

**CITY OF WHITEWATER
COMMON COUNCIL AGENDA**

Common Council Meeting
Tuesday, April 16, 2013
6:30 p.m.

Amended Council Agenda as of 3:00 p.m., 4/12/13 - Changing the following:

Remove: Item C-2 Agreement with WIN for installation of dark fiber.

**Add: City Manager Report – Discussion of the Whitewater University
Innovation Center and Technology Park Annual Report**

**Add: R-3 – Approving Grant Application for Rock River Stormwater Group
(RSG)**

Add: Closed Session Item – WIN Agreement for Dark Fiber Installation

**Add: Item C-8 Discussion and Possible Action on WIN Agreement for Dark
Fiber Installation**

City of Whitewater Municipal Building Community Room
312 W. Whitewater Street Whitewater, Wisconsin

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.

SWEARING IN OF :

COUNCILMEMBER AT LARGE PATRICK SINGER

COUNCILMEMBER ALDERMANIC DISTRICT 1, JAMES OLSEN.

COUNCILMEMBER ALDERMANIC DISTRICT 3, JIM WINSHIP.

COUNCILMEMBER ALDERMANIC DISTRICT 5, SARAH BREGANT.

ELECTION OF COUNCIL PRESIDENT (Secret Ballot allowed)

ELECTION OF COUNCIL PRESIDENT PRO TEM (Secret ballot allowed)

**APPOINTMENT OF COUNCIL REPRESENTATIVES TO FOLLOWING BOARDS AND
COMMISSIONS:**

*Alcohol Licensing Committee – (3 Councilmembers)

*Aquatic Center Board – (1 Councilmember – Kidd)

*Birge Fountain Committee – (1 Councilmember)

*Cable T.V. Committee – (1 Councilmember)

*Community Development Authority

*Landmarks Commission – (1 Councilmember)

*Library Board – (1 Councilmember)

*Parks & Recreation Board – (1 Councilmember)

*Plan & Architectural Review Commission (1 regular & 1 alternate position)

* Police and Fire Commission – (1 Councilmember)

*Technology Park Board – (1 Councilmember - Abbott)

CONSENT AGENDA

CA-A	Approval of Payment of Invoices Processed through 4/10/13.
CA-B	Acknowledgment of Receipt and Filing of the following: *Plan Commission Minutes of March 11, 2013. *Financial Reports for March, 2013. *Report of Manually-Issued Checks for March, 2013. *Landmarks Commission Minutes of March 7, 2013.
CA-C	Expedited approval of the following items, per city staff recommendation: None

STAFF REPORTS:

City Manager	1) Proclamation Honoring Telecommunicators Week; 2) Proclamation recognizing National Library Week. 3) Discussion of the Whitewater University Innovation Center and Technology Park Annual Report
Neighborhood Services Mgr.	1) Report on Make a Difference Day.
Library Director	1) Irvin L. Young Memorial Library Annual Report.

HEARING OF CITIZEN COMMENTS. No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a 3-5 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

RESOLUTIONS:

R-1	Authorizing Official Depositories. (City Clerk Request)
R-2	Authorizing Official Newspaper. (City Clerk Request).
R-3	Approving Grant Application for Rock River Stormwater Group (RRSG)

ORDINANCES – First Reading - NONE

ORDINANCES – Second Reading – NONE

CONSIDERATIONS:

C-1	Appointment of citizen members to Boards and Commissions. (City Clerk Request)
C-2	Approval of Procurement Policy and Purchasing Card Policy. (Finance Director Request)
C-3	Approval of engineering services contract with Strand & Associates for James Street Detention pond. (Parks and Recreation Director Request)
C-4	Approval of engineering services contract with Strand & Associates for Whitewater Creek shoreline restoration. (Parks and Recreation Director Request)
C-5	Approval of Operational Study Agreement. (City Manager Request)
C-6	Approval of annual agreement with Downtown Whitewater. (City Manager Request)
C-7	EXECUTIVE SESSION. Adjourn to Closed Session, to reconvene in approximately 45 minutes, pursuant to Wisconsin Statutes 19.85(1)(c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” and Wisconsin Statutes 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other

	<p>specified public business, whenever competitive or bargaining reasons require a closed session”.</p> <p>Items to be discussed: 1) Collective Bargaining Agreements with Police Officers and Dispatch Officers. 2) WIN Agreement for Dark Fiber Installation</p>
C-8	Discussion and Possible Action on WIN Agreement for Dark Fiber Installation.
C-8	Councilmember request for future agenda items.
C-9	ADJOURNMENT.

Anyone requiring special arrangements is asked to call the Office of the City Manager /City Clerk at least 72 hours prior to the meeting.

- **Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

Board or Commission	Meeting Date/Time	Committee purpose
Birge Fountain Committee	As needed	Oversees Birge Fountain and its maintenance
Board of Zoning Appeals	4th Thurs. as needed @ 7:00	Hear appeals in matters relating to all zoning ordinances
Cable T.V.	On call	Oversees use of franchise fees for community television
Handicapped Discrimination	As Needed	Hear any unresolved grievances on alleged discrimination against persons with disabilities
Community Development Authority	4 th Thursday @ 4:30	Assist business with establishment of loans, property, water/sewer, etc.
Ethics	As Needed	Determines if a violation of the code of ethics has occurred and what action to take
Landmarks	1 st Thursday @ 6:00	Designate landmarks and keep various records on them.
Library	3 rd Monday @ 6:30	Administration of library business
Parks & Recreation	2 nd Tuesday @ 5:00	Pursues goals outlined in the Park & Open Space Plan, Quadrant studies and community surveys
Plan & Architectural Review	2 nd Monday @ 6:00	Promoting compatible development, aesthetics, historic preservation, and stability of property values
Police & Fire	4 times per year (Feb., May, Aug. Nov.) @ 6:00	Oversees the activities of the police & fire dept., disciplinary actions, appointments, promotions, etc.
Urban Forestry	4 th Tuesday @ 4:30	Promote proper care, maintenance and planting in our urban forest and landscaping plans

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
ABENDROTH WATER COND						
502	ABENDROTH WATER COND	502-41713	WASTEWATER/LAB SUPPLIES	04/17/2013	37.50	620-62870-340
502	ABENDROTH WATER COND	502-41713	WASTEWATER/OPERATING SU	04/17/2013	53.75	620-62840-340
Total ABENDROTH WATER COND:					91.25	
ACL LABORATORIES						
2736	ACL LABORATORIES	201303-0	POLICE PATROL/PROFESSION	04/17/2013	35.00	100-52110-219
Total ACL LABORATORIES:					35.00	
ADVANCE PRINTING INC						
1295	ADVANCE PRINTING INC	22256	COURT/ENVELOPES	04/17/2013	360.00	100-51200-340
Total ADVANCE PRINTING INC:					360.00	
BADGER METER INC						
155	BADGER METER INC	10629601	WATER/METER SUPPLIES	04/17/2013	45.44	610-61936-823
155	BADGER METER INC	10629602	WATER/METER SUPPLIES	04/17/2013	4,387.98	610-61936-823
155	BADGER METER INC	95245100	WATER/CREDIT	04/17/2013	1,113.54	610-61936-823
Total BADGER METER INC:					3,319.88	
BINNING & DICKENS INS SVC LTD						
252	BINNING & DICKENS INS SVC L	25147	COURT/KELLY SURETY BOND	04/17/2013	50.00	100-51200-320
Total BINNING & DICKENS INS SVC LTD:					50.00	
BROWN CAB SERVICE INC						
47	BROWN CAB SERVICE INC	908	CAB SVC/MARCH	04/17/2013	9,710.41	235-51350-295
Total BROWN CAB SERVICE INC:					9,710.41	
CLEAN MATS						
1033	CLEAN MATS	27531	WASTEWATER/SHOP TOWELS	04/17/2013	55.75	620-62840-340
1033	CLEAN MATS	29719	INNOVATION CTR/MATS & TOW	04/17/2013	424.10	920-56500-250
1033	CLEAN MATS	29765	CITY HALL/WHITE BLDG MAT	04/17/2013	175.00	100-51600-340
1033	CLEAN MATS	29910	INNOVATION CTR/MATS & TOW	04/17/2013	291.40	920-56500-250
1033	CLEAN MATS	29934	WASTEWATER/SHOP TOWELS	04/17/2013	38.00	620-62840-340
Total CLEAN MATS:					984.25	
DEPT OF NATURAL RESOURCES						
293	DEPT OF NATURAL RESOURCE	33935	WATER/KRAUS	04/17/2013	45.00	610-61928-210
Total DEPT OF NATURAL RESOURCES:					45.00	
DEPT OF SAFETY & PROFESSIONAL SVC						
6394	DEPT OF SAFETY & PROFESSI	311202	GEN BLDG/ARMORY BOILER F	04/17/2013	220.00	100-51600-355
6394	DEPT OF SAFETY & PROFESSI	311377	LIBRARY BLDG/BOILER FEES	04/17/2013	110.00	100-55111-355
Total DEPT OF SAFETY & PROFESSIONAL SVC:					330.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
DEPT OF UTILITIES						
1	DEPT OF UTILITIES	MARCH 2013	CITY & PARKS/WATER UTILITIE	04/17/2013	909.53	100-51600-221
1	DEPT OF UTILITIES	MARCH 2013	NEIGHBORHOOD SVC/WATER	04/17/2013	2.70	100-52400-352
1	DEPT OF UTILITIES	MARCH 2013	STREET/WATER UTILITIES	04/17/2013	269.88	100-53230-221
1	DEPT OF UTILITIES	MARCH 2013	PARKS/WATER UTILITIES	04/17/2013	535.07	100-53270-221
1	DEPT OF UTILITIES	MARCH 2013	LIBRARY/WATER UTILITIES	04/17/2013	218.65	100-55111-221
1	DEPT OF UTILITIES	MARCH 2013	PARKING LOTS/STORMWATER	04/17/2013	192.38	208-51920-650
1	DEPT OF UTILITIES	MARCH 2013	LIBRARY/RENTAL WATER UTILI	04/17/2013	28.33	220-55110-227
1	DEPT OF UTILITIES	MARCH 2013	WATER/WATER UTILITIES	04/17/2013	41.16	610-61935-220
1	DEPT OF UTILITIES	MARCH 2013	WASTEWATER/STORMWATER	04/17/2013	139.76	620-62860-220
1	DEPT OF UTILITIES	MARCH 2013	STORMWATER/JAMES ST STO	04/17/2013	11.95	630-63440-350
1	DEPT OF UTILITIES	MARCH 2013	INNOVATION CTR/WATER UTILI	04/17/2013	370.27	920-56500-221
Total DEPT OF UTILITIES:					2,719.68	
FULL COMPASS SYSTEMS LTD						
724	FULL COMPASS SYSTEMS LTD	4641846	CABLE/BLANK MEDIA	04/17/2013	43.00	200-55110-340
Total FULL COMPASS SYSTEMS LTD:					43.00	
GUS PIZZA PALACE LLC						
601	GUS PIZZA PALACE LLC	6097	CRASH CREW/OPERATING SU	04/17/2013	124.31	100-52210-340
Total GUS PIZZA PALACE LLC:					124.31	
HD SUPPLY WATERWORKS LTD						
2459	HD SUPPLY WATERWORKS LT	6276810	WATER/CUTTER WHEEL	04/17/2013	67.43	610-61935-350
Total HD SUPPLY WATERWORKS LTD:					67.43	
HOMETOWN NEWS LIMITED PTNRSHIP						
1879	HOMETOWN NEWS LIMITED PT	029142	GEN ADMN/COMMUNITY INVIT	04/17/2013	58.00	100-51400-310
1879	HOMETOWN NEWS LIMITED PT	29141	GEN ADMN/MGMT ANALYST	04/17/2013	58.00	100-51400-310
1879	HOMETOWN NEWS LIMITED PT	29141	PARKS/SEASONAL ADS	04/17/2013	87.00	100-53270-310
Total HOMETOWN NEWS LIMITED PTNRSHIP:					203.00	
JAECKEL BROS INC						
493	JAECKEL BROS INC	8826	WATER/BACKHOE & ROCK	04/17/2013	800.00	610-61651-350
Total JAECKEL BROS INC:					800.00	
JIM'S KEY SHOP LLC						
4833	JIM'S KEY SHOP LLC	2769	INNOVATION CTR/ENTRY LEVE	04/17/2013	171.50	920-56500-250
Total JIM'S KEY SHOP LLC:					171.50	
JOHNS DISPOSAL SERVICE INC						
42	JOHNS DISPOSAL SERVICE IN	47251	CITY/RECYCLING	04/17/2013	6,391.83	230-53600-295
42	JOHNS DISPOSAL SERVICE IN	47251	CITY/REFUSE	04/17/2013	20,510.33	230-53600-219
42	JOHNS DISPOSAL SERVICE IN	47251	CITY/BULK	04/17/2013	4,081.53	230-53600-219
42	JOHNS DISPOSAL SERVICE IN	47251	RECYCLE/EXTRA PICK UP	04/17/2013	70.00	230-53600-219
Total JOHNS DISPOSAL SERVICE INC:					31,053.69	
K.A.S. CUSTOM CLEANING						
6868	K.A.S. CUSTOM CLEANING	14811	CRAVATH LAKEFRONT BLDG/M	04/17/2013	1,047.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	14811	ARMORY/MARCH SVC	04/17/2013	840.00	100-51600-246

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
6868	K.A.S. CUSTOM CLEANING	14811	INNOVATION CTR/MARCH SVC	04/17/2013	750.00	920-56500-246
6868	K.A.S. CUSTOM CLEANING	14811	LIBRARY/MARCH SVC	04/17/2013	1,375.00	100-55111-246
6868	K.A.S. CUSTOM CLEANING	14811	MUNICIPAL BLDG/MARCH SVC	04/17/2013	3,280.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	14811	STARIN COMM BLDG/MARCH S	04/17/2013	1,175.00	100-51600-246
Total K.A.S. CUSTOM CLEANING:					8,467.00	
KAHUBE LLC						
5997	KAHUBE LLC	471	NEIGHBORHOOD SVC/INSPEC	04/17/2013	3,204.05	100-52400-222
Total KAHUBE LLC:					3,204.05	
KAMP-SYNERGY LLC						
143	KAMP-SYNERGY LLC	3853	WATER/SCADA UPGRADE	04/17/2013	5,267.00	610-61620-350
Total KAMP-SYNERGY LLC:					5,267.00	
KC COMPUTERS						
467	KC COMPUTERS	135949	WATER/TRIPP LITE & CABLE	04/17/2013	14.95	610-61935-350
Total KC COMPUTERS:					14.95	
KETTERHAGEN MOTORS INC						
111	KETTERHAGEN MOTORS INC	Q1221	POLICE/2013 TAURUS	04/17/2013	24,880.00	216-52200-820
Total KETTERHAGEN MOTORS INC:					24,880.00	
MEYER'S AUTO SUPPLY						
176	MEYER'S AUTO SUPPLY	114779	WASTEWATER/RAW PUMP	04/17/2013	39.92	620-62850-357
176	MEYER'S AUTO SUPPLY	115023	WASTEWATER/RAW PUMP #14	04/17/2013	14.97	620-62850-357
Total MEYER'S AUTO SUPPLY:					54.89	
MILPORT ENTERPRISES INC						
1408	MILPORT ENTERPRISES INC	229899	WATER/CHEMICALS	04/17/2013	983.00	610-61630-341
1408	MILPORT ENTERPRISES INC	230445	WATER/CHEMICALS	04/17/2013	1,523.00	610-61630-341
Total MILPORT ENTERPRISES INC:					2,506.00	
MULCAHY/SHAW WATER INC						
6227	MULCAHY/SHAW WATER INC	318429	WASTEWATER/POTABLE SAMP	04/17/2013	3,279.85	620-62810-822
6227	MULCAHY/SHAW WATER INC	318438	WASTEWATER/UV MAINTENAN	04/17/2013	176.57	620-62850-357
Total MULCAHY/SHAW WATER INC:					3,456.42	
NCL OF WISCONSIN INC						
369	NCL OF WISCONSIN INC	319357	WASTEWATER/AMMONIA PRO	04/17/2013	537.57	620-62870-340
369	NCL OF WISCONSIN INC	319513	WASTEWATER/TESTING SUPP	04/17/2013	62.58	620-62870-340
Total NCL OF WISCONSIN INC:					600.15	
NELSON'S BUS SERVICE						
9	NELSON'S BUS SERVICE	INV69405	SENIORS/BRAKES	04/17/2013	783.63	100-23102
Total NELSON'S BUS SERVICE:					783.63	
NORTHERN LAKE SERVICE INC						
1335	NORTHERN LAKE SERVICE INC	229934	WASTEWATER/RADIUM TEST	04/17/2013	90.00	620-62890-295

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total NORTHERN LAKE SERVICE INC:					90.00	
OLSEN SAFETY EQUIPMENT CORP						
4450	OLSEN SAFETY EQUIPMENT C	0285158-IN	WASTEWATER/GAS METER CH	04/17/2013	164.57	620-62830-355
Total OLSEN SAFETY EQUIPMENT CORP:					164.57	
REYNOLDS HEATING & REFRIGERATION INC						
492	REYNOLDS HEATING & REFRIG	Q3940	WASTEWATER/RBC BLDG HEA	04/17/2013	25.00	620-62850-357
Total REYNOLDS HEATING & REFRIGERATION INC:					25.00	
SAM'S CLUB						
1592	SAM'S CLUB	MARCH 2013	REC/CUPS	04/17/2013	11.48	100-55300-341
1592	SAM'S CLUB	MARCH 2013	FINANCE/LATE FEE TO BE WAI	04/17/2013	29.99	100-51500-310
Total SAM'S CLUB:					41.47	
SENTRY OF WHITEWATER, DANIELS						
2	SENTRY OF WHITEWATER, DA	003000261218	RESCUE/OPERATING SUPPLIE	04/17/2013	153.81	100-52300-340
2	SENTRY OF WHITEWATER, DA	005000230951	RESCUE/OPERATING SUPPLIE	04/17/2013	188.02	100-52300-340
2	SENTRY OF WHITEWATER, DA	005000811232	RESCUE/OPERATING SUPPLIE	04/17/2013	63.21	100-52300-340
2	SENTRY OF WHITEWATER, DA	005001031409	RESCUE/OPERATING SUPPLIE	04/17/2013	98.37	100-52300-340
Total SENTRY OF WHITEWATER, DANIELS:					503.41	
SOUTHERN LAKES NEWSPAPERS LLC						
1844	SOUTHERN LAKES NEWSPAPE	MARCH 2013	GEN ADMN/MGMT ANALYSIS	04/17/2013	216.00	100-51400-310
1844	SOUTHERN LAKES NEWSPAPE	MARCH 2013	COUNCIL/MINUTES	04/17/2013	1,187.23	100-51100-320
1844	SOUTHERN LAKES NEWSPAPE	MARCH 2013	GEN ADMN/ELECTION NOTICE	04/17/2013	159.39	100-51400-340
1844	SOUTHERN LAKES NEWSPAPE	MARCH 2013	GEN ADMN/SEASONAL POSITI	04/17/2013	116.00	100-51400-340
1844	SOUTHERN LAKES NEWSPAPE	MARCH 2013	PLANNING/AGENDA	04/17/2013	33.72	100-56300-212
1844	SOUTHERN LAKES NEWSPAPE	MARCH 2013	ZONING/FISCHER HEARING	04/17/2013	48.04	100-56300-212
Total SOUTHERN LAKES NEWSPAPERS LLC:					1,760.38	
STRAND ASSOCIATES INC						
358	STRAND ASSOCIATES INC	0096606	CAPITAL PROJECT/MILWAUKE	04/17/2013	1,719.72	450-57500-865
358	STRAND ASSOCIATES INC	0096607	CAPITAL PROJECT/DOWNTOW	04/17/2013	2,762.26	450-57500-873
358	STRAND ASSOCIATES INC	0096607	CAPITAL PROJECT/BIKE PEDE	04/17/2013	307.98	450-57500-861
358	STRAND ASSOCIATES INC	0096607	CAPITAL PROJECT/EAST MILW	04/17/2013	461.97	450-57500-865
358	STRAND ASSOCIATES INC	96607	PLANNING/PMT MEETINGS	04/17/2013	1,064.49	100-56300-219
358	STRAND ASSOCIATES INC	96607	STORMWATER/GRANTS	04/17/2013	509.02	630-63440-295
358	STRAND ASSOCIATES INC	96607	WASTEWATER/FOCUS ON ENE	04/17/2013	1,296.57	620-62820-219
Total STRAND ASSOCIATES INC:					8,122.01	
SWNI FIRE/RESCUE ASSOCIATION						
1609	SWNI FIRE/RESCUE ASSOCIATI	3856	FIRE/MEMBERSHIP DUES	04/17/2013	25.00	100-52200-340
Total SWNI FIRE/RESCUE ASSOCIATION:					25.00	
TRI COUNTY COOLING & HEATING LLC						
5283	TRI COUNTY COOLING & HEATI	1616	ARMORY/BOILER MAINTENANC	04/17/2013	1,515.00	100-51600-244
5283	TRI COUNTY COOLING & HEATI	1617	ARMORY/HEAT & AC REPAIRS	04/17/2013	175.60	100-51600-244
5283	TRI COUNTY COOLING & HEATI	1618	WHITE BLDG/HEAT & AIR REPA	04/17/2013	305.86	100-51600-244

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total TRI COUNTY COOLING & HEATING LLC:					1,996.46	
UNEMPLOYMENT INSURANCE						
274	UNEMPLOYMENT INSURANCE	000004839137	FIRE/H HIGGINS	04/17/2013	60.00	100-52200-158
274	UNEMPLOYMENT INSURANCE	000004839137	FIRE/SIMES	04/17/2013	159.88	100-52200-158
Total UNEMPLOYMENT INSURANCE:					219.88	
UW WHITEWATER						
8	UW WHITEWATER	18458	GEN BLDG/BULBS	04/17/2013	108.84	100-51600-340
8	UW WHITEWATER	18458	PARKS/BULBS	04/17/2013	90.15	100-53420-820
8	UW WHITEWATER	18458	WASTEWATER/JANITORIAL SU	04/17/2013	105.51	620-62840-340
8	UW WHITEWATER	SO000732	GEN ADMN/MGMT ANALYST AD	04/17/2013	255.00	100-51400-310
8	UW WHITEWATER	SO000732	WASTEWATER/LAB ASST AD	04/17/2013	68.00	620-62820-310
Total UW WHITEWATER:					627.50	
WAL CO CHIEFS OF POLICE ASSOC						
627	WAL CO CHIEFS OF POLICE AS	2013-2014 DU	POLICE ADMN/OTTERBACHER	04/17/2013	100.00	100-52100-320
627	WAL CO CHIEFS OF POLICE AS	2013-2014 DU	POLICE ADMN/UHL	04/17/2013	50.00	100-52100-320
Total WAL CO CHIEFS OF POLICE ASSOC:					150.00	
WAL CO-SHERIFF'S DEPT						
125	WAL CO-SHERIFF'S DEPT	MARCH 2013	COURT/MARCH CONFINEMENT	04/17/2013	120.00	100-51200-293
Total WAL CO-SHERIFF'S DEPT:					120.00	
WALWORTH CTY IT DEPT						
6851	WALWORTH CTY IT DEPT	109916	NEIGHBORHOOD SVC/WEB HO	04/17/2013	750.00	100-52400-215
Total WALWORTH CTY IT DEPT:					750.00	
WASTEWATER TRAINING SOLUTIONS						
6119	WASTEWATER TRAINING SOLU	MARCH 22, 20	WASTEWATER/ZAHN TRNG	04/17/2013	360.00	620-62820-154
Total WASTEWATER TRAINING SOLUTIONS:					360.00	
WI RURAL WATER ASSOCIATION						
1918	WI RURAL WATER ASSOCIATIO	4/1/2013	WATER/SYSTEM MEMBERSHIP	04/17/2013	420.00	610-61935-350
Total WI RURAL WATER ASSOCIATION:					420.00	
WINCHESTER HARDWARE INC						
24	WINCHESTER HARDWARE INC	24-41713	GEN BLDG/MAINT SUPPLIES	04/17/2013	40.65	100-51600-355
24	WINCHESTER HARDWARE INC	24-41713	FIRE/OPERATING SUPPLIES	04/17/2013	18.48	100-52200-340
24	WINCHESTER HARDWARE INC	24-41713	PARKS/CREDIT	04/17/2013	7.00	100-53270-245
24	WINCHESTER HARDWARE INC	24-41713	PARKS/REPAIRS & SUPPLIES	04/17/2013	74.90	100-53270-340
24	WINCHESTER HARDWARE INC	24-41713	WATER/SUPPLIES	04/17/2013	195.23	610-61935-350
24	WINCHESTER HARDWARE INC	24-41713	WASTEWATER/VEHICLE #20 E	04/17/2013	30.98	620-62830-353
24	WINCHESTER HARDWARE INC	24-41713	WASTEWATER/GLUE	04/17/2013	4.99	620-62840-340
24	WINCHESTER HARDWARE INC	24-41713	WASTEWATER/PORTABLE WA	04/17/2013	31.77	620-62850-357
Total WINCHESTER HARDWARE INC:					390.00	
WRENSCH, NANCY						
6860	WRENSCH, NANCY	6860-41713	SENIORS/LINE DANCE CLASS	04/17/2013	211.20	100-55310-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
					<hr/>	
	Total WRENSCH, NANCY:				211.20	
	Grand Totals:				<hr/> <hr/>	

Dated: 04/10/2013 _____

Finance Director: DOUG SAUBERT _____

Report Criteria:

- Detail report.
 - Invoices with totals above \$0.00 included.
 - Paid and unpaid invoices included.
-

CITY OF WHITEWATER
 PLAN AND ARCHITECTURAL REVIEW COMMISSION
 Whitewater Municipal Building Community Room
 March 11, 2013

**ABSTRACTS/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
 ACTIONS OF THE PLAN AND ARCHITECTURAL REVIEW COMMISSION**

Call to order and roll call.

Chairperson Meyer called the meeting of the Plan and Architectural Review Commission to order at 6:00 p.m.

Present: Greg Meyer, Lynn Binnie, Karen Coburn, Bruce Parker, Jacob Henley, Donna Henry (alternate), Jeffrey Eppers (alternate). Absent: Rod Dalee, Cort Hartmann.
 Others: Latisha Birkeland (Neighborhood Services Manager/City Planner).

Hearing of Citizen Comments. There were no citizen comments.

Approval of the Plan Commission Minutes. Moved by Parker and seconded by Henley to approve the Plan Commission minutes of February 11, 2013 meeting. Motion was approved by unanimous voice vote.

Conceptual review of the proposed renovation of the Nelson Salisbury Historic House located at 404 W. North Street into offices/meeting rooms and a caretaker apartment for Dr. Suzanne Popke. City Planner Latisha Birkeland explained this proposal is conceptual review. In the packet there was an error on the zoning map. Three properties, 318, 326, and 330 W. North Street have the R-O Overlay Zoning also. Dr. Suzanne Popke wanted to discuss possible uses for this historic home located in an R-3 (Multi-family) Zoning District. She wanted Plan Commission and neighbor input. This property has R-O Overlay Zoning to the east and north, which is more restrictive. The properties in the R-O Overlay District are allowed only 2 unrelated persons per unit. When there is not a specific use proposed, it is hard to determine what would be required, parking for example. Suzanne Popke is looking for guidance as to what would be appropriate at this property.

Suzanne Popke is a psychologist. She rents an office on Main Street. Popke first wants to put a caretaker apartment on a portion of the second floor to have someone in the building to stop the vandalism. Eventually, she would like to have her office on the first floor and classrooms and offices upstairs. Popke has talked to Ellen Penwell of the Historical Society and was getting feedback. Popke wants to keep the building as historical as possible. The building has a lot of the original woodwork. They would be replacing doors and windows.

Plan Commission Members voiced concerns and comments: Why a caretaker apartment? ADA accessibility? It is wonderful for you to take on this project. What about parking? Hours of operation? R-3 Zoning allows for up to five unrelated persons per unit, would you consider short term rentals?

Suzanne Popke explained that the caretaker would be there during the renovation, help with the work and would also take care of the yard and cleaning. The first floor would not be a problem to be handicap

accessible. There are two steps into the building which would require a short ramp. There are a total of 10 parking spaces on the back and side of the property. She would not want more than 10 cars there. They do have a monthly support group meeting of 8 to 10 people. Popke stated the electric service would be re-metered. The hours of operation would start at 10.00 a.m. to early p.m. and then from 4 p.m. to 7 p.m. Monday through Thursday, and some Saturdays 10 a.m. to 3 p.m. She does not want unrelated persons living there. Sable House only has two or three renters. Popke stated that their existing office on W. Main Street has an informal art gallery. The art is about mental health topics.

Chairperson Meyer opened the review for public comment.

Roy Nosek, of 210 N. Park Street, stated that he has put considerable time into keeping their neighborhood. He feels Suzanne Popke has the best of intentions. What would best serve the area and maintain the residential nature of this property? Across the street are two nationally recognized registered landmarks, the White Building and the Birge Fountain. A residential development, condo or upscale housing development (two apartments and an efficiency), to provide housing for teachers and young professionals. The home was built for the Salisburys, a single family.

Suzanne Popke explained that she is interested in having a family live there, rental for the caretaker, and be a part of the community. She does not look at it as business.

Karen Fisher, 125 N. Franklin Street, was shocked to see the building in such poor shape. The offices would be an asset, quiet and supervised. She is in favor of the proposal.

Nubby Paynter, neighbor to Karen Fisher, stated her main concern would be the upstairs. She thought it should be kept as family, caretaker is okay, but no bunch of people.

Suzanne Popke stated she has a private license for a drug and alcohol outpatient facility.

City Planner Latisha Birkeland stated that conditions can be put on a conditional use permit. If there is a change of use, they would have to come back to the Plan Commission. Suzanne Popke is getting references from other Boards.

Plan Commission Members commented:

Henry explained that Roy Nosek described the best of all uses. In general this would be the next best use, with business hours and a restriction of people. With the description of the damage, part of this project would be a labor of love, as you would not get out of it what you put in.

Parker stated that it is a good idea if the property is run similar to the Bassett House, with offices and caretakers, but no renting of rooms. This is not a rezoning.

Eppers stated that if the property stays R-O, it could be sold.

Binnie explained that this property is not in the R-O Zoning District and could have up to five unrelated persons living there. In an ideal world, it could be single family. With the economics as they are, it is not in their favor. Hopefully this plan will come to fruition.

Suzanne Popke had stated that she was not interested in having unrelated persons living in the apartment. Parker requested that the R-O Overlay Zoning requirements for the residential unit be a possible condition of future approvals (without rezoning the property).

Henley stated that he appreciates the quieter use. The applicant should talk to an architect. It is great to see the possibility of a renovation.

City Planner Birkeland stated that this was a conceptual review and she felt that Suzanne Popke had information to move forward with.

Continue the public hearing for the consideration of a conditional use permit for the construction of an 1144 sq. ft. detached garage with porch to be located at 826 W. Walworth Ave. for C. A. Pope. (This is 344 sq. ft. more than the maximum size (800 sq. ft.) allowed for a detached accessory structure.) Chairperson Meyer opened the public hearing for consideration of a conditional use permit for the construction of an 1144 sq. ft. detached garage with a porch to be located at 826 W. Walworth Ave. for C.A. Pope.

City Planner Birkeland explained that at last month's meeting the Plan Commission tabled the proposal to allow Craig Pope to come back with new plans with the accessory structure at about 1000 sq. ft. Notices were sent to neighboring property owners within 300 ft. The proposed accessory structure exceeds the 10 % lot coverage of the side and rear yard open space area and the 800 sq. ft. maximum size for accessory structures. Craig Pope has reduced the proposed detached garage by one stall (so it is a two stall garage). He would also like to keep the existing garage with this proposal. With his original proposal the existing garage was removed. The average range for detached garages in other communities is in the range of 1000 to 1050 sq. ft. Craig Pope's proposal with the 1144 sq. ft. detached garage and keeping the existing garage structure would bring the total square footage to almost the same as the original proposal.

Craig Pope explained his need for additional storage space. He would be removing the front driveway to the street, leaving the existing garage. It is a large lot with a small home. He is requesting additional storage. His proposal is a total benefit to the neighborhood. When asked why he didn't attach the garage to the house, he explained that he wanted to maintain the original integrity of the house. He is particular of preservation. Craig Pope plans to live in this home with his family until they build their new home in his subdivision on the west side of Whitewater.

Chairperson Meyer opened for public comment. There was none.

Chairperson Meyer closed the public comment.

Plan Commission Members voiced concerns of: No elevations were provided for the existing garage. The vision triangle was still needed for the fence along each of the driveways on both sides of the lot. The fence on the west side of the property was located on the neighboring property. Building to specifications of the family's needs is limiting to renters. The garage would not be allowed to be used as a rental apartment. If there is not the intent to live in the home for the next 20 years, afraid if the property is sold, the garage might become a great party room.

Craig Pope stated that he could come back to Plan Commission with plans for the existing garage structure. He did not have a problem with putting the fence on the west side of the property in front of the trees and on his property. Pope did not want to take the porch off the proposed garage. If it becomes a rental, he would have a good quality tenant. He would not rent the garage. Pope stated that he could deed restrict the garage so it could not be used as anything but a garage.

Chairperson Meyer recommended the proposed garage be no larger than 900 sq. ft. with the removal of the second building. If Craig Pope would like to hold off on his plans to see if the Zoning Rewrite would

allow 1000 sq. ft., he could come back for staff approval of a proposed garage. A 30' x 30' garage is more than a two car garage.

Plan Commission Member Parker requested that condition #7 would require the relocation of the fence onto the property to meet code and the fence in the street yard to allow for the 15 foot vision triangle requirements for the driveways on each side of the lot. Condition #5 should include the house.

Chairperson Meyer moved to allow for a garage of 900 sq. ft. with the removal of the old garage; and if the addition of the house to condition #5 is allowed, the home would need to be completed within one year. Proposed plans to be reviewed by City Staff. There was no second.

During the Plan Commission comments and concerns, Craig Pope left the meeting.

Moved by Parker and seconded by Meyer to deny the application due to: 1) Plans did not meet the 1000 sq. ft. request by the Plan Commission at the last meeting. 2) Plans included an additional out building. 3) Plans did not reflect concerns of the past meeting which included the location of the fence and the 15 foot vision triangle. 4) The concerns of the neighbors with the building exceeding 800 sq. ft.

Aye: Meyer, Binnie, Coburn, Parker, Henley, Henry, Eppers. No: None. Absent: Dalee, Hartman. Motion approved by unanimous roll call vote.

Informational Items:

Zoning Rewrite. City Planner Latisha Birkeland explained that there was no solid date for the next meeting of the Zoning Rewrite Committee. The consultant will make the proposed changes and send it out to the Zoning Rewrite Steering Committee with the track changes in Word, at least two weeks prior to the next meeting so the committee has time to review the changes. As soon as Birkeland has a date for the meeting she will let the Plan Commission know.

Future agenda items. City Planner Latisha Birkeland stated that the Plan Commission will have an extra-territorial certified survey map for review at the next meeting.

Next regular Plan Commission meeting – April 8, 2013.

Moved by Henley and seconded by Eppers to adjourn the meeting. Motion approved by unanimous voice vote. The meeting adjourned at approximately 8:00 p.m.

Vice-Chairperson Lynn Binnie



Doug Saubert
Finance Director
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TO: City Manager and Common Council Members

FROM: Doug Saubert

RE: March 2013 Financial Statements

DATE: April 8, 2013

Attached are the following financial statements/summary information for March, 2013:

1. Summary of Cash/Investment Balance and Fund Balance for all funds
2. Summary of Investment Balances-All Funds
3. General Fund – Fund #100
4. TID #4 - Fund #440
5. Water Utility – Fund #610
6. Wastewater Utility – Fund #620
7. Storm Water Utility – Fund #630

If you have any questions please do not hesitate to contact me.

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TAXES</u>						
100-41110-00	LOCAL TAX LEVY	.00	1,966,089.34	2,429,583.00	463,493.66	80.9
100-41111-00	DEBT SERVICE TAX LEVY	9,281.52	9,281.52	525,426.00	516,144.48	1.8
100-41115-00	CHARGEBACK-SECTION 74.41	.00	1,051.72	.00	(1,051.72)	.0
100-41140-00	MOBILE HOME FEES	(25.74)	(70.60)	27,908.00	27,978.60	(.3)
100-41210-00	ROOM TAX-GROSS AMOUNT	.00	(856.77)	57,881.00	58,737.77	(1.5)
100-41320-00	IN LIEU OF TAXES WW MANOR	.00	26,557.92	25,806.00	(751.92)	102.9
100-41800-00	INTEREST ON TAXES	.00	6.01	.00	(6.01)	.0
	TOTAL TAXES	9,255.78	2,002,059.14	3,066,604.00	1,064,544.86	65.3
<u>SPECIAL ASSESSMENTS</u>						
100-42010-00	INTEREST ON SP ASSESS.	.00	.00	2,300.00	2,300.00	.0
100-42100-61	WATER MAINS	.00	.00	1,700.00	1,700.00	.0
100-42200-62	SEWER MAINS & LATERALS	.00	.00	6,183.00	6,183.00	.0
100-42300-53	ST CONST. - PAVING	.00	.00	69.00	69.00	.0
100-42310-53	CURB & GUTTER	.00	(352.32)	500.00	852.32	(70.5)
100-42320-53	SIDEWALKS	.00	.00	1,695.00	1,695.00	.0
100-42400-53	SNOW REMOVAL	950.00	3,200.00	6,000.00	2,800.00	53.3
100-42500-53	WEED CUTTING	.00	.00	2,150.00	2,150.00	.0
100-42600-53	REFUSE/RECYCLING ENCLOSURES	.00	.00	2,458.00	2,458.00	.0
	TOTAL SPECIAL ASSESSMENTS	950.00	2,847.68	23,055.00	20,207.32	12.4
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43344-00	EXPENDITURE RESTRAINT PROGM	.00	.00	7,557.00	7,557.00	.0
100-43410-00	SHARED REVENUE-UTILITY	.00	.00	508,340.00	508,340.00	.0
100-43420-00	SHARED REVENUE-BASE	.00	.00	2,836,916.00	2,836,916.00	.0
100-43521-52	STATE AID AMBULANCE	.00	.00	6,645.00	6,645.00	.0
100-43530-53	TRANSPORTATION AIDS	.00	150,542.43	602,170.00	451,627.57	25.0
100-43531-53	STATE GRANT-L-RIP-STREET	.00	35,505.79	.00	(35,505.79)	.0
100-43533-00	STATE-20 X 2025 GRANT	.00	5,321.74	.00	(5,321.74)	.0
100-43540-52	UNIVERSITY-LEASE-PARKING	.00	.00	40,000.00	40,000.00	.0
100-43610-52	UNIVERSITY SERVICES	.00	354,365.38	368,272.00	13,906.62	96.2
100-43663-52	FIRE INS. TAXES	.00	.00	21,812.00	21,812.00	.0
100-43670-60	EXEMPT COMPUTER AID-FR STATE	.00	.00	6,656.00	6,656.00	.0
100-43740-52	WUSD-CROSSING GUARDS	.00	.00	19,607.00	19,607.00	.0
100-43745-52	WUSD-JUVENILE OFFICIER	.00	.00	38,921.00	38,921.00	.0
100-43765-00	REIMB-HIST SOC-DEPOT-EL/GAS	.00	2,499.99	.00	(2,499.99)	.0
100-43770-52	REIMBURSE FROM RURAL FIRE DEPT	.00	.00	5,500.00	5,500.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	548,235.33	4,462,396.00	3,914,160.67	12.3

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>LICENSES & PERMITS</u>						
100-44110-51	LIQUOR & BEER	667.00	667.00	16,100.00	15,433.00	4.1
100-44120-51	CIGARETTE	125.00	125.00	1,500.00	1,375.00	8.3
100-44122-51	BEVERAGE OPERATORS	118.00	309.00	2,000.00	1,691.00	15.5
100-44200-51	MISC. LICENSES	478.00	1,849.41	3,500.00	1,650.59	52.8
100-44300-53	BLDG/ZONING PERMITS	7,147.76	12,604.40	25,500.00	12,895.60	49.4
100-44310-53	ELECTRICAL PERMITS	534.00	2,381.00	10,000.00	7,619.00	23.8
100-44320-53	PLUMBING PERMITS	1,749.00	3,096.00	10,000.00	6,904.00	31.0
100-44330-53	HVAC PERMITS	511.00	1,265.00	5,000.00	3,735.00	25.3
100-44340-53	STREET OPENING PERMITS	50.00	50.00	500.00	450.00	10.0
100-44350-53	SIGN PERMITS	375.00	375.00	1,500.00	1,125.00	25.0
100-44370-51	WATERFOWL PERMITS	.00	.00	250.00	250.00	.0
100-44900-51	MISC PERMITS	.00	10.00	500.00	490.00	2.0
	TOTAL LICENSES & PERMITS	11,754.76	22,731.81	76,350.00	53,618.19	29.8
<u>FINES & FORFEITURES</u>						
100-45110-52	ORDINANCE VIOLATIONS	15,135.97	65,768.48	315,000.00	249,231.52	20.9
100-45111-52	CRIME PREVENTION PROGRAM	.00	.00	500.00	500.00	.0
100-45114-52	VIOLATIONS PAID-OTHER AGENCIES	232.00	566.50	700.00	133.50	80.9
100-45130-52	PARKING VIOLATIONS	7,687.99	24,773.99	105,000.00	80,226.01	23.6
100-45135-53	REFUSE/RECYCLING TOTES FINES	475.00	700.00	7,000.00	6,300.00	10.0
100-45145-53	RE-INSPECTION FINES	850.00	3,150.00	4,500.00	1,350.00	70.0
	TOTAL FINES & FORFEITURES	24,380.96	94,958.97	432,700.00	337,741.03	22.0
<u>PUBLIC CHARGES FOR SERVICE</u>						
100-46110-51	CLERK	25.00	25.00	900.00	875.00	2.8
100-46120-51	TREASURER	230.00	1,093.34	2,500.00	1,406.66	43.7
100-46210-52	POLICE DEPT	.00	31,903.50	1,000.00	(30,903.50)	3190.4
100-46220-52	FALSE ALARMS REVENUES	200.00	200.00	1,000.00	800.00	20.0
100-46230-52	AMBULANCE	61,333.94	124,923.54	575,000.00	450,076.46	21.7
100-46240-52	CRASH CALLS	3,336.50	4,387.25	8,500.00	4,112.75	51.6
100-46311-53	SALE OF MATERIALS	2.12	17.04	400.00	382.96	4.3
100-46350-51	CITY PLANNER-SERVICES	.00	1,406.47	2,500.00	1,093.53	56.3
100-46730-55	RECR/FEES	6,920.10	13,166.45	83,800.00	70,633.55	15.7
100-46733-55	SR CITZ OFFSET	1,456.65	1,331.49	825.00	(506.49)	161.4
100-46736-55	ATTRACTION TICKETS	.00	.00	575.00	575.00	.0
100-46738-55	GYMNASTICS PROGRAM FEES	(52.50)	1,535.25	8,700.00	7,164.75	17.7
100-46741-55	CONTRACTUAL-OTHER	632.50	711.25	2,200.00	1,488.75	32.3
100-46742-55	CONTRACTUAL-ROCK CLIMBING	2,004.00	2,004.00	.00	(2,004.00)	.0
100-46743-51	FACILITY RENTALS	(213.25)	4,713.00	30,000.00	25,287.00	15.7
	TOTAL PUBLIC CHARGES FOR SERVICE	75,875.06	187,417.58	717,900.00	530,482.42	26.1

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>MISCELLANEOUS REVENUE</u>						
100-48100-00	INTEREST INCOME	923.89	3,681.91	4,000.00	318.09	92.1
100-48200-00	LONG TERM RENTALS	.00	1,600.00	9,600.00	8,000.00	16.7
100-48210-55	RENTAL INCOME-LIBRARY PROP	900.00	2,400.00	9,000.00	6,600.00	26.7
100-48300-00	OTHER PROP/EASEMENT SALES	34,140.00	34,140.00	.00	(34,140.00)	.0
100-48400-00	INS./FEMA / CLAIM RECOVERY	.00	480.00	.00	(480.00)	.0
100-48410-00	WORKERS COMP DIVIDEND	.00	.00	8,000.00	8,000.00	.0
100-48515-55	DONATIONS-REC-SPORTS RELATED	.00	1,600.00	.00	(1,600.00)	.0
100-48525-55	REC-BUSINESS SPONSORSHIP	500.00	500.00	8,250.00	7,750.00	6.1
100-48530-55	REC-HANGING BASKETS	.00	.00	2,500.00	2,500.00	.0
100-48700-00	WATER UTILITY TAXES	.00	.00	268,491.00	268,491.00	.0
	TOTAL MISCELLANEOUS REVENUE	36,463.89	44,401.91	309,841.00	265,439.09	14.3
<u>OTHER FINANCING SOURCES</u>						
100-49260-00	WATER DEPT TRANSFER	.00	.00	7,000.00	7,000.00	.0
100-49261-00	WWT DEPT TRANSFER	.00	.00	12,000.00	12,000.00	.0
100-49264-00	CABLE TV-TRANSFER-ADMIN	.00	.00	22,000.00	22,000.00	.0
100-49265-00	STORMWATER-TRANSFER-PLANNING	.00	.00	7,500.00	7,500.00	.0
100-49266-00	GIS TRANSFER-UTILITIES	.00	.00	6,000.00	6,000.00	.0
100-49267-00	PARKING PERMIT-FD208-ADMIN	.00	.00	2,000.00	2,000.00	.0
100-49268-00	PARKING PERMIT-FD 208-MAINT.	.00	.00	20,000.00	20,000.00	.0
100-49269-00	FORESTRY-FD 250--TRANSFER	.00	.00	10,000.00	10,000.00	.0
100-49270-00	TID #6-TRANSFER-ADMINISTRATION	.00	.00	15,000.00	15,000.00	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	101,500.00	101,500.00	.0
	TOTAL FUND REVENUE	158,680.45	2,902,652.42	9,190,346.00	6,287,693.58	31.6

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGISLATIVE</u>					
100-51100-111 SALARIES/PERMANENT	2,115.70	4,936.63	18,337.00	13,400.37	26.9
100-51100-114 WAGES/PART-TIME/PERMANENT	2,100.00	6,600.00	25,200.00	18,600.00	26.2
100-51100-117 LONGEVITY PAY	.00	.00	400.00	400.00	.0
100-51100-150 MEDICARE TAX/CITY SHARE	59.78	163.50	637.00	473.50	25.7
100-51100-151 SOCIAL SECURITY/CITY SHARE	255.34	698.28	2,724.00	2,025.72	25.6
100-51100-152 RETIREMENT	140.67	328.23	1,218.00	889.77	27.0
100-51100-153 HEALTH INSURANCE	480.22	1,440.66	5,763.00	4,322.34	25.0
100-51100-155 WORKERS COMPENSATION	10.44	28.16	110.00	81.84	25.6
100-51100-156 LIFE INSURANCE	.68	2.04	9.00	6.96	22.7
100-51100-211 PROFESSIONAL DEVELOPMENT	.00	.00	200.00	200.00	.0
100-51100-295 CODIFICATION OF ORDINANCES	550.00	550.00	3,000.00	2,450.00	18.3
100-51100-310 OFFICE SUPPLIES	563.59	963.61	7,000.00	6,036.39	13.8
100-51100-320 PUBLICATION-MINUTES	.00	749.91	10,000.00	9,250.09	7.5
100-51100-710 CHAMBER OF COMMERCE GRANT	.00	.00	3,450.00	3,450.00	.0
100-51100-715 TOURISM COMMITTEE-ROOM TAX	.00	410.89	40,517.00	40,106.11	1.0
100-51100-720 DOWNTOWN WHITEWATER GRANT	.00	.00	20,000.00	20,000.00	.0
100-51100-725 INNOVATION EXPRESS-MATCHING	.00	.00	10,000.00	10,000.00	.0
TOTAL LEGISLATIVE	6,276.42	16,871.91	148,565.00	131,693.09	11.4
<u>CONTINGENCIES</u>					
100-51110-910 COST REALLOCATIONS	(14,355.37)	(14,355.37)	38,829.00	53,184.37	(37.0)
TOTAL CONTINGENCIES	(14,355.37)	(14,355.37)	38,829.00	53,184.37	(37.0)
<u>COURT</u>					
100-51200-111 SALARIES/PERMANENT	6,272.47	13,325.64	59,284.00	45,958.36	22.5
100-51200-112 WAGES/OVERTIME	107.93	528.71	1,263.00	734.29	41.9
100-51200-117 LONGEVITY PAY	.00	.00	1,000.00	1,000.00	.0
100-51200-150 MEDICARE TAX/CITY SHARE	85.61	214.47	962.00	747.53	22.3
100-51200-151 SOCIAL SECURITY/CITY SHARE	366.06	917.07	4,114.00	3,196.93	22.3
100-51200-152 RETIREMENT	454.75	1,188.50	4,304.00	3,115.50	27.6
100-51200-153 HEALTH INSURANCE	422.26	1,300.98	4,800.00	3,499.02	27.1
100-51200-155 WORKERS COMPENSATION	23.36	65.47	166.00	100.53	39.4
100-51200-156 LIFE INSURANCE	.01	.20	27.00	26.80	.7
100-51200-211 PROFESSIONAL DEVELOPMENT	.00	.00	625.00	625.00	.0
100-51200-214 FINANCIAL/BONDING SERVICES	.00	.00	100.00	100.00	.0
100-51200-219 OTHER PROFESSIONAL SERVICES	25.52	51.04	1,000.00	948.96	5.1
100-51200-293 PRISONER CONFINEMENT	360.00	360.00	2,000.00	1,640.00	18.0
100-51200-310 OFFICE SUPPLIES	348.41	1,211.33	5,000.00	3,788.67	24.2
100-51200-320 SUBSCRIPTIONS/DUES	100.00	725.00	135.00	(590.00)	537.0
100-51200-330 TRAVEL EXPENSES	.00	.00	400.00	400.00	.0
100-51200-340 OPERATING SUPPLIES	(5.52)	175.02	125.00	(50.02)	140.0
TOTAL COURT	8,560.86	20,063.43	85,305.00	65,241.57	23.5

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGAL</u>					
100-51300-212 GENERAL CITY SERVICES	4,552.77	10,413.53	36,725.00	26,311.47	28.4
100-51300-214 MUNI COURT LEGAL SERVICES	2,936.24	7,008.83	27,755.00	20,746.17	25.3
100-51300-219 UNION ATTORNEY-PROF SERV	246.00	348.50	6,000.00	5,651.50	5.8
TOTAL LEGAL	7,735.01	17,770.86	70,480.00	52,709.14	25.2
<u>GENERAL ADMINISTRATION</u>					
100-51400-111 SALARIES/PERMANENT	16,638.30	33,276.50	152,260.00	118,983.50	21.9
100-51400-113 SALARIES/TEMPORARY	.00	1,496.98	.00	(1,496.98)	.0
100-51400-115 INTERNSHIP PROGRAM	.00	.00	1,500.00	1,500.00	.0
100-51400-116 ELECTION INSPECTORS	.00	2,286.00	9,200.00	6,914.00	24.9
100-51400-117 LONGEVITY PAY	.00	.00	2,160.00	2,160.00	.0
100-51400-150 MEDICARE TAX/CITY SHARE	230.61	548.75	2,261.00	1,712.25	24.3
100-51400-151 SOCIAL SECURITY/CITY SHARE	986.04	2,346.35	9,667.00	7,320.65	24.3
100-51400-152 RETIREMENT	1,106.49	2,548.38	9,514.00	6,965.62	26.8
100-51400-153 HEALTH INSURANCE	2,924.25	8,614.53	35,091.00	26,476.47	24.6
100-51400-155 WORKERS COMPENSATION	44.25	105.07	390.00	284.93	26.9
100-51400-156 LIFE INSURANCE	4.80	13.61	89.00	75.39	15.3
100-51400-211 PROFESSIONAL DEVELOPMENT	343.13	520.13	2,500.00	1,979.87	20.8
100-51400-218 ANIMAL CONTROL CONTRACT	.00	.00	200.00	200.00	.0
100-51400-219 ASSESSOR SERVICES	6,750.00	27,631.31	39,000.00	11,368.69	70.9
100-51400-225 MOBILE COMMUNICATIONS	101.97	(58.58)	900.00	958.58	(6.5)
100-51400-310 OFFICE SUPPLIES	252.99	1,600.36	10,500.00	8,899.64	15.2
100-51400-320 SUBSCRIPTIONS/DUES	.00	2,798.72	3,920.00	1,121.28	71.4
100-51400-330 TRAVEL EXPENSES	.00	.00	1,500.00	1,500.00	.0
100-51400-340 OPERATING SUPPLIES	83.80	582.45	4,740.00	4,157.55	12.3
100-51400-770 25X2025 PLANNING GRANT EXPENSE	5,211.24	5,211.24	.00	(5,211.24)	.0
100-51400-790 CELEBRATIONS/AWARDS	.00	.00	1,000.00	1,000.00	.0
TOTAL GENERAL ADMINISTRATION	34,677.87	89,521.80	286,392.00	196,870.20	31.3

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INFORMATION TECHNOLOGY</u>					
100-51450-111 SALARIES/PERMANENT	5,587.58	13,037.70	48,422.00	35,384.30	26.9
100-51450-150 MEDICARE TAX/CITY SHARE	79.13	183.37	702.00	518.63	26.1
100-51450-151 SOCIAL SECURITY/CITY SHARE	338.32	784.00	3,002.00	2,218.00	26.1
100-51450-152 RETIREMENT	371.58	867.02	3,147.00	2,279.98	27.6
100-51450-153 HEALTH INSURANCE	958.98	2,876.94	11,508.00	8,631.06	25.0
100-51450-155 WORKERS COMPENSATION	14.88	34.45	121.00	86.55	28.5
100-51450-156 LIFE INSURANCE	.64	1.92	6.00	4.08	32.0
100-51450-211 PROFESSIONAL DEVELOPMENT	.00	.00	500.00	500.00	.0
100-51450-225 TELEPHONE/MOBILE COMMUNICATION	6,870.81	12,531.61	38,700.00	26,168.39	32.4
100-51450-244 NETWORK HDW MTN	823.93	3,858.00	16,601.00	12,743.00	23.2
100-51450-245 NETWORK SOFTWARE MTN	4,847.00	8,068.16	30,423.00	22,354.84	26.5
100-51450-246 NETWORK OPERATING SUPP	715.59	1,875.60	6,000.00	4,124.40	31.3
100-51450-247 SOFTWARE UPGRADES	9,927.32	10,452.30	14,853.00	4,400.70	70.4
100-51450-810 CAPITAL EQUIPMENT	.00	.00	9,200.00	9,200.00	.0
TOTAL INFORMATION TECHNOLOGY	30,535.76	54,571.07	183,185.00	128,613.93	29.8
<u>FINANCIAL ADMINISTRATION</u>					
100-51500-111 SALARIES/PERMANENT	10,152.31	20,304.61	87,980.00	67,675.39	23.1
100-51500-112 SALARIES/OVERTIME	.00	5.73	500.00	494.27	1.2
100-51500-117 LONGEVITY PAY	.00	.00	700.00	700.00	.0
100-51500-150 MEDICARE TAX/CITY SHARE	151.24	358.44	1,398.00	1,039.56	25.6
100-51500-151 SOCIAL SECURITY/CITY SHARE	646.52	1,532.23	5,975.00	4,442.77	25.6
100-51500-152 RETIREMENT	675.15	1,575.73	5,797.00	4,221.27	27.2
100-51500-153 HEALTH INSURANCE	855.73	2,593.44	10,268.00	7,674.56	25.3
100-51500-155 WORKERS COMPENSATION	28.62	67.33	241.00	173.67	27.9
100-51500-156 LIFE INSURANCE	2.24	6.72	25.00	18.28	26.9
100-51500-211 PROFESSIONAL DEVELOPMENT	.00	215.00	2,800.00	2,585.00	7.7
100-51500-214 AUDIT SERVICES	.00	2,075.00	27,150.00	25,075.00	7.6
100-51500-217 CONTRACT SERVICES-125 PLAN	345.70	870.80	4,500.00	3,629.20	19.4
100-51500-310 OFFICE SUPPLIES	1,231.00	5,454.64	12,500.00	7,045.36	43.6
100-51500-330 TRAVEL EXPENSES	50.85	89.27	2,000.00	1,910.73	4.5
100-51500-560 COLLECTION FEES/WRITE-OFFS	.00	33.36	600.00	566.64	5.6
100-51500-650 BANK FEES/CREDIT CARD FEES	721.67	1,552.16	8,000.00	6,447.84	19.4
100-51500-810 CAPITAL EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
TOTAL FINANCIAL ADMINISTRATION	14,861.03	36,734.46	171,434.00	134,699.54	21.4

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INSURANCE/RISK MANAGEMENT</u>					
100-51540-511 BUILDINGS/CONTENTS INSURANCE	.00	18,156.69	23,244.00	5,087.31	78.1
100-51540-512 VEHICLES/EQUIPMENT INSURANCE	.00	20,860.25	21,550.00	689.75	96.8
100-51540-513 LIABILITY-GENL/PUBLIC OFFICIAL	.00	29,327.73	22,710.00	(6,617.73)	129.1
100-51540-514 POLICE PROFESSIONAL LIAB INS	.00	13,750.62	12,263.00	(1,487.62)	112.1
100-51540-515 BOILER/EQUIP BREAKDOWN INS	.00	821.80	2,249.00	1,427.20	36.5
100-51540-520 SELF-INSURED RETENTION(SIR)	500.00	1,570.99	6,331.00	4,760.01	24.8
TOTAL INSURANCE/RISK MANAGEMENT	500.00	84,488.08	88,347.00	3,858.92	95.6
<u>FACILITIES MAINTENANCE</u>					
100-51600-111 SALARIES/PERMANENT	8,882.50	17,401.64	78,148.00	60,746.36	22.3
100-51600-112 SALARIES/OVERTIME	11.40	11.40	1,008.00	996.60	1.1
100-51600-117 LONGEVITY PAY	.00	.00	820.00	820.00	.0
100-51600-118 UNIFORM ALLOWANCES	.00	.00	305.00	305.00	.0
100-51600-150 MEDICARE TAX/CITY SHARE	124.90	279.91	1,160.00	880.09	24.1
100-51600-151 SOCIAL SECURITY/CITY SHARE	533.97	1,196.67	4,958.00	3,761.33	24.1
100-51600-152 RETIREMENT	590.46	1,334.34	4,874.00	3,539.66	27.4
100-51600-153 HEALTH INSURANCE	1,281.00	3,653.65	13,198.00	9,544.35	27.7
100-51600-155 WORKERS COMPENSATION	327.01	718.12	2,984.00	2,265.88	24.1
100-51600-156 LIFE INSURANCE	2.00	5.64	21.00	15.36	26.9
100-51600-211 PROFESSIONAL DEVELOPMENT	.00	.00	500.00	500.00	.0
100-51600-221 MUNICIPAL UTILITIES	854.24	1,737.07	7,500.00	5,762.93	23.2
100-51600-222 ELECTRICITY	6,250.82	17,364.26	86,000.00	68,635.74	20.2
100-51600-224 GAS	4,212.48	8,123.55	33,000.00	24,876.45	24.6
100-51600-225 MOBILE COMMUNICATIONS	(2,145.60)	.00	.00	.00	.0
100-51600-244 HVAC-MAINTENANCE	625.89	1,914.28	15,000.00	13,085.72	12.8
100-51600-245 FACILITIES IMPROVEMENT	976.14	2,822.91	15,000.00	12,177.09	18.8
100-51600-246 JANITORIAL SERVICES	6,389.00	12,731.00	80,000.00	67,269.00	15.9
100-51600-250 RENTAL PROPERTY EXPENSES	.00	.00	250.00	250.00	.0
100-51600-340 OPERATING SUPPLIES	575.13	1,442.91	7,500.00	6,057.09	19.2
100-51600-355 REPAIRS & SUPPLIES	534.15	3,266.36	13,000.00	9,733.64	25.1
100-51600-840 CAPITAL LEASE PAYMENT	.00	38,024.07	76,048.00	38,023.93	50.0
TOTAL FACILITIES MAINTENANCE	30,025.49	112,027.78	441,274.00	329,246.22	25.4

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE ADMINISTRATION</u>					
100-52100-111 SALARIES/PERMANENT	45,371.10	90,742.21	396,005.00	305,262.79	22.9
100-52100-112 WAGES/OVERTIME	261.11	490.56	2,000.00	1,509.44	24.5
100-52100-117 LONGEVITY PAY	.00	.00	5,480.00	5,480.00	.0
100-52100-118 UNIFORM ALLOWANCES	294.37	(379.98)	2,275.00	2,654.98	(16.7)
100-52100-150 MEDICARE TAX/CITY SHARE	670.07	1,569.76	6,162.00	4,592.24	25.5
100-52100-151 SOCIAL SECURITY/CITY SHARE	2,865.18	5,743.34	26,347.00	20,603.66	21.8
100-52100-152 RETIREMENT	6,948.19	16,146.63	57,464.00	41,317.37	28.1
100-52100-153 HEALTH INSURANCE	4,664.97	14,021.16	56,598.00	42,576.84	24.8
100-52100-155 WORKERS COMPENSATION	1,138.97	2,612.88	9,909.00	7,296.12	26.4
100-52100-156 LIFE INSURANCE	9.61	28.85	191.00	162.15	15.1
100-52100-211 PROFESSIONAL DEVELOPMENT	(79.00)	425.80	4,000.00	3,574.20	10.7
100-52100-219 OTHER PROFESSIONAL SERVICES	150.00	737.00	4,000.00	3,263.00	18.4
100-52100-225 MOBILE COMMUNICATIONS	235.34	467.40	4,000.00	3,532.60	11.7
100-52100-310 OFFICE SUPPLIES	836.06	3,414.57	10,675.00	7,260.43	32.0
100-52100-320 SUBSCRIPTIONS/DUES	.00	1,120.00	1,500.00	380.00	74.7
100-52100-330 TRAVEL EXPENSES	.00	.00	800.00	800.00	.0
100-52100-340 OPERATING SUPPLIES/COMPUTER	181.69	728.76	5,761.00	5,032.24	12.7
TOTAL POLICE ADMINISTRATION	63,547.66	137,868.94	593,167.00	455,298.06	23.2
<u>POLICE PATROL</u>					
100-52110-111 SALARIES/PERMANENT	108,493.63	216,345.15	978,899.00	762,553.85	22.1
100-52110-112 SALARIES/OVERTIME	5,752.28	15,773.37	82,065.00	66,291.63	19.2
100-52110-117 LONGEVITY PAY	.00	.00	13,000.00	13,000.00	.0
100-52110-118 UNIFORM ALLOWANCES	1,177.40	2,331.81	11,050.00	8,718.19	21.1
100-52110-119 SHIFT DIFFERENTIAL	1,501.15	3,628.55	13,155.00	9,526.45	27.6
100-52110-150 MEDICARE TAX/CITY SHARE	1,689.72	4,202.64	16,480.00	12,277.36	25.5
100-52110-151 SOCIAL SECURITY/CITY SHARE	7,224.96	14,827.73	70,467.00	55,639.27	21.0
100-52110-152 RETIREMENT	25,992.41	64,206.16	217,718.00	153,511.84	29.5
100-52110-153 HEALTH INSURANCE	15,103.88	42,161.22	163,187.00	121,025.78	25.8
100-52110-155 WORKERS COMPENSATION	4,531.42	10,907.63	42,167.00	31,259.37	25.9
100-52110-156 LIFE INSURANCE	17.97	54.21	183.00	128.79	29.6
100-52110-211 PROFESSIONAL DEVELOPMENT	3,281.83	139.71	8,800.00	8,660.29	1.6
100-52110-219 OTHER PROFESSIONAL SERVICES	(38.98)	(66.13)	1,800.00	1,866.13	(3.7)
100-52110-242 REPR/MTN MACHINERY/EQUIP	475.50	497.50	2,200.00	1,702.50	22.6
100-52110-292 RADIO SERVICE	.00	.00	1,300.00	1,300.00	.0
100-52110-330 TRAVEL EXPENSES	98.31	1,179.73	800.00	(379.73)	147.5
100-52110-340 OPERATING SUPPLIES	88.01	387.76	3,800.00	3,412.24	10.2
100-52110-351 FUEL EXPENSES	2,566.94	5,063.33	26,000.00	20,936.67	19.5
100-52110-360 DAAT/FIREARMS	292.56	2,562.67	8,000.00	5,437.33	32.0
100-52110-810 CAPITAL EQUIPMENT	.00	.00	3,250.00	3,250.00	.0
TOTAL POLICE PATROL	178,248.99	384,203.04	1,664,321.00	1,280,117.96	23.1

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE INVESTIGATION</u>					
100-52120-111 SALARIES/PERMANENT	27,902.43	63,818.99	256,645.00	192,826.01	24.9
100-52120-112 SALARIES/OVERTIME	3,291.82	9,287.51	13,478.00	4,190.49	68.9
100-52120-117 LONGEVITY PAY	.00	.00	4,000.00	4,000.00	.0
100-52120-118 UNIFORM ALLOWANCES	190.69	2.92	2,600.00	2,597.08	.1
100-52120-119 SHIFT DIFFERENTIAL	.00	.00	465.00	465.00	.0
100-52120-150 MEDICARE TAX/CITY SHARE	459.40	1,212.81	4,089.00	2,876.19	29.7
100-52120-151 SOCIAL SECURITY/CITY SHARE	1,964.35	4,585.50	17,483.00	12,897.50	26.2
100-52120-152 RETIREMENT	7,218.52	17,585.88	55,646.00	38,060.12	31.6
100-52120-153 HEALTH INSURANCE	3,580.70	10,307.62	44,576.00	34,268.38	23.1
100-52120-155 WORKERS COMPENSATION	1,223.37	3,157.13	10,462.00	7,304.87	30.2
100-52120-156 LIFE INSURANCE	3.48	10.73	39.00	28.27	27.5
100-52120-211 PROFESSIONAL DEVELOPMENT	.00	258.00	3,900.00	3,642.00	6.6
100-52120-219 OTHER PROFESSIONAL SERVICES	114.15	228.30	3,500.00	3,271.70	6.5
100-52120-292 RADIO SERVICE	.00	.00	600.00	600.00	.0
100-52120-330 TRAVEL EXPENSES	.00	.00	300.00	300.00	.0
100-52120-340 OPERATING SUPPLIES	374.73	1,445.19	3,775.00	2,329.81	38.3
100-52120-351 FUEL EXPENSES	235.89	418.03	4,100.00	3,681.97	10.2
100-52120-359 PHOTO EXPENSES	96.52	96.52	450.00	353.48	21.5
TOTAL POLICE INVESTIGATION	46,656.05	112,415.13	426,108.00	313,692.87	26.4
<u>CROSSING GUARDS</u>					
100-52130-113 SALARIES/TEMPORARY	4,307.28	8,677.58	34,634.00	25,956.42	25.1
100-52130-150 MEDICARE TAX/CITY SHARE	62.47	125.82	502.00	376.18	25.1
100-52130-151 SOCIAL SECURITY/CITY SHARE	267.05	538.00	2,147.00	1,609.00	25.1
100-52130-155 WORKERS COMPENSATION	173.56	345.93	1,413.00	1,067.07	24.5
TOTAL CROSSING GUARDS	4,810.36	9,687.33	38,696.00	29,008.67	25.0
<u>COMMUNITY SERVICE PROGRAM</u>					
100-52140-114 WAGES/PART-TIME/PERMANENT	1,422.90	4,002.57	21,923.00	17,920.43	18.3
100-52140-150 MEDICARE TAX/CITY SHARE	20.63	58.04	318.00	259.96	18.3
100-52140-151 SOCIAL SECURITY/CITY SHARE	88.22	248.17	1,359.00	1,110.83	18.3
100-52140-152 RETIREMENT	(60.46)	1.91	1,425.00	1,423.09	.1
100-52140-155 WORKERS COMPENSATION	57.34	155.79	895.00	739.21	17.4
100-52140-340 OPERATIONS SUPPLIES	.00	.00	500.00	500.00	.0
100-52140-351 FUEL EXPENSES	338.07	583.81	2,300.00	1,716.19	25.4
100-52140-360 PARKING SERVICES EXPENSES	75.00	640.00	4,125.00	3,485.00	15.5
TOTAL COMMUNITY SERVICE PROGRAM	1,941.70	5,690.29	32,845.00	27,154.71	17.3

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>FIRE DEPARTMENT</u>					
100-52200-113	5,250.50	15,028.80	57,000.00	41,971.20	26.4
100-52200-150	61.73	184.96	827.00	642.04	22.4
100-52200-151	263.70	790.23	3,534.00	2,743.77	22.4
100-52200-152	103.52	20,335.75	350.00	(19,985.75)	5810.2
100-52200-155	401.25	1,203.75	4,815.00	3,611.25	25.0
100-52200-158	159.88	159.88	4,000.00	3,840.12	4.0
100-52200-159	.00	.00	21,166.00	21,166.00	.0
100-52200-211	1,009.91	6,901.18	10,000.00	3,098.82	69.0
100-52200-225	201.80	413.48	2,200.00	1,786.52	18.8
100-52200-241	132.21	(2,181.43)	12,000.00	14,181.43	(18.2)
100-52200-242	143.50	2,204.46	3,500.00	1,295.54	63.0
100-52200-310	1,934.37	1,997.07	900.00	(1,097.07)	221.9
100-52200-340	357.85	1,913.45	9,500.00	7,586.55	20.1
100-52200-351	512.34	775.97	4,500.00	3,724.03	17.2
100-52200-519	.00	.00	20,295.00	20,295.00	.0
100-52200-790	.00	4,000.00	7,727.00	3,727.00	51.8
100-52200-810	1,332.00	3,415.12	24,000.00	20,584.88	14.2
TOTAL FIRE DEPARTMENT	11,864.56	57,142.67	186,314.00	129,171.33	30.7
<u>CRASH CREW</u>					
100-52210-113	2,371.00	3,449.00	7,500.00	4,051.00	46.0
100-52210-150	34.39	50.03	109.00	58.97	45.9
100-52210-151	147.01	213.85	465.00	251.15	46.0
100-52210-152	10.85	16.70	.00	(16.70)	.0
100-52210-211	.00	.00	3,200.00	3,200.00	.0
100-52210-241	31.41	31.41	600.00	568.59	5.2
100-52210-242	.00	.00	800.00	800.00	.0
100-52210-340	.00	338.99	2,000.00	1,661.01	17.0
100-52210-810	1,135.40	1,763.25	6,500.00	4,736.75	27.1
TOTAL CRASH CREW	3,730.06	5,863.23	21,174.00	15,310.77	27.7

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>RESCUE SERVICE (AMBULANCE)</u>					
100-52300-113 WAGES/TEMPORARY	17,821.38	49,329.78	245,000.00	195,670.22	20.1
100-52300-150 MEDICARE TAX/CITY SHARE	244.62	675.80	3,553.00	2,877.20	19.0
100-52300-151 SOCIAL SECURITY/CITY SHARE	1,045.80	2,889.27	15,190.00	12,300.73	19.0
100-52300-152 RETIREMENT	384.46	13,356.34	1,600.00	(11,756.34)	834.8
100-52300-155 WORKERS COMPENSATION	401.25	1,203.75	4,815.00	3,611.25	25.0
100-52300-158 UNEMPLOYMENT COMPENSATION	.00	.00	1,500.00	1,500.00	.0
100-52300-159 LENGTH OF SERVICE AWARD	.00	.00	9,469.00	9,469.00	.0
100-52300-211 PROFESSIONAL DEVELOPMENT	2,810.00	8,899.06	9,000.00	100.94	98.9
100-52300-225 MOBILE COMMUNICATIONS	13.17	227.86	600.00	372.14	38.0
100-52300-241 REPR/MTN VEHICLES	386.63	1,361.33	3,500.00	2,138.67	38.9
100-52300-242 REPR/MTN MACHINERY/EQUIP	.00	.00	4,000.00	4,000.00	.0
100-52300-310 OFFICE SUPPLIES	149.99	477.86	800.00	322.14	59.7
100-52300-340 OPERATING SUPPLIES	5,711.64	6,499.59	40,000.00	33,500.41	16.3
100-52300-351 FUEL EXPENSES	863.37	1,821.62	10,300.00	8,478.38	17.7
100-52300-790 EMPLOYEE RELATIONS	.00	.00	3,728.00	3,728.00	.0
100-52300-810 EQUIPMENT	.00	608.28	20,000.00	19,391.72	3.0
TOTAL RESCUE SERVICE (AMBULANCE)	29,832.31	87,350.54	373,055.00	285,704.46	23.4
<u>NEIGHBORHOOD SERVICES</u>					
100-52400-111 SALARIES/PERMANENT	3,895.58	7,813.68	38,078.00	30,264.32	20.5
100-52400-113 PT WAGES-WEEDS & SNOW ENFORC	1,438.71	3,380.72	10,962.00	7,581.28	30.8
100-52400-114 WAGES/P-T/CODE ENFORCEMENT	.00	.00	3,750.00	3,750.00	.0
100-52400-117 LONGEVITY PAY	.00	.00	400.00	400.00	.0
100-52400-118 UNIFORM ALLOWANCES	.00	.00	25.00	25.00	.0
100-52400-150 MEDICARE TAX/CITY SHARE	138.58	339.31	772.00	432.69	44.0
100-52400-151 SOCIAL SECURITY/CITY SHARE	592.55	1,450.87	3,300.00	1,849.13	44.0
100-52400-152 RETIREMENT	256.05	685.12	2,466.00	1,780.88	27.8
100-52400-153 HEALTH INSURANCE	665.40	2,360.64	9,519.00	7,158.36	24.8
100-52400-155 WORKERS COMPENSATION	68.32	160.07	850.00	689.93	18.8
100-52400-156 LIFE INSURANCE	1.54	6.02	26.00	19.98	23.2
100-52400-211 PROFESSIONAL DEVELOPMENT	.00	.00	300.00	300.00	.0
100-52400-215 GIS SUPPLIES	.00	750.00	8,000.00	7,250.00	9.4
100-52400-218 WEIGHTS & MEASURES CONTRACT	.00	.00	3,600.00	3,600.00	.0
100-52400-219 OTHER PROFESSIONAL SERVICES	1,360.00	1,500.00	5,000.00	3,500.00	30.0
100-52400-222 BUILDING INSPECTION SERVICES	.00	4,209.71	32,825.00	28,615.29	12.8
100-52400-225 MOBILE COMMUNICATIONS	27.74	72.56	300.00	227.44	24.2
100-52400-310 OFFICE SUPPLIES	76.37	249.95	1,800.00	1,550.05	13.9
100-52400-320 DUES/SUBSCRIPTIONS	.00	70.00	800.00	730.00	8.8
100-52400-340 OPERATING SUPPLIES	.00	.00	400.00	400.00	.0
100-52400-351 FUEL EXPENSES	.00	239.67	3,000.00	2,760.33	8.0
TOTAL NEIGHBORHOOD SERVICES	8,520.84	23,288.32	126,173.00	102,884.68	18.5

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>EMERGENCY PREPAREDNESS</u>						
100-52500-211	PROFESSIONAL DEVELOPMENT	360.00	675.00	1,500.00	825.00	45.0
100-52500-219	OTHER PROFESSIONAL SERVICES	(20.00)	.00	.00	.00	.0
100-52500-225	MOBILE COMMUNICATIONS	.94	1.58	200.00	198.42	.8
100-52500-242	REPR/MTN MACHINERY/EQUIP	.00	.00	1,500.00	1,500.00	.0
100-52500-295	CONTRACTUAL SERVICES	.00	.00	4,080.00	4,080.00	.0
100-52500-310	OFFICE SUPPLIES	20.00	20.00	300.00	280.00	6.7
100-52500-340	OPERATING SUPPLIES	46.33	89.27	500.00	410.73	17.9
100-52500-810	CAPITAL EQUIPMENT	.00	.00	800.00	800.00	.0
	TOTAL EMERGENCY PREPAREDNESS	407.27	785.85	8,880.00	8,094.15	8.9
<u>COMMUNICATIONS/DISPATCH</u>						
100-52600-111	SALARIES/PERMANENT	29,658.87	60,014.48	260,983.00	200,968.52	23.0
100-52600-112	SALARIES/OVERTIME	1,316.43	2,357.94	28,850.00	26,492.06	8.2
100-52600-117	LONGEVITY PAY	.00	.00	6,750.00	6,750.00	.0
100-52600-118	UNIFORM ALLOWANCES	46.71	(1,643.64)	3,375.00	5,018.64	(48.7)
100-52600-119	SHIFT DIFFERENTIAL	312.67	712.45	3,624.00	2,911.55	19.7
100-52600-150	MEDICARE TAX/CITY SHARE	448.09	1,111.32	4,576.00	3,464.68	24.3
100-52600-151	SOCIAL SECURITY/CITY SHARE	1,916.01	3,895.83	19,566.00	15,670.17	19.9
100-52600-152	RETIREMENT	2,070.46	5,109.59	18,852.00	13,742.41	27.1
100-52600-153	HEALTH INSURANCE	3,746.31	11,280.93	45,481.00	34,200.07	24.8
100-52600-155	WORKERS COMPENSATION	84.82	207.31	789.00	581.69	26.3
100-52600-156	LIFE INSURANCE	13.93	41.77	128.00	86.23	32.6
100-52600-211	PROFESSIONAL DEVELOPMENT	.00	730.65	4,000.00	3,269.35	18.3
100-52600-219	OTHER PROFESSIONAL SERVICES	.00	.00	2,700.00	2,700.00	.0
100-52600-242	REPR/MTN MACHINERY/EQUIP	213.45	213.45	300.00	86.55	71.2
100-52600-292	RADIO SERVICE	.00	14,750.00	14,750.00	.00	100.0
100-52600-295	MISC CONTRACTUAL SERVICES	.00	10,333.04	23,013.00	12,679.96	44.9
100-52600-330	TRAVEL EXPENSES	.00	.00	500.00	500.00	.0
100-52600-340	OPERATING SUPPLIES	.00	160.79	2,000.00	1,839.21	8.0
100-52600-810	CAPITAL EQUIPMENT	.00	.00	6,500.00	6,500.00	.0
	TOTAL COMMUNICATIONS/DISPATCH	39,827.75	109,275.91	446,737.00	337,461.09	24.5

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>DPW/ENGINEERING DEPARTMENT</u>					
100-53100-111 SALARIES/PERMANENT	459.71	1,065.63	15,379.00	14,313.37	6.9
100-53100-150 MEDICARE TAX/CITY SHARE	.00	.00	223.00	223.00	.0
100-53100-151 SOCIAL SECURITY/CITY SHARE	.00	.00	953.00	953.00	.0
100-53100-152 RETIREMENT	30.57	70.87	977.00	906.13	7.3
100-53100-153 HEALTH INSURANCE	127.86	394.08	2,915.00	2,520.92	13.5
100-53100-155 WORKERS COMPENSATION	18.54	41.84	38.00	(3.84)	110.1
100-53100-156 LIFE INSURANCE	.00	1.47	16.00	14.53	9.2
100-53100-225 MOBILE COMMUNICATIONS	.65	17.59	250.00	232.41	7.0
100-53100-310 OFFICE SUPPLIES	37.70	508.55	2,500.00	1,991.45	20.3
100-53100-345 SAFETY GRANT PURCHASES	.00	.00	4,000.00	4,000.00	.0
100-53100-351 FUEL EXPENSES	.00	.00	300.00	300.00	.0
TOTAL DPW/ENGINEERING DEPARTMENT	675.03	2,100.03	27,551.00	25,450.97	7.6
<u>SHOP/FLEET OPERATIONS</u>					
100-53230-111 WAGES/PERMANENT	5,432.74	13,791.57	58,788.00	44,996.43	23.5
100-53230-112 WAGES/OVERTIME	.00	165.98	.00	(165.98)	.0
100-53230-117 LONGEVITY PAY	.00	.00	980.00	980.00	.0
100-53230-150 MEDICARE TAX/CITY SHARE	75.42	192.35	870.00	677.65	22.1
100-53230-151 SOCIAL SECURITY/CITY SHARE	322.37	822.26	3,721.00	2,898.74	22.1
100-53230-152 RETIREMENT	361.24	926.30	3,819.00	2,892.70	24.3
100-53230-153 HEALTH INSURANCE	1,427.38	4,312.28	11,182.00	6,869.72	38.6
100-53230-155 WORKERS COMPENSATION	177.15	452.30	2,062.00	1,609.70	21.9
100-53230-156 LIFE INSURANCE	2.18	6.59	19.00	12.41	34.7
100-53230-221 MUNICIPAL UTILITIES EXPENSES	209.69	441.67	2,500.00	2,058.33	17.7
100-53230-222 UTILITIES-NAT GAS & ELECTRIC	2,736.36	7,393.55	21,700.00	14,306.45	34.1
100-53230-241 MOBILE COMMUNICATIONS	141.33	280.60	1,600.00	1,319.40	17.5
100-53230-340 OPERATING SUPPLIES	378.47	655.48	8,330.00	7,674.52	7.9
100-53230-352 VEHICLE REPR PARTS	509.96	2,214.31	23,000.00	20,785.69	9.6
100-53230-354 POLICE VECHICLE REP/MAINT	898.81	4,204.92	14,900.00	10,695.08	28.2
TOTAL SHOP/FLEET OPERATIONS	12,673.10	35,860.16	153,471.00	117,610.84	23.4

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PARK MAINTENANCE</u>					
100-53270-111 SALARIES/WAGES/PERMANENT	5,584.26	13,379.29	102,294.00	88,914.71	13.1
100-53270-112 WAGES/OVERTIME	.00	.00	618.00	618.00	.0
100-53270-113 WAGES/TEMPORARY	.00	.00	35,097.00	35,097.00	.0
100-53270-117 LONGEVITY PAY	.00	.00	2,000.00	2,000.00	.0
100-53270-118 UNIFORM ALLOWANCES	.00	240.00	500.00	260.00	48.0
100-53270-150 MEDICARE TAX/CITY SHARE	75.59	210.12	2,030.00	1,819.88	10.4
100-53270-151 SOCIAL SECURITY/CITY SHARE	323.29	898.48	8,681.00	7,782.52	10.4
100-53270-152 RETIREMENT	371.37	1,043.45	6,798.00	5,754.55	15.4
100-53270-153 HEALTH INSURANCE	1,120.61	3,979.42	28,813.00	24,833.58	13.8
100-53270-155 WORKERS COMPENSATION	222.98	612.54	5,712.00	5,099.46	10.7
100-53270-156 LIFE INSURANCE	1.23	3.94	28.00	24.06	14.1
100-53270-211 PROFESSIONAL DEVELOPMENT	.00	844.68	2,500.00	1,655.32	33.8
100-53270-213 PARK/TERRACE TREE MAINT.	.00	.00	10,710.00	10,710.00	.0
100-53270-221 MUNICIPAL UTILITIES	624.28	1,365.46	7,127.00	5,761.54	19.2
100-53270-222 ELECTRICITY	1,423.23	3,852.72	16,500.00	12,647.28	23.4
100-53270-224 NATURAL GAS	524.25	1,354.06	4,000.00	2,645.94	33.9
100-53270-242 REPR/MTN MACHINERY/EQUIP	.00	201.81	7,140.00	6,938.19	2.8
100-53270-245 FACILITIES IMPROVEMENTS	588.60	944.52	5,100.00	4,155.48	18.5
100-53270-295 MAINTENANCE-TREES/LANDSCAPING	69.37	1,500.64	15,686.00	14,185.36	9.6
100-53270-310 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
100-53270-340 OPERATING SUPPLIES	438.53	1,652.46	8,000.00	6,347.54	20.7
100-53270-351 FUEL EXPENSES	.00	199.39	4,000.00	3,800.61	5.0
100-53270-359 OTHER REPR/MTN SUPP	.00	.00	6,500.00	6,500.00	.0
TOTAL PARK MAINTENANCE	11,367.59	32,282.98	280,334.00	248,051.02	11.5
<u>STREET MAINTENANCE</u>					
100-53300-111 WAGES/PERMANENT	27,741.21	57,909.24	235,182.00	177,272.76	24.6
100-53300-112 WAGES/OVERTIME	.00	73.77	950.00	876.23	7.8
100-53300-113 WAGES/TEMPORARY	243.00	558.75	16,294.00	15,735.25	3.4
100-53300-117 LONGEVITY PAY	.00	.00	3,920.00	3,920.00	.0
100-53300-118 UNIFORM ALLOWANCES	.00	.00	1,750.00	1,750.00	.0
100-53300-150 MEDICARE TAX/CITY SHARE	386.65	929.69	3,731.00	2,801.31	24.9
100-53300-151 SOCIAL SECURITY/CITY SHARE	1,653.41	3,461.38	15,952.00	12,490.62	21.7
100-53300-152 RETIREMENT	1,844.78	4,416.06	15,339.00	10,922.94	28.8
100-53300-153 HEALTH INSURANCE	4,095.39	13,418.90	44,728.00	31,309.10	30.0
100-53300-155 WORKERS COMPENSATION	849.27	2,000.31	8,950.00	6,949.69	22.4
100-53300-156 LIFE INSURANCE	8.05	24.45	76.00	51.55	32.2
100-53300-211 PROFESSIONAL DEVELOPMENT	118.00	118.00	.00	(118.00)	.0
100-53300-222 ELECT/TRAFFIC SIGNALS/P-LOTS	1,161.35	2,313.17	9,000.00	6,686.83	25.7
100-53300-310 OFFICE SUPPLIES	.00	57.34	1,700.00	1,642.66	3.4
100-53300-351 FUEL EXPENSES	9,945.31	12,972.38	15,000.00	2,027.62	86.5
100-53300-354 TRAFFIC CONTROL SUPP	538.61	538.61	13,000.00	12,461.39	4.1
100-53300-405 MATERIALS/REPAIRS	1,574.53	1,574.53	10,000.00	8,425.47	15.8
100-53300-821 BRIDGE/DAM	.00	.00	2,500.00	2,500.00	.0
TOTAL STREET MAINTENANCE	50,159.56	100,366.58	398,072.00	297,705.42	25.2

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SNOW AND ICE</u>					
100-53320-111 WAGES/PERMANENT	16,318.12	27,097.93	37,792.00	10,694.07	71.7
100-53320-112 WAGES/OVERTIME	3,259.81	7,394.96	6,546.00	(848.96)	113.0
100-53320-117 LONGEVITY PAY	.00	.00	630.00	630.00	.0
100-53320-150 MEDICARE TAX/CITY SHARE	265.74	548.82	654.00	105.18	83.9
100-53320-151 SOCIAL SECURITY/CITY SHARE	1,136.32	1,930.19	2,798.00	867.81	69.0
100-53320-152 RETIREMENT	1,301.94	2,691.04	2,881.00	189.96	93.4
100-53320-153 HEALTH INSURANCE	2,509.84	6,292.42	7,188.00	895.58	87.5
100-53320-155 WORKERS COMPENSATION	720.11	1,426.45	1,592.00	165.55	89.6
100-53320-156 LIFE INSURANCE	3.55	9.93	12.00	2.07	82.8
100-53320-295 EQUIP RENTAL	.00	.00	10,500.00	10,500.00	.0
100-53320-351 FUEL EXPENSES	140.43	778.89	10,000.00	9,221.11	7.8
100-53320-353 SNOW EQUIP/REPR PARTS	2,227.29	6,372.60	12,000.00	5,627.40	53.1
100-53320-460 SALT & SAND	16,926.77	24,433.22	30,500.00	6,066.78	80.1
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TOTAL SNOW AND ICE	44,809.92	78,976.45	123,093.00	44,116.55	64.2
<u>STREET LIGHTS</u>					
100-53420-111 WAGES/PERMANENT	713.01	1,317.10	4,199.00	2,881.90	31.4
100-53420-117 LONGEVITY PAY	.00	.00	70.00	70.00	.0
100-53420-150 MEDICARE TAX/CITY SHARE	9.99	18.18	62.00	43.82	29.3
100-53420-151 SOCIAL SECURITY/CITY SHARE	42.57	77.74	266.00	188.26	29.2
100-53420-152 RETIREMENT	47.37	87.42	273.00	185.58	32.0
100-53420-153 HEALTH INSURANCE	61.47	138.36	799.00	660.64	17.3
100-53420-155 WORKERS COMPENSATION	25.75	45.74	147.00	101.26	31.1
100-53420-156 LIFE INSURANCE	.12	.30	1.00	.70	30.0
100-53420-222 ELECTRICITY	20,021.73	39,405.82	222,000.00	182,594.18	17.8
100-53420-340 OPERATING SUPPLIES	.00	246.80	4,900.00	4,653.20	5.0
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TOTAL STREET LIGHTS	20,922.01	41,337.46	232,717.00	191,379.54	17.8
<u>LIBRARY</u>					
100-55110-111 SALARIES/PERMANENT	19,553.82	39,107.62	169,478.00	130,370.38	23.1
100-55110-113 WAGES/TEMPORARY	3,044.16	6,428.49	20,756.00	14,327.51	31.0
100-55110-114 WAGES/PART-TIME/PERMANENT	20,781.67	39,514.62	169,709.00	130,194.38	23.3
100-55110-117 LONGEVITY PAY	.00	3,628.64	4,750.00	1,121.36	76.4
100-55110-150 MEDICARE TAX/CITY SHARE	606.04	1,423.63	5,427.00	4,003.37	26.2
100-55110-151 SOCIAL SECURITY/CITY SHARE	2,591.31	5,263.33	23,206.00	17,942.67	22.7
100-55110-152 RETIREMENT	2,682.32	6,355.86	22,356.00	16,000.14	28.4
100-55110-153 HEALTH INSURANCE	3,640.92	11,032.06	43,069.00	32,036.94	25.6
100-55110-155 WORKERS COMPENSATION	117.52	275.62	936.00	660.38	29.5
100-55110-156 LIFE INSURANCE	14.26	42.78	146.00	103.22	29.3
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TOTAL LIBRARY	53,032.02	113,072.65	459,833.00	346,760.35	24.6

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>YOUNG LIBRARY BUILDING</u>					
100-55111-111 SALARIES/PERMANENT	790.13	2,145.62	15,335.00	13,189.38	14.0
100-55111-112 SALARIES/OVERTIME	2.85	2.85	588.00	585.15	.5
100-55111-117 LONGEVITY PAY	.00	.00	180.00	180.00	.0
100-55111-118 UNIFORM ALLOWANCES	.00	.00	70.00	70.00	.0
100-55111-150 MEDICARE TAX/CITY SHARE	11.32	30.43	233.00	202.57	13.1
100-55111-151 SOCIAL SECURITY/CITY SHARE	48.44	130.17	998.00	867.83	13.0
100-55111-152 RETIREMENT	52.72	142.87	1,047.00	904.13	13.7
100-55111-153 HEALTH INSURANCE	63.93	285.14	2,762.00	2,476.86	10.3
100-55111-155 WORKERS COMPENSATION	31.95	83.28	657.00	573.72	12.7
100-55111-156 LIFE INSURANCE	.11	.48	5.00	4.52	9.6
100-55111-221 WATER & SEWER	206.74	419.40	2,500.00	2,080.60	16.8
100-55111-222 ELECTRICITY	1,451.59	2,865.59	21,875.00	19,009.41	13.1
100-55111-224 GAS	635.25	1,235.84	4,930.00	3,694.16	25.1
100-55111-244 HVAC	146.91	1,040.84	4,000.00	2,959.16	26.0
100-55111-245 FACILITY IMPROVEMENTS	1,693.56	(206.44)	6,000.00	6,206.44	(3.4)
100-55111-246 JANITORIAL SERVICES	1,468.00	2,905.00	20,000.00	17,095.00	14.5
100-55111-355 REPAIR & SUPPLIES	277.52	357.60	2,500.00	2,142.40	14.3
TOTAL YOUNG LIBRARY BUILDING	6,881.02	11,438.67	83,680.00	72,241.33	13.7
<u>PARKS ADMINISTRATION</u>					
100-55200-111 WAGES/PERMANENT	3,343.80	7,842.21	29,183.00	21,340.79	26.9
100-55200-150 MEDICARE TAX/CITY SHARE	48.95	113.35	423.00	309.65	26.8
100-55200-151 SOCIAL SECURITY/CITY SHARE	209.29	484.73	1,809.00	1,324.27	26.8
100-55200-152 RETIREMENT	218.37	509.53	1,850.00	1,340.47	27.5
100-55200-153 HEALTH INSURANCE	265.19	880.94	2,463.00	1,582.06	35.8
100-55200-155 WORKERS COMPENSATION	9.05	20.85	73.00	52.15	28.6
100-55200-219 OTHER PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
100-55200-820 CAPITAL IMPROVEMENTS	.00	(6,100.00)	.00	6,100.00	.0
TOTAL PARKS ADMINISTRATION	4,094.65	3,751.61	40,801.00	37,049.39	9.2

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>RECREATION ADMINISTRATION</u>					
100-55210-111 SALARIES/PERMANENT	8,066.09	16,162.17	70,117.00	53,954.83	23.1
100-55210-114 WAGES/PART-TIME/PERMANENT	.00	.00	12,480.00	12,480.00	.0
100-55210-150 MEDICARE TAX/CITY SHARE	122.05	293.96	1,253.00	959.04	23.5
100-55210-151 SOCIAL SECURITY/CITY SHARE	521.90	1,257.10	5,359.00	4,101.90	23.5
100-55210-152 RETIREMENT	532.41	1,274.98	4,511.00	3,236.02	28.3
100-55210-153 HEALTH INSURANCE	585.19	2,031.03	6,303.00	4,271.97	32.2
100-55210-155 WORKERS COMPENSATION	212.27	491.55	2,409.00	1,917.45	20.4
100-55210-156 LIFE INSURANCE	.51	2.85	5.00	2.15	57.0
100-55210-211 PROFESSIONAL DEVELOPMENT	70.00	495.52	2,500.00	2,004.48	19.8
100-55210-225 MOBILE COMMUNICATIONS	99.80	188.01	1,400.00	1,211.99	13.4
100-55210-310 OFFICE SUPPLIES	97.10	207.18	3,000.00	2,792.82	6.9
100-55210-320 SUBSCRIPTIONS/DUES	2,071.00	2,071.00	6,000.00	3,929.00	34.5
100-55210-324 PROMOTIONS/ADS	.00	391.75	750.00	358.25	52.2
100-55210-343 POSTAGE	.00	.00	1,000.00	1,000.00	.0
100-55210-650 TRANSACTION FEES-ACTIVENET	637.13	1,333.85	7,000.00	5,666.15	19.1
100-55210-790 VOLUNTEER TRAINING	7.00	14.00	1,000.00	986.00	1.4
TOTAL RECREATION ADMINISTRATION	13,022.45	26,214.95	125,087.00	98,872.05	21.0
<u>RECREATION PROGRAMS</u>					
100-55300-113 WAGES/TEMPORARY	3,696.15	8,421.88	43,840.00	35,418.12	19.2
100-55300-150 MEDICARE TAX/CITY SHARE	53.62	122.16	636.00	513.84	19.2
100-55300-151 SOCIAL SECURITY/CITY SHARE	229.20	522.23	2,718.00	2,195.77	19.2
100-55300-155 WORKERS COMPENSATION	148.93	331.32	1,789.00	1,457.68	18.5
100-55300-158 UNEMPLOYMENT COMPENSATION	12.08	12.08	.00	(12.08)	.0
100-55300-341 PROGRAM SUPPLIES	1,129.65	2,017.57	41,845.00	39,827.43	4.8
100-55300-344 CONTRACTUAL-GYMNASTICS EXP	.00	2,666.65	7,500.00	4,833.35	35.6
100-55300-347 CONTRACTUAL-MISC EXPENSE	175.00	175.00	1,950.00	1,775.00	9.0
100-55300-790 PROGRAM ASSISTANCE	.00	.00	600.00	600.00	.0
TOTAL RECREATION PROGRAMS	5,444.63	14,268.89	100,878.00	86,609.11	14.1

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SENIOR CITIZEN'S PROGRAM</u>					
100-55310-111	1,356.18	2,969.79	10,234.00	7,264.21	29.0
100-55310-114	3,586.63	8,463.92	31,959.00	23,495.08	26.5
100-55310-117	.00	500.00	1,000.00	500.00	50.0
100-55310-150	69.14	166.75	640.00	473.25	26.1
100-55310-151	295.61	712.93	2,738.00	2,025.07	26.0
100-55310-152	328.69	793.58	2,808.00	2,014.42	28.3
100-55310-153	472.06	1,421.43	5,692.00	4,270.57	25.0
100-55310-155	202.42	477.84	1,801.00	1,323.16	26.5
100-55310-156	.12	.36	1.00	.64	36.0
100-55310-211	.00	.00	800.00	800.00	.0
100-55310-225	2.49	3.43	360.00	356.57	1.0
100-55310-320	.00	274.00	500.00	226.00	54.8
100-55310-340	115.65	302.71	2,000.00	1,697.29	15.1
	<u>6,428.99</u>	<u>16,086.74</u>	<u>60,533.00</u>	<u>44,446.26</u>	<u>26.6</u>
<u>CELEBRATIONS</u>					
100-55320-720	.00	.00	9,500.00	9,500.00	.0
100-55320-790	.00	527.00	3,700.00	3,173.00	14.2
	<u>.00</u>	<u>527.00</u>	<u>13,200.00</u>	<u>12,673.00</u>	<u>4.0</u>
<u>COMM BASED CO-OP PROJECTS</u>					
100-55330-760	.00	75,000.00	75,000.00	.00	100.0
	<u>.00</u>	<u>75,000.00</u>	<u>75,000.00</u>	<u>.00</u>	<u>100.0</u>

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PLANNING</u>					
100-56300-111 SALARIES/PERMANENT	7,562.47	16,788.90	67,910.00	51,121.10	24.7
100-56300-117 LONGEVITY PAY	.00	.00	600.00	600.00	.0
100-56300-150 MEDICARE TAX/CITY SHARE	105.80	233.04	993.00	759.96	23.5
100-56300-151 SOCIAL SECURITY/CITY SHARE	452.42	996.51	4,248.00	3,251.49	23.5
100-56300-152 RETIREMENT	495.93	1,097.53	4,371.00	3,273.47	25.1
100-56300-153 HEALTH INSURANCE	1,126.37	3,173.86	14,040.00	10,866.14	22.6
100-56300-155 WORKERS COMPENSATIONN	20.11	44.41	171.00	126.59	26.0
100-56300-156 LIFE INSURANCE	2.49	7.20	44.00	36.80	16.4
100-56300-211 PROFESSIONAL DEVELOPMENT	.00	30.00	700.00	670.00	4.3
100-56300-212 LEGAL	533.84	1,262.61	4,062.00	2,799.39	31.1
100-56300-219 OTHER PROFESSIONAL SERVICES	633.54	944.79	28,700.00	27,755.21	3.3
100-56300-225 MOBILE COMMUNICATIONS	12.58	39.50	210.00	170.50	18.8
100-56300-310 OFFICE SUPPLIES	41.86	459.61	3,500.00	3,040.39	13.1
100-56300-320 SUBSCRIPTIONS/DUES	.00	255.00	500.00	245.00	51.0
100-56300-330 TRAVEL EXPENSES	.00	.00	500.00	500.00	.0
TOTAL PLANNING	10,987.41	25,332.96	130,549.00	105,216.04	19.4
<u>TRANSFERS TO OTHER FUNDS</u>					
100-59220-914 TRANSFER/FD EQUIP REVOL FD-210	.00	.00	50,000.00	50,000.00	.0
100-59220-916 TRANSFER-27TH PAYROLL FD-205	.00	.00	17,250.00	17,250.00	.0
100-59220-917 PROPERTY ESCROW FD- # 265	.00	.00	5,000.00	5,000.00	.0
100-59220-918 TRANSFER-RECYLING FUND-230	120,000.00	120,000.00	335,826.00	215,826.00	35.7
100-59220-919 TRANSFER-CDA GRANT-FD900	.00	.00	61,803.00	61,803.00	.0
100-59220-925 TRANSFER/DPW EQUIP REVOL FD	.00	.00	40,000.00	40,000.00	.0
100-59220-926 POLICE VECHICLE REVOLVING-216	.00	17,000.00	47,000.00	30,000.00	36.2
100-59220-927 GOVERNMENT EQUIP FD-217	.00	.00	7,541.00	7,541.00	.0
100-59220-928 TRANSFER-STREET REPAIR-FD 280	.00	.00	185,000.00	185,000.00	.0
100-59220-929 TRANSFER-FORESTRY-EAB-FD 250	.00	.00	12,000.00	12,000.00	.0
100-59220-994 TRANSFER TO TAXI CAB--FD 235	.00	.00	13,205.00	13,205.00	.0
TOTAL TRANSFERS TO OTHER FUNDS	120,000.00	137,000.00	774,625.00	637,625.00	17.7
<u>TRANSFER TO DEBT SERVICE</u>					
100-59230-990 TRANSFER TO DEBT SERV FUND	.00	112,442.75	525,426.00	412,983.25	21.4
TOTAL TRANSFER TO DEBT SERVICE	.00	112,442.75	525,426.00	412,983.25	21.4
<u>TRANSFERS TO SPECIAL FUNDS</u>					
100-59240-960 TRANSFER-CIP-LSP-SHARED-450	.00	.00	154,215.00	154,215.00	.0
TOTAL TRANSFERS TO SPECIAL FUNDS	.00	.00	154,215.00	154,215.00	.0

CITY OF WHITEWATER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
TOTAL FUND EXPENDITURES	868,703.00	2,177,325.15	9,190,346.00	7,013,020.85	23.7
NET REVENUE OVER EXPENDITURES	(710,022.55)	725,327.27	.00	(725,327.27)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

TID DISTRICT #4 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TAXES</u>						
440-41110-57	PROPERTY TAX INCREMENT	.00	1,064,373.71	1,643,105.00	578,731.29	64.8
440-41320-57	PILOT/DEVELOPER'S AGREEMENTS	.00	.00	310,648.00	310,648.00	.0
440-41322-57	PILOT-INNOVATION CTR-FD 920	3,500.00	10,500.00	.00	(10,500.00)	.0
	TOTAL TAXES	3,500.00	1,074,873.71	1,953,753.00	878,879.29	55.0
<u>INTERGOVERNMENTAL REVENUE</u>						
440-43600-57	BAB-INT-REIMB-FED-US TREASURY	.00	.00	57,156.00	57,156.00	.0
440-43660-57	EXEMPT COMPUTER AID-FR STATE	.00	.00	18,523.00	18,523.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	75,679.00	75,679.00	.0
<u>MISCELLANEOUS REVENUE</u>						
440-48100-57	INTEREST INCOME	49.03	159.21	100.00	(59.21)	159.2
440-48200-57	RENTAL INCOME-DT	(1,800.00)	(1,800.00)	.00	1,800.00	.0
	TOTAL MISCELLANEOUS REVENUE	(1,750.97)	(1,640.79)	100.00	1,740.79	(1640.8)
<u>OTHER FINANCING SOURCES</u>						
440-49300-57	FUND BALANCE APPLIED	.00	.00	(202,958.00)	(202,958.00)	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	(202,958.00)	(202,958.00)	.0
	TOTAL FUND REVENUE	1,749.03	1,073,232.92	1,826,574.00	753,341.08	58.8

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

TID DISTRICT #4 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TID #4 PROJECT EXPENSES</u>					
440-57663-219	.00	750.00	3,000.00	2,250.00	25.0
440-57663-240	.00	.00	150.00	150.00	.0
440-57663-610	.00	.00	1,370,000.00	1,370,000.00	.0
440-57663-620	.00	174,247.50	453,424.00	279,176.50	38.4
TOTAL TID #4 PROJECT EXPENSES	.00	174,997.50	1,826,574.00	1,651,576.50	9.6
TOTAL FUND EXPENDITURES	.00	174,997.50	1,826,574.00	1,651,576.50	9.6
NET REVENUE OVER EXPENDITURES	1,749.03	898,235.42	.00	(898,235.42)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WATER SALES REVENUE</u>						
610-46461-61	METERED SALES/RESIDENTIAL	39,354.57	121,041.12	500,000.00	378,958.88	24.2
610-46462-61	METERED SALES/COMMERCIAL	18,065.54	52,073.24	201,000.00	148,926.76	25.9
610-46463-61	METERED SALES/INDUSTRIAL	20,284.02	54,695.20	375,000.00	320,304.80	14.6
610-46464-61	SALES TO PUBLIC AUTHORITIES	13,314.96	36,755.97	160,000.00	123,244.03	23.0
610-46465-61	PUBLIC FIRE PROTECTION REV	33,898.72	101,672.19	403,000.00	301,327.81	25.2
610-46466-61	PRIVATE FIRE PROTECTION REV	2,705.60	8,116.80	30,000.00	21,883.20	27.1
TOTAL WATER SALES REVENUE		127,623.41	374,354.52	1,669,000.00	1,294,645.48	22.4
<u>MISCELLANEOUS WATER REVENUE</u>						
610-47419-61	INTEREST INCOME	87.83	312.03	1,500.00	1,187.97	20.8
610-47460-61	MISC/OTHER REVENUE	1,725.00	5,175.00	50,000.00	44,825.00	10.4
610-47467-61	FOREITED DISCOUNTS	434.85	1,520.72	5,000.00	3,479.28	30.4
610-47493-61	RETAINED EARNINGS-(INC)-DEC	.00	.00	(60,215.00)	(60,215.00)	.0
TOTAL MISCELLANEOUS WATER REVENUE		2,247.68	7,007.75	(3,715.00)	(10,722.75)	188.6
TOTAL FUND REVENUE		129,871.09	381,362.27	1,665,285.00	1,283,922.73	22.9

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SOURCE OF SUPPLY</u>					
610-61600-111 SALARIES/WAGES	3,140.72	8,320.10	25,860.00	17,539.90	32.2
610-61600-112 WAGES/OVERTIME	.00	260.30	1,487.00	1,226.70	17.5
610-61600-350 REPAIR/MTN EXPENSES	.00	.00	5,000.00	5,000.00	.0
TOTAL SOURCE OF SUPPLY	3,140.72	8,580.40	32,347.00	23,766.60	26.5
<u>PUMPING OPERATIONS</u>					
610-61620-111 SALARIES/WAGES	2,125.71	4,017.84	23,067.00	19,049.16	17.4
610-61620-112 WAGES/OVERTIME	37.19	37.19	372.00	334.81	10.0
610-61620-220 UTILITIES	13,260.65	25,811.29	151,500.00	125,688.71	17.0
610-61620-350 REPAIR/MTN EXPENSE	.00	18,140.00	30,000.00	11,860.00	60.5
TOTAL PUMPING OPERATIONS	15,423.55	48,006.32	204,939.00	156,932.68	23.4
<u>WTR TREATMENT OPERATIONS</u>					
610-61630-111 SALARIES/WAGES	1,579.08	3,884.00	19,185.00	15,301.00	20.2
610-61630-340 WATER TESTING EXPENSES	171.00	1,179.95	4,000.00	2,820.05	29.5
610-61630-341 CHEMICALS	1,253.00	1,253.00	17,000.00	15,747.00	7.4
610-61630-350 REPAIR/MTN EXPENSE	780.38	815.37	7,500.00	6,684.63	10.9
TOTAL WTR TREATMENT OPERATIONS	3,783.46	7,132.32	47,685.00	40,552.68	15.0
<u>TRANSMISSION</u>					
610-61640-111 SALARIES/WAGES	77.49	282.28	1,135.00	852.72	24.9
TOTAL TRANSMISSION	77.49	282.28	1,135.00	852.72	24.9
<u>RESERVOIRS MAINTENANCE</u>					
610-61650-111 MTN SALARIES/WAGES	178.20	678.42	3,224.00	2,545.58	21.0
610-61650-350 REPAIR/MTN EXPENSE	4,400.00	14,718.49	30,000.00	15,281.51	49.1
TOTAL RESERVOIRS MAINTENANCE	4,578.20	15,396.91	33,224.00	17,827.09	46.3
<u>MAINS MAINTENANCE</u>					
610-61651-111 MTN SALARIES/WAGES	1,263.71	2,864.08	19,367.00	16,502.92	14.8
610-61651-112 WAGES/OVERTIME	.00	185.93	1,487.00	1,301.07	12.5
610-61651-350 REPAIR/MTN EXPENSE	1,299.40	1,599.10	10,000.00	8,400.90	16.0
TOTAL MAINS MAINTENANCE	2,563.11	4,649.11	30,854.00	26,204.89	15.1

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SERVICES MAINTENANCE</u>					
610-61652-111	1,534.08	3,785.37	20,433.00	16,647.63	18.5
610-61652-112	.00	111.56	186.00	74.44	60.0
610-61652-350	118.15	118.15	5,000.00	4,881.85	2.4
TOTAL SERVICES MAINTENANCE	1,652.23	4,015.08	25,619.00	21,603.92	15.7
<u>METERS MAINTENANCE</u>					
610-61653-111	1,416.51	3,647.61	15,890.00	12,242.39	23.0
610-61653-210	.00	.00	7,500.00	7,500.00	.0
610-61653-350	278.26	869.75	2,500.00	1,630.25	34.8
TOTAL METERS MAINTENANCE	1,694.77	4,517.36	25,890.00	21,372.64	17.5
<u>HYDRANTS MAINTENANCE</u>					
610-61654-111	.00	.00	6,515.00	6,515.00	.0
610-61654-350	.00	.00	9,000.00	9,000.00	.0
TOTAL HYDRANTS MAINTENANCE	.00	.00	15,515.00	15,515.00	.0
<u>METER READING</u>					
610-61901-111	154.95	460.72	1,930.00	1,469.28	23.9
TOTAL METER READING	154.95	460.72	1,930.00	1,469.28	23.9
<u>ACCOUNTING/COLLECTION</u>					
610-61902-111	4,281.23	10,319.16	28,036.00	17,716.84	36.8
610-61902-112	.00	74.37	186.00	111.63	40.0
TOTAL ACCOUNTING/COLLECTION	4,281.23	10,393.53	28,222.00	17,828.47	36.8
<u>CUSTOMER ACCOUNTS</u>					
610-61903-310	73.87	99.78	6,700.00	6,600.22	1.5
610-61903-340	.00	1,976.00	5,000.00	3,024.00	39.5
TOTAL CUSTOMER ACCOUNTS	73.87	2,075.78	11,700.00	9,624.22	17.7

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

WATER UTILITY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>ADMINISTRATIVE</u>					
610-61920-111 SALARIES/WAGES	6,986.97	16,062.03	100,774.00	84,711.97	15.9
TOTAL ADMINISTRATIVE	6,986.97	16,062.03	100,774.00	84,711.97	15.9
<u>OFFICE SUPPLIES</u>					
610-61921-310 OFFICE SUPPLIES	274.58	1,356.92	5,000.00	3,643.08	27.1
TOTAL OFFICE SUPPLIES	274.58	1,356.92	5,000.00	3,643.08	27.1
<u>OUTSIDE SERVICES EMPLOYED</u>					
610-61923-210 PROFESSIONAL SERVICES	.00	1,250.00	1,250.00	.00	100.0
610-61923-211 PLANNING	.00	.00	7,000.00	7,000.00	.0
610-61923-212 GIS SERVICES	.00	.00	2,000.00	2,000.00	.0
610-61923-213 SAFETY PROGRAM-ALL DPW	.00	.00	1,000.00	1,000.00	.0
TOTAL OUTSIDE SERVICES EMPLOYED	.00	1,250.00	11,250.00	10,000.00	11.1
<u>INSURANCE</u>					
610-61924-510 INSURANCE EXPENSES	.00	10,604.22	10,000.00	(604.22)	106.0
TOTAL INSURANCE	.00	10,604.22	10,000.00	(604.22)	106.0
<u>EMPLOYEE BENEFITS</u>					
610-61926-150 EMPLOYEE FRINGE BENEFITS	7,178.17	19,106.67	96,656.00	77,549.33	19.8
610-61926-590 SOC SEC TAXES EXPENSE	2,672.95	5,377.04	23,138.00	17,760.96	23.2
TOTAL EMPLOYEE BENEFITS	9,851.12	24,483.71	119,794.00	95,310.29	20.4
<u>EMPLOYEE TRAINING</u>					
610-61927-154 PROFESSIONAL DEVELOPMENT	372.89	372.89	3,500.00	3,127.11	10.7
TOTAL EMPLOYEE TRAINING	372.89	372.89	3,500.00	3,127.11	10.7
<u>PSC ASSESSMENT</u>					
610-61928-210 PSC REMAINDER ASSESSMENT	.00	.00	1,500.00	1,500.00	.0
TOTAL PSC ASSESSMENT	.00	.00	1,500.00	1,500.00	.0

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS GENERAL</u>					
610-61930-590 TAXES	.00	.00	268,491.00	268,491.00	.0
TOTAL MISCELLANEOUS GENERAL	.00	.00	268,491.00	268,491.00	.0
<u>TRANSPORTATION</u>					
610-61933-340 REPAIR/MAINTENANCE EXPENSE	.00	4.47	2,500.00	2,495.53	.2
610-61933-351 FUEL EXPENSE	.00	477.72	6,000.00	5,522.28	8.0
TOTAL TRANSPORTATION	.00	482.19	8,500.00	8,017.81	5.7
<u>GENERAL PLANT MAINTENANCE</u>					
610-61935-111 MTN SALARIES/WAGES	14,355.79	27,378.28	86,231.00	58,852.72	31.8
610-61935-113 WAGES/TEMPORARY	.00	.00	12,800.00	12,800.00	.0
610-61935-118 CLOTHING ALLOWANCE	.00	.00	833.00	833.00	.0
610-61935-154 ORGANIZATION MEMBERSHIPS	.00	.00	2,100.00	2,100.00	.0
610-61935-220 UTILITIES	35.35	70.70	1,148.00	1,077.30	6.2
610-61935-350 REPAIR/MTN EXPENSE	762.44	14,730.54	25,000.00	10,269.46	58.9
TOTAL GENERAL PLANT MAINTENANCE	15,153.58	42,179.52	128,112.00	85,932.48	32.9
<u>CAP OUTLAY/CONSTRUCT WIP</u>					
610-61936-111 SALARIES/WAGES	309.93	723.16	4,202.00	3,478.84	17.2
610-61936-810 CAPITAL EQUIPMENT	.00	.00	59,000.00	59,000.00	.0
610-61936-823 METER PURCHASES	.00	.00	18,100.00	18,100.00	.0
TOTAL CAP OUTLAY/CONSTRUCT WIP	309.93	723.16	81,302.00	80,578.84	.9
<u>DEBT SERVICE</u>					
610-61950-610 PRINCIPAL ON DEBT	.00	.00	400,710.00	400,710.00	.0
610-61950-620 INTEREST ON DEBT	30,828.13	30,828.13	67,292.00	36,463.87	45.8
TOTAL DEBT SERVICE	30,828.13	30,828.13	468,002.00	437,173.87	6.6
TOTAL FUND EXPENDITURES	101,200.78	233,852.58	1,665,285.00	1,431,432.42	14.0
NET REVENUE OVER EXPENDITURES	28,670.31	147,509.69	.00	(147,509.69)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

WASTEWATER UTILITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WASTEWATER SALES REVENUES</u>						
620-41110-62	RESIDENTIAL REVENUES	87,264.05	262,955.05	1,042,000.00	779,044.95	25.2
620-41112-62	COMMERCIAL REVENUES	50,244.94	146,407.64	549,000.00	402,592.36	26.7
620-41113-62	INDUSTRIAL REVENUES	5,339.29	23,496.86	84,000.00	60,503.14	28.0
620-41114-62	PUBLIC REVENUES	44,474.14	117,278.90	413,000.00	295,721.10	28.4
620-41115-62	PENALTIES	822.06	2,868.74	8,500.00	5,631.26	33.8
620-41116-62	MISC REVENUES	4,018.05	12,124.14	54,000.00	41,875.86	22.5
620-41117-62	SEWER CONNECTION REVENUES	5,472.00	12,768.00	18,240.00	5,472.00	70.0
TOTAL WASTEWATER SALES REVENUES		197,634.53	577,899.33	2,168,740.00	1,590,840.67	26.7
<u>MISCELLANEOUS REVENUE</u>						
620-42110-62	INTEREST INCOME	341.05	1,207.71	4,000.00	2,792.29	30.2
620-42213-62	MISC INCOME	240.00	1,609.62	.00	(1,609.62)	.0
TOTAL MISCELLANEOUS REVENUE		581.05	2,817.33	4,000.00	1,182.67	70.4
<u>OTHER FINANCING SOURCES</u>						
620-49920-62	TRANSFER FROM CAPITAL FUND	.00	.00	25,000.00	25,000.00	.0
620-49930-62	RETAINED EARNINGS-(INC)-DEC	.00	.00	(35,583.00)	(35,583.00)	.0
620-49940-62	CAPITAL IMPROVEMENTS-LOAN	.00	.00	100,000.00	100,000.00	.0
TOTAL OTHER FINANCING SOURCES		.00	.00	89,417.00	89,417.00	.0
TOTAL FUND REVENUE		198,215.58	580,716.66	2,262,157.00	1,681,440.34	25.7

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE EXPENSES</u>					
620-62810-111 SALARIES/PERMANENT	6,986.96	16,062.04	90,646.00	74,583.96	17.7
620-62810-116 ACCOUNTING/COLLECT SALARIES	4,281.23	10,071.17	38,162.00	28,090.83	26.4
620-62810-219 PROF SERVICES/ACCTG & AUDIT	.00	1,250.00	4,000.00	2,750.00	31.3
620-62810-220 PLANNING	.00	.00	12,000.00	12,000.00	.0
620-62810-221 GIS SERVICES/EXPENSES	.00	.00	2,000.00	2,000.00	.0
620-62810-222 SAFETY PROGRAM-ALL DPW	.00	.00	1,000.00	1,000.00	.0
620-62810-310 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
620-62810-352 INFORMATION TECHNOLOGY EXPENSE	.00	1,976.00	2,500.00	524.00	79.0
620-62810-356 JOINT METER EXPENSE	.00	.00	36,300.00	36,300.00	.0
620-62810-362 CREDIT/DEBIT CARD EXPENSES	1,918.52	6,001.07	18,000.00	11,998.93	33.3
620-62810-519 INSURANCE EXPENSE	.00	24,112.23	32,000.00	7,887.77	75.4
620-62810-610 PRINCIPAL ON DEBT	.00	.00	562,849.00	562,849.00	.0
620-62810-620 INTEREST ON DEBT	.00	.00	150,355.00	150,355.00	.0
620-62810-820 CAPITAL IMPROVEMENTS	.00	.00	100,000.00	100,000.00	.0
620-62810-821 CAPITAL EQUIPMENT	.00	1,565.56	27,000.00	25,434.44	5.8
620-62810-822 EQUIP REPL FUND ITEMS	.00	.00	3,100.00	3,100.00	.0
620-62810-825 SEWER REPAIR/MAINT FUNDING	.00	.00	25,000.00	25,000.00	.0
620-62810-920 TRANSFER-CONN FEE-CAP FD	.00	.00	18,240.00	18,240.00	.0
TOTAL ADMINISTRATIVE EXPENSES	13,186.71	61,038.07	1,124,152.00	1,063,113.93	5.4
<u>SUPERVISORY/CLERICAL</u>					
620-62820-111 SALARIES/PERMANENT	8,209.51	16,419.01	76,957.00	60,537.99	21.3
620-62820-120 EMPLOYEE BENEFITS	19,854.08	50,448.23	219,025.00	168,576.77	23.0
620-62820-154 PROFESSIONAL DEVELOPMENT	243.00	593.00	3,500.00	2,907.00	16.9
620-62820-219 PROFESSIONAL SERVICES	25.00	25.00	7,050.00	7,025.00	.4
620-62820-225 MOBILE COMMUNICATIONS	152.90	336.96	1,200.00	863.04	28.1
620-62820-310 OFFICE SUPPLIES	178.19	1,007.66	6,700.00	5,692.34	15.0
TOTAL SUPERVISORY/CLERICAL	28,662.68	68,829.86	314,432.00	245,602.14	21.9
<u>COLLECTION SYS OPS & MAINT</u>					
620-62830-111 SALARIES/PERMANENT	6,243.62	13,725.26	53,290.00	39,564.74	25.8
620-62830-112 WAGES/OVERTIME	74.37	568.67	692.00	123.33	82.2
620-62830-222 ELECTRICITY/LIFT STATIONS	841.45	2,531.87	7,800.00	5,268.13	32.5
620-62830-295 CONTRACTUAL SERVICES	.00	1,337.23	6,000.00	4,662.77	22.3
620-62830-353 REPR/MTN - LIFT STATIONS	7.96	165.10	1,500.00	1,334.90	11.0
620-62830-354 REPR MTN - SANITARY SEWERS	.00	456.05	2,500.00	2,043.95	18.2
620-62830-355 REP/MAINT-COLLECTION EQUIP	216.95	432.33	4,000.00	3,567.67	10.8
620-62830-356 TELEMETRY EXPENSE	43.02	86.58	600.00	513.42	14.4
TOTAL COLLECTION SYS OPS & MAINT	7,427.37	19,303.09	76,382.00	57,078.91	25.3

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>TREATMENT PLANT OPERATIONS</u>					
620-62840-111 SALARIES/PERMANENT	9,104.20	17,770.80	76,128.00	58,357.20	23.3
620-62840-112 OVERTIME	114.56	114.56	1,384.00	1,269.44	8.3
620-62840-118 CLOTHING ALLOWANCE	.00	.00	2,052.00	2,052.00	.0
620-62840-222 ELECTRICITY/PLANT	14,426.65	44,676.36	160,000.00	115,323.64	27.9
620-62840-224 NATURAL GAS/PLANT	5,712.73	20,800.96	50,000.00	29,199.04	41.6
620-62840-340 OPERATING SUPPLIES	923.99	2,157.99	9,500.00	7,342.01	22.7
620-62840-341 CHEMICALS	5,602.96	16,876.28	64,000.00	47,123.72	26.4
620-62840-342 CONTRACTUAL SERVICES	.00	.00	7,500.00	7,500.00	.0
620-62840-351 TRUCK/AUTO EXPENSES	43.43	1,025.73	6,000.00	4,974.27	17.1
620-62840-590 DNR ENVIRINMENTAL FEE	.00	.00	11,140.00	11,140.00	.0
620-62840-840 CAPITAL LEASE PAYMENT	.00	2,686.93	5,374.00	2,687.07	50.0
TOTAL TREATMENT PLANT OPERATIONS	35,928.52	106,109.61	393,078.00	286,968.39	27.0
<u>TREATMENT EQUIP MAINTENANCE</u>					
620-62850-111 SALARIES/PERMANENT	13,558.94	26,121.81	110,386.00	84,264.19	23.7
620-62850-112 WAGES/OVERTIME	.00	.00	231.00	231.00	.0
620-62850-242 CONTRACTUAL SERVICES	137.74	137.74	21,000.00	20,862.26	.7
620-62850-342 LUBRICANTS	.00	382.00	2,500.00	2,118.00	15.3
620-62850-357 REPAIRS & SUPPLIES	1,524.83	2,389.44	12,000.00	9,610.56	19.9
TOTAL TREATMENT EQUIP MAINTENANCE	15,221.51	29,030.99	146,117.00	117,086.01	19.9
<u>BLDG/GROUNDS MAINTENANCE</u>					
620-62860-111 SALARIES/PERMANENT	6,964.26	13,591.82	57,096.00	43,504.18	23.8
620-62860-113 SEASONAL WAGES	.00	.00	9,600.00	9,600.00	.0
620-62860-220 STORMWATER UTILITY FEE	119.43	238.86	1,145.00	906.14	20.9
620-62860-245 CONTRACTUAL REPAIRS	.00	.00	6,300.00	6,300.00	.0
620-62860-357 REPAIRS & SUPPLIES	.00	519.69	7,500.00	6,980.31	6.9
TOTAL BLDG/GROUNDS MAINTENANCE	7,083.69	14,350.37	81,641.00	67,290.63	17.6
<u>LABORATORY</u>					
620-62870-111 SALARIES/PERMANENT	5,630.53	13,865.56	61,466.00	47,600.44	22.6
620-62870-295 CONTRACTUAL SERVICES	13.95	538.15	4,000.00	3,461.85	13.5
620-62870-340 LAB SUPPLIES	691.96	1,218.42	8,500.00	7,281.58	14.3
TOTAL LABORATORY	6,336.44	15,622.13	73,966.00	58,343.87	21.1

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

WASTEWATER UTILITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>POWER GENERATION</u>					
620-62880-111 SALARIES/PERMANENT	.00	.00	381.00	381.00	.0
620-62880-242 CONTRACTUAL SERVICES	.00	.00	2,000.00	2,000.00	.0
620-62880-357 REPAIRS & SUPPLIES	.00	.00	1,500.00	1,500.00	.0
TOTAL POWER GENERATION	.00	.00	3,881.00	3,881.00	.0
<u>SLUDGE APPLICATION</u>					
620-62890-111 SALARIES/PERMANENT	1,255.88	4,049.29	34,258.00	30,208.71	11.8
620-62890-295 CONTRACTUAL SERVICES	276.60	276.60	750.00	473.40	36.9
620-62890-351 DIESEL FUEL EXPENSE	990.76	990.76	6,000.00	5,009.24	16.5
620-62890-357 REPAIRS & SUPPLIES	.00	45.41	7,500.00	7,454.59	.6
TOTAL SLUDGE APPLICATION	2,523.24	5,362.06	48,508.00	43,145.94	11.1
TOTAL FUND EXPENDITURES	116,370.16	319,646.18	2,262,157.00	1,942,510.82	14.1
NET REVENUE OVER EXPENDITURES	81,845.42	261,070.48	.00	(261,070.48)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

STORMWATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STORMWATER REVENUES</u>						
630-41110-63	RESIDENTIAL REVENUES	12,679.53	34,431.24	129,069.00	94,637.76	26.7
630-41112-63	COMMERCIAL REVENUES	7,479.09	21,688.03	90,506.00	68,817.97	24.0
630-41113-63	INDUSTRIAL REVENUES	4,386.83	11,920.89	44,763.00	32,842.11	26.6
630-41114-63	PUBLIC/TAX EXEMPT REVENUES	6,790.00	18,443.88	65,021.00	46,577.12	28.4
630-41115-63	PENALTIES	300.32	1,028.50	3,500.00	2,471.50	29.4
TOTAL STORMWATER REVENUES		31,635.77	87,512.54	332,859.00	245,346.46	26.3
<u>MISC REVENUES</u>						
630-42110-63	INTEREST INCOME	.00	.00	100.00	100.00	.0
630-42212-63	GRANTS	.00	.00	243,100.00	243,100.00	.0
TOTAL MISC REVENUES		.00	.00	243,200.00	243,200.00	.0
<u>OTHER FINANCING SOURCES</u>						
630-49930-63	RETAINED EARNINGS-(INC)-DEC	.00	.00	(3,337.00)	(3,337.00)	.0
630-49950-63	CAPITAL IMPROVE-LOAN	.00	.00	259,800.00	259,800.00	.0
TOTAL OTHER FINANCING SOURCES		.00	.00	256,463.00	256,463.00	.0
TOTAL FUND REVENUE		31,635.77	87,512.54	832,522.00	745,009.46	10.5

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE/GENERAL EXPENSE</u>					
630-63300-115	3,494.65	7,994.57	39,199.00	31,204.43	20.4
630-63300-116	2,683.73	6,347.68	18,815.00	12,467.32	33.7
630-63300-120	2,961.11	7,528.38	53,685.00	46,156.62	14.0
630-63300-154	.00	.00	1,000.00	1,000.00	.0
630-63300-214	.00	750.00	3,000.00	2,250.00	25.0
630-63300-220	.00	.00	7,500.00	7,500.00	.0
630-63300-221	.00	.00	2,000.00	2,000.00	.0
630-63300-247	.00	.00	1,000.00	1,000.00	.0
630-63300-310	.00	333.39	2,500.00	2,166.61	13.3
630-63300-345	.00	.00	1,000.00	1,000.00	.0
630-63300-352	.00	989.00	1,000.00	11.00	98.9
630-63300-362	.00	.00	500.00	500.00	.0
630-63300-519	.00	3,393.50	3,500.00	106.50	97.0
630-63300-610	.00	8,547.61	13,965.00	5,417.39	61.2
630-63300-913	.00	.00	21,500.00	21,500.00	.0
TOTAL ADMINISTRATIVE/GENERAL EXPENSE	9,139.49	35,884.13	170,164.00	134,279.87	21.1
<u>STREET CLEANING</u>					
630-63310-111	1,036.97	2,068.78	21,346.00	19,277.22	9.7
630-63310-351	.00	.00	5,500.00	5,500.00	.0
630-63310-353	930.20	946.88	5,000.00	4,053.12	18.9
TOTAL STREET CLEANING	1,967.17	3,015.66	31,846.00	28,830.34	9.5
<u>STORM WATER MANAGEMENT</u>					
630-63440-111	887.84	3,538.12	39,854.00	36,315.88	8.9
630-63440-320	.00	5,000.00	5,000.00	.00	100.0
630-63440-350	11.28	322.26	8,000.00	7,677.74	4.0
630-63440-351	.00	51.68	800.00	748.32	6.5
630-63440-590	.00	.00	2,000.00	2,000.00	.0
630-63440-820	.00	.00	502,900.00	502,900.00	.0
TOTAL STORM WATER MANAGEMENT	899.12	8,912.06	558,554.00	549,641.94	1.6
<u>COMPOST SITE/YARD WASTE EXP</u>					
630-63600-111	2,135.65	3,860.32	34,153.00	30,292.68	11.3
630-63600-113	.00	.00	5,260.00	5,260.00	.0
630-63600-340	.00	.00	4,000.00	4,000.00	.0
630-63600-351	.00	55.53	4,000.00	3,944.47	1.4
630-63600-352	.00	.00	2,000.00	2,000.00	.0
TOTAL COMPOST SITE/YARD WASTE EXP	2,135.65	3,915.85	49,413.00	45,497.15	7.9

CITY OF WHITEWATER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 3 MONTHS ENDING MARCH 31, 2013

CA-B

STORMWATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LAKE MANAGEMENT/MAINT EXP</u>						
630-63610-291	LAKE WEED CONTROL EXPENSES	.00	.00	22,545.00	22,545.00	.0
	TOTAL LAKE MANAGEMENT/MAINT EXP	.00	.00	22,545.00	22,545.00	.0
	TOTAL FUND EXPENDITURES	14,141.43	51,727.70	832,522.00	780,794.30	6.2
	NET REVENUE OVER EXPENDITURES	17,494.34	35,784.84	.00	(35,784.84)	.0

CITY OF WHITEWATER
CASH/INVESTMENT - FUND BALANCE
As of March 31,2013

CA-B

FUND NAME	FUND #	CASH/INVESTMENT BALANCES	FUND BALANCE
<i>General Fund</i>	100	2,146,682	2,577,238
<i>Cable T.V.</i>	200	89,344	89,344
<i>27th Payroll</i>	205	142,145	142,145
<i>Parking Permit Fund</i>	208	35,451	35,451
<i>Fire/Rescue Equipment Revolving</i>	210	112,496	112,496
<i>DPW Equipment Revolving</i>	215	153,311	153,311
<i>Police Vehicle Revolving</i>	216	2,173	2,173
<i>Library Special Revenue</i>	220	534,002	532,002
<i>Skate Park Fund</i>	225	3,211	3,211
<i>Solid Waste/Recycling</i>	230	57,277	15,889
<i>Ride-Share Grant Fund</i>	235	23,685	46,375
<i>Parkland Acquisition</i>	240	8,263	8,263
<i>Parkland Development</i>	245	29,366	29,366
<i>Forestry Fund</i>	250	6,645	6,645
<i>Sick Leave Severence Fund</i>	260	242,723	242,723
<i>Lakes Improvement Fund</i>	272	475	475
<i>Street Repair Revolving Fund</i>	280	176,753	176,753
<i>Heldt Trust-Rescue</i>	290	53,726	53,726
<i>Police Dept-Trust Fund</i>	295	32,194	23,516
<i>Debt Service Fund</i>	300	479,373	479,373
<i>TID #4</i>	440	1,978,760	915,904
<i>TID #5</i>	445	8,861	8,861
<i>TID #6</i>	446	32,917	32,917
<i>TID #7</i>	447	337	(362)
<i>TID #8</i>	448	17,928	17,928
<i>TID #9</i>	449	2,517	2,517
<i>Capital Projects-LSP</i>	450	2,725,955	2,725,955
<i>Birge Fountain Restoration</i>	452	19,897	19,897
<i>Newcomb/Milwaukee Intersection</i>	454	(12,329)	(12,329)
<i>Depot Restoration Project</i>	459	35,232	35,232
<i>Multi-Use Trail Extension</i>	466	75,935	75,935
<i>Water Utility</i>	610	1,501,244	8,451,530
<i>Wastewater Utility</i>	620	4,209,523	5,880,530
<i>Stormwater Utility</i>	630	58,341	1,046,362
<i>Tax Collection</i>	800	1,304	227
<i>Rescue Squad Equip/Education</i>	810	276,839	276,295
<i>Rock River Stormwater Group</i>	820	66,628	66,628
<i>CDA Fund</i>	900	78,029	63,604
<i>CDA Program Fund-Prelim.</i>	910	1,928,085	9,640,789
<i>Innovation Center-Operations</i>	920	72,222	19,722
Grand Totals		17,407,520	33,998,617

INVESTMENT DETAIL								C.A.B.	RATE
FUND	#	BANK	TYPE-CD#	ORIG DATE	DUE DATE	TERM	AMOUNT		
General	100	Assoc.Bank	PublicFund				1,264,958.44	0.15	
Cable TV	200	Assoc.Bank	PublicFund				62,484.35	0.15	
		1st Citizens	CD-3308111	02/21/2013	02/21/2014	12 mos.	15,000.00	0.45	
Sub-Total By Fund	200						77,484.35		
27th Payroll	205	Assoc.Bank	PublicFund				23,421.63	0.15	
		1st Citizens	CD-3308128	03/06/2013	03/06/2014	12 mos.	50,000.00	0.50	
		Commercial	CD-210320	12/27/2012	12/26/2013	12 mos.	30,000.00	0.50	
Sub-Total By Fund	205						103,421.63		
Parking	208	Assoc.Bank	PublicFund				15,246.23	0.15	
Fire/Rescue Equip.	210	Assoc.Bank	PublicFund				100,072.08	0.15	
DPW Equip.	215	Assoc.Bank	PublicFund				144,329.01	0.15	
Library SR	220	Assoc.Bank	PublicFund				156,807.37	0.15	
Solid Waste/Recycling	230	Assoc. Bank	PublicFund				4,147.59	0.15	
Ride-Share	235	Assoc. Bank	PublicFund				-	0.15	
Forestry Fund	250	Assoc.Bank	PublicFund				13,139.17	0.15	
Sick Leave	260	Assoc.Bank	PublicFund				106,046.10	0.15	
		Commercial	CD-210321	12/27/2012	12/26/2013	12 mos.	50,000.00	0.70	
		1st Citizens	CD-3308129	03/06/2013	03/06/2014	12 mos.	40,000.00	0.50	
Sub-Total By Fund	260						196,046.10		
Street Repairs	280	Assoc.Bank	PublicFund				162,573.48	0.15	
HeldtTrust-Res.	290	Assoc.Bank	PublicFund				25,763.55	0.15	
		1st Citizens	CD-3308127	03/06/2013	03/06/2014	12 mos.	25,000.00	0.50	
Sub-Total By Fund	290						50,763.55		
Police Dept Trust	295	Assoc Bank	PublicFund				-	0.15	
Debt Service	300	Assoc.Bank	PublicFund				172,190.52	0.15	
TIF #4	440	Assoc Bank	PublicFund				359,075.86	0.15	
TIF #6	446	Assoc Bank	PublicFund				12,504.61	0.15	
TIF #8	448	Assoc.Bank	PublicFund				10,087.13	0.15	
CIP FUND	450	Assoc.Bank	PublicFund				2,411,666.15	0.15	
Birge Fountain	452	Assoc.Bank	PublicFund				3,490.69	0.15	
		1st Citizens	CD-3308130	03/06/2013	03/06/2014	12 mos.	10,000.00	0.50	
Sub-Total By Fund	452						13,490.69		
Trail Ext	466	Assoc Bank	PublicFund				75,054.07	0.15	
Water Operating	610	Assoc. Bank	PublicFund				643,310.95	0.15	
		1st Citizens	CD-3307402	09/27/2012	09/24/2013	12 mos.	1,699.79	0.50	
Sub-Total by type							645,010.74		
Water Debt Srv	610	Assoc. Bank	PublicFund				-	0.25	
Water Reserve	610	Assoc Bank	PublicFund				174,652.14	0.15	
		1st Citizens	CD-3307402	09/27/2012	09/24/2013	12 mos.	30,000.00	0.50	
Sub-Total by type							204,652.14		
Water-CIP	610	Assoc. Bank	PublicFund				-	0.15	
Sub-Total By Fund	610						849,662.88		
Sewer Operating	620	Assoc.Bank	PublicFund				824,116.42	0.15	
Sewer Equipmt		Assoc.Bank	PublicFund				1,425,550.41	0.15	
		1st Citizens	CD-3307403	09/27/2012	09/24/2013	12 mos.	265,250.00	0.50	
Sub-Total by type							1,690,800.41		
Sewer Deprectn		1st Citizens	CD-3307338	07/03/2012	07/03/2013	12 mos.	25,000.00	0.55	
Sewer Debt Service		Assoc. Bank	PublicFund				200,000.00	0.15	
Sewer Bond Reserve		Assoc Bank	PublicFund				223,000.00	0.15	
Sewer Connection		Assoc.Bank	PublicFund				248,232.95	0.15	
Sub-Total By Fund	620						3,211,149.78		
Storm Water	630	Assoc. Bank	PublicFund				-		
Tax Collection	800	Assoc. Bank	PublicFund				-	0.15	
Rescue Squad	810	Commercial	CD-210236	10/24/2012	04/24/2013	6 mos.	76,034.00	0.45	
		1st Citizens	CD-3308126	03/06/2013	03/06/2014	12 mos.	30,000.00	0.50	
		Commercial	CD-210070	09/18/2012	03/18/2014	18 mos.	90,000.00	1.18	
Sub-Total By Fund	810						196,034.00		
CDA Operating	900	Assoc. Bank	PublicFund				50,036.04	0.15	
TOTAL							9,649,940.73		

**CITY OF WHITEWATER
BALANCE SHEET
MARCH 31, 2013**

CA-B

GENERAL FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
100-11100 CASH	344,429.68	(723,811.71)	536,444.11	880,873.79
100-11150 PETTY CASH	850.00	.00	.00	850.00
100-11300 INVESTMENTS	1,263,225.50	172.69	1,732.94	1,264,958.44
100-11900 POSTAGE ADVANCE BALANCE	395.60	.00	.00	395.60
100-12100 TAXES RECEIVABLE - CURRENT Y	2,955,009.00	.00	(2,004,644.93)	950,364.07
100-12300 TAXES RECEIVABLE/DELINQUENT	15,982.84	(1,039.58)	15,750.63	31,733.47
100-12301 ALLOWANCE FOR DEL PROP TAXES	(7,000.00)	.00	.00	(7,000.00)
100-12620 SPECIAL ASSESSMENTS/PAVING	137.00	.00	.00	137.00
100-12621 SPECIAL ASSESSMENTS/CURB & G	3,544.28	.00	(352.32)	3,191.96
100-12622 SPECIAL ASSESSMENTS/SIDEWALK	891.11	.00	.00	891.11
100-12623 SPECIAL ASSESSMENTS/SEWER	190,342.43	.00	.00	190,342.43
100-12624 SPECIAL ASSESSMENTS/WATER	14,473.08	.00	.00	14,473.08
100-12625 A/R - WEEDS	150.00	.00	.00	150.00
100-12626 A/R - SNOW	.00	300.00	1,750.00	1,750.00
100-12629 SPECIAL ASSESSMENT-REFUSE ENCL	2,458.18	.00	.00	2,458.18
100-13100 AMBULANCE RECEIVABLE	.00	(11,634.00)	6,335.00	6,335.00
100-13102 ACCTS REC-WW SCHOOL DIST	21,692.36	.00	(21,692.36)	.00
100-13103 ACCTS REC-CITY/COUNTY/LOCAL	16,582.50	.00	(16,582.50)	.00
100-13104 A/R-ENG,PLAN,DESIGN,MISC SER	1,253.50	(928.79)	(237.25)	1,016.25
100-13106 ACCOUNTS RECEIVABLE-OTHER	24.43	2,391.21	2,575.34	2,599.77
100-13110 ALLOWANCE-UNCOLLECTABLE ACCTS	(137,200.00)	89,180.00	89,180.00	(48,020.00)
100-13115 A/R-AMBULANCE BILLING SERVICE	351,616.03	(59,837.85)	(135,554.59)	216,061.44
100-13120 A/R--MOBILE HOMES	30,063.91	(2,505.18)	(8,331.89)	21,732.02
100-13122 A/R--TOTERS	1,100.00	.00	(575.00)	525.00
100-13125 A/R--FALSE ALARMS	200.00	200.00	.00	200.00
100-13134 A/R--SIGNAL DAMAGE	4,645.55	(2,529.12)	(4,645.55)	.00
100-13137 A/R-TREE REMOVAL	3,000.00	(100.00)	(100.00)	2,900.00
100-13150 A/R-TREASURER	18,422.00	10.00	(18,262.00)	160.00
100-13170 A/R--RE-INSPECTION FEES	150.00	100.00	1,950.00	2,100.00
100-13180 A/R--FACILITY RENTAL	.00	(89.00)	.00	.00
100-13500 ACTIVENET RECEIVABLE	3,547.26	1,365.55	1,344.56	4,891.82
100-14100 ACCTS. REC.--OTHER GOVERNMENTS	18,243.52	.00	.00	18,243.52
100-15140 ADVANCE TO SOLID WASTE-FD 230	41,388.68	.00	.00	41,388.68
100-15160 ADVANCE TO TID # 7	700.00	.00	.00	700.00
100-15401 DUE FROM TID # 4	75,000.00	.00	.00	75,000.00
100-15600 DUE FROM SEWER UTILITY	1,500.00	.00	.00	1,500.00
100-15601 DUE FROM WATER UTILITY	16,127.51	.00	.00	16,127.51
100-15800 DUE FROM TAX COLLECTION	224,466.85	.00	(47,691.45)	176,775.40
100-15801 DUE FROM TAX FUND-INTEREST	76.67	.00	.00	76.67
100-15802 DUE FROM RESCUE SQUAD FD-810	375.00	.00	.00	375.00
100-15805 DUE FROM STORMWATER-FD 630	1,012.20	.00	.00	1,012.20
TOTAL ASSETS	5,478,876.67	(708,755.78)	(1,601,607.26)	3,877,269.41

LIABILITIES AND EQUITY

**CITY OF WHITEWATER
BALANCE SHEET
MARCH 31, 2013**

CA-B

GENERAL FUND

	BEGINNING BALANCE		ACTUAL THIS MONTH		ACTUAL THIS YEAR		ENDING BALANCE		
<u>LIABILITIES</u>									
100-21100	ACCOUNTS PAYABLE	202,597.34	(14,355.37)	(202,597.34)	.00		
100-21106	WAGES CLEARING	144,584.33		.00	(144,584.33)	.00		
100-21511	SOCIAL SECURITY TAXES PAYABL	5,509.42		146.80		440.40	5,949.82		
100-21520	WIS RETIREMENT PAYABLE	57,829.03		28,115.40		26,921.31	84,750.34		
100-21530	HEALTH INSURANCE PAYABLE	(43,770.79)	(354.97)	(3,938.28)	(47,709.07)
100-21531	LIFE INSURANCE PAYABLE	1,259.87	(.03)	(38.85)	1,221.02		
100-21532	WORKERS COMP PAYABLE	.00	(22,927.05)	(40,062.22)	(40,062.22)	
100-21575	FLEXIBLE SPENDING-125-MEDICAL	31,020.74	(145.01)	(3,788.97)	27,231.77		
100-21576	FLEX SPEND-125-DEPENDENT CARE	1,288.78		807.11		196.99	1,485.77		
100-21585	DENTAL INSURANCE PAYABLE	1,555.37		342.71		303.82	1,859.19		
100-21593	CELL PHONE DEDUCTIONS	320.00		70.00		210.00	530.00		
100-21620	SUNSHINE FUND-DONATION/GIFT	242.96		115.50		128.50	371.46		
100-21630	ACTIVENET - CUST ACCT CREDIT	761.68		.00		.00	761.68		
100-21650	DEPOSITS-BLDG/ZONING/SITE	7,350.00		.00		.00	7,350.00		
100-21660	DEPOSITS-STREET OPENING PERMIT	2,700.00		250.00		250.00	2,950.00		
100-21670	DEPOSIT-RENTAL UNIT	250.00		.00		.00	250.00		
100-21680	DEPOSITS-FACILITY RENTALS	7,470.62		500.00	(877.29)	6,593.33		
100-21690	MUNICIPAL COURT LIABILITY	(3,587.04)		8,429.62		33,193.79	29,606.75	
100-23102	SR CITZ FUND RAISING SPECIAL	12,378.14		272.06	(44.80)	12,333.34		
100-23103	SR CITZ MEMORIALS	3,127.09		.00		.00	3,127.09		
100-25601	DUE TO WATER UTILITY	665.38		.00		.00	665.38		
100-26100	ADVANCE INCOME	2,955,009.00		.00	(1,966,089.34)	988,919.66		
100-26101	DEFERRED REVENUE	26,557.92		.00	(26,557.92)	.00		
100-26200	DEFERRED SPECIAL ASSESSMENTS	211,846.08		.00		.00	211,846.08		
	TOTAL LIABILITIES	3,626,965.92		1,266.77	(2,326,934.53)	1,300,031.39		
<u>FUND EQUITY</u>									
100-34300	FUND BALANCE	1,851,910.75		.00		.00	1,851,910.75		
	UNAPPROPRIATED FUND BALANCE:								
	REVENUE OVER EXPENDITURES - YTD	.00	(710,022.55)		725,327.27	725,327.27		
	BALANCE - CURRENT DATE	.00	(710,022.55)		725,327.27	725,327.27		
	TOTAL FUND EQUITY	1,851,910.75	(710,022.55)		725,327.27	2,577,238.02		
	TOTAL LIABILITIES AND EQUITY	5,478,876.67	(708,755.78)	(1,601,607.26)	3,877,269.41		

**CITY OF WHITEWATER
BALANCE SHEET
MARCH 31, 2013**

CA-B

TID DISTRICT #4 FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
440-11100 CASH	252,969.16	(1,800.00)	1,366,714.99	1,619,684.15
440-11300 TID #4 INVESTMENTS	358,916.65	49.03	159.21	359,075.86
440-12100 TAXES RECEIVABLE-CURRENT YR	1,643,105.07	.00	(1,064,373.71)	578,731.36
440-13280 A/R-PILOT/DEVELOPER'S	251,872.51	.00	(118,560.98)	133,311.53
440-14300 A/R-EDA GRANT	370,498.00	.00	(370,498.00)	.00
440-15210 DUE FROM INNOVATION CTR-FD 920	42,000.00	3,500.00	10,500.00	52,500.00
TOTAL ASSETS	2,919,361.39	1,749.03	(176,058.49)	2,743,302.90
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
440-21100 ACCOUNTS PAYABLE	9,920.20	.00	(9,920.20)	.00
440-25100 DUE TO GEN'L FUND	75,000.00	.00	.00	75,000.00
440-26101 DEFERRED REVENUE	1,643,105.06	.00	(1,064,373.71)	578,731.35
440-26106 DEFERRED REVENUE-PILOTS	423,667.24	.00	.00	423,667.24
440-27700 ADVANCE FR CDA-FD 910-INN CTR	750,000.00	.00	.00	750,000.00
TOTAL LIABILITIES	2,901,692.50	.00	(1,074,293.91)	1,827,398.59
<u>FUND EQUITY</u>				
440-34300 FUND BALANCE	17,668.89	.00	.00	17,668.89
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	1,749.03	898,235.42	898,235.42
BALANCE - CURRENT DATE	.00	1,749.03	898,235.42	898,235.42
TOTAL FUND EQUITY	17,668.89	1,749.03	898,235.42	915,904.31
TOTAL LIABILITIES AND EQUITY	2,919,361.39	1,749.03	(176,058.49)	2,743,302.90

**CITY OF WHITEWATER
BALANCE SHEET
MARCH 31, 2013**

CA-B

WATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
610-11100 WATER COMBINED CASH	538,863.77	20,668.86	112,718.49	651,582.26
610-11310 SOURCE OF SUPPLY - LAND	3,603.22	.00	.00	3,603.22
610-11311 STRUCTURES & IMPROVEMENTS	30,983.78	.00	.00	30,983.78
610-11314 WELLS	366,520.36	.00	.00	366,520.36
610-11316 SUPPLY MAINS	17,028.80	.00	.00	17,028.80
610-11321 PUMPING PLANT/STRUCTURES	58,639.14	.00	.00	58,639.14
610-11325 ELECTRIC PUMPING EQUIPMENT	97,696.89	.00	.00	97,696.89
610-11326 DIESEL PUMPING EQUIPMENT	51,850.78	.00	.00	51,850.78
610-11328 OTHER PUMPING EQUIPMENT	11,326.93	.00	.00	11,326.93
610-11331 WATER TREATMENT - STRUCTURES	155,594.35	.00	.00	155,594.35
610-11332 WATER TREATMENT - EQUIPMENT	273,081.91	.00	.00	273,081.91
610-11340 TRANSMISSION - LAND	897.98	.00	.00	897.98
610-11342 RESERVOIRS & STANDPIPES	504,482.28	.00	.00	504,482.28
610-11343 MAINS	6,020,289.59	.00	.00	6,020,289.59
610-11345 SERVICES	691,623.98	.00	.00	691,623.98
610-11346 METERS	773,585.27	.00	.00	773,585.27
610-11348 HYDRANTS	602,261.28	.00	.00	602,261.28
610-11389 GENERAL PLANT - LAND	2,225.80	.00	.00	2,225.80
610-11390 GENERAL PLANT - STRUCTURES	92,182.15	.00	.00	92,182.15
610-11391 GENERAL PLANT - OFFICE EQUIP	19,333.83	.00	.00	19,333.83
610-11392 TRANSPORTATION EQUIPMENT	79,448.97	.00	.00	79,448.97
610-11393 STORES EQUIPMENT	392.20	.00	.00	392.20
610-11394 TOOLS,SHOP, & GARAGE EQUIP	33,245.10	.00	.00	33,245.10
610-11395 LABORATORY EQUIPMENT	1,370.75	.00	.00	1,370.75
610-11396 POWER OPERATED EQUIPMENT	43,747.47	.00	.00	43,747.47
610-11397 COMMUNICATION EQUIPMENT	15,082.23	.00	.00	15,082.23
610-11398 MISC EQUIPMENT	5,465.00	.00	.00	5,465.00
610-11399 COMPUTER EQUIPMENT	54,246.33	.00	.00	54,246.33
610-11400 SCADA EQUIPMENT	79,700.00	.00	.00	79,700.00
610-12314 WELLS-CIAC	219,029.00	.00	.00	219,029.00
610-12321 STRUCTURES/IMPROVEMENTS-CIAC	405,058.00	.00	.00	405,058.00
610-12325 ELECTRIC PUMPING EQUIP-CIAC	561,355.00	.00	.00	561,355.00
610-12331 TREATMENT STRUCTURES-CIAC	215,280.00	.00	.00	215,280.00
610-12332 TREATMENT EQUIPMENT-CIAC	814,786.00	.00	.00	814,786.00
610-12343 MAINS-CIAC	3,923,352.09	.00	.00	3,923,352.09
610-12345 SERVICES-CIAC	659,580.20	.00	.00	659,580.20
610-12348 HYDRANTS-CIAC	483,873.00	.00	.00	483,873.00
610-12400 SPECIAL ASSESSMENTS REC	31,755.59	.00	.00	31,755.59
610-13110 WATER DEBT SERVICE-CASH	169,736.70	27,000.00	81,000.00	250,736.70
610-13120 WATER CONSTRUCTION/CIP-CASH	239,508.19	.00	.00	239,508.19
610-13121 WATER OPERATING CASH	68,219.05	(6,331.14)	31,718.49	99,937.54
610-13122 WATER CASH OFFSET	(538,863.77)	(20,668.86)	(112,718.49)	(651,582.26)
610-13125 WATER DS RESERVE-CASH	61,399.83	.00	.00	61,399.83
610-13200 WATER OPERATING FD-INVESTMT	644,698.71	87.83	312.03	645,010.74
610-13240 WATER RESERVE FUND-INVESTMENTS	204,652.14	.00	.00	204,652.14
610-14200 CUSTOMER ACCOUNTS RECEIVABLE	143,491.08	7,913.62	(4,482.95)	139,008.13
610-14520 DUE FROM SEWER UTILITY	27,630.02	.00	.00	27,630.02
610-14530 DUE FROM GENERAL FUND	665.38	.00	.00	665.38
610-15000 INVENTORY	12,355.66	.00	.00	12,355.66
610-17100 INTEREST RECEIVABLE	4,480.40	.00	.00	4,480.40
610-19500 ACCUM PROV/DEPR/UTILITY PLT	(3,821,818.60)	.00	.00	(3,821,818.60)
610-19501 ACCUM DEPR-CIAC-PRE 1/1/03	(978,557.00)	.00	.00	(978,557.00)
610-19502 ACCUM DEPR-CIAC-AFTER 1/1/03	(472,723.00)	.00	.00	(472,723.00)
TOTAL ASSETS	13,703,713.81	28,670.31	108,547.57	13,812,261.38

**CITY OF WHITEWATER
BALANCE SHEET
MARCH 31, 2013**

CA-B

WATER UTILITY FUND

		BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
		=====	=====	=====	=====
<u>LIABILITIES AND EQUITY</u>					
<u>LIABILITIES</u>					
610-21100	ACCOUNTS PAYABLE	33,536.39	.00	(33,536.39)	.00
610-22100	2010 REV-1.215K-1.49%	745,000.00	.00	.00	745,000.00
610-22200	2011 REV-940K-3.44%	890,000.00	.00	.00	890,000.00
610-22300	2012 REV-855K-2.4637%	855,000.00	.00	.00	855,000.00
610-23100	2010 GO-2.135K-2.08%	249,585.80	.00	.00	249,585.80
610-23200	WAGES CLEARING	5,425.73	.00	(5,425.73)	.00
610-23700	ACCRUED INTEREST PAYABLE	11,208.00	.00	.00	11,208.00
610-23800	ACCRUED VACATION	22,523.36	.00	.00	22,523.36
610-23810	ACCRUED SICK LEAVE	50,258.95	.00	.00	50,258.95
610-24530	DUE TO GENERAL FUND	16,127.51	.00	.00	16,127.51
610-25300	OTHER DEFERRED CREDITS	560,904.85	.00	.00	560,904.85
610-26200	DEFERRED SA-UNTIL DEVELOPMENT	29,854.51	.00	.00	29,854.51
610-26740	CAPITAL CONTRIBUTED BY CITY	1,930,267.91	.00	.00	1,930,267.91
TOTAL LIABILITIES		5,399,693.01	.00	(38,962.12)	5,360,730.89
<u>FUND EQUITY</u>					
610-39160	UNAPPROP EARNED SURPLUS	8,304,020.80	.00	.00	8,304,020.80
UNAPPROPRIATED FUND BALANCE:					
REVENUE OVER EXPENDITURES - YTD		.00	28,670.31	147,509.69	147,509.69
BALANCE - CURRENT DATE		.00	28,670.31	147,509.69	147,509.69
TOTAL FUND EQUITY		8,304,020.80	28,670.31	147,509.69	8,451,530.49
TOTAL LIABILITIES AND EQUITY		13,703,713.81	28,670.31	108,547.57	13,812,261.38

**CITY OF WHITEWATER
BALANCE SHEET
MARCH 31, 2013**

CA-B

WASTEWATER UTILITY

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
620-11100 WASTE WATER COMBINED CASH	760,509.72	97,558.02	238,713.95	999,223.67
620-11110 SEWER DEBT SERVICE-CASH	144,241.59	31,000.00	93,000.00	237,241.59
620-11120 SEWER EQUIP REPLACE FD-CASH	69,700.22	.00	(1,565.56)	68,134.66
620-11140 SEWER DEBT SERVICE RES-CASH	252.91	.00	.00	252.91
620-11150 SEWER CONNECTION FUND-CASH	58,455.38	.00	.00	58,455.38
620-11151 WASTE WATER OPERATING CASH	437,872.25	66,558.02	145,785.27	583,657.52
620-11152 WASTE WATER CASH OFFSET	(760,509.72)	(97,558.02)	(238,713.95)	(999,223.67)
620-11155 SEWER SAFETY FUND-CASH	.00	.00	747.12	747.12
620-11160 SEWER CONSTRUCTION/CIP-CASH	49,987.37	.00	.00	49,987.37
620-11300 SEWER OPERATING FUND-INVEST	823,717.97	112.52	398.45	824,116.42
620-11310 SEWER DEBT SERVICE-INVEST	200,000.00	.00	.00	200,000.00
620-11320 SEWER EQUIP REPLACE FD-INVES	1,690,111.17	194.64	689.24	1,690,800.41
620-11330 SEWER BOND DEPR FD-INVEST	25,000.00	.00	.00	25,000.00
620-11340 SEWER BOND RESERVE FD-INVEST	223,000.00	.00	.00	223,000.00
620-11350 SEWER CONNECTION FUND-INVEST	248,112.93	33.89	120.02	248,232.95
620-14200 CUSTOMER ACCTS RECEIVABLES	228,852.43	(16,053.65)	(4,150.72)	224,701.71
620-14210 SPECIAL ASSESSMENTS REC	78,768.85	.00	.00	78,768.85
620-15510 INTERCEPTOR MAINS	2,773,904.06	.00	.00	2,773,904.06
620-15511 STRUCTURES/IMPROVEMENTS	7,956,929.66	.00	.00	7,956,929.66
620-15512 PRELIMINARY TREATMENT EQUIP	1,743,137.79	.00	.00	1,743,137.79
620-15513 PRIMARY TREATMENT EQUIPMENT	655,418.88	.00	.00	655,418.88
620-15514 SECONDARY TREATMENT EQUIP	5,133,209.42	.00	.00	5,133,209.42
620-15515 ADVANCED TREATMENT EQUIP	1,603,273.80	.00	.00	1,603,273.80
620-15516 CHLORINATION EQUIPMENT	786,910.45	.00	.00	786,910.45
620-15517 SLUDGE TRTMT/DISPOSAL EQUIP	5,026,598.65	.00	.00	5,026,598.65
620-15518 PLANT SITE PIPING	1,953,827.53	.00	.00	1,953,827.53
620-15519 FLOW METR/MONITOR EQUIP	159,203.35	.00	.00	159,203.35
620-15520 OUTFALL SEWER PIPES	232,935.89	.00	.00	232,935.89
620-15521 LAND	168,178.79	.00	.00	168,178.79
620-15522 FORCE SEWER MAINS	115,799.64	.00	.00	115,799.64
620-15523 COLLECTING SEWERS	8,749,752.90	.00	.00	8,749,752.90
620-15525 LIFT STATIONS	1,045,957.09	.00	.00	1,045,957.09
620-15526 OFFICE FURNITURE/EQUIPMENT	62,557.44	.00	.00	62,557.44
620-15527 TRANSPORTATION EQUIPMENT	346,286.46	.00	.00	346,286.46
620-15528 OTHER GENERAL EQUIPMENT	282,775.06	.00	.00	282,775.06
620-15529 COMMUNICATION EQUIPMENT	186,131.55	.00	.00	186,131.55
620-15530 OTHER TREATMENT/DISPOSAL EQP	54,093.20	.00	.00	54,093.20
620-15531 COMPUTER EQUIPMENT	57,897.62	.00	.00	57,897.62
620-15532 STRUCTURES AND IMPROVEMENTS	61,636.83	.00	.00	61,636.83
620-15550 CONSTRUCTION WORK IN PROG	560,541.65	.00	.00	560,541.65
620-16100 ACCUM PROV FOR DEPRECIATION	(21,657,066.62)	.00	.00	(21,657,066.62)
620-17100 INTEREST RECEIVABLE	1,558.86	.00	.00	1,558.86
TOTAL ASSETS	22,339,523.02	81,845.42	235,023.82	22,574,546.84

LIABILITIES AND EQUITY

**CITY OF WHITEWATER
BALANCE SHEET
MARCH 31, 2013**

CA-B

WASTEWATER UTILITY

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>LIABILITIES</u>				
620-21010 ACCRUED INTEREST PAYABLE	20,950.00	.00	.00	20,950.00
620-21020 ACCRUED VACATION	32,953.08	.00	.00	32,953.08
620-21030 ACCRUED SICK LEAVE	42,833.52	.00	.00	42,833.52
620-21100 ACCOUNTS PAYABLE	9,549.71	.00 (9,549.71)	.00
620-21106 WAGES CLEARING	16,496.95	.00 (16,496.95)	.00
620-21200 2010 GO-2.135K-2.08%	840,000.00	.00	.00	840,000.00
620-21300 CWF LOAN-4558-01	409,196.93	.00	.00	409,196.93
620-21310 CWF LOAN-4558-03	2,596,622.23	.00	.00	2,596,622.23
620-21320 CWF-4558-04-BIO-GAS BOILER	562,110.64	.00	.00	562,110.64
620-21330 2012 REV-1.485K-2.30%	1,485,000.00	.00	.00	1,485,000.00
620-21350 2010 GO-206,657-2.08%	120,414.20	.00	.00	120,414.20
620-21450 HONEYWELL CAPITAL LEASE	23,081.49	.00	.00	23,081.49
620-25100 DUE TO GEN'L FUND	1,500.00	.00	.00	1,500.00
620-25600 DUE TO WATER UTILITY	27,630.02	.00	.00	27,630.02
620-26200 DEFERRED SA-UNTIL DEVELOPMENT	78,768.84	.00	.00	78,768.84
620-26700 CONTRIBUTIONS/AID FOR CONST	1,862,898.83	.00	.00	1,862,898.83
620-26710 EPA GRANT FUND/CONSTRUCTION	16,034,513.43	.00	.00	16,034,513.43
620-26740 CAPITAL CONTRIBUTED BY CITY	1,497,988.25	.00	.00	1,497,988.25
620-26750 ACCUMULATED GRANT AMORT	(8,942,445.00)	.00	.00	(8,942,445.00)
TOTAL LIABILITIES	16,720,063.12	.00 (26,046.66)	16,694,016.46
<u>FUND EQUITY</u>				
620-34300 SURPLUS/FUND BALANCE	5,619,459.90	.00	.00	5,619,459.90
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	81,845.42	261,070.48	261,070.48
BALANCE - CURRENT DATE	.00	81,845.42	261,070.48	261,070.48
TOTAL FUND EQUITY	5,619,459.90	81,845.42	261,070.48	5,880,530.38
TOTAL LIABILITIES AND EQUITY	22,339,523.02	81,845.42	235,023.82	22,574,546.84

**CITY OF WHITEWATER
BALANCE SHEET
MARCH 31, 2013**

CA-B

STORMWATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
630-11100 CASH	4,986.14	5,230.93	18,632.06	23,618.20
630-14200 CUSTOMER ACCOUNTS RECEIVABLE	23,432.30	12,263.41	11,290.68	34,722.98
630-15100 STORMWATER FIXED ASSETS	3,569,448.96	.00	.00	3,569,448.96
630-19500 ACCUM PROV/DEPR/STORMWATER	(201,110.59)	.00	.00	(201,110.59)
TOTAL ASSETS	3,396,756.81	17,494.34	29,922.74	3,426,679.55
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
630-21100 ACCOUNTS PAYABLE	5,462.10	.00 (5,462.10)	.00
630-22100 2011 GO NOTE-227K-.72%	227,000.00	.00	.00	227,000.00
630-23200 WAGES CLEARING	400.00	.00 (400.00)	.00
630-23800 ACCRUED VACATION	8,027.78	.00	.00	8,027.78
630-23810 ACCRUED SICK LEAVE	15,581.16	.00	.00	15,581.16
630-24530 DUE TO GENERAL FUND	1,012.20	.00	.00	1,012.20
630-26740 CAPITAL CONTRIBUTED BY CITY	1,659,259.53	.00	.00	1,659,259.53
630-27100 CONTRIBUTIONS/AID OF CONST	469,437.03	.00	.00	469,437.03
TOTAL LIABILITIES	2,386,179.80	.00 (5,862.10)	2,380,317.70
<u>FUND EQUITY</u>				
630-39160 SURPLUS/FUND BALANCE	1,010,577.01	.00	.00	1,010,577.01
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	17,494.34	35,784.84	35,784.84
BALANCE - CURRENT DATE	.00	17,494.34	35,784.84	35,784.84
TOTAL FUND EQUITY	1,010,577.01	17,494.34	35,784.84	1,046,361.85
TOTAL LIABILITIES AND EQUITY	3,396,756.81	17,494.34	29,922.74	3,426,679.55



CA-B

City of Whitewater
Doug Saubert, Finance Director

April 8, 2013

TO: City Manager and Council Members

FROM: Doug Saubert, Finance Director

RE: Manual and Authorized Checks Processed/Paid for March 2013

DATE: April 8, 2013

Attached is a detail listing of all manual and authorized checks processed for March 2013. The total amount equaled \$271,784.10. The amounts per fund are as follows:

FUND	NAME	TOTAL
100	General Fund	154,348.42
200	Cable TV	688.93
220	Library Special Revenue	24,168.60
235	Ride Share	9,616.89
440	TID # 4	1,800.00
450	Capital Projects	3,108.55
610	Water Utility	45,576.86
620	Sewer Utility	22,508.15
900	CDA	4,438.55
920	Innovation Center	5,529.15
	TOTAL	\$271,784.10

Please let me know if you have any questions.

Report Criteria:

Report type: GL detail

Check.Check number = 75623-75692,75775-75836,75910-75927,75757

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
100								
03/13	03/07/2013	75640	6891	BOWEY, ALAN MICHAEL D	20111	1	100-21690	96.10
03/13	03/07/2013	75641	83	CITY OF WHITEWATER	8143 MARC	1	100-21690	100.00
03/13	03/07/2013	75642	6889	DATHE, JOSEPH	03-01-2013	1	100-21690	100.00
03/13	03/07/2013	75643	6893	FIEDLER, BRODY	03-05-2013	1	100-51540-520	500.00
03/13	03/07/2013	75644	133	FRAWLEY OIL CO INC	03-01-2013	1	100-21690	150.00
03/13	03/07/2013	75645	1946	GOEGLEIN, WALLY	03-01-2013	1	100-21690	200.00
03/13	03/07/2013	75646	6894	GOTTER, STEVE	20127	1	100-21690	16.00
03/13	03/07/2013	75647	6123	IDING, EDWIN	03-01-2013	1	100-21690	75.00
03/13	03/07/2013	75648	6887	KETTLE MORaine JR LASER B	2013 TOURN	1	100-55300-341	395.00
03/13	03/07/2013	75649	6311	LEQUIRE, DUSTIN	MARCH 201	1	100-52200-211	114.00
03/13	03/07/2013	75650	6224	MEYER, DAN	MAR 2013	1	100-52120-340	2.80
03/13	03/07/2013	75651	5628	MKOT INC	JUNE 6 2013	1	100-46733-55	150.00
03/13	03/07/2013	75652	6892	MOHAMED, MOHAMED	20134	1	100-21690	126.00
03/13	03/07/2013	75652	6892	MOHAMED, MOHAMED	20134	2	100-51200-340	5.00
03/13	03/07/2013	75653	2274	MUNICIPAL COURT FUND	02-28/03-07-	1	100-45110-52	76.20
03/13	03/07/2013	75653	2274	MUNICIPAL COURT FUND	02-28/03-07-	2	100-45110-52	84.00
03/13	03/07/2013	75654	6890	OPPOLD, TINA S	20064	1	100-21690	94.50
03/13	03/07/2013	75655	6886	PLOVER-WHITING YOUTH ATH	2013 TOURN	1	100-55300-341	300.00
03/13	03/07/2013	75657	300	SAUBERT, DOUG	FEB 2013	1	100-51500-330	50.85
03/13	03/07/2013	75658	6895	SIMES, CHAD	MARCH 201	1	100-52200-211	114.00
03/13	03/07/2013	75659	102	STA-LITE CORP	5126	1	100-53300-354	170.00
03/13	03/07/2013	75659	102	STA-LITE CORP	5168-2	1	100-51600-245	4.28
03/13	03/07/2013	75659	102	STA-LITE CORP	5179	1	100-53300-354	868.56
03/13	03/07/2013	75660	5574	STATE OF WISCONSIN	FEB 2013	1	100-21690	8,521.76
03/13	03/07/2013	75661	358	STRAND ASSOCIATES INC	0096291	4	100-56300-219	633.54
03/13	03/07/2013	75663	3952	WALWORTH CO SHERIFFS DE	10TR5455	1	100-45114-52	50.00
03/13	03/07/2013	75664	282	WALWORTH CO TREASURER	FEB 2013	1	100-21690	2,475.50
03/13	03/07/2013	75665	6885	WHITEWATER STORM BASEBA	JUNE 29-30	1	100-55300-341	400.00
03/13	03/07/2013	75666	4548	WHITEWATER, CITY OF	FEB 2013	1	100-21690	21,475.18
03/13	03/07/2013	75667	195	WI DOT TVRP	MARCH 201	1	100-52140-360	60.00
03/13	03/07/2013	75668	1101	HOME DEPOT CREDIT SERVIC	2012558	1	100-53300-405	1,792.81
03/13	03/07/2013	75668	1101	HOME DEPOT CREDIT SERVIC	8086256	1	100-53270-245	39.25
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	1	100-46733-55	62.80
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	2	100-51100-310	12.00
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	3	100-52100-340	28.74
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	4	100-52110-340	88.01
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	5	100-52300-310	55.90
03/13	03/14/2013	75670	5410	3 RIVERS BILLING	2148	1	100-46230-52	2,949.84
03/13	03/14/2013	75670	5410	3 RIVERS BILLING	2148	2	100-46230-52	53.38-
03/13	03/14/2013	75670	5410	3 RIVERS BILLING	2148	3	100-46240-52	38.50
03/13	03/14/2013	75671	6380	AT&T	02-22-2013	1	100-51600-225	70.65
03/13	03/14/2013	75673	1234	CDW GOVERNMENT	W820142	1	100-51450-246	57.52
03/13	03/14/2013	75673	1234	CDW GOVERNMENT	X134613	1	100-52200-310	1,868.20
03/13	03/14/2013	75673	1234	CDW GOVERNMENT	X469404	1	100-23102	418.94
03/13	03/14/2013	75673	1234	CDW GOVERNMENT	X694703	1	100-51450-246	129.10
03/13	03/14/2013	75674	144	CIARDO, MICHAEL	MARCH 201	1	100-52500-211	80.00
03/13	03/14/2013	75675	5892	CLAPPER, CAMERON	FEB 2013	1	100-51400-211	5.95
03/13	03/14/2013	75676	4192	DIVERSIFIED BENEFIT SVC INC	159414	1	100-51500-217	345.70
03/13	03/14/2013	75678	341	GATEWAY TECHNICAL COLLE	17338	1	100-52300-211	2,097.90
03/13	03/14/2013	75680	3697	MADISON COLLEGE	2385823	1	100-52300-211	97.43
03/13	03/14/2013	75680	3697	MADISON COLLEGE	2424670	1	100-52300-211	136.40

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
03/13	03/14/2013	75680	3697	MADISON COLLEGE	2424670	2	100-52300-211	136.40
03/13	03/14/2013	75680	3697	MADISON COLLEGE	2453567	1	100-52300-211	136.40
03/13	03/14/2013	75680	3697	MADISON COLLEGE	2464607	1	100-52300-211	175.47
03/13	03/14/2013	75681	152	MARGRAF COLLECTION AGEN	FEB 2013	1	100-46230-52	165.55
03/13	03/14/2013	75682	4939	MERCY HEALTH SYSTEM	02-16-2013	1	100-52300-340	284.66
03/13	03/14/2013	75683	219	MINNESOTA LIFE INSURANCE	APRIL 2013	1	100-21531	2,294.72
03/13	03/14/2013	75684	2274	MUNICIPAL COURT FUND	03/07-03/14-	1	100-45110-52	298.00
03/13	03/14/2013	75684	2274	MUNICIPAL COURT FUND	03/07-03/14-	2	100-45110-52	228.00
03/13	03/14/2013	75685	2526	SCHLEIS, DERRICK	FEB 2013 2	1	100-52110-330	98.31
03/13	03/14/2013	75685	2526	SCHLEIS, DERRICK	FEB 2013 2	2	100-52110-211	97.83
03/13	03/14/2013	75686	6888	TLO LLC	FEB 2013	1	100-52120-219	1.25
03/13	03/14/2013	75687	4348	VALADEZ, SAUL	03-14-2013	1	100-52110-118	138.21
03/13	03/14/2013	75688	25	WE ENERGIES	03-19-2013	1	100-52500-340	46.33
03/13	03/14/2013	75688	25	WE ENERGIES	03-19-2013	2	100-53300-222	1,161.35
03/13	03/14/2013	75688	25	WE ENERGIES	03-19-2013	3	100-53420-222	19,002.93
03/13	03/14/2013	75688	25	WE ENERGIES	03-19-2013	4	100-51600-222	1,544.09
03/13	03/14/2013	75688	25	WE ENERGIES	03-19-2013	5	100-51600-224	4,212.48
03/13	03/14/2013	75688	25	WE ENERGIES	03-19-2013	6	100-53270-224	170.60
03/13	03/14/2013	75688	25	WE ENERGIES	03-19-2013	7	100-55111-222	1,451.59
03/13	03/14/2013	75688	25	WE ENERGIES	03-19-2013	8	100-55111-224	635.25
03/13	03/14/2013	75689	6270	WELTER, RAYMOND	13-0147	1	100-13115	202.01
03/13	03/14/2013	75690	24	WINCHESTER HARDWARE INC	FEB 2013	1	100-51600-355	93.80
03/13	03/14/2013	75690	24	WINCHESTER HARDWARE INC	FEB 2013	2	100-52300-241	23.47
03/13	03/14/2013	75690	24	WINCHESTER HARDWARE INC	FEB 2013	3	100-53270-245	154.98
03/13	03/14/2013	75690	24	WINCHESTER HARDWARE INC	FEB 2013	4	100-53270-340	438.53
03/13	03/14/2013	75690	24	WINCHESTER HARDWARE INC	FEB 2013	5	100-55310-340	14.98
03/13	03/15/2013	75691	3833	REGISTRATION FEE TRUST	1HTMMAAN	1	100-53230-340	70.50
03/13	03/15/2013	75692	6896	SWENSON, JESSI	20228	1	100-21690	39.00
03/13	03/20/2013	75757	1592	SAM'S CLUB	1592-032013	1	100-55210-310	36.92
03/13	03/20/2013	75757	1592	SAM'S CLUB	1592-032013	1	100-55210-310	36.92- V
03/13	03/20/2013	75757	1592	SAM'S CLUB	1592-032013	2	100-55210-310	36.92
03/13	03/20/2013	75757	1592	SAM'S CLUB	1592-032013	2	100-55210-310	36.92- V
03/13	03/20/2013	75757	1592	SAM'S CLUB	1592-032013	3	100-55300-341	34.65
03/13	03/20/2013	75757	1592	SAM'S CLUB	1592-032013	3	100-55300-341	34.65- V
03/13	03/19/2013	75779	1033	CLEAN MATS	29691	1	100-55111-246	93.00
03/13	03/19/2013	75794	3833	REGISTRATION FEE TRUST	2000 Honda	1	100-52120-340	69.50
03/13	03/19/2013	75801	6111	AARP-ATLANTA	10-0192	1	100-13115	79.56
03/13	03/19/2013	75802	6900	ASSURANT HEALTH-TRILOGY	11-0105	1	100-13115	417.10
03/13	03/19/2013	75803	6901	BARBOUR, EDNA	11-0733	1	100-13115	757.50
03/13	03/19/2013	75804	6364	CIGNA-CHATANOOGA 182223	10-0677	1	100-13115	183.58
03/13	03/19/2013	75805	2037	DEAN CARE	09-0329	1	100-13115	77.52
03/13	03/19/2013	75805	2037	DEAN CARE	09-0759	1	100-13115	95.23
03/13	03/19/2013	75805	2037	DEAN CARE	10-0688	1	100-13115	821.00
03/13	03/19/2013	75805	2037	DEAN CARE	11-0791	1	100-13115	225.00
03/13	03/19/2013	75805	2037	DEAN CARE	BF08-744	1	100-13115	199.04
03/13	03/19/2013	75806	6902	GODDING, DANIEL	09-0912	1	100-13115	23.26
03/13	03/19/2013	75807	2340	MEDICARE	10-0192	1	100-13115	335.48
03/13	03/19/2013	75807	2340	MEDICARE	12-0292	1	100-13115	354.08
03/13	03/19/2013	75808	2323	MERCY CARE	11-0881	1	100-13115	270.33
03/13	03/19/2013	75809	5582	PHYSICIANS PLUS-PLANO TX	10-0892	1	100-13115	853.00
03/13	03/19/2013	75810	402	RICHMOND, TOWN OF	10-0677	1	100-13115	677.00
03/13	03/19/2013	75811	6903	ROSS, DOROTHY	090698	1	100-13115	25.00
03/13	03/19/2013	75812	6746	TOWN OF WHITEWATER	10-0460	1	100-13115	625.00
03/13	03/19/2013	75812	6746	TOWN OF WHITEWATER	11-0105	1	100-13115	538.90
03/13	03/19/2013	75813	6905	WEST, JASON	09-0892	1	100-13115	100.00
03/13	03/19/2013	75814	6756	WINN, MATTHEW	12-0418	1	100-13115	104.17

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
03/13	03/19/2013	75815	6704	WISCONSIN PHYSICIANS SERV	10-0836	1	100-13115	98.56
03/13	03/20/2013	75816	5043	US POSTAL SERVICE	MARCH 201	1	100-51500-310	920.00
03/13	03/21/2013	75819	6380	AT&T	2622473856	1	100-51600-225	159.60
03/13	03/21/2013	75819	6380	AT&T	2624730550	1	100-51600-225	585.07
03/13	03/21/2013	75819	6380	AT&T	2624730550	2	100-53230-241	34.42
03/13	03/21/2013	75819	6380	AT&T	2624730550	4	100-55310-340	47.48
03/13	03/21/2013	75821	5892	CLAPPER, CAMERON	MARCH 201	1	100-51400-211	122.18
03/13	03/21/2013	75823	222	FIRST CITIZENS STATE BANK	02-15-2013	1	100-51500-650	330.00
03/13	03/21/2013	75825	6398	KAINA, JEN	WINTER 201	1	100-55300-347	175.00
03/13	03/21/2013	75826	3045	PHELPS, TERRY	MARCH 201	1	100-52200-211	781.91
03/13	03/21/2013	75827	2	SENTRY OF WHITEWATER, DA	02-16-2013	1	100-52300-340	35.74
03/13	03/21/2013	75827	2	SENTRY OF WHITEWATER, DA	02-17-2013	1	100-52300-340	69.20
03/13	03/21/2013	75830	19	UNITED PARCEL SERVICE	00000X36X8	1	100-51500-310	6.99
03/13	03/21/2013	75831	4838	WALWORTH CO CLERK OF CO	R399375-4	1	100-45114-52	200.50
03/13	03/21/2013	75832	25	WE ENERGIES	03-23-2013	1	100-53230-222	2,736.36
03/13	03/21/2013	75832	25	WE ENERGIES	03-23-2013	2	100-51600-222	9.94
03/13	03/21/2013	75832	25	WE ENERGIES	03-23-2013	3	100-53270-222	1,423.23
03/13	03/21/2013	75832	25	WE ENERGIES	03-23-2013	4	100-53270-224	353.65
03/13	03/21/2013	75833	195	WI DOT TVRP	03-16-2013	1	100-52140-360	15.00
03/13	03/21/2013	75834	2205	WI MUNICIPAL JUDGES ASSOC	2013 DUES	1	100-51200-320	100.00
03/13	03/26/2013	75835	1592	SAM'S CLUB	1592-032620	1	100-55210-310	36.92
03/13	03/26/2013	75835	1592	SAM'S CLUB	1592-032620	2	100-55210-310	36.92
03/13	03/26/2013	75835	1592	SAM'S CLUB	1592-032620	3	100-55300-341	34.65
03/13	03/26/2013	75836	588	WCMA	2013 DUES	1	100-51400-211	175.00
03/13	03/28/2013	75911	6478	CITIES & VILLAGES MUTUAL IN	WC-13-1077	1	100-21532	37,670.00
03/13	03/28/2013	75912	6913	DAVIS, BROCK	13-0101	1	100-13115	116.00
03/13	03/28/2013	75915	133	FRAWLEY OIL CO INC	02-28-2013	1	100-52110-351	35.17
03/13	03/28/2013	75915	133	FRAWLEY OIL CO INC	02-28-2013	2	100-53300-351	3,307.50
03/13	03/28/2013	75915	133	FRAWLEY OIL CO INC	02-28-2013	3	100-53300-351	6,406.92
03/13	03/28/2013	75915	133	FRAWLEY OIL CO INC	02-28-2013	4	100-53300-351	230.89
03/13	03/28/2013	75916	3394	HOLIDAY INN EXPRESS & SUIT	67038329	1	100-52500-211	280.00
03/13	03/28/2013	75917	5514	KLEINFELDT, JOHN	03-24-2013	1	100-52110-118	63.34
03/13	03/28/2013	75918	2274	MUNICIPAL COURT FUND	03-21/03-28-	1	100-45110-52	114.00
03/13	03/28/2013	75918	2274	MUNICIPAL COURT FUND	03-21/03-28-	2	100-45110-52	217.00
03/13	03/28/2013	75918	2274	MUNICIPAL COURT FUND	03-21/03-28-	3	100-45110-52	298.00
03/13	03/28/2013	75919	5341	PALMYRA MUNICIPAL COURT	V890575-0	1	100-45114-52	111.00
03/13	03/28/2013	75919	5341	PALMYRA MUNICIPAL COURT	V890911-0	1	100-45114-52	111.00
03/13	03/28/2013	75920	3833	REGISTRATION FEE TRUST	JT2VK13E5N	1	100-52120-340	69.50
03/13	03/28/2013	75921	581	ROCHA SR, RAMON	03-20-2013	1	100-51200-219	25.52
03/13	03/28/2013	75922	2	SENTRY OF WHITEWATER, DA	02-08-2013	1	100-52120-340	20.34
03/13	03/28/2013	75922	2	SENTRY OF WHITEWATER, DA	02-28-2013	1	100-51400-310	64.17
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	1	100-46733-55	21.49
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	2	100-51400-310	31.63
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	3	100-52100-340	66.56
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	4	100-52120-340	9.85
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	5	100-52300-340	42.21
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	6	100-55310-340	44.82
03/13	03/28/2013	75924	6911	WEBER, WILLIAM J	03-21-2013	1	100-45130-52	10.00
03/13	03/28/2013	75925	6270	WELTER, RAYMOND	13-0147 2	1	100-13115	6.70
03/13	03/28/2013	75926	6380	AT&T	03-13-2013	1	100-51600-225	2,799.43
03/13	03/28/2013	75927	25	WE ENERGIES	04-09-2013	1	100-53420-222	1,018.80
03/13	03/28/2013	75927	25	WE ENERGIES	04-09-2013	2	100-51600-222	4,696.79
Total 100:								154,348.42

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
200								
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	6	200-55110-340	101.26
03/13	03/14/2013	75673	1234	CDW GOVERNMENT	X820142	1	200-55110-340	357.95
03/13	03/14/2013	75673	1234	CDW GOVERNMENT	X896103	1	200-55110-340	158.24
03/13	03/21/2013	75819	6380	AT&T	2624730550	8	200-55110-225	17.21
03/13	03/21/2013	75819	6380	AT&T	2624738564	2	200-55110-225	54.27
Total 200:								688.93
220								
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877397	1	220-55110-321	11.17
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877398	1	220-55110-321	15.12
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877399	1	220-55110-321	157.52
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877400	1	220-55110-321	17.64
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877401	1	220-55110-323	9.44
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877402	1	220-55110-321	46.52
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877403	1	220-55110-321	14.03
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877404	1	220-55110-321	58.87
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877405	1	220-55110-323	24.72
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877406	1	220-55110-321	58.88
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877407	1	220-55110-323	41.48
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027877408	1	220-55110-321	17.39
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027880411	1	220-55110-321	68.61
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027880412	1	220-55110-323	10.64
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027880413	1	220-55110-321	33.04
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027880414	1	220-55110-323	12.36
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027880415	1	220-55110-323	29.73
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027880416	1	220-55110-323	7.55
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027896602	1	220-55110-321	33.64
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027896603	1	220-55110-321	85.37
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027896604	1	220-55110-323	13.10
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027896605	1	220-55110-323	8.39
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027896606	1	220-55110-323	74.05
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027896607	1	220-55110-323	4.40
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027907600	1	220-55110-321	33.97
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027916984	1	220-55110-321	153.94
03/13	03/04/2013	75623	95	BAKER & TAYLOR BOOKS	2027916985	1	220-55110-321	32.29
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M08988080	1	220-55110-327	10.79
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M09154070	1	220-55110-327	14.39
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M09154071	1	220-55110-327	55.38
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M09480200	1	220-55110-326	447.01
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M09857900	1	220-55110-326	22.31
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M09864980	1	220-55110-326	156.82
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M09873870	1	220-55110-327	111.98
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M09873890	1	220-55110-327	43.18
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M10114880	1	220-55110-327	78.59
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M10445810	1	220-55110-326	49.28
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M10523270	1	220-55110-326	10.77
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M10606110	1	220-55110-326	25.19
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M10800640	1	220-55110-326	43.19
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	M10800790	1	220-55110-327	43.90
03/13	03/04/2013	75624	1833	BAKER & TAYLOR ENTERTAIN	V91887820	1	220-55110-327	17.99
03/13	03/04/2013	75625	813	BRODART COMPANY	291816	1	220-55110-310	29.45
03/13	03/04/2013	75626	1234	CDW GOVERNMENT	X904413	1	220-55110-810	32.89
03/13	03/04/2013	75627	286	DEMCO INC	4879406	1	220-55110-310	86.19
03/13	03/04/2013	75627	286	DEMCO INC	4887058	1	220-55110-310	272.64

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
03/13	03/04/2013	75628	6143	FINDAWAY WORLD LLC	90591	1	220-55110-326	646.31
03/13	03/04/2013	75629	1838	GALE	98729823	1	220-55110-321	69.72
03/13	03/04/2013	75630	65	GAYLORD BROS INC	2138180	1	220-55110-310	57.57
03/13	03/04/2013	75631	1920	GMA PRINTING INC	R041472	1	220-55110-310	174.15
03/13	03/04/2013	75631	1920	GMA PRINTING INC	R041473	1	220-55110-310	27.50
03/13	03/04/2013	75631	1920	GMA PRINTING INC	R041474	1	220-55110-310	235.50
03/13	03/04/2013	75632	2763	NEW YORK TIMES, THE	2763-3-4-13	1	220-55110-324	214.50
03/13	03/04/2013	75633	6046	OFFICE COPYING EQUIPMENT	C272054	1	220-55110-242	175.09
03/13	03/04/2013	75634	1840	OMNIGRAPHICS INC	106803-3072	1	220-55110-321	81.85
03/13	03/04/2013	75635	445	QUILL CORPORATION	9350050	1	220-55110-310	302.44
03/13	03/04/2013	75635	445	QUILL CORPORATION	9489228	1	220-55110-310	108.93
03/13	03/04/2013	75635	445	QUILL CORPORATION	9489228-111	1	220-55110-310	47.02-
03/13	03/04/2013	75635	445	QUILL CORPORATION	9548483	1	220-55110-310	36.27
03/13	03/04/2013	75635	445	QUILL CORPORATION	9634624	1	220-55110-310	10.42
03/13	03/04/2013	75636	1843	RECORDED BOOKS LLC	74670811	1	220-55110-327	103.60
03/13	03/04/2013	75636	1843	RECORDED BOOKS LLC	74678752	1	220-55110-326	161.39
03/13	03/04/2013	75637	6487	TANTOR MEDIA	INV812	1	220-55110-326	179.54
03/13	03/04/2013	75638	2019	UNIQUE BOOKS INC	359794.2	1	220-55110-323	26.42
03/13	03/04/2013	75638	2019	UNIQUE BOOKS INC	359795.2	1	220-55110-321	42.12
03/13	03/04/2013	75639	6304	UPSTART	4879703	1	220-55110-342	719.45
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	7	220-55110-310	33.10
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	8	220-55110-326	144.94
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	9	220-55110-327	240.27
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	10	220-55110-331	22.48
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	11	220-55110-342	76.44
03/13	03/19/2013	75775	5928	AMERICAN INDUSTRIAL LEASI	317381	1	220-55110-242	353.25
03/13	03/19/2013	75776	3311	AUDIOGO	480010	1	220-55110-326	259.98
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916613	1	220-55110-321	10.68
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916614	1	220-55110-321	28.29
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916615	1	220-55110-321	18.87
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916616	1	220-55110-321	15.71
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916617	1	220-55110-321	45.40
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916618	1	220-55110-321	45.38
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916619	1	220-55110-321	44.85
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916620	1	220-55110-321	13.47
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916622	1	220-55110-321	15.68
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916623	1	220-55110-321	38.59
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916624	1	220-55110-321	29.72
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916625	1	220-55110-323	35.62
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916626	1	220-55110-321	14.58
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916627	1	220-55110-323	25.99
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027916628	1	220-55110-323	441.62
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027924438	1	220-55110-321	14.59
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027924439	1	220-55110-321	16.27
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027924440	1	220-55110-321	24.56
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027924441	1	220-55110-321	156.98
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027924442	1	220-55110-321	14.59
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027924443	1	220-55110-321	15.15
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027924444	1	220-55110-321	14.58
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027924445	1	220-55110-323	5.03
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027931604	1	220-55110-321	256.23
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027931605	1	220-55110-321	11.20
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027931606	1	220-55110-321	11.78
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027931607	1	220-55110-321	14.56
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027931608	1	220-55110-323	22.79
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027931609	1	220-55110-323	23.02

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03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027931610	1	220-55110-321	60.78
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027931611	1	220-55110-321	102.03
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027942232	1	220-55110-321	8.82
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027942234	1	220-55110-323	10.66
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027942235	1	220-55110-321	15.12
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027942236	1	220-55110-323	9.54
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027942237	1	220-55110-323	49.62
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027942238	1	220-55110-321	46.07
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947756	1	220-55110-321	16.26
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947757	1	220-55110-321	34.78
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947758	1	220-55110-321	31.92
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947759	1	220-55110-321	214.06
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947760	1	220-55110-323	10.91
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947761	1	220-55110-321	15.15
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947762	1	220-55110-321	14.59
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947763	1	220-55110-321	58.36
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947764	1	220-55110-321	15.12
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947765	1	220-55110-321	15.14
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947766	1	220-55110-321	15.14
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027947767	1	220-55110-321	15.15
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027954866	1	220-55110-321	80.98
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027954871	1	220-55110-321	11.76
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027954872	1	220-55110-321	30.85
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027954874	1	220-55110-321	15.70
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	2027954875	1	220-55110-321	72.90
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	COA1011048	1	220-55110-321	13.48-
03/13	03/19/2013	75777	95	BAKER & TAYLOR BOOKS	COA1011048	1	220-55110-321	126.74-
03/13	03/19/2013	75778	1833	BAKER & TAYLOR ENTERTAIN	M10896290	1	220-55110-327	10.79
03/13	03/19/2013	75778	1833	BAKER & TAYLOR ENTERTAIN	M11264740	1	220-55110-327	97.03
03/13	03/19/2013	75778	1833	BAKER & TAYLOR ENTERTAIN	M11294410	1	220-55110-326	179.18
03/13	03/19/2013	75780	894	CONSOLIDATED PLASTICS CO	7342494	1	220-55110-310	69.22
03/13	03/19/2013	75780	894	CONSOLIDATED PLASTICS CO	7344037	1	220-55110-810	299.81
03/13	03/19/2013	75782	5014	ENVISIONWARE INC	INV-US-1276	1	220-55110-218	781.15
03/13	03/19/2013	75783	1920	GMA PRINTING INC	R041528	1	220-55110-310	100.76
03/13	03/19/2013	75783	1920	GMA PRINTING INC	R041569	1	220-55110-310	293.43
03/13	03/19/2013	75784	62	HARRISON WILLILAMS & MCDO	203247	1	220-55110-227	290.00
03/13	03/19/2013	75785	6897	JAMERSON, WILLIAM	WI Lumberja	1	220-55110-341	200.00
03/13	03/19/2013	75786	6053	JAROCH, DIANE	CE Worksho	1	220-55110-330	10.00
03/13	03/19/2013	75787	2065	LAKESHORES LIBRARY SYSTE	1353	1	220-55110-218	28.00
03/13	03/19/2013	75788	1842	MID-WISC FEDERATED LIBRAR	1618	1	220-55110-218	7,242.20
03/13	03/19/2013	75788	1842	MID-WISC FEDERATED LIBRAR	1618	2	220-55110-330	49.52
03/13	03/19/2013	75789	4591	MORGAN BIRGE & ASSOCIATE	MC0050043	1	220-55110-225	89.00
03/13	03/19/2013	75790	148	NASCO	261381	1	220-55110-342	64.94
03/13	03/19/2013	75791	2000	PENWORTHY CO, THE	544305	1	220-55110-323	356.52
03/13	03/19/2013	75792	445	QUILL CORPORATION	9814068	1	220-55110-310	81.40
03/13	03/19/2013	75792	445	QUILL CORPORATION	9891277	1	220-55110-310	26.06
03/13	03/19/2013	75792	445	QUILL CORPORATION	9913659	1	220-55110-310	17.41
03/13	03/19/2013	75793	1924	RANDOM HOUSE INC	1086593485	1	220-55110-326	108.75
03/13	03/19/2013	75795	3211	SHOWCASES	271455	1	220-55110-310	160.65
03/13	03/19/2013	75796	6487	TANTOR MEDIA	INV986	1	220-55110-326	85.78
03/13	03/19/2013	75797	2019	UNIQUE BOOKS INC	359794.3	1	220-55110-323	172.70
03/13	03/19/2013	75797	2019	UNIQUE BOOKS INC	360111	1	220-55110-323	288.05
03/13	03/19/2013	75797	2019	UNIQUE BOOKS INC	360112	1	220-55110-326	71.82
03/13	03/19/2013	75797	2019	UNIQUE BOOKS INC	360113	1	220-55110-321	2,543.59
03/13	03/19/2013	75798	4630	UNIQUE MANAGEMENT SVC IN	234599	1	220-55110-319	44.75
03/13	03/19/2013	75799	6898	WALWORTH CO ARTS COUNCI	Thorton Wild	1	220-55110-211	40.00

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
03/13	03/19/2013	75800	657	WISCONSIN LIBRARY ASSOCIA	Bloom 2013	1	220-55110-320	129.00
03/13	03/21/2013	75819	6380	AT&T	2624730550	3	220-55110-225	86.04
03/13	03/21/2013	75819	6380	AT&T	2624738564	1	220-55110-225	271.64
03/13	03/21/2013	75828	2550	STOKES, DAVID	04-04-2013	1	220-55110-342	250.00
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	7	220-55110-310	73.43
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	8	220-55110-810	217.00
Total 220:								24,168.60
235								
03/13	03/21/2013	75820	47	BROWN CAB SERVICE INC	903	1	235-51350-295	9,616.89
Total 235:								9,616.89
440								
03/13	03/14/2013	75677	3644	DLK ENTERPRISES INC	4TH Q 2012	1	440-48200-57	1,800.00
Total 440:								1,800.00
450								
03/13	03/07/2013	75661	358	STRAND ASSOCIATES INC	0096290	1	450-57500-865	2,079.21
03/13	03/07/2013	75661	358	STRAND ASSOCIATES INC	0096291	1	450-57500-873	475.10
03/13	03/07/2013	75661	358	STRAND ASSOCIATES INC	0096291	2	450-57500-861	158.35
03/13	03/07/2013	75661	358	STRAND ASSOCIATES INC	0096291	3	450-57500-874	395.89
Total 450:								3,108.55
610								
03/13	03/07/2013	75662	5668	WALMART	1362 W MAI	1	610-46461-61	459.04
03/13	03/11/2013	75669	1507	WALMART COMMUNITY	1507-31113	12	610-61903-310	29.97
03/13	03/14/2013	75672	504	BONK, ROBERT	MARCH 201	1	610-61927-154	94.00
03/13	03/14/2013	75679	505	LIEN, RICHARD	MARCH 201	1	610-61927-154	278.89
03/13	03/14/2013	75688	25	WE ENERGIES	03-19-2013	9	610-61620-220	9.94
03/13	03/14/2013	75690	24	WINCHESTER HARDWARE INC	FEB 2013	6	610-61903-310	1.49
03/13	03/14/2013	75690	24	WINCHESTER HARDWARE INC	FEB 2013	7	610-61935-350	232.61
03/13	03/21/2013	75817	5770	ASSOCIATED TRUST COMPAN	APRIL 2013	1	610-61950-620	14,025.00
03/13	03/21/2013	75817	5770	ASSOCIATED TRUST COMPAN	APRIL 2013	2	610-61950-620	9,353.13
03/13	03/21/2013	75818	1700	AT&T	03-09-2013	1	610-61921-310	58.03
03/13	03/21/2013	75819	6380	AT&T	2624730550	5	610-61921-310	86.04
03/13	03/21/2013	75822	222	FIRST CITIZENS STATE BANK	50792250	1	610-61950-620	7,450.00
03/13	03/21/2013	75829	6899	STORK, MARGARET	03-31-2013	1	610-46461-61	27.93
03/13	03/21/2013	75832	25	WE ENERGIES	03-23-2013	5	610-61620-220	13,250.71
03/13	03/28/2013	75913	4854	DEKEMPER, CONNIE	03-21-2013	1	610-46461-61	52.80
03/13	03/28/2013	75914	6910	DENNIS, ANNE	03-08-2013	1	610-46461-61	44.38
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	9	610-61921-310	52.90
03/13	03/28/2013	75926	6380	AT&T	03-13-2013	2	610-61921-310	70.00
Total 610:								45,576.86
620								
03/13	03/14/2013	75690	24	WINCHESTER HARDWARE INC	FEB 2013	8	620-62850-357	64.58
03/13	03/14/2013	75690	24	WINCHESTER HARDWARE INC	FEB 2013	9	620-62870-295	13.95
03/13	03/19/2013	75781	293	DEPT OF NATURAL RESOURCE	Operator Exa	1	620-62820-154	50.00
03/13	03/19/2013	75781	293	DEPT OF NATURAL RESOURCE	Operator Exa	2	620-62820-154	100.00
03/13	03/21/2013	75818	1700	AT&T	03-03-2013	1	620-62820-225	47.48
03/13	03/21/2013	75819	6380	AT&T	2624730550	6	620-62830-356	43.02

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
03/13	03/21/2013	75819	6380	AT&T	2624730550	7	620-62820-225	8.60
03/13	03/28/2013	75910	2343	AMERIGAS PROPANE LP	34171974	1	620-62840-340	147.83
03/13	03/28/2013	75915	133	FRAWLEY OIL CO INC	01-31-2013	1	620-62890-351	990.76
03/13	03/28/2013	75923	1507	WALMART COMMUNITY	03-27-2013	10	620-62840-340	61.10
03/13	03/28/2013	75927	25	WE ENERGIES	04-09-2013	3	620-62830-222	841.45
03/13	03/28/2013	75927	25	WE ENERGIES	04-09-2013	4	620-62840-222	14,426.65
03/13	03/28/2013	75927	25	WE ENERGIES	04-09-2013	5	620-62840-224	5,712.73
Total 620:								22,508.15
900								
03/13	03/07/2013	75656	6643	REDEVELOPMENT RESOURCE	0316	1	900-56500-211	2,816.75
03/13	03/14/2013	75675	5892	CLAPPER, CAMERON	FEB 2013	2	900-56500-210	28.80
03/13	03/21/2013	75824	3804	JEFF CO ECONOMIC DEVELOP	2013 WHITE	1	900-56500-224	1,593.00
Total 900:								4,438.55
920								
03/13	03/14/2013	75671	6380	AT&T	02-22-2013	2	920-56500-225	253.10
03/13	03/19/2013	75779	1033	CLEAN MATS	25535	1	920-56500-250	145.35
03/13	03/19/2013	75779	1033	CLEAN MATS	25764	1	920-56500-250	47.50
03/13	03/28/2013	75927	25	WE ENERGIES	04-09-2013	6	920-56500-222	5,083.20
Total 920:								5,529.15
Grand Totals:								271,784.10

Report Criteria:

Report type: GL detail

Check.Check number = 75623-75692,75775-75836,75910-75927,75757

MINUTES

Whitewater Landmarks Commission
 Thursday March 7, 2013 - 6 PM
 City Manager's Conference Room
 312 Whitewater Street, Whitewater, WI 53190

CALL TO ORDER

- I. Call to Order and roll call
 Chairperson Christ called the meeting to order at 6:06 PM.
 Present: Carol Christ, Suzanne Haeslow, Richard Helmick, Andrew Crone, Nancy Wendt
 Absent: Linda Loomer, Alan Marshall
 Staff present: Latisha Birkland
- II. Approval of agenda and possible rearrangement
 MSC Haeslow/Crone to approve as presented.
 Ayes: Christ, Haeslow, Helmick, Crone
 No: None
 Abstain: None
- III. Approval of minutes of February 7, 2013.
 Nancy Wendt arrived, 6:08 PM.
 MSC Crone/Haeslow to approve as presented.
 Ayes: Christ, Haeslow, Helmick, Crone, Wendt
 No: None
 Abstain: None
- IV. Set date and time of next meeting - Thursday, April 2, 2013 - 6:00 P.M
 The tentative date for the next meeting has been proposed for April 02, 2013 at 6:00 PM. Due to the city's municipal and state voting procedures on that date, Birkland will notify members as to the location of the meeting.
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time. However citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.
 There were no citizens' comments.

REPORTS

- VI. Report from Friends of the Mounds – FOTEM (Helmick)
 FOTEM members gave a tour of the WEMP to Briene Brown on March 2, 2013. Ms. Brown has volunteered with the Whitewater Community Foundation to try and secure grant funding to help with the maintenance of the preserve, particularly the area immediately adjacent to Effigy Mounds Parkway.
 There will be an open FOTEM meeting, March 9, at 10:00 AM in the White Memorial Room at the Irvin L. Young Library.
- VII. Update on restoration of Whitewater Passenger Depot (Marshall)
 Final contract approval was sent to DARR, the engineering firm contracted with the state, for their approval. The approval is for the changes in the basement improvements.
- VIII. Update on Walking Tour Brochure (Wendt & Christ)
 Tourism may have some money set aside to help pay for a brochure. Latisha is in discussion with Kathleen Fleming regarding this funding.
- IX. Update on Birge Fountain (Loomer)
 No report.
- X. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)
 Christ distributed the most recent information on the city's landmarks. This will be posted on the city's web site. Alan Luckett is planning to post pictures of the properties to go along with the new information. Christ is investigating layout and associated information to be used in a brochure. Plans are also being made to have the information available for digital access. Discussion ensued. Crone volunteered to help with layout design.
- XI. Update on Whitewater Effigy Mounds Preserve Preservation and Maintenance Plan (Helmick)
 No report.

UNFINISHED BUSINESS

- XII. Status of FREE LIBRARY history panel for White Memorial Library (Loomer)
 Mariann Scott has volunteered to get this done.

- XIII. Implementing 17.08.040 of Title 17 re city-owned historically significant personal property. Personal property is property you can move and/or touch. Real property is real estate. Christ will work with Birkland to develop an inventory of personal property in the city that has historical significance to the city.
- XIV. Corrections to Architectural and Historical Survey of Whitewater, WI 53190 (Marshall)
Alan Luckett will place a corrected copy of the survey on the city web site.
- XV. Local Landmarks Framed Certificates
A few of the certificates still need to be delivered.
- XVI. Drumlin Hall - possible historic preservation (Haeslow)
Haeslow has emailed for more information. All of her inquiries to date have not been successful. Christ gave her another contact to try.

NEW BUSINESS

- XVII. Wisconsin Association of Historic Preservation Commissions Spring Conference - April 27
This year, the conference will be held in Milton. Members who think they would like to attend need to contact Christ.
- XVIII. Wisconsin Historic Preservation and Archeology Month – May
There is a possibility that Landmarks will be able to use one of the cases at the city library to display information.
There is a possibility of guided tours of the Effigy Mounds Preserve.
There is a possibility of having a Dinner event to thank past Landmark members, property owners, and city staff.
- XIX. Designation of local landmarks - city or private properties – ideas
The Whitewater City Armory may be a potential candidate.
The Vivian Henderson property and the Pescheret House may also be candidates.
- XX. Landmarks Commission Annual Preservation Activities Report for state of Wisconsin (Christ)
Christ has digitally sent all commissioners a copy of the report. She will be sending it to the state.
Copies will also be sent to city council members for their meeting on March 19.

FUTURE AGENDA ITEMS

- XXI. - Distribution of plaques to property owners.
- Status of 404 West North Street.
- Potential candidates for Landmarks Commissioner

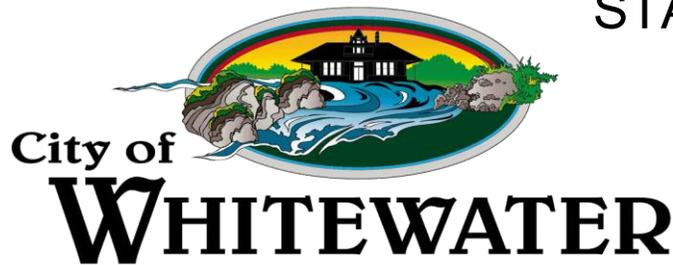
GOOD OF THE ORDER

ADJOURNMENT

- XXII. MSC Wendt/Haeslow to adjourn the meeting.
Ayes: Christ, Haeslow, Helmick, Crone, Wendt
No: None
Abstain: None
The meeting was adjourned at 7:33 PM.

Respectfully submitted

Richard Helmick, Secretary, Landmarks Commission



Proclamation
National Public Safety Telecommunications Week
April 14th to April 20th

Whereas emergencies can occur at anytime that require police, fire or emergency medical services;

And Whereas when an emergency occurs the prompt response of police officers, firefighters and paramedics is critical to the protection of life and preservation of property;

And Whereas the safety of our police officers and firefighters is dependant upon the quality and accuracy of information obtained from citizens who telephone the Whitewater emergency communications center;

And Whereas Public Safety Telecommunicators are the first and most critical contact our citizens have with emergency services;

And Whereas Public Safety Telecommunicators are the single vital link for our police officers and firefighters by monitoring their activities by radio, providing them information and insuring their safety;

And Whereas Public Safety Telecommunicators of the Whitewater Police Department have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients;

And Whereas each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year;

Therefore, Be It Resolved that the City Council of Whitewater declares the week of April 14th through 20th, 2013 to be National Public-Safety Telecommunications Week in Whitewater, in honor of the women whose diligence and professionalism keep our city and citizens safe.

Signed this 16th day of April, 2013.

Cameron L. Clapper, City Manager
City of Whitewater, Wisconsin



National Library Week 2013 Proclamation

WHEREAS, libraries are the heart of their communities, campuses and schools;

WHEREAS; librarians work to meet the changing needs of their communities, including providing resources for everyone and bringing services outside of library walls;

WHEREAS, libraries and librarians bring together community members to enrich and shape the community and address local issues;

WHEREAS, librarians are trained, tech-savvy professionals, providing technology training and access to downloadable content like e-books;

WHEREAS, libraries offer programs to meet community needs, providing residents with resume writing classes, 24/7 homework help and financial planning services to teens applying for student loans to older adults planning their retirement;

WHEREAS, libraries continuously grow and evolve in how they provide for the needs of every member of their communities;

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week.

NOW, THEREFORE, be it resolved that I, Cameron Clapper, City Manager, proclaim National Library Week, April 14-20, 2013. I encourage all residents to visit the Irvin L. Young Memorial Library this week to take advantage of the wonderful library resources available at your library. Communities matter at your library.

Cameron L. Clapper, City Manager

STAFF REPORT

A Quantitative Analysis of Wisconsin Public Library Standards using the 2012 Annual Report of the Irvin L. Young Memorial Library

Standards by Municipal Population

(Municipal population= 14,454)

	WI Standard	ILY Library
<u>FTE Staff per 1000 Population</u>		
Basic	.7	.78
Moderate	.8	
Enhanced	.9	
Excellent	1.1	
<u>Hours Open</u>		
Basic	58	58
Moderate	61	
Enhanced	64	
Excellent	67	
<u>Volumes Held per Capita (Print)</u>		
Basic	4.3	
Moderate	4.9	
Enhanced	5.6	5.7
Excellent	6.9	
<u>Periodical Titles Received per 1000 Population (Print)</u>		
Basic	11.4	
Moderate	12.6	13.52
Enhanced	15.9	
Excellent	17.6	

STAFF REPORT

Audio Recordings Held per Capita

WI Standard ILY Library

Basic	.22	
Moderate	.28	
Enhanced	.36	
Excellent	.45	.47

Video Recordings Held per Capita

Basic	.24	
Moderate	.33	
Enhanced	.38	.47
Excellent	.48	

Materials Expenditures per Capita

Basic	\$5.31	
Moderate	\$5.76	
Enhanced	\$7.06	
Excellent	\$10.01	\$10.05

Collection Size (Print, Audio & Video) per Capita

Basic	4.9	
Moderate	5.6	
Enhanced	6.4	6.69
Excellent	7.8	

STAFF REPORT



Wisconsin Department of Public Instruction
PUBLIC LIBRARY ANNUAL REPORT
 PI-2401 (Rev. 01-13)
 S. 43.05(4) & 43.58(6)
FOR THE YEAR 2012

INSTRUCTIONS: Complete and return two (2) original signed copies of the form and attachments to your system headquarters:

I. GENERAL INFORMATION					
1. Name of Library			2. Public Library System		
3a. Head Librarian First Name	3b. Head Librarian Last Name	4a. Certificate Grade	4b. Certificate Type	5. Certificate Exp. Date	
6a. Street Address	6b. Mailing Address or PO Box	7. City / Village / Town	8a. ZIP	8b. ZIP4	9. County
10. Library Phone Number	11. Fax Number	12. Library E-mail Address of Director			
13. Library Website URL		14. No. of Branches	15. No. of Bookmobiles Owned	16. No. of Other Public Service Outlets	
17. Does your library operate a books-by-mail program?	18. Some public libraries are legally organized as joint libraries, with neighboring municipalities or a county and a municipality joining to operate a library. Is your library such a joint library legally established under Wis. Stats. 43.53?				
19a. Winter Hours Open per Week	19b. Number of Winter Weeks	19c. Summer Hours Open per Week	19d. Number of Summer Weeks		
20. Annual Public Service Hours for the Main Library and Any Branches and Bookmobiles		21. Square Footage of Public Library	22. Did your library move to a new facility or branch or expand an existing facility during the fiscal year?		

II. LIBRARY COLLECTION		
	Number Owned / Leased	Number Added
1. Books in Print		
2. Electronic Books <i>E-books</i>		
3. Audio Materials		
4. Electronic Audio Materials <i>Downloadable</i>		
5. Video Materials		
6. Electronic Video Materials <i>Downloadable</i>		
7. Other Materials Owned <i>Describe</i>		
8. Databases Locally Owned or Leased		
9. Total Databases <i>Local, regional, and state</i>		
10. Subscriptions <i>Include periodicals and newspapers, exclude those in electronic format</i>		

STAFF REPORT

III. LIBRARY SERVICES					
1. Circulation Transactions a. Total Circulation			b. Children's Materials		
2. Interlibrary Loans a. Items Loaned <i>Provided to</i>			b. Items Received <i>Received from</i>		
3. Number of Registered Borrowers a. Resident		b. Nonresident	c. TOTAL		
4. Reference Transactions a. Method		b. Annual Count		5. Library Visits a. Method	
				b. Annual Count	
6. Uses of Public Internet Computers a. Method		b. Annual Count		7a. Number of Licensed Database Sessions	
				7b. Number of Locally-Created, Non-commercial Database Sessions	
7c. Uses of E-Books by Users of Your Library		7d. Uses of E-Audio by Users of Your Library		7e. Uses of E-Video by Users of Your Library	
8. Programs and Program Attendance Annual Count					9. Number of Public Use Computers
	a. Children (0-11)	b. Young Adult (12-18)	c. Other Programs	d. TOTAL	a. Total
Number of Programs					b. Internet Access
Attendance					

IV. LIBRARY GOVERNANCE					
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1. **Library Board Members.** List the members of the library board as of the date of this report. List the president first. Indicate vacancies. Report changes to the Division for Libraries and Technology as they occur (when reporting such changes, indicate the departing board members).

First Name	Last Name	Street Address	City	ZIP+4	Email Address
PRESIDENT					
a.					
b.					
c.					
d.					
e.					
f.					
g.					
h.					
i.					
j.					
k.					
l.					

2. Number of Library Board Members *Include vacancies in this count*

STAFF REPORT

V. LIBRARY OPERATING REVENUE
Report operating revenue only. Do not report capital receipts here.

1. Local Municipal Appropriations for Library Service. **Only Joint libraries will report more than one municipality here.**

Municipal Type	Name	Amount
Subtotal 1		

2. County

a. Home County Appropriation for Library Service Subtotal 2a

b. Other County Payments for Library Services

Name	Amount	Name	Amount
Subtotal 2b			

3. State Funds

a. Public Library System State Funds

Description	Amount	Description	Amount

b. Funds Carried Forward from Previous Year c. Other State Funded Program

Subtotal 3		
------------	--	--

4. Federal Funds *Name of program and, if LSTA, show project number*

Project Name and Number	Amount
Subtotal 4	

5. Contract Income from Other Governmental Units, Libraries, Agencies, Library Systems, etc.

Name	Amount	Name	Amount
Subtotal 5			

6. Funds Carried Forward <i>Do not include state aid. Report state funds in 3b above.</i>	7. All Other Operating Income	8. Total Operating Income <i>Add 1 through 7</i>	9. What is the 2013 annual appropriation provided by your governing body/bodies for your public library?	10. Was your library's municipality exempt from the county library tax for 2012? <i>Wis. Stats. s.43.64(2)</i>
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STAFF REPORT

VI. LIBRARY OPERATING EXPENDITURES				
<i>Report operating expenditures from all sources. Do not report capital expenditures here.</i>				
1. Salaries and Wages <i>Include maintenance, security, plant operations</i>	2. Employee Benefits <i>Include maintenance, security, plant operations</i>			
3. Library Collection Expenditures				
a. Print Materials	b. Electronic Materials	c. Audiovisual Materials	d. All Other Library Materials	e. Subtotal 3
4. Contracts for Services from Other Libraries <i>Include contracts with other libraries, municipalities, and systems here. Include service provider.</i>				
Provider	Amount	Provider	Amount	
Subtotal 4				
5. Other Operating Expenditures				
6. Total Operating Expenditures <i>Add 1 through 5</i>				
7. Of the expenditures reported on line 6, what were operating expenditures from federal program sources?				

VII. LIBRARY CAPITAL REVENUE, EXPENDITURES, DEBT RETIREMENT, AND RENT			
<i>Report capital income and expenditures by source of income. Do not report any expenditures reported above. Provide a brief description of any expenditures.</i>			
Source	Brief Description of Expenditure	Revenue	Expenditure
Federal			
State			
Municipal			
County			
Other			
2. Debt Retirement	3. Rent Paid to Municipality / County	TOTAL	

VIII. OTHER FUNDS HELD BY THE LIBRARY BOARD	IX. TRUST FUNDS
All funds under the library board's control must be reported. Report in this section any funds held by the library board (except Trust Funds) that have not been reported in a previous section.	Report the total amount of other funds and trust funds held at end of year.
Total Amount of Other Funds at End of Year	Total Amount of Trust Funds Held by the Library Board

XI. PUBLIC LIBRARY LOANS OF MATERIAL TO NONRESIDENTS (cont'd.)

7. Are the answers to questions 1 through 6 based on actual count or survey/sample?	8a. Does your library deny access to any residents of adjacent public library systems on the basis of Wis. Stats. s. 43.17(11)(b)?	8b. If yes, do you allow residents in adjacent systems to purchase library cards?
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9. Circulation to Nonresidents Living in an Adjacent County Who Do Not Have a Local Public Library

Name of County	Circulation	Name of County	Circulation
a.		f.	
b.		g.	
c.		h.	
d.		i.	
e.		j.	

XII. TECHNOLOGY

1. What type of Internet connection do you have? <input type="checkbox"/> a. Only a dedicated or leased line <i>Often provided by TEACH program</i> <input type="checkbox"/> b. Only a broadband cable or DSL line <input type="checkbox"/> c. Both a and b	2. Is the speed of your Internet connection sufficient to meet patron and staff needs? <input type="checkbox"/> a. Our speed is sufficient almost all the time (at least 95% of the time). <input type="checkbox"/> b. Our speed is sufficient most of the time (at least 80%). <input type="checkbox"/> c. Our speed is NOT sufficient most of the time or is not sufficient at critical daily periods.	3. Does your library use any type of Internet filtering software or service? <input type="checkbox"/> a. Yes, on all Internet workstations <input type="checkbox"/> b. Yes, on some Internet workstations <input type="checkbox"/> c. No filtering on any Internet workstations
4. Does your library provide wireless Internet access for patrons' mobile devices?	5a. Method of Counting Wireless Internet Uses <i>New for 2012—Optional</i>	5b. Number of Wireless Internet Uses <i>New for 2012—Optional</i>

XIII. YOUTH SERVICES

1. Summer Library Programming *Estimate if the library does not have this number*

a. How many children and young adults registered or participated in the summer library program?	b. How many children who participated in the summer library program were five or younger?	c. How many of those who participated in the summer library program were age 12-18?	d. What was the total attendance at children's programs at the library this summer? <i>Children and adults</i>
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2. Drop-in Activities <i>New for 2012—Optional</i> <i>Planned, independent activities available for a definite time period which introduce participants to any of the broad range of library services or activities that directly provide information to participants; for example, DIY station, 1000 Books Before Kindergarten, and Online Teen Book Club.</i>		a. Children (0-11)	b. Young Adult (12-18)	c. TOTAL
	Number of Activities			
	Participation			

3. Name and email address of primary staff person who serves as the children, youth, or teen librarian.

a. First Name	b. Last Name	c. Email Address
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XIV. PUBLIC LIBRARY ASSURANCE OF COMPLIANCE WITH SYSTEM MEMBERSHIP REQUIREMENTS

We assure the Public Library System of which this library is a member and the Division for Libraries and Technology, Department of Public Instruction that this public library is in compliance with the following requirements for public library system membership as listed in *Wis. Stats.* A check (X) or a mark in the checkbox indicates compliance with the requirement.

- The library is established under s. 43.52 (municipalities), s. 43.53 (joint libraries), or s. 43.57 (consolidated county libraries and county library services) of the Wisconsin Statutes [s. 43.15(4)(c)1].
- The library is free for the use of the inhabitants of the municipality by which it is established and maintained [s. 43.52(2), 73 Op. Atty. Gen. 86(1984), and OAG 30-89].
- The library's board membership complies with statutory requirements regarding appointment, length of term, number of members and composition. [s. 43.54 (municipal and joint libraries), s. 43.57(4) & (5) (consolidated and country library services), and s. 43.60(3) (library extension and interchange)].
- The library board has exclusive control of the expenditure of all moneys collected, donated, or appropriated for the library fund [s. 43.58(1)].
- The library director is present in the library at least 10 hours a week while library is open to the public, less leave time [s. 43.15(4)(c)6]
- The library board supervises the administration of the library, appoints the librarian, who appoints such other assistants and employees as the library board deems necessary, and prescribes their duties and compensation [s. 43.58(4)].
- The library is authorized by the municipal governing board to participate in your public library system [s. 43.15(4)(c)3].
- The library has entered into a written agreement with the public library system board to participate in the system and its activities, to participate in interlibrary loan of materials with other system libraries, and to provide, to any resident of the system area, the same library services, on the same terms, that are provided to the residents of the municipality or county that established the member library. This shall not prohibit a municipal, county, or joint public library from giving preference to its residents in library group programs held for children or adults if the library limits the number of persons who may participate in the group program, or from providing remote access to a library's electronic database only to its residents. [s.43.15(4)(c)4].
- The library's head librarian holds the appropriate grade level of public librarian certification from the Department of Public Instruction [s.43.15(4)(c)6 and Administrative Code Rules PI 6.03].
- The library annually is open to the public an average of at least 20 hours each week except that for a library in existence on June 3, 2006, annually is open to the public an average of at least 20 hours or the number of hours each week that the library was open to the public in 2005, whichever is fewer [s. 43.15(4)(c)7].
- The library annually spends at least \$2,500 on library materials. [s. 43.15(4)(c)8].

XV. CERTIFICATION

I CERTIFY THAT, to the best of my knowledge, the information provided in this annual report and any attachments are true and accurate and the library board has reviewed and approved this report.

President, Library Board of Trustees Signature ➤	Name of President	Date Signed
Library Director / Head Librarian Signature ➤	Name of Director / Head Librarian	Date Signed

STATEMENT CONCERNING PUBLIC LIBRARY SYSTEM EFFECTIVENESS

As required by Wis. Stat. s. 43.58(6)(c), the following statement with the appropriate wording indicated (that the library system either did or did not provide effective leadership and adequately meet the needs of the library) must be approved by the library board. The decision about whether the library system did or did not provide effective leadership and adequately meet the needs of the library should be made in the context of the public library system's statutory responsibilities and the funding which it has available to meet those responsibilities.*

The _____ Board of Trustees hereby states that in 2012, the _____
Name of Public Library *Name of Your Public Library System/Service*

Indicate with an X one of the following two statements.

- Did** provide effective leadership and adequately meet the needs of the library.
- Did not** provide effective leadership and adequately meet the needs of the library.

Explanation of library board's response. *Attach additional sheets if necessary.*

* The statement **may** be sent directly to the Division for Libraries and Technology (DLT), c/o John DeBacher, P.O. Box 7841, Madison, WI 53707-7841. This page need not be forwarded to your library system.

CERTIFICATION

The preceding statement was approved by the Public Library Board of Trustees.

Division staff will compile the statements received for each library system and, as required by Wis. Stat. s. 43.05(14), conduct a review of a public library system if at least 30 percent of the libraries in participating municipalities that include at least 30 percent of the population of all participating municipalities report that the public library system did not adequately meet the needs of the library. This statement may be provided to your public library system.

President, Library Board of Trustees Signature	Name of President	Date Signed
➤		

	COMMENTS	
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RESOLUTION AUTHORIZING OFFICIAL DEPOSITORIES

WHEREAS, it is deemed necessary and expedient to designate official depositories for the City of Whitewater, Walworth and Jefferson Counties, Wisconsin.

NOW THEREFORE, it is hereby resolved by the Common Council of the City of Whitewater that the Commercial Bank, the First Citizens State Bank, Associated Bank, all in said City, be and the same hereby are, designated the official depositories for the City, as well as the State of Wisconsin – Local Government Investment Pool, and Fort Community Credit Union.

Resolution introduced by Councilmember _____ and seconded by Councilmember _____, who moved its adoption.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

RESOLUTION ADOPTING WHITEWATER REGISTER AS OFFICIAL NEWSPAPER

WHEREAS, it is deemed necessary and expedient to designate an official newspaper for the City of Whitewater, Walworth and Jefferson Counties, Wisconsin.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Wisconsin, Walworth and Jefferson Counties, that THE WHITEWATER REGISTER be, and the same hereby is, designated the official newspaper of said City.

Resolution introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **04/16/2013**

ITEM: **Resolution – Grant application for Rock River Stormwater Group (RRSG)**

PRESENTER: **Scott Weberpal**

PREVIOUS ACTION, IF ANY: **No previous action**

SUMMARY OF ITEM BEING PRESENTED:

The Rock River Stormwater Group was formed by municipalities within the Rock River Watershed to meet education and outreach requirements for DNR permitting. The City of Whitewater joined the RRSG in November of 2008, and being the signatory member of the group, is responsible for approving a resolution regarding the grant application and appropriating matching funds from the RRSG account.

The RRSG account is not a part of the city budget and is an entirely separate fund. The grant will cover planning and execution of the RRSG 2013 & 2014 work plan, and will be \$58,450 plus \$25,050 matching from the group for a total of \$83,500.

BUDGET IMPACT, IF ANY: **NONE – Match will come from RRSG membership dues.**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **Approval**

RECOMMENDED MOTION:

ATTACHMENT(S) INCLUDED (If none, please state that)

Rock River Stormwater Group Outreach and Education Campaign plan

FOR MORE INFORMATION CONTACT:

Scott Weberpal, 262-473-0142, sweberpal@whitewater-wi.gov

**RESOLUTION AUTHORIZING THE SUBMITTAL OF A STATE GRANT
APPLICATION BY THE CITY OF WHITEWATER ON BEHALF OF THE
ROCK RIVER STORMWATER GROUP AND THE SUBSEQUENT APPROPRIATION
OF ROCK RIVER STORMWATER GROUP FUNDS FOR A PLANNING GRANT
APPLICATION FOR EDUCATION AND OUTREACH PROGRAMS PURSUANT TO
DNR REQUIREMENTS**

WHEREAS, the City of Whitewater on behalf of the Rock River Stormwater Group desires to receive grant funding from the Wisconsin Department of Natural Resources (WDNR) pursuant to ss. 281.65 or 281.66, of the Wisconsin State Statutes, and Chapters NR 151, 153, and 155, of the Wisconsin Administrative Code, for the purpose of implementing educational and outreach programs; and

WHEREAS, the City of Whitewater on behalf of the Rock River Stormwater Group agrees to contribute the local share (also called 'match'), from the Rock River Stormwater Group account, needed for projects that are ultimately grant-funded by the WDNR; and

WHEREAS, the Rock River Stormwater Group will submit a final report to the Department which describes all education and outreach activities, achievements, and data collected, and documentation of the project costs.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Wisconsin, Walworth and Jefferson Counties, on behalf of the Rock River Stormwater Group authorizes the City Manager to submit a signed grant application to the WDNR.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

Rock River Stormwater Group Outreach and Education Campaign

2013 UNPS Grant Application

April 11, 2013 (as revised per RRSB input)

Campaign Strategy

The Rock River Stormwater Group has been implementing outreach and education efforts since 2009. Our program has been similar to others across the state, incorporating press releases, newsletter articles, flyers, radio spots and workshops for various audiences. While reasonably effective in their execution, we believe these activities have been limited in their reach because they have been too narrowly focused on the sharing of practical, factual information about stormwater management practices. In our experience, it seems that most of the people we are reaching are those already receptive to our message. Too many people never see or hear our messages or ignore them when they do. We also believe that the people who do hear our messages are not helping to spread the message by telling others about it. We wish to change that.

Beginning in 2013, and with greater reach in 2014 through the support of a UNPS grant, we hope to connect with more people across our watershed by using social influence and word of mouth. Our approach is founded in the research and principles featured in “Contagious: Why Things Catch On”, by Wharton School marketing professor Jonah Berger. Berger has studied why certain ideas, messages and practices spread, even go “viral,” while others do not. His work was inspired by Malcolm Gladwell’s book “The Tipping Point”, which posited that “Ideas and products and messages and behaviors spread like viruses do”, but which lacked original research to really understand why it happens. Whereas Gladwell focused on the importance of the messenger in the spread of ideas (“connectors”, “mavens”, and “salesmen”), Berger focuses instead on the message.

The research findings described in “Contagious” are boiled down to six principles, or “STEPPS.” Messages that incorporate one or more of these principles are more likely to spread by word of mouth.

Social Currency

Incorporate something interesting or valuable that people might choose to bring up while making small talk, such as a surprising fact or statistic, or access to some sort of “secret” place.

Examples:

- incorporate a fun fact such as the number of dump trucks of dirt washed into the Rock River each year
- offer a reservation-only tour of a stormwater facility not otherwise accessible by the general public

Triggers

Consider the context in which people receive the message and maximize the impact by delivering the message in the time and place that it is relevant, when they are thinking about related issues.

Examples:

- Messages about leaf mulching should be timed to occur only as leaves are falling, while people are already thinking about the need to rake the yard.
- Messages about animal waste should be delivered in places and times when people are already thinking about their pet.

Emotion

Craft messages to create a physical or emotional response, or time messages to connect with people when they are more “activated.” People experiencing anxiety, disgust, awe, excitement, humor, or even just physical exertion are more likely to share a message

Examples:

- Incorporate information about the condition of the river that might make people a little angry or disgusted
- Use humor in any messaging – get people to laugh or have a positive and memorable feeling about a watershed oriented message.

Public

Imitation can be a powerful tool to change behaviors, but the desired behaviors have to be visible or known. Find ways to make good decisions and actions better known.

Examples:

- Promote an estimate of the percentage of residents in a community that have adopted a specific practice, such as leaf mulching instead of raking
- Publicly celebrate the good practices of local people, such as an award with a congratulatory yard sign for good construction site erosion control practices

Practical Value

Messages should feature information that people find helpful and useful in their lives, such as an easier way to do something they need to do anyhow.

Examples:

- Emphasize the *convenience* or cost-savings of mulching leaves back into the lawn
- Don’t tell people not to pour out hazardous wastes unless also providing information about exactly when and where those wastes *can* be disposed.

Stories

People tend to tell stories to share information. Unusual or exciting events that people may tell a story about can help spread the message, *if* the message is integral to the story.

Examples:

- Use a giant water drop costume at school or public event visits
- Display messages in unusual places and in unusual ways, such as a laser projection on a water tower

So what is RRSG going to do, and how is it new?

Most of the activities described in this proposal are not new. They have been used elsewhere in the state or country. Our review of current practices and research across the country found a consistent use of social marketing concepts and strategies. As summarized in “Social Marketing: A Community-Based Approach”, a 2010 presentation for the EPA by California State University Professor of Psychology P. Wesley Schultz, social marketing is the “systematic application of marketing concepts and techniques to achieve specific behavioral goals relevant to a social good.” It’s application focuses on behaviors (rather than outcomes) and an understanding of the barriers and benefits to changing behaviors. Reviewing other outreach programs, we see much like our own – emphases on information and education targeted to the behaviors of specific audiences. What we do not see in any of our searching is an explicit focus on peer-to-peer social influence and word of mouth promotion of our messages.

The innovation we propose is a fresh approach to the use of these media and events that utilizes an understanding of how “word of mouth” marketing actually works to more effectively connect with our audience. We will be running each activity through the filter of the six STEPPS, seeking to hit as many of those principles as possible with each initiative.

As an overarching theme to our campaign, we will conduct most of our messaging in the voice of the Rock River itself, personified. We intend to make the River a character that will be the voice of our campaign. More importantly, that voice will utilize humor and some irreverence to spread our messages. For example, instead of a storm drain stencil that says simply “Drains to River”, we will create a series of new ones that say things like “Please, no leaves – they make me sick! - Rock River.” Instead of a tweet from the Rock River Stormwater Group that says “Consider delaying or skipping your spring lawn fertilizing this year”, we would send a tweet from the Rock River that says “Ugh, these spring rains make me feel fat – they’re just so RICH! I wish people knew they don’t need to fertilize their lawns before Memorial Day.”

Project Activities

Note that the following grant-funded activities will be developed and implemented in addition to other, ongoing activities, most of which we consider to be “baseline” outreach efforts. These baseline efforts include:

- Education literature distribution, printed and digital formats
- Website enhancements, maintenance, and social media messaging
- Storm drain stenciling
- Contractor education, construction site inspection, and recognition for good practices

Education and Outreach Activity Development and Implementation

Task 1 – General audience advertising

Utilize billboards, video projection, or laser projection, or a combination of methods, to display a simple, eye-catching, memorable message in prominent places in each community. The messaging will draw upon the six STEPPS to maximize impact, including the use of emotion and stories encourage sharing. Short-term displays will be coordinated with local outdoor public events.

Cost: \$24,000 (includes all deployment costs)

Task 2 – Water drop mascot purchase and visits to schools, Farmer’s markets and/or County Fairs

Purchase a costume to wear during school visits and public events (parades, festivals, farmers’ markets, etc.), to draw attention and distribute simple behavior change messages. The costume may be a representation of the Rock River, giving a face to the persona developed in this program. We will seek mascots, paid or volunteer, at UW-Whitewater and/or other post-secondary institutions.

Cost: \$2,500 for mascot costume, \$1,000 to develop training, \$10,000 to deploy

Task 3 – Citizen-Assisted Water Quality Monitoring Program

This program will train and deploy adult volunteers in stream monitoring efforts, and also build into the monitoring process an educational event for youth groups (e.g. Cub Scouts/girls scouts/4-H), such that the volunteers are trained both to monitor water bodies while accompanied by youth groups who can learn about the process and the waterway.

Cost: \$2,500 to develop, \$8,000 to deploy (one training in each community)

Task 4 – Buffer Hero riparian landowner recognition campaign

This program will identify and recognize riparian homeowners who utilize good housekeeping practices for managing lands adjacent to waterways. Volunteers who sign up receive a yard sign or large green ribbon or other publicly visible indicator of their commitment to being a Buffer Hero for the Rock River.

Cost: \$1,500 to develop, \$11,000 to deploy

Task 5 – Stormwater Scavenger Hunt development and implementation

Develop a scavenger hunt within each community to expose people to aspects of the stormwater system and local watershed, including examples of good stormwater management practices.

Cost: \$5,000 to develop, \$8,000 to deploy (one event in each of our eight communities)

Task 6 – Program Evaluation

We propose a pretest and posttest random sample mail survey of residents to evaluate the effectiveness of our new efforts as compared to our prior efforts. We will mail surveys to a random selection of 2,000 households distributed across our nine communities, once in early 2014 (March) before our activities begin, and again in late 2014 (November), with a new sample of 2,000 different households. We will ask questions to identify awareness of good practices related to water quality, current practices by respondents and exposure to RRSg messaging within the past year.

Cost: \$10,000 (includes survey creation, printing, postage, tabulation, and summary)

Total cost of proposed activities: \$83,500

Total grant requested: \$58,450 (70%)

Total match provided: \$25,050 (30%)

Birge
BZA C-1
Cable
Urban Forestry
Kienbaum

CITIZEN SERVICE INFORMATION FORM

Name (Print): Kienbaum Ken D. Date: 3/18/05
Last First Middle

Home Address: 155 N ~~1st~~ Hoyer Ave

Business Name: KDK FARM S.

Business Address: N 4-9 Hwy @

Telephone (Home): 920-728-0928 (Work): _____

E-mail address: _____

How long have you lived in the City of Whitewater?: ~~60 years~~ ^{years} 66, All my life

Which Boards, Commissions, and/or Committees interest you?

Urban
Union Forestry Commission, Cable TV Committee
Bridge Fountain Committee Board of Zoning Appeals
Birge

Please give a brief overview of your background, experience, interest, or concerns in the above areas:
Im interested in seeing how the city is run, and helping
make the changes where it is necessary. I have a strong
background in farming and farm management.

References:

1. Carl Kienbaum Phone: 262-473-4533
318 S. Janesville St
Whitewater WI 53190

2. Steve Olson Phone: 723-397-0290
W6743 Grogan Rd
Fort Atkinson WI 53538

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Kenneth Kienbaum
Signature Kenneth Kienbaum

Birge
BZA C-1
Cable
Urban Forestry
Kienbaum

CITIZEN SERVICE INFORMATION FORM

Name (Print): Kienbaum Ken D. Date: 3/18/02
Last First Middle

Home Address: 155 N ~~1st~~ Hoyer Ave

Business Name: KDK FARM S.

Business Address: N 4-9 Hwy Q

Telephone (Home): 920-728-0928 (Work): _____

E-mail address: _____

How long have you lived in the City of Whitewater?: ~~3000000000~~ ^{years} 66, All my life

Which Boards, Commissions, and/or Committees interest you?

Urban
Union Forestry Commission, Cable TV Committee
Bridge Fountain Committee Board of Zoning Appeals
Birge

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

Im interested in seeing how the city is run, and helping make the changes where it is necessary. I have a strong background in farming and farm management.

References:

1. Carl Kienbaum Phone: 262-473-4533
318 S. Janesville St
Whitewater WI 53190

2. Steve Olson Phone: 723-397-0290
w6743 Grogan Rd
Fort Atkinson WI 53538

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Kenneth Kienbaum
Signature Kenneth Kienbaum

Cable

Urban Forestry

Kienbaum

CITIZEN SERVICE INFORMATION FORM

Name (Print): Kienbaum Ken D. Date: 3/18/05
Last First Middle

Home Address: 155 N ~~1st~~ Hwyer IN

Business Name: KDK FARM S.

Business Address: N 4-9 Hwy 0

Telephone (Home): 920-728-0928 (Work): _____

E-mail address: _____

How long have you lived in the City of Whitewater?: ~~2000-2006~~ ^{years} 66, All my life

Which Boards, Commissions, and/or Committees interest you?

- Urban Forestry Commission
- Cable TV Committee
- Bridge Fountain Committee
- Board of Zoning Appeals

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

Im interested in seeing how the city is run, and helping make the changes where it is necessary. I have a strong background in farming and farm management.

References:

1. Carl Kienbaum Phone: 262-473-4533
318 S. Janesville St
Whitewater WI 53190

2. Steve Olson Phone: 723-397-0290
W6743 Grogan Rd
Fort Atkinson WI 53538

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Kenneth Kienbaum
Signature Kenneth Kienbaum

CITIZEN SERVICE INFORMATION FORM

Name (Print): Knigh Jeffery P. Date: 3/26/13
Last First Middle

Home Address: 405 Panther Ct., Whitewater, WI 53190

Business Name: KNIGHT PUBLIC AFFAIRS, LLC

Business Address: _____

Telephone (Home): 262-473-3992 (Work): 920-728-0662

E-mail address: ~~jeff~~ jeffpkn@aol.com

How long have you lived in the City of Whitewater?: 12 years.

Which Boards, Commissions, and/or Committees interest you?
CDA, Whitewater University Technology Park Board.

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I have served on the CDA as a board member and currently as Chair.

References:

1. Jim Caldwell
207 W. Main St
Whitewater, WI 53190

262-
Phone: 473-2112

2. Larry Rachel
457 Buckingham
Whitewater, WI 53190

Phone: 262-472-9939

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Jeffery Knight
Signature

C-1
Miller

CITIZEN SERVICE INFORMATION FORM

Name (Print): MILLER THOMAS F Date: 12/27/12
Last First Middle

Home Address: 221 S. PRINCE ST.

Business Name: _____

Business Address: _____

Telephone (Home): 473-3121 (Work): 473-2140

E-mail address: leadeye1@CHARTER.NET

How long have you lived in the City of Whitewater?: 67 yrs

Which Boards, Commissions, and/or Committees interest you?

PLAN BOARD & CDA

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

MY YEARS ON THE BOARD ~~WAS~~ ~~RECORDED~~
SPEAK FOR MY EXPERIENCE

References:

1. JAMES B. MILLER Phone: 473-21

2. JEFF KNIGHT Phone: _____

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Thomas F. Miller
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): Bromley B. Jean Date: March 27 2013
Last First Middle

Home Address: 701 East Clay Street

Business Name: _____

Business Address: _____

Telephone (Home): 262-473-1285 (Work): Retired

E-mail address: Gjbromley777@charter.net

How long have you lived in the City of Whitewater?: 56 years 8 yrs - in Kenosha

Which Boards, Commissions, and/or Committees interest you?

Disability Rights or Park & Rec Department Board

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I served 3 yrs on Park & Rec Board 94, 95 & 96 or 93, 94, 95 (I can't remember)
Have been on Recreation work time part time when Mr. Coulthard was Director -
References: Recently declared disabled - have an interest in this field.

1. Charlotte West Phone: 262-472-9005
Fairview, Apt. 315 AA
Whitewater WI 53190

2. Marybeth Byrne Phone: 262-473-8223
N 7835 Crestview Dr
Whitewater WI 53190

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

B. Jean Bromley
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): Hartwick Anne Therese Date: 03/14/2013
Last First Middle

Home Address: 178 N Franklin St, Whitewater, WI 53190

Business Name: American Cancer Society

Business Address: N19W24350 Riverwood Dr, Waukesha, WI 53188

Telephone (Home): 262-523-5523 (Work): 608-206-1033

E-mail address: annehartwick@gmail.com

How long have you lived in the City of Whitewater?: 10 years

Which Boards, Commissions, and/or Committees interest you?

Irvin L. Young Memorial Library Board of Trustees

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I currently volunteer at the Fort Atkinson Library. I feel my experience and my relationships there can help contribute to achieving the goals and objectives of the Library and its Board. I've been an active member of the Historic Starin Park Neighborhood Association for several years and am looking to expand my service to the community.

References:

1. Connie Meyer Phone: 920-563-7790
Director
Dwight Foster Library - Fort Atkinson

2. Colleen McDonald Phone: 262-312-4370
Corporate Communications Manager
American Cancer Society - Waukesha

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Anne Hartwick
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): Bromley B. Jean Date: March 27 2013
Last First Middle

Home Address: 701 East Clay Street

Business Name: _____

Business Address: _____

Telephone (Home): 262-473-1285 (Work): Retired

E-mail address: Gjbromley777@charter.net

How long have you lived in the City of Whitewater?: 56 years 8 yrs. in Kenosha

Which Boards, Commissions, and/or Committees interest you?

Disability Rights or Park & Rec Department Board

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I served 3 yrs on Park & Rec Board 94, 95 & 96 or 93, 94, 95 (I can't remember)

Have been on Recreation work time part time when Mr. Coulthard was Director -
References: Recently declared disabled - have an interest in this field.

1. Charlotte West Phone: 262-472-9005
Fairview, Apt. 315 A1
Whitewater WI 53190

2. Marybeth Byrne Phone: 262-473-8723
N 7835 Crestview Dr
Whitewater WI 53190

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

B. Jean Bromley
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): Dorn, Mark J. Date: 3-20-13
Last First Middle

Home Address: 400 S Rice St, Unit 34, Whitewater, WI 53190

Business Name: Retired

Business Address: none

Telephone (Home): cell: (262) 745-3250 (Work): none

E-mail address: BizarroMSD@gmail.com

How long have you lived in the City of Whitewater?: 36 years (plus 4 years as

Which Boards, Commissions, and/or Committees interest you? (1979 - Present) UW-W student, 1969-73.

Parks + Recreation Board

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I enjoy volunteering at Seniors in the Park and enjoy the parks and recreation opportunities available in Whitewater. I hope I can contribute.

References:

1. W. Daniel Sable Phone: (262) 473-6219
131 N. Fremont St.
Whitewater, WI 53190

2. Sharon McCarthy Phone: (262) 473-2258
244 N. Franklin St.
Whitewater, WI 53190

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Mark J. Dorn
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): Knedler Brandon Thomas Date: 2/28/13
Last First Middle

Home Address: 67535 Bluff Rd Whitewater WI 53190

Business Name: _____

Business Address: _____

Telephone (Home): 262-473-3745 (Work): 262-391-7227

E-mail address: bknedler@hotmail.com

How long have you lived in the City of Whitewater?: Since 1996 Moved to township in 2010

Which Boards, Commissions, and/or Committees interest you?

Park + Rec Board

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I have been on the Park + Rec Board for nearly 3 years. I have chaired the board for past 2 years. I have always had an interest in youth activities, and have enjoyed serving on the board

References:

1. Rick Gilpatrick Phone: 473-3255

2. Aaron Kuhl Phone: 472-9894

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City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us



Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): Koppein Horrie E. Date: 3/27/13
Last First Middle

Home Address: N1518 Findlay Road, Whitewater, WI 53190

Business Name: Retired from UW Hospital/Clinics Feb, 2010

Business Address: —

Telephone (Home): 608-695-6366 (Work): —

E-mail address: Horrie_Koppein@yahoo.com

How long have you lived in the City of Whitewater?: 2 years but graduated long ago from UWW.

Which Boards, Commissions, and/or Committees interest you?

Park Board

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

Bachelor's Degree from UWW in physical education; Master of Science in sports management; 15 years high school teaching/coaching @ High School level; administrator Racine Unified School District in mid 80's. Many summers coaching and working for Park District - St. Charles/Geneva, IL. Currently retired but work in aquatics at UWW Aquatics Center; member of Kiwanis and UWW Hall of Fame Board.

1. Paula Malone Phone: 262-473-4900
Whitewater Aquatic & Fitness Center
580 S. Elizabeth St, Whitewater, WI 53190

2. Matt Amundson Phone: 262-473-0500
Whitewater Director of Parks/Recreation
312 W. Whitewater St.
Whitewater, WI 53190

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Horrie Koppein
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): Smith TERESA (Teri) M Date: 3-20-13
Last First Middle

Home Address: 1155 W Blackhawk Dr #106 Whitewater

Business Name: Blackhawk Manor

Business Address: 1155 W Blackhawk Dr Whitewater

Telephone (Home): 262-949-3467 (Work): 262-473-2259

E-mail address: terismith225@gmail.com

How long have you lived in the City of Whitewater?: 4 years

Which Boards, Commissions, and/or Committees interest you?

Parks & Recreation

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

Requesting to renew seat I presently am on.

I was also part of the EAB Ad Hoc Committee and also a member of the WAC Board for the Parks & Recreation Board.

1. Lois Dymen Phone: 262-473-8884
1155 W Blackhawk Dr # 113
Whitewater

2. Mike Kachel Phone: 262-473-5321
144 W Pratt St
Whitewater

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Teri M Smith
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): COMFORT DANIEL G. Date: 3-18-13
Last First Middle

Home Address: 338 E. NORTH ST

Business Name: _____

Business Address: _____

Telephone (Home): 262-441-0217 (Work): _____

E-mail address: COMFORTD@HOTMAIL.COM

How long have you lived in the City of Whitewater?: over 20 years

Which Boards, Commissions, and/or Committees interest you?
PLANNING COMMISSION

Please give a brief overview of your background, experience, interest, or concerns in the above areas:
HAVE BEEN ON THE BOARD AS A ALT

References:

1. Doug Parker Phone: 262-472-8100
Whitewater WI 53190

2. Lori HEIDENREICH Phone: 262-472-8174
WHITewater High School

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Daniel Comfort
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): HERTEL Sr. ROBERT ALLAN Date: 03/13/13
Last First Middle

Home Address: 400 SOUTH RICE STREET UNIT 8

Business Name: RETIRED

Business Address: _____

Telephone (Home): 458-2293 (Work): _____

E-mail address: BOBHERTELSR@GMAIL.COM

How long have you lived in the City of Whitewater?: 22 YEARS

Which Boards, Commissions, and/or Committees interest you?

POLICE COMMISSION

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

SEE ATTACHMENT

References:

1. CHARLES TAYLOR Phone: 495-8625
JACKSON ROAD

2. JACK FRAWLEY Phone: 473-3472
400 S. RILE ST # 25
WHITWATER, WI. 53190

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

R. Hertel Sr.
Signature

Education:

Gateway Technical College, Kenosha, Wisconsin.

A.A. Degree in Police Science.

Carthage College, Kenosha, Wisconsin.

B.A. Degree with a double major.

. Criminal Justice

. Sociology

Related work history:

. Kenosha County Sheriff's Department

Was a patrol officer, criminal court officer, investigator, sergeant, lieutenant and jail administrator of the Kenosha County Jail.

.City of Reedsburg, Wisconsin

The Chief of Police.

C-1
McPhail

CITIZEN SERVICE INFORMATION FORM

Name (Print): McPhail Mark Lawrence Date: 3-29-73
Last First Middle

Home Address: 964 West Peck Street, Whitewater 53190

Business Name: University of Wisconsin-Whitewater

Business Address: 800 West Main Street, Whitewater 53190

Telephone (Home): 262-215-4445 (Work): 262-472-1221

E-mail address: mcpmail@uwv.edu

How long have you lived in the City of Whitewater?: 2 Years, 5 Months

Which Boards, Commissions, and/or Committees interest you?
Police Commission.

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I served on the Police Commission this past year, and serve now on the Zoning Appeals Board. I also served as Chair of the Sheriff's Merit Commission in Salt Lake City, Utah

References:

1. Professor Robert Mertens Phone: 262-473-5764
205 North Franklin
Whitewater, WI 53190

2. Dr. Richard Telfer Phone: 262-472-1918
University of Wisconsin Whitewater
800 West Main, Whitewater 53190

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Mark James McPhail
Signature

Stone

CITIZEN SERVICE INFORMATION FORM

Name (Print): Stone E Beverly J. Date: 03-02-13
Last First Middle

Home Address: 303 W Ann St.

Business Name: _____

Business Address: _____

Telephone (Home): (262) 473-4351 (Work): Self

E-mail address: N/A

How long have you lived in the City of Whitewater?: 40+

Which Boards, Commissions, and/or Committees interest you?

Currently serve on Urban Forestry Commission and am interested in reappointment.

Am also interested in serving on the Police Fee Commission.

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

Graduate of UW-Whitewater, business. MS, U-W Whitewater in education. Additional pre-law classes in Real Estate, Environmental, business and Law. Teaching experience - Kenosha City, Kenosha; Gateway. Currently self-employed in real estate management.

1. Pastor Jerry Wendt Phone: (262) 473-8400
622 W Main
Whitewater, WI 53190

2. Jon Kachel Phone: (262) 473-1111
Commercial Bank
Whitewater, WI 53190

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Beverly J. Stone
Signature

Birge
BZA C-1
Cable
Urban Forestry

CITIZEN SERVICE INFORMATION FORM

Kienbaum

Name (Print): Kienbaum Ken D. Date: 3/18/02
Last First Middle

Home Address: 155 N ~~1st~~ Hwy er NW

Business Name: KDK FARM S.

Business Address: N 4-9 Hwy Q

Telephone (Home): 920-728-0928 (Work): _____

E-mail address: _____

How long have you lived in the City of Whitewater?: ~~2000-2002~~ ^{years} 60, All my life

Which Boards, Commissions, and/or Committees interest you?

Urban
Union Forestry Commission, Cable TV Committee
Bridge Fountain Committee Board of Zoning Appeals
Birge

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

Im interested in seeing how the city is run, and helping make the changes where it is necessary. I have a strong background in farming and farm management.

References:

1. Carl Kienbaum Phone: 262-473-4533
318 S. Janesville st
Whitewater WI 53190

2. Steve Olson Phone: 723-397-0290
W6743 Grogan Rd
Fort Atkinson WI 53538

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Kenneth Kienbaum
Signature Kenneth Kienbaum

Stone

CITIZEN SERVICE INFORMATION FORM

Name (Print): Stone E Beverly J. Date: 03-06-13
Last First Middle

Home Address: 303 W Ann St.

Business Name: _____

Business Address: _____

Telephone (Home): (262) 473-4351 (Work): Self

E-mail address: N/A

How long have you lived in the City of Whitewater?: 40+

Which Boards, Commissions, and/or Committees interest you?

*Currently serve on Urban Forestry Commission and am interested in reappointment.
I am also interested in serving on the Police/ Fire Commission.*

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

Graduate of UW-Whitewater, Business. MS, UW-Whitewater in education. Additional pre-law classes in Real Estate, Environmental, Government and Law. Teaching experience - Kenosha City, Kenosha; Gateway. Currently self-employed in real estate management.

1. Pastor Jerry Wendt
622 W Main
Whitewater, WI 53190

Phone: (262) 473-8400

2. Jon Kachel
Commercial Bank
Whitewater, WI 53190

Phone: (262) 473-1111

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Beverly J. Stone
Signature



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **04/16/2013**

ITEM: **Procurement Policy & Purchasing Card Policy**

PRESENTER: **Finance Director**

PREVIOUS ACTION, IF ANY: **None**

SUMMARY OF ITEM BEING PRESENTED:

Complete re-write of the Purchasing Policy approved on March 20, 2007. The Procurement Policy adjusted the authority to purchase & the authorized amounts for Department Heads, City Manager, and when specific approval is required by the City Council. In addition to the Procurement Policy, the city has entered into a Purchasing Card Program under a contract negotiated through V.A.L.U.E., a cooperative purchasing organization of government agencies in southeastern Wisconsin. The Purchasing Card Program is basically a business credit card. It is an alternative method of paying for goods & services previously approved thru the budget process or specifically approved by the city council. The rebate for using the Purchase Card Program thru V.A.L.U.E is a minimum of 1.5%. Examples of items that could & should be processed thru the Purchasing Card Program are road salt purchases, janitorial monthly services, software support, telecommunications billings, online orders (office supplies, ect.), to name only a few. All purchases will continue to be tax exempt regardless of the method of payment.

Both policies have been reviewed by department heads, City Manager and the City Attorney. Their revisions have been made to the documents attached

BUDGET IMPACT, IF ANY:

None for the 2013 budget because the rebate will not be distributed until 2014.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: None

STAFF RECOMMENDATION: Recommend that approval from the Common Council for both the revised Procurement Policy and the Purchase Card Program Policies and Procedures.

RECOMMENDED MOTION:

ATTACHMENT(S) INCLUDED (If none, please state that)

Procurement Policy & Purchasing Card Program

FOR MORE INFORMATION CONTACT:

Doug Saubert, dsaubert@whitewater-wi.gov, 262.473.1380

Karen Dieter, kdieter@whitewater-wi.gov, 262.473.1382

CITY OF WHITEWATER PURCHASING CARD PROGRAM POLICIES AND PROCEDURES

INTRODUCTION

The City of Whitewater is providing an alternate approach to purchasing goods and services by offering a Purchasing Card Program to select City employees, administered by JPMorgan Chase Bank. The Purchasing Card Program is designed to make it easier and more cost effective for City personnel to make purchases of goods and services from any supplier that accepts MasterCard. Purchasing cards will not replace the normal purchasing policies and procedures established in the City's Procurement Policy. This program is simply an alternate method of payment.

These policies and procedures are intended to provide guidelines to cardholders in utilizing their purchasing cards, and all cardholders should carefully read this document. A cardholder's signature on the Cardholder Agreement Form indicates that the cardholder understands the intent of the program and agrees to adhere to these guidelines.

PROGRAM ADMINISTRATION

The City's Purchasing Card Program is administered through JPMorgan Chase Bank, under a contract negotiated through V.A.L.U.E., a cooperative purchasing organization of government agencies in southeastern Wisconsin of which the City is a member. The City's purchasing card Program Administrator is Karen Dieter, Finance Support Services Manager. The Program Administrator's responsibilities include the following:

- Authorization, set-up, and issuance of all purchasing cards.
- Authorization and execution of changes to cardholder limits.
- Conduct cardholder training.
- Primary contact for cardholder questions.

GENERAL INFORMATION

The City issues purchasing cards to designated employees. Elected officials are not included in the purchasing card program. The cardholder's name is embossed on the card, as well as the City's logo. No person other than the person to whom the purchasing card is issued is authorized to use the assigned purchasing card. The card is to be used for official City business only. Use of the card for personal items is not permitted.

The purchasing cards are issued to the City of Whitewater by JPMorgan Chase and assigned to specific users. JPMorgan Chase is provided with a cardholder's name, date of birth, social security number and the employee's phone extension for verification purposes only. Card activity is not reported on a cardholder's personal credit report, and, likewise, activity on the card is not used to compute a cardholder's credit score with reporting agencies. Activity from this program is reported on the City's credit report.

The purchasing card is as easy to use as any other MasterCard credit card and is just as widely accepted. The only difference between a credit card and a purchasing card is that the latter is a corporate liability charge card with certain restrictions and limitations imposed on the cardholder. Card privileges may be rescinded at any time at the discretion of the Program Administrator if policies and/or procedures are not followed by the cardholder.

**CITY OF WHITEWATER
PURCHASING CARD PROGRAM
POLICIES AND PROCEDURES**

Purchasing cards must be kept in a secure place. Although the purchasing card is issued in the cardholder's name, the card remains the property of JPMorgan Chase Bank and the City of Whitewater. Account access information should not be kept in the same location as the purchasing card.

Prior to making a purchase with a vendor, the cardholder must perform reasonable due diligence to assure that the company is reputable. This includes looking for the "SSL" lock logo online and assessing the company's credibility prior to giving out card information over the phone. If a fraudulent transaction is suspected, the cardholder must notify JPMorgan Chase (use the phone number on the back of the card) and the Program Administrator immediately. This notification must never take longer than five days.

All charges made on City purchasing cards are billed directly to the City on a monthly summary invoice. This process minimizes paperwork and streamlines the payment process. Account numbers are assigned to a transaction by the cardholder or administrative staff when reconciling the monthly transactions using JPMorgan Chase's Smart Data Online (SDOL) web-based program.

When a purchasing card is issued, it must be endorsed immediately. Each cardholder will be required to review and verify their purchasing card transactions on a monthly basis. Please refer to the "Cardholder Recordkeeping Requirements" section below.

CARDHOLDER LIMITS

- MCC Limits – The cardholder will only be able to use the purchasing card for specific Merchant Category Codes (MCCs) assigned for each user group, based on necessity specific to each group. If the cardholder attempts to use the purchasing card for an MCC not set up, the transaction will be denied. The City's Program Administrator can adjust the MCCs assigned to each cardholder. High risk (a.k.a. "sin" codes) cannot be allowed without ongoing additional review and audit by the Program Administrator.
- Credit Limit – A reasonable limit will be imposed on each cardholder for the maximum amount the cardholder is authorized to spend in any given billing cycle. Note: The billing cycle for the City's purchasing card program is the period ending on the 10th day of the each month.
- Single Purchase Limit – A reasonable limit will also be imposed on each cardholder for the maximum amount that a cardholder is authorized to spend on any single purchase.
- International Transactions/Cash Advances – These types of transactions are disallowed by the program. If international transactions are necessary, contact the Program Administrator for a temporary modification.

To request a change to an existing cardholder's limits or MCC group please call the Program Administrator. To add a new cardholder, complete the "New Card Request" form and submit it to the Program Administrator. A copy of all forms can be found on the shared network drive under "Finance\P-Card Forms and Docs".

CITY OF WHITEWATER PURCHASING CARD PROGRAM POLICIES AND PROCEDURES

UNAUTHORIZED USES

In addition to the controls discussed above that disallow certain purchases, the following purchases are expressly forbidden under this program. Purchases that:

- Are split into multiple transactions to stay within your limits
- Are split across days to stay within your limits
- Are split amongst cardholders to stay within your limits
- Are made to avoid or circumvent the purchasing process
- Are not immediately available at time of credit card use. No back-ordering of merchandise is allowed. Back-ordering will cause the City to pay for goods before they are received.

A cardholder that makes **unacceptable or unauthorized purchases** or carelessly uses the P-card may be liable for the total dollar amount of such unauthorized purchases plus any administrative fees charged in conjunction with the misuse. **The cardholder will also be subject to disciplinary action, up to and including termination.**

PURCHASING PROCEDURES

Making City purchases for goods and services using your purchasing card is as simple as using any other MasterCard credit card. Following are the procedures for making purchases using your purchasing card:

General Guidelines

- Efforts should be made to use vendors who accept the purchasing card where appropriate in order to maximize administrative cost savings and the rebate earned.
- Only the cardholder named on the purchasing card can authorize a purchase on his/her card. The cards cannot be loaned to another person. The card can be used to make purchases for another employee in your department.
- Purchases utilizing your purchasing card can be made in person, by phone, or over the internet from any vendor that accepts MasterCard. For security reasons, fax orders should be avoided as you do not know who at the other end has access to your card information. Card information should not be provided to a vendor unless reasonable due diligence has been performed to assure the company is reputable (including looking for the "SSL" lock logo when making purchases online).
- Whether paying for orders in person, by phone, or over the internet, the cardholder is responsible for obtaining and retaining proper documentation of all transactions, i.e., receipts, invoices, or other documentation showing the item(s) purchased and the amount paid. See the "Cardholder Recordkeeping Requirements" section below for information on submitting your receipts/documentation to the Finance Department for processing.
- **All City purchases are exempt from Wisconsin sales tax.** It is the cardholder's responsibility to ensure that sales tax is not paid on any purchases that he/she makes using a purchasing card. If sales tax is charged, the cardholder is responsible for working with the vendor to get the tax reimbursed. If a vendor requires a copy of the City's tax exempt certificate, a scanned copy is available on the shared network drive under "Finance\P-Card Forms and Docs", our tax exempt number is also located on the back of the laminated card that was issued to you.

**CITY OF WHITEWATER
PURCHASING CARD PROGRAM
POLICIES AND PROCEDURES**

- A purchasing card purchase may be declined at the point of sale if the purchase falls outside of any of the parameters listed in the “Cardholder Limits” section. If a transaction is declined, the cardholder should cancel the transaction and contact the Program Administrator to determine the reason for the declined transaction.
- Any returns or credits on purchases paid for by a purchasing card must be credited to that cardholder’s account (no cash refunds). The cardholder should obtain and retain the appropriate documentation.

Reporting Lost, Stolen, or Damaged Cards:

- If your purchasing card is lost or stolen, contact JPMorgan Chase immediately at 1-800-316-6056 and notify the Program Administrator as soon as possible.
- If a card becomes damaged and needs to be replaced, the cardholder must notify the Program Administrator and return the damaged card to the Finance Department. Once the damaged card has been returned to the Program Administrator a replacement card will be requested from JPMorgan Chase.

Disputed Items:

- If there is a discrepancy on your monthly statement, contact the vendor immediately to try and resolve the matter. If successful, make a note on the monthly statement and be sure to verify the correction on the following month’s statement.
- If you cannot resolve the discrepancy with the vendor, contact the Program Administrator.

Unauthorized Account Usage:

- The cardholder is responsible for keeping track of how the card is used and for its safekeeping. Just like any credit card, the cardholder should protect against fraudulent use of the card.
- If the cardholder detects or suspects that his/her card has been used fraudulently, he/she should contact JPMorgan Chase immediately at 1-800-316-6056 and notify the Program Administrator immediately. This notification must never take longer than five days.

Card Deactivation:

- Upon termination of employment of a cardholder, the purchasing card must be returned to the Program Administrator prior to the employee’s last day of work. The purchasing card will be deactivated immediately.
- A purchasing card may be deactivated if the Program Administrator determines that the cardholder has continuously violated the policies and procedures set forth in this manual.

**CITY OF WHITEWATER
PURCHASING CARD PROGRAM
POLICIES AND PROCEDURES**

CARDHOLDER RECORDKEEPING REQUIREMENTS

Cardholders must keep all original sales documents (receipts, packing slips, cash register tape, credit card slips) from purchases made on their purchasing card. These documents will be required to be submitted to the Finance Department with the cardholder's monthly expense report printed from the Smart Data Online application, as described in this section.

The City's monthly billing cycle runs through the 10th day of each month. At the end of each billing cycle, most cardholders will receive a reminder email notification to review and approve posted transactions for that billing period. The email notification is meant to be a friendly reminder and does not eliminate the need to submit the paperwork timely if the email is not received.

Each cardholder will be required to login to the Smart Data Online application via the Internet and review all transactions that he/she is responsible for. The review process includes matching receipts and other documentation to the Transaction Summary, providing an expense description for each transaction, assigning a general ledger account number to each transaction, and approving his/her transactions. The paperwork and data entry function can be delegated to another individual in the department; however, the cardholder is still ultimately responsible for the transactions and is required to review and approve the expense report.

Once the cardholder's review process has been completed, print a monthly expense report, sign and date the report, attach all original sales documents, and submit to the Finance Department. The Finance Department will review the charges, account numbers, and documentation for accuracy and sign the expense report.

The authorized expense report packet should be sent to the Finance Department for review within 1 week of the billing cycle end. This is a short time-frame but necessary to ensure that proper documentation is obtained prior to the payment due date.

SMART DATA ONLINE

Smart Data Online is a JPMorgan Chase/MasterCard online system that allows cardholders, supervisors, and Program Administrators to monitor and manage purchasing card accounts and transactions. Detailed instructions on the use of the Smart Data Online system are included in the next sections of this manual. In addition to the instructions provided in this manual, JPMorgan Chase provides an online training course for Smart Data Online. This training course can be accessed through the Links section on the first screen that you see after logging into the system (see below). Click on the "Access the JPMorgan Chase Training Tool" line and follow the instructions.

An account holder guide can also be printed from Smart Data Online. This document includes more details regarding the various aspects of the online tool.

CITY OF WHITEWATER PURCHASING CARD PROGRAM POLICIES AND PROCEDURES

JPMorganChase ← ↻ 🔍 🏠 ?
LOG OUT

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CITY OF OCONOMOWOC
MISTY DODGE

Welcome Back - MISTY DODGE
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Summary Information

Most Recent Posting Date

Links

[NEW! - Use the Purchase Optimizer™ tool to get the most from your card program](#)

[Upcoming Educational Webinars](#)

[Access the JPMorgan Chase Training Tool](#) Online Training

[SDOL 8.1 Changes - Web Training](#)

[SDOL 8.1 Release Notes - Company Admin](#)

[SDOL 7.2.0 Export Fields Reference Guide](#)

[MasterCard Home Page](#)

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User Documents

[Account Holder Guide](#) User Manual

News

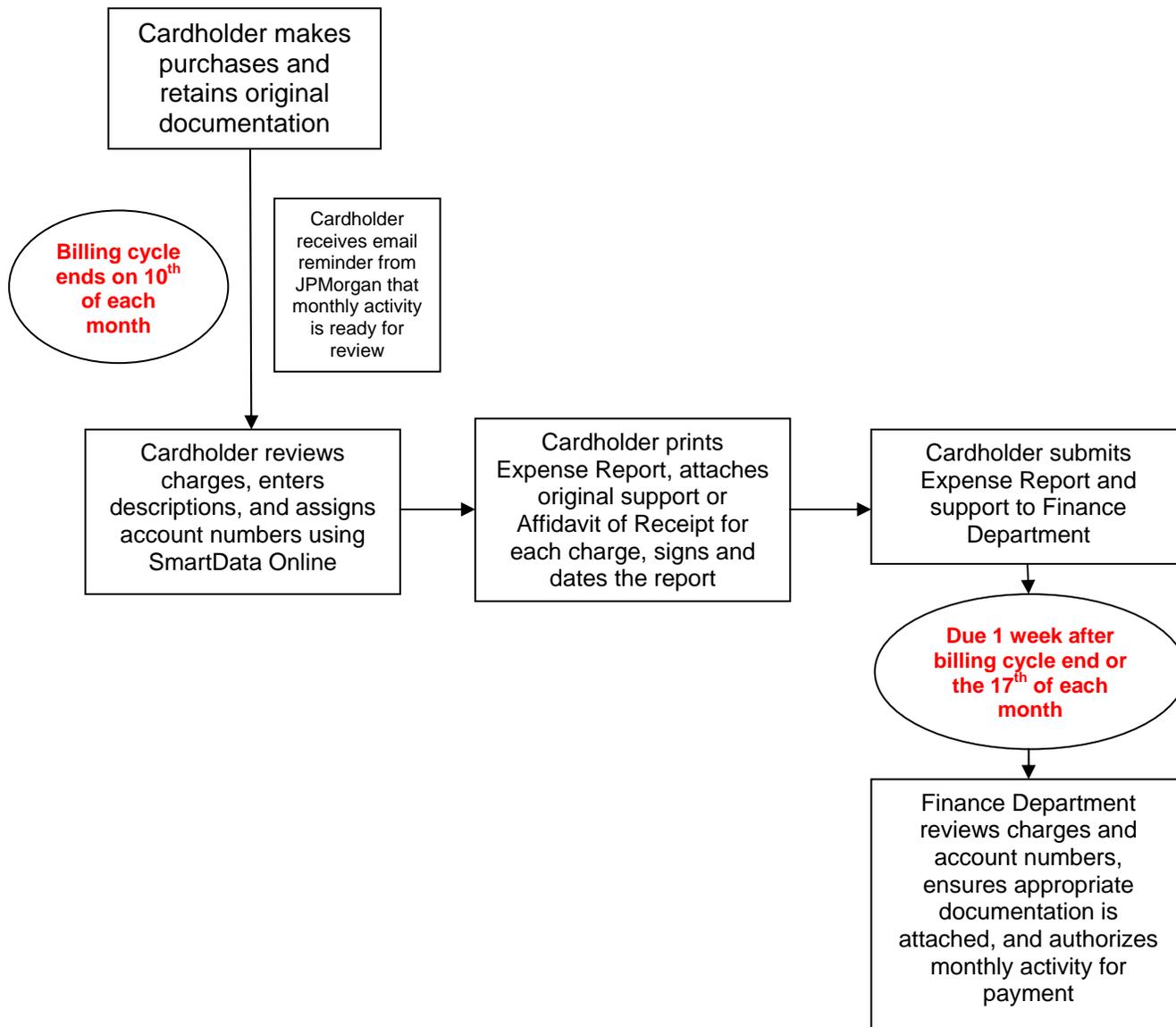
06/14/2007 We cordially invite you to attend an informative educational webinar on Hierarchy. Establishing a hierarchy in Smart Data OnLine is essential for reporting as well as ensuring your users have the appropriate scope of view. For July's webinar we will discuss best practices in structuring your organization within SDOL. In addition you will see how to manage your hierarchy as well as move cardholders throughout. Understanding hierarchy will allow you to optimize your Smart Data OnLine site. Click on the "Upcoming Educational Webinars" link on this homepage to the left for complete details. If you have questions contact our CAS Help Desk at (877) 967-1100.

06/12/2007 SDOL Release 8.1 was implemented on Sunday 6/10/07. Major Enhancements in this release include: · Improvements to the Hierarchy display supporting programs that have a large number of hierarchy levels or cards · Enhancements and design changes to the Transaction Summary page improving usability · Enhancements to the Split Transaction page allowing allocations to be performed on the same page as the split · Improvement to the creation and display of non-card transactions and related account code allocation · A new user type named "Non-Card Account" has been added to allow employees without company issued cards to enter cash expenses or expenses charged to personal credit cards. Full release notes and a recorded webinar session demonstrating these enhancements are now available under the 'Links' section on this homepage. If you have any questions, you can call our CAS Help Desk at 877-967-1100.

Note: The online training course includes audio, so turn on/up your speakers.

If you have any questions, please contact the Program Administrator.

**CITY OF WHITEWATER
PURCHASING CARD PROGRAM
APPENDIX 1 – PROCESS**



**CITY OF WHITEWATER
PURCHASING CARD PROGRAM
APPENDIX 1 – PROCESS**

The following forms are available in the internal forms directory:

- **Affidavit of P-Card Receipt:** Each purchase needs to have supporting documentation attached (i.e. receipt). The Affidavit of P-Card Receipt should be used when documentation is not available for a transaction. Excessive use of this form may result in revocation of the cardholder's purchasing card privileges.

- **New Card Request:** This form should be completed when requesting a card for a new cardholder. The form includes lines to indicate the restrictions on the card requested.

Definitions:

Cardholder:	An employee that has been issued a purchasing card and is authorized to make purchases in accordance with these procedures.
Program Administrator:	Individual responsible for issuing cards, providing training, and responding to questions related to the p-card program. (Currently Karen Dieter and Mary Hennessy as backup.)

**CITY OF WHITEWATER
PURCHASING CARD PROGRAM
FREQUENTLY ASKED QUESTIONS**

1. When should I use my Purchasing Card?

In general, use your purchasing card to purchase goods or services from any vendor that accepts credit cards.

2. Can a co-worker use my Purchasing Card?

No, only the cardholder named on the purchasing card can authorize a purchase on the card. However, the card may be used to make purchases for an employee in your department.

3. What if my Purchasing Card is declined when making a purchase?

Your purchasing card purchase may be declined if the purchase you are making falls outside the parameters set-up for your card. Cancel the transaction and contact the Program Administrator as soon as possible.

Note: Be aware of the cardholder limits for your card to avoid a situation where your purchase might be declined.

4. What do I do if my card is lost or stolen?

If your purchasing card is lost or stolen, contact JPMorgan Chase immediately at 1-800-316-6056 and notify the Program Administrator immediately.

5. Who should I contact to resolve a disputed transaction?

If a discrepancy appears on your monthly statement, contact the vendor to resolve the matter. If you cannot resolve the discrepancy with the vendor, contact the Program Administrator.

6. What do I do if I need to return an item purchased with my purchasing card?

Contact the vendor directly and make arrangements for the return. Make sure that the returned item is credited to your purchasing card account. Cash refunds are not allowed under any circumstances!

7. What do I do if I was mistakenly charged sales tax on a purchase made with my purchasing card?

Contact the vendor directly and have the sales tax amount credited back to your account. If necessary, obtain a copy of the City's tax exempt certificate from the City's shared network drive under "\Finance\P-Card Forms and Docs".

**CITY OF WHITEWATER
PURCHASING CARD PROGRAM
FREQUENTLY ASKED QUESTIONS**

8. What do I do if unauthorized charges appear on my account?

If you detect or suspect that your card has been used fraudulently, contact JPMorgan Chase immediately at 1-800-316-6056 and notify the Program Administrator as soon as possible. **Under no circumstances** should the notification take longer than five days.

9. What do I do to have my cardholder limits or MCC group changed?

Complete a Cardholder Request for Change Form, have your Department Head approve it, and submit it to the Program Administrator. Upon approval you will be notified when the requested changes become effective.

City of Whitewater Procurement Policy

General

The purpose of this policy is to provide guidance and procedures to be followed for procurement of goods and services for all City departments. The controls and procedures set forth are intended to provide reasonable assurance that the lowest cost, highest quality good or service is obtained, while balancing the need for flexibility in department operations.

Procedures

1. Procurements consist of the following major categories:
 - Goods (tangible items); e.g., equipment, supplies, vehicles
 - Utility Inventory Items
 - General Services; e.g., janitorial services, maintenance agreements
 - Professional Services: e.g., legal, engineering, architectural, auditing services
 - Construction of public buildings and improvements
2. Department heads have the responsibility for procurement in their individual departments.
3. The City Manager is responsible for supervising the procurement process.
4. The Finance Department is responsible to monitor compliance with City procurement policies and procedures.
5. When an emergency situation will not permit the use of the competitive processes outlined in this policy, the applicable Department Head and City Manager may determine the procurement methodology most appropriate to the situation. Appropriate documentation of the basis for the emergency should be maintained.
6. By law (WI Stat 62.15 (12)), the City Manager and City Clerk sign contracts on behalf of the City. However, the Council hereby delegates the authority to approve and sign contracts to the applicable Department Head and/or, City Manager in accordance with the thresholds set forth below in the "Purchase of Goods" section. When Council Committee or Council approval is required the City Manager and Clerk shall sign such contracts.
 - The City Attorney's office should be consulted for a legal review of all contracts.
7. Change orders are required for changes in project scope for construction or similar contracts. Quantity changes are defined as increased quantities of bid items in a unit price contract.
 - Change orders can be approved by the Department Head and the City Manager for an amount up to \$10,000. The Department Head shall notify the Council in writing of such change orders.
 - Change orders in excess of the amount defined above require approval by the Common Council.
 - When project scope changes are necessary to prevent project delays the Department Head is delegated the authority to approve such change orders. The Department Head shall notify the City Manager and Council in writing of such change orders.
 - Quantity changes in unit price contracts can be approved for payment by the Department Head.
 - Any change order must be in compliance with the public bidding statutes and the applicable contract.

Purchase of Goods

1. Guidelines for approval authority of purchases when a specific item and dollar amount is not identified in the adopted budget:
 - a. Under \$5,000 – Department Head or Designee must approve prior to purchase. At least two quotes should be solicited for purchases over \$1,000.
 - b. \$5,000 to \$10,000 – Department Head and City Manager approval is required. At least two quotes should be solicited.
 - c. \$10,001 - \$25,000 – Department Head, City Manager, and Common Council approval is required. At least two quotes should be solicited. Documentation of quotes must be submitted to City Manager and Common Council for approval.
 - d. Over \$25,000 – Common Council approval is required prior to purchase. At least three quotes should be solicited.
 - e. Any purchase of goods for a public construction project must be reviewed in the context of the entire cost of the project to determine if the size of the contract requires public bidding for the purchase of the goods. The purpose of this provision is to make certain that the cost of the goods does not increase the total estimated cost of the public works project to be above the threshold that would require competitive bidding. For example, under current statutes, if the cost of goods was \$10,000 and it caused the overall estimated cost of the project to be \$27,000, it would cause the project to be subject to competitive bidding because the cost of the project would be greater than the \$25,000 bidding threshold.

2. Guidelines for approval authority of purchases when a specific item and dollar amount (e.g. capital equipment) is identified in the adopted budget:
 - a. Under \$5,000 – Department Head or Designee must approve prior to purchase. At least two quotes should be solicited for purchases over \$1,000.
 - b. \$5,000 to \$10,000 – Department Head and City Manager approval is required. At least two quotes should be solicited.
 - c. Over \$10,000 – Department Head and City Manager approval is required. At least three quotes should be solicited.
 - d. If the quote exceeds the dollar amount identified in the adopted budget the thresholds under “Purchase of Goods 1.” apply.

The City Clerk will be given a copy of any signed contract(s).

3. In general, the lowest quote should be considered for procurements. However, price is not the sole consideration. Awards shall be made only to responsible vendors that (a) possess the potential ability to perform successfully under the terms and conditions of the proposed procurement, and (b) sell products that meet the specifications of the City.

It is the desire of the City to purchase from local vendors whenever possible. This can be accomplished by ensuring that local vendors are included in the competitive shopping process. The City has a responsibility to its residents however, to ensure that the maximum value is obtained for each public dollar spent. It is assumed that local vendors who wish to do business with the City will offer the lowest possible quote for the item being purchased.

4. Each Department Head is authorized to delegate authority up to \$5,000 to an employee of that department to make and approve purchases, upon the condition that the Department Head file written notice with the Finance Department of the individual to whom this authority has been delegated.

5. Sole source purchases are allowed in the following circumstances:
 - a. The item or service is only available from a single source;
 - b. After competitive procurement solicitations, competition is determined to be inadequate;
 - c. An alternate product or manufacturer would not be compatible with current products resulting in additional operating or maintenance costs;
 - d. Standardization of a specific product or manufacturer will result in more efficient and economical operations;
 - e. The purchase is from another governmental body; or
 - f. The item is being purchased through a cooperative purchasing arrangement such as the V.A.L.U.E. group, State bid list, State of Wisconsin VendorNet or WPPI Joint Purchasing.

Approval of sole source purchases will be made in accordance with the dollar thresholds outlined above in "Purchase of Goods."

In circumstances of sole source purchases when the purchase is not via a cooperative arrangement, the department should use alternate means (such as verifying pricing with other customers) to establish that the price quoted is reasonable.

6. Use of Purchase Orders:
 - a. In general, purchase orders are not required for purchases. If the vendor requests or requires a purchase order one will be issued. Purchase orders are to be issued prior to obtaining the item.
 - b. Standard purchase orders are issued for one time acquisition of specific items. The receipt of these items might be spread out over a period of time but the purchase order is valid only for the items listed on it.
 - c. Blanket purchase orders are issued on an annual or other periodic basis to vendors with whom business is conducted continuously. Examples of these types of purchases include repair parts, library books or other materials/supplies for which exact quantities are not known.

Purchase of Utility Inventory

1. Inventory purchases are made for approved utility capital and maintenance infrastructure projects, developer capital projects and stock items. Special consideration for these types of purchases is warranted for operational efficiency purposes.
2. Each Utility Operations Manager is responsible for the oversight and coordination of utility inventory purchases.
3. Quotes shall be solicited as outlined above in the "Purchase of Goods" section.
4. The City Manager is delegated the authority to approve all utility inventory purchases over \$5,000.

Purchase of General Services

1. General services defined:
 - Standardized services that are differentiated mainly by price. The results of the services are generally the same each time they are provided regardless of the vendor and experiences gained from one project are directly applicable to another project. See definition below of professional services for distinction from general services.
 - Agreements for upkeep and maintenance of goods during ownership. Such agreements bind the manufacturer or service provider to maintain the goods for a certain period of time for a fee. Contracts may include the costs of servicing and/or materials. (e.g. software maintenance contracts, copy machine maintenance contracts, etc).
2. Where applicable, a competitive process for selection of vendors for contracts for general services should be used under the guidance outlined in the "Purchase of Goods" section above.
3. Purchase orders are not required for general services.

Purchase of Professional Services

1. Professional services defined:
 - Professional services are usually highly customized and differentiated on factors other than price, such as knowledge and expertise. The specific form of the services will vary according to the need of the customer. Experiences gained from one project provide insight into other projects, but are not directly applicable. Professional services are often performed by licensed individuals.
2. A qualifications based selection process shall be used in obtaining professional services. Selection for professional services should take into consideration the overall value of such contracts including:
 - Demonstrated competence, knowledge and qualifications in related services
 - Continuity of the various phases of a project
 - Operational efficiencies
 - Scope of services
 - Reasonableness of proposed fee
3. The normal purchasing policy thresholds outlined in the "Purchase of Goods 1." section above shall be used for retaining consultants for specific projects.
4. Professionals are sometimes retained for their expertise on an as needed basis to serve in an advisory role to the City vs. being retained for a specific project. In the circumstance where the specific scope of service or length of engagement cannot be determined and the purchasing policy thresholds therefore cannot be used to determine level of approval, the approval process is as follows:
 - All legal, planning, and engineering services require Common Council approval prior to retaining the professional.
 - The City Attorney, upon approval of the City Manager, may retain outside legal counsel to serve in an advisory role to the City Attorney in an amount not to exceed \$5,000.
 - For all other services identified in the approved budget, the Department Head and/or City Manager is delegated the authority to retain the professional (e.g. title searches, physicals, water testing...).
5. Some professional service industries do not customarily use contracts to formalize the relationship and scope of work between the consultant and their client. In such circumstances, the City encourages the use of scope of service proposals, memorandum of understandings or engagement letters where applicable.
6. Purchase orders are not required for professional services.

Construction of Public Buildings and Improvements

1. The provisions of Wisconsin Statutes s. 62.15 apply to procurements involving public construction and take precedence over any portion of this policy that may conflict with that statute. Approvals of construction contracts will be made in accordance with the dollar thresholds outlined above in the "Purchase of Goods 1." section.
2. For all public construction, the estimated cost of which exceeds \$5,000 but is not greater than \$25,000, the Director of Public Works shall give a Class 1 notice, under Chapter 985 Wis. Stats., of the intent to enter into a contract for the proposed construction before the contract is executed.

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: _____ ITEM: _____

PRESENTER: _____

PREVIOUS ACTION, IF ANY: _____

SUMMARY OF ITEM BEING PRESENTED:

BUDGET IMPACT, IF ANY:

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY:

STAFF RECOMMENDATION:

RECOMMENDED MOTION:

ATTACHMENT(S) INCLUDED (If none, please state that)

FOR MORE INFORMATION CONTACT:



April 10, 2013

Mr. Matt Amundson
Director of Parks and Recreation
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: James Street Detention Basin and Whitewater Creek Streambank Restoration

Dear Matt,

Thank you for the opportunity to submit this proposal for the James Street Detention Basin and Whitewater Creek Streambank Restoration projects.

Background

In April 2012, the City submitted grant applications through the Wisconsin Department of Natural Resources (WDNR) Stormwater Grant Program. The projects submitted were the James Street detention basin and restoration of the streambank along Whitewater Creek. The grant applications did well in the statewide competition and were awarded funding. The City recently processed grant agreements with the WDNR for the projects.

The James Street detention basin is located on the west side of Fremont Street between James Street and Ann Street on city-owned property. The proposed wet detention basin will address water quality in the drainage basin, which includes much of the downtown area, by removing suspended solids from stormwater runoff before it enters Cravath Lake. This detention basin was identified as a Best Management Practice (BMP) in the City's 2008 Stormwater Management Plan and the 2011 Stormwater Management Plan update.

The Whitewater Creek streambank restoration project will address erosion of the banks of Whitewater Creek north of North Street. The northerly limits of the project will be budget-dependent, but the goal is to reach Strain Road with this phase of the project. The goal of the streambank restoration project is to reduce sedimentation into the creek from continued erosion of the streambank, enhancing water quality and improving wildlife habitat. A combination of bioengineered soil systems and integrated streambank treatment techniques will be utilized.

Scope of Services

The following services will be provided for this project:

- A topographic survey to locate existing features and utilities at the project sites will be completed to create base mapping for use during the design phase of the project.
- Assist the City with selection of a geotechnical engineering consultant for the project.
- Prepare a grading plan and storm sewer plan for the James Street detention basin, including details for the outlet structure and restoration.
- Prepare a grading plan, cross-sections, and related restoration details for streambank restoration.
- Conduct a public meeting to review the preliminary design for the projects.

Mr. Matt Amundson
Director of Parks and Recreation
Page 2
April 10, 2013

- Assist the City with identification of easements needed for the project, including preparation of legal descriptions.
- Prepare permit applications for Chapter 30 Permit and Notice of Intent for the WDNR.
- Prepare final drawings for proposed improvements.
- Prepare a project manual for bidding purposes, including bid advertisement, bid forms, front-end specifications, general conditions, and technical specifications.
- Distribute bidding documents and assist the City with the bidding process, including attendance at bid opening.
- Assist the City with contract award and processing of contracts following award of contract.
- Provide construction administration services, including conducting a preconstruction conference, shop-drawing review, pay request review, construction correspondence, and periodic site visits.
- Provide construction-staking services.
- Assist the City with grant administration services.

We have assumed the City will retain a geotechnical engineering consultant and provide construction observation services.

Fees and Schedule

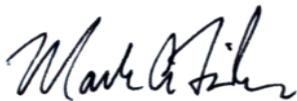
The not-to-exceed engineering fee for the Scope of Services above is \$62,000, including expenses. Services will be invoiced on an hourly rate basis.

We anticipate completion of design services within approximately 3 months of authorization to proceed. Pending timely resolution of permitting and easement acquisition, the project should be bid in mid-summer and constructed in late summer and fall of 2013. The duration of the construction phase is anticipated to be approximately 4 months.

We look forward to working with the City on these projects. Please contact us if you have any questions regarding this proposal.

Sincerely,

STRAND ASSOCIATES, INC.



Mark A. Fisher, P.E.

cc: Latisha Birkeland, Neighborhood Services Manager



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **04/16/2013**

ITEM: **Fire Department and EMS Operational Study**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: Council approved appointment of the Fire/EMS Taskforce which then solicited proposals for professional services.

SUMMARY OF ITEM BEING PRESENTED:

The Fire/EMS Task Force prepared a formal request for proposals for professional services and solicited for proposals. The window for submitting proposals closed Friday, April 12. The proposals are for an operational study of the Fire Department, including the Rescue Squad. The study will include a comprehensive evaluation and analysis of the department within the areas of Fire and Rescue demands within the current service area, department facilities, department equipment, departmental operations, and staffing.

BUDGET IMPACT, IF ANY: **TBD**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **Fire/EMS Task Force recommends approval of the agreement for professional services.**

STAFF RECOMMENDATION: **City Manager recommends approval of the agreement for professional services.**

RECOMMENDED MOTION: **TBD**

ATTACHMENT(S) INCLUDED (If none, please state that)

Official RFP Document

Summary of Proposals and Recommendation (Forthcoming)

Submitted Proposals (Forthcoming)

FOR MORE INFORMATION CONTACT:

Cameron Clapper, City Manager, 262.473.0100, cclapper@whitewater-wi.gov.

**City of Whitewater Request for Proposal
Whitewater Fire Department, Fire and EMS Services
Evaluation and Analysis**

Overview

The City of Whitewater (CITY), together with the Whitewater Fire Department and Rescue Squad (WFD), is seeking qualified consulting firm(s) to conduct a comprehensive evaluation and analysis of the WFD (which includes Fire and Rescue services). The purpose of this evaluation and analysis is to provide a comprehensive examination of the community's inherent risk factors along with an audit of the organization's readiness capabilities and current operations so as to clearly define the current demand/need for fire and rescue services relative to current fire and rescue response operations, prevention efforts, and emergency management. The firm would also forecast, based on current trends, the anticipated demand for fire and rescue services over the next 10, 20, and 30 years. The firm would also identify areas where changes or improvement is necessary and provide recommendations for the changes or improvement. The results of this study will be used to help guide the CITY and WFD in making changes and improvements and creating strategic goals and objectives that will enable the WFD to meet current and future service needs within the WFD's urban and rural service areas.

The WFD is a separate privately incorporated volunteer entity operating within the CITY located in a CITY building and primarily funded by the CITY. The WFD currently consists of a chief, two assistant chiefs, six captains, ten lieutenants, three fire inspectors, and 83 fire fighters and EMTs. All officers volunteer their time to fulfill their leadership responsibilities. Fire fighters and EMTs, while considered volunteers, are technically paid-on-call.

The WFD responds to approximately 250 fire calls, 100 tech rescue calls, and 1,300 EMS calls annually from one station. The WFD provides service to the CITY, including the University of Wisconsin-Whitewater, and the Townships of Whitewater, Richmond, Lima, Johnstown, Cold Spring and Koshkonong. The overall service area population is 35,000 and the area served occupies approximately 144 square miles.

Scope of Work

The study will include a comprehensive evaluation and analysis within the following areas:

Fire Department Service Area

The consultant will perform a comprehensive evaluation of current service areas for fire, tech rescue, and EMS services identifying inherent risks as well as the historic, current, and anticipated future demands for service based on relevant factors including population demographics as well as residential and commercial development.

Fire Department Facilities

The consultant will perform a comprehensive evaluation of current facilities and assess the adequacy of current facilities for meeting current and future service demand based on the service area analysis. Provide recommendations on future facility needs based on current services provided and expected growth. Provide a schedule of recommended expansions/changes to current facilities;

Fire Department Equipment

The consultant will perform a comprehensive review of equipment and vehicle inventory, assess equipment needs based on services offered by the Department (Rescue/EMS, Crash, and Fire) and offer recommendations on future equipment needs and timing of purchase;

Operational Analysis

The consultant will perform a comprehensive analysis (including S.W.O.T.) of the WFD organizational structure and operations. The consultant will also evaluate current operational components of the fire department that are provided by outside departments such as the finance, dispatch, and HR functions. The consultant will identify areas for changes and improvement and provide recommendations and a timeline for any changes.

Staffing Analysis

In conjunction with the operational analysis of the WFD, the consultant will evaluate overall staffing levels and will specifically include an analysis and recommendation for the qualifications (e.g. paramedic certification) necessary and appropriate to provide fire and rescue emergency services to the community. Based on the analysis, the consultant will provide recommendations to address any areas of concern within the WFD staffing function and a timeline for implementation of any recommended changes.

Proposal Expectations & RequirementsUnderstanding of Project

- Demonstrate an understanding of the project.

Method of Approach/Methodology

- Provide a detailed methodology that addresses how your firm plans to meet the requirements outlined in the Scope of Work.
- Describe your firm's approach to working with the City in accomplishing these requirements.
- Provide a timeframe in which the project is to be completed.

Background and Experience

- Describe your firm's current and/or prior experience in providing similar studies for other municipalities and local government emergency services (please include project completion dates).
- Provide names of contact persons, addresses and phone numbers of five or more municipalities and/or emergency service agencies to whom your firm has provided similar studies.
- Provide names and qualifications of all team members that will be assigned to this project.
- Identify City resources, including staff, facilities and database accesses that would be required to complete the study.

Cost

- Provide a cost breakdown of proposed fee(s) to complete all components of the study. The cost for all travel, phone, materials, and all other out of pocket expenses should be provided as part of the proposal.

Questions

If you have any questions regarding this RFP please contact The Whitewater City Manager, Cameron Clapper at 262-473-0100 or cclapper@whitewater-wi.gov.

Evaluation of Proposals

Proposals will be evaluated and the winning firm selected based on the following:

- Consultant's experience with similar projects,
- Cost of the project., and
- Completeness of proposal

Submittal Instructions

- Each participating firm shall submit one electronic copy (via email) and eight (8) hard copies of its proposal.
- Hard copies shall be submitted in a sealed envelope with the outside of the envelope stating the name of the firm, mailing address, contact number, and WFD Operations Analysis.
- Proposals (electronic and hard copies) must be received no later than 3:00pm on Friday, April 12, 2013.
- Proposal must be addressed to:

Cameron Clapper, City Manager
City of Whitewater
312 W. Whitewater Street
P.O. Box 178
Whitewater, WI 53190
cclapper@whitewater-wi.gov

Right to Reject Proposals

By responding to this RFP an individual respondent accepts the process outlined in this RFP and fully acknowledges that the final determination of the City of Whitewater is binding and without appeal.

The City Manager reserves the right to reject any or all proposals, without prejudice and/or waive any irregularities if deemed in the best interests of the City.

The City of Whitewater Common Council reserves the right to accept the proposal considered most advantageous to the City of Whitewater. All respondents accept this process in submitting a proposal.



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **04/16/2013**

ITEM: **Downtown Whitewater 2013 MOU**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY: **None.**

SUMMARY OF ITEM BEING PRESENTED:

Each year since 2006, the City of Whitewater has entered into an annual agreement with Downtown Whitewater (DTWW). In March, staff discovered that the agreement for 2013 had been overlooked and was not yet approved. The agreement for 2013 establishes the schedule for the disbursement of public funds to DTWW. The agreement also establishes the City's expectations for monthly, quarterly and annual reports from DTWW.

Unlike previous years, this agreement allows for quarterly payments of City funds to DTWW rather than one payment to occur late in the year. This change comes at the request of DTWW and has been discussed with the Finance Director. DTWW would still be required to match or exceed the City's financial contribution through other fundraising efforts.

BUDGET IMPACT, IF ANY: This expenditure is part of the 2013 Annual Budget. The total of all quarterly expenditures for the year would be \$20,000.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY:

STAFF RECOMMENDATION: City Manager recommends approval.

RECOMMENDED MOTION:

ATTACHMENT(S) INCLUDED (If none, please state that)

Draft MOU with DTWW for 2013

FOR MORE INFORMATION CONTACT:

Cameron Clapper, City Manager, 262.473.0100, cclapper@whitewater-wi.gov.

Memorandum of Understanding

This memorandum of understanding made this 1st day of January 2013, by and between the City of Whitewater (City), and Downtown Whitewater Inc. (DTWW).

Witnesseth:

The City and DTWW have been working cooperatively since the creation of DTWW in 2006 to revitalize the downtown area of Whitewater. The City was named a Wisconsin Main Street community in 2006 and subscribes to the Main Street four point program for downtown revitalization and renewal. In an effort to maintain clear and open communication with the City, the city manager has held a seat on the board of directors for DTWW since 2006 as outlined in the bylaws for DTWW. Since 2006, there has been much progress made by DTWW in redeveloping Whitewater's downtown as well as promoting businesses and events within the downtown area.

The City and DTWW are desirous of continuing the good progress that has been made over the last seven years in downtown revitalization and in fostering a positive and collaborative working relationship.

The City and DTWW hereby agree to the following:

1. DTWW will provide the following downtown management and development services for the City:
 - A. Assist with City's economic development efforts by enhancing the downtown environment for new businesses, supporting and maintaining existing businesses in the downtown Main Street designated district by partnering with other community organizations including the Whitewater Area Chamber of Commerce, Whitewater Tourism Council, Whitewater Community Development Authority, and any other organizations that share values and goals similar to those of DTWW.
 - B. Assist with the Whitewater Historic Preservation Program and administer the Tax Increment District #4 façade grant program in the downtown Main Street designated district.
 - C. Participate in and/or sponsor at least four special events annually that are aimed at attracting more people to the downtown area. At least one of these events will be targeted for downtown business education and development.
 - D. Conduct periodic marketing/advertising campaign(s) to attract visitors and residents to the downtown area.
 - E. Conduct an annual downtown awards program that will provide recognition of development projects and individuals who have furthered the goals and objectives of the City's Downtown Action Plan and the 2013 Annual Workplan for DTWW.
 - F. As requested by the City, assist in communicating timelines and work plans for public infrastructure improvement projects in the downtown area to downtown stakeholders, assist with project planning efforts.
 - G. Assist the City with addressing downtown parking needs through communication with downtown stakeholders and assisting with planning efforts when requested by the City.

2. DTWW shall raise sufficient funds each year to at least double the amount of public funds contributed by the City to financially support DTWW. In 2013, the City will contribute \$20,000 to DTWW in 2013 (payable in four installments of \$5,000 paid on the last day of each quarter) which means DTWW’s private fundraising efforts must total at least \$40,000 for the year.
3. The DTWW Executive Director will provide quarterly oral reports (April, June, September, and December) to the Whitewater Common Council at one of its regularly scheduled meetings. These reports will highlight the accomplishments of DTWW during the previous quarter (including but not limited to # of downtown jobs created/retained, private/public monetary investments made in the downtown, building vacancies, façade improvements made and promotion efforts) as well as progress made in achieving DTWW’s annual workplan objectives.
4. DTWW will provide the City with a copy of its annual financial report as well as a copy of its annual report filed with the State of Wisconsin Main Street Program. In addition, a copy of its monthly activity report to the State Main Street program will also be filed with the City.
5. Since DTWW is partially funded with public funds, its monthly Board of Directors meetings shall be considered public meetings and will be posted as such with the City Clerk in accordance with State law and City Ordinances. All minutes of these meetings will similarly be filed with the City Clerk after approval by the DTWW Board.

This agreement will remain in full force and effect for a period of one year beginning on January 1, 2013 and may be renewed for additional one year terms upon the mutual consent of both the City and DTWW.

Signed and approved this _____ day of _____, 2013.

City of Whitewater

Downtown Whitewater Inc.

Cameron Clapper, City Manager

, President

Michele Smith, City Clerk

, Vice President