
- d. A list of two (2) current references from which comparable work has been performed. This list shall include client name, contact person, address, telephone number and description of work performed.
- e. Provide details of any instances in which the proposed individual consultants, firm or client have had to legally defend themselves relative to services provided.

3. Demonstrated understanding of the City's needs with respect to the ability to meet/exceed the objectives set forth under "Scope of Services" in the RFP.

- a. Provide a description of the general approach to be used in conducting the study, including assumptions, theories and methodologies to be employed, and the anticipated public and private comparables to be used.

- b. Provide a work plan describing the individual tasks to be performed, and the relative scheduling of those tasks including a listing of City and Firm resources required. All deliverable items should be identified and described. The work plan should detail key events, methods, estimated hours and the timeline for completion.
 - c. Recommendations for annual or ongoing maintenance and review of the plan, either by your firm or City staff over the next ten years.
 - d. Explanation of what work, if any, City staff will be required to perform.
- 4. Cost of Services**
- a. Provide a not-to-exceed cost, including out-of-pocket and travel expenses, based on the tasks to be performed per the “Scope of Services”.
 - b. The City has limited funding allocated for the completion of this project. Consultants are encouraged to be creative and resourceful in proposing the most cost-effective and efficient solutions for the needs outlined in this RFP.
 - c. “Additional Services” outside the scope of the work of the study should not be included.
 - d. Any incidental expenses, such as copying, mailing, travel type charges must be clearly stated in the proposal.
- 5. Total Timeframe**
- a. Include estimate for the full project.

Submitting Proposals

Interested firms must submit one (1) original and four (2) copies in a sealed envelope labeled “**COMPENSATION STUDY PROPOSAL**”. In addition, one electronic copy must be submitted. Proposals may be submitted by mail, courier, or in person on or before Friday, February 28, 2014. Proposal responses must be delivered to:

Cameron Clapper
City Manager
312 W. Whitewater St.
Whitewater, WI 53190

Consultants are responsible for ensuring receipt of proposals by the specified due date and time. Delivery to the U.S. Postal Service or other carrier does not constitute receipt. The City of Whitewater is not responsible for lost or misdirected delivery.

Terms and Conditions

1. All proposals, responses, inquiries, correspondence or other documents relating to this RFP will become the property of the City when received.

2. The City reserves the right to use any or all ideas or information presented in any proposal, whether amended or not; selection or rejection of a proposal does not affect this right.
3. The City of Whitewater reserves the right to reject any or all proposals, to waive any defects in the proposals received, and to select the consultant considered the most advantageous to the City, even if it is not the lowest cost proposal.
4. The City reserves the right to request clarification on information submitted and to request additional information from any proposer.
5. The City reserves the right to award any contract to the next most qualified contractor, if the successful contractor does not execute a contract within thirty (30) days after the award of the proposal.
6. The contract resulting from acceptance of a proposal by the City shall be in a form supplied or approved by the City and shall reflect the specifications in this RFP. The contract shall include requirements to comply with ADA, Civil Rights Act, and EEO requirements. The City reserves the right to reject any proposed agreement or contract that does not conform to the specifications contained in this RFP or not approved by the City Attorney's office.
7. The City shall not be responsible for any costs incurred by the firm in preparing, submitting, or presenting its response to the RFP. All costs incurred in the preparation and presentations of this proposal are the responsibility of the consultant.



Proposal

City of Whitewater, Wisconsin

Proposal to Provide a Classification and Compensation Study

March 28, 2014

Corporate Office

Springsted Incorporated
380 Jackson Street, Suite 300
Saint Paul, Minnesota 55101
Office 651-223-3000
Fax 651-223-3033

Regional Office

Springsted Incorporated
710 North Plankinton Avenue, Suite 804
Milwaukee, Wisconsin 53203
Office 414-220-4250
Fax 414-220-4251



Springsted Incorporated
710 North Plankinton Avenue, Suite 804
Milwaukee, WI 53203-1117
Tel: 414-220-4250
Fax: 414-220-4251
www.springsted.com

LETTER OF TRANSMITTAL

March 28, 2014

Mr. Cameron Clapper, City Manager
City of Whitewater
312 W. Whitewater Street
Whitewater, Wisconsin 53190

Re: Request for Proposal to Provide a Classification and Compensation Study

Dear Mr. Clapper:

Springsted Incorporated is pleased to submit our proposal to conduct a classification and compensation study for the City's 44 position classifications covering 72 full and part-time employees. It is our understanding that the scope of the project includes performing an analysis of and recommendation on the City's current pay and classification structure, as well as developing a performance management system.

Our firm has assisted numerous jurisdictions in Wisconsin, the Upper Midwest and throughout the United States in addressing their classification, compensation and human resources issues and in performing specialized management studies. In this role, we have assisted and advised many local government officials on a variety of critical human resources issues. The breadth of our human resources experience will be an advantage to the City, providing you with a comprehensive knowledge of classification and compensation systems and an understanding of how these programs can support the City's daily operations and long-term direction. Springsted has the staff, facilities, experience and availability to perform this study for the City of Whitewater.

The qualifications of our firm are discussed in this proposal along with a detailed scope of services, study methodology, project time frame, resumes of the consulting team and list of client references. Springsted will perform the work in accordance with the City's objectives, requirements, terms and conditions.

If you have any questions or require additional information, please feel free to contact either Mr. Joe Murray at 414-220-4257 / jmurray@springsted.com or Ms. Ann Antonsen at 651-223-3057 / aantonsen@springsted.com.

We are in agreement with the scope of services, requirements, terms and conditions contained in the City's RFP issued March 10, 2014 and look forward to working with the City of Whitewater and its employees on this important project.

Respectfully submitted,

Joseph M. Murray, CIPFA
Vice President

Ann S. Antonsen, Vice President
Consultant

sl

City of Whitewater, Wisconsin
Proposal to Provide
a Classification and Compensation study

1. Contact Information

Corporate Office

Springsted Incorporated
380 Jackson Street, Suite 300
Saint Paul, Minnesota 55101

Ms. Ann Antonsen
651-223-3057 Office
651-268-5057 Fax

Regional Office

Springsted Incorporated
710 North Plankinton Avenue, Suite 804
Milwaukee, Wisconsin 53203

Mr. Joseph Murray
414-220-4257 Office
651-268-5016 Fax

Principal Contact Person: Ann S. Antonsen, *Consultant and Vice President*

2. Experience

Firm Experience

Springsted is one of the largest and most established independent public sector advisory firms in the United States. For nearly 60 years, we have continually grown in the range of our client relationships, the comprehensiveness of our services and our prominence within the industry. Our managed growth is focused on providing clients with a balance of national perspective and local expertise.

Springsted is a privately held corporation and a women-owned business and is certified as a Women’s Business Enterprise (“WBE”) by the Milwaukee Metropolitan Sewerage District and the City of Saint Paul, Minnesota.

Our headquarters are located in Saint Paul, Minnesota, with additional offices located close to our clients throughout the Midwest and Mid-Atlantic states. Specifically, our regional offices include Milwaukee, Wisconsin; Des Moines, Iowa; Kansas City, Missouri; Richmond, Virginia; Denver, Colorado and Los Angeles, California.

Springsted has been serving Wisconsin clients, including, cities, counties, villages, towns, state agencies and various public entities since 1959. Wisconsin clients take advantage of our full array of services, including financial advisory, housing and economic development, organizational management and human resources, operational finance and fiscal planning and investments.

We opened our Wisconsin office in the early 1980s, further demonstrating our long-term commitment to serving Wisconsin jurisdictions. Today, we serve these clients from both our Milwaukee, Wisconsin office and our corporate headquarters in Saint Paul, Minnesota. We know Wisconsin’s needs because our representatives live and have worked in the State for years. Our commitment to the State’s communities is long-standing and our success in serving our Wisconsin clients is demonstrated by *their* success.

Public entities are under a great amount of pressure to deliver high quality services in a fiscally constrained environment. Traditional methods and means don't necessarily work anymore and this scenario is not likely to change at any time in the future. To that end, elected officials and public administrators are under pressure to employ new and innovative solutions that require progressive leadership, creative partnerships, cautious risk taking and an investment in their personnel and organizational foundation. Success in the public sector is hard to define, but those public entities that enhance and enrich their people, their process and their systems are more likely to deliver more value by maximizing the use of public resources, thus achieving more success in the marketplace of public opinion.

Springsted's staff has been advising our clients in organizational development and human resources, including classification and compensation studies, for over 25 years. We have a strong staff with direct experience in managing and leading city, village and county governments. Our team of professionals brings practical, realistic and creative solutions to the challenges faced by public entities.

Our Human Resource focus is in the area of position classification, compensation and performance evaluation. Our work is competitive, current, court tested and copyrighted to deliver pragmatic outcomes.

We have provided these services for a wide range of public sector organizations, from those with fewer than 10 employees to those with more than 3,000 employees. In 2009 through 2012, we completed more than 150 classification and compensation projects; and in addition started and completed multiple compensation and classification projects in 2013 in various locations throughout the United States, including Wisconsin, Minnesota, Virginia, North Carolina, South Carolina, Georgia and Tennessee. Springsted can provide a comprehensive listing of classification and compensation projects upon request.

Project Team Experience

Springsted's project team represents our most experienced staff members who are very familiar with performing classification and compensation studies for governmental entities in Wisconsin, similar in scope to those sought by the City of Whitewater.

Ann S. Antonsen

Vice President and Consultant



Ms. Ann Antonsen will serve as the Project Director, lead consultant and the City's primary contact for the study. Ms. Antonsen has conducted more than 200 classification and compensation studies throughout the country, including Wisconsin. Ms. Antonsen is a consultant with a strong background in organizational management and human resources that she uses effectively in developing position analyses, classification and compensation studies, developing performance management/evaluation systems, performance evaluation studies and in conducting executive search efforts for the public sector. She's also familiar with communities comparable to the City of Whitewater having completed a compensation and classification study, including the development of a performance management system for the City of Pewaukee a few years ago, and is in the initiation phase of a study for the Cities of Delavan, Elkhorn and Lake Geneva in Walworth County. She also specializes in performing organizational studies, developing personnel policies and manuals and in conducting organizational management training sessions. Ms. Antonsen has a bachelor's degree in Psychology.

Joseph M. “Joe” Murray, CIPFA

Vice President and Client Representative



Mr. Joe Murray will serve as the Project Coordinator for City of Whitewater’s Classification and Compensation Study. Mr. Murray has more than 25 years serving local governments, including more than 15 years as a city/village manager, including serving the Village of Greendale, Wisconsin, the City of Linden, Michigan and the City of Grain Valley, Missouri. With his vast array of local government experience, Mr. Murray is very familiar with the fiscal, management, organizational, political and economic development challenges facing cities, villages, towns and counties throughout Wisconsin and the Upper Midwest. As a Certified Independent Public Finance Advisor (CIPFA) and management professional, he is able to listen to a client’s issues and concerns, research and evaluate viable options; and present innovative, creative and practical solutions that can be successfully implemented. Mr. Murray received a Master of Public Administration from the University of Kansas and maintains his membership in the International City/County Management Association (ICMA) and the Wisconsin City/County Management Association (WCMA).

Julie A. Urell, SPHR

Senior Project Manager



Ms. Julie Urell will serve as the Senior Project Manager on this project and will assist Ms. Antonsen and other members of the team as necessary. Ms. Urell is a human resources business partner with over 18 years in the field, most recently in senior manager, director and consulting human resources roles for regional non-profit, as well as global organizations. In these capacities, she has applied both tactical and strategic insight across a variety of human resources functions. Areas of interest and specialization include employment practices and benefit/retirement plan compliance, human resource information systems optimization and deployment, classification and compensation studies and executive search. Ms. Urell holds a master of business administration degree, and a bachelor’s degree in human resources management.

Springsted may also bring on additional support staff to assist in the completion of the City’s study as necessary and meet the City’s deadlines and expectations.

Full team member resumes can be provided upon request.

Recent Classification/Compensation Study and Related Experience

Pursuant to the adoption of Acts 10 and 32, the Wisconsin public sector employee environment has changed dramatically. The effective *dissolution* of public sector employee unions, except for public safety and transit, has increased the number of non-represented employees. Municipalities across Wisconsin are now taking a serious look at their employee compensation and benefit programs to insure that they remain competitive with other municipalities and the private sector in order to attract and retain quality employees.

In addition, municipalities are taking a closer look at their compensation systems to insure that they are internally equitable. Compensation levels that had previously been agreed to through union contract negotiations were typically based more on external comparables and those that could be

agreed to at the bargaining table. Union compensation was not thoroughly evaluated in relation to non-represented employees' and compensation *compression* was created.

In the last few years, Springsted has worked with a number of Wisconsin communities to evaluate their classification and compensation systems, review/develop/update job descriptions, evaluate Fair Labor Standard Act (FSLA) classifications, establish performance management/evaluation systems and other tasks similar to those sought by the City of Whitewater. Recent Wisconsin studies include projects in the Cities of Racine, Pewaukee and St. Francis; Village of Slinger; Town of Buchanan; and Dunn County.

Springsted is also currently conducting studies in Wisconsin for:

- Dunn County
- Eau Claire County
- **City of Delavan**
- **City of Elkhorn**
- **City of Lake Geneva**
- Town of Menasha
- Town of Rib Mountain
- **Village of Pewaukee**

References

The City's RFP only seeks two references, but we would be pleased to provide additional references upon request. The scope of work for the references listed below is comparable to those sought by the City of Whitewater including: Springsted's assistance in classification and compensation plan development; FSLA classification; performance management system creation; etc.

City of Pewaukee, Wisconsin

Classification and Compensation and Performance Management System

Ms. Tammy Laborde, City Administrator
W240 N3065 Pewaukee Road
Pewaukee, Wisconsin 53072
262-691-6002

City of Racine, Wisconsin

Classification and Compensation Study

Mr. Scott Letteney, Deputy City Attorney
730 Washington Avenue
Racine, Wisconsin 53403
262-636-9448

Litigation Experience

Springsted has no pending or current litigation.

In our approximate 60-year history, there has been only one litigation event which occurred several decades ago. An individual filed a lawsuit against a Minnesota school district, in which he contested the results of a school building referendum. The lawsuit also named Springsted and the underwriter purchasing the bonds. The court determined in favor of the school district, awarding attorney fees to all parties against whom the individual had filed the lawsuit and issued a restraining order on any further litigation on the matter by the individual. The litigation was introduced after the pricing of the bonds and before settlement. The judicial action occurred within a very short timeframe, which did not markedly interfere with the bond settlement.

Neither Springsted nor any of its employees have ever been subject to any regulatory actions.

In regard to Springsted's developed and copyrighted job evaluation system known as Systematic Analysis and Factor Evaluation (SAFE®) system used in classification and compensation studies, our litigation experience has been positive. The SAFE® system has been successfully used for many years throughout the country and has been reviewed by the United States District Court, in conjunction with an Equal Employment Opportunity (EEO) suit, and found acceptable to the Court. The system has also been accepted by the State of Minnesota under the requirements of the Local Government Pay Equity Act.

3. Project Approach

Description of Approach

It is our understanding that the scope of the project includes conducting a comprehensive classification and compensation system study for the City's full-time employees, a review of the City's existing job descriptions, recommendations on the City's pay philosophy, development of an implementation plan and options, and corresponding meetings with City employees and the City Council. In addition we will help the City in developing and implementing a performance management system.

Springsted will conduct a classification and compensation study of the City's 44 non-represented positions. Springsted will assist the City in developing a pay and classification system which meets the goals established by the City and that can be easily maintained by the City. The system Springsted will develop will:

- Establish fair and equitable compensation relationships between positions within the City;
- Reflect relevant market conditions outside the organization - both public and private - and allow the City to recruit and retain qualified, quality employees;
- Apply to all City positions professionally, consistently and objectively;
- Include employee input and participation as an integral part of the study process;
- Accommodate organizational changes and growth; and
- Provide a strategic plan for implementation and ongoing maintenance in accordance with best practices.

Our experience and project approach takes into consideration two key variables: process credibility and outcome credibility. *Process credibility* is the realization to all involved, in particular the staff, that the methodology used is credible, reasonable and fair to all concerned. In addition, the information and communication must be transparent, honest and timely. *Outcome credibility* is the realization that the information and data used to develop the findings and conclusions is comprehensive, complete and applied consistently and appropriately without bias or preference to any particular person, persons or individual agenda.

If these two objectives are realized, the recommendations, outcomes and future implementation are on a strong foundation. This distinction is unique in our business and is a contributing factor to the benefits and strengths of the Springsted team.

Springsted would value highly the opportunity to assist the City with its pay and classification analysis. Our experience working with other comparable government entities gives us a thorough understanding of the scope of the study that the City is seeking. The services to be provided by Springsted include:

- Meetings conducted with administration and department heads to gain an understanding of the needs and expectations of the City and to collect information on the City and department structure, operations and staffing;
- Conducting employee orientation meetings – employees and supervisors complete Position Analysis Questionnaires (PAQs);
- Documenting position duties and responsibilities by employees and supervisors completing Position Analysis Questionnaires (PAQs), as well as employee interviews and job audits as necessary;
- Reviewing the City’s job descriptions and modifying as necessary – in particular to those positions that have had their qualifications and duties modified significantly, such as the Public Works Director and Human Resources Coordinator;
- Evaluating positions to determine internal comparability of City positions;
- Determining Fair Labor Standards Act (FLSA) status of City positions;
- Developing and conducting a comprehensive salary survey of comparable organizations – selected in conjunction with the City;
- An analysis of the pay structure for City employees based on both internal and external comparables;
- Providing recommendations for revisions to the City’s compensation plan including options for implementation based on the City’s financial resources that will enable the City to recruit and retain qualified employees, is competitive in the established market, eliminates compression and ensures fair and equitable internal compensation of City positions;
- Providing a manual and training of key City employees on maintaining the classification and job evaluation system and the compensation plan and how to place new positions within the classification, evaluation and compensation system and how to ensure the system remains internally equitable and competitive with the City’s established market;
- A presentation of study findings and Final Report to the City Council;
- Conducting classification appeals; and
- Developing a performance management system.

Market comparables – both public and private - will be selected in consultation with the City. External market comparisons for positions will be based on similar organizational structure, population, geographic location, job responsibilities, scope of authority, financial, socio-economic, growth and other relevant factors. For public sector comparables, the study team will consider those comparables already identified by the City in union contract negotiations, as well as comparable employers in the area, including the Cities of Burlington, Delavan, Elkhorn, Lake Geneva, Edgerton, Evansville, Milton, Fort Atkinson, Jefferson, Lake Mills and Mukwonago, and the Whitewater Unified School District and the University of Whitewater. Private sector comparables to be surveyed would include, but not limited to, the Generac Corporation and TREK Bicycle Corp.

Work Plan

The proposed project approach and study methodology are outlined below. The project approach was developed to include employee and management involvement and communication which are essential for a successful study. Springsted is willing to adjust any aspect of this study to respond to the City's needs.

A. Project Initiation

The Springsted Project Director will meet with the City's designated project manager for this study, and other appropriate personnel to establish working relationships and to finalize a comprehensive work plan and timetable. At this meeting, we will request that the project manager provide us with the background materials necessary to conduct this study, including current job descriptions (in Word format), classification and compensation documents, the City's personnel policies, benefit programs and costs; past pay and classification studies completed and other relevant data.

This information will be evaluated to determine the status of existing human resource management programs and to identify apparent issues and opportunities. The purpose of the meeting is to:

1. Introduce the Project Director and the consulting team;
2. Discuss the background and experience of Springsted and the consulting team;
3. Discuss, in detail, the methodology to be used in conducting the study; the role of the consulting team, management and employees and the amount and type of employee participation;
4. Ascertain the major issues the City wants the study to address;
5. Review the project schedule and determine significant milestones;
6. Determine the frequency and content of status reports; and
7. Discuss methods of communicating the status of the study to employees.

In order to assess the existing classification and compensation system, Springsted will meet individually with department heads to become familiar with department structure and service levels, hiring and retention issues, any concerns with the current compensation plan and any other issues that may need to be addressed during the course of the study.

B. Data Collection

Employees play a major role in providing the data needed for this study. Therefore, it is imperative that employees receive information about the study and why it is being conducted, be given opportunities for employee involvement throughout the process, learn the expected outcomes, as well as have the opportunity to ask questions and express concerns.

Springsted will conduct employee informational meetings to introduce the study, explain study procedures and answer any questions employees may have about the process. This meeting will be scheduled and conducted to ensure that all employees have the opportunity to attend and so as not to disrupt the operations of the City.

Employees will receive a Position Analysis Questionnaire (PAQ) at this time. The questionnaire provides an opportunity for each employee to provide input on education, training, certifications, licenses and experience requirements of the position and provide input on the various job factors which apply to their position. Employees will also identify the specific physical requirements and working conditions of their position to assist in the consultant's review for compliance with the Americans with Disabilities Act. Springsted will spend time at the meeting reviewing the PAQ and responding to employee questions.

Employees will also be asked to review the current job description for their position and provide input regarding suggested or required changes. The information gathered from the PAQs will provide the information to be used during the job evaluation process and, along with the City's job descriptions, to assist in gathering wage data from comparable organizations. Information provided and included in the job descriptions and job evaluation is based on the requirements of the position, not on individual employee qualifications.

During the informational meeting, we will also explain the supervisors' role in completing and signing off on the PAQs. The questionnaire is designed to allow supervisors to provide information and comment on employee responses without altering employee responses. This allows the consultant to review complete, unedited responses from employees and supervisors. Supervisors will also be asked to review job descriptions and provide input for change and on employee submitted revisions.

As an additional step, Springsted will interview a representative from each position, as necessary, to garner additional information about their duties and responsibilities. This information will supplement and verify the information provided in the PAQs. In instances where the employee and supervisor view the position requirements differently, Springsted may conduct job audits, as necessary, to obtain more information. Audits, if conducted, will be scheduled to minimize disruption to City operations. If necessary, meetings can be scheduled at the beginning or end of a shift to facilitate employee attendance.

A sample PAQ can be found in **Appendix I**.

C. Preliminary Classification and Position Descriptions Review

Upon receipt of the completed PAQs and reviewing existing job descriptions, Springsted will review the information provided by employees and their supervisors. Based on the information provided, Springsted will either make recommendations for any changes in existing job descriptions, creation of new job descriptions and any revisions in the physical requirements and working conditions which may be necessary to assure compliance with the Americans with Disabilities Act (ADA). At this time, we will also review each position's designation under the Federal Fair Labor Standards Act (FLSA).

D. Job Evaluation and Development of Pay Plan

In order to determine appropriate compensation levels of positions in the workforce and to address the issue of comparable compensation, Springsted will conduct a comprehensive salary survey to compare City positions with analogous positions in other comparable agencies in the area labor market. External market comparisons for positions will be based on similar organizational structure, population, geographic location, job responsibilities, scope of authority, financial, socio-economic, growth and other relevant factors. The study team will consult with

City management and designated staff in identifying the appropriate sources of survey data from both the public and private sector.

It is recommended that potential survey data pertain to organizations comparable to the City of Whitewater, relate to those organizations with which the City is competing for employees and represents the appropriate labor market. There are different labor markets for positions. Some positions are recruited from the local area, while others are recruited regionally and/or nationally. The consulting team will work closely with the staff in determining the appropriate labor market for positions.

While salary survey data will assist the City in establishing its position in the competitive market, job evaluation is the mechanism that ensures that internal relationships are equitable.

Springsted has developed and copyrighted a job evaluation system known as Systematic Analysis and Factor Evaluation (SAFE®) system. The SAFE® system is a unique job evaluation method designed to measure job factors that apply specifically to local government. This system has been successfully used for many years throughout the country and has been reviewed by the United States District Court, in conjunction with an Equal Employment Opportunity (EEO) suit, and found acceptable to the Court. The system has also been accepted by the State of Minnesota under the requirements of the Local Government Pay Equity Act.

The system rates and ranks jobs based on various position required skill levels and work factors. The result is an equitable and consistent method of evaluating jobs and relating positions to the compensation plan. The system facilitates proper and equitable comparisons between and among positions, and minimizes the appearance of favoritism in evaluating, rating and ranking jobs. Each position will be evaluated and assigned to an appropriate salary grade based on the classification system and prevailing rates paid by survey participants.

The nine elements considered in determining the relative value of classifications are:

- Training and Ability
- Level of Work
- Physical Demands
- Independence of Actions
- Supervision Exercised
- Experience Required
- Human Relations Skills
- Working Conditions/Hazards
- Impact on End Results

Upon completion of the study, the City will receive the SAFE® system for future use. Unlike many other consulting firms that retain all of their working tools to require the clients to return for subsequent work, Springsted will provide this tool to the City. This system can be maintained by the City. Springsted provides training to individuals assigned by the City to this task on utilizing the SAFE® system to evaluate newly created positions and re-evaluate revised positions.

Based on the wage data analysis and the job evaluation system, Springsted will develop a recommended compensation system. The compensation system will be developed in accordance with information obtained from the City regarding its pay philosophy as well as goals and objectives established for its compensation program. In the development of the proposed compensation plan, Springsted will attempt to equal the market rate for all positions and identify

any deviations from the market rate in writing in the Final Report prepared for the City. Springsted will review options with the City to address compensation plan structure, the spread for pay ranges, compression issues, the relationship between ranges and adjustments needed to ensure that the City remains competitive with the labor market.

E. Development of City's Compensation Policy

A pay philosophy guides the design of a compensation system and answers key questions regarding pay strategy. It generally takes a comprehensive, long term focus and explains the compensation program's goals and how the program supports the employer's long-range strategic goals. Without a pay philosophy, compensation decisions tend to be viewed from a short-term tactical standpoint apart from the organization's overall goals.

Market competitiveness and internal equity are among the most important areas addressed in a pay philosophy. An organization's desired market position involves defining the market and identifying where the organization wants to be positioned within that market. Market position should balance what it takes to attract new employees and retain skilled employees (in other words, eliminate higher pay/benefits as the reason(s) employees leave the organization) with the organization's financial resources. Internal equity expresses an organization's desire to provide comparable pay to positions with comparable duties and responsibilities.

A pay philosophy should be developed that establishes a compensation program based on individual employee performance as a key feature of the pay philosophy. Therefore, we emphasize references to performance in the pay philosophy discussion. As part of the study, it is recommended that the City consider these concepts in the adoption of a formal pay philosophy:

- Providing fair and equitable rates of pay to employees;
- Defining the City's market area;
- Developing a system that establishes a "market rate" for each position and states the minimum wage and maximum rates that the City will pay individuals within a position;
- Establishing rates of pay that allow the City to compete successfully for new employees within its market area;
- Establishing a market position that is fiscally responsible with public resources;
- Ensuring that pay rates for existing employees are based on individual performance that meets or exceeds expectations and reflects changing economic conditions;
- Developing a compensation system that allows employees to progress through the pay range as long as their performance consistently meets expectations;
- Developing pay administration policies and procedures that ensure their consistent application between departments; and
- Ensuring that the compensation program is understandable to employees, supervisors, managers, the City Council and the public.

The City's pay philosophy is the basis for the compensation system that will be developed.

F. Employee Communications

Springsted will develop a communications strategy to inform employees of job evaluation and pay grade assignments. Employee communications will be developed explaining the study methodology, employee input opportunities, study recommendations and the process used for reviewing requests for reconsideration by employees who do not agree with the assigned classification. As a higher level of involvement a representative of each position will be interviewed, as necessary, to provide an additional opportunity for the employees to provide information about the responsibilities and duties, as well as provide an opportunity for further dialogue with the Springsted team regarding the process.

G. Implementation Strategy

Springsted will propose a plan to implement the study recommendations that coincides with the financial and budgetary requirements of the City of Whitewater and the compensation needs of employees under the plan. An estimate of the cost of implementation will be provided.

H. Staff Training

At the conclusion of the study, Springsted will train members of the staff in the methodology used to develop, maintain and update all aspects of the compensation plan and how to determine the validity of requests for reclassification. The training program will include the rating, ranking and salary grade assignments of positions. Instruction manuals pertaining to the SAFE® job evaluation system will be prepared and presented. The Springsted team will remain available to the staff for additional consultation after the study has been completed.

I. Final Report

The Final Report will be a document which contains the following:

- A detailed study methodology;
- Discussion of the consulting team's findings, conclusions and recommendations regarding salary structure, compensation philosophy, pay and compensation mechanisms, estimated cost and implementation plan;
- List of positions and the assignment of each to a salary grade;
- Identification of positions that are exempt from FLSA overtime requirements;
- Salary survey results; and
- Job evaluation factor analysis for each position.

Springsted staff will meet with designated City officials to present and explain the findings outlined above at a time designated by the City's project manager.

Copies of study documents will be provided in both written (in a number to be identified by the City) and electronic form.

J. Classification Appeals

Upon adoption of the classification and compensation plan, employees may disagree with their assigned classification. Employees will be able to submit a written appeal based on their Position Analysis Questionnaires (PAQ). Employees will be asked to document and identify any required duties and qualifications for their position that were not previously noted on their PAQ or that they believe should be given greater consideration. Appeals must be filed within 30 days of Springsted's presentation of the classification plan. Springsted's decisions on all appeals will be completed within three weeks of their submittal.

K. Post Contract Maintenance

Springsted Incorporated can provide ongoing assistance to clients after completion of a classification and compensation study. Post-contract maintenance services include assisting the City with development of new or revised job descriptions, assignment of positions to the classification plan, determining the FLSA status of a new or revised position, and conducting job evaluations for reclassification requests and new positions created by the City.

Springsted will assist the City in the revision or development of policies and procedures for administering and maintaining the classification and compensation plan, including policies concerning requests for reclassifications, compensation plan administration and adjustments and how employees move through the adopted wages schedule.

L. Performance Management System

Many communities determine the annual compensation adjustment for their non-represented employees utilizing a performance evaluation system. Non-represented employees' annual compensation increases are routinely determined based on their actual annual performance and not summarily increased in with across the board increases or "steps" similar to represented/union employees based solely on years of service in the position. This is an increasing trend in today's "post Act-10/Act 32 world" in Wisconsin.

As requested by the City, Springsted will develop a non-represented employee performance management system to evaluate annual performance. The instrument will incorporate a grading or "point" system for supervisors to evaluate each non-represented employee's annual performance. The instrument will focus upon each employee's performance areas such as: essential job responsibilities, other performance factors including professionalism, efficiency, productivity, public/customer relations, etc., and mutually established goals. The evaluation instrument will be designed in such a way to be applicable to all non-represented positions. The system developed will be available for use by supervisors either electronically or manually.

Springsted will conduct training for supervisors and employees on the merits of performance evaluations, employee participation in the process and how to conduct the performance evaluations. Instruction manuals will be developed for use by supervisors.

A merit pay system will be developed to determine employee movement through the wage schedule based on individual employee performance.

Should the City not be interested in developing the performance management system as part of this project Springsted will reduce its scope of work and price accordingly. Development of the performance management system is not required in order for other areas of the project to proceed, however there would be some efficiencies of having the system developed at the same time and by the same consultant who performs the classification and compensation study.

Recommendation for Annual or Ongoing Maintenance

After initial implementation is achieved, the City will need to develop administration procedures that provide for annual salary adjustments based on market and economic conditions and adjustments that recognize individual performance.

Employee Adjustments – Employees will most likely move through the wage schedule based on years of service and performance factors. Those employees with above satisfactory performance could move through the wage schedule in a shorter time frame. Or the City could make movement through the scales based entirely on performance, or some combination of the two up to the point that the employee reaches the mid-point (market rate) of their pay grade.

Base Adjustments – In subsequent years it will be necessary for the City to adjust the salary schedules based on cost of living and other factors such as recruitment and retention issues. The City can establish a guideline for determining annual base adjustments. For example, the City could base its adjustment on the Consumer Price Index (CPI), the State’s Expenditure Restraint Program (ERP) or levy limit restrictions. The City could also contact comparable jurisdictions to find out what percentage adjustment they are making to their pay scales as a second level of verification of the pay range adjustment. This would also ensure that the City maintains marketability among comparable regional organizations.

As an example, if the CPI increase is 3.0% a 3.0% increase would be applied to the pay scale. In addition, employees would move to the next step of the wage schedule on their anniversary date, based on satisfactory performance. By making this base adjustment to all employee salaries, the City ensures that employees will not again fall behind the market.

Comprehensive Review – A comprehensive review of the pay and classification system, in particular conducting an updated market survey, should be completed every five (5) years to insure that the City’s system is competitive with its labor market.

The annual maintenance and/or comprehensive review can be completed by City staff. Springsted can also provide, as requested, ongoing assistance to the City in the review and maintenance of the compensation plan.

Staff Support

City staff will be involved throughout the study process and will be necessary for on-site coordination and direction. Key areas of City staff support will include such items as: scheduling employee meetings; forwarding completed PAQs; providing copies of existing City position descriptions, compensation plans and policies; reviewing interim and draft findings and reports; determining comparable organizations for the compensation survey; contacting local private comparable organizations to encourage their participation in the study process; etc. Springsted shall work to minimize reliance on City staff resources, however, a City designated project manager is essential to the timely and efficient conduct of classification and compensation studies.

4. Cost of Services

Springsted Incorporated will perform the tasks as outlined in this proposal for a **not-to-exceed price** \$18,500. This price includes the classification and compensation study, updated job descriptions, development of a performance management system, as well as any out-of-pocket expenses.

The project price includes 44 positions, an on-site employee orientation session, individual meetings with Department Heads, an intermediate on-site meeting, one (1) meeting with the City Council and required meetings with City administration, an on-site meeting for SAFE[®] system and performance management system training, and developing three implementation options. If the City requests more than four (4) on-site visits, each additional on-site meeting will be charged a flat \$750/meeting

If the City is not interested in developing the performance management system as part of the classification and compensation study the fee above will be reduced by \$3,000 for a **not-to-exceed price** of \$15,500.

If the City chooses to perform some of the aspects of this project or revise the scope of work, the fee would be subject to change dependent on the level of involvement of the City and of Springsted.

Should the City request and authorize additional work outside the scope of services described in our proposal, we would invoice the City at our standard hourly fees plus actual out-of-pocket expenses including: copies, postage, special delivery, conference calls and travel. A mutually agreed upon work plan and cost estimate for such services will be agreed to between the City and Springsted prior to any additional work being performed.

Payment Schedule

The payment schedule for the services outlined in this proposal will be as follows:

Payment Schedule	
Completion of employee orientation	15%
Delivery of classification and compensation plan	50%
Delivery of Final Report	100%

5. Timeframe

Timeline

The schedule is assumed for this project to commence in mid-May – which coincides with Springsted’s completion of other studies. This will ensure that the proposed staff members will be available to concentrate on this study for the City of Whitewater. Springsted is prepared to initiate the study within three (3) weeks after receiving the official notice to proceed, and will complete the study by October 7th as requested.

Task	May	June	July	August	September
Project Initiation	■				
Data Collection	■				
Job Evaluation		■			
Conduct Market Survey		■	■		
Analysis of Market Survey Data			■	■	
Development of Pay Plan				■	
Draft Plan Report Review				■	
Submit/Present Final Report					■
Develop Performance Management System and Training					■

There are factors that impact meeting the schedule that are beyond the consulting team’s control. The proposed time frame is contingent upon a timely decision, the receipt of the data from the survey participants when requested, the availability of employees to complete position analysis questionnaires and participate in interviews, and the timely receipt of feedback and comments on the submitted preliminary data.

APPENDIX I

Sample PAQ



Springsted Incorporated
380 Jackson Street, Suite 300
Saint Paul, MN 55101-2887

Tel: 651-223-3000
Fax: 651-223-3002
www.springsted.com

MEMORANDUM

TO: Employees of Entity, State
FROM: CR
DATE: May 2014
SUBJECT: Instructions for Completing Your Position Analysis Questionnaire

Please read these instructions before completing your Position Analysis Questionnaire (PAQ). This form is used to obtain information about your position and will be used to develop a class description. The questionnaire consists of multiple-choice and fill-in-the-blank questions; please be clear, accurate and complete. For multiple-choice questions, please check only the appropriate box on the left-hand side of the document; the right-hand box is for your supervisor or department/division head to complete. Please complete and return the PAQ to your supervisor within five business days.

We only need one PAQ per position within your organization, although each person is welcome to fill out a PAQ for their given role. Each PAQ should be saved in Microsoft Word format as follows "Name of position_Name of Staff.doc" and emailed to Springsted. The Name of Position and Name of Staff should match #1 and #2 of the saved PAQ.

Tips for Completing Your PAQ

- Spell out acronyms – acronyms may be exclusive to your department and mean something else nationally or to another part of the organization
- Minimum Requirements – Answer the questions based on the minimum requirements needed to perform the duties (you may have 10 years of experience, but would a new hire need that to do the job).
- Priority/Description of Duties – Question number nine (9) is the most important question, which requests the priority and description of your duties. This question provides you the opportunity to explain your day-to-day duties in your words.
 - Give this question extra thought and provide your response as clearly and completely as possible, so that someone who has never met you or performed your duties may understand what your job entails.
 - Think about your day, week, month and even year on the job; some major duties are performed annually.
 - Begin with your most important duty and continue on down to the least important duty.
 - Try to keep the description to one-line or short phrases; begin each statement with a verb. Avoid paragraphs.
 - As a percentage, indicate the amount of time that it takes for you to complete each of the described tasks. Please keep in mind that the most important duty may not take the highest percentage of time.
 - Percentages should total 100%; it is strongly recommended that these percentages should be no smaller than 5%.

If you need more space than what is allotted, please feel free to attach a separate piece of paper.

TO: Supervisors and/or Division/Department Heads of the City of Canton, Georgia
SUBJECT: Instructions for Completing Position Analysis Questionnaire

After each employee under your day-to-day supervision has completed a PAQ, they should return them to you for your review and verification. You will want to check the boxes on the right-hand side of every page, either agreeing or disagreeing with the boxes the employee has checked on the left-hand side. There is a section where you can comment on the accuracy and completeness of the employee's response. Please note any comments in this section and do not make any changes to employee responses.

10. **Primary Objectives of Job** - In a few short sentences summarize the major job duties and responsibilities that indicate the primary purpose which your job fulfills in meeting the organizations service goals. *(Supervisor's comments regarding this information may be provided in the Supervisor's Comments section)*

Examples:

- developing and maintaining financial records and reports, coordinating and supervising administrative functions of the finance office and preparing annual fiscal reports. D
- processing purchase requisitions and providing administrative support. P
- conducting building inspections and making determinations regarding compliance status with building codes, enforcing building and zoning codes and ordinances, providing information to the public and assisting them in achieving compliance with codes and ordinances. C
- maintaining records of grant and special aid programs revenue and expenditure reports for reimbursements and performing various administrative functions associated with grant and special aid programs. M

11. **Education and Experience** - Please indicate the minimum education and minimum experience level needed to complete the normal, day-to-day tasks:

Employee (check one)

Supervisor (check one)

- | | |
|--|--------------------------|
| <input type="checkbox"/> Less than High School Diploma or GED..... | <input type="checkbox"/> |
| <input type="checkbox"/> High School Diploma or GED..... | <input type="checkbox"/> |
| <input type="checkbox"/> Associates Degree..... | <input type="checkbox"/> |
| <input type="checkbox"/> Bachelors Degree..... | <input type="checkbox"/> |
| <input type="checkbox"/> Masters Degree..... | <input type="checkbox"/> |
| <input type="checkbox"/> PhD..... | <input type="checkbox"/> |
| <input type="checkbox"/> Other..... | <input type="checkbox"/> |

Major/Coursework: _____

Type of Experience: _____

Years of Experience

- | | |
|---|--------------------------|
| <input type="checkbox"/> No experience..... | <input type="checkbox"/> |
| <input type="checkbox"/> Less than one year (minimal)..... | <input type="checkbox"/> |
| <input type="checkbox"/> One to three years (moderate)..... | <input type="checkbox"/> |
| <input type="checkbox"/> Three through five years (considerable)..... | <input type="checkbox"/> |
| <input type="checkbox"/> Six or more years (extensive)..... | <input type="checkbox"/> |

12. **Licenses, Certificates and Registrations** - Please indicate if there are any licenses, certificates and/or registrations required to perform your job (e.g. driver's license) *(Supervisor's comments regarding this information may be provided in the Supervisor's Comments section)*

Are these required: Upon Hire Within 6 months Within 1 year Within 2 years

If requirement is specific to the license, certification or registration, please indicate timeframe by each one individually.

13. **Special Training** - Please indicate if there is any special training required to perform your job. (*Supervisor's comments regarding this information may be provided in the Supervisor's Comments section*)

_____	_____
_____	_____
_____	_____

Are these required: Upon Hire Within 6 months Within 1 year Within 2 years
If requirement is specific to the training, please indicate timeframe by each one individually.

14. **Work Level** - Level of work required to complete your normal, day-to-day duties satisfactorily.

- Handles everyday, reoccurring basic assignments and problems (basic)
- Handles a variety of typical assignments and problems independently (intermediate).....
- Senior or supervisory level; handles all advanced assignments and problems except those requiring policy or procedural change (difficult).....
- Managerial in nature; directs all assignments and deals with all problems (complex).....

15. **Work Complexity** - Complexity and difficulty level associated with the tasks necessary to complete your work. Consider the level of judgment, analytical ability and creativity required and whether there are standards, policies and procedures that guide your actions.

- Regular and repetitive tasks, processes or operations requiring the selection and execution of actions based on defined procedures
- Fairly standard procedures and tasks where basic analytical ability is required, such as comparison of numbers and facts to select the correct actions. Detailed guidelines and procedures are generally used to make decisions or determine actions.
- Requires the application of a variety of procedures, policies and/or precedents and moderate analytic ability in adapting standard methods to fit facts and conditions.....
- Considerable analytical ability is needed to select, evaluate and interpret data from several sources; interpretation of guidelines, policies and procedures is required.
- Widely varied and involving many complex and significant variables, requiring analytical ability and inductive thinking in adapting policies, procedures and methods to fit unusual and complex situations.

16. **Working Conditions** - Conditions you are subjected to during your day-to-day duties:

- Absence of disagreeable conditions (excellent).....
- Involves occasional exposure to some disagreeable elements (*dust, heat, fumes, cold, noise, vibration or wetness*) and accidents are improbable other than minor injuries (good).....
- One or more elements above; involves frequent exposure to hazards where lost-time accidents are definitely possible (somewhat disagreeable)
- Several elements above are occasionally present to the extent of being objectionable or regular exposure to work situations that could result in incapacitating accidents or, on occasion, loss of life (disagreeable).
- One or more of the above elements are regularly present and objectionable, or continuing exposure to work situations that could result in incapacitating accidents or periodic exposure to situations involving hazards that could result in total disability, critical illness or loss of life (hazardous).....
- Continuous exposure to work situations involving hazards that could result in total disability, critical illness or loss of life, despite the provision and/or implementation of available safety measures (very hazardous).....

17. **Mental Stress and/or Effort** - Conditions you are subjected to during your day-to-day duties:

- Limited mental effort and/or stress.....
- Some mental effort and stress involved resulting in inconvenience and frustration.....
- Considerable mental effort and stress
- Serious mental stress involved that could, over a period of time, result in temporary nervous disorder and severe mental anguish.
- Severe mental stress involved that could result in permanent nervous disorder/mental instability

18. Interpersonal Skills and Communication Skills - Skills required during your day-to-day duties:

- Little or no contact required except with immediate associates and direct supervisor (limited).....
- Regular contact within the department and periodic contacts with other departments, outside agencies and the general public (general).....
- Regular contact within the department and other departments, outside agencies and general public (Supplying or seeking information) on specialized matters (reactive).....
- Outside and inside contacts to carry out organization programs or occasional contacts with officials at higher levels on matters requiring cooperation, explanation and persuasion, or work requiring enforcement of laws, ordinances, policies and procedures (proactive)
- Regular contact with persons of importance and influence involving considerable tact, discretion and persuasion (influential).
- Continuing contact involving difficult negotiations calling for well-developed sense of timing and strategy; representing department or organization in policy settings (managerial).....

Please list people or groups with whom you must interact and/or communicate in the performance of your job.

(e.g.: citizens, customers, clients, elected officials, supervisors, subordinates, consultants, engineers, etc.)

19. Knowledge - Level of knowledge required to complete your normal, day-to-day duties satisfactorily.

- (S) Some Basic knowledge of principles and terminology
- (G) General Sufficient knowledge to perform and deal effectively with normal and routine situations
- (T) Thorough Sufficient comprehension to deal with and resolve unusual and difficult problems
- (C) Comprehensive Mastery and understanding of the subject; most advanced degree of knowledge

a. Comprehension Skills

Please list the type(s) of manuals, texts, drawings, documentation, technical abilities, etc. to which you refer in the performance of your job (e.g.: maintenance manuals, policy and/or procedure manuals, engineering or architectural drawings, electrical or mechanical diagrams, maps, etc.). Please consider the level of knowledge required to comprehend and mark appropriately. (Supervisor's comments regarding this information may be provided in the Supervisor's Comments section)

S	G	T	C	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Related industry, organization and department policies, practices and procedures.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Related industry, organization and departmental legal guides, recommendations, best practices, ordinances and laws.
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

b. Information Processing Skills

Please list the type(s) of records, reports, charts, graphs, technical abilities, etc. you prepare or process in the performance of your job (e.g.: billing statements, attendance records, time sheets, vehicle maintenance reports, letters, flow charts/diagrams, technical reports, performance appraisals, meter readings, balance sheets, etc.) Please consider the level of knowledge required to prepare the items and mark appropriately. (Supervisor's comments regarding this information may be provided in the Supervisor's Comments section)

S	G	T	C	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

c. Equipment

Please list the type(s) of machinery and/or equipment that you use or service in the performance of your duties. (e.g. standard office, specific law enforcement, specific fire fighting, bulldozer, garbage packer, container truck, lawnmowers, front loader, etc.). Please consider the level of knowledge to operate the items listed and mark appropriately. *(Supervisor's comments regarding this information may be provided in the Supervisor's Comments section)*

S	G	T	C	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Standard Office (computer, fax, telephone, copier, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

d. Technology Hardware/Software Requirements

Please list the type(s) of hardware and/or software that you use or service in the performance of your duties (e.g. spreadsheets, word processing, presentation, accounting, servers, CPUs, printers, etc.) Please consider the level of knowledge to operate the items listed and mark appropriately. *(Supervisor's comments regarding this information may be provided in the Supervisor's Comments section)*

S	G	T	C	
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Standard Office Software (spreadsheets, word processing, presentations, databases, etc.)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Standard Accounting Software
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	_____

Are you performing troubleshooting prior to contacting your organizations IT/IS department or vendor? Yes No

e. Mathematical Requirements

What mathematical skills are required in order to perform your job?

Ability to make arithmetic computations using whole numbers, fractions and decimals.

Ability to compute rates, ratios and percentages

Ability to understand and apply governmental accounting practices in maintenance of financial records

f. Other Required Knowledge, Skills, Abilities or Other Factors

Are there other requirements required to perform your job not referenced in a-e?

20. **Level of Responsibility** - How much freedom or independence is required or allowed in the performance of your normal duties:

Close supervision, or tasks are so routine and standardized that they do not require supervision (prescribed).....

Moderate supervision within standard operating procedures; supervisor or senior workers are generally nearby to answer questions, make "judgment calls" and/or prioritize work (standardized).....

Limited supervision with general autonomy in determining how objectives are achieved; supervisors generally set operating benchmarks, goals and objectives (directed).....

General direction, based on broad goals and policies (broad).....

Involves setting policies and goals for the department or organization operation (strategic).....

21. **Organizational Impact and Consequences** - How your daily duties impact the organization and the consequences of those duties:

Supportive, informational, recording or other services to assist others in producing correct and effective results; minor consequences (incidental).....

Assisting and supporting others or individually providing data or facilitating services for use by others; minor to moderate consequences (advisory).....

Daily actions or services affect individual clients/citizens; activity has moderate impact on specific cases in service area (operational).....

Participating with others (within and/or outside of community/agency) in program development, service delivery and supervision of subordinate staff; moderate to serious impact (contributory).....

Major individual impact on and accountability for end results affecting organizational unit or total community/agency (primary).....

22. **Financial** - Please indicate the dollar amount over which you have accountability, approval and/or authority. (*Supervisor's comments regarding this information may be provided in the Supervisor's Comments section*)

<input type="checkbox"/> \$0 (N/A)	<input type="checkbox"/> \$20,000 - \$49,000	<input type="checkbox"/> \$1,000,000 - \$4,999,999
<input type="checkbox"/> \$1 - \$999	<input type="checkbox"/> \$50,000 - \$99,999	<input type="checkbox"/> \$5,000,000 - \$19,999,999
<input type="checkbox"/> \$1,000 - \$4,999	<input type="checkbox"/> \$100,000 - \$499,999	<input type="checkbox"/> \$20,000,000 - 49,999,999
<input type="checkbox"/> \$5,000 - \$19,999	<input type="checkbox"/> \$500,000 - \$999,999	<input type="checkbox"/> \$50,000,000 +

23. **Supervision and/or Oversight** - The scope and type of responsibility that you exercise as a supervisor or lead worker of other employees. (*Supervisor's comments regarding this information may be provided in the Supervisor's Comments section*)

Do you supervise or have oversight of other positions: Yes, continue in this box No, continue to next section

Please check all that apply:
 N/A Work Group/Team Unit/Section Department Division Organization

List the positions by title, along with number of individuals within the position, that you have responsibility for:

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

For the positions listed above, do you effectively recommend or take action on the following:

Effectively Recommend	Take Action		Effectively Recommend	Take Action	
<input type="checkbox"/>	<input type="checkbox"/>	Hire	<input type="checkbox"/>	<input type="checkbox"/>	Suspend
<input type="checkbox"/>	<input type="checkbox"/>	Assign Work	<input type="checkbox"/>	<input type="checkbox"/>	Terminate
<input type="checkbox"/>	<input type="checkbox"/>	Direct Work	<input type="checkbox"/>	<input type="checkbox"/>	Discipline (Oral Reprimand)
<input type="checkbox"/>	<input type="checkbox"/>	Reward	<input type="checkbox"/>	<input type="checkbox"/>	Discipline (Written Reprimand)
<input type="checkbox"/>	<input type="checkbox"/>	Transfer	<input type="checkbox"/>	<input type="checkbox"/>	Evaluate Performance
<input type="checkbox"/>	<input type="checkbox"/>	Promote	<input type="checkbox"/>	<input type="checkbox"/>	Demote
<input type="checkbox"/>	<input type="checkbox"/>	Adjust Grievances	<input type="checkbox"/>	<input type="checkbox"/>	Coach and/or Counsel
<input type="checkbox"/>	<input type="checkbox"/>	Train	<input type="checkbox"/>	<input type="checkbox"/>	Develop Staff Schedules
<input type="checkbox"/>	<input type="checkbox"/>	Inspect Work	<input type="checkbox"/>	<input type="checkbox"/>	Other

In order to assist in developing class descriptions which recognize and accommodate the requirements of the Act, each employee is requested to complete the attached ADA supplemental information form. Please check only those physical requirements or activities and sensory requirements that are **absolutely necessary** to perform the essential functions of your job and those environmental conditions which apply.

If options provided are not applicable, please do not check the corresponding box.

The employee should check the appropriate box on the left side of the form. Supervisors should review information provided by the employee and verify the requirements of the position by checking the appropriate box on the right side of the form.

1. The physical requirements of this position.

Does this job require that weight be lifted or force be exerted? If so, how much and how often? Check the appropriate boxes below.

	Employee Amount of Time				Supervisor's Input			
	None	up to 1/3	1/3 to 2/3	2/3 & up	None	up to 1/3	1/3 to 2/3	2/3 & up
Up to 10 pounds of force	<input type="checkbox"/>							
Up to 25 pounds of force	<input type="checkbox"/>							
Up to 50 pounds of force	<input type="checkbox"/>							
Up to 100 pounds of force	<input type="checkbox"/>							
In excess of 100 pounds of force	<input type="checkbox"/>							

What is being lifted: _____

2. The physical activity of this position.

How much on-the-job time is spent in the following physical activities? Show the amount of time by checking the appropriate boxes below.

	Employee Amount of Time				Supervisor's Input			
	None	up to 1/3	1/3 to 2/3	2/3 & up	None	up to 1/3	1/3 to 2/3	2/3 & up
Stand	<input type="checkbox"/>							
Walk	<input type="checkbox"/>							
Sit	<input type="checkbox"/>							
Speak or hear	<input type="checkbox"/>							
Use hands to finger, handle or feel	<input type="checkbox"/>							
Climb or balance	<input type="checkbox"/>							
Stoop, kneel, crouch or crawl	<input type="checkbox"/>							
Reach with hands and arms	<input type="checkbox"/>							
Taste or smell	<input type="checkbox"/>							
Push or pull	<input type="checkbox"/>							
Lifting	<input type="checkbox"/>							
Repetitive Motions	<input type="checkbox"/>							

3. The sensory requirements of the position are:

Visual Acuity

- Standard vision requirements.....
- Close vision.....
- Distance vision
- Ability to adjust focus
- Depth perception
- Color perception
- Night vision.....
- Peripheral vision

Vocal Communication

- Expressing or exchanging ideas by means of the spoken word.....
- Detailed or loud talking to convey detailed or important spoken instructions to others accurately, loudly or quickly.....

Hearing Perception

- Ability to recognize information at normal spoken word levels.....
- Ability to receive detailed information through oral communications and/or to make fine distinctions in sound.....

Sensory Utilization

- Preparing and analyzing written or computer data.....
- Visual inspection involving small defects and/or small parts.....
- Use of measuring devices.....
- Assembly or fabrication of parts within arms length.....
- Operating machines.....
- Operating motor vehicles or equipment.....
- Observing general surroundings and activities.....

4. The environmental conditions the worker will be subject to in this position.

How much exposure to the following environmental conditions does this job require? Show the amount of time by checking the appropriate boxes below.

	Employee Amount of Time				Supervisor's Input			
	None	up to 1/3	1/3 to 2/3	2/3 & up	None	up to 1/3	1/3 to 2/3	2/3 & up
Wet, humid conditions (non-weather)	<input type="checkbox"/>							
Work near moving mechanical parts	<input type="checkbox"/>							
Work in high, precarious places	<input type="checkbox"/>							
Fumes or airborne particles	<input type="checkbox"/>							
Toxic or caustic chemicals	<input type="checkbox"/>							
Outdoor weather conditions	<input type="checkbox"/>							
Extreme cold (non-weather)	<input type="checkbox"/>							
Extreme heat (non-weather)	<input type="checkbox"/>							
Risk of electrical shock	<input type="checkbox"/>							
Work with explosives	<input type="checkbox"/>							
Vibration	<input type="checkbox"/>							
Breathing apparatus	<input type="checkbox"/>							
Exposure to blood borne pathogens	<input type="checkbox"/>							
Other:	<input type="checkbox"/>							
Other:	<input type="checkbox"/>							
Other:	<input type="checkbox"/>							

5. Typical Noise Level

Employee (check only one)

Supervisor (verify job requirement)

- Very Quiet (e.g. park trail, storage or file room).....
- Quiet (e.g. library, private offices).....
- Moderate Noise (e.g. business office with typewriters and/or computer printers, light traffic).....
- Loud Noise (e.g. heavy traffic, large earth-moving equipment).....
- Very Loud Noise (e.g. jack hammer work, garbage recycle plant).....

REVISED PROJECT SCHEDULE

July 7, 2014

**City of Whitewater, Wisconsin
Classification & Compensation Study**

The schedule is assumed for this project to commence in August – which coincides with Springsted’s completion of other studies. This will ensure that the proposed staff members will be available to concentrate on this study for the City of Whitewater. Springsted is prepared to initiate the study within the first two (2) weeks of August, and will complete the study by the end of December.

Task	August	September	October	November	December
Project Initiation	■				
Data Collection	■				
Job Evaluation		■			
Conduct Market Survey		■			
Analysis of Market Survey Data			■		
Development of Pay Plan				■	
Draft Plan Report Review				■	
Submit/Present Final Report					■
Develop Performance Management System and Training					■

There are factors that impact meeting the schedule that are beyond the consulting team’s control. The proposed time frame is contingent upon a timely decision, the receipt of the data from the survey participants when requested, the availability of employees to complete position analysis questionnaires and participate in interviews, and the timely receipt of feedback and comments on the submitted preliminary data.



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **7/15/14**

ITEM: Approval of Change Order 1 to PACT Agreement with Trane to add permanent cooling to Municipal Building IT Closet (Server Room)

PRESENTER: **Parks & Recreation Director**

PREVIOUS ACTION, IF ANY: N/A - Approved letter of intent with Trane (9-17-2013); Approval of PACT Agreement (4-15-2014)

SUMMARY OF ITEM BEING PRESENTED: Trane has advised the City that to ensure proper temperatures for the server room at the Municipal Building a separate cooling unit needs to be added to that room. Trane has included Tim Nobling on the design conversations and current and anticipated equipment planned for this room.

BUDGET IMPACT, IF ANY: The Trane project includes a contingency of \$50,000 and this would be the first project that would need to be funded from the contingency.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: N/A

STAFF RECOMMENDATION: Approve Change Order #1

RECOMMENDED MOTION: Approve Change Order #1 to add permanent cooling to the Municipal Building IT Closet in the amount of \$11,825

ATTACHMENT(S) INCLUDED (If none, please state that):

- Change Order proposal from Trane

FOR MORE INFORMATION CONTACT:

Matt Amundson

262-473-0122

mamundson@whitewater-wi.gov



Trane Commercial Systems
 4801 Voges Road
 Madison, WI 53718

June 16th, 2014

RE: Municipal Building IT Closet Cooling Add (Change Order #1)

The cost to add permanent cooling to the Municipal Building IT Closet is \$11,825, which includes furnishing and installing the following:

Electrical

- 1) Furnish and install (2) 20 amp circuit breakers in existing panel and extend feeder to disconnect at split unit fan coil and roof mount condenser.
- 2) Extend circuit to exhaust fan from reverse acting thermostat.
- 3) Furnish and install 120 Volt GFI outlets at roof top per code requirement.

HVAC

- 1) Furnish and install Fujitsu FJAOU36CLX1 outdoor unit and Fujitsu FJASU36CLX1 indoor unit including: line set, unit to unit wiring, mounting brackets, condensate pump, drain line, hanger, programmable thermostat, and labor
- 2) Furnish and install outdoor unit mounted on outside of building
- 3) Furnish and install Fantech FQ110, 110 CFM, 4 inch quiet bathroom fan including: Solid State 120 V motor speed control, 4" vent duct, and labor

Thanks,

Rachel Fisch

CUSTOMER ACCEPTANCE	TRANE ACCEPTANCE
Authorized Representative _____	Authorized Representative _____
Printed Name _____ Title _____	Title _____
Purchase Order _____	Signature Date _____
Acceptance Date _____	



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **7/15/14**

ITEM: Approval of Change Order #2 to PACT Agreement with Trane to add fencing enclosure to generator

PRESENTER: **Parks & Recreation Director**

PREVIOUS ACTION, IF ANY: N/A - Approved letter of intent with Trane (9-17-2013); Approval of PACT Agreement (4-15-2014)

SUMMARY OF ITEM BEING PRESENTED: After reviewing the layout for the generator and discussions with the Police Department, fencing is needed around the generator and I have requested the attached change order from Trane. The fencing is a requirement of the Police Department's accreditation standards. By approving the change order the fence work will be contracted out and coordinated with the concrete pad installation. The fence will be vinyl coated brown in color, the posts will be cored into the concrete slab and set using epoxy.

BUDGET IMPACT, IF ANY: The Trane project includes a contingency of \$50,000.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: N/A

STAFF RECOMMENDATION: Approve Change Order #2

RECOMMENDED MOTION: Approve Change Order #2 to add a fencing enclosure to the exterior generator in the amount of \$5,162.50

ATTACHMENT(S) INCLUDED (If none, please state that):

- Change Order proposal from Trane

FOR MORE INFORMATION CONTACT:

Matt Amundson

262-473-0122

mamundson@whitewater-wi.gov



Trane Commercial Systems
 4801 Voges Road
 Madison, WI 53718

July 9th, 2014

RE: Municipal Building Generator Fence Add

The cost to include an enclosure for the generator at the Municipal Building near the Police Department is \$5,162.50, which includes furnishing and installing the following:

- | | |
|--|------------|
| <u>Vinyl Fence</u> | \$5,162.50 |
| <ul style="list-style-type: none"> • 48' brown vinyl coated chain link fence • 6' high • Fabric 2" mesh 9 gauge galvanized wire • Steel pipe gate, end posts, gate posts and corner posts • Line posts and top rail brown vinyl coated • Single swing gate 4' x 6' • All posts cored through the slab and set using epoxy | |

Thanks,

Rachel Fisch

CUSTOMER ACCEPTANCE	TRANE ACCEPTANCE
_____ Authorized Representative	_____ Authorized Representative
_____ Printed Name Title _____	_____ Title
Purchase Order _____	_____ Signature Date
Acceptance Date _____	



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **07/15/2014**

ITEM: **Engineering Services Agreement for Wastewater Biological Upgrade**

PRESENTER: **Wastewater Superintendent**

PREVIOUS ACTION, IF ANY: **None**

SUMMARY OF ITEM BEING PRESENTED: Building on the presentation given to council on June 17, 2014 the Wastewater Utility is seeking contractual approval for design and bid engineering services, along with a rate study, to be conducted by Donohue and Associates of Sheboygan, WI. Specific project details and deliverables are noted in project description and scope of services portion of the engineering agreement. If approved, this engineering service contract will carry us through to bid award of the project. At that time a construction engineering service contract will then be brought forward for council approval. That contract will remain intact through project completion which is anticipated to be July 30, 2017.

BUDGET IMPACT, IF ANY: Monthly expenses for these services will be paid out of Wastewater Utility reserve and replacement fund balances. Those funds will be fully reimbursed upon loan closing with the WDNR Clean Water Fund Program. This closing will take place upon execution of the construction contract in July of 2015.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: None

STAFF RECOMMENDATION: It is recommended that council approve the engineering service agreement with Donohue & Associates of Sheboygan, WI in the amount of \$1,168,450.

RECOMMENDED MOTION: Motion to approve the engineering services agreement with Donohue & Associates of Sheboygan, WI in the amount of \$1,168,450.

ATTACHMENT(S) INCLUDED (If none, please state that)
Donohue Engineering Services Agreement
Design/Bidding Fee Estimate Sheet

FOR MORE INFORMATION CONTACT:
Tim Reel, treel@whitewater-wi.gov, 262.473.5920.



ENGINEERING SERVICES AGREEMENT

Project: Wastewater Treatment Plant Improvements (Project)

This Agreement is by and between:

City of Whitewater (Owner)
312 W Whitewater St
Whitewater, WI

and

Donohue & Associates, Inc. (Donohue)
3311 Weeden Creek Road
Sheboygan, WI 53081

Who agree as follows:

Owner hereby engages Donohue to perform the Services set forth in Part I for the compensation set forth in Part III. Donohue will be authorized to commence the Services upon execution and receipt of this Agreement from Owner. Owner and Donohue agree that this signature page, together with Parts I through IV attached, constitute the entire agreement for this Project.

APPROVED FOR OWNER

APPROVED FOR DONOHUE

By: _____

By: _____

Printed Name: _____

Printed Name: Michael W. Gerbitz, PE

Title: _____

Title: Senior Vice President

Date: _____

Date: _____

By: _____

Printed Name: _____

Title: _____

Date: _____

PART I
PROJECT DESCRIPTION/SCOPE OF SERVICES/TIMING

A. PROJECT DESCRIPTION

The City, in collaboration with Donohue, produced a Wastewater Facilities Plan (FP) in July 2014. The Wisconsin Department of Natural Resources (WDNR) is currently reviewing the plan with approval expected in September 2014. The FP recommended construction of a new activated sludge secondary treatment system along with numerous other plant improvements. In general the proposed improvements include:

- Construction of new aeration basins
- Conversion of existing secondary clarifiers to aeration basins
- Construction of two new secondary clarifiers including RAS and WAS pumping
- Construction of a new process building to serve the activated sludge system
- Construction of a WAS holding tank
- Construction of a sludge thickening building for WAS thickening and thickened sludge pumping
- Construction of a new electrical building housing new switch gear
- Installation of new duct bank and conductors throughout the site (excluding digestion complex)
- Grounding improvements
- Replacement of existing MCCs (excluding digestion complex)
- Addressing NFPA 820 issues in the Administration Building, Tunnel, and Primary and Secondary Sludge Pump Buildings
- Remodeling the Administration Building
- Reconstructing plant roadways
- Site lighting
- Installing a fiber optic network
- New septage receiving facilities
- Screening improvements
- Grit handling improvements
- Scum pumping improvements
- Sludge pumping improvements
- Alum feed improvements
- Filter building joist inspection and possible replacement
- Air scour blower improvements
- Filter Building HVAC modifications
- Final effluent system improvements
- Providing post aeration blower VFDs
- New post aeration blowers
- Repairing the final effluent pipe
- Bypass flow metering
- Construction of a new sewer cleaning debris pad
- Construction of an effluent flow control splitter box
- Installation of sidestream metering and sampling facilities
- Construction of a new vehicle storage building

- Facility vehicles (e.g., land application, collection system, site maintenance)

B. SCOPE OF SERVICES

Basic Services to be provided by Donohue for this Project under this Agreement are as follows:

General

1. Documents will be prepared for construction by a single prime Contractor.
2. Specifications will be prepared in general conformance with the 16-division format of the Construction Specifications Institute (CSI).
3. Drawings will be developed using AutoCAD 2012, Bentley AutoPlant, and Autodesk Civil 3D per Donohue's CADD standards.
4. Deliverables shall be in form of .pdf electronic documents unless noted otherwise. Drawing deliverables shall be 11x17.
5. Donohue will work with the Owner to identify relevant Focus on Energy and other electrical efficiency incentives.

Project Development Phase

Conduct Kickoff Meeting – Conduct a Kickoff Meeting with the City to review the draft Project Work Plan. The Project Work Plan will contain the Project background, objectives, scope of services, key personnel, communication protocols, schedule, deliverables, and other information relevant to the implementation of the Project.

Deliverables

- Kickoff Meeting Agenda
- Kickoff Meeting Notes
- Draft Project Work Plan
- Final Project Work Plan

Request Information – Request from the City and review any additional required raw wastewater data, operating records, record drawings, select O&M manuals, reports, and other existing documents appropriate for and relevant to the Project. We will also request at this time any City-specific provisions to Division 0 (front end of bidding documents – e.g., Instructions to Bidders, Bid Form, Agreement, General Conditions, Supplementary Conditions, Bonding).

Deliverable

- Request for Information

Conduct Design Concepts Brainstorming Workshop – Conduct a Workshop to produce a list of design alternatives and items the City feels are worthy of further evaluation. Potential topics of discussion include: major equipment type selection (blowers, sludge thickening, etc.), administration building remodeling options, etc.

Deliverables

- Workshop Agenda and Handouts

- Workshop Notes
- Alternatives / Items Worthy of Further Evaluation

Conduct Design Concepts Selection Workshop – Conduct a Design Concepts Selection Workshop. Its purpose is to allow the Team to review, revise and develop consensus on the respective design concepts developed previously. The selected concepts will be documented in the Design Concepts TM.

Deliverables

- Material documenting economic and non-economic evaluations of alternatives deemed worthy of consideration
- Design Concepts TM (4 paper copies)

Conduct Design Basis Workshop – Conduct a Workshop to discuss and establish design concepts for the various design disciplines: civil, structural, process, mechanical, instrumentation and control, and electrical. Example topics of emphasis include general City requirements and preferences, applicable design Codes and Standards (Municipal, State, and Federal), performance requirements and expectations, operational flexibility, operational reliability, maintenance requirements, delineation of hazardous locations, hazardous location strategies (institutional, HVAC, and electrical), security, and instrumentation and control concepts.

Deliverables

- Workshop Agenda and Handouts
- Design Basis Workshop Notes

Submit Design Basis Technical Memorandum – Submit a draft Design Basis TM documenting the design concepts for the various design disciplines: civil, structural, process, mechanical, instrumentation and control, and electrical. Upon completion of the Design Basis TM, procure geotechnical and survey services (subconsultants).

Deliverable

- Draft Design Basis TM (4 paper copies)
- Geotechnical Report
- Survey

Conduct Design Basis Technical Memorandum Meeting – Conduct a meeting to review the Draft Design Basis TM and receive City comments. Incorporate comments and deliver a Final Design Basis TM.

Deliverable

- Final Design Basis TM (4 paper copies)

Process Design Phase

Conduct Process Design Workshop – Conduct a Workshop to discuss process equipment, process flow sheets, and process operating strategy alternatives. The principal aim of this Workshop is to select the specific equipment and layout concepts to be incorporated in the Bidding Documents.

Operational variability, process sizing, solids handling strategies, and operational concepts will be developed with the use of the process model developed during the facility planning project. This Workshop will be a forum to discuss, consider, and develop consensus for elements of the Work.

Deliverables

- Workshop Agenda
- Equipment-Related Information
- Process Flow Sheets (10 paper copies)
- Workshop Notes

Submit Process Design Technical Memorandum – Submit a draft Process Design TM documenting the process design basis including process sizing, hydraulic capacities, loading capacities, material handling throughput capacities, hydraulic profile, equipment selections (manufacturer and model), equipment weights, equipment lifting requirements, equipment water, air, and other utility connection requirements, equipment power requirements, motor sizes, variable speed drive requirements, and equipment access and safety provisions. This TM will also include conceptual layout drawings and flow sheets as well as operations and control strategies.

Deliverable

- Draft Process Design TM (4 paper copies)

Conduct Process Design Meeting – After submitting the draft Process Design TM, conduct a meeting to review it and receive City comments. Incorporate comments and deliver a Final Process Design TM.

Deliverables

- Meeting Notes
- Final Process Design TM (4 paper copies)

Process Layout Phase

Conduct Conceptual Layout Workshop – Conduct a Workshop to review and discuss the Conceptual Layout Drawings showing major process-related elements and particularly relevant elements from other engineering disciplines, discuss construction phasing constraints and sequencing alternatives, and receive City comments. City comments will be incorporated in subsequent deliverables.

Deliverables

- Conceptual Layout Drawings (10 paper copies)
- Workshop Notes

Conduct Preliminary Layout Workshop – Conduct a Workshop to review and discuss the Preliminary Layout Drawings showing major Work elements for all engineering disciplines, discuss construction phasing constraints and sequencing alternatives, and receive City comments. City comments will be incorporated in subsequent deliverables.

Deliverables

- Preliminary Layout Drawings (10 paper copies)

- Workshop Notes

Preliminary WDNR Submittal – Prepare a set of preliminary plans and specifications for submittal to the WDNR to allow the project to maintain its eligibility for financial hardship assistance.

Deliverables

- Preliminary WDNR Submittal Drawings and Specifications

Final Layout Phase

Submit Final Layout Drawings and Preliminary Design Report – Submit Final Layout Drawings showing the Work of all engineering disciplines and a Preliminary Design Report. The Preliminary Design Report will include the information listed below.

- Component sizing data and proposed material and equipment selections for each engineering discipline: civil, structural, process, mechanical, electrical, and instrumentation and control
- Construction phasing plan outlining preliminary construction sequences that will maintain facility operations during construction
- Operational strategies and preliminary process and instrumentation diagrams.
- Construction cost opinion

Deliverables

- Final Layout Drawings (4 paper copies)
- Preliminary Design Report (4 paper copies)
- Final Layout Cost Opinion (2 paper copies)

Conduct Final Layout Meeting –Conduct a meeting to review and discuss the Final Layout Drawings and Preliminary Design Report, and receive City comments. Incorporate City comments in subsequent deliverables.

Deliverable

- Meeting Notes

Perform Cost Reduction Evaluation – perform a cost reduction evaluation to identify potential cost reduction measures. Where relevant to City decision making, provide economic and non-economic advantages and disadvantages for the alternative cost reduction measures.

Deliverable

- Cost Reduction Alternatives TM (4 paper copies)

Conduct Cost Reduction Meeting – Conduct a meeting to review and discuss the Cost Reduction Alternatives TM and determine the City-defined path forward.

Deliverable

- Meeting Notes

Submit Revised Final Layout Cost Opinion – Subsequent to the Cost Reduction Meeting, submit a revised Final Layout Cost Opinion reflecting the cost reduction measures selected by the City. The cost opinion will be accompanied by a memorandum describing the selected cost reduction measures.

Deliverable

- Revised Final Layout Cost Opinion and Memorandum (2 paper copies)

Bidding Documents Phase

Conduct Bidding Documents Meeting – Conduct a meeting to review the various portions of the specifications that may require City input, including Division 0 and Division 1. Division 0 areas of emphasis include the Official Notice to Bidders, the Instructions to Bidders, Federal and State Forms, wage rate requirements, the Bid Form, the Agreement, and City-specific Supplementary Conditions. Division 1 areas of emphasis include the Summary of Work, Allowances, Alternates, Construction Facilities, Testing Electrical Systems, Alteration and Demolition Procedures, Operation and Maintenance Data, Instructional Services, Electrical Systems Demonstration, and Systems Demonstration.

Deliverable

- Meeting Notes

Submit Reviewable Bidding Documents and Cost Opinion – Submit Reviewable Bidding Documents and an updated cost opinion for City review and comment.

Deliverable

- Reviewable Bidding Documents and Cost Opinion (4 paper copies)

Reviews Phase

Conduct Reviewable Bidding Documents Meeting – After the City has had adequate time to review the Reviewable Bidding Documents, conduct a meeting to review and discuss the Reviewable Bidding Documents and receive City comments. Incorporate City comments in the Final Bidding Documents.

Deliverable

- Meeting Notes

Submit Reviewable Bidding Documents to WDNR – Submit the Reviewable Bidding Documents to WDNR for review, comment, and approval. Respond to WDNR comments and questions in an effort to secure their approval. Incorporate the required WDNR comments in the Final Bidding Documents.

Deliverables

- Reviewable Bidding Documents (4 paper copies)
- Agency Approval Letter

Submit Final Bidding Documents and Cost Opinion – After the WDNR has approved the Documents, submit Final Bidding Documents and a final cost opinion incorporating City and WDNR comments.

Deliverable

- Final Bidding Documents and Cost Opinion (4 paper copies)

Bidding Services

Bidding Documents Distribution - Distribute electronic bidding documents using QuestCDN.com, maintain the bidders plan holder list, answer bidders' questions, prepare addenda, and distribute addenda to the plan holders.

Pre-Bid Meeting - Plan, attend, conduct, and prepare notes for a pre-bid meeting with representatives of prospective bidders, Donohue, and the City to review bidding requirements and tour the project site.

Bid Opening – Attend the project bid opening, review bids received, prepare a bid tabulation, and prepare a letter of recommendation for the award of the contract.

Contract Execution - Assist the City in assembling the Contract Documents for execution by the Owner and Contractor, and furnish copies of the executed Contract Documents to the Owner, Donohue, and Contractor.

Rate Study Services

Rate Study – Review the existing wastewater rate structure, annual wastewater operating budget, and annual wastewater revenue. Estimate the amount of existing cash reserves, if any, to be applied to Capital Budgets A and B and, in turn, estimate the amounts to be funded by the Clean Water Fund (CWF). Estimate the annual principal and interest payments for the amounts funded by the CWF. Estimate the annual revenues required to adequately fund the CWF-required equipment replacement fund. Estimate annual operating cost increases (e.g., heat and power) and decreases (e.g., chemicals and labor). Estimate the required rate increases to fund the project. Document the above analysis in a draft TM. Submit the draft to the City for review and comment. Meet with the City to discuss the draft TM. Incorporate City comments and issue a final memorandum.

Deliverables

- Draft Rate Impacts TM (4 copies)
- Meeting Notes
- Final Rate Impacts TM (4 copies)

Funding Assistance Services

CWF Application Preparation - Donohue will assist the City with preparation of the loan application and compilation of required attachments. This process includes the following tasks:

1. In a teleconference with City personnel, discuss the items required for the loan application, assign responsibilities for each item; and request information from the City.
2. Develop schedule for completion of the various engineering, accounting and administrative sections of the application.

3. Prepare draft documents for City review.
4. Incorporate comments and submit final documents and cover letter to the City for signature.
5. City submits application to WDNR for review.
6. Following bidding and contractor selection, prepare additional documents required for submittal as part of the application. Revise sections with updated information where appropriate and re-submit those sections.
7. Address follow-up questions regarding the application.

Deliverables

- Draft Loan Application and attachments including Green Project Reserve (GPR) Addendum
- Final Loan Application and attachments including Green Project Reserve (GPR) Addendum
- Additional Loan Application Documents (required after Bidding)

C. PROJECT TIMING

Donohue shall be authorized to commence the Services set forth herein upon execution of this Agreement. Donohue will complete the services included in this Agreement per the following project schedule:

Contract Executed	July 30, 2014
Submit Preliminary WDNR Review Set	September 30, 2014
Submit Reviewable Bidding Documents to Owner	January 30, 2015
Submit Reviewable Bidding Documents to WDNR	February 28, 2015
Release for Bids	May 30, 2015
Bid Opening	June 30, 2015
Construction Completion	July 30, 2017

**PART II
OWNER RESPONSIBILITIES**

- A. In addition to other responsibilities of Owner set forth in this Agreement, Owner shall:
1. Identify a person authorized to act as the Owner’s representative to respond to questions and make decisions on behalf of Owner, accept completed documents, approve payments to Donohue, and serve as liaison with Donohue as necessary for Donohue to complete its Services.
 2. Furnish to Donohue copies of existing documents and data pertinent to Donohue’s Scope of Services, including but not limited to and where applicable: design and record drawings for existing facilities; property descriptions, land use restrictions, surveys, geotechnical and environmental studies, or assessments.
 3. Provide to Donohue existing information regarding the existence and locations of utilities and other underground facilities.

4. Provide Donohue safe access to premises necessary for Donohue to provide the Services.
5. Inform Donohue whenever Owner observes or becomes aware of a Hazardous Environmental Condition, as defined in Part IV.3. of this Agreement, that may affect Donohue's Scope of Services or time for performance.

**PART III
COMPENSATION, BILLING AND PAYMENT**

- A. Compensation for the work as defined in the Scope of Services (Part I) of this Agreement shall be in accordance with Donohue's standard chargeout rates in effect at the time the Services are performed (see billing rates below). Routine expenses will be billed at cost and subconsultant costs will include a 10% markup. The total cost for these basic Services will not exceed \$1,168,450 without prior written approval from Owner.
- B. Donohue will bill Owner monthly, with net payment due in 30 days.
- C. Donohue will notify Owner if Project scope changes require modifications to the above-stated contract value. Services relative to scope changes will not be initiated without authorization from Owner.

**Donohue & Associates, Inc.
2014 Billing Rates**

Employee Classification	Hourly Billing Rate
Engineer/Specialist IX	\$235
Engineer/Specialist VIII	\$220
Engineer/Specialist VII	\$200
Engineer/Specialist VI	\$180
Engineer/Specialist V	\$160
Engineer/Specialist IV	\$145
Engineer/Specialist III	\$130
Engineer/Specialist II	\$115
Engineer/Specialist I	\$100
Technician II	\$90
Technician I	\$80
Administrative Assistance III	\$80
Administrative Assistance II	\$70
Administrative Assistance I	\$60

Notes:

*Labor charge-out rates are for normal work week.
Billing rates are in effect for 2014 and may be adjusted annually
to reflect labor cost increases.
Mileage is billed at the current IRS stipulated rate.
Printing and reproductions are billed at cost.*

PART IV
CITY OF WHITEWATER, WISCONSIN
STANDARD TERMS AND CONDITIONS

1. **STANDARD OF CARE.** Donohue's Services shall be performed in accordance with the standard of professional practice ordinarily exercised by the applicable profession under similar circumstances at the same time and in the locality where the Services are performed. Professional services are not subject to, and Donohue does not provide, any warranty or guarantee, express or implied. Any warranties or guarantees contained in any purchase orders, requisitions, or notices to proceed issued by Owner are void and not binding upon Donohue.

2. **CHANGE OF SCOPE.** The Scope of Services set forth in this Agreement is based on facts known at the time of execution of this Agreement, including, if applicable, information supplied by Owner. For some projects involving conceptual or process development services, scope may not be fully definable during initial phases. As the project progresses, facts discovered may indicate that the scope must be redefined. Donohue will promptly provide Owner with a written amendment to this Agreement to recognize such change.

3. **HAZARDOUS ENVIRONMENTAL CONDITIONS.** Unless expressly stated otherwise in the Scope of Services (Part I) of this Agreement, Donohue's scope of services does not include any services relating to a Hazardous Environmental Condition, including but not limited to the presence at the Project site of asbestos, PCBs, petroleum, hazardous substances or any other pollutant or contaminant, as those terms are defined in pertinent federal, state, and local laws. In the event Donohue or any other party encounters a Hazardous Environmental Condition, Donohue may at its option suspend performance of services until Owner: a) retains appropriate consultants or contractors to identify and remediate or remove the Hazardous Environmental Condition; and b) warrants that the Project site is in full compliance with all applicable environmental laws.

4. **SAFETY.** Unless specifically included as a service to be provided under this Agreement, Donohue specifically disclaims any authority or responsibility for general job site safety, or the safety of persons (other than Donohue employees) or property.

5. **DELAYS.** If performance of Donohue's Services is delayed through no fault of Donohue, Donohue shall be entitled to an extension of time equal to the delay and an equitable adjustment in compensation.

6. **TERMINATION/SUSPENSION.** Either party may terminate this Agreement upon 30 days written notice to the other party. Owner shall pay Donohue for all Services, including profit relating thereto, rendered prior to termination, plus any expenses of termination.

If either party defaults in its obligations under this Agreement (including Owner's obligation to make required payments), the non-defaulting party may, after giving seven days written notice, suspend performance under this Agreement. The non-defaulting party may not suspend performance if the defaulting party commences to cure such default within the seven-day notice period and completes such cure within a reasonable period of time.

Donohue may terminate this Agreement upon seven days written notice if: a) Donohue believes that Donohue is being requested by Owner to perform services contrary to law or Donohue's responsibilities as a licensed professional; or b) Donohue's Services for the Project are delayed, suspended, or interrupted for a period of at least 90 days for reasons not attributable to Donohue's performance of Services; or c) Owner has failed to pay any amount due and owing to Donohue for a period of at least 60 days. Donohue shall have no liability to Owner on account of such termination.

7. **OPINIONS OF CONSTRUCTION COST.** Any opinion of construction costs prepared by Donohue is supplied for the general guidance of the Owner only. Since Donohue has no control over competitive bidding or market conditions, Donohue cannot guarantee the accuracy of such opinions as compared to contract bids or actual costs to Owner.

8. **RELATIONSHIP TO CONTRACTORS.** Donohue shall serve as Owner's professional representative for the Services, and may make recommendations to Owner concerning actions relating to Owner's contractors. Donohue specifically disclaims any authority to direct or supervise the means, methods, techniques, sequences or procedures of construction selected or used by Owner's contractors. Donohue neither guarantees the performance of any construction contractor nor assumes responsibility for any contractor's failure to perform in accordance with the construction contract documents.

9. **CONSTRUCTION REVIEW.** For projects involving construction, Owner acknowledges that under generally accepted professional practice, interpretations of construction documents in the field are normally required, and that performance of construction-related services by the design professional for the project permits errors or omissions to be identified and corrected at comparatively low cost. Owner agrees to hold Donohue harmless from any claims resulting from performance of construction-related professional services by persons other than Donohue.

10. **INSURANCE.** Donohue will maintain Professional Liability, Commercial General Liability, Automobile, Worker's Compensation, and Employer's Liability insurance coverage in amounts in accordance with legal and Donohue's business requirements. Donohue shall provide to Owner certificates demonstrating such coverage upon request. For projects involving construction, Owner agrees to protect Donohue's interests through appropriate property and liability insurance, and to require its construction contractor, if any, to include Donohue as an additional insured on Contractor's policies relating to the Project. Donohue's coverages referenced above shall, in such case, be excess over contractor's primary coverage.

11. **INDEMNIFICATION.** Donohue shall indemnify and save harmless Owner from and against loss, liability, claims, and damages sustained by Owner due to bodily injury or death to persons or damage to tangible property to the extent caused by the willful misconduct or negligence of Donohue, its agents, or employees.

To the fullest extent permitted by law, Owner shall defend, indemnify and save harmless Donohue, its agents, employees, and representatives from and against loss, liability, claims, and damages arising from or relating to the Project in any way, except to the extent that such loss, liability, claims or damages are caused by the willful misconduct or negligence of Donohue, its agents or employees. Owner also agrees to require its construction contractor, if any, to include Donohue as an: a) indemnitee under any indemnification obligation to Owner; and b) additional insured under its Commercial General Liability policy.

To the fullest extent permitted by law, Owner shall indemnify, defend, and hold harmless Donohue, its employees, agents, and representatives, and Donohue's subconsultants, from and against any loss, liability, claims and damages caused by, arising out of, or resulting from the presence at the Project site of asbestos, PCBs, petroleum, hazardous substances, or any other pollutant or contaminant, as those terms are defined in pertinent federal, state, and local laws, except to the extent that the loss, liability, or damages are caused solely by the willful misconduct or negligence of Donohue, its agents or employees.

12. **LIMITATIONS OF LIABILITY.** No owner, shareholder, principal, employee or agent of Donohue shall have individual liability to Owner; and Owner covenants and agrees not to sue any such individual in connection with the Services under this Agreement.

Owner agrees that, to the fullest extent permitted by law, Donohue's total liability to Owner for any and all injuries, claims, losses, expenses or damages whatsoever arising out of or in any way related to the Project or this Agreement from any causes including, but not limited to, Donohue's negligence, errors, omissions, strict liability, or breach of contract, shall not exceed the proceeds available from Donohue's professional liability insurance policy for a maximum of \$5,000,000 per claim and \$5,000,000 aggregate. Donohue agrees to maintain as a minimum this identified insurance limit for the duration of this Project.

IN NO EVENT AND UNDER NO CIRCUMSTANCES SHALL DONOHUE BE LIABLE TO OWNER FOR CONSEQUENTIAL, INCIDENTAL, INDIRECT, SPECIAL OR PUNITIVE DAMAGES.

13. **OWNERSHIP AND REUSE OF PROJECT DOCUMENTS.** All documents and other deliverables prepared by or on behalf of Donohue in connection with this Agreement are instruments of service. These documents and deliverables shall be the property of the Owner. Owner acknowledges the documents are project-specific and are not intended for reuse on other projects. Any reuse by the Owner without the written permission or involvement of Donohue will be at the Owner's sole risk. Owner agrees to defend, indemnify, and hold harmless Donohue from all claims, damages, and expenses (including reasonable attorneys' fees), arising out of such reuse or alteration by Owner or others acting through Owner. Notwithstanding the above, Donohue shall retain its rights in its standard drawing details, designs, specifications, databases, computer software and any other proprietary property.

14. **ELECTRONIC MEDIA.** Copies of documents that may be relied upon by Owner are limited to printed copies that are signed and sealed by Donohue. Files or information in electronic media are furnished by Donohue to Owner solely for convenience of Owner. If there is a discrepancy between electronic files and printed copies, the printed copies govern.

Because data stored in electronic media format can deteriorate or be modified, the Owner agrees to perform acceptance tests within 60 days. Donohue will not be responsible to correct any errors or for maintenance of documents in electronic media format after the acceptance period.

15. **AMENDMENT.** This Agreement, upon execution by both parties hereto, can be amended only by a written instrument signed by both parties, except as provided in Paragraph 2.

16. **SUCCESSORS, BENEFICIARIES AND ASSIGNEES.** This Agreement shall be binding upon and inure to the benefit of the owners, administrators, executors, successors, and legal representatives of the Owner and Donohue.

The rights and obligations of this Agreement cannot be assigned by either party without written permission of the other party. This Agreement shall be binding upon and inure to the benefit of any permitted assignees.

17. **NO THIRD-PARTY BENEFICIARY.** Nothing contained in this Agreement, nor the performance of the parties hereunder, is intended to benefit, nor shall inure to the benefit of, any third party, including Owner's construction contractors, if any.

18. **STATUTE OF LIMITATION.** To the fullest extent permitted by law, parties agree that, except for claims for indemnification, the time period for bringing claims under this Agreement shall expire one year after Project completion.

19. **DISPUTE RESOLUTION.** Owner and Donohue shall provide written notice of a dispute within a reasonable time and after the event giving rise to the dispute. Owner and Donohue agree to negotiate any dispute between them in good faith for a period of 30 days following such notice. Owner and Donohue may agree to submit any dispute to mediation or binding arbitration, but doing so shall not be required or a prerequisite to initiating a lawsuit to enforce this Agreement.

20. **CONTROLLING LAW.** This Agreement is governed by the laws of the state in which the Project is located.

21. **NO WAIVER.** No waiver by either party of any default by the other party in the performance of any particular section of this Agreement shall invalidate any other section of this Agreement or operate as a waiver of any future default, whether like or different in character.

22. **SEVERABILITY.** The various terms, provisions and covenants herein contained shall be deemed to be separate and severable, and the invalidity or unenforceability of any of them shall not affect or impair the validity or enforceability of the remainder.

23. **AUTHORITY.** The persons signing this Agreement warrant that they have the authority to sign as, or on behalf of, the party for whom they are signing.

24. **SURVIVAL.** All express representations, indemnifications and limitations of liability included in this Agreement will survive its completion or termination for any reason.

Date: November 2013

**City of Whitewater
Wastewater Treatment Plant Improvements
Design/Bidding Fee Estimate Summary
Donohue & Associates, Inc.**

Task	Labor											Total Hours	Total Labor	Expenses/Travel	Total
	Principal/PM	Process	Civil	Structural	Process-Mech	Electrical	I&C	O&M	Mech	Admin	Funding				
Project Development Phase															
Kickoff Meeting	12	8	4	8	16	4	4	4	4	4		68	\$ 9,700	\$ 200	\$ 9,900
Project Work Plan	4	4			16							24	\$ 3,540		\$ 3,540
Information Request	2	8	4	8	4	4	4	4	4			42	\$ 5,550		\$ 5,550
Design Concepts Brainstorming Workshop	8	32			16					4		60	\$ 8,360	\$ 200	\$ 8,560
Design Concepts Selection Workshop	8	32			16					4		60	\$ 8,360	\$ 200	\$ 8,560
Design Concepts TM		32			8							40	\$ 5,200		\$ 5,200
Design Basis Workshop	8	8	16	56	16	16	16		16	8		160	\$ 21,080		\$ 21,080
Design Basis TM		16	16	32	16	16	16	16	16	8		152	\$ 18,720	\$ 250	\$ 18,970
Final Design Basis Meeting	12	16	4	8	16	4	4	4	4	4		76	\$ 10,740		\$ 10,740
Process Design Phase															
Process Design Workshop	8	240			32		240					520	\$ 68,440	\$ 350	\$ 68,790
Process Design TM	8	40			8		40					96	\$ 13,320	\$ 100	\$ 13,420
Process Design Meeting	8	8			8		8					32	\$ 5,000		\$ 5,000
Process Layout Phase															
Conceptual Layout Workshop	12	8	80	160	120	80	120	60	80			720	\$ 93,060	\$ 500	\$ 93,560
Preliminary Layout Workshop	12	8	160	320	240	160	160	120	160			1,340	\$ 171,860	\$ 500	\$ 172,360
Final Layout Phase															
Final Layout Drawings	20	8	160	320	240	160	160		160			1,228	\$ 161,740		\$ 161,740
Preliminary Design Report	4	4	16	32	16	16	16	16	16			136	\$ 17,620		\$ 17,620
Final Layout Cost Opinion	8	8	24	48	24	24	24		24	16		200	\$ 25,720		\$ 25,720
Final Layout Meeting	8	8			16							32	\$ 5,000	\$ 750	\$ 5,750
Cost Reduction Evaluation/TM	8	8	16	32	24	16	16		16	16		152	\$ 19,480	\$ 500	\$ 19,980
Cost Reduction Meeting	8	8			16							32	\$ 5,000		\$ 5,000
Revised Final Layout Cost Opinion	4	4	8	16	8	8	8		8	8		72	\$ 9,220	\$ 500	\$ 9,720
Bidding Documents Phase															
Bidding Documents Meeting	8	8	4	8	16	4	4		4			56	\$ 8,120	\$ 500	\$ 8,620
Reviewable Bidding Documents/Cost Opinion	36	40	240	480	240	240	240	110	240	40		1,906	\$ 245,460	\$ 1,250	\$ 246,710
Reviews Phase															
Reviewable Bidding Documents Meeting	8	8			16					8		40	\$ 5,480	\$ 500	\$ 5,980
WDNR Submittal	4		8	16	16	8	8		8			68	\$ 9,260	\$ 1,250	\$ 10,510
Final Bidding Documents/Cost Opinion	8	8	80	160	80	80	80		80	20		596	\$ 76,920	\$ 500	\$ 77,420
Design Subtotal															
\$ 1,040,000															
Bidding Services															
Bidding Documents Distribution	20		40	80	40	40	40		40	60		360	\$ 44,700	\$ 1,000	\$ 45,700
Pre-Bid Meeting	16				10					8		34	\$ 5,540	\$ 500	\$ 6,040
Bid Opening	24				10							34	\$ 6,940	\$ 500	\$ 7,440
Contract Execution	8									16		24	\$ 2,840	\$ 500	\$ 3,340
Bidding Subtotal															
\$ 62,520															
Rate Study Services															
Prepare Draft Rate Impacts TM	8	8			120	8	8	8	8			168	\$ 22,560	\$ 200	\$ 22,760
Review Meeting	8				16							24	\$ 3,960		\$ 3,960
Prepare Final Rate Impacts TM	4				24							28	\$ 4,060	\$ 200	\$ 4,260
Rate Study Subtotal															
\$ 30,980															
Funding Assistance Services															
Help Prepare Draft CWF Documents	3				8					6	34	51	\$ 7,035	\$ 175	\$ 7,210
Review CWF Documents with City	2										4	6	\$ 1,050		\$ 1,050
Submit Final CWF Documents	1									2	8	11	\$ 1,515	\$ 175	\$ 1,690
Funding Assistance Subtotal															
\$ 9,950															
Asbestos Delineation															
\$ 5,000															
Geotechnical Investigation Allowance															
\$ 10,000															
Topographic Survey Allowance															
\$ 10,000															
Total	320	580	880	1,784	1,472	888	1,216	342	888	232	46	8,648	\$1,132,150	\$ 11,300	\$ 1,168,450
Total Labor Dollars by Labor Class	\$ 75,200	\$ 75,400	\$101,200	\$231,920	\$ 191,360	\$ 102,120	\$158,080	\$34,200	\$ 142,080	\$ 13,920	\$ 6,670				



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **07/15/14**

ITEM: **WIN Agreement Amendment**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **None.**

SUMMARY OF ITEM BEING PRESENTED:

Wisconsin Independent Networks (WIN) recently approached the City of Whitewater requesting another amendment to the agreement established with the City in 2010. Instead of routing fiber cable from Prince Street to Fremont Street along Main Street, WIN would pull fiber cable from McGraw Hall at UW-W to Main Street and then east to Fremont Street.

Due to the time constraints of this project and staff that will be working on the project, this item is being included for consideration at this meeting. Staff is reviewing the proposed amendment and will provide recommendations for any changes at the July 15 Common Council meeting.

Also included in your packet of materials is the original agreement established between the City of Whitewater and WIN in 2010 and Amendment #1 to that agreement.

BUDGET IMPACT, IF ANY: **N/A**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **Staff will recommend approval subject to changes as proposed by the city attorney and city manager.**

ATTACHMENT(S) INCLUDED (If none, please state):

Amendment #2 to the November 23, 2010 Agreement (Proposed)

Attachment C (as referenced in the proposed agreement)

Amendment #1 to the November 23, 2010 Agreement

November 23, 2010 Agreement

FOR MORE INFORMATION CONTACT:

Cameron Clapper, cclapper@whitewater-wi.gov, 262-473-0100.

MEMORANDUM OF UNDERSTANDING
AMENDMENT #2 BETWEEN THE
WISCONSIN INDEPENDENT NETWORK, LLC (WIN)
AND THE CITY OF WHITEWATER (COW)

1. The parties in this agreement are:
 - a. Wisconsin Independent Network LLC, a Wisconsin based limited liability corporation with its principal office located at Building D02, Suite 219, Mailbox 107, 800 Wisconsin Street, Eau Claire, WI 54703-3612.
 - b. City of Whitewater (COW) a municipality of the State of Wisconsin, with its office located at 312 W. Whitewater Street, Whitewater, WI 53190.

2. This Amendment to the Memorandum of Understanding (MOU) will cover the following:
 - a. WIN will install a 144 Count Single Mode Fiber (SMF) from the COW handhole at the Nw corner of W. Main Street and N Prince Street in the City of Whitewater to the COW handhole on the east side of UW Anderson Library at 800 W Main Street. WIN will provide 12 strands of fiber from N Prince Street to the COW HH @ 800 W. Main Street for COW and 12 strands for Whitewater Unified School District (WUSD). WIN will assume all fiber maintenance, repair, and locating responsibilities for this fiber segment. COW will assume all conduit repair responsibilities for this fiber segment. See Attachment "C".
 - b. WIN will place a 144 SMF count fiber from same handhole into UW McGraw Hall and provide both COW and WUSD 12 strands of fiber in this segment. WIN will assume all fiber maintenance, repair, and locating responsibilities for this fiber segment. COW will assume all conduit repair responsibilities for this fiber segment. See Attachment "C".
 - c. WIN will place a 48 SMF count fiber from the COW handhole (800 W. Main Street) east on W Main Street to the COW handhole at the corner of W. Main Street and N Fremont Street. WIN will provide COW 24 strands of fiber and 12 strands to WUSD. WIN will have 12 strands in this segment. WIN will assume all fiber maintenance, repair, and locating responsibilities for this fiber segment. COW will assume all conduit repair responsibilities for this fiber segment. See Attachment "C".
 - d. WIN will provide COW a 900' handcoil of 48 SMF count fiber at the COW handhole (c/o W. Main Street & N. Fremont Street). COW will place this fiber in their conduit east on W. Main Street to the corner of W. Main Street and N. 1st Street. This fiber will be 100% owned and maintained by COW. WIN will have 12 strands in this segment. COW will assume all fiber maintenance, repair, and locating responsibilities for this fiber and conduit segment. See Attachment "C".

e. The Term of this Amendment shall be for 25 years and COW will have free exclusive use of these strands for the 25 year term of this agreement. unless otherwise stated.

2. The parties to this agreement will use their best efforts and good faith to resolve any disputes that may arise during this agreement, written notice of any dispute shall be provided to the other party, at the respective addresses listed above. In the event that the parties are unable to resolve the dispute through negotiation and settlement, an arbitration panel, consisting of one person from each party and the mutually agreed upon third person, shall hear and resolve the dispute using such procedures as to assure a full and faith hearing. The decision of the arbitration panel may be appealed to any court of competent jurisdiction, using principals of judicial review of arbitration decisions.

3. Any party may terminate this agreement upon such terms and conditions as the parties to this agreement may determine, but only after written notice of intent to terminate is provided to the other party, at the respective addresses listed above, no later than fourteen (14) months prior to the intended date of termination.

5. This Amendment contains the full agreement of the parties and shall not be amended except in the same manner as this instrument. The persons signing this agreement represent that each person has full authority to consent to this document and bind his/her respective Company/Municipality to these terms of the MOU.

6. All of the terms of the parties' agreement signed by the parties on October 5, 2010 and November 23, 2010, not specifically modified by this agreement, shall remain in full force and effect.

7. This agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin.

WISCONSIN INDEPENDENT NETWORK LLC

CITY OF WHITEWATER

By: _____

By: _____

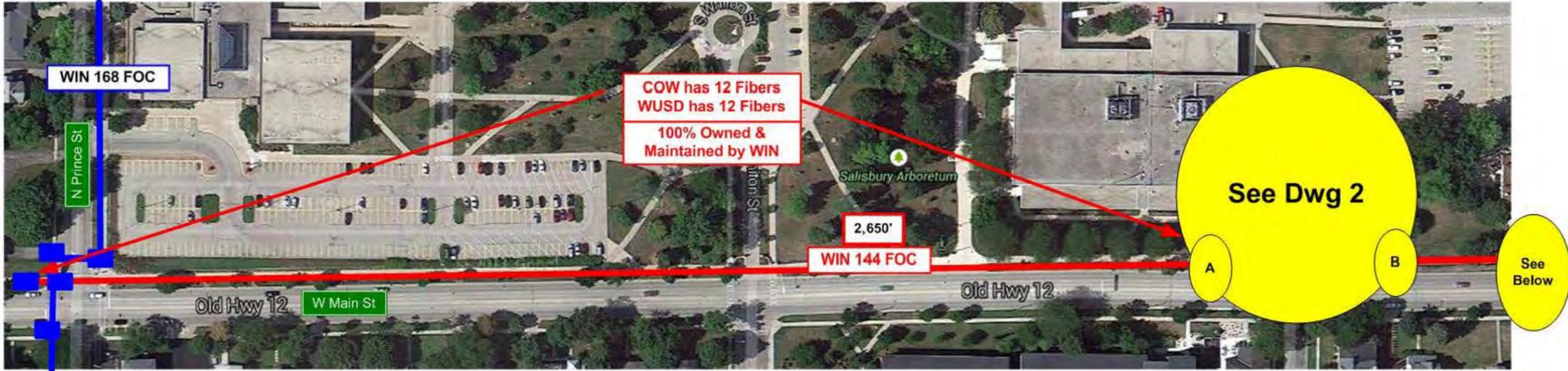
Title: CEO

Title: City Manager

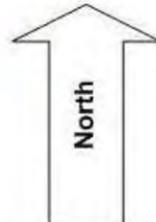
Date: _____

Date: _____

Attachment "C"



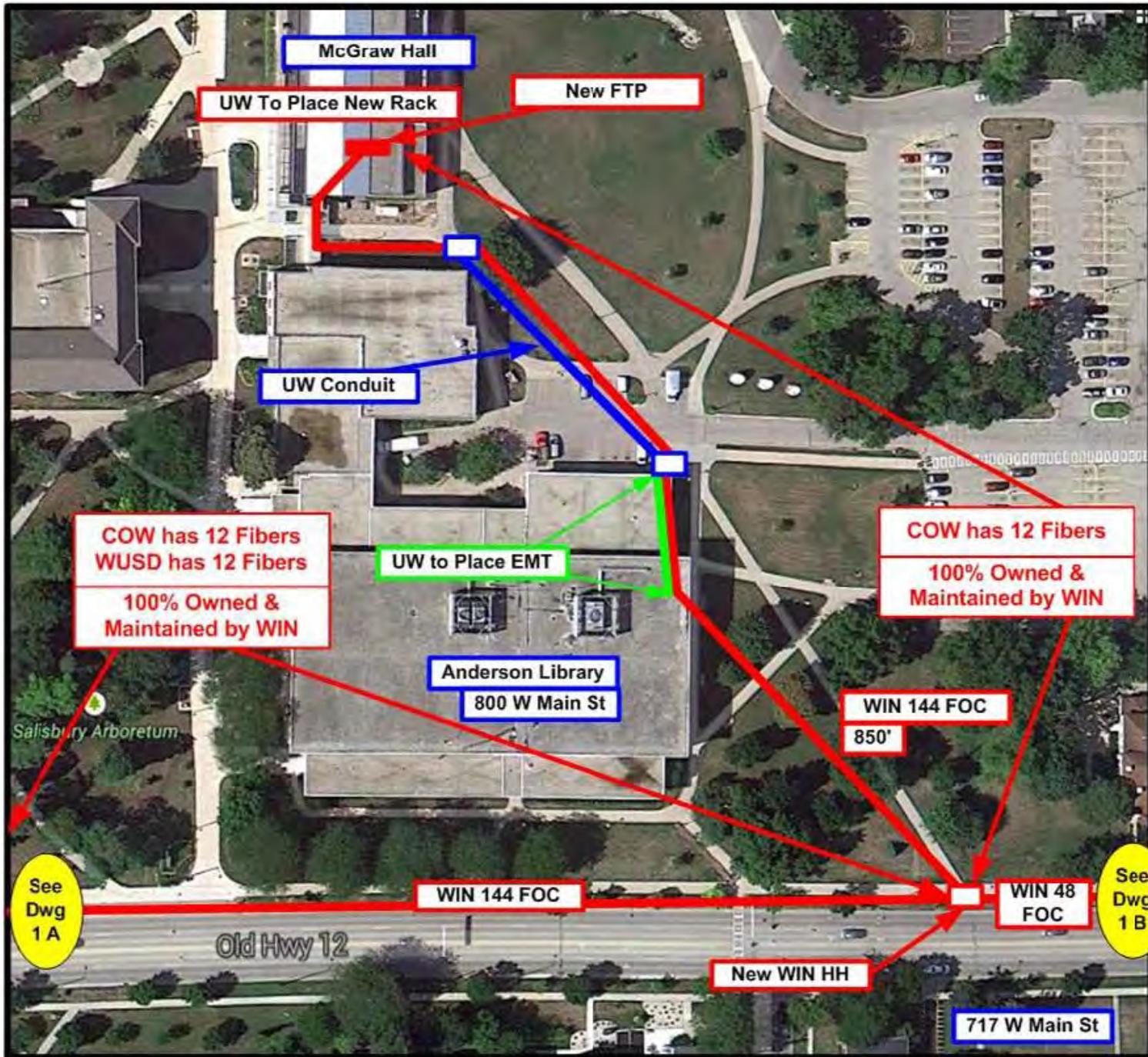
Legend	
HH	Fiber HandHole
■	New HH
■	Existing HH
—	New WIN Fiber
—	Existing Fiber





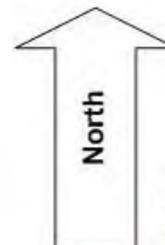
07/1/14
WISCONSIN
INDEPENDENT
NETWORK, LLC

Attachment "C"



Legend

- HH Fiber HandHole
- New HH
- Existing City HH
- UW HH
- New WIN Fiber



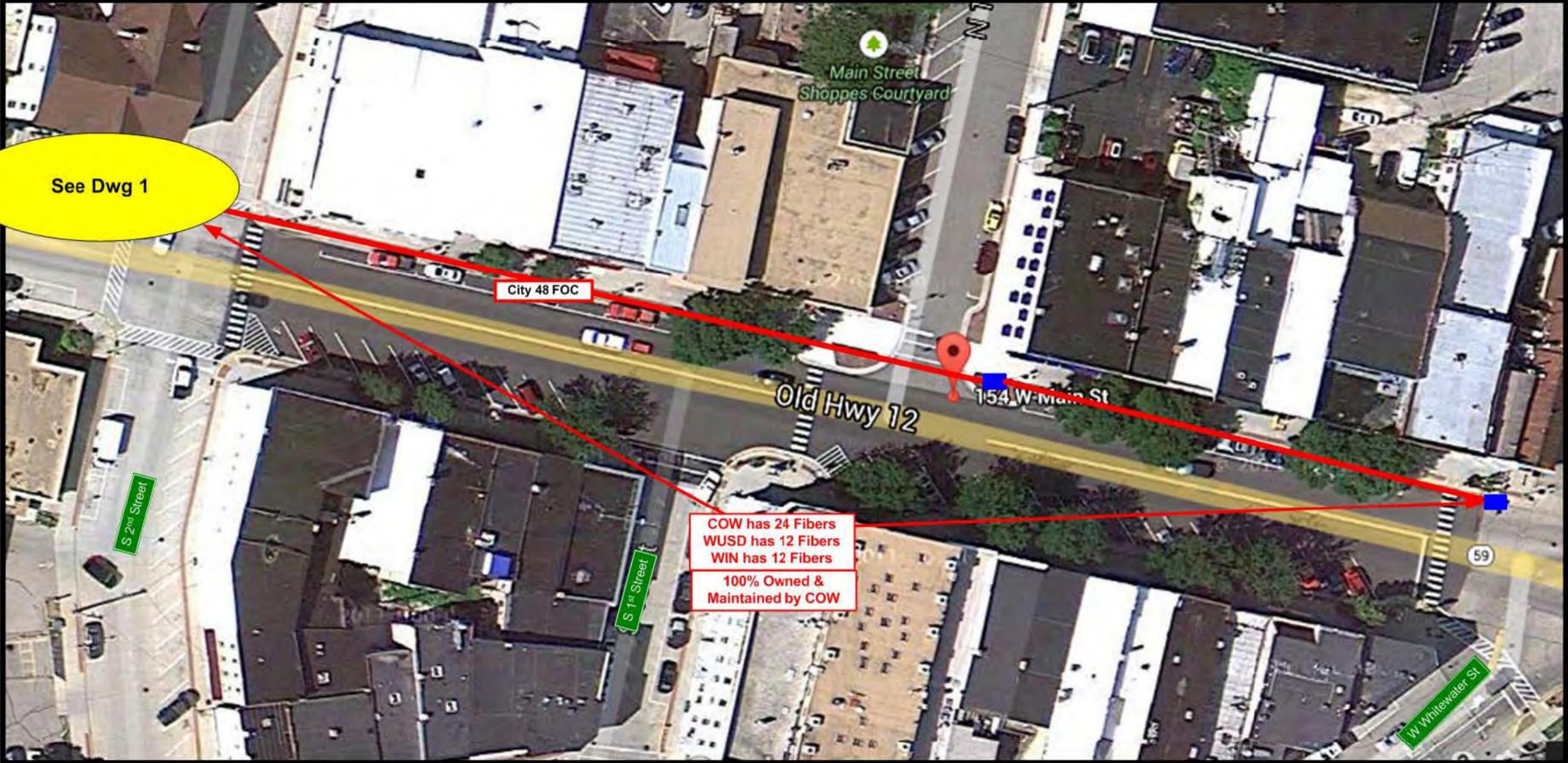
Dwg 2 of 3

CLNet

Revised 7-7-2014

COW Attachment C.vsd

Attachment "C"



See Dwg 1

City 48 FOC

COW has 24 Fibers
WUSD has 12 Fibers
WIN has 12 Fibers
100% Owned & Maintained by COW

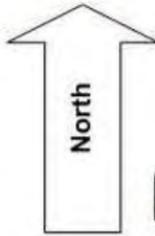
154 W Main St

Old Hwy 12

59

Legend	
HH	Fiber HandHole
■	New HH
■	Existing City HH
	UW HH
—	New WIN Fiber

07/11/14



Dwg 3 of 3	
CLNet	
Revised	7-7-2014
38 of 307	

NOVEMBER 23, 2010 AGREEMENT -
AMENDMENT #1 BETWEEN THE
WISCONSIN INDEPENDENT NETWORK, LLC (WIN)
AND THE CITY OF WHITEWATER (COW)

1. The parties in this Amendment #1 (“Amendment”) are:
 - a. Wisconsin Independent Network LLC, a Wisconsin based limited liability company with its principal office located at Building D02, Suite 219, Mailbox 107, 800 Wisconsin Street, Eau Claire, WI 54703-3612.
 - b. City of Whitewater (COW) a municipality of the State of Wisconsin, with its office located at 312 W. Whitewater Street, Whitewater, WI 53190.

2. This Amendment to the Agreement fully executed on November 23, 2010 (“Agreement”) will cover the following:
 - a. WIN will install a 186 count single mode fiber cable from their handhole at the corner of West Starin Road and North Pratt Street to the Southeast corner of the intersection of West Starin Road and Prince Street in the City of Whitewater. In the Prince and Starin Road COW handhole, WIN will install a 186 count fiber cable and continue within the 2 inch diameter conduit from the corner of West Starin Road and Prince Street to the COW handhole at the Southwest corner of West Main Street and Prince Street. The fiber optic cable will be placed within the COW’s conduit and there shall be no fee to WIN from COW to occupy the conduit for the term of the Agreement. WIN will provide COW the exclusive use of 12 strands of fiber from the handhole at the corner of W Starin Road and North Pratt which will extend East on Starin Road and then South on Prince Street to W Main Street and Prince Street. This fiber will be 100% owned and maintained by WIN and the COW will have free and exclusive use of these 12 fiber strands for the term of this Agreement. WIN will also provide the City with 4 fiber strands from the West Starin Road & North Pratt Street WIN handhole to UW Whitewater McGraw Hall. This fiber will be 100% owned and maintained by WIN and COW will have free exclusive use of these 4 fiber strands for the term of this Amendment. Attachment B diagrams both fiber routes described within this section.
 - b. WIN will assume all fiber maintenance, repair, and locating responsibilities for all fiber segments described in paragraph 2(a). WIN shall be responsible for maintenance, repair and locating responsibilities for the conduit from the corner of West Starin Road and North Pratt Street to the corner of West Starin Road and Prince Street. The City of Whitewater will be responsible for the maintenance, repair and locating responsibilities for the conduit from the corner of West Starin Road and Prince Street on Prince Street to the corner of West Main Street and Prince Street. WIN will assume all conduit maintenance, repair and locating

responsibilities for the conduit at the intersection of West Starin Road and North Tratt Street handhole to UW Whitewater McGraw Hall.

- c. WIN also agrees to provide to the City 4,500' of 168 count fiber at no charge. The City intends (but is not required) to use this fiber to connect the Prince Street fiber to the corner of Main Street and Fremont Street. This fiber will be wholly owned and maintained by COW and construction of this fiber segment would be at COW's sole expense and responsibility.
 - d. The Term of this Amendment shall commence upon execution by both parties and shall extend to be coterminous with the Agreement unless otherwise terminated per Section 4.
 - e. In an agreement between WIN and COW signed by COW on October 5, 2010, WIN provided COW with exclusive rights to the use of four fibers running between the UW-Whitewater computer room in McGraw Hall and the mechanical room at the Whitewater Innovation Center along West Starin Road. WIN will provide COW with necessary access to said four fibers in the McGraw Hall computer room in order to splice/connect the fiber mentioned in 2(a) of this Amendment with fiber mentioned in item 1 of the original Agreement thereby linking the two sections of fiber directly.
 - f. WIN will provide COW with access to the four fibers identified in item 1 of the original agreement at COW Garage at 303 North Fremont Street. and the COW Water Department building at 308 North Fremont Street, so that a fiber connection into the COW designated fiber along West Starin Road can be made. This will allow COW to establish a private fiber LAN between these two facilities and the City Hall once the installation of the 4,500' of fiber mentioned in 2(c) is complete.
3. The parties to this agreement will use their best efforts and good faith to resolve any disputes that may arise during this agreement, written notice of any dispute shall be provided to the other party, at the respective addresses listed above. In the event that the parties are unable to resolve the dispute through negotiation and settlement, an arbitration panel, consisting of one person from each party and the mutually agreed upon third person, shall hear and resolve the dispute using such procedures as to assure a full and faith hearing. The decision of the arbitration panel may be appealed to any court of competent jurisdiction, using principles of judicial review of arbitration decisions.
4. This Amendment may only be terminated by mutual agreement of the parties.
5. This Amendment and the Agreement fully executed on November 23, 2010 contain the full agreement of the parties and shall not be amended except in the same manner as this instrument. The persons signing this agreement represent that each person has full authority to consent to this document and bind his/her respective Company/Municipality to these terms of this Amendment.

6. All of the terms of the parties' Agreement fully signed by the parties on November 23, 2010, not specifically modified by this Amendment, shall remain in full force and effect.

7. This Amendment shall be construed and enforced in accordance with the laws of the State of Wisconsin.

WISCONSIN INDEPENDENT NETWORK, LLC CITY OF WHITEWATER

By: _____
Scott Hoffmann

Title: _____
CEO

Date: _____

By: _____
Cameron Clapper

Title: _____
City Manager

Date: _____

By: _____
Michele R. Smith

Title: _____
City Clerk

Date: _____

**AGREEMENT BETWEEN
WISCONSIN INDEPENDENT NETWORKS, LLC (WIN)
AND THE CITY OF WHITEWATER (CITY)**

This Agreement is made and entered into by and between Wisconsin Independent Networks, LLC, hereinafter at times referred to as WIN, with its office located at Building D02, Suite 219, Mailbox 107, 800 Wisconsin Street, Eau Claire, WI 54703-3612; and the City of Whitewater, hereinafter at times referred to as City, with its main office located at 312 W. Whitewater Street, Whitewater, WI 53190.

WITNESSETH:

WHEREAS, the parties to this Agreement desire to provide for extension of a fiber optic cable to additional areas in the City of Whitewater,

NOW, THEREFORE, in consideration of the recital set forth and good and valuable consideration the receipt and sufficiency of which is hereby acknowledged, WIN and the City hereby agree as follows:

1. WIN shall place ^{SA KMB} 24 count single-mode fiber from the UW-Whitewater campus to the Innovation Center building in the City of Whitewater Technology Park and will provide, at no charge, four fibers for the exclusive use of the City and other municipal users. These fibers will appear in UW-Whitewater's computer room in McGraw Hall and in the mechanical room at the Whitewater Innovation Center. (See attachment A.) This fiber will be 100% owned by WIN and shall be maintained by WIN. WIN shall be responsible for the full cost of providing the fiber and constructing the fiber extension. This fiber segment shall be installed by WIN no later than January 1, 2011. WIN shall restore any surfaces disturbed by any construction or maintenance of any fiber within the easement areas to its condition before the disturbance.

2. The City agrees to grant WIN all easements and permits that it has the legal right to grant for the installation of said fiber. The City shall obtain the approval of the UW-Whitewater for the permission necessary for the installation of fiber optic cable on UW-Whitewater property.

4. The City shall provide 110VAC-30A power and 20 RU's of rack space in the Whitewater Innovation Center mechanical room for WIN to terminate the fibers and for edge equipment.

5. In exchange for the City easements, power, and rack space at the Whitewater Innovation Center, WIN will not charge the City for any of the fiber costs or necessary splicing for the fiber extension outlined above.

6. Any future fiber additions/changes in the City will be subject to amendment of this Agreement.

7. The term of this agreement shall be thirty (30) years.

8. The parties to this Agreement will use their best efforts and good faith to resolve any disputes that may arise during this Agreement. Written notice of any dispute shall be provided to the other party at their respective addresses listed above. In the event the parties are unable to resolve the disputes by negotiation and settlement, the parties agree to settle the matter by arbitration. An arbitration panel shall be formed consisting of one person appointed by each party and a mutually agreed upon third person. The panel shall hear the dispute and the decision shall be final and binding with respect to all matters submitted to arbitration and shall be enforceable in accordance with the provisions of the Wisconsin Arbitration Act.

9. This Agreement shall be construed and enforced in accordance with the laws of the State of Wisconsin.

10. This Agreement sets forth the entire understanding of the parties and may not be changed except by written document executed and acknowledged by all parties to this Agreement. The persons signing this Agreement represent that such person has the full authority and consent to sign this document and bind his or her respective company/municipality to the terms of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto executed this Agreement as of the date first above written.

Dated OCTOBER 5, 2010

CITY OF WHITEWATER, WISCONSIN

By Kevin M. Brunner (SEAL)
Kevin M. Brunner, City Manager

Attest

Michele R. Smith (SEAL)
Michele R. Smith, City Clerk

Dated November 23, 2010

WISCONSIN INDEPENDENT
NETWORKS, LLC

By Scott A. Hoffmann (SEAL)
Scott A. Hoffmann Title
Executive Director

**RESOLUTION AUTHORIZING THE EXECUTION OF AN AGREEMENT PROVIDING FOR
THE EXTENSION OF FIBER OPTIC CABLE.**

WHEREAS, the City recognizes the growing importance of access to broadband services to economic development and quality of life, and

WHEREAS, the City is committed to facilitating the expansion of broadband communications, services and infrastructure in the City, and

WHEREAS, the City desires to strengthen cooperation between public and private entities to collaboration in broadband initiatives based upon the principle of mutual benefit, and

WHEREAS, the City of Whitewater desires to extend fiber optic cable to additional areas of the City, and

NOW THEREFORE, BE IT RESOLVED as follows:

1. The City Council hereby authorizes the City Manager and the City Clerk to enter into the attached Agreement between Wisconsin Independent Networks, LLC and the City of Whitewater providing for the construction of fiber optic cable in the City of Whitewater.

Resolution introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Winship.

AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart.

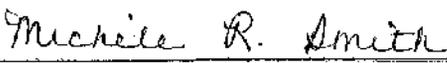
NOES: None.

ABSENT: None.

ADOPTED: October 5, 2010.



Kevin M. Brunner, City Manager



Michele R. Smith, City Clerk



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **07/15/14**

ITEM: **Emergency Services Coordinator(s) Appointment**

PRESENTER: **City Manager**

SUMMARY OF ITEM BEING PRESENTED:

For several years, the City of Whitewater has maintained the position of Coordinator of Emergency Management (CEM). The position was previously filled by Officer Mike Ciardo of the Whitewater Police Department. With Officer Ciardo's recent retirement, staff began the work of selecting a replacement for the position. Municipal code (Whitewater Ordinances 2.40.040(2)) states that the position is appointed by the City Manager and confirmed by the Common Council. The appointment process for a Deputy Coordinator of Emergency Management is similar. For this reason, staff is bringing this item before the Common Council at this time.

The city manager, fire chief, police chief, and other command staff members met in June to discuss the need for a new CEM and the possibility of also appointing deputy CEMs to assist in ensuring adequate resources are available to coordinate an emergency response for the City of Whitewater. After discussion with Walworth County as well as with candidates for the CEM position, is requesting confirmation from the Common Council for the following appointments.

- 1. Todd Lindert to serve as Coordinator of Emergency Management**
- 2. Sabrina Ojibway as Deputy Coordinator of Emergency Management**
- 3. Ryan Dion as Deputy Coordinator of Emergency Management**

Todd Lindert is the current Captain of the Whitewater Rescue Squad and the Communications Director for Jefferson County Communications Center. Todd's training and experience in the realm of emergency management make him a good fit to coordinate and oversee the emergency management program in Whitewater.

Sabrina Ojibway is a dispatcher for the police department and Ryan Dion is a full-time firefighter for the Waukesha Fire Department and a volunteer firefighter for the Whitewater Fire Department. Ryan and Sabrina both possess training and experience in the field of public safety that will enable them to provide Captain Lindert with additional support to maintain an effective program for the City of Whitewater.

BUDGET IMPACT, IF ANY: N/A

STAFF RECOMMENDATION: City manager requests confirmation of the three appointments.

**ATTACHMENT(S) INCLUDED (If none, please state):
Municipal Ordinance on Emergency Management**

**FOR MORE INFORMATION CONTACT:
Cameron Clapper, cclapper@whitewater-wi.gov, 262-473-0100.**

Whitewater, Wisconsin, Code of Ordinances >> Title 2 - ADMINISTRATION AND PERSONNEL >> Chapter 2.40 EMERGENCY MANAGEMENT >>

Chapter 2.40 EMERGENCY MANAGEMENT ^[11]

Sections:

[2.40.010 Declaration of policy.](#)

[2.40.020 Definitions.](#)

[2.40.030 Emergency management committee.](#)

[2.40.040 Coordinator of emergency management services.](#)

[2.40.050 Sharing of costs.](#)

[2.40.060 Utilization of existing services and facilities.](#)

[2.40.070 Penalties and enforcement.](#)

2.40.010 Declaration of policy.

To prepare the city to cope with emergencies resulting from enemy action and manmade or natural disaster, it is declared to be necessary to establish an organization for emergency management for the city by conferring upon the city manager, and others specified, duties and powers consistent with Wis. Stats. ch. 166.

(Ord. No. 1776A, 5-4-2010)

2.40.020 Definitions.

- (a) "Emergency management" means and includes "civil defense" and means all measures undertaken by or on behalf of the city, including:
- (1) Preparing for and minimizing the effect of enemy action and natural or manmade disaster upon the civilian population;
 - (2) Effectuating emergency repairs to, or the emergency restoration of, vital public utilities and facilities destroyed or damaged by such action or disaster.
- (b) "Civil defense" means all measures undertaken by or on behalf of the state, county and municipalities to prepare for and minimize the effects of enemy action upon the civilian population.

(Ord. No. 1776A, 5-4-2010)

2.40.030 Emergency management committee.

- (a) How Constituted. There is created an emergency management committee composed of the city manager, a member of the police, fire, EMS, and DPW departments.
- (b) Duties. The emergency management committee shall be an advisory and planning group and shall advise the coordinator of emergency management and the city council of all emergency management matters. It shall meet at the discretion of the city manager or coordinator. It shall annually prepare a budget for emergency management and present the same to the council for adoption. It shall complete an annual report for the council. The emergency management committee shall investigate funding from the state and federal governments to reimburse the

city for emergency management costs.

- (c) Authority. The coordinator or one of the appointed deputy coordinators should be advised as soon as practical of any incident that may be or is a threat to life or property of the citizens of the city. These incidents can be manmade or natural in origin. The coordinator or his appointed deputy shall coordinate with existing services to deliver appropriate emergency services.

(Ord. No. 1776A, 5-4-2010)

2.40.040 Coordinator of emergency management services.

- (a) Coordinator. There is created the office of coordinator of emergency management services.
- (1) Powers and Duties.
- (A) The powers and duties of the coordinator of emergency management for the city are pursuant to Wis. Stats. ch. 166.
- (B) The coordinator of emergency management shall develop and promulgate emergency management plans for the city consistent with state and county plans.
- (C) The coordinator of emergency management shall advise as soon as practicable the county office of emergency management of any situations which arise that will likely require cooperation under any joint agreements that are in place.
- (D) The coordinator of emergency management shall direct the emergency management program and perform such other duties related to emergency management as required by the city manager and emergency management committee of the city.
- (E) The coordinator shall direct the city emergency management training programs and exercises.
- (F) The coordinator shall direct the city participation in emergency management training programs and exercises. If ordered by the county head of emergency management services, the coordinator shall prepare and submit reports on emergency management programs and exercises.
- (2) Appointment and Term.
- (A) The coordinator shall be appointed by the city manager and confirmed by the city council.
- (B) The term of office of coordinator shall be until a successor is appointed and qualified.
- (b) Deputy Coordinator. There is created the office of deputy coordinator of emergency management. There may be as many deputy coordinators as deemed necessary by the city manager.
- (1) Appointment. The deputy coordinator shall be appointed by the city manager in consultation with emergency management coordinator and confirmed by the city council.
- (2) Term. The term of office of deputy coordinator shall be at the discretion of the city manager or until such time as a successor is appointed and qualified.

(Ord. No. 1776A, 5-4-2010)

2.40.050 Sharing of costs.

City Obligations. The city will provide emergency office space, furnishings, clerical help and such office supplies that are necessary to deal with an emergency operation affecting the city. The costs will be paid by the city with the help of any federal or state financial aid that may be available.

(Ord. No. 1776A, 5-4-2010)

2.40.060 Utilization of existing services and facilities.

- (a) Policy. In preparing and executing the emergency management program, the services, equipment, supplies and facilities of the existing departments and agencies of the city shall be utilized to the maximum extent practicable.
- (b) Responsibility. In order to assure that in an emergency all the facilities of the existing city government are expanded to the fullest to meet such emergencies, department and agency heads assigned to specific responsibilities under the city emergency operations plan will fulfill duties as prescribed in the plan.

(Ord. No. 1776A, 5-4-2010)

2.40.070 Penalties and enforcement.

Penalties. It is unlawful for any person willfully to obstruct, hinder, or delay any member of the emergency management organization in the enforcement of any order, rule, regulation, or plan issued pursuant to this chapter, or to do any act forbidden by any order, rule, regulation, or plan issued pursuant to the authority contained in this chapter. For a violation of any of the provisions of this chapter he shall forfeit not less than one hundred dollars, or more than five hundred dollars; and in default of payment thereof, shall be imprisoned in the county jail for a period not exceeding ninety days.

(Ord. No. 1776A, 5-4-2010)

FOOTNOTE(S):

--- (11) ---

Editor's note— Ord. No. 1776A, adopted May 4, 2010, amended ch. 2.40, §§ 2.40.010—2.40.070, in its entirety as set out herein. Formerly, said chapter pertained to similar subject matter. See the Code Comparative Table and Disposition List. [\(Back\)](#)

Weber Auction Service
Darrel Weber, Registered Wisconsin Auctioneer License #350
Gary Weber, Registered Wisconsin Auctioneer License #1118
2708 N CTH M, Milton, WI. 53563-9745
Phone 608-868-7136

Auction Sale Contract

It is hereby mutually agreed by and between Darrel & Gary Weber as auctioneer,
and (seller) City of Whitewater
of (address) 303 N Fremont St. Public Works Garage, Whitewater, WI
as owner, in consideration of their several promises herein set forth and for value received as follows:

1. Said Auctioneer agrees to cry said owner's public auction sale at the time and place hereinafter stated.

A. Time: Saturday, July 19, 2014 @ 9:30 A.M.

B. Place:

303 N. Fremont St. Public Works Garage, Whitewater, WI

2. Said owner hereby employs said auctioneer to cry said sale, and agrees to pay him therefore a sum equal to \$ 100 up to \$ 300 of sales, and 15 % over the \$ 300 of sales. This being payable forthwith after conclusion of sale, by the clerk thereof, and from the proceeds thereof.

3. Description of property to be sold: Bicycles - misc.

4. Clerk of Sale: Weber Auction Service

5. Owner Agrees to get said property ready for sale and assist the auctioneer the day of the sale by getting items ready for sale, moving items to proper location for sale, being available when questions arise. Owner does not have the right to buy back any property sold at the auction.

6. Owner agrees to pay all advertising spent and done in connection with the holding of this sale.

Advertising:

1. Whitewater Register
2. Whitewater Good Morning
3. _____
4. Wal. Co. Advertiser / Smallpad Jnl. Messenger

7. Owner pays for Labor at the rate of \$ per hour if Auctioneer must get sale ready. Other: _____

8. At conclusion of Sale the Owner will be given:

1. Detailed report of sale showing items sold and price of each item.
2. List of persons by number who registered for sale.
3. Final sheet will be enclosed showing all costs and deductions.
(Advertising, labor, commission, etc)
4. Check

We get lunch wagon

9. Auctioneer agrees to:

1. Take a listing of auction items
2. Write up sale bill.
3. Advertise Auction in papers of owners choice.
4. Pay for all advertising from proceeds of sale.
5. The auctioneer is not authorized to buy from the sale.
6. The auctioneer is not authorized to purchase at the auction but may enter a bid left by someone unable to participate or who cannot be present.

10. A buyer's Premium is not charged.

11. Said auctioneer agrees to conduct said sale as auctioneer, and do all items listed above therewith.

12. Additional Agreements, if any: _____

This contract is to remain in full force, providing an auction sale of the property is held. This contract cannot be cancelled nor assignment of property made unless mutually agreed by both parties and such agreement must be in writing and signed before a notary public. The owner/seller hereby states they do have the title and the right to sell all property to be sold at auction. In case suit is instituted to collect the money due hereunder, owner agrees to pay such additional sum as the Court may adjudge reasonable as attorney's fees plus interest.

I HAVE READ AND DO UNDERSTAND ALL OF THE PROVISIONS OF THIS CONTRACT.

Dated: 6/16/14

Owner: _____

Dated: _____

Auctioneer: _____

Darrel R. Weber

Whitewater Police Department Container Report

Container: 258 - waiting for auction items

Process Code:

Packaging: NOTPKG - NOT PACKAGED

Status/Location: 0002 - Stored In Location / - CGI - City Yard- PD Property Garage

Department Case Number: 2009-0172

Case Officer: 416 - Ryan Weston

Offense Date/Time: 01/17/2009 -22:29

Offense Type: B40-010S - BURGLARY

Item: 001

Collection Date: 01/18/2009

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: One sealed paper bag containing - Qty: 1 - piece(s) of clothing

Detail Description: 1 Texas Longhorn football jersey, 1 DG brown baseball style cap

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2011-1703

Case Officer: 404 - Timothy Swartz

Offense Date/Time: 05/21/2011 -01:52

Offense Type: OLL - ORDINANCE-LIQUOR LAWS

Item: 001

Collection Date: 05/21/2011

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: One sealed ziplock plastic bag containin - Qty: 1 - wallet

Detail Description: black tri fold with wi dl, visa debit, and uw-whitewat id

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-0391

Case Officer: 410MC - Michael Ciardo

Offense Date/Time: 02/21/2012 -15:10

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 02/21/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - Jewelry & Accessories

Detail Description: Men's black Seiko watch

Make/Model: Seiko

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-0804

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 04/06/2012 -11:50

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 04/06/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - piece(s) of clothing

Detail Description: Black cotton coat, colorful skull design on back, words: "Vindicated," "Noble Death," "Harsh Fines" on exterior

Make/Model: Rawblue

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-1505

Case Officer: 406 - William Becker

Offense Date/Time: 06/30/2012 -20:44

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 06/30/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - Jewelry & Accessories

Detail Description: heart shaped key chain

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-1518

Case Officer: 405 - Josh Erickson

Offense Date/Time: 07/01/2012 -18:36

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 07/01/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: One sealed paper bag with white envelope - Qty: 1 - electronic equipment

Detail Description: 8 gig ipod touch

S/N: C3LH2BEDNQW

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Whitewater Police Department Container Report

Container: 258 - waiting for auction items

Process Code:

Packaging: NOTPKG - NOT PACKAGED

Status/Location: 0002 - Stored In Location - CGI - City Yard- PD Property Garage

Department Case Number: 2012-1866

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 08/13/2012 -14:16

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 08/13/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - electronic equipment

Detail Description: Silver Verizon cell phone, no. 703-868-5141

S/N: 506KPF0326883

Make/Model: LG/VX4650

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-2356

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 10/05/2012 -14:10

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 10/05/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - electronic equipment

Detail Description: Black cell phone

S/N: 268435461705974030

Make/Model: Samsung/Freeform 4

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-2515

Case Officer: 408 - Jacob Hintz

Offense Date/Time: 12/31/-4714 -00:00

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 10/22/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - electronic equipment

Detail Description: cellphone-black

Make/Model: samsung

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-2517

Case Officer: 409 - James Elder

Offense Date/Time: 10/20/2012 -20:00

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 10/22/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - electronic equipment

Detail Description: black iPhone 4 with case

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-2686

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 11/09/2012 -09:00

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 11/09/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - piece(s) of clothing

Detail Description: Pair of Black Gloves left by female by the lobby window after buying parking permit on 11/08/12

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-2709

Case Officer: 410MC - Michael Ciardo

Offense Date/Time: 11/10/2012 -12:45

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 11/10/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - wallet

Detail Description: black leather money clip with no identifiers.postage stamps inside

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Whitewater Police Department Container Report

Container: 258 - waiting for auction items

Process Code:

Packaging: NOTPKG - NOT PACKAGED

Status/Location: 0002 - Stored In Location / - CGI - City Yard- PD Property Garage

Department Case Number: 2012-2797

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 11/21/2012 -11:00

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 11/21/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - laptop(s)

Detail Description: Blk Compaq Presario CQ62 Laptop in a Dell Laptop Case W/Charger and Ipod Cord

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2012-2978

Case Officer: 404 - Timothy Swartz

Offense Date/Time: 12/14/2012 -18:01

Offense Type: OTHEFT - ORDINANCE-THEFT

Item: 002 Collection Date: 12/14/2012

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: One sealed plastic bag containing - Qty: 1 - electronic equipment

Detail Description: us cellular phone #414-333-3165

Make/Model: huawei/5.0

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-0163

Case Officer: 414 - Neal Kolb

Offense Date/Time: 01/27/2013 -11:15

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 01/27/2013

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - known clothing

Detail Description: blk/gray with reflective lining men's light weight jacket

Make/Model: columbia/platinum

Value: 50.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-0294

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 02/14/2013 -13:20

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 02/14/2013

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - digital camera(s)

Detail Description: Sony Camera Cyber Shot, Sil, Serial #:0432842, Possible Owner is Becky Atwin

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-1177

Case Officer: 404 - Timothy Swartz

Offense Date/Time: 05/22/2013 -19:25

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 05/22/2013

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: plastic bag containing - Qty: 3 - other items

Detail Description: sunglasses

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-1592

Case Officer: 491 - Brody Fiedler

Offense Date/Time: 07/15/2013 -09:35

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 07/15/2013

Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a tool

Detail Description: automotive belt pulley wrench, black with red handle, 3 8' head

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-1662

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 07/26/2013 -15:30

Offense Type: 000-00PF - PROPERTY-FOUND

Whitewater Police Department Container Report

Container: 258 - waiting for auction items

Process Code:

Packaging: NOTPKG - NOT PACKAGED

Status/Location: 0002 - Stored In Location / - CGI - City Yard- PD Property Garage

Department Case Number: 2013-1662

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 07/26/2013 -15:30

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 07/26/2013 Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - wallet

Detail Description: Brown leather tri-fold contains IL DL, UWW ID, \$17.35

Make/Model: Dockers

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-1698

Case Officer: 409 - James Elder

Offense Date/Time: 07/30/2013 -05:45

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 07/30/2013 Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - electronic equipment

Detail Description: Blackberry Cell Phone, black in color

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-1795

Case Officer: 411 - Saul Valadez

Offense Date/Time: 08/11/2013 -10:35

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 08/07/2013 Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - wallet

Detail Description: brown tri fold wallet belonging to Kevin N. Miller

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-1854

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 08/20/2013 -09:20

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 08/20/2013 Item Status: 0002 - Stored In Location

Packaging/Quantity Item Type: ziplock plastic bag containing - Qty: 1 - electronic equipment

Detail Description: Silver Black Ipod Touch 8GB

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-1864

Case Officer: JS493 - Justin Stuppy

Offense Date/Time: 08/21/2013 -17:08

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 08/21/2013 Item Status: 0002 - Stored In Location

Packaging/Quantity Item Type: ziplock plastic bag containing - Qty: 1 - item(s)

Detail Description: Blue Coby MP3 Player

Make/Model: Coby

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Department Case Number: 2013-2143

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 09/14/2013 -08:39

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001 Collection Date: 09/16/2013 Item Status: 0002 - Stored In Location

Packaging/Quantity/Item Type: ziplock plastic bag containing - Qty: 1 - electronic equipment

Detail Description: Blk Motorola Cell Phone, U.S. Cellular

Make/Model:

Value: 0.00

Location: CGI - City Yard- PD Property Garage

Subtotal: 258 - waiting for auction items

Of Items: 24

Subtotal Value: 50.00

06/09/2014

Whitewater Police Department Container Report

Total # Of Items: 24

Total Value: 50.00

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Stored In Location		
Department Case Number: 2012-2352	Case Officer: DS419 - Derrick Schleis	
Offense Date/Time: 10/05/2012 - 13:24hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 10.05 2012	
<small>1 UNIDENTIFIED PURCHASED THROUGH ONLINE SOURCE FROM UNKNOWN SELLER</small> Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle Detail Description: Red BMX type bike, no seat, 1 rear peg S/N:K02C005774 Make/Model: Huffy		Value: 0.00
Department Case Number: 2013-1175		Case Officer: 405 - Josh Erickson
Offense Date/Time: 05/22/2013 - 17:17hrs	Offense Type: OTHEFT - ORDINANCE-THEFT	
Item: 001	Collection Date: 05.22.2013	
<small>1 UNIDENTIFIED PURCHASED THROUGH ONLINE SOURCE FROM UNKNOWN SELLER</small> Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle Detail Description: orange gray fisher bmx style bicycle owner unidentified Make/Model:		Value: 0.00
Department Case Number: 2013-1997		Case Officer: 407 - Joseph Matteson
Offense Date/Time: 09/02/2013 - 20:09hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 09.02.2013	
<small>1 UNIDENTIFIED PURCHASED THROUGH ONLINE SOURCE FROM UNKNOWN SELLER</small> Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle Detail Description: red Timber Trail Pacific bike S/N:C60C6233 Make/Model:		Value: 0.00
Department Case Number: 2013-2467		Case Officer: 403 - John Kleinfeldt
Offense Date/Time: 10/21/2013 - 05:36hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 002	Collection Date: 10.21.2013	
<small>1 UNIDENTIFIED PURCHASED THROUGH ONLINE SOURCE FROM UNKNOWN SELLER</small> Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle Detail Description: ORANGE AND GRAY BMX BICYCLE S/N:C1007198285 Make/Model: RAMPAGE/THRASHER 2.0		Value: 0.00
Item: 003		Collection Date: 10.21.2013
<small>1 UNIDENTIFIED PURCHASED THROUGH ONLINE SOURCE FROM UNKNOWN SELLER</small> Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle Detail Description: TURQUOISE WOMENS 10SPD HYBRID BIKE S/N:99TD245017 Make/Model: MAGNA/SHALE 1010		Value: 0.00
Item: 004		Collection Date: 10.21.2013
<small>1 UNIDENTIFIED PURCHASED THROUGH ONLINE SOURCE FROM UNKNOWN SELLER</small> Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle Detail Description: PURPLE BOYS 18SPD MTN BIKE WITH CABLE ATTACHED S/N:K456891888 Make/Model: HUFFY/BACK WATER		Value: 0.00
Department Case Number: 2013-2469		Case Officer: 413 - Michele Martin
Offense Date/Time: 10/20/2013 - 16:31hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 10.21.2013	
<small>1 UNIDENTIFIED PURCHASED THROUGH ONLINE SOURCE FROM UNKNOWN SELLER</small> Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle Detail Description: Girls' 18 speed blue bicycle Make/Model: Magna		Value: 0.00
Department Case Number: 2013-2473		Case Officer: JS493 - Justin Stuppy
Offense Date/Time: 10/21/2013 - 16:11hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 10.21.2013	
<small>1 UNIDENTIFIED PURCHASED THROUGH ONLINE SOURCE FROM UNKNOWN SELLER</small> Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle Detail Description: Mens Blue Quest Elevation Bike Make/Model: Quest/Elevation		Value: 0.00

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Stored In Location

Department Case Number: 2013-2473 Case Officer: JS493 - Justin Stuppy
Offense Date/Time: 10/21/2013 - 16:11hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 10/21/2013

Item: 002
I FOUNDATION TO BEHOLD THESE ITEMS FROM BEHOLD BEHOLD TO BEHOLD
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: Spray Painted Gold Bike
Make/Model: Magna

Value: 0.00

Department Case Number: 2013-2569 Case Officer: 491 - Brody Fiedler
Offense Date/Time: 11/01/2013 - 14:42hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 11/01/2013

Item: 001
I FOUNDATION TO BEHOLD THESE ITEMS FROM BEHOLD BEHOLD TO BEHOLD
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: Red/Silver, Roadmaster, MT Fury, 15 speed bike
Make/Model: Roadmaster/MT Fury

Value: 0.00

Department Case Number: 2013-2586 Case Officer: JS493 - Justin Stuppy
Offense Date/Time: 11/02/2013 - 11:00hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 11/02/2013

Item: 001
I FOUNDATION TO BEHOLD THESE ITEMS FROM BEHOLD BEHOLD TO BEHOLD
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: Mens Red Bicycle
Make/Model: Verticle

Value: 0.00

Department Case Number: 2013-2659 Case Officer: 406 - William Becker
Offense Date/Time: 11/09/2013 - 01:14hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 11/09/2013

Item: 001
I FOUNDATION TO BEHOLD THESE ITEMS FROM BEHOLD BEHOLD TO BEHOLD
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: teal specialized crossroad bicycle
Make/Model: specialized crossroads

Value: 0.00

Department Case Number: 2013-2883 Case Officer: 414 - Neal Kolb
Offense Date/Time: 12/08/2013 - 11:39hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 12/08/2013

Item: 001
I FOUNDATION TO BEHOLD THESE ITEMS FROM BEHOLD BEHOLD TO BEHOLD
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: purple/blue mt. bike with missing rear brakes, rusty, abandoned on terrace
Make/Model: schwinn sidewinder

Value: 5.00

Department Case Number: 2014-0168 Case Officer: 414 - Neal Kolb
Offense Date/Time: 01/26/2014 - 14:25hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 01/26/2014

Item: 001
I FOUNDATION TO BEHOLD THESE ITEMS FROM BEHOLD BEHOLD TO BEHOLD
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: black, blue, silver 21 speed men's mt. bike
Make/Model: magna/great divide

Value: 2.00

Department Case Number: 2014-0179 Case Officer: 406 - William Becker
Offense Date/Time: 01/27/2014 - 17:15hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 01/27/2014

Item: 001
I FOUNDATION TO BEHOLD THESE ITEMS FROM BEHOLD BEHOLD TO BEHOLD
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: purple and silver 18 speed bicycle
Make/Model: roadmaster sport sx

Value: 0.00

Department Case Number: 2014-0321 Case Officer: DS419 - Derrick Schleis
Offense Date/Time: 02/14/2014 - 00:39hrs Offense Type: 000-00PF - PROPERTY-FOUND

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Stored In Location

Department Case Number: 2014-0321 Case Officer: DS419 - Derrick Schleis
Offense Date/Time: 02/14/2014 - 00:39hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 02/14/2014

Item: 001
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: Pink Women's 7 speed S/N:SNFSD08AX6873/
Make/Model: Schwinn/Roxie

Value: 0.00

Department Case Number: 2014-0688 Case Officer: 409 - James Elder
Offense Date/Time: 03/29/2014 - 02:25hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 03/29/2014

Item: 001
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: female's cruiser style, lt blue in color with white fenders, both rims bent
Make/Model: Huffy

Value: 0.00

Department Case Number: 2014-0731 Case Officer: 404 - Timothy Swartz
Offense Date/Time: 04/04/2014 - 23:37hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 04/04/2014

Item: 001
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - item(s)
Detail Description: green craftsman 22 lawn mower S/N:081804M944690/
Make/Model:

Value: 0.00

Department Case Number: 2014-0810 Case Officer: 413 - Michele Martin
Offense Date/Time: 04/13/2014 - 09:41hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 04/13/2014

Item: 001
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: green, 20 inch, boys bmx style bicycle S/N:G1209033597/
Make/Model: Next Chaos FS20

Value: 0.00

Department Case Number: 2014-0834 Case Officer: 413 - Michele Martin
Offense Date/Time: 04/17/2014 - 07:30hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 04/17/2014

Item: 001
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: Mens bicycle with Corona Extra decor S/N:504920/
Make/Model: Saiguan/Corona Extra

Value: 0.00

Department Case Number: 2014-0868 Case Officer: JS493 - Justin Stuppy
Offense Date/Time: 04/22/2014 - 17:16hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 04/22/2014

Item: 001
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle
Detail Description: Blue mens mountain bike. S/N:SNFSDU9FG7450/
Make/Model: Roadmaster Mt sport sx

Value: 0.00

Department Case Number: 2014-0891 Case Officer: 408 - Jacob Hintz
Offense Date/Time: 04/25/2014 - 02:11hrs Offense Type: 000-00PF - PROPERTY-FOUND
Collection Date: 04/25/2014

Item: 001
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - other items
Detail Description: pink barbie scooter
Make/Model:

Value: 0.00

Department Case Number: 2014-0975 Case Officer: 414 - Neal Kolb
Offense Date/Time: 05/04/2014 - 10:38hrs Offense Type: 000-00PF - PROPERTY-FOUND

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Stored In Location

Department Case Number: 2014-0975

Case Officer: 414 - Neal Kolb

Offense Date/Time: 05/04/2014 - 10:38hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 05/04/2014

1 INDENTED TO BEHIND OTHER ITEMS IN THE STORAGE AREA

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: light blue single speed vintage frame S/N:8NHB09D22143

Make/Model: huffy

Value: 50.00

Department Case Number: 2014-0980

Case Officer: 427 - David Gempler

Offense Date/Time: 05/05/2014 - 08:19hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 05/05/2014

1 INDENTED TO BEHIND OTHER ITEMS IN THE STORAGE AREA

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: black/red mountain bike S/N:C14FG488

Make/Model: Giant/Boulder

Value: 0.00

Subtotal: Location: City Yard- Bicycle Storage Area - Status: Stored In Location

Of Items: 24

Subtotal Value: 57.00

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Waiting for Auction

Department Case Number: 2012-0905

Case Officer: 428 - Daniel Bradford

Offense Date/Time: 04/18/2012 - 02:49hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 04/18/2012

1 INDENTED TO BEHIND OTHER ITEMS IN THE STORAGE AREA

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: ORANGE, MEN'S MTN BIKE, 18 SPEED

Make/Model: MAGNA/GREAT DIVIDE

Value: 0.00

Department Case Number: 2012-1059

Case Officer: 415DM - Daniel Meyer

Offense Date/Time: 05/04/2012 - 05:12hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 05/04/2012

1 INDENTED TO BEHIND OTHER ITEMS IN THE STORAGE AREA

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Blue and silver Trek 3500 mountain bike

Make/Model: trek/3500

Value: 0.00

Department Case Number: 2012-1461

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 06/25/2012 - 14:13hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 06/25/2012

1 INDENTED TO BEHIND OTHER ITEMS IN THE STORAGE AREA

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Red 21-speed mountain bike with a blue chain lock S/N:C60H3533

Make/Model: Pacific/Timber Trail

Value: 0.00

Department Case Number: 2012-1483

Case Officer: 405 - Josh Erickson

Offense Date/Time: 06/27/2012 - 21:31hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 06/27/2012

1 INDENTED TO BEHIND OTHER ITEMS IN THE STORAGE AREA

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: men's bike

Make/Model: Trek/multitrack 730

Value: 0.00

Department Case Number: 2012-1531

Case Officer: 414 - Neal Kolb

Offense Date/Time: 07/03/2012 - 09:30hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 07/03/2012

1 INDENTED TO BEHIND OTHER ITEMS IN THE STORAGE AREA

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: green 15 speed mountain bike S/N 24664-9C75434H9457

Make/Model: Huffy Wolverine

Value: 0.00

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Waiting for Auction

Department Case Number: 2012-1725

Case Officer: 407 - Joseph Matteson

Offense Date/Time: 07/27/2012 - 02:03hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 07 27 2012

PACKAGING FOR STORAGE (CHECK THESE BOXES) (CHECK ONLY ONE)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Schwinn Trailway, 26" Silver in color S/N:SNXDS11D04952

Make/Model:

Value: 0.00

Item: 002

Collection Date: 07 27 2012

PACKAGING FOR STORAGE (CHECK THESE BOXES) (CHECK ONLY ONE)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Schwinn Trailway, 26" Silver in color

Make/Model:

Value: 0.00

Department Case Number: 2012-1758

Case Officer: 429 - Shawn Reif

Offense Date/Time: 07/30/2012 - 21:30hrs

Offense Type: OTHEFT - ORDINANCE-THEFT

Item: 001

Collection Date: 07 30 2012

PACKAGING FOR STORAGE (CHECK THESE BOXES) (CHECK ONLY ONE)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: RED/SILVER NEXT BRAND BICYCLE S/N:LWHE009109

Make/Model: NEXT

Value: 0.00

Department Case Number: 2012-1857

Case Officer: 408 - Jacob Hintz

Offense Date/Time:

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 08 12 2012

PACKAGING FOR STORAGE (CHECK THESE BOXES) (CHECK ONLY ONE)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - other items

Detail Description: razor scooter red/bik/silv color

Make/Model: razor/scooter

Value: 0.00

Department Case Number: 2012-1996

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 08/31/2012 - 08:40hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 08/31 2012

PACKAGING FOR STORAGE (CHECK THESE BOXES) (CHECK ONLY ONE)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: RED/SILVER MANGA EXCTOR SERIES, 21 SPEED, DUEL SUSPENSION

Make/Model: MANGA/EXCTOR

Value: 0.00

Department Case Number: 2012-2077

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 09/07/2012 - 12:31hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 09/07 2012

PACKAGING FOR STORAGE (CHECK THESE BOXES) (CHECK ONLY ONE)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Blue BMX bike with front and rear pegs, bike lock attached to frame S/N:SNONP05F01608

Make/Model: Mongoose/Axe

Value: 0.00

Department Case Number: 2012-2108

Case Officer: 418 - Jennifer Ludlum

Offense Date/Time: 09/11/2012 - 15:50hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 09/11 2012

PACKAGING FOR STORAGE (CHECK THESE BOXES) (CHECK ONLY ONE)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: magna glacier point bike red in color with a case below the seat S/N:TD1089081909

Make/Model: magna/glacier point

Value: 0.00

Department Case Number: 2012-2381

Case Officer: 413 - Michele Martin

Offense Date/Time: 10/09/2012 - 09:12hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 10/09 2012

PACKAGING FOR STORAGE (CHECK THESE BOXES) (CHECK ONLY ONE)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: girls 16 inch silver and pink bicycle with white wheels S/N:AN102496

Make/Model: Pacific/Moon Shadow

Value: 0.00

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Waiting for Auction		
Department Case Number: 2012-2382	Case Officer: 491 - Brody Fiedler	
Offense Date/Time: 10/09/2012 - 09:30hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 10/09/2012	
<small>I IDENTIFIED THE BIKE WITH THESE SERIAL NUMBERS AND THESE</small>		
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle		
Detail Description: Next Pink/White Powerclimber 18 Speed, serial # DJDE040830		
Make/Model: Next/8152-15		Value: 0.00
Department Case Number: 2012-2417	Case Officer: 413 - Michele Martin	
Offense Date/Time: 10/13/2012 - 14:04hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 10/13/2012	
<small>I IDENTIFIED THE BIKE WITH THESE SERIAL NUMBERS AND THESE</small>		
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle		
Detail Description: light green bicycle without wheels S/N: S090405871		
Make/Model: Next/Chaos		Value: 0.00
Department Case Number: 2012-2421	Case Officer: 412 - William Oliver	
Offense Date/Time: 10/14/2012 - 11:34hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 10/14/2012	
<small>I IDENTIFIED THE BIKE WITH THESE SERIAL NUMBERS AND THESE</small>		
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle		
Detail Description: GRN MT SPECIALIZED HARDROCK SPORT BICYCLE WITH DIC: STEM COVERS		
Make/Model: HARDROCK SPORT/SPECIALIZED		Value: 500.00
Department Case Number: 2012-2460	Case Officer: DS419 - Derrick Schleis	
Offense Date/Time: 10/19/2012 - 12:38hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 10/19/2012	
<small>I IDENTIFIED THE BIKE WITH THESE SERIAL NUMBERS AND THESE</small>		
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle		
Detail Description: Orange BMX bike with rear pegs S/N: GS060721750		
Make/Model: Next/Rampage		Value: 0.00
Department Case Number: 2012-2552	Case Officer: DS419 - Derrick Schleis	
Offense Date/Time: 10/26/2012 - 10:37hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 10/26/2012	
<small>I IDENTIFIED THE BIKE WITH THESE SERIAL NUMBERS AND THESE</small>		
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle		
Detail Description: Pink 15 speed girls bike with a purple bike lock S/N: LWKF356773		
Make/Model: Next/Parowan		Value: 0.00
Department Case Number: 2012-2587	Case Officer: 414 - Neal Kolb	
Offense Date/Time: 10/30/2012 - 10:50hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 10/30/2012	
<small>I IDENTIFIED THE BIKE WITH THESE SERIAL NUMBERS AND THESE</small>		
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle		
Detail Description: 20" red, full suspension, hand brakes, two bike locks S/N: GH100256831		
Make/Model: Avico Open Torce		Value: 50.00
Department Case Number: 2012-2629	Case Officer: 413 - Michele Martin	
Offense Date/Time: 11/03/2012 - 11:04hrs	Offense Type: 000-00PF - PROPERTY-FOUND	
Item: 001	Collection Date: 11/03/2012	
<small>I IDENTIFIED THE BIKE WITH THESE SERIAL NUMBERS AND THESE</small>		
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle		
Detail Description: Purple 26 inch girls bike S/N: 565559272421H8818		
Make/Model: Huffy Ultima		Value: 0.00
Department Case Number: 2012-2768	Case Officer: 403 - John Kleinfeldt	
Offense Date/Time: 11/17/2012 - 01:45hrs	Offense Type: 000-00PF - PROPERTY-FOUND	

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Waiting for Auction

Department Case Number: 2012-2768

Case Officer: 403 - John Kleinfeldt

Offense Date/Time: 11/17/2012 - 01:45hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 11 17 2012

PACKAGING FOR OFFENSE (CHECK THESE BOXES) (SEE INSTRUCTIONS)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: 21 SPEED BLUE AND WHITE MEN'S MOUNTAIN BIKE S/N:49530250

Make/Model: NEXT/BREAK POINT

Value: 0.00

Department Case Number: 2012-2798

Case Officer: 405 - Josh Erickson

Offense Date/Time: 11 21/2012 - 15:42hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 11 21 2012

PACKAGING FOR OFFENSE (CHECK THESE BOXES) (SEE INSTRUCTIONS)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: red bike with bent wheels

Make/Model: felt/revolt

Value: 0.00

Department Case Number: 2012-2804

Case Officer: 412 - William Oliver

Offense Date/Time: 11/22/2012 - 06:50hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 11 22 2012

PACKAGING FOR OFFENSE (CHECK THESE BOXES) (SEE INSTRUCTIONS)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: BLUE RALLYE MT BIKE S.N. 97TD335745

Make/Model: RALLYE

Value: 50.00

Department Case Number: 2012-2931

Case Officer: 403 - John Kleinfeldt

Offense Date/Time: 12 10 2012 - 03:11hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 12 10 2012

PACKAGING FOR OFFENSE (CHECK THESE BOXES) (SEE INSTRUCTIONS)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: MEN'S 21 SPD MOUNTAIN BIKE S/N.SNIDC08G20865

Make/Model: SCHWINN/TRAVERSE

Value: 0.00

Department Case Number: 2012-2933

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 12/10/2012 - 11:03hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 12 10 2012

PACKAGING FOR OFFENSE (CHECK THESE BOXES) (SEE INSTRUCTIONS)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: A Teal Murry 6 Speed Crusier Bicycle Serial Number M050810527

Make/Model:

Value: 0.00

Department Case Number: 2013-0099

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 01/17/2013 - 11:30hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 01 17 2013

PACKAGING FOR OFFENSE (CHECK THESE BOXES) (SEE INSTRUCTIONS)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Fuji Chrome Bicycle 21 Speed S/N:FJ087573

Make/Model:

Value: 0.00

Department Case Number: 2013-0418

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 03/01/2013 - 10:40hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 03 01 2013

PACKAGING FOR OFFENSE (CHECK THESE BOXES) (SEE INSTRUCTIONS)

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: A Gary Fischer Tarpon, Gry Blk/Red, 18.5" 21 Speed S/N:TRT-0415 C7209924

Make/Model:

Value: 0.00

Department Case Number: 2013-0646

Case Officer: 410MC - Michael Ciardo

Offense Date/Time: 03/28/2013 - 07:45hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Waiting for Auction

Department Case Number: 2013-0646

Case Officer: 410MC - Michael Ciardo

Offense Date/Time: 03/28/2013 - 07:45hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 03 28 2013

1 PROPERTY OR OTHER ITEM FOUND BELONGING TO ANOTHER PARTY

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: BMX grey with cable lock attached top handlebars S/N:G1104056331

Make/Model: Thruster/BMX

Value: 0.00

Department Case Number: 2013-0647

Case Officer: 410MC - Michael Ciardo

Offense Date/Time: 03/28/2013 - 07:45hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 03 28 2013

1 PROPERTY OR OTHER ITEM FOUND BELONGING TO ANOTHER PARTY

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: 15 speed mountain bike black in color S/N:9977407

Make/Model: Roadmaster

Value: 0.00

Department Case Number: 2013-0802

Case Officer: 416 - Ryan Weston

Offense Date/Time: 04/14/2013 - 17:12hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 04 14 2013

1 PROPERTY OR OTHER ITEM FOUND BELONGING TO ANOTHER PARTY

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Orange NEXT PowerX SN of LWJJ038057

Make/Model: Next/Powerx

Value: 0.00

Department Case Number: 2013-0817

Case Officer: 403 - John Kleinfeldt

Offense Date/Time: 04/17/2013 - 03:45hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 04 17 2013

1 PROPERTY OR OTHER ITEM FOUND BELONGING TO ANOTHER PARTY

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: MENS 21 SPD MOUNTAIN BIKE BELIEVED TO HAVE BEEN STOLEN S/N:TA45423831

Make/Model: VERTICAL/AIR TENSION

Value 0.00

Department Case Number: 2013-1245

Case Officer: JS493 - Justin Stuppy

Offense Date/Time: 05/29/2013 - 18:16hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 05 29 2013

1 PROPERTY OR OTHER ITEM FOUND BELONGING TO ANOTHER PARTY

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Red Mongoose, Gas Powered

Make/Model:

Value 0.00

Department Case Number: 2013-1473

Case Officer: 403 - John Kleinfeldt

Offense Date/Time: 06/30/2013 - 04:30hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 06 30 2013

1 PROPERTY OR OTHER ITEM FOUND BELONGING TO ANOTHER PARTY

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: 21 SPEED ROAD BIKE WITH COMBO LOCK AND CHILD SEAT S/N:L080201887

Make/Model: GMC/DENALI 6061

Value: 0.00

Department Case Number: 2013-1474

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 06/30/2013 - 07:00hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 06 30 2013

1 PROPERTY OR OTHER ITEM FOUND BELONGING TO ANOTHER PARTY

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Pink 10 speed women's frame mountain bike S/N:98TD848092

Make/Model: Magna/Silver Canyon

Value: 0.00

Department Case Number: 2013-1498

Case Officer: 491 - Brody Fiedler

Offense Date/Time: 07/03/2013 - 08:00hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Waiting for Auction

Department Case Number: 2013-1498

Case Officer: 491 - Brody Fiedler

Offense Date/Time: 07/03/2013 - 08:00hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 07/03/2013

1 IDENTIFIED FOR OFFICE (OTHER ITEMS MUST BE IDENTIFIED SEPARATELY)

Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: green schwin bike, missing rear axle, was locked to tree on starin Rd

Make/Model: Schwinn 1521R

Value: 0.00

Department Case Number: 2013-1556

Case Officer: 427 - David Gempler

Offense Date/Time: 07/10/2013 - 06:09hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 07/10/2013

1 IDENTIFIED FOR OFFICE (OTHER ITEMS MUST BE IDENTIFIED SEPARATELY)

Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: blue 18 speed childrens bicycle S/N:OL99C12720

Make/Model: Huffy

Value: 0.00

Department Case Number: 2013-1597

Case Officer: 403 - John Kleinfeldt

Offense Date/Time: 07/16/2013 - 01:19hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 07/16/2013

1 IDENTIFIED FOR OFFICE (OTHER ITEMS MUST BE IDENTIFIED SEPARATELY)

Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: WOMEN'S 18 SPEED HYBRID WITH KEY LOCK

Make/Model: TIMBERLIN CITY SLICKER

Value: 0.00

Department Case Number: 2013-1629

Case Officer: 413 - Michele Martin

Offense Date/Time: 07/21/2013 - 11:59hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 07/21/2013

1 IDENTIFIED FOR OFFICE (OTHER ITEMS MUST BE IDENTIFIED SEPARATELY)

Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: black/pink/red S/N:SADJH17556

Make/Model: Roadmaster Mt Sport SX

Value: 0.00

Department Case Number: 2013-1701

Case Officer: 409 - James Elder

Offense Date/Time: 07/30/2013 - 19:00hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 07/30/2013

1 IDENTIFIED FOR OFFICE (OTHER ITEMS MUST BE IDENTIFIED SEPARATELY)

Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: black GT BMX bike with gyro and silver handle bars. Frame is painted with red and green brush strokes

Make/Model:

Value: 0.00

Department Case Number: 2013-1737

Case Officer: 491 - Brody Fiedler

Offense Date/Time: 08/05/2013 - 09:33hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 08/05/2013

1 IDENTIFIED FOR OFFICE (OTHER ITEMS MUST BE IDENTIFIED SEPARATELY)

Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: orange mongoose, with black wheels and pegs, single speed

Make/Model: mongoose Hoop D

Value: 0.00

Department Case Number: 2013-1821

Case Officer: 413 - Michele Martin

Offense Date/Time: 08/15/2013 - 08:16hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 08/15/2013

1 IDENTIFIED FOR OFFICE (OTHER ITEMS MUST BE IDENTIFIED SEPARATELY)

Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: red bicycle with clear coated chain around seat post

Make/Model: Roadmaster Mt Climber Sport

Value: 0.00

Department Case Number: 2013-1894

Case Officer: 412 - William Oliver

Offense Date/Time: 08/25/2013 - 12:09hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Waiting for Auction	
Department Case Number: 2013-1894	Case Officer: 412 - William Oliver
Offense Date/Time: 08/25/2013 - 12:09hrs	Offense Type: 000-00PF - PROPERTY-FOUND
Item: 001	Collection Date: 08/25/2013
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle	
Detail Description: PURP HUFFY SWEET STYLE 10 SPEED GIRLS BIKI AND HELMIT	
Make/Model: HUFFY SWEET STYLE	Value: 50.00
Department Case Number: 2013-1902	Case Officer: 491 - Brody Fiedler
Offense Date/Time: 08/26/2013 - 11:19hrs	Offense Type: 000-00PF - PROPERTY-FOUND
Item: 001	Collection Date: 08/26/2013
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle	
Detail Description: red bike S/N SNFS07L43453	
Make/Model: Schwinn Point Beach	Value: 0.00
Department Case Number: 2013-1928	Case Officer: 491 - Brody Fiedler
Offense Date/Time: 08/29/2013 - 10:10hrs	Offense Type: 000-00PF - PROPERTY-FOUND
Item: 001	Collection Date: 08/29/2013
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle	
Detail Description: red free spirit, 21 speed bike, J1530240 S/N: J1530240	
Make/Model: free spirit	Value: 0.00
Department Case Number: 2013-1990	Case Officer: AG492 - Aaron Gross
Offense Date/Time: 09/01/2013 - 11:31hrs	Offense Type: 000-00PF - PROPERTY-FOUND
Item: 001	Collection Date: 09/02/2013
Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - a bicycle	
Detail Description: Purple Silver Next Amplifier	
Make/Model: Next/Amplifier	Value: 0.00
Department Case Number: 2013-1994	Case Officer: JS493 - Justin Stuppy
Offense Date/Time: 09/01/2013 - 13:30hrs	Offense Type: 000-00PF - PROPERTY-FOUND
Item: 001	Collection Date: 09/02/2013
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle	
Detail Description: Black/Silver Odessa Fuji Bike	
Make/Model:	Value: 0.00
Department Case Number: 2013-2052	Case Officer: 410MC - Michael Ciardo
Offense Date/Time: 09/08/2013 - 11:40hrs	Offense Type: 000-00PF - PROPERTY-FOUND
Item: 001	Collection Date: 09/08/2013
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle	
Detail Description: girls BMX pink in color ser# S/N:SNFSD10FR3649	
Make/Model: Mongoose	Value: 0.00
Department Case Number: 2013-2104	Case Officer: DS419 - Derrick Schleis
Offense Date/Time: 09/12/2013 - 19:26hrs	Offense Type: 000-00PF - PROPERTY-FOUND
Item: 001	Collection Date: 09/12/2013
Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle	
Detail Description: Blue child's bike with handlebar streamers S/N:AL08C006757	
Make/Model:	Value: 0.00
Department Case Number: 2013-2134	Case Officer: 408 - Jacob Hintz
Offense Date/Time: 09/15/2013 - 01:29hrs	Offense Type: 000-00PF - PROPERTY-FOUND

Whitewater Police Department Storage Location Listing

Current Custody: Location: City Yard- Bicycle Storage Area - Status: Waiting for Auction

Department Case Number: 2013-2134

Case Officer: 408 - Jacob Hintz

Offense Date/Time: 09/15/2013 - 01:29hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 09/15/2013

1 IDENTIFIED AS BEING FOUND FROM WITHIN STORAGE AREA WITH FOUND

Packaging/Quantity/Item Type: The following item was recovered: - Qty: 1 - a bicycle

Detail Description: Purple 21 speed females bike found 200 n fraternity...no tags

Make/Model: pacific/denali

Value: 0.00

Department Case Number: 2013-2168

Case Officer: JS493 - Justin Stuppy

Offense Date/Time: 09/18/2013 - 12:56hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 09/18/2013

1 IDENTIFIED AS BEING FOUND FROM WITHIN STORAGE AREA WITH FOUND

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Green childrens BMX bike

Make/Model: Chaos/F520

Value: 0.00

Department Case Number: 2013-2194

Case Officer: 403 - John Kleinfeldt

Offense Date/Time: 09/21/2013 - 02:05hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 09/21/2013

1 IDENTIFIED AS BEING FOUND FROM WITHIN STORAGE AREA WITH FOUND

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: 18 SPEED RED AND BLACK WOMEN'S MOUNTAIN BIKI S/N.C44G5142

Make/Model: GIANT/BOULDER

Value: 0.00

Department Case Number: 2013-2198

Case Officer: JS493 - Justin Stuppy

Offense Date/Time: 09/21/2013 - 08:11hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 09/21/2013

1 IDENTIFIED AS BEING FOUND FROM WITHIN STORAGE AREA WITH FOUND

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Blue 15 Speed Bike

Make/Model: Roadmaster/Mt Furry

Value: 0.00

Department Case Number: 2013-2287

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 09/29/2013 - 09:00hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 09/30/2013

1 IDENTIFIED AS BEING FOUND FROM WITHIN STORAGE AREA WITH FOUND

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a bicycle

Detail Description: Raleigh Bicycle Blu-Sil 21 Speed, Model Mountain Sport M20, Serial Number U28K29590

Make/Model:

Value: 0.00

Subtotal: Location: City Yard- Bicycle Storage Area - Status: Waiting for Auction

Of Items: 53

Subtotal Value: 650.00

Current Custody: Location: TOP OF WAIT FOR DES/AUC CABINENT - Status: Stored In Location

Department Case Number: 2000-1558

Case Officer: [177]

Offense Date/Time: 06/16/2000

Offense Type: F50-010S - FORGERY

Item: 004

Collection Date: 06/16/2000

1 IDENTIFIED AS BEING FOUND FROM WITHIN STORAGE AREA WITH FOUND

Packaging/Quantity/Item Type: One sealed box containing - Qty: 1 - computer

Detail Description: Scanner, S/N:J1011D08738

Make/Model: MI STEK/1200cp

Value: 0.00

Subtotal: Location: TOP OF WAIT FOR DES/AUC CABINENT - Status: Stored In Location

Of Items: 1

Subtotal Value: 0.00

Current Custody: Location: TOP OF WAIT FOR DES/AUC CABINENT - Status: Stored In Location - Container: WAITING FOR AUCTION (#250)

Department Case Number: 2009-1825

Case Officer: 427 - David Gempler

Offense Date/Time: 07/23/2009 - 06:15hrs

Offense Type: T30-010S - THEFT

Whitewater Police Department Storage Location Listing

Current Custody: Location: TOP OF WAIT FOR DES/AUC CABINET - Status: Stored in Location - Container: WAITING FOR AUGERION (#250)

Department Case Number: 2009-1825

Case Officer: 427 - David Gempler

Offense Date/Time: 07/23/2009 - 06:15hrs

Offense Type: T30-010S - THEFT

Item: 001

Collection Date: 07/23/2009

Item Description: ONE WALLET

Packaging/Quantity/Item Type: One sealed paper bag containing - Qty: 1 - wallet

Detail Description: Unison Sport brand tri-fold wallet

Make/Model:

Value: 0.00

Department Case Number: 2011-0090

Case Officer: 416 - Ryan Weston

Offense Date/Time: 01/12/2011 - 00:46hrs

Offense Type: C20-010M - DISORDERLY CONDUCT-CRIMINAL

Item: 001

Collection Date: 01/12/2011

Item Description: ALUMINUM EASTON YOUTH SOFTBALL BAT

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - Sports : Recreational Equipment

Detail Description: Aluminum Easton Youth Softball Bat, 3221 oz., 32 in. purple and pink in color

Make/Model:

Value: 0.00

Department Case Number: 2011-3265

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 10/18/2011 - 10:19hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 10/18/2011

Item Description: GRAY PLANO TOOLBOX

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - a tool

Detail Description: Gray Plano toolbox with a yellow handle and latch, contains welding tools: ball peen hammer, wire brush, metal scraper, clippers, and Erico/Cadweld Control Unit

Make/Model: Plano

Value: 0.00

Department Case Number: 2011-3864

Case Officer: 403 - John Kleinfeldt

Offense Date/Time: 12/29/2011 - 04:00hrs

Offense Type: C50-010S - CONTROLLED-SUBSTANCE

Item: 015

Collection Date: 02/29/2012

Item Description: BLACK COMPUTER BAG

Packaging/Quantity/Item Type: One sealed paper bag containing - Qty: 1 - drug paraphernalia

Detail Description: black computer bag containing vaporizer

Make/Model:

Value: 0.00

Department Case Number: 2012-0434

Case Officer: 409 - James Elder

Offense Date/Time: 02/26/2012 - 00:35hrs

Offense Type: T30-010S - THEFT

Item: 004

Collection Date: 02/26/2012

Item Description: RED NORTH FACE BACKPACK

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - Bags

Detail Description: Red North Face backpack containing cough drops, misc. pens, and memory stick

Make/Model: North Face

Value: 0.00

Department Case Number: 2012-1360

Case Officer: 405 - Josh Erickson

Offense Date/Time: 06/09/2012 - 18:46hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 002

Collection Date: 06/09/2012

Item Description: LARGE BLACK DUFFLE BAG

Packaging/Quantity/Item Type: NOT PACKAGED - Qty: 1 - Bags

Detail Description: large black duffle bag found with bb gun inside

Make/Model:

Value: 0.00

Department Case Number: 2012-1997

Case Officer: 412 - William Oliver

Offense Date/Time: 08/31/2012 - 09:43hrs

Offense Type: OTHER - OTHER

Item: 001

Collection Date: 08/31/2012

Item Description: WOMANS BOOTS

Packaging/Quantity/Item Type: One sealed paper bag containing - Qty: 1 - other items

Detail Description: WOMANS BOOTS SIZE 7

Make/Model: RHONDA

Value: 0.00

Department Case Number: 2012-2794

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 11/21/2012 - 11:01hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Whitewater Police Department Storage Location Listing

Current Custody: Location: TOP OF WAIT FOR DES/AUC CABINET - Status: Stored In Location - Container: WAITING FOR AUCTION (#250)

Department Case Number: 2012-2794

Case Officer: AG492 - Aaron Gross

Offense Date/Time: 11 21 2012 - 11:01hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 11 21 2012

1 CONTAINER TO BE OPENED WITHIN 10 DAYS OF COLLECTION DATE

Packaging/Quantity Item Type: ziplock plastic bag containing - Qty: 1 - wallet

Detail Description: Black Trifold Wallet Containing: WI DL, Student IDS, Fishing License, Debit Card, Insurance Card, \$20 Cash, Prescription, Misc Other Cards.

Make/Model:

Value: 0.00

Department Case Number: 2013-1339

Case Officer: 404 - Timothy Swartz

Offense Date/Time: 06 08 2013 - 20:20hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 06 08 2013

1 CONTAINER TO BE OPENED WITHIN 10 DAYS OF COLLECTION DATE

Packaging/Quantity Item Type: plastic bag containing - Qty: 1 - wallet

Detail Description: black wallet containing MI photo DL, CC cards, SS card, 2.00 cash

Make/Model:

Value: 0.00

Department Case Number: 2013-1663

Case Officer: DS419 - Derrick Schleis

Offense Date/Time: 07 26 2013 - 15:30hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 07 26 2013

1 CONTAINER TO BE OPENED WITHIN 10 DAYS OF COLLECTION DATE

Packaging/Quantity Item Type: ziplock plastic bag containing - Qty: 1 - wallet

Detail Description: Black leather tri-fold contains WI DL, UWW ID, photo, 2 misc cards. \$4.25

Make/Model: Dockers

Value: 0.00

Department Case Number: 2013-1847

Case Officer: 412 - William Oliver

Offense Date/Time: 08 19 2013 - 07:39hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 08 19 2013

1 CONTAINER TO BE OPENED WITHIN 10 DAYS OF COLLECTION DATE

Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - other items

Detail Description: RED BLACK ADIDAS J DUFFEL BAG W SHOE SOLES/TOHER

Make/Model: ADIDAS.3

Value: 30.00

Subtotal: Location: TOP OF WAIT FOR DES/AUC CABINET - Status: Stored In Location - Container: WAITING FOR AUCTION (#250)

Subtotal Value: 30.00

Current Custody: Location: TOP OF WAIT FOR DES/AUC CABINET - Status: Waiting for Auction

Department Case Number: 2013-2795

Case Officer: 414 - Neal Kolb

Offense Date/Time: 11 25 2013 - 08:00hrs

Offense Type: 000-00PF - PROPERTY-FOUND

Item: 001

Collection Date: 11 25 2013

1 CONTAINER TO BE OPENED WITHIN 10 DAYS OF COLLECTION DATE

Packaging/Quantity Item Type: NOT PACKAGED - Qty: 1 - electronic equipment

Detail Description: 3' tall 4 speaker tower with SD card slot

Make/Model: supersonic sc-1326

Value: 0.00

Subtotal: Location: TOP OF WAIT FOR DES/AUC CABINET - Status: Waiting for Auction

Of Items: 1

Subtotal Value: 0.00

PLUS:

2 4'x5' tables from Fire Dept.

2 Guest chairs from Police Dept.

1 cabinet from Fire Dept.

1 office chair from Fire Dept.

} Park + Recreation
Director
items

Total # Of Items: 90

Total Value: 737.00



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **07/15/2014**

ITEM: **Wastewater Utility auction items**

PRESENTER: **Wastewater Superintendent**

PREVIOUS ACTION, IF ANY: **None**

SUMMARY OF ITEM BEING PRESENTED: Presented to council members in their packets is a list of Wastewater Utility equipment that we are looking to auction using the WI Surplus Online Auction service. We recognize that more traditional auction services are available through the efforts of city staff members. However, due to the specialized nature of some of the items being auctioned it was determined that the online method would draw from a wider pool of interested parties. Several area communities and institutions utilize the WI Surplus Online Auction site successfully. Some examples are the State of WI, Jefferson Co., Walworth Co., UW-Whitewater, City of Watertown, Fort Atkinson and Sun Prairie just to name a few. I have heard positive comments from all those involved. Other benefits are that auctioned items can be listed at any time and winning bidders pick up the item(s) at our location. Payment for winning bid totals will be received by the City in 1 to 2 weeks from bid end.

BUDGET IMPACT, IF ANY: There are no listing fees with this service.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: None

STAFF RECOMMENDATION: It is recommended that council approve the submitted list of items for auction on the WI Surplus Online Auction website.

RECOMMENDED MOTION: Motion to approve the attached list of items for auction on the WI Surplus Online Auction website.

**ATTACHMENT(S) INCLUDED (If none, please state that)
Wastewater Auction list 7-15-14**

**FOR MORE INFORMATION CONTACT:
Tim Reel, treel@whitewater-wi.gov, 262.473.5920.**

**City of Whitewater
Wastewater Utility
Auction List 7-15-14**

Item No.	Description	Make/Model	Year	Serial #	Additional Comments
1	Lincoln Welder	DC600	~1992	U1941209531	Dual LN9 wire feeders
2	John Deere 5 wheeled utility vehicle	AMT 626	1991	W00626X003043	Soft cab, manual dump box
3	John Deere 4 wheeled utility vehicle	Pro Gator	2000	CH30096003499	Hard cab, hydraulic lift box
4	Ezgo golf cart	Marathon	1987	800 464	Belt driven w/fixed dump box
5	Jacobsen Mower	T436G	1994	CP577-2-2493	72" deck, no enclosure, rear wheel steering
6	Siemens 28g. air compressor	A15439A1539	1980		200psi, 230/460V, .75hp
7	Quincy 60g. air compressor	PTNOAW34	1980	2201K	Ajax .75hp motor, 200psi@400degrees, 208/220/440V