

**CITY OF WHITEWATER
COMMON COUNCIL AGENDA**

Common Council Meeting
Tuesday, March 19, 2013
6:30 p.m.

Amended Agendas on 3/18/2013 as of 3:30 p.m. adding: R-1 Resolution authorizing sale of Business Park real estate to Trostel (City Manager Request)

City of Whitewater Municipal Building Community Room
312 W. Whitewater Street Whitewater, Wisconsin

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.

CONSENT AGENDA

CA-A	Approval of Council Minutes of 2/21/13.
CA-B	Approval of Payment of Invoices Processed through 01/27/13 and 3/13/13.
CA-C	Acknowledgment of Receipt and Filing of the Following: *Irvin L. Young Memorial Library Board Minutes of 1/14/2013. * Police Department Consolidated Monthly Report for January, 2013. *Landmarks Commission Minutes of 02/07/2013. *Financial Report for February, 2013. *Report of Manually-Issued Checks for February, 2013. *Plan Commission Minutes of February 11, 2013.
CA-D	Expedited approval of the following items, per city staff recommendation: O-1

STAFF REPORTS:

City Manager	Report on State Budget
Parks and Recreation	Bicycle and Pedestrian Plan Report
Streets	Emerald Ash Borer “EAB” residential treatment report

HEARING OF CITIZEN COMMENTS. No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

RESOLUTIONS: Authorization to take action on council agenda item with less than 72 hours notice provided to the public, per City of Whitewater Transparency Ordinance.

R-1	Resolution authorizing sale of Business Park real estate to Trostel (City Manager Request)
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ORDINANCES – First Reading - None

ORDINANCES – Second Reading

*O-1	Amendment to Sidewalk Café Ordinance (extend hours of operation and authorization for use of outdoor heaters) (Neighborhood Services Manager Request)
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CONSIDERATIONS:

C-1	Whitewater Aquatic Center Report.
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C-2	Approval of contract for engineering services for Treyton’s Field of Dreams (Parks and Recreation Director Request)
C-3	Approval of contract for engineering services for concession – restroom facility (Parks and Recreation Director Request)
C-4	Request for approval of additional costs relating to use of concrete (vs. asphalt) for Milwaukee Street Reconstruction (from intersection with Newcomb to roundabout). (Neighborhood Services Manager/Street Superintendent request)
C-5	Approval of E. Main Street reconstruction project (from Newcomb to Fonda) and contract with Strand Associates for E. Main Street project design and engineering services (Neighborhood Services Manager Request)
C-6	Request for approval of new building permit fee schedule (Neighborhood Services Manager Request)
C-7	Annual Stormwater Report.
C-8	Amending personnel manual relating to city employee residency requirements (City Manager Request)
C-9	Authorizing amendment to Police Chief contract (removing city residency requirement)
C-10	Police Department Report on Whitewater crime statistics. (Councilmember Winship Request)
C-11	Appointment of Councilmember to 2013 Board of Review. (City Clerk Request)
C-12	Councilmember requests for future agenda items.
C-13	EXECUTIVE SESSION. Adjourn to Closed Session, not to reconvene, pursuant to Wisconsin Statutes 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”. Item to be Discussed: Acquisition of real estate adjacent to Starin Park.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.

- **Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN.**

February 21, 2013.

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Olsen, Abbott, Winship (Arrived at 6:31), Binnie, Singer, Kidd, Crone. MEMBERS ABSENT: None. LEGAL COUNSEL PRESENT: City Atty. Wallace McDonell.

It was moved by Olsen and seconded by Binnie to approve the Council Minutes of 2/5/2013, and to acknowledge receipt and filing of the following: Landmarks Commission Minutes of 12/6/12; Report of Manually-Issued Checks for January, 2013; Financial Statements for January, 2013; Plan Commission Minutes of 12/10/12 and 1/7/13; and the Parks and Recreation Board Minutes of 1/7/13. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kidd, Crone. NOES: None. ABSENT: None.

APPROVAL OF PAYMENT OF INVOICES. It was moved by Olsen and seconded by Binnie to approve payment of invoices in the total sum of \$163,373.77. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kidd, Crone. NOES: None. ABSENT: None.

STAFF REPORTS: City Manager Clapper announced the creation of the “Choose Whitewater” web portal, announced that a Strategic Planning process is being undertaken, and recognized city employees on length of service. Staff members recognized were: Susan Wileman – 10 years; Sherry Pontel – 15 years; Adam Vander Steeg – 10 years; Ted Kraus – 10 years; Shawn Reif – 15 years; Kathy Gregoire – 30 years; and Mike Ciardo – 30 years. The report on the 2012 Management Plan Report was removed from the agenda. Cable Coordinator Luckett updated council on the Charter Communications conversion of analog television service to digital service. Luckett also announced the upcoming “Our Voices, Our Town” Art Walk.

CITIZEN COMMENTS: None.

**RESOLUTION APPROVING A CERTIFIED SURVEY MAP FOR
WHITEWATER BUSINESS PARK PROPERTY (TROSTEL) AND RELEASE OF
PLATTED UTILITY EASEMENTS.**

**RESOLUTION APPROVING CERTIFIED SURVEY MAP AND RELEASE OF
PLATTED UTILITY EASEMENTS**

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, intends to sell approximately one (1) acre of property to Trostel, Incorporated, and

WHEREAS, said sale will require a certified survey map, and

WHEREAS, said sale will also necessitate the release of platted utility easements, and

WHEREAS, the City of Whitewater Plan Commission has reviewed and approved the Certified Survey Map.

Now, therefore, **BE IT RESOLVED** as follows:

1. The attached Certified Survey Map is approved and the appropriate City staff may sign the certificate of approval and all other documents necessary to show the City's approval.
2. The attached Release of Platted Utility Easements is hereby approved and the appropriate City staff may sign the release of Platted Utility Easements and all other documents necessary to complete the release.
3. The public dedications provided for in the Certified Survey Map are hereby accepted.

Resolution introduced by Councilmember Olsen who moved its adoption. Seconded by Councilmember Binnie. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kidd, Crone. NOES: None. ABSENT: None. ADOPTED: February 21, 2013.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

FIRST READING OF ORDINANCE AMENDING SIDEWALK CAFÉ ORDINANCE.

**AN ORDINANCE AMENDING CHAPTER 5.19
SIDEWALK CAFÉ PERMIT**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1. Whitewater Municipal Code Chapter 5.19. is amended as follows:

- 5.19.010 - Purpose.
- 5.19.020 - Definitions.
- 5.19.030 - Permit required.
- 5.19.040 - Permit application.
- 5.19.050. - Permit fees.
- 5.19.060. - Sidewalk café standards.
- 5.19.070. - Alcohol licensing and service of alcohol beverages.
- 5.19.080. - Liability and insurance.
- 5.19.090. - Revocation or suspension.
- 5.19.100. - Appeal.
- 5.19.110. - Penalty.

5.19.010 - Purpose.

To further encourage the revitalization of the downtown and other areas of the city, including the development of social and economic activity, the city council finds and determines:

1. That there exists a need for outdoor eating facilities in certain areas of the city to provide a unique environment for relaxation, social interaction, and food consumption.
2. That sidewalk cafés will permit enhanced use of the available public rights-of-way, will complement restaurants operating from fixed premises, and will promote economic activity in the area.
3. That the existence of sidewalk cafés encourages additional pedestrian traffic but their presence may impede the free and safe flow of pedestrians. Therefore, a need exists for regulations and standards for the existence and operation of sidewalk cafés to ensure a safe environment.
4. That the establishment of permit conditions and safety standards for sidewalk cafés is necessary to protect and promote public health, safety, and welfare.

5.19.020 - Definitions.

"Sidewalk café" shall mean an expansion of a restaurant creating an outdoor dining facility on part of the public right-of-way that immediately adjoins the licensed premises for the purpose of consuming food or beverages prepared at the restaurant adjacent thereto. "Restaurant" shall mean an establishment holding a State of Wisconsin restaurant license.

5.19.030 - Permit required.

1. A full service restaurant may apply to the neighborhood services director or his or her designee for a permit to allow a restaurant to operate a sidewalk café. The neighborhood services director or designee may approve, approve with conditions or restrictions, or deny a permit where necessary to protect the public health, safety or welfare, to prevent a nuisance from developing or continuing, or due to violation of this section, the city code of ordinances, or applicable state or federal law.
2. Before a permit may be issued, the application and site plan shall be reviewed or approval by the city fire department and city building inspector.
3. The permit issued may be transferred to a new owner only for the location and area listed in the permit. If the site plan will change, a new plan must be filed and approved prior to the use under the new site plan. A new certificate of insurance must be filed with the city before the permit transfer.

5.19.040(a) - New Permit application.

Application for a permit to operate a sidewalk café shall be submitted to the Department of Neighborhood Services and shall include at least the following information:

1. Completed city application form.
2. Copy of a valid restaurant license issued by the State of Wisconsin.
3. Copy of a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence.
4. A layout, drawn to scale, which accurately depicts the dimensions of the existing sidewalk area and adjacent private property, the proposed location of the sidewalk café, size and number of tables, chairs, steps, planters, and umbrellas, location of doorways, trees, parking meters, sidewalk benches, trash receptacles, light poles, patio heaters, and any other sidewalk obstructions, either existing or proposed, within the pedestrian area. This layout shall be submitted on eight and one-half-inch by eleven-inch paper, suitable for reproduction.
5. Photographs, drawings, or manufacturer's brochures fully describing the appearance and dimensions of all proposed tables, chairs, umbrellas, barriers or other objects related to the sidewalk café.

5.19.040(b) –Annual Insurance Requirement.

The establishment shall provide a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence by April 1st each year.

5.19.050. - Permit fees.

There shall be no application fee or renewal of permit fee for sidewalk café permits.

5.19.060. - Sidewalk café standards.

The following standards, criteria, conditions, and restrictions shall apply to all sidewalk cafés, provided, however, that the neighborhood services director or designee may impose additional conditions and restrictions to protect and promote the public health, safety, or welfare, to prevent a nuisance from developing or continuing, and to comply with this section, the City of Whitewater code of ordinances, and all applicable state and federal laws.

1. Sidewalk cafés are restricted to the public right-of-way immediately adjacent to the licensed full service restaurant to which the permit is issued.

2. Tables, chairs, umbrellas or other fixtures in the sidewalk café:
 - a. Shall not be placed within five feet of fire hydrants, alleys, or bike racks. Shall not be placed within five feet of a pedestrian crosswalk or corner curb cut.
 - b. Shall not block designated ingress, egress, or fire exits from or to the restaurant, or any other structures.
 - c. Shall be readily removable and shall not be physically attached, chained or in any manner affixed to any structure, tree, signpost, light pole, or other fixture, curb, or sidewalk.
 - d. Shall be removed when the sidewalk café is not in operation.
 - e. Shall be maintained in a clean, sanitary and safe manner.
 - f. Shall be commercial grade furniture.
3. Sidewalk cafés shall be located in such a manner that a distance of not less than four feet is maintained at all times as a clear and unobstructed pedestrian path. For the purpose of the minimum clear path, parking meters, traffic signs, trees, light poles and all similar obstacles shall be considered obstructions.
4. The sidewalk café, along with the sidewalk and roadway immediately adjacent to it, shall be maintained in a neat and orderly manner at all times. Debris shall be removed as required during the day and again at the close of each business day.
5. Plant tubs may be located in the sidewalk café with the approval of the neighborhood services director or designee. Plant tubs shall be maintained in a safe, neat, clean, and presentable manner.
6. Umbrellas and other decorative material shall be made of treated wood, canvas, cloth, or similar material that is manufactured to be fire-resistant. No portion of an umbrella shall be less than six feet eight inches above the sidewalk.
7. Signs to be used in the sidewalk café shall be in accordance with chapter 19.54 of the city code of ordinances. However, the neighborhood services director may allow temporary easel signs.
8. No food preparation, food or beverage storage, refrigeration apparatus, or equipment shall be allowed in the sidewalk café unless authorized by the neighborhood services director as part of a special event.

9. No amplified entertainment shall be allowed in the sidewalk café unless authorized by the neighborhood services director as part of a special event.
10. A copy of the site plan, as approved in conjunction with the current sidewalk café permit, shall be maintained on the permittee's premise and shall be available for inspection by city personnel at all times.
11. The sidewalk café permit covers only the public right-of-way described in the permit. Tables and chairs on private property will be governed by other applicable regulations.
12. Sidewalk cafés shall not operate after 11:00 p.m. or before 7:00 a.m.
13. The use of a portion of the public right-of-way as a sidewalk café shall not be an exclusive use. All public improvements, including, but not limited to trees, light poles, traffic signals, pull boxes, or manholes, or any public initiated maintenance procedures, shall take precedence over said use of the public right-of-way at all times. The city manager, chief of police, the neighborhood services director or their designees may temporarily order the removal of the sidewalk café for special events, including but not limited to, parades, sponsored runs or walks, or for public health and safety reasons.
14. If alcohol is served in the sidewalk café on any date or at any time, the area encompassing the sidewalk café shall be roped off or otherwise enclosed by a freestanding barrier on all dates and at all times while in use, even when alcohol is not being served. The barrier shall be at least three feet high. The barrier can include, but is not limited to, attractive fence segments, flowers/plants, artwork and decorative menu boards. The neighborhood services director shall approve the barrier to assure that it is safe and visually appealing.
15. The city, its officers and employees, shall not be responsible for sidewalk café fixtures that are relocated or damaged.
16. Patio heaters shall not be located within 5 ft (1.5m) of exits from an assembly occupancy (NFPA 1 56:6.20.2.3). All patio heaters shall be located a minimum distance of 5 ft. from any building with combustible siding (wood or vinyl siding). Patio heaters shall not have an unprotected, open flame. Patio heaters are subject to the approval from the Fire Department. Patio heaters may only be located within a barrier enclosure as described in section 5.19.060 14.

5.19.070. - Alcohol licensing and service of alcohol beverages.

1. A permittee may sell and serve alcohol beverages in an outdoor café only if the permittee complies with all the requirements for obtaining an alcohol beverage license, and the sidewalk café is listed on the alcohol beverage license application as being an part of the licensed premises.

2. Alcohol may be served at sidewalk cafés under the following conditions:
 - a. The permittee has a valid and appropriate retail alcohol beverage license for the principal premises.
 - b. The retail alcohol beverage license premises description includes the sidewalk café in the description of the licensed premises as an extended area.
 - c. The retail alcohol beverage license permits the sale of the type of alcohol beverages to be served in the sidewalk café.
 - d. Alcohol beverages are sold and served by the licensee or licensee's employees and sold or served only to patrons seated at tables in the sidewalk café.
 - e. Alcohol beverages are served by the licensee or the licensee's employees in compliance with alcohol beverage laws, ordinances and regulations.
 - f. Alcohol beverages may only be served at the sidewalk café when food service is available through the licensed establishment.
 - g. The permittee shall be responsible for policing the sidewalk café area to prevent underage persons from entering or remaining in the sidewalk café, except when underage persons are allowed to be present on the licensed premises under applicable laws.
 - h. The permittee shall not allow patrons of the sidewalk café to bring alcohol beverages into the sidewalk café from another location, nor to carry open containers of alcohol beverages about in the sidewalk café area, nor to carry open containers of alcohol beverages served in the sidewalk café outside the sidewalk café area.
 - i. The bar from which the alcohol beverages are dispensed shall be located indoors and shall not be located in the sidewalk café area.
 - j. At times of closing or during times when consumption of alcohol beverages is prohibited, permittee shall remove from the sidewalk café area all containers used for or containing alcohol beverages. No container of alcohol beverages shall be present in the sidewalk café between 11:00 p.m. and 7:00 a.m.

5.19.080. - Liability and insurance.

By obtaining the sidewalk café permit, the permittee agrees to indemnify, defend, save, and hold harmless the City, its officers and employees, from any and all claims, liability, lawsuits, damages, and causes of action, which may arise out of the permit or

the permittee's activity on the sidewalk café. The permittee shall sign an indemnification agreement approved by the city attorney prior to operation of the sidewalk café.

1. The permittee shall maintain in full force and effect commercial liability insurance in the amount of at least \$100,000.00 per occurrence for bodily injury and property damage, with the City of Whitewater named as an additional insured, and shall show that the coverage extends to the area used for the sidewalk café.
2. The permittee shall provide the city with an original certificate of insurance as evidence that the requirements set forth in this section have been met prior to commencing operations.

5.19.090. - Revocation or suspension.

The approval of a sidewalk café permit is conditional at all times. A sidewalk café permit may be revoked or suspended by the neighborhood services director or designee if a permittee has been found in violation of this chapter on three separate occasions documented by a written warning, or where necessary based on a violation of this ordinance, to protect the public health, safety, or welfare, to prevent a nuisance from developing or continuing, emergency situations, or to comply with the city code of ordinances, or to comply with applicable state or federal law.

Ordinance introduced by Councilmember Olsen who moved its adoption. Seconded by Councilmember Winship. AYES: Olsen, Winship, Binnie, Singer, Kidd, Crone. NOES: None. ABSTAIN: Abbott. ABSENT: None. FIRST READING APPROVED: February 21, 2013.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

BUILDING PERMIT FEES. City Building Inspector Greg Knoll, presented comparable information related to building permit fees charged by area communities. It was noted that in the past, estimated costs for a project were used to determine a building permit fee. Basing the fee on the square footage of a project would streamline the process according to Councilmember Singer. Councilmember Binnie inquired about the financial impact on the City if the method of determining building permit fees were to change. Binnie also questioned the actual definition of the “cost” of a project. It was agreed that fees with large developments may have to be adjusted. City Manager Clapper indicated that developers are opposed to “hidden” fees that exist in the current permit fee structure. Clapper recommended that his to-be-hired Management Analyst could review the impact of the proposed building permit fee change. Council consensus was that the proposal looks good and requested that a final schedule be brought back to Council.

AUTHORIZATION FOR CONTRACT OF SERVICES WITH RECRUITMENT FIRM TO COMPLETE DPW DIRECTOR RECRUITMENT PROCESS. Proposals

from firms desiring to complete the DPW Director recruitment process were presented. City Manager Clapper indicated that assistance was needed with recruitment efforts service only, and that contracts could be adjusted to reflect that. After discussion, it was moved by Binnie and seconded by Olsen to approve an expenditure of up to \$4,000, with preference to use PAA Associates from Oshkosh, Wisconsin, but with the understanding that City Manager Clapper has the ability to contract with one of the other proposed firms, should need be. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None.

CITY EMPLOYEE RESIDENCY REQUIREMENTS. It was noted that Governor Walker has made a proposal that prohibits requiring any municipal employee to live within the municipality in which they are employed. It was also noted that during the last couple of recruitment processes, several applicants were unwilling or unable to reside in the city limits, thereby decreasing the pool of qualified candidates for city positions. It was moved by Winship and seconded by Olsen to bring forth an amendment to the personnel manual which indicates that the city employees currently required to live within the city limits (with the exception of the City Manager position), be amended to require that they live within the Whitewater Unified School District (but that City residency was preferred). AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone. NOES: Kidd. ABSENT: None. It was then moved by Crone to apply the requirement to all current Department Heads (with the exception of the City Manager). Motion died for lack of a second.

City Manager Clapper was directed to bring forth an amendment to the personnel manual, with an adjustment to the manual indicating that for positions previously listed with city residency required, school district residency is required instead of city residency.

FIRE DEPARTMENT OPERATIONS STUDY. City Manager Clapper indicated that the proposed study would begin the process of establishing an agreement with the Fire Department and would provide a starting point to clarify responsibilities. Councilmember Kidd recommended that a Task Force be created. Councilmembers Kidd and Olsen volunteered to serve on that Task Force.

CONTRACT WITH STRAND ASSOCIATES TO COMPLETE RIGHT-OF-WAY ACQUISITION STUDY (NEWCOMB STREET, AT HIGHWAY 59). Neighborhood Services Manager Birkeland indicated that plans are to reconstruct STH 59 (Newcomb Street) and East Main Street in 2017. Birkeland requested approval of a contract with Strand Associates to perform negotiations and appraisal services as needed. Birkeland indicated that there are approximately six parcels of real estate involved. Birkeland also noted that the project is 100% reimburseable by the State of Wisconsin. It was moved by Olsen and seconded by Winship to approve a contract with Strand Associates for a sum not to exceed \$49,560. AYES: Olsen, Abbott, Winship, Binnie, Singer, Crone, Kidd. NOES: None. ABSENT: None.

TRAIN TRAVEL NEAR WHITEWATER STREET DURING SPECIAL EVENTS. Councilmember Crone informed Council of a personal experience he had during the prior

year's 4th of July festival, when his young child was near the railroad tracks in Cravath Lakefront Park, and a train came through just before fireworks were scheduled to begin. It was agreed that City Manager Clapper would contact the Railroad Company to see whether an agreement regarding train travel during special events in the Parks could be reached.

NEIGHBORHOOD SERVICES REPORT ON 2012 ACTIVITIES. Neighborhood Services Manager Birkeland provided a report on her Department's 2012 activities.

COUNCILMEMBER REQUESTS FOR FUTURE AGENDA ITEMS. Councilmember Kidd requested that the Aquatic Board be invited to the next meeting to give a presentation on the Aquatic Center. Councilmember Olsen requested information relating to 2013 year-to-date rescue squad calls and response times.

EXECUTIVE SESSION. It was moved by Singer and seconded by Olsen to Adjourn to closed session, NOT TO RECONVENE, pursuant to Section 19.85(1)(e) of the Wisconsin Statutes, "Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" and 19.85(1)(g) "Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved." Item to be discussed: Development agreement with Elkhorn Road Ventures (Richard Vultaggio) and property at Elkhorn Road/Milwaukee Street. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kidd, Crone. NOES: None. ABSENT: None. The regular portion of the meeting adjourned at 8:30 p.m.

Respectfully submitted,

Michele R. Smith,
City Clerk

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
ALLIED GLOVE & SAFETY PRODUCTS CORP						
6381	ALLIED GLOVE & SAFETY PRO	1/978100	GEN BLDG/PAPER SUPPLIES	03/06/2013	158.89	100-51600-244
6381	ALLIED GLOVE & SAFETY PRO	1/978100	LIBRARY BLDG/PAPER SUPPLI	03/06/2013	57.52	100-55111-355
6381	ALLIED GLOVE & SAFETY PRO	1/978800	GEN BLDG/GABAGE CAN LINE	03/06/2013	387.48	100-51600-340
Total ALLIED GLOVE & SAFETY PRODUCTS CORP:					603.89	
ALLY BANK						
6881	ALLY BANK	JOHN HENDE	POLICE INV/SUPBOENA REIMB	03/06/2013	16.75	100-52120-219
Total ALLY BANK:					16.75	
AT&T LONG DISTANCE						
4746	AT&T LONG DISTANCE	4746-3613	SAFETY BLDG/LONG DISTANC	03/06/2013	471.40	100-51600-225
4746	AT&T LONG DISTANCE	4746-3613	CABLE/LONG DISTANCE	03/06/2013	27.39	200-55110-225
Total AT&T LONG DISTANCE:					498.79	
AWSA						
4147	AWSA	5296392	POLICE PATROL/VALADEZ	03/06/2013	119.00	100-52110-211
Total AWSA:					119.00	
BADGER METER INC						
155	BADGER METER INC	96702901	WATER/METER TRIMBLE SVC	03/06/2013	450.00	610-61653-350
Total BADGER METER INC:					450.00	
BANDT COMMUNICATIONS INC						
858	BANDT COMMUNICATIONS INC	008548	FIRE/EQUIPMENT REPAIRS	03/06/2013	143.50	100-52200-242
Total BANDT COMMUNICATIONS INC:					143.50	
BENDLIN FIRE EQUIP INC						
159	BENDLIN FIRE EQUIP INC	78213	FIRE/HELMETS	03/06/2013	1,332.00	100-52200-810
Total BENDLIN FIRE EQUIP INC:					1,332.00	
CDW GOVERNMENT						
1234	CDW GOVERNMENT	X612939	POLICE INV/DVD	03/06/2013	96.52	100-52120-359
Total CDW GOVERNMENT:					96.52	
CHARTER						
6120	CHARTER	FEB 2013 SVC	LIBRARY/INTERNET SVC	03/06/2013	64.99	220-55110-225
6120	CHARTER	FEB 2013 SVC	CABLE/INTERNET & CABLE SV	03/06/2013	169.40	200-55110-225
6120	CHARTER	FEB 2013 SVC	GEN BLDG/INTERNET & CABLE	03/06/2013	227.22	100-51600-225
Total CHARTER:					461.61	
CITGO						
5404	CITGO	37248239	RESCUE/GAS	03/06/2013	863.37	100-52300-351
5404	CITGO	37248239	POLICE PATROL/GAS	03/06/2013	2,531.77	100-52110-351

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
5404	CITGO	37248239	POLICE INV/GAS	03/06/2013	235.89	100-52120-351
5404	CITGO	37248239	FIRE/GAS	03/06/2013	512.34	100-52200-351
5404	CITGO	37248239	CSO/GAS	03/06/2013	338.07	100-52140-351
5404	CITGO	37248239	STREET/SNOWPLOWS GAS	03/06/2013	140.43	100-53320-351
Total CITGO:					4,621.87	
EAGLE ENGRAVING						
3467	EAGLE ENGRAVING	2013-394	FIRE/OPERATING SUPPLIES	03/06/2013	12.85	100-52200-340
Total EAGLE ENGRAVING:					12.85	
FASTENAL COMPANY						
1255	FASTENAL COMPANY	WIWHT10773	WASTEWATER/BOTTLEJACK	03/06/2013	62.80	620-62840-340
Total FASTENAL COMPANY:					62.80	
FLORAL VILLA						
302	FLORAL VILLA	015313	RESCUE/OPERATING SUPPLIE	03/06/2013	141.00	100-52300-340
Total FLORAL VILLA:					141.00	
FORT HEALTHCARE-BUSINESS HEALT						
801	FORT HEALTHCARE-BUSINESS	39019	STREET/DRUG SCREENS	03/06/2013	59.00	100-53300-154
801	FORT HEALTHCARE-BUSINESS	39019	STREET/DRUG SCREENS	03/06/2013	59.00	100-53300-154
801	FORT HEALTHCARE-BUSINESS	39019	WASTEWATER/DRUG SCREEN	03/06/2013	93.00	620-62820-154
Total FORT HEALTHCARE-BUSINESS HEALT:					211.00	
GENERAL BINDING CORP						
5302	GENERAL BINDING CORP	2012492	POLICE ADMN/SHREDDER OIL	03/06/2013	89.93	100-52100-310
Total GENERAL BINDING CORP:					89.93	
GRAINGER						
367	GRAINGER	9054355905	WATER/TOWEL ENMOTION	03/06/2013	179.74	610-61935-350
367	GRAINGER	9061157732	WASTEWATER/HVAC MAINTEN	03/06/2013	81.91	620-62850-357
367	GRAINGER	9062019519	WASTEWATER/SHOP ORGANIZ	03/06/2013	223.30	620-62840-340
367	GRAINGER	9063575014	WASTEWATER/SHOP ORGANIZ	03/06/2013	127.88	620-62840-340
Total GRAINGER:					612.83	
GRYPHON TRAINING GROUP INC						
6871	GRYPHON TRAINING GROUP I	WITHOUT ME	POLICE PATROL/OLIVER	03/06/2013	125.00	100-52110-211
Total GRYPHON TRAINING GROUP INC:					125.00	
HARRISON WILLIAMS MCDONNELL						
62	HARRISON WILLIAMS MCDONN	203218	LEGAL/ELKHORN RD VENTURE	03/06/2013	200.00	100-51100-218
Total HARRISON WILLIAMS MCDONNELL:					200.00	
HEADSETS DIRECT INC						
6568	HEADSETS DIRECT INC	74769	DISPATCH/REMOTE	03/06/2013	213.45	100-52600-242
Total HEADSETS DIRECT INC:					213.45	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
JAECKEL BROS INC						
493	JAECKEL BROS INC	8665	WATER/MELROSE ST	03/06/2013	1,299.40	610-61651-350
Total JAECKEL BROS INC:					1,299.40	
JEFFERSON CO EMS ASSOCIATION						
3404	JEFFERSON CO EMS ASSOCIA	2013	RESCUE/MEMBERSHIP DUES	03/06/2013	100.00	100-52300-340
Total JEFFERSON CO EMS ASSOCIATION:					100.00	
JEFFERSON COUNTY						
3023	JEFFERSON COUNTY	1/18/2013	GEN ADMN/ELECTION AUTO M	03/06/2013	27.00	100-51400-340
Total JEFFERSON COUNTY:					27.00	
JOHNSTONE SUPPLY						
484	JOHNSTONE SUPPLY	234799	WHITE BLDG/IRON PUMP	03/06/2013	127.00	100-51600-244
484	JOHNSTONE SUPPLY	234799	LIBRARY BLDG/BELT	03/06/2013	46.91	100-55111-244
Total JOHNSTONE SUPPLY:					173.91	
LABELLE STUDIO INC						
1265	LABELLE STUDIO INC	2020	POLICE ADMN/CIARDO & MEYE	03/06/2013	150.00	100-52100-219
Total LABELLE STUDIO INC:					150.00	
LARK UNIFORM INC						
605	LARK UNIFORM INC	131795	POLICE PATROL/SCHLEIS UNIF	03/06/2013	517.70	100-52110-118
605	LARK UNIFORM INC	131906	RESCUE/BRAUTIGAN UNIFORM	03/06/2013	93.90	100-52300-340
605	LARK UNIFORM INC	131908	RESCUE/SCHLEPP UNIFORM	03/06/2013	98.20	100-52300-340
605	LARK UNIFORM INC	132369	POLICE PATROL/SCHLEIS UNIF	03/06/2013	147.95	100-52110-118
Total LARK UNIFORM INC:					857.75	
LAWSON PRODUCTS INC						
289	LAWSON PRODUCTS INC	9301435603	WASTEWATER/DRILL BITS	03/06/2013	60.95	620-62850-357
Total LAWSON PRODUCTS INC:					60.95	
LEXIPOL LLC						
5682	LEXIPOL LLC	8419	POLICE PATROL/NAT'L DAILY T	03/06/2013	2,900.00	100-52110-211
Total LEXIPOL LLC:					2,900.00	
LINDNER & MARSACK SC						
79	LINDNER & MARSACK SC	88450	LEGAL/GRIEVANCE	03/06/2013	246.00	100-51300-219
Total LINDNER & MARSACK SC:					246.00	
LOWREY, BRADLEY D						
5708	LOWREY, BRADLEY D	1528	NEIGHBORHOOD SVC/SNOW R	03/06/2013	175.00	100-52400-219
5708	LOWREY, BRADLEY D	1529	NEIGHBORHOOD SVC/SNOW R	03/06/2013	70.00	100-52400-219
5708	LOWREY, BRADLEY D	1530	NEIGHBORHOOD SVC/SNOW R	03/06/2013	70.00	100-52400-219
Total LOWREY, BRADLEY D:					315.00	
MENARD INC						
494	MENARD INC	17226	GEN ADMN/WHITE BLDG	03/06/2013	7.49	100-51600-355

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total MENARD INC:					7.49	
MEYER'S AUTO SUPPLY						
176	MEYER'S AUTO SUPPLY	113224	RESCUE/VEHICLE MAINTENAN	03/06/2013	287.90	100-52300-241
Total MEYER'S AUTO SUPPLY:					287.90	
MILPORT ENTERPRISES INC						
1408	MILPORT ENTERPRISES INC	229018	WATER/CHEMICALS	03/06/2013	1,253.00	610-61630-341
Total MILPORT ENTERPRISES INC:					1,253.00	
MILWAUKEE MAP SERVICE INC						
871	MILWAUKEE MAP SERVICE INC	342203	FIRE/OPERATING SUPPLIES	03/06/2013	284.05	100-52200-340
Total MILWAUKEE MAP SERVICE INC:					284.05	
MODULAR PIPING SUPPLY INC						
311	MODULAR PIPING SUPPLY INC	INV000191017	WASTEWATER/ALUM TANK PL	03/06/2013	351.30	620-62850-357
311	MODULAR PIPING SUPPLY INC	INV000191140	WASTEWATER/ALUM TANK PL	03/06/2013	111.76	620-62850-357
Total MODULAR PIPING SUPPLY INC:					463.06	
MORGAN BIRGE & ASSOCIATES INC						
4591	MORGAN BIRGE & ASSOCIATE	MC0049737	WASTEWATER/PHONE	03/06/2013	75.00	620-62820-225
Total MORGAN BIRGE & ASSOCIATES INC:					75.00	
NCL OF WISCONSIN INC						
369	NCL OF WISCONSIN INC	316700	WASTEWATER/LAB SUPPLIES	03/06/2013	292.94	620-62870-340
Total NCL OF WISCONSIN INC:					292.94	
NEPTUNE CROSS CONNECTION & PLUMBING						
6872	NEPTUNE CROSS CONNECTIO	13-018	GEN BLDG/BACKFLOW TESTS	03/06/2013	340.00	100-51600-244
6872	NEPTUNE CROSS CONNECTIO	13-018	LIBRARY/BACKFLOW TEST & R	03/06/2013	100.00	100-55111-244
Total NEPTUNE CROSS CONNECTION & PLUMBING:					440.00	
NORTH AMERICAN MECHANICAL INC						
5887	NORTH AMERICAN MECHANIC	85293	INNOVATION CTR/HEAT & AIR	03/06/2013	270.16	920-56500-245
5887	NORTH AMERICAN MECHANIC	85294	INNOVATION CTR/HEATING & A	03/06/2013	293.55	920-56500-245
Total NORTH AMERICAN MECHANICAL INC:					563.71	
NORTH WOODS SUPERIOR CHEMICAL						
1947	NORTH WOODS SUPERIOR CH	15948	WATER/CLEANERS	03/06/2013	252.09	610-61935-350
Total NORTH WOODS SUPERIOR CHEMICAL:					252.09	
NORTHERN SEWER EQUIPMENT CO INC						
44	NORTHERN SEWER EQUIPMEN	8359	WASTEWATER/JET MACHINE R	03/06/2013	216.95	620-62830-355
Total NORTHERN SEWER EQUIPMENT CO INC:					216.95	
NSI SOLUTIONS INC						
5403	NSI SOLUTIONS INC	297472	WASTEWATER/LAB SUPPLIES	03/06/2013	62.50	620-62870-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total NSI SOLUTIONS INC:					62.50	
OFFICE DEPOT						
4146	OFFICE DEPOT	644302172001	POLICE ADMN/OFFICE SUPPLI	03/06/2013	144.78	100-52100-310
4146	OFFICE DEPOT	645635109001	FINANCE/OFFICE SUPPLIES	03/06/2013	56.53	100-51500-310
Total OFFICE DEPOT:					201.31	
OLSEN SAFETY EQUIPMENT CORP						
4450	OLSEN SAFETY EQUIPMENT C	0283199-IN	WASTEWATER/GAS REGULAT	03/06/2013	178.80	620-62850-357
Total OLSEN SAFETY EQUIPMENT CORP:					178.80	
PER MAR SECURITY SERVICES						
260	PER MAR SECURITY SERVICES	936009	INNOVATION CTR/SECURITY	03/06/2013	723.84	920-56500-245
Total PER MAR SECURITY SERVICES:					723.84	
PHYSIO-CONTROL INC						
1902	PHYSIO-CONTROL INC	213002313	RESCUE/CREDIT	03/06/2013	267.75	100-52300-340
1902	PHYSIO-CONTROL INC	413027748	RESCUE/ANNUAL MAINTENAN	03/06/2013	4,179.00	100-52300-340
Total PHYSIO-CONTROL INC:					3,911.25	
PMI						
5492	PMI	0345599	RESCUE/OPERATING SUPPLIE	03/06/2013	935.48	100-52300-340
Total PMI:					935.48	
PORTER LEE CORPORATION						
2705	PORTER LEE CORPORATION	12676	POLICE INV/BARCODE LABELS	03/06/2013	139.00	100-52120-340
Total PORTER LEE CORPORATION:					139.00	
PROFESSIONAL EQUIPMENT & SUPPLY						
6879	PROFESSIONAL EQUIPMENT &	30516	FIRE/NAMETAGS	03/06/2013	33.00	100-52200-340
Total PROFESSIONAL EQUIPMENT & SUPPLY:					33.00	
QUILL CORPORATION						
445	QUILL CORPORATION	9199138	NEIGHBORHOOD SVC/PAPER	03/06/2013	8.37	100-52400-310
445	QUILL CORPORATION	9199138	GEN ADMN/PAPER	03/06/2013	41.86	100-51400-310
445	QUILL CORPORATION	9199138	COUNCIL/PAPER	03/06/2013	41.86	100-51100-310
445	QUILL CORPORATION	9199138	PLANNING/PAPER	03/06/2013	41.86	100-56300-310
445	QUILL CORPORATION	9199138	REC/PAPER	03/06/2013	8.37	100-55210-310
445	QUILL CORPORATION	9199138	DPW/PAPER	03/06/2013	8.37	100-53100-310
445	QUILL CORPORATION	9199138	CDA/PAPER	03/06/2013	8.37	900-56500-310
445	QUILL CORPORATION	9199138	SENIORS/PAPER	03/06/2013	8.37	100-55310-340
445	QUILL CORPORATION	9199138	GEN ADMN/OFFICE SUPPLIES	03/06/2013	9.95	100-51400-310
445	QUILL CORPORATION	9199138	DPW/OFFICE SUPPLIES	03/06/2013	9.95	100-53100-310
445	QUILL CORPORATION	9199138	REC/OFFICE SUPPLIES	03/06/2013	8.53	100-55210-310
445	QUILL CORPORATION	9558731	GEN ADMN/OFFICE SUPPLIES	03/06/2013	19.38	100-51400-310
445	QUILL CORPORATION	9558731	DPW/OFFICE SUPPLIES	03/06/2013	19.38	100-53100-310
445	QUILL CORPORATION	9558731	REC/OFFICE SUPPLIES	03/06/2013	16.61	100-55210-310
Total QUILL CORPORATION:					251.23	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
RICOH USA INC						
90	RICOH USA INC	16072955	WATER/COPIER	03/06/2013	25.91	610-61903-310
90	RICOH USA INC	16075136	RESCUE/COPIER	03/06/2013	60.61	100-52300-310
90	RICOH USA INC	16075137	FIRE/COPIER	03/06/2013	27.39	100-52200-310
90	RICOH USA INC	5025057756	RESCUE/COPIER	03/06/2013	33.48	100-52300-310
Total RICOH USA INC:					147.39	
ROZELLE ENTERPRISES INC						
5838	ROZELLE ENTERPRISES INC	10269	WATER/ELECTRONIC BALLAST	03/06/2013	98.00	610-61935-350
Total ROZELLE ENTERPRISES INC:					98.00	
SOUTHERN LAKES NEWSPAPERS LLC						
1844	SOUTHERN LAKES NEWSPAPE	CITY CLERK R	GEN ADMN/1 YR RENEWAL	03/06/2013	31.00	100-51400-310
1844	SOUTHERN LAKES NEWSPAPE	FINANCE REN	FINANCE/1 YR SUBSCRIPTION	03/06/2013	31.00	100-51500-310
Total SOUTHERN LAKES NEWSPAPERS LLC:					62.00	
STAPLES ADVANTAGE						
2393	STAPLES ADVANTAGE	8024590283	POLICE ADMN/OFFICE SUPPLI	03/06/2013	200.89	100-52100-310
Total STAPLES ADVANTAGE:					200.89	
TACTICAL TECHNOLOGIES INC						
5817	TACTICAL TECHNOLOGIES INC	23475	POLICE PATROL/REPAIRS	03/06/2013	265.50	100-52110-242
Total TACTICAL TECHNOLOGIES INC:					265.50	
TRILOGY CONSULTING LLC						
6821	TRILOGY CONSULTING LLC	114	WASTEWATER/RATE REVIEW	03/06/2013	25.00	620-62820-219
Total TRILOGY CONSULTING LLC:					25.00	
USA BLUE BOOK						
1062	USA BLUE BOOK	863065	WASTEWATER/GAS METER RE	03/06/2013	137.95	620-62840-340
1062	USA BLUE BOOK	865046	WATER/METER ADAPTER	03/06/2013	146.86	610-61653-350
1062	USA BLUE BOOK	865677	WASTEWATER/CREDIT	03/06/2013	137.95-	620-62840-340
1062	USA BLUE BOOK	872323	WATER/EQUIPMENT REPAIRS	03/06/2013	118.15	610-61652-350
1062	USA BLUE BOOK	872339	WASTEWATER/4 GAS METER C	03/06/2013	107.64	620-62840-340
1062	USA BLUE BOOK	872603	WATER/EQUIPMENT REPAIRS	03/06/2013	780.38	610-61630-350
1062	USA BLUE BOOK	876971	WATER/EQUIPMENT REPAIRS	03/06/2013	131.40	610-61653-350
1062	USA BLUE BOOK	879974	WASTEWATER/CREDIT	03/06/2013	57.95-	620-62840-340
Total USA BLUE BOOK:					1,226.48	
UW EXTENSION						
3690	UW EXTENSION	FEBRUARY 6,	25X2025/ACTIVITY	03/06/2013	5,211.24	100-51400-770
Total UW EXTENSION:					5,211.24	
UW MADISON						
3248	UW MADISON	021513	POLICE PATROL/BECKER TRN	03/06/2013	40.00	100-52110-211
Total UW MADISON:					40.00	
WAL CO-SHERIFF'S DEPT						
125	WAL CO-SHERIFF'S DEPT	JANUARY 201	COURT/CONFINEMENT	03/06/2013	360.00	100-51200-293

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total WAL CO-SHERIFF'S DEPT:					360.00	
WATER TOWER CLEAN & COAT INC						
3688	WATER TOWER CLEAN & COAT	WT7713	WATER/STARIN TOWER INSPE	03/06/2013	4,400.00	610-61650-350
Total WATER TOWER CLEAN & COAT INC:					4,400.00	
WELDERS SUPPLY CO BELOIT INC						
49	WELDERS SUPPLY CO BELOIT	490177	WASTEWATER/FORKLIFT PRO	03/06/2013	194.24	620-62840-340
Total WELDERS SUPPLY CO BELOIT INC:					194.24	
WHITEWATER FIRE DEPT						
284	WHITEWATER FIRE DEPT	WI EMS ASSN	RESCUE/EXPO PASS	03/06/2013	30.00	100-52300-211
Total WHITEWATER FIRE DEPT:					30.00	
WI LIFT TRUCK CORP						
1473	WI LIFT TRUCK CORP	121327446	WASTEWATER/FORKLIFT SER	03/06/2013	137.74	620-62850-242
Total WI LIFT TRUCK CORP:					137.74	
WI STATE LABORATORY OF HYGIENE						
1899	WI STATE LABORATORY OF HY	244299	WATER/E COLI	03/06/2013	37.00	610-61630-340
1899	WI STATE LABORATORY OF HY	248651	WATER/FLUORIDE ELECTROD	03/06/2013	134.00	610-61630-340
Total WI STATE LABORATORY OF HYGIENE:					171.00	
WI TAXPAYERS ALLIANCE						
490	WI TAXPAYERS ALLIANCE	14 COPIES	GEN ADMN/WI LEGISLATIVE DI	03/06/2013	24.50	100-51400-340
Total WI TAXPAYERS ALLIANCE:					24.50	
WISLINE REGISTRATIONS						
6874	WISLINE REGISTRATIONS	SERIES #2000	GEN ADMN/HILGEN	03/06/2013	20.00	100-51400-211
6874	WISLINE REGISTRATIONS	SERIES #2000	GEN ADMN/SMITH	03/06/2013	20.00	100-51400-211
Total WISLINE REGISTRATIONS:					40.00	
ZINGG MOTOR CORP LLC						
71	ZINGG MOTOR CORP LLC	106925	POLICE INV/KEY	03/06/2013	22.37	100-52120-340
Total ZINGG MOTOR CORP LLC:					22.37	
Grand Totals:					39,371.75	

Dated: 2/27/2013

Finance Director: KAREN DIETER

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
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Report Criteria:

- Detail report.
 - Invoices with totals above \$0.00 included.
 - Paid and unpaid invoices included.
-

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
5 ALARM FIRE & SAFETY EQUIPMENT LLC						
420	5 ALARM FIRE & SAFETY EQUI	128907-1	CRASH CREW/ROPE THROW B	03/20/2013	183.40	100-52210-810
Total 5 ALARM FIRE & SAFETY EQUIPMENT LLC:					183.40	
A T & T						
1710	A T & T	1710-032013	ARMORY PHONE	03/20/2013	27.67	100-51600-225
Total A T & T:					27.67	
ABENDROTH WATER COND						
502	ABENDROTH WATER COND	502-032013	WASTEWATER/OPERATING SU	03/20/2013	10.00	620-62840-340
502	ABENDROTH WATER COND	502-032013	WASTEWATER/LAB SUPPLIES	03/20/2013	112.47	620-62870-340
Total ABENDROTH WATER COND:					122.47	
ACCURATE APPRAISAL LLC						
4952	ACCURATE APPRAISAL LLC	MARCH 2013	GEN ADMN/ASSESSOR SVC	03/20/2013	6,750.00	100-51400-219
Total ACCURATE APPRAISAL LLC:					6,750.00	
ADAMSON INDUSTRIES CORP						
2787	ADAMSON INDUSTRIES CORP	114781	POLICE VEHICLE/REPAIRS	03/20/2013	34.95	100-53230-354
Total ADAMSON INDUSTRIES CORP:					34.95	
AIRGAS USA LLC						
4760	AIRGAS USA LLC	9012588206	STREET/VEHICLH MTN	03/20/2013	406.28	100-53320-353
4760	AIRGAS USA LLC	9907016080	STREET/VEHICLH MTN	03/20/2013	57.47	100-53320-353
Total AIRGAS USA LLC:					463.75	
ALL PEST CONTROL						
4613	ALL PEST CONTROL	2013-1196	COMMUNITY BLDG/ PEST CON	03/20/2013	114.00	100-51600-355
Total ALL PEST CONTROL:					114.00	
ALLIANCE GROUP INC						
4204	ALLIANCE GROUP INC	076937	WHITE BLDG/LAB ANALYSIS	03/20/2013	35.00	100-51600-355
Total ALLIANCE GROUP INC:					35.00	
ALLIED GLOVE & SAFETY PRODUCTS CORP						
6381	ALLIED GLOVE & SAFETY PRO	1/983810	GEN BLDG/PAPER PRODUCTS	03/20/2013	187.65	100-51600-340
Total ALLIED GLOVE & SAFETY PRODUCTS CORP:					187.65	
ALTA PLANNING & DESIGN						
6624	ALTA PLANNING & DESIGN	12-024-4	BIKE PATH/MASTER PLAN	03/20/2013	12,572.32	450-57500-861
Total ALTA PLANNING & DESIGN:					12,572.32	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
AMERICAN LITHOGRAPH & PUBLISHING INC						
1798	AMERICAN LITHOGRAPH & PU	244933-01	REC/BROCHURES	03/20/2013	1,879.00	100-55210-320
Total AMERICAN LITHOGRAPH & PUBLISHING INC:					1,879.00	
AT&T LONG DISTANCE						
4746	AT&T LONG DISTANCE	4746-032013	GEN BLDG/LONG DISTANCE	03/20/2013	29.68	100-51600-225
4746	AT&T LONG DISTANCE	4746-032013	WATER/LONG DISTANCE	03/20/2013	3.54	610-61921-310
4746	AT&T LONG DISTANCE	4746-032013	WASTEWATER/LONG DISTANC	03/20/2013	17.92	620-62820-225
4746	AT&T LONG DISTANCE	4746-032013	STREET/LONG DISTANCE	03/20/2013	24.77	100-53230-241
4746	AT&T LONG DISTANCE	4746-032013	LIBRARY/LONG DISTANCE	03/20/2013	18.59	220-55110-225
Total AT&T LONG DISTANCE:					94.50	
BALL, RICHARD						
1033	BALL, RICHARD	29507	STREET/SHOP SUPPLIES	03/20/2013	93.20	100-53230-340
1033	BALL, RICHARD	29711	WASTEWATER/SHOP TOWELS	03/20/2013	47.15	620-62840-340
Total BALL, RICHARD:					140.35	
BANDT COMMUNICATIONS INC						
858	BANDT COMMUNICATIONS INC	130222001	CRASH CREW/MOBILE CHARG	03/20/2013	952.00	100-52210-810
Total BANDT COMMUNICATIONS INC:					952.00	
BEST TEST AUTO ELECTRIC						
457	BEST TEST AUTO ELECTRIC	8133	STREET/#64 STARTER	03/20/2013	75.00	100-53320-353
457	BEST TEST AUTO ELECTRIC	8137	STREET/#91 REPAIRS	03/20/2013	70.00	100-53320-353
Total BEST TEST AUTO ELECTRIC:					145.00	
BURNS INDUSTRIAL SUPPLY						
28	BURNS INDUSTRIAL SUPPLY	470671	STORMWATER/REPAIR PARTS	03/20/2013	196.90	630-63310-353
Total BURNS INDUSTRIAL SUPPLY:					196.90	
CARQUEST AUTO PARTS						
21	CARQUEST AUTO PARTS	21-032013	FIRE/CREDIT	03/20/2013	7.74	100-52200-241
21	CARQUEST AUTO PARTS	21-032013	STREET/VEHICLE REPAIRS	03/20/2013	457.10	100-53230-352
21	CARQUEST AUTO PARTS	21-032013	POLICE VEHICLES/REPAIRS	03/20/2013	429.85	100-53230-354
21	CARQUEST AUTO PARTS	221584	RESCUE/VEHICLE MAINTENAN	03/20/2013	75.26	100-52300-241
21	CARQUEST AUTO PARTS	222854	FIRE/VEHICLE MAINTENANCE	03/20/2013	17.98	100-52200-241
21	CARQUEST AUTO PARTS	222859	FIRE/VEHICLE MAINTENANCE	03/20/2013	9.44	100-52200-241
21	CARQUEST AUTO PARTS	286734-2	FIRE/VEHICLE MAINTENANCE	03/20/2013	7.74	100-52200-241
Total CARQUEST AUTO PARTS:					989.63	
CDW GOVERNMENT						
1234	CDW GOVERNMENT	X863202	POLICE ADMN/HEADSET	03/20/2013	32.54	100-52100-340
1234	CDW GOVERNMENT	X932853	POLICE ADMN/HEADPHONES	03/20/2013	10.72	100-52100-340
1234	CDW GOVERNMENT	Z008995	POLICE ADMN/TONER	03/20/2013	318.40	100-52100-310
1234	CDW GOVERNMENT	Z147497	POLICE INV/CD SLEEVES	03/20/2013	118.44	100-52120-340
1234	CDW GOVERNMENT	Z391169	POLICE ADMN/CREDIT	03/20/2013	9.13	100-52100-340
1234	CDW GOVERNMENT	Z391171	POLICE ADMN/CREDIT	03/20/2013	10.72	100-52100-340
Total CDW GOVERNMENT:					460.25	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
COMPUTER TECHNOLOGIE						
5033	COMPUTER TECHNOLOGIE	INV0030613	IT/LASERFICHE UPGRADE	03/20/2013	9,927.32	100-51450-247
Total COMPUTER TECHNOLOGIE:					9,927.32	
COOPER, MARGARET A						
432	COOPER, MARGARET A	353563	POLICE ADMN/OFFICE SUPPLI	03/20/2013	16.07	100-52100-310
Total COOPER, MARGARET A:					16.07	
DECKER SUPPLY CO INC						
33	DECKER SUPPLY CO INC	876815	STREET/TRAFFIC CONTROL S	03/20/2013	1,567.49	100-53300-354
Total DECKER SUPPLY CO INC:					1,567.49	
DEPT OF SAFETY & PROFESSIONAL SVC						
6394	DEPT OF SAFETY & PROFESSI	311036	LIBRARY/BOILER INSPECTION	03/20/2013	220.00	100-55111-355
Total DEPT OF SAFETY & PROFESSIONAL SVC:					220.00	
DEPT OF UTILITIES						
1	DEPT OF UTILITIES	1-32013	WATER/WATER UTILITIES	03/20/2013	35.35	610-61935-220
1	DEPT OF UTILITIES	1-32013	WASTEWATER/STORMWATER	03/20/2013	119.43	620-62860-220
1	DEPT OF UTILITIES	1-32013	STREET/WATER UTILITIES	03/20/2013	209.69	100-53230-221
1	DEPT OF UTILITIES	1-32013	STORMWATER/JAMES ST	03/20/2013	11.28	630-63440-350
1	DEPT OF UTILITIES	1-32013	PARKS/WATER UTILITIES	03/20/2013	624.28	100-53270-221
1	DEPT OF UTILITIES	1-32013	PARKING LOT/STORMWATER U	03/20/2013	165.23	208-51920-650
1	DEPT OF UTILITIES	1-32013	LIBRARY RENTAL/WATER UTILI	03/20/2013	27.58	220-55110-227
1	DEPT OF UTILITIES	1-32013	LIBRARY/WATER UTILITIES	03/20/2013	206.74	100-55111-221
1	DEPT OF UTILITIES	1-32013	INNOVATION CTR/WATER UTILI	03/20/2013	352.06	920-56500-221
1	DEPT OF UTILITIES	1-32013	CITY & PARKS/WATER UTILITIE	03/20/2013	854.24	100-51600-221
Total DEPT OF UTILITIES:					2,605.88	
EGNOSKI, THOMAS						
5029	EGNOSKI, THOMAS	855	INNOVATION CTR/SNOW REMO	03/20/2013	3,440.00	920-56500-294
Total EGNOSKI, THOMAS:					3,440.00	
FASTENAL COMPANY						
1255	FASTENAL COMPANY	WIWHT10727	STREET/VEHICLE REPAIR PAR	03/20/2013	17.44	100-53230-352
1255	FASTENAL COMPANY	WIWHT10906	STREET/VEHICLE REPAIR PAR	03/20/2013	2.51	100-53320-353
Total FASTENAL COMPANY:					19.95	
FLORAL VILLA						
302	FLORAL VILLA	015600	GEN ADMN/HILGEN	03/20/2013	40.00	100-51400-310
Total FLORAL VILLA:					40.00	
FORT HEALTHCARE						
151	FORT HEALTHCARE	132053	POLICE PATROL/MCNULTY BL	03/20/2013	56.74	100-52110-219
Total FORT HEALTHCARE:					56.74	
FRANK BROS INC						
1438	FRANK BROS INC	54321	STREET/SAND	03/20/2013	2,959.56	100-53320-460

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total FRANK BROS INC:					2,959.56	
FULL COMPASS SYSTEMS LTD						
724	FULL COMPASS SYSTEMS LTD	4591107	CABLE/DVD'S	03/20/2013	77.00	200-55110-340
Total FULL COMPASS SYSTEMS LTD:					77.00	
GRAINGER						
367	GRAINGER	9048823059	STREET/LENS COVER	03/20/2013	120.15	100-53320-353
367	GRAINGER	9066287757	GEN BLDG/BLDG MAINTENANC	03/20/2013	122.00	100-51600-355
367	GRAINGER	9069938141	GEN BLDG/DOOR CLOSER	03/20/2013	122.31	100-51600-355
367	GRAINGER	9070778791	WASTEWATER/CLARIFIERS	03/20/2013	42.40	620-62850-357
367	GRAINGER	9070778791	WASTEWATER/TRUCK #26	03/20/2013	43.43	620-62840-351
Total GRAINGER:					450.29	
HARRISON WILLIAMS MCDONNELL						
62	HARRISON WILLIAMS MCDONN	20317	LEGAL/GREEN ENERGIES	03/20/2013	174.50	100-51100-218
Total HARRISON WILLIAMS MCDONNELL:					174.50	
HAVILL-SPOERL						
1386	HAVILL-SPOERL	343557	POLICE VEHICLE/#20 REPAIRS	03/20/2013	53.60	100-53230-354
Total HAVILL-SPOERL:					53.60	
HOME LUMBER CO						
60	HOME LUMBER CO	60-032013	GEN BLDG/BLDG SUPPLIES	03/20/2013	39.55	100-51600-355
60	HOME LUMBER CO	60-032013	CRASH CREW/VEHICLE MAINT	03/20/2013	7.13	100-52210-241
60	HOME LUMBER CO	60-032013	PARKS/BLDING SUPPLIES	03/20/2013	394.37	100-53270-245
60	HOME LUMBER CO	60-032013	INNOVATION CTR/BLDG SUPPL	03/20/2013	9.28	920-56500-250
Total HOME LUMBER CO:					450.33	
HOMETOWN NEWS LIMITED PTNRSHIP						
1879	HOMETOWN NEWS LIMITED PT	028998	REC/BROCHURE DISTRIBUTIO	03/20/2013	192.00	100-55210-320
Total HOMETOWN NEWS LIMITED PTNRSHIP:					192.00	
IBD LLC						
1859	IBD LLC	70127560	POLICE VEHICLE/BAIT CARS	03/20/2013	189.90	100-53230-354
1859	IBD LLC	70127561	STREET/#3 REPAIRS	03/20/2013	217.90	100-53320-353
1859	IBD LLC	70127562	STREET/#48 REPAIRS	03/20/2013	110.95	100-53320-353
1859	IBD LLC	70127831	STREET/#7 & #58 REPAIRS	03/20/2013	320.85	100-53320-353
Total IBD LLC:					839.60	
JANESVILLE GAZETTE						
247	JANESVILLE GAZETTE	00632691	LEGAL/MGMT ANALYSIST	03/20/2013	293.73	100-51100-310
Total JANESVILLE GAZETTE:					293.73	
JEFFERSON COUNTY LAND INFO						
105	JEFFERSON COUNTY LAND IN	4465	GEN ADMN/MAPS	03/20/2013	15.00	100-51400-310
Total JEFFERSON COUNTY LAND INFO:					15.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
JOHN DEERE FINANCIAL						
6276	JOHN DEERE FINANCIAL	IC07831	PARKS/REPAIRS	03/20/2013	13.99	100-53270-295
6276	JOHN DEERE FINANCIAL	IW20665	PARKS/DIRT SHREDDER	03/20/2013	55.38	100-53270-295
6276	JOHN DEERE FINANCIAL	IW20926	STREET/#4 REPAIRS	03/20/2013	47.52	100-53320-353
Total JOHN DEERE FINANCIAL:					116.89	
JOHNS DISPOSAL SERVICE INC						
42	JOHNS DISPOSAL SERVICE IN	46442	RECYCLE/EXTRA PICK UP	03/20/2013	105.00	230-53600-219
42	JOHNS DISPOSAL SERVICE IN	47056	CITY/BULK	03/20/2013	4,081.53	230-53600-219
42	JOHNS DISPOSAL SERVICE IN	47056	CITY/RECYCLING	03/20/2013	6,391.83	230-53600-295
42	JOHNS DISPOSAL SERVICE IN	47056	CITY/REFUSE	03/20/2013	20,510.33	230-53600-219
Total JOHNS DISPOSAL SERVICE INC:					31,088.69	
K.A.S. CUSTOM CLEANING						
6868	K.A.S. CUSTOM CLEANING	14745	LIBRARY/FEB SVC	03/20/2013	1,375.00	100-55111-246
6868	K.A.S. CUSTOM CLEANING	14745	INNOVATION CTR/FEB SVC	03/20/2013	750.00	920-56500-246
6868	K.A.S. CUSTOM CLEANING	14745	CRAVATH LAKEFRONT/FEB SV	03/20/2013	1,094.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	14745	ARMORY/FEB SVC	03/20/2013	840.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	14745	CITY HALL/FEB SVC	03/20/2013	3,280.00	100-51600-246
6868	K.A.S. CUSTOM CLEANING	14745	COMM BLDG/FEB SVC	03/20/2013	1,175.00	100-51600-246
Total K.A.S. CUSTOM CLEANING:					8,514.00	
KAESTNER AUTO ELECTRIC CO						
2836	KAESTNER AUTO ELECTRIC C	152021	STREET/#7 REPAIRS	03/20/2013	172.13	100-53320-353
Total KAESTNER AUTO ELECTRIC CO:					172.13	
KETTERHAGEN MOTORS INC						
111	KETTERHAGEN MOTORS INC	T1905	POLICE VEHICLE/KEY	03/20/2013	64.45	100-53230-354
111	KETTERHAGEN MOTORS INC	T1917	POLICE VEHICLE/KEY	03/20/2013	61.06	100-53230-354
Total KETTERHAGEN MOTORS INC:					125.51	
LAKESIDE INTERNATIONAL TRUCKS						
3670	LAKESIDE INTERNATIONAL TR	5018315P	STREET/#2 REPAIRS	03/20/2013	48.72	100-53320-353
3670	LAKESIDE INTERNATIONAL TR	5018578P	STREET/#6 REPAIRS	03/20/2013	38.78	100-53320-353
3670	LAKESIDE INTERNATIONAL TR	5019093P	STREET/#6 REPAIRS	03/20/2013	67.48	100-53320-353
Total LAKESIDE INTERNATIONAL TRUCKS:					154.98	
LAMB, JEFFERY S						
3189	LAMB, JEFFERY S	4947	POLICE VEHICILE/CHIEF CAR S	03/20/2013	65.00	100-53230-354
Total LAMB, JEFFERY S:					65.00	
LARK UNIFORM INC						
605	LARK UNIFORM INC	133210	POLICE PATROL/BADGES	03/20/2013	259.80	100-52110-118
605	LARK UNIFORM INC	133371	POLICE PATROL/SCHLEIS HAT	03/20/2013	50.40	100-52110-118
Total LARK UNIFORM INC:					310.20	
LASER TECH SYSTEMS INC						
4459	LASER TECH SYSTEMS INC	49065	IT/GIS PLOTTER PRINTER REP	03/20/2013	544.00	100-51450-244

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total LASER TECH SYSTEMS INC:					544.00	
LEXISNEXIS RISK DATA MGMT						
3364	LEXISNEXIS RISK DATA MGMT	1410204-2013	POLICE INV/PROFESSIONAL S	03/20/2013	96.15	100-52120-219
Total LEXISNEXIS RISK DATA MGMT:					96.15	
LOWREY, BRADLEY D						
5708	LOWREY, BRADLEY D	1532	NEIGHBORHOOD SVC/SNOW P	03/20/2013	485.00	100-52400-219
5708	LOWREY, BRADLEY D	1536	NEIGHBORHOOD SVC/SNOW P	03/20/2013	210.00	100-52400-219
5708	LOWREY, BRADLEY D	1543	NEIGHBORHOOD SVC/SNOW P	03/20/2013	105.00	100-52400-219
5708	LOWREY, BRADLEY D	1545	NEIGHBORHOOD SVC/SNOW S	03/20/2013	245.00	100-52400-219
Total LOWREY, BRADLEY D:					1,045.00	
MEYER'S AUTO SUPPLY						
176	MEYER'S AUTO SUPPLY	114052	WASTEWATER/ANTIFREEZE	03/20/2013	7.96	620-62830-353
176	MEYER'S AUTO SUPPLY	114088	STREET/WASHER SOLVENT	03/20/2013	8.45	100-53230-352
176	MEYER'S AUTO SUPPLY	114534	WASTEWATER/SPARK PLUG	03/20/2013	1.51	620-62850-357
Total MEYER'S AUTO SUPPLY:					17.92	
MIDSTATE EQUIPMENT-JANESVILLE						
1470	MIDSTATE EQUIPMENT-JANES	152946	STREET/#71 REPAIRS	03/20/2013	338.63	100-53320-353
Total MIDSTATE EQUIPMENT-JANESVILLE:					338.63	
MILPORT ENTERPRISES INC						
1408	MILPORT ENTERPRISES INC	229849	WASTEWATER/ALUM	03/20/2013	5,602.96	620-62840-341
Total MILPORT ENTERPRISES INC:					5,602.96	
MODULAR PIPING SUPPLY INC						
311	MODULAR PIPING SUPPLY INC	INV000191248	WASTEWATER/ALUM TANK RE	03/20/2013	83.07	620-62850-357
Total MODULAR PIPING SUPPLY INC:					83.07	
MORGAN BIRGE & ASSOCIATES INC						
4591	MORGAN BIRGE & ASSOCIATE	MC0050421	GEN BLDG/PHONE	03/20/2013	345.00	100-51600-225
Total MORGAN BIRGE & ASSOCIATES INC:					345.00	
MORTON SALT INC						
615	MORTON SALT INC	5400088862	STREET/ROAD SALT	03/20/2013	5,758.51	100-53320-460
615	MORTON SALT INC	5400096705	STREET/ROAD SALT	03/20/2013	6,793.05	100-53320-460
615	MORTON SALT INC	5400097910	STREET/ROAD SALT	03/20/2013	1,415.65	100-53320-460
Total MORTON SALT INC:					13,967.21	
MUNICIPAL CODE CORPORATION						
5550	MUNICIPAL CODE CORPORATI	0226289	LEGISLATIVE/MUNICIPAL COD	03/20/2013	550.00	100-51100-295
Total MUNICIPAL CODE CORPORATION:					550.00	
NCL OF WISCONSIN INC						
369	NCL OF WISCONSIN INC	317784	WASTEWATER/LAB SUPPLIES	03/20/2013	224.05	620-62870-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total NCL OF WISCONSIN INC:					224.05	
NELSON'S VINYL GRAPHICS						
6514	NELSON'S VINYL GRAPHICS	INV69408	STREET/DANGER THIN ICE SIG	03/20/2013	252.60	100-53300-354
Total NELSON'S VINYL GRAPHICS:					252.60	
NORTHERN LAKE SERVICE INC						
1335	NORTHERN LAKE SERVICE INC	228954	WASTEWATER/ANNUAL SLUDG	03/20/2013	276.60	620-62890-295
Total NORTHERN LAKE SERVICE INC:					276.60	
OFFICE DEPOT						
4146	OFFICE DEPOT	645635524001	FINANCE/MAILER ENVELOPES	03/20/2013	75.49	100-51500-310
4146	OFFICE DEPOT	647223131001	FINANCE/STORAGE BOXES	03/20/2013	45.22	100-51500-310
4146	OFFICE DEPOT	647223146001	FINANCE/ORGANIZERS	03/20/2013	187.77	100-51500-310
Total OFFICE DEPOT:					308.48	
O'REILLY AUTO PARTS						
6484	O'REILLY AUTO PARTS	3899-136495	STREET/VEHCILE REPAIRS	03/20/2013	26.97	100-53230-352
Total O'REILLY AUTO PARTS:					26.97	
PER MAR SECURITY SERVICES						
260	PER MAR SECURITY SERVICES	935767	LIBRARY/BLDG SECURITY	03/20/2013	997.32	100-55111-245
260	PER MAR SECURITY SERVICES	935768	LIBRARY/BLDG SECURITY	03/20/2013	696.24	100-55111-245
Total PER MAR SECURITY SERVICES:					1,693.56	
POTTER LAWSON INC						
5590	POTTER LAWSON INC	2012.25.00-1	SAFETY BLDG/SPACE NEEDS	03/20/2013	6,070.00	450-57500-868
Total POTTER LAWSON INC:					6,070.00	
PROFESSIONAL EQUIPMENT & SUPPLY						
6879	PROFESSIONAL EQUIPMENT &	31394	FIRE/PATCHES	03/20/2013	27.95	100-52200-340
Total PROFESSIONAL EQUIPMENT & SUPPLY:					27.95	
RICOH USA INC						
90	RICOH USA INC	5025290102	FIRE/COPIER	03/20/2013	16.50	100-52200-310
90	RICOH USA INC	5025310870	WATER/COPIER	03/20/2013	16.50	610-61903-310
Total RICOH USA INC:					33.00	
SAM'S CLUB						
1592	SAM'S CLUB	1592-032013	REC/AMUNDSON MEMBERSHIP	03/20/2013	36.92	100-55210-310
1592	SAM'S CLUB	1592-032013	REC/DUJARDIN MEMBERSHIP	03/20/2013	36.92	100-55210-310
1592	SAM'S CLUB	1592-032013	REC/FREEZEFEEST CONCESSIO	03/20/2013	34.65	100-55300-341
Total SAM'S CLUB:					108.49	
SCHINDLER ELEVATOR CORP						
3030	SCHINDLER ELEVATOR CORP	7151743983	ARMORY/ELEVATOR REPAIR	03/20/2013	971.86	100-51600-245

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total SCHINDLER ELEVATOR CORP:					971.86	
SOUTHERN LAKES NEWSPAPERS LLC						
1844	SOUTHERN LAKES NEWSPAPE	1844-032013	LEGISLATIVE/MGMT ANALYST	03/20/2013	216.00	100-51100-310
1844	SOUTHERN LAKES NEWSPAPE	1844-032013	GEN ADMN/ELECTION NOTICE	03/20/2013	32.30	100-51400-340
1844	SOUTHERN LAKES NEWSPAPE	1844-032013	PLANNING/AGENDA	03/20/2013	49.70	100-56300-212
1844	SOUTHERN LAKES NEWSPAPE	1844-032013	PLANING/POPE	03/20/2013	30.04	100-56300-212
Total SOUTHERN LAKES NEWSPAPERS LLC:					328.04	
STATE ELECTRICAL SUPP INC						
200	STATE ELECTRICAL SUPP INC	283064	WASTEWATER/EQUIPMENT CO	03/20/2013	24.55	620-62850-357
Total STATE ELECTRICAL SUPP INC:					24.55	
TACTICAL TECHNOLOGIES INC						
5817	TACTICAL TECHNOLOGIES INC	23516	POLICE PATROL/EQUIPMENT	03/20/2013	210.00	100-52110-242
Total TACTICAL TECHNOLOGIES INC:					210.00	
TASER INTERNATIONAL						
3026	TASER INTERNATIONAL	SI1315518	TASER/PATROL/REPAIR MTN E	03/20/2013	292.56	100-52110-360
Total TASER INTERNATIONAL:					292.56	
TITAN PUBLIC SAFETY SOLUTIONS LLC						
563	TITAN PUBLIC SAFETY SOLUTI	3062	IT/COURT RENEWAL	03/20/2013	4,847.00	100-51450-245
Total TITAN PUBLIC SAFETY SOLUTIONS LLC:					4,847.00	
UNEMPLOYMENT INSURANCE						
274	UNEMPLOYMENT INSURANCE	000004374426	FIRE/SIMES	03/20/2013	159.88	100-52200-158
274	UNEMPLOYMENT INSURANCE	000004374426	REC/MCKIBBEN	03/20/2013	12.08	100-55300-158
Total UNEMPLOYMENT INSURANCE:					171.96	
US TANKER-FIRE APPARATUS INC						
690	US TANKER-FIRE APPARATUS I	1123	FIRE/VEHICLE MAINTENANCE	03/20/2013	104.79	100-52200-241
Total US TANKER-FIRE APPARATUS INC:					104.79	
UW WHITEWATER						
8	UW WHITEWATER	SO000683	GEN ADMN/MGMT ANALYST AD	03/20/2013	68.00	100-51400-310
Total UW WHITEWATER:					68.00	
VERIZON WIRELESS						
5368	VERIZON WIRELESS	9700519304	GEN BLDG/CELL PHONE	03/20/2013	9.49	100-51600-225
5368	VERIZON WIRELESS	9700519304	FIRE CELL PHONE	03/20/2013	201.80	100-52200-225
5368	VERIZON WIRELESS	9700519304	ENGINEER CELL PHONE	03/20/2013	.65	100-53100-225
5368	VERIZON WIRELESS	9700519304	EM GOVT CELL PHONE	03/20/2013	.94	100-52500-225
5368	VERIZON WIRELESS	9700519304	WATER CELL PHONE	03/20/2013	4.07	610-61921-310
5368	VERIZON WIRELESS	9700519304	CITY MGR CELL PHONE	03/20/2013	131.62	100-51400-225
5368	VERIZON WIRELESS	9700519304	CITY CLERK CELL PHONE	03/20/2013	8.23	100-51400-225
5368	VERIZON WIRELESS	9700519304	CITY CLERK LAPTOP	03/20/2013	39.99	100-51400-225
5368	VERIZON WIRELESS	9700519304	NEIGHBORHOOD SVC SOFTWA	03/20/2013	79.98	100-51450-244
5368	VERIZON WIRELESS	9700519304	SQUAD LAPTOP CARDS	03/20/2013	199.95	100-51450-244

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
5368	VERIZON WIRELESS	9700519304	LIBRARY CELL PHONE	03/20/2013	64.48	220-55110-225
5368	VERIZON WIRELESS	9700519304	CDA CELL PHONE	03/20/2013	.47	900-56500-225
5368	VERIZON WIRELESS	9700519304	REC CELL PHONE	03/20/2013	99.80	100-55210-225
5368	VERIZON WIRELESS	9700519304	PLANNING CELL PHONE	03/20/2013	12.58	100-56300-225
5368	VERIZON WIRELESS	9700519304	NEIGHBORHOOD SVC CELL PH	03/20/2013	27.74	100-52400-225
5368	VERIZON WIRELESS	9700519304	SHOP CELL PHONE	03/20/2013	82.14	100-53230-241
5368	VERIZON WIRELESS	9700519304	WASTEWATER CELL PHONE	03/20/2013	3.90	620-62820-225
5368	VERIZON WIRELESS	9700519304	SENIORS CELL PHONE	03/20/2013	2.49	100-55310-225
5368	VERIZON WIRELESS	9700519304	POLICE ADMN CELL PHONE	03/20/2013	265.33	100-52100-225
5368	VERIZON WIRELESS	9700519304	RESCUE CELL PHONE	03/20/2013	13.17	100-52300-225
Total VERIZON WIRELESS:					1,248.82	
VULCAN INDUSTRIES INC						
6085	VULCAN INDUSTRIES INC	13085-11721	WASTEWATER/WASHPRESS B	03/20/2013	524.00	620-62850-357
Total VULCAN INDUSTRIES INC:					524.00	
WAUSAU EQUIPMENT CO INC						
387	WAUSAU EQUIPMENT CO INC	153027	STREET/SNOW PLOW REPAIR	03/20/2013	100.52	100-53320-353
Total WAUSAU EQUIPMENT CO INC:					100.52	
WHITEWATER FIRE DEPT						
284	WHITEWATER FIRE DEPT	FASTENAL	CRASH CREW/FASTENAL REIM	03/20/2013	24.28	100-52210-241
284	WHITEWATER FIRE DEPT	PURCHASE @	FIRE/WALMART BINDERS	03/20/2013	22.28	100-52200-310
Total WHITEWATER FIRE DEPT:					46.56	
WI DEPT OF JUSTICE						
69	WI DEPT OF JUSTICE	L6505T 03/01/	BEV OP/RECORD CHECK	03/20/2013	42.00	100-44122-51
69	WI DEPT OF JUSTICE	L6505T 03/01/	REC/RECORD CHECK	03/20/2013	7.00	100-55210-790
69	WI DEPT OF JUSTICE	L6505T 03/01/	POLICE/RECORD CHECK	03/20/2013	7.00	100-52100-310
Total WI DEPT OF JUSTICE:					56.00	
WI PARK & RECREATION ASSOC						
66	WI PARK & RECREATION ASSO	2013 WPRA S	REC/AMUNDSON	03/20/2013	70.00	100-55210-211
Total WI PARK & RECREATION ASSOC:					70.00	
YERGES VAN LINERS INC						
2617	YERGES VAN LINERS INC	505508	STREET/#5 WHEEL SPACER	03/20/2013	32.40	100-53320-353
Total YERGES VAN LINERS INC:					32.40	
ZARNOTH BRUSH WORKS INC						
419	ZARNOTH BRUSH WORKS INC	0142167-IN	STORMWATER/CONVEYOR BE	03/20/2013	413.50	630-63310-353
419	ZARNOTH BRUSH WORKS INC	0142169-IN	STORMWATER/BEARING	03/20/2013	319.80	630-63310-353
Total ZARNOTH BRUSH WORKS INC:					733.30	
Grand Totals:					130,737.30	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
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Dated: 03/13/2013

Finance Director: DOUG SAUBERT

Report Criteria:

- Detail report.
 - Invoices with totals above \$0.00 included.
 - Paid and unpaid invoices included.
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Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, January 14, 2013, 6:30 pm

Present: Julie Caldwell, Richard Helmick, Sharon Knight, Rose Mary Leaver, Donna Nosek, Vicki Santacroce, Jim Winship

Administrative Staff Present: Stacey Lunsford, Diane Jaroch

1. President Nosek called the meeting to order at 6:35 p.m.
2. Library Building Expansion Project~ Rick McCarthy of PSA Drewberry presented his ideas on updating the library building project conceptual plans.
3. The consent agenda was approved as presented. MSC (Winship/Knight)
Ayes: Caldwell, Helmick, Knight, Leaver, Nosek, Santacroce, Winship
Noes: None
4. The circulation, service, and Mango statistics reports for December 2012 and all of 2012 were acknowledged and accepted as presented.
5. The treasurer's report for December 2012 was acknowledged and accepted as presented.
6. Citizen input regarding matters not on agenda; no action at this meeting:
NONE
7. OLD BUSINESS
 - a) Council and Community Communications ~ Stacy will publicize information regarding Rich McCarthy's presentation at the next Council meeting.
 - b) Strategic Planning ~ Cathy Bloom, Diane Jaroch and Stacy Lunsford will be meeting with Steve Grabow and Josh Clements on Thursday, January 24th, 2013.
8. NEW BUSINESS
 - a) 2013 Goals and Objectives ~ Motion was made to accept the 2013 Goals and Objectives with suggested updates/changes as discussed. MSC (Winship/Knight) Ayes: Caldwell, Helmick, Knight, Leaver, Nosek, Santacroce, Winship Noes: None
 - b) Staff Vacation Policy~ Motion was made to accept the Staff Vacation Policy with suggested changes as discussed. MSC (Helmick/Caldwell) Ayes: Caldwell, Helmick, Knight, Leaver, Nosek, Santacroce, Winship Noes: None
 - c) Circulation Policy ~ Motion was made to accept the revised Circulation Policy as presented. MSC (Winship/Knight) Ayes: Caldwell, Helmick, Knight, Leaver, Nosek, Santacroce, Winship Noes: None
 - d) Budget transfer ~ Motion was made to transfer/carryover \$1900 in the library building fund, line 100-55111-245, Building Repair and Maintenance, to 2013. MSC (Leaver/Knight) Ayes: Caldwell, Helmick, Knight, Leaver, Nosek, Santacroce, Winship Noes: None

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, January 14, 2013, 6:30 pm

- e) Change in Board meeting schedule ~ Motion was made to change the Board meetings to the third Monday of the month. MSC (Helmick/Caldwell) Ayes: Caldwell, Helmick, Knight, Leaver, Nosek, Santacroce, Winship Noes: None
- 9. **DIRECTOR'S REPORT**
SUGGESTION BOX: None
DIRECTOR'S REPORT
 - a) The new cleaning company started on Wednesday, January 2. KAS Cleaning of Elkhorn had the low bid for the city building janitorial contract.
 - b) Stacey attended the Mid-Wisconsin Directors Council meeting on Thursday, January 10 and reported on it.
- 10. **ADULT SERVICES REPORT (As submitted by Diane Jaroch)**
 - a) I proctored two online exams during the month of December.
 - b) Cathy and I will be creating displays for the small display case in the lobby during 2013. We have all of the topics mapped out and ready to go. The January display will be promoting the Lego Club.
 - c) Bill Jamerson will be returning in March to do a Lumberjack Program. The program will be on March 21st at 2:00 pm.
- 11. **YOUTH SERVICES REPORT (As submitted by Cathy Bloom)**
 - a) The month of December was a quiet month for children's programs. Storytime was held the first two weeks of December. 2013 Winter-Spring Storytime flier were mailed to all the families whose children attended the Fall-Winter Storytime.
 - b) Diane and I were assigned the small display case for 2013. We have themes planned for every month. Lego Club was held in December and the theme was to build something each child would like for Christmas. Diane and I thought we would have the January theme for the case be "Legos." We used the items that the children made in December. This is nice because patrons can actually see what the children have done. Usually the items are on the top shelves in the Children's Area.
 - c) December was a good month to put the finishing touches on the Winter-Spring Children's and Young Adult program, get caught up on some cataloging and to do some weeding.
- 12. Board member reports: NONE
- 13. Board member requests for future agenda items: NONE
- 14. Confirmation of next meeting on February 18, 2013, 6:30 pm
- 15. Motion was made to adjourn the meeting at 8:08 p.m. MSC (Knight/Leaver) Ayes: Caldwell, Helmick, Knight, Leaver, Nosek, Santacroce, Winship Noes: None

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

**Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, January 14, 2013, 6:30 pm**

* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

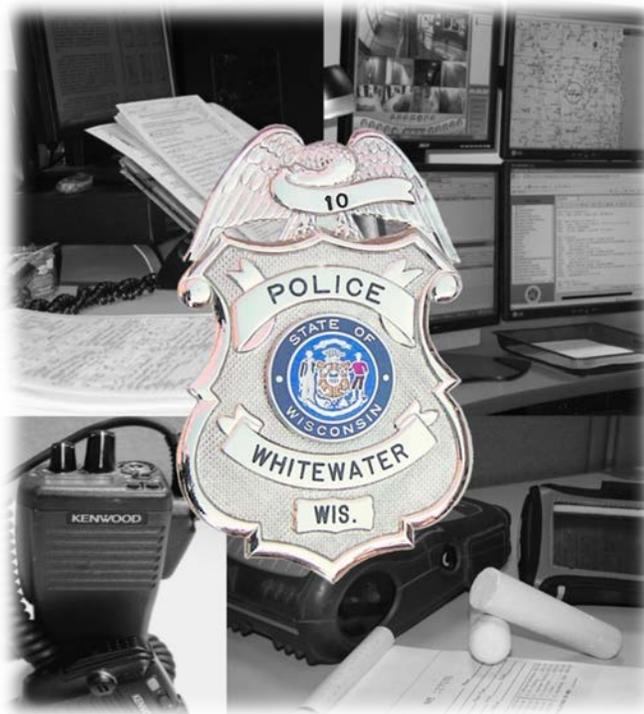
Minutes submitted by Vicki Santacroce, Board of Trustees Secretary

Vicki Santacroce

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

Whitewater Police Department Consolidated Monthly Report

January 2013



Lisa K. Otterbacher
Chief of Police

Whitewater Police Department
312 West Whitewater Street
Whitewater, Wisconsin 53190

Unified Crime Reporting Incidents
Year-to-Date Statistics

	No. of Incidents		Total Amount Lost	
	<u>2013</u>	<u>2012</u>	<u>2013</u>	<u>2012</u>
Murder/Non-Negligent Manslaughter	0	0	\$0	\$0
Sexual Assaults - 1st, 2nd, 3rd, 4th Degree	6	1	\$0	\$0
Total Robbery	1	0	\$350	\$0
Total Burglary	3	2	\$1,800	\$610
Total Motor Vehicle Thefts	1	0	\$2,000	\$0
<u>Thefts</u>				
Pocket Picking	0	0	\$0	\$0
Purse Snatching	0	0	\$0	\$0
Shoplifting	1	1	\$79	\$62
From Automoblies	2	3	\$410	\$124
Automobile Parts/Accessories	0	1	\$0	\$2
Bicycles	0	0	\$0	\$0
From Buildings	4	5	\$510	\$1,073
Coin Operated Machine	0	0	\$0	\$0
All Other	5	1	\$1,400	\$1,170
Total Thefts	12	11	\$2,399	\$2,431
Grand Total	23	14	\$6,549	\$3,041

Property Amount Stolen and Recovered
Year to Date Statistics

	<u>2013</u>	<u>2012</u>
Property Stolen	\$6,549	\$3,041
Property Recovered	\$2,655	\$556
Percentage Recovered/Stolen	41%	18%
Property Stolen Average per Month	\$6,549	\$3,041

NOTE: In addition to the recovery of stolen property, there was \$ 0.00 recovered as a result of restitution paid for investigative costs and non-sufficient funds checks cashed.
Year to date total \$ 0.00

Comparison of Charges

Charge Totals:	Monthly	Year to Date
Adult	158	158
Juvenile	14	14
Combined Total	172	172

Charges	This Month	This Year to Date	Last Year to Date	Increase/Decrease
Animal Cruelty	0	0	1	-1
Animal Ordinance Violations	2	2	0	2
Arson	0	0	0	SAME
Assault (Aggravated)	2	2	0	2
Assault (Other)	1	1	0	1
Bail Jumping	2	2	3	-1
Bomb Threat	0	0	0	SAME
Burglary	0	0	0	SAME
Burglary Tools - Possess	0	0	0	SAME
Cigarette / Tobacco Violation	0	0	1	-1
Citations Written for Parking Tickets	0	0	0	SAME
Contribute to Delinquency	0	0	0	SAME
Contribute to Truancy	1	1	0	1
Controlled Substance - Possession	8	8	8	SAME
Controlled Substance - Sale / Manufacture	1	1	2	-1
Court Order Violation	0	0	0	SAME
Criminal Damage	2	2	6	-4
Criminal Trespassing	0	0	0	SAME
Curfew	0	0	0	SAME
Disorderly Conduct	20	20	20	SAME
Embezzlement	0	0	0	SAME
Emergency Detention / Protective Custody	3	3	5	-2
Escape	0	0	0	SAME
Facilitate Child Sex Crime by Computer Use	0	0	0	SAME
Fail to Obey Officer	0	0	0	SAME
False Imprisonment	0	0	0	SAME
Fireworks - Sell / Discharge without Permit	0	0	0	SAME
Forgery and Counterfeiting	0	0	0	SAME
Fraud	1	1	2	-1
Illegal Blood Alcohol Content (IBAC)	6	6	7	-1
Impersonate Peace Officer	0	0	0	SAME
Kidnapping	0	0	0	SAME

Continued on next Page

Consolidated Monthly Report - January 2013

Charges	This Month	This Year to Date	Last Year to Date	Increase/ Decrease
Lewd and Lascivious Behavior	0	0	0	SAME
Liquor Laws	12	12	20	-8
Littering	0	0	0	SAME
Motor Vehicle Theft	2	2	0	2
Murder and Non-Negligent Manslaughter/Attempt	0	0	0	SAME
Negligent Handling of Burning Materials	0	0	0	SAME
Noise	1	1	0	1
Obstruct / Resist Officer	6	6	4	2
Obstructions on Streets Prohibited	0	0	0	SAME
Offenses Against Family and Children	0	0	0	SAME
Operate Auto While Intoxicated	6	6	8	-2
Park Regulations	0	0	0	SAME
Pornography / Obscenity	0	0	0	SAME
Possess Drug Paraphernalia	6	6	5	1
Prostitution (Enticement)	2	2	0	2
Reckless Endangering Safety	0	0	0	SAME
Registered Sex Offender Violations	0	0	0	SAME
Robbery	0	0	0	SAME
Runaway	0	0	0	SAME
Sex Offenses (Other)	3	3	0	3
Sexual Assault - 1st Degree	1	1	1	SAME
Sexual Assault - 2nd Degree	2	2	0	2
Sexual Assault - 3rd Degree	0	0	0	SAME
Sexual Assault - 4th Degree	0	0	0	SAME
Solicitors / Peddlers Prohibited	0	0	0	SAME
Stolen Property	0	0	0	SAME
Theft (Except Motor Vehicle)	8	8	7	1
Traffic Offenses	63	63	60	3
Traffic Ordinance Violations	1	1	0	1
Truancy	0	0	2	-2
Warrant Served - Local	8	8	11	-3
Warrant / Pickups for Other Agencies	2	2	4	-2
Weapons (Conceal / Possess / Negligent Use)	0	0	1	-1
Zoning Violations	0	0	0	SAME
Total	172	172	178	-6

Miscellaneous Activities and/or Complaints

Type of Activity/Complaint	This Month	This Year to Date	Last Year to Date
Calls for Service	472	472	475
Activity Logs *	6	6	9
Traffic Stops *	197	197	163
Family Disturbances	4	4	2
Noise Complaints	26	26	26
Animal Complaints	20	20	10
False Alarms	7	7	0

* Officer initiated activities

Motor Vehicle Accidents

Type of Activity/Complaint	This Month	This Year to Date	Last Year to Date
Fatal	0	0	0
Personal Injury	2	2	3
Pedestrian/Bicycle	0	0	0
Hit and Run	6	6	4
Property Damage over \$1000	8	8	8
Property Damage under \$1000	3	3	14
Total	19	19	29

Parking Tickets Issued

Type of Activity/Complaint	This Month	This Year to Date	Last Year to Date
Issued by Patrol Officers	161	161	248
Issued by Community Service Officers	124	124	96
Total	285	285	344

Monies Received

Type	This Month	This Year to Date	Last Year to Date
Bicycle Licenses	\$0.00	\$0.00	\$0.00
Citations/Warrant Payments	\$1,113.50	\$1,113.50	\$527.00
Miscellaneous	\$4.30	\$4.30	\$27.16
Parking Permits	\$5,945.00	\$5,945.00	\$4,450.00
Parking Violations	\$8,280.00	\$8,280.00	\$8,680.00
PD Honor Box *	\$415.95	\$415.95	-
Total	\$15,758.75	\$15,342.80	\$13,684.16

* As of 5/30/12, the Police Department absorbed the cash receipting for the parking honor box payments.

Overtime Hours

Type	This Month	This Year to Date	Last Year to Date
Administrative Duties	2.500	2.500	2.000
Bike Patrol	0.000	0.000	0.000
County Court	12.250	12.250	20.750
Municipal Court	4.000	4.000	4.750
Data Entry	5.500	5.500	0.000
Foot Patrol	0.000	0.000	0.000
Investigation	70.500	70.500	38.500
Meeting	11.000	11.000	23.250
Officer In Charge	27.250	27.250	9.000
Other *	9.750	9.750	31.000
Parking	0.000	0.000	0.000
Prisoners (Transport/Custody)	6.500	6.500	2.250
Radio Dispatch	1.500	1.500	8.000
Reports	8.500	8.500	8.250
Roll Call	29.000	29.000	26.750
Special Event	1.000	1.000	0.000
Squad Patrol	27.250	27.250	67.750
Traffic	0.000	0.000	0.000
Training	43.250	43.250	67.250
Holidays	106.500	106.500	98.000
Total	366.250	366.250	407.500

* Other consisted of overtime for Juvenile Officer duties, communications duties, and clerical assigned duties.

WPD Personnel Training

- On January 15th through January 17th Lt. Gray, Sgt. Bradford and Sgt. Gempler attended Wisconsin Law Enforcement Executive Development Association Conference in Wisconsin Dells.
- On January 31st Juvenile Officer (JO) Valadez and Sgt. Bradford attended School Resource Officer (SRO) Conference: Alert, Lockdown, Information, Counter and Evacuation (ALICE) training in Madison.

Presentations and Appearances by WPD Personnel

- On January 15th Chief Otterbacher and Capt. Uhl gave a presentation on the K9 program to the City Common Council.

Proactive Community Policing and Crime Prevention Initiatives

- Chief Otterbacher, Lt. Gray, Sgt. Bradford and JO Valadez participated in the strategic planning committee meetings on Options Based Response to Active Threats with the Whitewater Unified School District Administrative Faculty, the Walworth County Sheriff's Department, the Jefferson County Sheriff's Department, and the UW-Whitewater Police Department.

Minutes

Whitewater Landmarks Commission
Thursday February 7, 2013 - 6 PM
City Manager's Conference Room
312 Whitewater Street, Whitewater, WI 53190

CALL TO ORDER

- I. Call to Order and roll call - Welcome new city council representative
The meeting was called to order at by Christ at 6:03 PM.
Present: Carol Christ, Linda Loomer, Nancy Wendt, Richard Helmick, Andrew Crone
Absent: Allan Marshall
Staff present: Latisha Birkland
- II. Approval of agenda and possible rearrangement
MSC Loomer/Wendt to approve the agenda as printed.
Ayes: Christ, Loomer, Wendt, Helmick, Crone
No: None
Abstain: None
(Suzanne Haeslow arrived at 6:08 PM)
- III. Approval of minutes of December 6, 2012.
MSC Haeslow/Christ to approve the minutes of Dec. 06, 2012.
Ayes: Christ, Loomer, Wendt, Helmick, Crone, Haeslow
No: None
Abstain: None
- IV. Set date and time of next meeting
The next meeting will be held Thursday, March 7, 2013 at 6:00 P.M. in the city manager's conference room, 2nd floor, city hall.
- V. Hear Citizen Comments: No formal Landmarks Commission Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Commission discusses that particular item.
There were no citizen's comments.

REPORTS

- VI. Report from the Friends of the Mounds - FOTEM (Helmick)
Marianne Scott is planning to hold a meeting at the Irvin Young Library. Time and date to be announced.
FOTEM Newsletter: Christ would like to resign as the editor of the newsletter. If anyone is interested they should contact her (262-745-9676).
- VII. Update on restoration of Whitewater Passenger Depot (Marshall)
Birkland reported that prior approval for the modifications have been approved by the state. Only two, minor projects remain to be completed. Official approval is expected by March. Grand opening is planned for April 28 in conjunction with the Whitewater Arts Alliance's Art Walk.
- VIII. Update on Walking Tour Brochure (Wendt)
There is some confusion concerning the differences between the Walking Tour and the Tour of Landmarks. Christ will call Alan Luckett for more information and clarification.
- IX. Update on Birge Fountain (Loomer)
Roy Nosek is planning a meeting for this March.

- X. Update on Local Landmarks/Main Street Historic District Brochures (Loomer, Marshall & Christ)
Work is progressing. Christ passed out the proposed descriptions for 11 of the landmarks. Discussion ensued. The next step will be to decide on a design layout that will accommodate all 19 properties with photographs and short descriptions of the properties.
- XI. Update on Whitewater Effigy Mounds Preserve Preservation and Maintenance Plan (Helmick)
Matt Amundson has reported that the 2013, Park & Recreation has budgeted \$3,600 for improvements at the Whitewater Effigy Mounds Preserve. This is currently intended for native grasses, perennial plantings, and the conversion of mounds to short stature prairie grass. A priority list of work projects for the preserve this summer:
1. Continue to battle invasive plant species. Staff may need to look at chemical treatment options to apply on the remaining mounds this Spring. Input on this is needed from FOTEM & Park Board.
 2. Conversion of mounds from turf grass to short-stature prairie grass
 3. Realign the trail entrance
 4. Improve the green space off of Indian Mounds Parkway – input needed from FOTEM & Park Board (options included an entrance garden, trees, and prairie grasses in an effort to tie the entrance to the rest of the site).

It should be noted that the Park & Recreation Board is charged with the overall maintenance of the preserve.

UNFINISHED BUSINESS

- XII. Status of FREE LIBRARY history panel for White Memorial Library (Loomer)
If the commission is interested in continuing this project, it needs to appoint another representative. Christ will talk with Marianne Scott for more information.
- XIII. Implementing 17.08.040 of Title 17 re: city-owned, historically significant, personal property.
Members questioned the use of “personal” in the statute. An inventory needs to be created. Christ will continue to work on this.
- XIV. Corrections to Architectural and Historical Survey of Whitewater, WI 53190 (Marshall)
No report.
- XV. Local Landmarks Framed Certificates
There are 7 certificates that still need to be delivered to the owners of landmarks. Members agreed to deliver them to the owners.
- XVI. National Park Service Annual Products Report for CLG's
Christ has tried to contact the park service for more information. It has not responded. She will continue to fill out the report.

NEW BUSINESS

- XVII. Use of Chrome books for Landmarks meetings
The Chrome books are to be used in the downstairs, community room. The landmarks Commission may use them. They are not suitable to take minutes but can be used to access the internet and city records. Commissioners decided to continue meeting upstairs in the city manager’s conference room.

- XVIII. Wisconsin Historic Preservation and Archeology Month – May
Christ asked members to bring ideas to the next meeting.
- XIX. Drumlin Hall - possible historic preservation
The university is currently renovating the dining hall. According to a report in the Janesville Gazette, the hall is headed for “historic preservation status.” Haeslow will contact the director of dining services to get more information.
- XX. Landmarks Commission Annual Preservation Activities Report for state of Wisconsin
Christ distributed the annual report from 2011 and requested assistance from Birkland to complete the report for this past year.

FUTURE AGENDA ITEMS

- XXI. Future designations of city-owned properties as local landmarks
Possible nominations: Peschere House, the old water tower in Starin Park.
- XXII. Plaques for Whitewater sites on the National Register of Historic Places

GOOD OF THE ORDER

ADJOURNMENT

- XXIII. Call to Adjourn
MSC Loomer/Helmick to adjourn the meeting.
Ayes: Christ, Loomer, Wendt, Helmick, Crone, Haeslow
No: None
Abstain: None
The meeting was adjourned at 7:20 PM.

Respectfully submitted
Richard Helmick, Secretary Landmarks Commission



Doug Saubert
Finance Director
P.O. Box 690
Whitewater, WI 53190

PHONE: (262) 473-1380
FAX: (262) 473-0589
Email: dsaubert@whitewater-wi.gov
WEBSITE: www.whitewater-wi.gov

TO: City Manager and Common Council Members

FROM: Doug Saubert

RE: February 2013 Financial Statements

DATE: March 11, 2013

Attached are the following financial statements/summary information for February, 2013:

1. Summary of Cash/Investment Balance and Fund Balance for all funds
2. Summary of Investment Balances-All Funds
3. General Fund – Fund #100
4. TID #4 - Fund #440
5. Water Utility – Fund #610
6. Wastewater Utility – Fund #620
7. Storm Water Utility – Fund #630

If you have any questions please do not hesitate to contact me.

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TAXES</u>						
100-41110-00	LOCAL TAX LEVY	1,001,926.95	1,966,089.34	2,429,583.00	463,493.66	80.9
100-41111-00	DEBT SERVICE TAX LEVY	.00	.00	525,426.00	525,426.00	.0
100-41115-00	CHARGEBACK-SECTION 74.41	1,002.50	1,051.72	.00	(1,051.72)	.0
100-41140-00	MOBILE HOME FEES	(18.75)	(44.86)	27,908.00	27,952.86	(.2)
100-41210-00	ROOM TAX-GROSS AMOUNT	(11,266.58)	(856.77)	57,881.00	58,737.77	(1.5)
100-41320-00	IN LIEU OF TAXES WW MANOR	.00	26,557.92	25,806.00	(751.92)	102.9
100-41800-00	INTEREST ON TAXES	.00	6.01	.00	(6.01)	.0
	TOTAL TAXES	991,644.12	1,992,803.36	3,066,604.00	1,073,800.64	65.0
<u>SPECIAL ASSESSMENTS</u>						
100-42010-00	INTEREST ON SP ASSESS.	.00	.00	2,300.00	2,300.00	.0
100-42100-61	WATER MAINS	.00	.00	1,700.00	1,700.00	.0
100-42200-62	SEWER MAINS & LATERALS	.00	.00	6,183.00	6,183.00	.0
100-42300-53	ST CONST. - PAVING	.00	.00	69.00	69.00	.0
100-42310-53	CURB & GUTTER	(352.32)	(352.32)	500.00	852.32	(70.5)
100-42320-53	SIDEWALKS	.00	.00	1,695.00	1,695.00	.0
100-42400-53	SNOW REMOVAL	1,050.00	2,250.00	6,000.00	3,750.00	37.5
100-42500-53	WEED CUTTING	.00	.00	2,150.00	2,150.00	.0
100-42600-53	REFUSE/RECYCLING ENCLOSURES	.00	.00	2,458.00	2,458.00	.0
	TOTAL SPECIAL ASSESSMENTS	697.68	1,897.68	23,055.00	21,157.32	8.2
<u>INTERGOVERNMENTAL REVENUE</u>						
100-43344-00	EXPENDITURE RESTRAINT PROGM	.00	.00	7,557.00	7,557.00	.0
100-43410-00	SHARED REVENUE-UTILITY	.00	.00	508,340.00	508,340.00	.0
100-43420-00	SHARED REVENUE-BASE	.00	.00	2,836,916.00	2,836,916.00	.0
100-43521-52	STATE AID AMBULANCE	.00	.00	6,645.00	6,645.00	.0
100-43530-53	TRANSPORTATION AIDS	.00	150,542.43	602,170.00	451,627.57	25.0
100-43531-53	STATE GRANT-L-RIP-STREET	35,505.79	35,505.79	.00	(35,505.79)	.0
100-43533-00	STATE-20 X 2025 GRANT	5,211.24	5,321.74	.00	(5,321.74)	.0
100-43540-52	UNIVERSITY-LEASE-PARKING	.00	.00	40,000.00	40,000.00	.0
100-43610-52	UNIVERSITY SERVICES	354,365.38	354,365.38	368,272.00	13,906.62	96.2
100-43663-52	FIRE INS. TAXES	.00	.00	21,812.00	21,812.00	.0
100-43670-60	EXEMPT COMPUTER AID-FR STATE	.00	.00	6,656.00	6,656.00	.0
100-43740-52	WUSD-CROSSING GUARDS	.00	.00	19,607.00	19,607.00	.0
100-43745-52	WUSD-JUVENILE OFFICIER	.00	.00	38,921.00	38,921.00	.0
100-43765-00	REIMB-HIST SOC-DEPOT-EL/GAS	.00	2,499.99	.00	(2,499.99)	.0
100-43770-52	REIMBURSE FROM RURAL FIRE DEPT	(934.50)	.00	5,500.00	5,500.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	394,147.91	548,235.33	4,462,396.00	3,914,160.67	12.3

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>LICENSES & PERMITS</u>						
100-44110-51	LIQUOR & BEER	.00	.00	16,100.00	16,100.00	.0
100-44120-51	CIGARETTE	.00	.00	1,500.00	1,500.00	.0
100-44122-51	BEVERAGE OPERATORS	56.00	191.00	2,000.00	1,809.00	9.6
100-44200-51	MISC. LICENSES	411.41	1,371.41	3,500.00	2,128.59	39.2
100-44300-53	BLDG/ZONING PERMITS	2,782.16	5,456.64	25,500.00	20,043.36	21.4
100-44310-53	ELECTRICAL PERMITS	409.00	1,847.00	10,000.00	8,153.00	18.5
100-44320-53	PLUMBING PERMITS	564.00	1,347.00	10,000.00	8,653.00	13.5
100-44330-53	HVAC PERMITS	297.00	754.00	5,000.00	4,246.00	15.1
100-44340-53	STREET OPENING PERMITS	.00	.00	500.00	500.00	.0
100-44350-53	SIGN PERMITS	.00	.00	1,500.00	1,500.00	.0
100-44370-51	WATERFOWL PERMITS	.00	.00	250.00	250.00	.0
100-44900-51	MISC PERMITS	10.00	10.00	500.00	490.00	2.0
	TOTAL LICENSES & PERMITS	4,529.57	10,977.05	76,350.00	65,372.95	14.4
<u>FINES & FORFEITURES</u>						
100-45110-52	ORDINANCE VIOLATIONS	49,489.21	50,632.51	315,000.00	264,367.49	16.1
100-45111-52	CRIME PREVENTION PROGRAM	.00	.00	500.00	500.00	.0
100-45114-52	VIOLATIONS PAID-OTHER AGENCIES	.00	334.50	700.00	365.50	47.8
100-45130-52	PARKING VIOLATIONS	9,033.08	17,086.00	105,000.00	87,914.00	16.3
100-45135-53	REFUSE/RECYCLING TOTES FINES	.00	225.00	7,000.00	6,775.00	3.2
100-45145-53	RE-INSPECTION FINES	1,050.00	2,300.00	4,500.00	2,200.00	51.1
	TOTAL FINES & FORFEITURES	59,572.29	70,578.01	432,700.00	362,121.99	16.3
<u>PUBLIC CHARGES FOR SERVICE</u>						
100-46110-51	CLERK	.00	.00	900.00	900.00	.0
100-46120-51	TREASURER	20.00	863.34	2,500.00	1,636.66	34.5
100-46210-52	POLICE DEPT	102.94	31,903.50	1,000.00	(30,903.50)	3190.4
100-46220-52	FALSE ALARMS REVENUES	.00	.00	1,000.00	1,000.00	.0
100-46230-52	AMBULANCE	28,828.33	63,589.60	575,000.00	511,410.40	11.1
100-46240-52	CRASH CALLS	(74.25)	1,050.75	8,500.00	7,449.25	12.4
100-46311-53	SALE OF MATERIALS	7.62	14.92	400.00	385.08	3.7
100-46350-51	CITY PLANNER-SERVICES	854.54	1,406.47	2,500.00	1,093.53	56.3
100-46730-55	RECR/FEES	2,218.87	6,246.35	83,800.00	77,553.65	7.5
100-46733-55	SR CITZ OFFSET	(1,187.48)	(125.16)	825.00	950.16	(15.2)
100-46736-55	ATTRACTION TICKETS	.00	.00	575.00	575.00	.0
100-46738-55	GYMNASTICS PROGRAM FEES	52.50	1,587.75	8,700.00	7,112.25	18.3
100-46741-55	CONTRACTUAL-OTHER	43.75	78.75	2,200.00	2,121.25	3.6
100-46743-51	FACILITY RENTALS	2,421.25	4,926.25	30,000.00	25,073.75	16.4
	TOTAL PUBLIC CHARGES FOR SERVICE	33,288.07	111,542.52	717,900.00	606,357.48	15.5

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>MISCELLANEOUS REVENUE</u>						
100-48100-00	INTEREST INCOME	1,280.93	2,758.02	4,000.00	1,241.98	69.0
100-48200-00	LONG TERM RENTALS	.00	1,600.00	9,600.00	8,000.00	16.7
100-48210-55	RENTAL INCOME-LIBRARY PROP	900.00	1,500.00	9,000.00	7,500.00	16.7
100-48400-00	INS./FEMA / CLAIM RECOVERY	480.00	480.00	.00	(480.00)	.0
100-48410-00	WORKERS COMP DIVIDEND	.00	.00	8,000.00	8,000.00	.0
100-48515-55	DONATIONS-REC-SPORTS RELATED	.00	1,600.00	.00	(1,600.00)	.0
100-48525-55	REC-BUSINESS SPONSORSHIP	.00	.00	8,250.00	8,250.00	.0
100-48530-55	REC-HANGING BASKETS	.00	.00	2,500.00	2,500.00	.0
100-48700-00	WATER UTILITY TAXES	.00	.00	268,491.00	268,491.00	.0
	TOTAL MISCELLANEOUS REVENUE	2,660.93	7,938.02	309,841.00	301,902.98	2.6
<u>OTHER FINANCING SOURCES</u>						
100-49260-00	WATER DEPT TRANSFER	.00	.00	7,000.00	7,000.00	.0
100-49261-00	WWT DEPT TRANSFER	.00	.00	12,000.00	12,000.00	.0
100-49264-00	CABLE TV-TRANSFER-ADMIN	.00	.00	22,000.00	22,000.00	.0
100-49265-00	STORMWATER-TRANSFER-PLANNING	.00	.00	7,500.00	7,500.00	.0
100-49266-00	GIS TRANSFER-UTILITIES	.00	.00	6,000.00	6,000.00	.0
100-49267-00	PARKING PERMIT-FD208-ADMIN	.00	.00	2,000.00	2,000.00	.0
100-49268-00	PARKING PERMIT-FD 208-MAINT.	.00	.00	20,000.00	20,000.00	.0
100-49269-00	FORESTRY-FD 250--TRANSFER	.00	.00	10,000.00	10,000.00	.0
100-49270-00	TID #6-TRANSFER-ADMINISTRATION	.00	.00	15,000.00	15,000.00	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	101,500.00	101,500.00	.0
	TOTAL FUND REVENUE	1,486,540.57	2,743,971.97	9,190,346.00	6,446,374.03	29.9

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGISLATIVE</u>					
100-51100-111 SALARIES/PERMANENT	1,410.46	2,820.93	18,337.00	15,516.07	15.4
100-51100-114 WAGES/PART-TIME/PERMANENT	2,250.00	4,500.00	25,200.00	20,700.00	17.9
100-51100-117 LONGEVITY PAY	.00	.00	400.00	400.00	.0
100-51100-150 MEDICARE TAX/CITY SHARE	51.86	103.72	637.00	533.28	16.3
100-51100-151 SOCIAL SECURITY/CITY SHARE	221.47	442.94	2,724.00	2,281.06	16.3
100-51100-152 RETIREMENT	93.78	187.56	1,218.00	1,030.44	15.4
100-51100-153 HEALTH INSURANCE	480.22	960.44	5,763.00	4,802.56	16.7
100-51100-155 WORKERS COMPENSATION	8.96	17.72	110.00	92.28	16.1
100-51100-156 LIFE INSURANCE	.68	1.36	9.00	7.64	15.1
100-51100-211 PROFESSIONAL DEVELOPMENT	.00	.00	200.00	200.00	.0
100-51100-295 CODIFICATION OF ORDINANCES	.00	.00	3,000.00	3,000.00	.0
100-51100-310 OFFICE SUPPLIES	317.24	400.02	7,000.00	6,599.98	5.7
100-51100-320 PUBLICATION-MINUTES	749.91	749.91	10,000.00	9,250.09	7.5
100-51100-710 CHAMBER OF COMMERCE GRANT	.00	.00	3,450.00	3,450.00	.0
100-51100-715 TOURISM COMMITTEE-ROOM TAX	410.89	410.89	40,517.00	40,106.11	1.0
100-51100-720 DOWNTOWN WHITEWATER GRANT	.00	.00	20,000.00	20,000.00	.0
100-51100-725 INNOVATION EXPRESS-MATCHING	.00	.00	10,000.00	10,000.00	.0
TOTAL LEGISLATIVE	5,995.47	10,595.49	148,565.00	137,969.51	7.1
<u>CONTINGENCIES</u>					
100-51110-910 COST REALLOCATIONS	.00	.00	38,829.00	38,829.00	.0
TOTAL CONTINGENCIES	.00	.00	38,829.00	38,829.00	.0
<u>COURT</u>					
100-51200-111 SALARIES/PERMANENT	4,702.11	7,053.17	59,284.00	52,230.83	11.9
100-51200-112 WAGES/OVERTIME	175.57	420.78	1,263.00	842.22	33.3
100-51200-117 LONGEVITY PAY	.00	.00	1,000.00	1,000.00	.0
100-51200-150 MEDICARE TAX/CITY SHARE	63.95	128.86	962.00	833.14	13.4
100-51200-151 SOCIAL SECURITY/CITY SHARE	273.43	551.01	4,114.00	3,562.99	13.4
100-51200-152 RETIREMENT	358.85	733.75	4,304.00	3,570.25	17.1
100-51200-153 HEALTH INSURANCE	444.28	878.72	4,800.00	3,921.28	18.3
100-51200-155 WORKERS COMPENSATION	20.23	42.11	166.00	123.89	25.4
100-51200-156 LIFE INSURANCE	.10	.19	27.00	26.81	.7
100-51200-211 PROFESSIONAL DEVELOPMENT	.00	.00	625.00	625.00	.0
100-51200-214 FINANCIAL/BONDING SERVICES	.00	.00	100.00	100.00	.0
100-51200-219 OTHER PROFESSIONAL SERVICES	25.52	25.52	1,000.00	974.48	2.6
100-51200-293 PRISONER CONFINEMENT	.00	.00	2,000.00	2,000.00	.0
100-51200-310 OFFICE SUPPLIES	385.91	862.92	5,000.00	4,137.08	17.3
100-51200-320 SUBSCRIPTIONS/DUES	625.00	625.00	135.00	(490.00)	463.0
100-51200-330 TRAVEL EXPENSES	.00	.00	400.00	400.00	.0
100-51200-340 OPERATING SUPPLIES	152.95	180.54	125.00	(55.54)	144.4
TOTAL COURT	7,227.90	11,502.57	85,305.00	73,802.43	13.5

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
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CA-C

GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LEGAL</u>					
100-51300-212 GENERAL CITY SERVICES	2,973.46	5,860.76	36,725.00	30,864.24	16.0
100-51300-214 MUNI COURT LEGAL SERVICES	2,036.36	4,072.59	27,755.00	23,682.41	14.7
100-51300-219 UNION ATTORNEY-PROF SERV	102.50	102.50	6,000.00	5,897.50	1.7
TOTAL LEGAL	5,112.32	10,035.85	70,480.00	60,444.15	14.2
<u>GENERAL ADMINISTRATION</u>					
100-51400-111 SALARIES/PERMANENT	11,092.13	16,638.20	152,260.00	135,621.80	10.9
100-51400-113 SALARIES/TEMPORARY	755.80	1,496.98	.00	(1,496.98)	.0
100-51400-115 INTERNSHIP PROGRAM	.00	.00	1,500.00	1,500.00	.0
100-51400-116 ELECTION INSPECTORS	2,286.00	2,286.00	9,200.00	6,914.00	24.9
100-51400-117 LONGEVITY PAY	.00	.00	2,160.00	2,160.00	.0
100-51400-150 MEDICARE TAX/CITY SHARE	162.67	318.14	2,261.00	1,942.86	14.1
100-51400-151 SOCIAL SECURITY/CITY SHARE	695.57	1,360.31	9,667.00	8,306.69	14.1
100-51400-152 RETIREMENT	737.66	1,441.89	9,514.00	8,072.11	15.2
100-51400-153 HEALTH INSURANCE	2,950.50	5,690.28	35,091.00	29,400.72	16.2
100-51400-155 WORKERS COMPENSATION	31.51	60.82	390.00	329.18	15.6
100-51400-156 LIFE INSURANCE	4.80	8.81	89.00	80.19	9.9
100-51400-211 PROFESSIONAL DEVELOPMENT	150.00	177.00	2,500.00	2,323.00	7.1
100-51400-218 ANIMAL CONTROL CONTRACT	.00	.00	200.00	200.00	.0
100-51400-219 ASSESSOR SERVICES	17,431.31	20,881.31	39,000.00	18,118.69	53.5
100-51400-225 MOBILE COMMUNICATIONS	99.08	(160.55)	900.00	1,060.55	(17.8)
100-51400-310 OFFICE SUPPLIES	1,347.37	1,347.37	10,500.00	9,152.63	12.8
100-51400-320 SUBSCRIPTIONS/DUES	50.00	2,798.72	3,920.00	1,121.28	71.4
100-51400-330 TRAVEL EXPENSES	.00	.00	1,500.00	1,500.00	.0
100-51400-340 OPERATING SUPPLIES	393.46	498.65	4,740.00	4,241.35	10.5
100-51400-790 CELEBRATIONS/AWARDS	.00	.00	1,000.00	1,000.00	.0
TOTAL GENERAL ADMINISTRATION	38,187.86	54,843.93	286,392.00	231,548.07	19.2

CITY OF WHITEWATER
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	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>INFORMATION TECHNOLOGY</u>					
100-51450-111 SALARIES/PERMANENT	3,725.06	7,450.12	48,422.00	40,971.88	15.4
100-51450-150 MEDICARE TAX/CITY SHARE	52.12	104.24	702.00	597.76	14.9
100-51450-151 SOCIAL SECURITY/CITY SHARE	222.84	445.68	3,002.00	2,556.32	14.9
100-51450-152 RETIREMENT	247.72	495.44	3,147.00	2,651.56	15.7
100-51450-153 HEALTH INSURANCE	958.98	1,917.96	11,508.00	9,590.04	16.7
100-51450-155 WORKERS COMPENSATION	9.92	19.57	121.00	101.43	16.2
100-51450-156 LIFE INSURANCE	.64	1.28	6.00	4.72	21.3
100-51450-211 PROFESSIONAL DEVELOPMENT	.00	.00	500.00	500.00	.0
100-51450-225 TELEPHONE/MOBILE COMMUNICATION	2,834.53	5,660.80	38,700.00	33,039.20	14.6
100-51450-244 NETWORK HDW MTN	3,034.07	3,034.07	16,601.00	13,566.93	18.3
100-51450-245 NETWORK SOFTWARE MTN	3,221.16	3,221.16	30,423.00	27,201.84	10.6
100-51450-246 NETWORK OPERATING SUPP	1,139.68	1,160.01	6,000.00	4,839.99	19.3
100-51450-247 SOFTWARE UPGRADES	74.98	524.98	14,853.00	14,328.02	3.5
100-51450-810 CAPITAL EQUIPMENT	.00	.00	9,200.00	9,200.00	.0
TOTAL INFORMATION TECHNOLOGY	15,521.70	24,035.31	183,185.00	159,149.69	13.1
<u>FINANCIAL ADMINISTRATION</u>					
100-51500-111 SALARIES/PERMANENT	6,768.18	10,152.30	87,980.00	77,827.70	11.5
100-51500-112 SALARIES/OVERTIME	5.73	5.73	500.00	494.27	1.2
100-51500-117 LONGEVITY PAY	.00	.00	700.00	700.00	.0
100-51500-150 MEDICARE TAX/CITY SHARE	103.64	207.20	1,398.00	1,190.80	14.8
100-51500-151 SOCIAL SECURITY/CITY SHARE	443.03	885.71	5,975.00	5,089.29	14.8
100-51500-152 RETIREMENT	450.48	900.58	5,797.00	4,896.42	15.5
100-51500-153 HEALTH INSURANCE	881.98	1,737.71	10,268.00	8,530.29	16.9
100-51500-155 WORKERS COMPENSATION	19.64	38.71	241.00	202.29	16.1
100-51500-156 LIFE INSURANCE	2.24	4.48	25.00	20.52	17.9
100-51500-211 PROFESSIONAL DEVELOPMENT	215.00	215.00	2,800.00	2,585.00	7.7
100-51500-214 AUDIT SERVICES	2,075.00	2,075.00	27,150.00	25,075.00	7.6
100-51500-217 CONTRACT SERVICES-125 PLAN	525.10	525.10	4,500.00	3,974.90	11.7
100-51500-310 OFFICE SUPPLIES	3,186.15	4,223.64	12,500.00	8,276.36	33.8
100-51500-330 TRAVEL EXPENSES	38.42	38.42	2,000.00	1,961.58	1.9
100-51500-560 COLLECTION FEES/WRITE-OFFS	(.05)	33.36	600.00	566.64	5.6
100-51500-650 BANK FEES/CREDIT CARD FEES	385.75	830.49	8,000.00	7,169.51	10.4
100-51500-810 CAPITAL EQUIPMENT	.00	.00	1,000.00	1,000.00	.0
TOTAL FINANCIAL ADMINISTRATION	15,100.29	21,873.43	171,434.00	149,560.57	12.8

CITY OF WHITEWATER
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<u>INSURANCE/RISK MANAGEMENT</u>						
100-51540-511	BUILDINGS/CONTENTS INSURANCE	18,156.69	18,156.69	23,244.00	5,087.31	78.1
100-51540-512	VEHICLES/EQUIPMENT INSURANCE	2,187.90	20,860.25	21,550.00	689.75	96.8
100-51540-513	LIABILITY-GENL/PUBLIC OFFICIAL	49.80	29,327.73	22,710.00	(6,617.73)	129.1
100-51540-514	POLICE PROFESSIONAL LIAB INS	480.80	13,750.62	12,263.00	(1,487.62)	112.1
100-51540-515	BOILER/EQUIP BREAKDOWN INS	.00	821.80	2,249.00	1,427.20	36.5
100-51540-520	SELF-INSURED RETENTION(SIR)	1,070.99	1,070.99	6,331.00	5,260.01	16.9
	TOTAL INSURANCE/RISK MANAGEMENT	21,946.18	83,988.08	88,347.00	4,358.92	95.1
<u>FACILITIES MAINTENANCE</u>						
100-51600-111	SALARIES/PERMANENT	5,626.52	8,519.14	78,148.00	69,628.86	10.9
100-51600-112	SALARIES/OVERTIME	.00	.00	1,008.00	1,008.00	.0
100-51600-117	LONGEVITY PAY	.00	.00	820.00	820.00	.0
100-51600-118	UNIFORM ALLOWANCES	.00	.00	305.00	305.00	.0
100-51600-150	MEDICARE TAX/CITY SHARE	77.64	155.01	1,160.00	1,004.99	13.4
100-51600-151	SOCIAL SECURITY/CITY SHARE	331.90	662.70	4,958.00	4,295.30	13.4
100-51600-152	RETIREMENT	373.16	743.88	4,874.00	4,130.12	15.3
100-51600-153	HEALTH INSURANCE	1,276.52	2,372.65	13,198.00	10,825.35	18.0
100-51600-155	WORKERS COMPENSATION	205.58	391.11	2,984.00	2,592.89	13.1
100-51600-156	LIFE INSURANCE	2.00	3.64	21.00	17.36	17.3
100-51600-211	PROFESSIONAL DEVELOPMENT	.00	.00	500.00	500.00	.0
100-51600-221	MUNICIPAL UTILITIES	882.83	882.83	7,500.00	6,617.17	11.8
100-51600-222	ELECTRICITY	5,936.55	11,113.44	86,000.00	74,886.56	12.9
100-51600-224	GAS	3,911.07	3,911.07	33,000.00	29,088.93	11.9
100-51600-225	MOBILE COMMUNICATIONS	2,145.60	2,145.60	.00	(2,145.60)	.0
100-51600-244	HVAC-MAINTENANCE	1,288.39	1,288.39	15,000.00	13,711.61	8.6
100-51600-245	FACILITIES IMPROVEMENT	1,846.77	1,846.77	15,000.00	13,153.23	12.3
100-51600-246	JANITORIAL SERVICES	6,342.00	6,342.00	80,000.00	73,658.00	7.9
100-51600-250	RENTAL PROPERTY EXPENSES	.00	.00	250.00	250.00	.0
100-51600-340	OPERATING SUPPLIES	867.78	867.78	7,500.00	6,632.22	11.6
100-51600-355	REPAIRS & SUPPLIES	2,732.21	2,732.21	13,000.00	10,267.79	21.0
100-51600-840	CAPITAL LEASE PAYMENT	.00	38,024.07	76,048.00	38,023.93	50.0
	TOTAL FACILITIES MAINTENANCE	33,846.52	82,002.29	441,274.00	359,271.71	18.6

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE ADMINISTRATION</u>					
100-52100-111 SALARIES/PERMANENT	30,247.40	45,371.11	396,005.00	350,633.89	11.5
100-52100-112 WAGES/OVERTIME	47.47	229.45	2,000.00	1,770.55	11.5
100-52100-117 LONGEVITY PAY	.00	.00	5,480.00	5,480.00	.0
100-52100-118 UNIFORM ALLOWANCES	.00	(674.35)	2,275.00	2,949.35	(29.6)
100-52100-150 MEDICARE TAX/CITY SHARE	448.19	899.69	6,162.00	5,262.31	14.6
100-52100-151 SOCIAL SECURITY/CITY SHARE	1,916.47	2,878.16	26,347.00	23,468.84	10.9
100-52100-152 RETIREMENT	4,591.62	9,198.44	57,464.00	48,265.56	16.0
100-52100-153 HEALTH INSURANCE	4,691.22	9,356.19	56,598.00	47,241.81	16.5
100-52100-155 WORKERS COMPENSATION	771.09	1,473.91	9,909.00	8,435.09	14.9
100-52100-156 LIFE INSURANCE	9.62	19.24	191.00	171.76	10.1
100-52100-211 PROFESSIONAL DEVELOPMENT	95.64	504.80	4,000.00	3,495.20	12.6
100-52100-219 OTHER PROFESSIONAL SERVICES	587.00	587.00	4,000.00	3,413.00	14.7
100-52100-225 MOBILE COMMUNICATIONS	232.06	232.06	4,000.00	3,767.94	5.8
100-52100-310 OFFICE SUPPLIES	2,477.61	2,578.51	10,675.00	8,096.49	24.2
100-52100-320 SUBSCRIPTIONS/DUES	470.00	1,120.00	1,500.00	380.00	74.7
100-52100-330 TRAVEL EXPENSES	.00	.00	800.00	800.00	.0
100-52100-340 OPERATING SUPPLIES/COMPUTER	449.84	547.07	5,761.00	5,213.93	9.5
TOTAL POLICE ADMINISTRATION	47,035.23	74,321.28	593,167.00	518,845.72	12.5
<u>POLICE PATROL</u>					
100-52110-111 SALARIES/PERMANENT	70,720.59	107,851.52	978,899.00	871,047.48	11.0
100-52110-112 SALARIES/OVERTIME	4,220.69	10,021.09	82,065.00	72,043.91	12.2
100-52110-117 LONGEVITY PAY	.00	.00	13,000.00	13,000.00	.0
100-52110-118 UNIFORM ALLOWANCES	2,528.69	1,154.41	11,050.00	9,895.59	10.5
100-52110-119 SHIFT DIFFERENTIAL	1,131.69	2,127.40	13,155.00	11,027.60	16.2
100-52110-150 MEDICARE TAX/CITY SHARE	1,127.48	2,512.92	16,480.00	13,967.08	15.3
100-52110-151 SOCIAL SECURITY/CITY SHARE	4,821.10	7,602.77	70,467.00	62,864.23	10.8
100-52110-152 RETIREMENT	17,035.32	38,213.75	217,718.00	179,504.25	17.6
100-52110-153 HEALTH INSURANCE	13,617.80	27,057.34	163,187.00	136,129.66	16.6
100-52110-154 PROFESSIONAL DEVELOPMENT	258.00	258.00	.00	(258.00)	.0
100-52110-155 WORKERS COMPENSATION	3,038.18	6,376.21	42,167.00	35,790.79	15.1
100-52110-156 LIFE INSURANCE	18.58	36.24	183.00	146.76	19.8
100-52110-160 125 PLAN CONTRIBUTION-CITY	(500.00)	.00	.00	.00	.0
100-52110-211 PROFESSIONAL DEVELOPMENT	(3,240.12)	(3,400.12)	8,800.00	12,200.12	(38.6)
100-52110-219 OTHER PROFESSIONAL SERVICES	(17.50)	(27.15)	1,800.00	1,827.15	(1.5)
100-52110-242 REPR/MTN MACHINERY/EQUIP	22.00	22.00	2,200.00	2,178.00	1.0
100-52110-292 RADIO SERVICE	.00	.00	1,300.00	1,300.00	.0
100-52110-330 TRAVEL EXPENSES	1,081.42	1,081.42	800.00	(281.42)	135.2
100-52110-340 OPERATING SUPPLIES	256.03	299.75	3,800.00	3,500.25	7.9
100-52110-351 FUEL EXPENSES	2,496.39	2,496.39	26,000.00	23,503.61	9.6
100-52110-360 DAAT/FIREARMS	1,770.11	2,270.11	8,000.00	5,729.89	28.4
100-52110-810 CAPITAL EQUIPMENT	.00	.00	3,250.00	3,250.00	.0
TOTAL POLICE PATROL	120,386.45	205,954.05	1,664,321.00	1,458,366.95	12.4

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>POLICE INVESTIGATION</u>					
100-52120-111 SALARIES/PERMANENT	18,630.41	35,916.56	256,645.00	220,728.44	14.0
100-52120-112 SALARIES/OVERTIME	4,492.07	5,995.69	13,478.00	7,482.31	44.5
100-52120-117 LONGEVITY PAY	.00	.00	4,000.00	4,000.00	.0
100-52120-118 UNIFORM ALLOWANCES	185.42	(187.77)	2,600.00	2,787.77	(7.2)
100-52120-119 SHIFT DIFFERENTIAL	.00	.00	465.00	465.00	.0
100-52120-150 MEDICARE TAX/CITY SHARE	343.78	753.41	4,089.00	3,335.59	18.4
100-52120-151 SOCIAL SECURITY/CITY SHARE	1,470.00	2,621.15	17,483.00	14,861.85	15.0
100-52120-152 RETIREMENT	3,846.74	10,367.36	55,646.00	45,278.64	18.6
100-52120-153 HEALTH INSURANCE	3,623.96	6,726.92	44,576.00	37,849.08	15.1
100-52120-155 WORKERS COMPENSATION	916.66	1,933.76	10,462.00	8,528.24	18.5
100-52120-156 LIFE INSURANCE	3.49	7.25	39.00	31.75	18.6
100-52120-211 PROFESSIONAL DEVELOPMENT	258.00	258.00	3,900.00	3,642.00	6.6
100-52120-219 OTHER PROFESSIONAL SERVICES	79.15	114.15	3,500.00	3,385.85	3.3
100-52120-292 RADIO SERVICE	.00	.00	600.00	600.00	.0
100-52120-330 TRAVEL EXPENSES	.00	.00	300.00	300.00	.0
100-52120-340 OPERATING SUPPLIES	999.96	1,070.46	3,775.00	2,704.54	28.4
100-52120-351 FUEL EXPENSES	182.14	182.14	4,100.00	3,917.86	4.4
100-52120-359 PHOTO EXPENSES	.00	.00	450.00	450.00	.0
TOTAL POLICE INVESTIGATION	35,031.78	65,759.08	426,108.00	360,348.92	15.4
<u>CROSSING GUARDS</u>					
100-52130-113 SALARIES/TEMPORARY	2,685.20	4,370.30	34,634.00	30,263.70	12.6
100-52130-150 MEDICARE TAX/CITY SHARE	38.94	63.35	502.00	438.65	12.6
100-52130-151 SOCIAL SECURITY/CITY SHARE	166.47	270.95	2,147.00	1,876.05	12.6
100-52130-155 WORKERS COMPENSATION	108.20	172.37	1,413.00	1,240.63	12.2
TOTAL CROSSING GUARDS	2,998.81	4,876.97	38,696.00	33,819.03	12.6
<u>COMMUNITY SERVICE PROGRAM</u>					
100-52140-114 WAGES/PART-TIME/PERMANENT	1,054.00	2,579.67	21,923.00	19,343.33	11.8
100-52140-150 MEDICARE TAX/CITY SHARE	15.29	37.41	318.00	280.59	11.8
100-52140-151 SOCIAL SECURITY/CITY SHARE	65.35	159.95	1,359.00	1,199.05	11.8
100-52140-152 RETIREMENT	11.91	62.37	1,425.00	1,362.63	4.4
100-52140-155 WORKERS COMPENSATION	42.47	98.45	895.00	796.55	11.0
100-52140-340 OPERATIONS SUPPLIES	.00	.00	500.00	500.00	.0
100-52140-351 FUEL EXPENSES	245.74	245.74	2,300.00	2,054.26	10.7
100-52140-360 PARKING SERVICES EXPENSES	155.00	565.00	4,125.00	3,560.00	13.7
TOTAL COMMUNITY SERVICE PROGRAM	1,589.76	3,748.59	32,845.00	29,096.41	11.4

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<u>FIRE DEPARTMENT</u>					
100-52200-113	8,908.30	9,778.30	57,000.00	47,221.70	17.2
100-52200-150	110.58	123.23	827.00	703.77	14.9
100-52200-151	472.59	526.53	3,534.00	3,007.47	14.9
100-52200-152	40.17	20,232.23	350.00	(19,882.23)	5780.6
100-52200-154	4,672.75	4,672.75	.00	(4,672.75)	.0
100-52200-155	401.25	802.50	4,815.00	4,012.50	16.7
100-52200-158	.00	.00	4,000.00	4,000.00	.0
100-52200-159	.00	.00	21,166.00	21,166.00	.0
100-52200-211	1,044.32	1,218.52	10,000.00	8,781.48	12.2
100-52200-225	211.68	211.68	2,200.00	1,988.32	9.6
100-52200-241	(2,313.64)	(2,313.64)	12,000.00	14,313.64	(19.3)
100-52200-242	2,060.96	2,060.96	3,500.00	1,439.04	58.9
100-52200-310	62.70	62.70	900.00	837.30	7.0
100-52200-340	820.60	1,555.60	9,500.00	7,944.40	16.4
100-52200-351	263.63	263.63	4,500.00	4,236.37	5.9
100-52200-519	.00	.00	20,295.00	20,295.00	.0
100-52200-790	4,000.00	4,000.00	7,727.00	3,727.00	51.8
100-52200-810	1,687.75	2,083.12	24,000.00	21,916.88	8.7
TOTAL FIRE DEPARTMENT	22,443.64	45,278.11	186,314.00	141,035.89	24.3
<u>CRASH CREW</u>					
100-52210-113	1,078.00	1,078.00	7,500.00	6,422.00	14.4
100-52210-150	15.64	15.64	109.00	93.36	14.4
100-52210-151	66.84	66.84	465.00	398.16	14.4
100-52210-152	5.85	5.85	.00	(5.85)	.0
100-52210-211	.00	.00	3,200.00	3,200.00	.0
100-52210-241	.00	.00	600.00	600.00	.0
100-52210-242	.00	.00	800.00	800.00	.0
100-52210-340	338.99	338.99	2,000.00	1,661.01	17.0
100-52210-810	627.85	627.85	6,500.00	5,872.15	9.7
TOTAL CRASH CREW	2,133.17	2,133.17	21,174.00	19,040.83	10.1

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<u>RESCUE SERVICE (AMBULANCE)</u>					
100-52300-113 WAGES/TEMPORARY	15,596.76	31,508.40	245,000.00	213,491.60	12.9
100-52300-150 MEDICARE TAX/CITY SHARE	207.27	431.18	3,553.00	3,121.82	12.1
100-52300-151 SOCIAL SECURITY/CITY SHARE	886.17	1,843.47	15,190.00	13,346.53	12.1
100-52300-152 RETIREMENT	225.14	12,971.88	1,600.00	(11,371.88)	810.7
100-52300-154 PROFESSIONAL DEVELOPMENT	1,357.86	1,357.86	.00	(1,357.86)	.0
100-52300-155 WORKERS COMPENSATION	401.25	802.50	4,815.00	4,012.50	16.7
100-52300-158 UNEMPLOYMENT COMPENSATION	.00	.00	1,500.00	1,500.00	.0
100-52300-159 LENGTH OF SERVICE AWARD	.00	.00	9,469.00	9,469.00	.0
100-52300-211 PROFESSIONAL DEVELOPMENT	2,713.30	4,731.20	9,000.00	4,268.80	52.6
100-52300-225 MOBILE COMMUNICATIONS	214.69	214.69	600.00	385.31	35.8
100-52300-241 REPR/MTN VEHICLES	974.70	974.70	3,500.00	2,525.30	27.9
100-52300-242 REPR/MTN MACHINERY/EQUIP	.00	.00	4,000.00	4,000.00	.0
100-52300-310 OFFICE SUPPLIES	327.87	327.87	800.00	472.13	41.0
100-52300-340 OPERATING SUPPLIES	787.95	787.95	40,000.00	39,212.05	2.0
100-52300-351 FUEL EXPENSES	958.25	958.25	10,300.00	9,341.75	9.3
100-52300-790 EMPLOYEE RELATIONS	.00	.00	3,728.00	3,728.00	.0
100-52300-810 EQUIPMENT	608.28	608.28	20,000.00	19,391.72	3.0
TOTAL RESCUE SERVICE (AMBULANCE)	25,259.49	57,518.23	373,055.00	315,536.77	15.4
<u>NEIGHBORHOOD SERVICES</u>					
100-52400-111 SALARIES/PERMANENT	2,612.06	3,918.10	38,078.00	34,159.90	10.3
100-52400-113 PT WAGES-WEEDS & SNOW ENFORC	964.42	1,942.01	10,962.00	9,019.99	17.7
100-52400-114 WAGES/P-T/CODE ENFORCEMENT	.00	.00	3,750.00	3,750.00	.0
100-52400-117 LONGEVITY PAY	.00	.00	400.00	400.00	.0
100-52400-118 UNIFORM ALLOWANCES	.00	.00	25.00	25.00	.0
100-52400-150 MEDICARE TAX/CITY SHARE	92.12	200.73	772.00	571.27	26.0
100-52400-151 SOCIAL SECURITY/CITY SHARE	393.91	858.32	3,300.00	2,441.68	26.0
100-52400-152 RETIREMENT	170.70	429.07	2,466.00	2,036.93	17.4
100-52400-153 HEALTH INSURANCE	670.65	1,695.24	9,519.00	7,823.76	17.8
100-52400-155 WORKERS COMPENSATION	45.81	91.75	850.00	758.25	10.8
100-52400-156 LIFE INSURANCE	1.54	4.48	26.00	21.52	17.2
100-52400-211 PROFESSIONAL DEVELOPMENT	.00	.00	300.00	300.00	.0
100-52400-215 GIS SUPPLIES	.00	750.00	8,000.00	7,250.00	9.4
100-52400-218 WEIGHTS & MEASURES CONTRACT	.00	.00	3,600.00	3,600.00	.0
100-52400-219 OTHER PROFESSIONAL SERVICES	.00	140.00	5,000.00	4,860.00	2.8
100-52400-222 BUILDING INSPECTION SERVICES	4,209.71	4,209.71	32,825.00	28,615.29	12.8
100-52400-225 MOBILE COMMUNICATIONS	44.82	44.82	300.00	255.18	14.9
100-52400-310 OFFICE SUPPLIES	173.58	173.58	1,800.00	1,626.42	9.6
100-52400-320 DUES/SUBSCRIPTIONS	70.00	70.00	800.00	730.00	8.8
100-52400-340 OPERATING SUPPLIES	.00	.00	400.00	400.00	.0
100-52400-351 FUEL EXPENSES	239.67	239.67	3,000.00	2,760.33	8.0
TOTAL NEIGHBORHOOD SERVICES	9,688.99	14,767.48	126,173.00	111,405.52	11.7

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>EMERGENCY PREPAREDNESS</u>					
100-52500-211	315.00	315.00	1,500.00	1,185.00	21.0
100-52500-219	20.00	20.00	.00	(20.00)	.0
100-52500-225	.64	.64	200.00	199.36	.3
100-52500-242	.00	.00	1,500.00	1,500.00	.0
100-52500-295	.00	.00	4,080.00	4,080.00	.0
100-52500-310	.00	.00	300.00	300.00	.0
100-52500-340	42.94	42.94	500.00	457.06	8.6
100-52500-810	.00	.00	800.00	800.00	.0
	<u>378.58</u>	<u>378.58</u>	<u>8,880.00</u>	<u>8,501.42</u>	<u>4.3</u>
<u>COMMUNICATIONS/DISPATCH</u>					
100-52600-111	19,951.09	30,355.61	260,983.00	230,627.39	11.6
100-52600-112	371.15	1,041.51	28,850.00	27,808.49	3.6
100-52600-117	.00	.00	6,750.00	6,750.00	.0
100-52600-118	105.00	(1,690.35)	3,375.00	5,065.35	(50.1)
100-52600-119	204.85	399.78	3,624.00	3,224.22	11.0
100-52600-150	296.55	663.23	4,576.00	3,912.77	14.5
100-52600-151	1,268.00	1,979.82	19,566.00	17,586.18	10.1
100-52600-152	1,358.72	3,039.13	18,852.00	15,812.87	16.1
100-52600-153	3,788.31	7,534.62	45,481.00	37,946.38	16.6
100-52600-155	56.19	122.49	789.00	666.51	15.5
100-52600-156	13.92	27.84	128.00	100.16	21.8
100-52600-211	730.65	730.65	4,000.00	3,269.35	18.3
100-52600-219	.00	.00	2,700.00	2,700.00	.0
100-52600-242	.00	.00	300.00	300.00	.0
100-52600-292	.00	14,750.00	14,750.00	.00	100.0
100-52600-295	2,262.00	10,333.04	23,013.00	12,679.96	44.9
100-52600-330	.00	.00	500.00	500.00	.0
100-52600-340	160.79	160.79	2,000.00	1,839.21	8.0
100-52600-810	.00	.00	6,500.00	6,500.00	.0
	<u>30,567.22</u>	<u>69,448.16</u>	<u>446,737.00</u>	<u>377,288.84</u>	<u>15.6</u>

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GENERAL FUND

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<u>DPW/ENGINEERING DEPARTMENT</u>					
100-53100-111 SALARIES/PERMANENT	312.21	605.92	15,379.00	14,773.08	3.9
100-53100-150 MEDICARE TAX/CITY SHARE	.00	.00	223.00	223.00	.0
100-53100-151 SOCIAL SECURITY/CITY SHARE	.00	.00	953.00	953.00	.0
100-53100-152 RETIREMENT	20.76	40.30	977.00	936.70	4.1
100-53100-153 HEALTH INSURANCE	138.36	266.22	2,915.00	2,648.78	9.1
100-53100-155 WORKERS COMPENSATION	12.59	23.30	38.00	14.70	61.3
100-53100-156 LIFE INSURANCE	.00	1.47	16.00	14.53	9.2
100-53100-225 MOBILE COMMUNICATIONS	16.94	16.94	250.00	233.06	6.8
100-53100-310 OFFICE SUPPLIES	382.28	470.85	2,500.00	2,029.15	18.8
100-53100-345 SAFETY GRANT PURCHASES	.00	.00	4,000.00	4,000.00	.0
100-53100-351 FUEL EXPENSES	.00	.00	300.00	300.00	.0
TOTAL DPW/ENGINEERING DEPARTMENT	883.14	1,425.00	27,551.00	26,126.00	5.2
<u>SHOP/FLEET OPERATIONS</u>					
100-53230-111 WAGES/PERMANENT	4,262.91	8,358.83	58,788.00	50,429.17	14.2
100-53230-112 WAGES/OVERTIME	.00	165.98	.00	(165.98)	.0
100-53230-117 LONGEVITY PAY	.00	.00	980.00	980.00	.0
100-53230-150 MEDICARE TAX/CITY SHARE	58.37	116.93	870.00	753.07	13.4
100-53230-151 SOCIAL SECURITY/CITY SHARE	249.55	499.89	3,721.00	3,221.11	13.4
100-53230-152 RETIREMENT	283.50	565.06	3,819.00	3,253.94	14.8
100-53230-153 HEALTH INSURANCE	1,755.86	2,884.90	11,182.00	8,297.10	25.8
100-53230-155 WORKERS COMPENSATION	145.23	275.15	2,062.00	1,786.85	13.3
100-53230-156 LIFE INSURANCE	2.55	4.41	19.00	14.59	23.2
100-53230-221 MUNICIPAL UTILITIES EXPENSES	231.98	231.98	2,500.00	2,268.02	9.3
100-53230-222 UTILITIES-NAT GAS & ELECTRIC	2,433.43	4,657.19	21,700.00	17,042.81	21.5
100-53230-241 MOBILE COMMUNICATIONS	139.27	139.27	1,600.00	1,460.73	8.7
100-53230-340 OPERATING SUPPLIES	277.01	277.01	8,330.00	8,052.99	3.3
100-53230-352 VEHICLE REPR PARTS	1,704.35	1,704.35	23,000.00	21,295.65	7.4
100-53230-354 POLICE VECHICLE REP/MAINT	3,306.11	3,306.11	14,900.00	11,593.89	22.2
TOTAL SHOP/FLEET OPERATIONS	14,850.12	23,187.06	153,471.00	130,283.94	15.1

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GENERAL FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>PARK MAINTENANCE</u>					
100-53270-111 SALARIES/WAGES/PERMANENT	4,647.51	7,795.03	102,294.00	94,498.97	7.6
100-53270-112 WAGES/OVERTIME	.00	.00	618.00	618.00	.0
100-53270-113 WAGES/TEMPORARY	.00	.00	35,097.00	35,097.00	.0
100-53270-117 LONGEVITY PAY	.00	.00	2,000.00	2,000.00	.0
100-53270-118 UNIFORM ALLOWANCES	240.00	240.00	500.00	260.00	48.0
100-53270-150 MEDICARE TAX/CITY SHARE	62.14	134.53	2,030.00	1,895.47	6.6
100-53270-151 SOCIAL SECURITY/CITY SHARE	265.69	575.19	8,681.00	8,105.81	6.6
100-53270-152 RETIREMENT	309.06	672.08	6,798.00	6,125.92	9.9
100-53270-153 HEALTH INSURANCE	1,600.11	2,858.81	28,813.00	25,954.19	9.9
100-53270-155 WORKERS COMPENSATION	187.30	389.56	5,712.00	5,322.44	6.8
100-53270-156 LIFE INSURANCE	1.49	2.71	28.00	25.29	9.7
100-53270-211 PROFESSIONAL DEVELOPMENT	844.68	844.68	2,500.00	1,655.32	33.8
100-53270-213 PARK/TERRACE TREE MAINT.	.00	.00	10,710.00	10,710.00	.0
100-53270-221 MUNICIPAL UTILITIES	741.18	741.18	7,127.00	6,385.82	10.4
100-53270-222 ELECTRICITY	1,296.05	2,429.49	16,500.00	14,070.51	14.7
100-53270-224 NATURAL GAS	480.79	829.81	4,000.00	3,170.19	20.8
100-53270-242 REPR/MTN MACHINERY/EQUIP	201.81	201.81	7,140.00	6,938.19	2.8
100-53270-245 FACILITIES IMPROVEMENTS	355.92	355.92	5,100.00	4,744.08	7.0
100-53270-295 MAINTENANCE-TREES/LANDSCAPING	1,431.27	1,431.27	15,686.00	14,254.73	9.1
100-53270-310 OFFICE SUPPLIES	.00	.00	500.00	500.00	.0
100-53270-340 OPERATING SUPPLIES	1,213.93	1,213.93	8,000.00	6,786.07	15.2
100-53270-351 FUEL EXPENSES	199.39	199.39	4,000.00	3,800.61	5.0
100-53270-359 OTHER REPR/MTN SUPP	.00	.00	6,500.00	6,500.00	.0
TOTAL PARK MAINTENANCE	14,078.32	20,915.39	280,334.00	259,418.61	7.5
<u>STREET MAINTENANCE</u>					
100-53300-111 WAGES/PERMANENT	18,453.01	30,168.03	235,182.00	205,013.97	12.8
100-53300-112 WAGES/OVERTIME	73.77	73.77	950.00	876.23	7.8
100-53300-113 WAGES/TEMPORARY	207.00	315.75	16,294.00	15,978.25	1.9
100-53300-117 LONGEVITY PAY	.00	.00	3,920.00	3,920.00	.0
100-53300-118 UNIFORM ALLOWANCES	.00	.00	1,750.00	1,750.00	.0
100-53300-150 MEDICARE TAX/CITY SHARE	257.75	543.04	3,731.00	3,187.96	14.6
100-53300-151 SOCIAL SECURITY/CITY SHARE	1,102.10	1,807.97	15,952.00	14,144.03	11.3
100-53300-152 RETIREMENT	1,232.04	2,571.28	15,339.00	12,767.72	16.8
100-53300-153 HEALTH INSURANCE	5,372.33	9,323.51	44,728.00	35,404.49	20.8
100-53300-155 WORKERS COMPENSATION	567.69	1,151.04	8,950.00	7,798.96	12.9
100-53300-156 LIFE INSURANCE	9.19	16.40	76.00	59.60	21.6
100-53300-222 ELECT/TRAFFIC SIGNALS/P-LOTS	1,151.82	1,151.82	9,000.00	7,848.18	12.8
100-53300-310 OFFICE SUPPLIES	57.34	57.34	1,700.00	1,642.66	3.4
100-53300-351 FUEL EXPENSES	3,027.07	3,027.07	15,000.00	11,972.93	20.2
100-53300-354 TRAFFIC CONTROL SUPP	.00	.00	13,000.00	13,000.00	.0
100-53300-405 MATERIALS/REPAIRS	.00	.00	10,000.00	10,000.00	.0
100-53300-821 BRIDGE/DAM	.00	.00	2,500.00	2,500.00	.0
TOTAL STREET MAINTENANCE	31,511.11	50,207.02	398,072.00	347,864.98	12.6

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	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SNOW AND ICE</u>					
100-53320-111 WAGES/PERMANENT	9,393.99	10,779.81	37,792.00	27,012.19	28.5
100-53320-112 WAGES/OVERTIME	2,865.98	4,135.15	6,546.00	2,410.85	63.2
100-53320-117 LONGEVITY PAY	.00	.00	630.00	630.00	.0
100-53320-150 MEDICARE TAX/CITY SHARE	166.09	283.08	654.00	370.92	43.3
100-53320-151 SOCIAL SECURITY/CITY SHARE	710.14	793.87	2,798.00	2,004.13	28.4
100-53320-152 RETIREMENT	815.26	1,389.10	2,881.00	1,491.90	48.2
100-53320-153 HEALTH INSURANCE	1,034.98	3,782.58	7,188.00	3,405.42	52.6
100-53320-155 WORKERS COMPENSATION	452.76	706.34	1,592.00	885.66	44.4
100-53320-156 LIFE INSURANCE	1.70	6.38	12.00	5.62	53.2
100-53320-295 EQUIP RENTAL	.00	.00	10,500.00	10,500.00	.0
100-53320-351 FUEL EXPENSES	638.46	638.46	10,000.00	9,361.54	6.4
100-53320-353 SNOW EQUIP/REPR PARTS	4,145.31	4,145.31	12,000.00	7,854.69	34.5
100-53320-460 SALT & SAND	7,506.45	7,506.45	30,500.00	22,993.55	24.6
TOTAL SNOW AND ICE	27,731.12	34,166.53	123,093.00	88,926.47	27.8
<u>STREET LIGHTS</u>					
100-53420-111 WAGES/PERMANENT	271.13	604.09	4,199.00	3,594.91	14.4
100-53420-117 LONGEVITY PAY	.00	.00	70.00	70.00	.0
100-53420-150 MEDICARE TAX/CITY SHARE	3.69	8.19	62.00	53.81	13.2
100-53420-151 SOCIAL SECURITY/CITY SHARE	15.81	35.17	266.00	230.83	13.2
100-53420-152 RETIREMENT	18.04	40.05	273.00	232.95	14.7
100-53420-153 HEALTH INSURANCE	34.09	76.89	799.00	722.11	9.6
100-53420-155 WORKERS COMPENSATION	9.02	19.99	147.00	127.01	13.6
100-53420-156 LIFE INSURANCE	.08	.18	1.00	.82	18.0
100-53420-222 ELECTRICITY	19,220.18	19,384.09	222,000.00	202,615.91	8.7
100-53420-340 OPERATING SUPPLIES	246.80	246.80	4,900.00	4,653.20	5.0
TOTAL STREET LIGHTS	19,818.84	20,415.45	232,717.00	212,301.55	8.8
<u>LIBRARY</u>					
100-55110-111 SALARIES/PERMANENT	13,035.86	19,553.80	169,478.00	149,924.20	11.5
100-55110-113 WAGES/TEMPORARY	2,079.57	3,384.33	20,756.00	17,371.67	16.3
100-55110-114 WAGES/PART-TIME/PERMANENT	12,570.25	18,732.95	169,709.00	150,976.05	11.0
100-55110-117 LONGEVITY PAY	3,628.64	3,628.64	4,750.00	1,121.36	76.4
100-55110-150 MEDICARE TAX/CITY SHARE	438.71	817.59	5,427.00	4,609.41	15.1
100-55110-151 SOCIAL SECURITY/CITY SHARE	1,875.82	2,672.02	23,206.00	20,533.98	11.5
100-55110-152 RETIREMENT	1,944.08	3,673.54	22,356.00	18,682.46	16.4
100-55110-153 HEALTH INSURANCE	3,791.27	7,391.14	43,069.00	35,677.86	17.2
100-55110-155 WORKERS COMPENSATION	85.41	158.10	936.00	777.90	16.9
100-55110-156 LIFE INSURANCE	14.26	28.52	146.00	117.48	19.5
TOTAL LIBRARY	39,463.87	60,040.63	459,833.00	399,792.37	13.1

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<u>YOUNG LIBRARY BUILDING</u>					
100-55111-111 SALARIES/PERMANENT	629.08	1,355.49	15,335.00	13,979.51	8.8
100-55111-112 SALARIES/OVERTIME	.00	.00	588.00	588.00	.0
100-55111-117 LONGEVITY PAY	.00	.00	180.00	180.00	.0
100-55111-118 UNIFORM ALLOWANCES	.00	.00	70.00	70.00	.0
100-55111-150 MEDICARE TAX/CITY SHARE	8.95	19.11	233.00	213.89	8.2
100-55111-151 SOCIAL SECURITY/CITY SHARE	38.30	81.73	998.00	916.27	8.2
100-55111-152 RETIREMENT	41.84	90.15	1,047.00	956.85	8.6
100-55111-153 HEALTH INSURANCE	63.93	221.21	2,762.00	2,540.79	8.0
100-55111-155 WORKERS COMPENSATION	25.35	51.33	657.00	605.67	7.8
100-55111-156 LIFE INSURANCE	.11	.37	5.00	4.63	7.4
100-55111-221 WATER & SEWER	212.66	212.66	2,500.00	2,287.34	8.5
100-55111-222 ELECTRICITY	1,414.00	1,414.00	21,875.00	20,461.00	6.5
100-55111-224 GAS	600.59	600.59	4,930.00	4,329.41	12.2
100-55111-244 HVAC	893.93	893.93	4,000.00	3,106.07	22.4
100-55111-245 FACILITY IMPROVEMENTS	.00	(1,900.00)	6,000.00	7,900.00	(31.7)
100-55111-246 JANITORIAL SERVICES	1,437.00	1,437.00	20,000.00	18,563.00	7.2
100-55111-355 REPAIR & SUPPLIES	80.08	80.08	2,500.00	2,419.92	3.2
TOTAL YOUNG LIBRARY BUILDING	5,445.82	4,557.65	83,680.00	79,122.35	5.5
<u>PARKS ADMINISTRATION</u>					
100-55200-111 WAGES/PERMANENT	2,249.20	4,498.41	29,183.00	24,684.59	15.4
100-55200-150 MEDICARE TAX/CITY SHARE	32.20	64.40	423.00	358.60	15.2
100-55200-151 SOCIAL SECURITY/CITY SHARE	137.72	275.44	1,809.00	1,533.56	15.2
100-55200-152 RETIREMENT	145.58	291.16	1,850.00	1,558.84	15.7
100-55200-153 HEALTH INSURANCE	205.25	615.75	2,463.00	1,847.25	25.0
100-55200-155 WORKERS COMPENSATION	5.98	11.80	73.00	61.20	16.2
100-55200-219 OTHER PROFESSIONAL SERVICES	.00	.00	5,000.00	5,000.00	.0
100-55200-820 CAPITAL IMPROVEMENTS	.00	(6,100.00)	.00	6,100.00	.0
TOTAL PARKS ADMINISTRATION	2,775.93	(343.04)	40,801.00	41,144.04	(.8)

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<u>RECREATION ADMINISTRATION</u>					
100-55210-111 SALARIES/PERMANENT	5,397.39	8,096.08	70,117.00	62,020.92	11.6
100-55210-114 WAGES/PART-TIME/PERMANENT	.00	.00	12,480.00	12,480.00	.0
100-55210-150 MEDICARE TAX/CITY SHARE	82.48	171.91	1,253.00	1,081.09	13.7
100-55210-151 SOCIAL SECURITY/CITY SHARE	352.74	735.20	5,359.00	4,623.80	13.7
100-55210-152 RETIREMENT	354.94	742.57	4,511.00	3,768.43	16.5
100-55210-153 HEALTH INSURANCE	535.75	1,445.84	6,303.00	4,857.16	22.9
100-55210-155 WORKERS COMPENSATION	145.76	279.28	2,409.00	2,129.72	11.6
100-55210-156 LIFE INSURANCE	.51	2.34	5.00	2.66	46.8
100-55210-211 PROFESSIONAL DEVELOPMENT	425.52	425.52	2,500.00	2,074.48	17.0
100-55210-225 MOBILE COMMUNICATIONS	88.21	88.21	1,400.00	1,311.79	6.3
100-55210-310 OFFICE SUPPLIES	82.49	110.08	3,000.00	2,889.92	3.7
100-55210-320 SUBSCRIPTIONS/DUES	.00	.00	6,000.00	6,000.00	.0
100-55210-324 PROMOTIONS/ADS	391.75	391.75	750.00	358.25	52.2
100-55210-343 POSTAGE	.00	.00	1,000.00	1,000.00	.0
100-55210-650 TRANSACTION FEES-ACTIVENET	269.77	696.72	7,000.00	6,303.28	10.0
100-55210-790 VOLUNTEER TRAINING	7.00	7.00	1,000.00	993.00	.7
TOTAL RECREATION ADMINISTRATION	8,134.31	13,192.50	125,087.00	111,894.50	10.6
<u>RECREATION PROGRAMS</u>					
100-55300-113 WAGES/TEMPORARY	2,766.02	4,725.73	43,840.00	39,114.27	10.8
100-55300-150 MEDICARE TAX/CITY SHARE	40.12	68.54	636.00	567.46	10.8
100-55300-151 SOCIAL SECURITY/CITY SHARE	171.51	293.03	2,718.00	2,424.97	10.8
100-55300-155 WORKERS COMPENSATION	111.47	182.39	1,789.00	1,606.61	10.2
100-55300-341 PROGRAM SUPPLIES	887.92	887.92	41,845.00	40,957.08	2.1
100-55300-344 CONTRACTUAL-GYMNASTICS EXP	.00	2,666.65	7,500.00	4,833.35	35.6
100-55300-347 CONTRACTUAL-MISC EXPENSE	.00	.00	1,950.00	1,950.00	.0
100-55300-790 PROGRAM ASSISTANCE	.00	.00	600.00	600.00	.0
TOTAL RECREATION PROGRAMS	3,977.04	8,824.26	100,878.00	92,053.74	8.8

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GENERAL FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>SENIOR CITIZEN'S PROGRAM</u>					
100-55310-111 WAGES/PERMANENT	826.56	1,613.61	10,234.00	8,620.39	15.8
100-55310-114 WAGES/PART-TIME/PERMANENT	2,418.89	4,877.29	31,959.00	27,081.71	15.3
100-55310-117 LONGEVITY PAY	500.00	500.00	1,000.00	500.00	50.0
100-55310-150 MEDICARE TAX/CITY SHARE	52.43	97.61	640.00	542.39	15.3
100-55310-151 SOCIAL SECURITY/CITY SHARE	224.16	417.32	2,738.00	2,320.68	15.2
100-55310-152 RETIREMENT	249.07	464.89	2,808.00	2,343.11	16.6
100-55310-153 HEALTH INSURANCE	477.31	949.37	5,692.00	4,742.63	16.7
100-55310-155 WORKERS COMPENSATION	154.17	275.42	1,801.00	1,525.58	15.3
100-55310-156 LIFE INSURANCE	.12	.24	1.00	.76	24.0
100-55310-211 PROFESSIONAL DEVELOPMENT	.00	.00	800.00	800.00	.0
100-55310-225 MOBILE COMMUNICATIONS	.94	.94	360.00	359.06	.3
100-55310-320 SUBSCRIPTIONS/DUES	274.00	274.00	500.00	226.00	54.8
100-55310-340 OPERATING SUPPLIES	118.22	187.06	2,000.00	1,812.94	9.4
TOTAL SENIOR CITIZEN'S PROGRAM	5,295.87	9,657.75	60,533.00	50,875.25	16.0
<u>CELEBRATIONS</u>					
100-55320-720 4TH OF JULY CORP	.00	.00	9,500.00	9,500.00	.0
100-55320-790 CELEBRATIONS/AWARDS	200.00	527.00	3,700.00	3,173.00	14.2
TOTAL CELEBRATIONS	200.00	527.00	13,200.00	12,673.00	4.0
<u>COMM BASED CO-OP PROJECTS</u>					
100-55330-760 AQUATIC CENTER CONTRIBUTION	75,000.00	75,000.00	75,000.00	.00	100.0
TOTAL COMM BASED CO-OP PROJECTS	75,000.00	75,000.00	75,000.00	.00	100.0

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<u>PLANNING</u>					
100-56300-111 SALARIES/PERMANENT	5,076.64	9,226.43	67,910.00	58,683.57	13.6
100-56300-117 LONGEVITY PAY	.00	.00	600.00	600.00	.0
100-56300-150 MEDICARE TAX/CITY SHARE	70.13	127.24	993.00	865.76	12.8
100-56300-151 SOCIAL SECURITY/CITY SHARE	299.89	544.09	4,248.00	3,703.91	12.8
100-56300-152 RETIREMENT	330.62	601.60	4,371.00	3,769.40	13.8
100-56300-153 HEALTH INSURANCE	1,126.37	2,047.49	14,040.00	11,992.51	14.6
100-56300-154 PROFESSIONAL DEVELOPMENT	30.00	30.00	.00	(30.00)	.0
100-56300-155 WORKERS COMPENSATIONN	13.50	24.30	171.00	146.70	14.2
100-56300-156 LIFE INSURANCE	2.49	4.71	44.00	39.29	10.7
100-56300-211 PROFESSIONAL DEVELOPMENT	.00	.00	700.00	700.00	.0
100-56300-212 LEGAL	414.50	728.77	4,062.00	3,333.23	17.9
100-56300-219 OTHER PROFESSIONAL SERVICES	311.25	311.25	28,700.00	28,388.75	1.1
100-56300-225 MOBILE COMMUNICATIONS	26.92	26.92	210.00	183.08	12.8
100-56300-310 OFFICE SUPPLIES	334.97	417.75	3,500.00	3,082.25	11.9
100-56300-320 SUBSCRIPTIONS/DUES	255.00	255.00	500.00	245.00	51.0
100-56300-330 TRAVEL EXPENSES	.00	.00	500.00	500.00	.0
TOTAL PLANNING	8,292.28	14,345.55	130,549.00	116,203.45	11.0
<u>TRANSFERS TO OTHER FUNDS</u>					
100-59220-914 TRANSFER/FD EQUIP REVOL FD-210	.00	.00	50,000.00	50,000.00	.0
100-59220-916 TRANSFER-27TH PAYROLL FD-205	.00	.00	17,250.00	17,250.00	.0
100-59220-917 PROPERTY ESCROW FD- # 265	.00	.00	5,000.00	5,000.00	.0
100-59220-918 TRANSFER-RECYLING FUND-230	.00	.00	335,826.00	335,826.00	.0
100-59220-919 TRANSFER-CDA GRANT-FD900	.00	.00	61,803.00	61,803.00	.0
100-59220-925 TRANSFER/DPW EQUIP REVOL FD	.00	.00	40,000.00	40,000.00	.0
100-59220-926 POLICE VECHICLE REVOLVING-216	.00	17,000.00	47,000.00	30,000.00	36.2
100-59220-927 GOVERNMENT EQUIP FD-217	.00	.00	7,541.00	7,541.00	.0
100-59220-928 TRANSFER-STREET REPAIR-FD 280	.00	.00	185,000.00	185,000.00	.0
100-59220-929 TRANSFER-FORESTRY-EAB-FD 250	.00	.00	12,000.00	12,000.00	.0
100-59220-994 TRANSFER TO TAXI CAB--FD 235	.00	.00	13,205.00	13,205.00	.0
TOTAL TRANSFERS TO OTHER FUNDS	.00	17,000.00	774,625.00	757,625.00	2.2
<u>TRANSFER TO DEBT SERVICE</u>					
100-59230-990 TRANSFER TO DEBT SERV FUND	112,442.75	112,442.75	525,426.00	412,983.25	21.4
TOTAL TRANSFER TO DEBT SERVICE	112,442.75	112,442.75	525,426.00	412,983.25	21.4
<u>TRANSFERS TO SPECIAL FUNDS</u>					
100-59240-960 TRANSFER-CIP-LSP-SHARED-450	.00	.00	154,215.00	154,215.00	.0
TOTAL TRANSFERS TO SPECIAL FUNDS	.00	.00	154,215.00	154,215.00	.0

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TOTAL FUND EXPENDITURES	810,351.88	1,308,622.15	9,190,346.00	7,881,723.85	14.2
NET REVENUE OVER EXPENDITURES	676,188.69	1,435,349.82	.00	(1,435,349.82)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
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TID DISTRICT #4 FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET	
<u>TAXES</u>						
440-41110-57	PROPERTY TAX INCREMENT	584,923.07	1,064,373.71	1,643,105.00	578,731.29	64.8
440-41320-57	PILOT/DEVELOPER'S AGREEMENTS	.00	.00	310,648.00	310,648.00	.0
440-41322-57	PILOT-INNOVATION CTR-FD 920	3,500.00	7,000.00	.00	(7,000.00)	.0
	TOTAL TAXES	588,423.07	1,071,373.71	1,953,753.00	882,379.29	54.8
<u>INTERGOVERNMENTAL REVENUE</u>						
440-43600-57	BAB-INT-REIMB-FED-US TREASURY	.00	.00	57,156.00	57,156.00	.0
440-43660-57	EXEMPT COMPUTER AID-FR STATE	.00	.00	18,523.00	18,523.00	.0
	TOTAL INTERGOVERNMENTAL REVENUE	.00	.00	75,679.00	75,679.00	.0
<u>MISCELLANEOUS REVENUE</u>						
440-48100-57	INTEREST INCOME	37.26	110.18	100.00	(10.18)	110.2
	TOTAL MISCELLANEOUS REVENUE	37.26	110.18	100.00	(10.18)	110.2
<u>OTHER FINANCING SOURCES</u>						
440-49300-57	FUND BALANCE APPLIED	.00	.00	(202,958.00)	(202,958.00)	.0
	TOTAL OTHER FINANCING SOURCES	.00	.00	(202,958.00)	(202,958.00)	.0
	TOTAL FUND REVENUE	588,460.33	1,071,483.89	1,826,574.00	755,090.11	58.7

CITY OF WHITEWATER
 EXPENDITURES WITH COMPARISON TO BUDGET
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TID DISTRICT #4 FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>TID #4 PROJECT EXPENSES</u>					
440-57663-219	750.00	750.00	3,000.00	2,250.00	25.0
440-57663-240	.00	.00	150.00	150.00	.0
440-57663-610	.00	.00	1,370,000.00	1,370,000.00	.0
440-57663-620	174,247.50	174,247.50	453,424.00	279,176.50	38.4
TOTAL TID #4 PROJECT EXPENSES	<u>174,997.50</u>	<u>174,997.50</u>	<u>1,826,574.00</u>	<u>1,651,576.50</u>	<u>9.6</u>
TOTAL FUND EXPENDITURES	<u>174,997.50</u>	<u>174,997.50</u>	<u>1,826,574.00</u>	<u>1,651,576.50</u>	<u>9.6</u>
NET REVENUE OVER EXPENDITURES	<u>413,462.83</u>	<u>896,486.39</u>	<u>.00</u>	<u>(896,486.39)</u>	<u>.0</u>

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

WATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WATER SALES REVENUE</u>						
610-46461-61	METERED SALES/RESIDENTIAL	39,700.86	81,686.55	500,000.00	418,313.45	16.3
610-46462-61	METERED SALES/COMMERCIAL	16,608.94	34,007.70	201,000.00	166,992.30	16.9
610-46463-61	METERED SALES/INDUSTRIAL	10,445.86	34,411.18	375,000.00	340,588.82	9.2
610-46464-61	SALES TO PUBLIC AUTHORITIES	14,196.59	23,441.01	160,000.00	136,558.99	14.7
610-46465-61	PUBLIC FIRE PROTECTION REV	33,899.25	67,773.47	403,000.00	335,226.53	16.8
610-46466-61	PRIVATE FIRE PROTECTION REV	2,705.60	5,411.20	30,000.00	24,588.80	18.0
TOTAL WATER SALES REVENUE		117,557.10	246,731.11	1,669,000.00	1,422,268.89	14.8
<u>MISCELLANEOUS WATER REVENUE</u>						
610-47419-61	INTEREST INCOME	93.56	224.20	1,500.00	1,275.80	15.0
610-47460-61	MISC/OTHER REVENUE	1,725.00	3,450.00	50,000.00	46,550.00	6.9
610-47467-61	FOREITED DISCOUNTS	566.88	1,085.87	5,000.00	3,914.13	21.7
610-47493-61	RETAINED EARNINGS-(INC)-DEC	.00	.00	(60,215.00)	(60,215.00)	.0
TOTAL MISCELLANEOUS WATER REVENUE		2,385.44	4,760.07	(3,715.00)	(8,475.07)	128.1
TOTAL FUND REVENUE		119,942.54	251,491.18	1,665,285.00	1,413,793.82	15.1

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

WATER UTILITY FUND

		<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>SOURCE OF SUPPLY</u>						
610-61600-111	SALARIES/WAGES	2,879.70	5,179.38	25,860.00	20,680.62	20.0
610-61600-112	WAGES/OVERTIME	.00	260.30	1,487.00	1,226.70	17.5
610-61600-350	REPAIR/MTN EXPENSES	.00	.00	5,000.00	5,000.00	.0
TOTAL SOURCE OF SUPPLY		2,879.70	5,439.68	32,347.00	26,907.32	16.8
<u>PUMPING OPERATIONS</u>						
610-61620-111	SALARIES/WAGES	774.82	1,892.13	23,067.00	21,174.87	8.2
610-61620-112	WAGES/OVERTIME	.00	.00	372.00	372.00	.0
610-61620-220	UTILITIES	12,550.64	12,550.64	151,500.00	138,949.36	8.3
610-61620-350	REPAIR/MTN EXPENSE	18,140.00	18,140.00	30,000.00	11,860.00	60.5
TOTAL PUMPING OPERATIONS		31,465.46	32,582.77	204,939.00	172,356.23	15.9
<u>WTR TREATMENT OPERATIONS</u>						
610-61630-111	SALARIES/WAGES	1,132.31	2,304.92	19,185.00	16,880.08	12.0
610-61630-340	WATER TESTING EXPENSES	1,008.95	1,008.95	4,000.00	2,991.05	25.2
610-61630-341	CHEMICALS	.00	.00	17,000.00	17,000.00	.0
610-61630-350	REPAIR/MTN EXPENSE	34.99	34.99	7,500.00	7,465.01	.5
TOTAL WTR TREATMENT OPERATIONS		2,176.25	3,348.86	47,685.00	44,336.14	7.0
<u>TRANSMISSION</u>						
610-61640-111	SALARIES/WAGES	153.14	204.79	1,135.00	930.21	18.0
TOTAL TRANSMISSION		153.14	204.79	1,135.00	930.21	18.0
<u>RESERVOIRS MAINTENANCE</u>						
610-61650-111	MTN SALARIES/WAGES	219.12	500.22	3,224.00	2,723.78	15.5
610-61650-350	REPAIR/MTN EXPENSE	10,318.49	10,318.49	30,000.00	19,681.51	34.4
TOTAL RESERVOIRS MAINTENANCE		10,537.61	10,818.71	33,224.00	22,405.29	32.6
<u>MAINS MAINTENANCE</u>						
610-61651-111	MTN SALARIES/WAGES	825.56	1,600.37	19,367.00	17,766.63	8.3
610-61651-112	WAGES/OVERTIME	185.93	185.93	1,487.00	1,301.07	12.5
610-61651-350	REPAIR/MTN EXPENSE	299.70	299.70	10,000.00	9,700.30	3.0
TOTAL MAINS MAINTENANCE		1,311.19	2,086.00	30,854.00	28,768.00	6.8

CITY OF WHITEWATER
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WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>SERVICES MAINTENANCE</u>					
610-61652-111	1,302.95	2,251.29	20,433.00	18,181.71	11.0
610-61652-112	111.56	111.56	186.00	74.44	60.0
610-61652-350	.00	.00	5,000.00	5,000.00	.0
TOTAL SERVICES MAINTENANCE	1,414.51	2,362.85	25,619.00	23,256.15	9.2
<u>METERS MAINTENANCE</u>					
610-61653-111	1,090.76	2,231.10	15,890.00	13,658.90	14.0
610-61653-210	.00	.00	7,500.00	7,500.00	.0
610-61653-350	591.49	591.49	2,500.00	1,908.51	23.7
TOTAL METERS MAINTENANCE	1,682.25	2,822.59	25,890.00	23,067.41	10.9
<u>HYDRANTS MAINTENANCE</u>					
610-61654-111	.00	.00	6,515.00	6,515.00	.0
610-61654-350	.00	.00	9,000.00	9,000.00	.0
TOTAL HYDRANTS MAINTENANCE	.00	.00	15,515.00	15,515.00	.0
<u>METER READING</u>					
610-61901-111	152.88	305.77	1,930.00	1,624.23	15.8
TOTAL METER READING	152.88	305.77	1,930.00	1,624.23	15.8
<u>ACCOUNTING/COLLECTION</u>					
610-61902-111	3,142.43	6,037.93	28,036.00	21,998.07	21.5
610-61902-112	74.37	74.37	186.00	111.63	40.0
TOTAL ACCOUNTING/COLLECTION	3,216.80	6,112.30	28,222.00	22,109.70	21.7
<u>CUSTOMER ACCOUNTS</u>					
610-61903-310	25.91	25.91	6,700.00	6,674.09	.4
610-61903-340	1,976.00	1,976.00	5,000.00	3,024.00	39.5
TOTAL CUSTOMER ACCOUNTS	2,001.91	2,001.91	11,700.00	9,698.09	17.1

CITY OF WHITEWATER
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WATER UTILITY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>ADMINISTRATIVE</u>					
610-61920-111 SALARIES/WAGES	4,807.08	9,075.06	100,774.00	91,698.94	9.0
TOTAL ADMINISTRATIVE	4,807.08	9,075.06	100,774.00	91,698.94	9.0
<u>OFFICE SUPPLIES</u>					
610-61921-310 OFFICE SUPPLIES	656.46	1,082.34	5,000.00	3,917.66	21.7
TOTAL OFFICE SUPPLIES	656.46	1,082.34	5,000.00	3,917.66	21.7
<u>OUTSIDE SERVICES EMPLOYED</u>					
610-61923-210 PROFESSIONAL SERVICES	1,250.00	1,250.00	1,250.00	.00	100.0
610-61923-211 PLANNING	.00	.00	7,000.00	7,000.00	.0
610-61923-212 GIS SERVICES	.00	.00	2,000.00	2,000.00	.0
610-61923-213 SAFETY PROGRAM-ALL DPW	.00	.00	1,000.00	1,000.00	.0
TOTAL OUTSIDE SERVICES EMPLOYED	1,250.00	1,250.00	11,250.00	10,000.00	11.1
<u>INSURANCE</u>					
610-61924-510 INSURANCE EXPENSES	4,664.04	10,604.22	10,000.00	(604.22)	106.0
TOTAL INSURANCE	4,664.04	10,604.22	10,000.00	(604.22)	106.0
<u>EMPLOYEE BENEFITS</u>					
610-61926-150 EMPLOYEE FRINGE BENEFITS	4,888.75	11,928.50	96,656.00	84,727.50	12.3
610-61926-590 SOC SEC TAXES EXPENSE	1,833.04	2,704.09	23,138.00	20,433.91	11.7
TOTAL EMPLOYEE BENEFITS	6,721.79	14,632.59	119,794.00	105,161.41	12.2
<u>EMPLOYEE TRAINING</u>					
610-61927-154 PROFESSIONAL DEVELOPMENT	.00	.00	3,500.00	3,500.00	.0
TOTAL EMPLOYEE TRAINING	.00	.00	3,500.00	3,500.00	.0
<u>PSC ASSESSMENT</u>					
610-61928-210 PSC REMAINDER ASSESSMENT	.00	.00	1,500.00	1,500.00	.0
TOTAL PSC ASSESSMENT	.00	.00	1,500.00	1,500.00	.0

CITY OF WHITEWATER
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WATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>MISCELLANEOUS GENERAL</u>					
610-61930-590 TAXES	.00	.00	268,491.00	268,491.00	.0
TOTAL MISCELLANEOUS GENERAL	.00	.00	268,491.00	268,491.00	.0
<u>TRANSPORTATION</u>					
610-61933-340 REPAIR/MAINTENANCE EXPENSE	4.47	4.47	2,500.00	2,495.53	.2
610-61933-351 FUEL EXPENSE	477.72	477.72	6,000.00	5,522.28	8.0
TOTAL TRANSPORTATION	482.19	482.19	8,500.00	8,017.81	5.7
<u>GENERAL PLANT MAINTENANCE</u>					
610-61935-111 MTN SALARIES/WAGES	8,571.69	13,022.49	86,231.00	73,208.51	15.1
610-61935-113 WAGES/TEMPORARY	.00	.00	12,800.00	12,800.00	.0
610-61935-118 CLOTHING ALLOWANCE	.00	.00	833.00	833.00	.0
610-61935-154 ORGANIZATION MEMBERSHIPS	.00	.00	2,100.00	2,100.00	.0
610-61935-220 UTILITIES	35.35	35.35	1,148.00	1,112.65	3.1
610-61935-350 REPAIR/MTN EXPENSE	13,968.10	13,968.10	25,000.00	11,031.90	55.9
TOTAL GENERAL PLANT MAINTENANCE	22,575.14	27,025.94	128,112.00	101,086.06	21.1
<u>CAP OUTLAY/CONSTRUCT WIP</u>					
610-61936-111 SALARIES/WAGES	206.62	413.23	4,202.00	3,788.77	9.8
610-61936-810 CAPITAL EQUIPMENT	.00	.00	59,000.00	59,000.00	.0
610-61936-823 METER PURCHASES	.00	.00	18,100.00	18,100.00	.0
TOTAL CAP OUTLAY/CONSTRUCT WIP	206.62	413.23	81,302.00	80,888.77	.5
<u>DEBT SERVICE</u>					
610-61950-610 PRINCIPAL ON DEBT	.00	.00	400,710.00	400,710.00	.0
610-61950-620 INTEREST ON DEBT	.00	.00	67,292.00	67,292.00	.0
TOTAL DEBT SERVICE	.00	.00	468,002.00	468,002.00	.0
TOTAL FUND EXPENDITURES	98,355.02	132,651.80	1,665,285.00	1,532,633.20	8.0
NET REVENUE OVER EXPENDITURES	21,587.52	118,839.38	.00	(118,839.38)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
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WASTEWATER UTILITY

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>WASTEWATER SALES REVENUES</u>						
620-41110-62	RESIDENTIAL REVENUES	84,533.20	175,691.00	1,042,000.00	866,309.00	16.9
620-41112-62	COMMERCIAL REVENUES	46,386.02	96,162.70	549,000.00	452,837.30	17.5
620-41113-62	INDUSTRIAL REVENUES	10,202.66	18,157.57	84,000.00	65,842.43	21.6
620-41114-62	PUBLIC REVENUES	46,150.69	72,804.76	413,000.00	340,195.24	17.6
620-41115-62	PENALTIES	1,075.83	2,046.68	8,500.00	6,453.32	24.1
620-41116-62	MISC REVENUES	5,033.07	8,106.09	54,000.00	45,893.91	15.0
620-41117-62	SEWER CONNECTION REVENUES	3,648.00	7,296.00	18,240.00	10,944.00	40.0
TOTAL WASTEWATER SALES REVENUES		197,029.47	380,264.80	2,168,740.00	1,788,475.20	17.5
<u>MISCELLANEOUS REVENUE</u>						
620-42110-62	INTEREST INCOME	359.39	866.66	4,000.00	3,133.34	21.7
620-42213-62	MISC INCOME	.00	1,369.62	.00	(1,369.62)	.0
TOTAL MISCELLANEOUS REVENUE		359.39	2,236.28	4,000.00	1,763.72	55.9
<u>OTHER FINANCING SOURCES</u>						
620-49920-62	TRANSFER FROM CAPITAL FUND	.00	.00	25,000.00	25,000.00	.0
620-49930-62	RETAINED EARNINGS-(INC)-DEC	.00	.00	(35,583.00)	(35,583.00)	.0
620-49940-62	CAPITAL IMPROVEMENTS-LOAN	.00	.00	100,000.00	100,000.00	.0
TOTAL OTHER FINANCING SOURCES		.00	.00	89,417.00	89,417.00	.0
TOTAL FUND REVENUE		197,388.86	382,501.08	2,262,157.00	1,879,655.92	16.9

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WASTEWATER UTILITY

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE EXPENSES</u>					
620-62810-111 SALARIES/PERMANENT	4,807.09	9,075.08	90,646.00	81,570.92	10.0
620-62810-116 ACCOUNTING/COLLECT SALARIES	2,894.47	5,789.94	38,162.00	32,372.06	15.2
620-62810-219 PROF SERVICES/ACCTG & AUDIT	1,250.00	1,250.00	4,000.00	2,750.00	31.3
620-62810-220 PLANNING	.00	.00	12,000.00	12,000.00	.0
620-62810-221 GIS SERVICES/EXPENSES	.00	.00	2,000.00	2,000.00	.0
620-62810-222 SAFETY PROGRAM-ALL DPW	.00	.00	1,000.00	1,000.00	.0
620-62810-310 OFFICE SUPPLIES	.00	.00	1,000.00	1,000.00	.0
620-62810-352 INFORMATION TECHNOLOGY EXPENSE	1,976.00	1,976.00	2,500.00	524.00	79.0
620-62810-356 JOINT METER EXPENSE	.00	.00	36,300.00	36,300.00	.0
620-62810-362 CREDIT/DEBIT CARD EXPENSES	2,122.74	4,082.55	18,000.00	13,917.45	22.7
620-62810-519 INSURANCE EXPENSE	16,731.78	24,112.23	32,000.00	7,887.77	75.4
620-62810-610 PRINCIPAL ON DEBT	.00	.00	562,849.00	562,849.00	.0
620-62810-620 INTEREST ON DEBT	.00	.00	150,355.00	150,355.00	.0
620-62810-820 CAPITAL IMPROVEMENTS	.00	.00	100,000.00	100,000.00	.0
620-62810-821 CAPITAL EQUIPMENT	1,565.56	1,565.56	27,000.00	25,434.44	5.8
620-62810-822 EQUIP REPL FUND ITEMS	.00	.00	3,100.00	3,100.00	.0
620-62810-825 SEWER REPAIR/MAINT FUNDING	.00	.00	25,000.00	25,000.00	.0
620-62810-920 TRANSFER-CONN FEE-CAP FD	.00	.00	18,240.00	18,240.00	.0
TOTAL ADMINISTRATIVE EXPENSES	31,347.64	47,851.36	1,124,152.00	1,076,300.64	4.3
<u>SUPERVISORY/CLERICAL</u>					
620-62820-111 SALARIES/PERMANENT	5,473.00	8,209.50	76,957.00	68,747.50	10.7
620-62820-120 EMPLOYEE BENEFITS	17,729.22	30,594.15	219,025.00	188,430.85	14.0
620-62820-154 PROFESSIONAL DEVELOPMENT	350.00	350.00	3,500.00	3,150.00	10.0
620-62820-219 PROFESSIONAL SERVICES	.00	.00	7,050.00	7,050.00	.0
620-62820-225 MOBILE COMMUNICATIONS	136.58	184.06	1,200.00	1,015.94	15.3
620-62820-310 OFFICE SUPPLIES	531.62	829.47	6,700.00	5,870.53	12.4
TOTAL SUPERVISORY/CLERICAL	24,220.42	40,167.18	314,432.00	274,264.82	12.8
<u>COLLECTION SYS OPS & MAINT</u>					
620-62830-111 SALARIES/PERMANENT	4,877.20	7,481.64	53,290.00	45,808.36	14.0
620-62830-112 WAGES/OVERTIME	263.63	494.30	692.00	197.70	71.4
620-62830-222 ELECTRICITY/LIFT STATIONS	1,690.42	1,690.42	7,800.00	6,109.58	21.7
620-62830-295 CONTRACTUAL SERVICES	1,337.23	1,337.23	6,000.00	4,662.77	22.3
620-62830-353 REPR/MTN - LIFT STATIONS	157.14	157.14	1,500.00	1,342.86	10.5
620-62830-354 REPR MTN - SANITARY SEWERS	704.24	456.05	2,500.00	2,043.95	18.2
620-62830-355 REP/MAINT-COLLECTION EQUIP	215.38	215.38	4,000.00	3,784.62	5.4
620-62830-356 TELEMETRY EXPENSE	43.56	43.56	600.00	556.44	7.3
TOTAL COLLECTION SYS OPS & MAINT	9,288.80	11,875.72	76,382.00	64,506.28	15.6

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WASTEWATER UTILITY

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<u>TREATMENT PLANT OPERATIONS</u>					
620-62840-111 SALARIES/PERMANENT	5,719.21	8,666.60	76,128.00	67,461.40	11.4
620-62840-112 OVERTIME	.00	.00	1,384.00	1,384.00	.0
620-62840-118 CLOTHING ALLOWANCE	.00	.00	2,052.00	2,052.00	.0
620-62840-222 ELECTRICITY/PLANT	30,249.71	30,249.71	160,000.00	129,750.29	18.9
620-62840-224 NATURAL GAS/PLANT	15,088.23	15,088.23	50,000.00	34,911.77	30.2
620-62840-340 OPERATING SUPPLIES	854.41	1,234.00	9,500.00	8,266.00	13.0
620-62840-341 CHEMICALS	11,273.32	11,273.32	64,000.00	52,726.68	17.6
620-62840-342 CONTRACTUAL SERVICES	.00	.00	7,500.00	7,500.00	.0
620-62840-351 TRUCK/AUTO EXPENSES	982.30	982.30	6,000.00	5,017.70	16.4
620-62840-590 DNR ENVIRINMENTAL FEE	.00	.00	11,140.00	11,140.00	.0
620-62840-840 CAPITAL LEASE PAYMENT	.00	2,686.93	5,374.00	2,687.07	50.0
TOTAL TREATMENT PLANT OPERATIONS	64,167.18	70,181.09	393,078.00	322,896.91	17.9
<u>TREATMENT EQUIP MAINTENANCE</u>					
620-62850-111 SALARIES/PERMANENT	8,009.43	12,562.87	110,386.00	97,823.13	11.4
620-62850-112 WAGES/OVERTIME	.00	.00	231.00	231.00	.0
620-62850-242 CONTRACTUAL SERVICES	.00	.00	21,000.00	21,000.00	.0
620-62850-342 LUBRICANTS	382.00	382.00	2,500.00	2,118.00	15.3
620-62850-357 REPAIRS & SUPPLIES	864.61	864.61	12,000.00	11,135.39	7.2
TOTAL TREATMENT EQUIP MAINTENANCE	9,256.04	13,809.48	146,117.00	132,307.52	9.5
<u>BLDG/GROUNDS MAINTENANCE</u>					
620-62860-111 SALARIES/PERMANENT	4,519.72	6,627.56	57,096.00	50,468.44	11.6
620-62860-113 SEASONAL WAGES	.00	.00	9,600.00	9,600.00	.0
620-62860-220 STORMWATER UTILITY FEE	119.43	119.43	1,145.00	1,025.57	10.4
620-62860-245 CONTRACTUAL REPAIRS	.00	.00	6,300.00	6,300.00	.0
620-62860-357 REPAIRS & SUPPLIES	519.69	519.69	7,500.00	6,980.31	6.9
TOTAL BLDG/GROUNDS MAINTENANCE	5,158.84	7,266.68	81,641.00	74,374.32	8.9
<u>LABORATORY</u>					
620-62870-111 SALARIES/PERMANENT	5,164.10	8,235.03	61,466.00	53,230.97	13.4
620-62870-295 CONTRACTUAL SERVICES	524.20	524.20	4,000.00	3,475.80	13.1
620-62870-340 LAB SUPPLIES	526.46	526.46	8,500.00	7,973.54	6.2
TOTAL LABORATORY	6,214.76	9,285.69	73,966.00	64,680.31	12.6

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

WASTEWATER UTILITY

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>POWER GENERATION</u>					
620-62880-111 SALARIES/PERMANENT	.00	.00	381.00	381.00	.0
620-62880-242 CONTRACTUAL SERVICES	.00	.00	2,000.00	2,000.00	.0
620-62880-357 REPAIRS & SUPPLIES	.00	.00	1,500.00	1,500.00	.0
TOTAL POWER GENERATION	.00	.00	3,881.00	3,881.00	.0
<u>SLUDGE APPLICATION</u>					
620-62890-111 SALARIES/PERMANENT	1,563.43	2,793.41	34,258.00	31,464.59	8.2
620-62890-295 CONTRACTUAL SERVICES	.00	.00	750.00	750.00	.0
620-62890-351 DIESEL FUEL EXPENSE	.00	.00	6,000.00	6,000.00	.0
620-62890-357 REPAIRS & SUPPLIES	45.41	45.41	7,500.00	7,454.59	.6
TOTAL SLUDGE APPLICATION	1,608.84	2,838.82	48,508.00	45,669.18	5.9
TOTAL FUND EXPENDITURES	151,262.52	203,276.02	2,262,157.00	2,058,880.98	9.0
NET REVENUE OVER EXPENDITURES	46,126.34	179,225.06	.00	(179,225.06)	.0

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

STORMWATER UTILITY FUND

		PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STORMWATER REVENUES</u>						
630-41110-63	RESIDENTIAL REVENUES	10,878.39	21,751.71	129,069.00	107,317.29	16.9
630-41112-63	COMMERCIAL REVENUES	7,107.07	14,208.94	90,506.00	76,297.06	15.7
630-41113-63	INDUSTRIAL REVENUES	3,767.03	7,534.06	44,763.00	37,228.94	16.8
630-41114-63	PUBLIC/TAX EXEMPT REVENUES	5,826.94	11,653.88	65,021.00	53,367.12	17.9
630-41115-63	PENALTIES	370.26	728.18	3,500.00	2,771.82	20.8
TOTAL STORMWATER REVENUES		27,949.69	55,876.77	332,859.00	276,982.23	16.8
<u>MISC REVENUES</u>						
630-42110-63	INTEREST INCOME	.00	.00	100.00	100.00	.0
630-42212-63	GRANTS	.00	.00	243,100.00	243,100.00	.0
TOTAL MISC REVENUES		.00	.00	243,200.00	243,200.00	.0
<u>OTHER FINANCING SOURCES</u>						
630-49930-63	RETAINED EARNINGS-(INC)-DEC	.00	.00	(3,337.00)	(3,337.00)	.0
630-49950-63	CAPITAL IMPROVE-LOAN	.00	.00	259,800.00	259,800.00	.0
TOTAL OTHER FINANCING SOURCES		.00	.00	256,463.00	256,463.00	.0
TOTAL FUND REVENUE		27,949.69	55,876.77	832,522.00	776,645.23	6.7

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE/GENERAL EXPENSE</u>					
630-63300-115	2,388.98	4,499.92	39,199.00	34,699.08	11.5
630-63300-116	1,812.12	3,663.95	18,815.00	15,151.05	19.5
630-63300-120	2,488.82	4,567.27	53,685.00	49,117.73	8.5
630-63300-154	.00	.00	1,000.00	1,000.00	.0
630-63300-214	750.00	750.00	3,000.00	2,250.00	25.0
630-63300-220	.00	.00	7,500.00	7,500.00	.0
630-63300-221	.00	.00	2,000.00	2,000.00	.0
630-63300-247	.00	.00	1,000.00	1,000.00	.0
630-63300-310	212.03	333.39	2,500.00	2,166.61	13.3
630-63300-345	.00	.00	1,000.00	1,000.00	.0
630-63300-352	989.00	989.00	1,000.00	11.00	98.9
630-63300-362	.00	.00	500.00	500.00	.0
630-63300-519	523.48	3,393.50	3,500.00	106.50	97.0
630-63300-610	8,547.61	8,547.61	13,965.00	5,417.39	61.2
630-63300-913	.00	.00	21,500.00	21,500.00	.0
TOTAL ADMINISTRATIVE/GENERAL EXPENSE	17,712.04	26,744.64	170,164.00	143,419.36	15.7
<u>STREET CLEANING</u>					
630-63310-111	392.02	1,031.81	21,346.00	20,314.19	4.8
630-63310-351	.00	.00	5,500.00	5,500.00	.0
630-63310-353	16.68	16.68	5,000.00	4,983.32	.3
TOTAL STREET CLEANING	408.70	1,048.49	31,846.00	30,797.51	3.3
<u>STORM WATER MANAGEMENT</u>					
630-63440-111	1,754.64	2,650.28	39,854.00	37,203.72	6.7
630-63440-320	5,000.00	5,000.00	5,000.00	.00	100.0
630-63440-350	310.98	310.98	8,000.00	7,689.02	3.9
630-63440-351	51.68	51.68	800.00	748.32	6.5
630-63440-590	.00	.00	2,000.00	2,000.00	.0
630-63440-820	.00	.00	502,900.00	502,900.00	.0
TOTAL STORM WATER MANAGEMENT	7,117.30	8,012.94	558,554.00	550,541.06	1.4
<u>COMPOST SITE/YARD WASTE EXP</u>					
630-63600-111	701.00	1,724.67	34,153.00	32,428.33	5.1
630-63600-113	.00	.00	5,260.00	5,260.00	.0
630-63600-340	.00	.00	4,000.00	4,000.00	.0
630-63600-351	55.53	55.53	4,000.00	3,944.47	1.4
630-63600-352	.00	.00	2,000.00	2,000.00	.0
TOTAL COMPOST SITE/YARD WASTE EXP	756.53	1,780.20	49,413.00	47,632.80	3.6

CITY OF WHITEWATER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 2 MONTHS ENDING FEBRUARY 28, 2013

CA-C

STORMWATER UTILITY FUND

	<u>PERIOD ACTUAL</u>	<u>YTD ACTUAL</u>	<u>BUDGET AMOUNT</u>	<u>VARIANCE</u>	<u>% OF BUDGET</u>
<u>LAKE MANAGEMENT/MAINT EXP</u>					
630-63610-291 LAKE WEED CONTROL EXPENSES	.00	.00	22,545.00	22,545.00	.0
TOTAL LAKE MANAGEMENT/MAINT EXP	.00	.00	22,545.00	22,545.00	.0
TOTAL FUND EXPENDITURES	25,994.57	37,586.27	832,522.00	794,935.73	4.5
NET REVENUE OVER EXPENDITURES	1,955.12	18,290.50	.00	(18,290.50)	.0

CITY OF WHITEWATER
CASH/INVESTMENT - FUND BALANCE
As of February 28,2013

CA-C

FUND NAME	FUND #	CASH/INVESTMENT BALANCES	FUND BALANCE
<i>General Fund</i>	100	2,870,321	3,287,261
<i>Cable T.V.</i>	200	98,460	98,460
<i>27th Payroll</i>	205	141,833	141,833
<i>Parking Permit Fund</i>	208	35,058	35,058
<i>Fire/Rescue Equipment Revolving</i>	210	112,483	112,483
<i>DPW Equipment Revolving</i>	215	153,292	153,292
<i>Police Vehicle Revolving</i>	216	2,173	2,173
<i>Library Special Revenue</i>	220	490,497	488,497
<i>Skate Park Fund</i>	225	3,211	3,211
<i>Solid Waste/Recycling</i>	230	(31,698)	(73,087)
<i>Ride-Share Grant Fund</i>	235	33,302	55,992
<i>Parkland Acquisition</i>	240	8,625	8,625
<i>Parkland Development</i>	245	27,386	27,386
<i>Forestry Fund</i>	250	6,645	6,645
<i>Sick Leave Severence Fund</i>	260	242,461	242,461
<i>Lakes Improvement Fund</i>	272	475	475
<i>Street Repair Revolving Fund</i>	280	176,731	176,731
<i>Heldt Trust-Rescue</i>	290	53,567	53,567
<i>Police Dept-Trust Fund</i>	295	30,832	22,154
<i>Debt Service Fund</i>	300	479,349	479,349
<i>TID #4</i>	440	1,980,511	910,655
<i>TID #5</i>	445	8,861	8,861
<i>TID #6</i>	446	32,915	32,915
<i>TID #7</i>	447	337	(362)
<i>TID #8</i>	448	17,927	17,927
<i>TID #9</i>	449	2,517	2,517
<i>Capital Projects-LSP</i>	450	2,432,178	2,747,376
<i>Birge Fountain Restoration</i>	452	19,834	19,834
<i>Newcomb/Milwaukee Intersection</i>	454	(12,329)	(12,329)
<i>Depot Restoration Project</i>	459	35,232	35,232
<i>Multi-Use Trail Extension</i>	466	75,925	75,925
<i>Water Utility</i>	610	1,480,488	8,422,860
<i>Wastewater Utility</i>	620	4,111,727	5,798,685
<i>Stormwater Utility</i>	630	18,387	1,028,868
<i>Tax Collection</i>	800	1,368	225
<i>Rescue Squad Equip/Education</i>	810	276,670	276,295
<i>Rock River Stormwater Group</i>	820	66,619	66,619
<i>CDA Fund</i>	900	83,050	68,624
<i>CDA Program Fund-Prelim.</i>	910	1,956,897	9,639,392
<i>Innovation Center-Operations</i>	920	72,266	23,266
Grand Totals		17,596,383	34,485,951

**CITY OF WHITEWATER
BALANCE SHEET
FEBRUARY 28, 2013**

CA-C

GENERAL FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
100-11100 CASH	344,429.68	754,351.99	1,260,255.82	1,604,685.50
100-11150 PETTY CASH	850.00	.00	.00	850.00
100-11300 INVESTMENTS	1,263,225.50	647.00	1,560.25	1,264,785.75
100-11900 POSTAGE ADVANCE BALANCE	395.60	.00	.00	395.60
100-12100 TAXES RECEIVABLE - CURRENT Y	2,955,009.00	(1,040,482.54)	(2,004,644.93)	950,364.07
100-12300 TAXES RECEIVABLE/DELINQUENT	15,982.84	16,913.03	16,790.21	32,773.05
100-12301 ALLOWANCE FOR DEL PROP TAXES	(7,000.00)	.00	.00	(7,000.00)
100-12620 SPECIAL ASSESSMENTS/PAVING	137.00	.00	.00	137.00
100-12621 SPECIAL ASSESSMENTS/CURB & G	3,544.28	(352.32)	(352.32)	3,191.96
100-12622 SPECIAL ASSESSMENTS/SIDEWALK	891.11	.00	.00	891.11
100-12623 SPECIAL ASSESSMENTS/SEWER	190,342.43	.00	.00	190,342.43
100-12624 SPECIAL ASSESSMENTS/WATER	14,473.08	.00	.00	14,473.08
100-12625 A/R - WEEDS	150.00	.00	.00	150.00
100-12626 A/R - SNOW	.00	850.00	1,450.00	1,450.00
100-12629 SPECIAL ASSESSMENT-REFUSE ENCL	2,458.18	.00	.00	2,458.18
100-13100 AMBULANCE RECEIVABLE	.00	17,969.00	17,969.00	17,969.00
100-13102 ACCOUNTS REC-WW SCHOOL DIST	21,692.36	.00	(21,692.36)	.00
100-13103 ACCTS REC-CITY/COUNTY/LOCAL	16,582.50	(17,517.00)	(16,582.50)	.00
100-13104 A/R-ENG,PLAN,DESIGN,MISC SER	1,253.50	481.11	691.54	1,945.04
100-13106 ACCOUNTS RECEIVABLE-OTHER	24.43	(31,616.43)	184.13	208.56
100-13110 ALLOWANCE-UNCOLLECTABLE ACCTS	(137,200.00)	.00	.00	(137,200.00)
100-13115 A/R-AMBULANCE BILLING SERVICE	351,616.03	(57,399.83)	(75,716.74)	275,899.29
100-13120 A/R--MOBILE HOMES	30,063.91	(1,921.14)	(5,826.71)	24,237.20
100-13122 A/R--TOTERS	1,100.00	(425.00)	(575.00)	525.00
100-13125 A/R--FALSE ALARMS	200.00	.00	(200.00)	.00
100-13134 A/R--SIGNAL DAMAGE	4,645.55	.00	(2,116.43)	2,529.12
100-13137 A/R-TREE REMOVAL	3,000.00	.00	.00	3,000.00
100-13150 A/R-TREASURER	18,422.00	(276.50)	(18,272.00)	150.00
100-13170 A/R--RE-INSPECTION FEES	150.00	950.00	1,850.00	2,000.00
100-13180 A/R--FACILITY RENTAL	.00	(1,111.00)	89.00	89.00
100-13500 ACTIVENET RECEIVABLE	3,547.26	774.36	(20.99)	3,526.27
100-14100 ACCTS. REC.--OTHER GOVERNMENTS	18,243.52	.00	.00	18,243.52
100-15140 ADVANCE TO SOLID WASTE-FD 230	41,388.68	.00	.00	41,388.68
100-15160 ADVANCE TO TID # 7	700.00	.00	.00	700.00
100-15401 DUE FROM TID # 4	75,000.00	.00	.00	75,000.00
100-15600 DUE FROM SEWER UTILITY	1,500.00	.00	.00	1,500.00
100-15601 DUE FROM WATER UTILITY	16,127.51	.00	.00	16,127.51
100-15800 DUE FROM TAX COLLECTION	224,466.85	(47,691.45)	(47,691.45)	176,775.40
100-15801 DUE FROM TAX FUND-INTEREST	76.67	.00	.00	76.67
100-15802 DUE FROM RESCUE SQUAD FD-810	375.00	.00	.00	375.00
100-15805 DUE FROM STORMWATER-FD 630	1,012.20	.00	.00	1,012.20
TOTAL ASSETS	5,478,876.67	(405,856.72)	(892,851.48)	4,586,025.19

LIABILITIES AND EQUITY

**CITY OF WHITEWATER
BALANCE SHEET
FEBRUARY 28, 2013**

CA-C

GENERAL FUND

	BEGINNING BALANCE		ACTUAL THIS MONTH		ACTUAL THIS YEAR		ENDING BALANCE		
<u>LIABILITIES</u>									
100-21100	ACCOUNTS PAYABLE	202,597.34	(49,095.23)	(188,241.97)	14,355.37		
100-21106	WAGES CLEARING	144,584.33		.00	(144,584.33)	.00		
100-21511	SOCIAL SECURITY TAXES PAYABL	5,509.42		146.80		293.60	5,803.02		
100-21520	WIS RETIREMENT PAYABLE	57,829.03	(4,781.24)	(1,194.09)	56,634.94		
100-21530	HEALTH INSURANCE PAYABLE	(43,770.79)	(3,609.99)	(3,583.31)	(47,354.10)
100-21531	LIFE INSURANCE PAYABLE	1,259.87	(.03)	(38.82)	1,221.05		
100-21532	WORKERS COMP PAYABLE	.00		10,393.47	(17,135.17)	(17,135.17)	
100-21575	FLEXIBLE SPENDING-125-MEDICAL	31,020.74	(2,415.10)	(3,643.96)	27,376.78		
100-21576	FLEX SPEND-125-DEPENDENT CARE	1,288.78	(376.06)	(610.12)	678.66		
100-21585	DENTAL INSURANCE PAYABLE	1,555.37	(19.49)	(38.89)	1,516.48		
100-21593	CELL PHONE DEDUCTIONS	320.00		70.00		140.00	460.00		
100-21620	SUNSHINE FUND-DONATION/GIFT	242.96		.00		13.00	255.96		
100-21630	ACTIVENET - CUST ACCT CREDIT	761.68		.00		.00	761.68		
100-21650	DEPOSITS-BLDG/ZONING/SITE	7,350.00		.00		.00	7,350.00		
100-21660	DEPOSITS-STREET OPENING PERMIT	2,700.00		.00		.00	2,700.00		
100-21670	DEPOSIT-RENTAL UNIT	250.00		.00		.00	250.00		
100-21680	DEPOSITS-FACILITY RENTALS	7,470.62	(1,377.29)	(1,377.29)	6,093.33		
100-21690	MUNICIPAL COURT LIABILITY	(3,587.04)	(28,737.44)		24,764.17	21,177.13	
100-23102	SR CITZ FUND RAISING SPECIAL	12,378.14	(316.86)	(316.86)	12,061.28		
100-23103	SR CITZ MEMORIALS	3,127.09		.00		.00	3,127.09		
100-25601	DUE TO WATER UTILITY	665.38		.00		.00	665.38		
100-26100	ADVANCE INCOME	2,955,009.00	(1,001,926.95)	(1,966,089.34)	988,919.66		
100-26101	DEFERRED REVENUE	26,557.92		.00	(26,557.92)	.00		
100-26200	DEFERRED SPECIAL ASSESSMENTS	211,846.08		.00		.00	211,846.08		
	TOTAL LIABILITIES	3,626,965.92	(1,082,045.41)	(2,328,201.30)	1,298,764.62		
<u>FUND EQUITY</u>									
100-34300	FUND BALANCE	1,851,910.75		.00		.00	1,851,910.75		
	UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00		676,188.69		1,435,349.82	1,435,349.82		
	BALANCE - CURRENT DATE	.00		676,188.69		1,435,349.82	1,435,349.82		
	TOTAL FUND EQUITY	1,851,910.75		676,188.69		1,435,349.82	3,287,260.57		
	TOTAL LIABILITIES AND EQUITY	5,478,876.67	(405,856.72)	(892,851.48)	4,586,025.19		

CITY OF WHITEWATER
BALANCE SHEET
FEBRUARY 28, 2013

CA-C

TID DISTRICT #4 FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
440-11100 CASH	252,969.16	400,005.37	1,368,514.99	1,621,484.15
440-11300 TID #4 INVESTMENTS	358,916.65	37.26	110.18	359,026.83
440-12100 TAXES RECEIVABLE-CURRENT YR	1,643,105.07	(584,923.07)	(1,064,373.71)	578,731.36
440-13280 A/R-PILOT/DEVELOPER'S	251,872.51	.00	(118,560.98)	133,311.53
440-14300 A/R-EDA GRANT	370,498.00	.00	(370,498.00)	.00
440-15210 DUE FROM INNOVATION CTR-FD 920	42,000.00	3,500.00	7,000.00	49,000.00
TOTAL ASSETS	2,919,361.39	(181,380.44)	(177,807.52)	2,741,553.87
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
440-21100 ACCOUNTS PAYABLE	9,920.20	(9,920.20)	(9,920.20)	.00
440-25100 DUE TO GEN'L FUND	75,000.00	.00	.00	75,000.00
440-26101 DEFERRED REVENUE	1,643,105.06	(584,923.07)	(1,064,373.71)	578,731.35
440-26106 DEFERRED REVENUE-PILOTS	423,667.24	.00	.00	423,667.24
440-27700 ADVANCE FR CDA-FD 910-INN CTR	750,000.00	.00	.00	750,000.00
TOTAL LIABILITIES	2,901,692.50	(594,843.27)	(1,074,293.91)	1,827,398.59
<u>FUND EQUITY</u>				
440-34300 FUND BALANCE	17,668.89	.00	.00	17,668.89
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	413,462.83	896,486.39	896,486.39
BALANCE - CURRENT DATE	.00	413,462.83	896,486.39	896,486.39
TOTAL FUND EQUITY	17,668.89	413,462.83	896,486.39	914,155.28
TOTAL LIABILITIES AND EQUITY	2,919,361.39	(181,380.44)	(177,807.52)	2,741,553.87

**CITY OF WHITEWATER
BALANCE SHEET
FEBRUARY 28, 2013**

CA-C

WATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
610-11100 WATER COMBINED CASH	538,863.77	16,011.20	92,049.63	630,913.40
610-11310 SOURCE OF SUPPLY - LAND	3,603.22	.00	.00	3,603.22
610-11311 STRUCTURES & IMPROVEMENTS	30,983.78	.00	.00	30,983.78
610-11314 WELLS	366,520.36	.00	.00	366,520.36
610-11316 SUPPLY MAINS	17,028.80	.00	.00	17,028.80
610-11321 PUMPING PLANT/STRUCTURES	58,639.14	.00	.00	58,639.14
610-11325 ELECTRIC PUMPING EQUIPMENT	97,696.89	.00	.00	97,696.89
610-11326 DIESEL PUMPING EQUIPMENT	51,850.78	.00	.00	51,850.78
610-11328 OTHER PUMPING EQUIPMENT	11,326.93	.00	.00	11,326.93
610-11331 WATER TREATMENT - STRUCTURES	155,594.35	.00	.00	155,594.35
610-11332 WATER TREATMENT - EQUIPMENT	273,081.91	.00	.00	273,081.91
610-11340 TRANSMISSION - LAND	897.98	.00	.00	897.98
610-11342 RESERVOIRS & STANDPIPES	504,482.28	.00	.00	504,482.28
610-11343 MAINS	6,020,289.59	.00	.00	6,020,289.59
610-11345 SERVICES	691,623.98	.00	.00	691,623.98
610-11346 METERS	773,585.27	.00	.00	773,585.27
610-11348 HYDRANTS	602,261.28	.00	.00	602,261.28
610-11389 GENERAL PLANT - LAND	2,225.80	.00	.00	2,225.80
610-11390 GENERAL PLANT - STRUCTURES	92,182.15	.00	.00	92,182.15
610-11391 GENERAL PLANT - OFFICE EQUIP	19,333.83	.00	.00	19,333.83
610-11392 TRANSPORTATION EQUIPMENT	79,448.97	.00	.00	79,448.97
610-11393 STORES EQUIPMENT	392.20	.00	.00	392.20
610-11394 TOOLS,SHOP, & GARAGE EQUIP	33,245.10	.00	.00	33,245.10
610-11395 LABORATORY EQUIPMENT	1,370.75	.00	.00	1,370.75
610-11396 POWER OPERATED EQUIPMENT	43,747.47	.00	.00	43,747.47
610-11397 COMMUNICATION EQUIPMENT	15,082.23	.00	.00	15,082.23
610-11398 MISC EQUIPMENT	5,465.00	.00	.00	5,465.00
610-11399 COMPUTER EQUIPMENT	54,246.33	.00	.00	54,246.33
610-11400 SCADA EQUIPMENT	79,700.00	.00	.00	79,700.00
610-12314 WELLS-CIAC	219,029.00	.00	.00	219,029.00
610-12321 STRUCTURES/IMPROVEMENTS-CIAC	405,058.00	.00	.00	405,058.00
610-12325 ELECTRIC PUMPING EQUIP-CIAC	561,355.00	.00	.00	561,355.00
610-12331 TREATMENT STRUCTURES-CIAC	215,280.00	.00	.00	215,280.00
610-12332 TREATMENT EQUIPMENT-CIAC	814,786.00	.00	.00	814,786.00
610-12343 MAINS-CIAC	3,923,352.09	.00	.00	3,923,352.09
610-12345 SERVICES-CIAC	659,580.20	.00	.00	659,580.20
610-12348 HYDRANTS-CIAC	483,873.00	.00	.00	483,873.00
610-12400 SPECIAL ASSESSMENTS REC	31,755.59	.00	.00	31,755.59
610-13110 WATER DEBT SERVICE-CASH	169,736.70	27,000.00	54,000.00	223,736.70
610-13120 WATER CONSTRUCTION/CIP-CASH	239,508.19	.00	.00	239,508.19
610-13121 WATER OPERATING CASH	68,219.05	(10,988.80)	38,049.63	106,268.68
610-13122 WATER CASH OFFSET	(538,863.77)	(16,011.20)	(92,049.63)	(630,913.40)
610-13125 WATER DS RESERVE-CASH	61,399.83	.00	.00	61,399.83
610-13200 WATER OPERATING FD-INVESTMT	644,698.71	93.56	224.20	644,922.91
610-13240 WATER RESERVE FUND-INVESTMENTS	204,652.14	.00	.00	204,652.14
610-14200 CUSTOMER ACCOUNTS RECEIVABLE	143,491.08	(5,911.42)	(12,396.57)	131,094.51
610-14520 DUE FROM SEWER UTILITY	27,630.02	.00	.00	27,630.02
610-14530 DUE FROM GENERAL FUND	665.38	.00	.00	665.38
610-15000 INVENTORY	12,355.66	.00	.00	12,355.66
610-17100 INTEREST RECEIVABLE	4,480.40	.00	.00	4,480.40
610-19500 ACCUM PROV/DEPR/UTILITY PLT	(3,821,818.60)	.00	.00	(3,821,818.60)
610-19501 ACCUM DEPR-CIAC-PRE 1/1/03	(978,557.00)	.00	.00	(978,557.00)
610-19502 ACCUM DEPR-CIAC-AFTER 1/1/03	(472,723.00)	.00	.00	(472,723.00)
TOTAL ASSETS	13,703,713.81	10,193.34	79,877.26	13,783,591.07

CITY OF WHITEWATER
BALANCE SHEET
FEBRUARY 28, 2013

CA-C

WATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
610-21100 ACCOUNTS PAYABLE	33,536.39	(11,394.18)	(33,536.39)	.00
610-22100 2010 REV-1.215K-1.49%	745,000.00	.00	.00	745,000.00
610-22200 2011 REV-940K-3.44%	890,000.00	.00	.00	890,000.00
610-22300 2012 REV-855K-2.4637%	855,000.00	.00	.00	855,000.00
610-23100 2010 GO-2.135K-2.08%	249,585.80	.00	.00	249,585.80
610-23200 WAGES CLEARING	5,425.73	.00	(5,425.73)	.00
610-23700 ACCRUED INTEREST PAYABLE	11,208.00	.00	.00	11,208.00
610-23800 ACCRUED VACATION	22,523.36	.00	.00	22,523.36
610-23810 ACCRUED SICK LEAVE	50,258.95	.00	.00	50,258.95
610-24530 DUE TO GENERAL FUND	16,127.51	.00	.00	16,127.51
610-25300 OTHER DEFERRED CREDITS	560,904.85	.00	.00	560,904.85
610-26200 DEFERRED SA-UNTIL DEVELOPMENT	29,854.51	.00	.00	29,854.51
610-26740 CAPITAL CONTRIBUTED BY CITY	1,930,267.91	.00	.00	1,930,267.91
TOTAL LIABILITIES	5,399,693.01	(11,394.18)	(38,962.12)	5,360,730.89
<u>FUND EQUITY</u>				
610-39160 UNAPPROP EARNED SURPLUS	8,304,020.80	.00	.00	8,304,020.80
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	21,587.52	118,839.38	118,839.38
BALANCE - CURRENT DATE	.00	21,587.52	118,839.38	118,839.38
TOTAL FUND EQUITY	8,304,020.80	21,587.52	118,839.38	8,422,860.18
TOTAL LIABILITIES AND EQUITY	13,703,713.81	10,193.34	79,877.26	13,783,591.07

**CITY OF WHITEWATER
BALANCE SHEET
FEBRUARY 28, 2013**

CA-C

WASTEWATER UTILITY

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
620-11100 WASTE WATER COMBINED CASH	760,509.72	21,018.16	141,155.93	901,665.65
620-11110 SEWER DEBT SERVICE-CASH	144,241.59	31,000.00	62,000.00	206,241.59
620-11120 SEWER EQUIP REPLACE FD-CASH	69,700.22	(1,565.56)	(1,565.56)	68,134.66
620-11140 SEWER DEBT SERVICE RES-CASH	252.91	.00	.00	252.91
620-11150 SEWER CONNECTION FUND-CASH	58,455.38	.00	.00	58,455.38
620-11151 WASTE WATER OPERATING CASH	437,872.25	(8,416.28)	79,227.25	517,099.50
620-11152 WASTE WATER CASH OFFSET	(760,509.72)	(21,018.16)	(141,155.93)	(901,665.65)
620-11155 SEWER SAFETY FUND-CASH	.00	.00	747.12	747.12
620-11160 SEWER CONSTRUCTION/CIP-CASH	49,987.37	.00	.00	49,987.37
620-11300 SEWER OPERATING FUND-INVEST	823,717.97	118.57	285.93	824,003.90
620-11310 SEWER DEBT SERVICE-INVEST	200,000.00	.00	.00	200,000.00
620-11320 SEWER EQUIP REPLACE FD-INVES	1,690,111.17	205.10	494.60	1,690,605.77
620-11330 SEWER BOND DEPR FD-INVEST	25,000.00	.00	.00	25,000.00
620-11340 SEWER BOND RESERVE FD-INVEST	223,000.00	.00	.00	223,000.00
620-11350 SEWER CONNECTION FUND-INVEST	248,112.93	35.72	86.13	248,199.06
620-14200 CUSTOMER ACCTS RECEIVABLES	228,852.43	23,959.93	11,902.93	240,755.36
620-14210 SPECIAL ASSESSMENTS REC	78,768.85	.00	.00	78,768.85
620-15510 INTERCEPTOR MAINS	2,773,904.06	.00	.00	2,773,904.06
620-15511 STRUCTURES/IMPROVEMENTS	7,956,929.66	.00	.00	7,956,929.66
620-15512 PRELIMINARY TREATMENT EQUIP	1,743,137.79	.00	.00	1,743,137.79
620-15513 PRIMARY TREATMENT EQUIPMENT	655,418.88	.00	.00	655,418.88
620-15514 SECONDARY TREATMENT EQUIP	5,133,209.42	.00	.00	5,133,209.42
620-15515 ADVANCED TREATMENT EQUIP	1,603,273.80	.00	.00	1,603,273.80
620-15516 CHLORINATION EQUIPMENT	786,910.45	.00	.00	786,910.45
620-15517 SLUDGE TRTMT/DISPOSAL EQUIP	5,026,598.65	.00	.00	5,026,598.65
620-15518 PLANT SITE PIPING	1,953,827.53	.00	.00	1,953,827.53
620-15519 FLOW METR/MONITOR EQUIP	159,203.35	.00	.00	159,203.35
620-15520 OUTFALL SEWER PIPES	232,935.89	.00	.00	232,935.89
620-15521 LAND	168,178.79	.00	.00	168,178.79
620-15522 FORCE SEWER MAINS	115,799.64	.00	.00	115,799.64
620-15523 COLLECTING SEWERS	8,749,752.90	.00	.00	8,749,752.90
620-15525 LIFT STATIONS	1,045,957.09	.00	.00	1,045,957.09
620-15526 OFFICE FURNITURE/EQUIPMENT	62,557.44	.00	.00	62,557.44
620-15527 TRANSPORTATION EQUIPMENT	346,286.46	.00	.00	346,286.46
620-15528 OTHER GENERAL EQUIPMENT	282,775.06	.00	.00	282,775.06
620-15529 COMMUNICATION EQUIPMENT	186,131.55	.00	.00	186,131.55
620-15530 OTHER TREATMENT/DISPOSAL EQP	54,093.20	.00	.00	54,093.20
620-15531 COMPUTER EQUIPMENT	57,897.62	.00	.00	57,897.62
620-15532 STRUCTURES AND IMPROVEMENTS	61,636.83	.00	.00	61,636.83
620-15550 CONSTRUCTION WORK IN PROG	560,541.65	.00	.00	560,541.65
620-16100 ACCUM PROV FOR DEPRECIATION	(21,657,066.62)	.00	.00	(21,657,066.62)
620-17100 INTEREST RECEIVABLE	1,558.86	.00	.00	1,558.86
TOTAL ASSETS	22,339,523.02	45,337.48	153,178.40	22,492,701.42

LIABILITIES AND EQUITY

**CITY OF WHITEWATER
BALANCE SHEET
FEBRUARY 28, 2013**

CA-C

WASTEWATER UTILITY

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>LIABILITIES</u>				
620-21010 ACCRUED INTEREST PAYABLE	20,950.00	.00	.00	20,950.00
620-21020 ACCRUED VACATION	32,953.08	.00	.00	32,953.08
620-21030 ACCRUED SICK LEAVE	42,833.52	.00	.00	42,833.52
620-21100 ACCOUNTS PAYABLE	9,549.71	(788.86)	(9,549.71)	.00
620-21106 WAGES CLEARING	16,496.95	.00	(16,496.95)	.00
620-21200 2010 GO-2.135K-2.08%	840,000.00	.00	.00	840,000.00
620-21300 CWF LOAN-4558-01	409,196.93	.00	.00	409,196.93
620-21310 CWF LOAN-4558-03	2,596,622.23	.00	.00	2,596,622.23
620-21320 CWF-4558-04-BIO-GAS BOILER	562,110.64	.00	.00	562,110.64
620-21330 2012 REV-1.485K-2.30%	1,485,000.00	.00	.00	1,485,000.00
620-21350 2010 GO-206,657-2.08%	120,414.20	.00	.00	120,414.20
620-21450 HONEYWELL CAPITAL LEASE	23,081.49	.00	.00	23,081.49
620-25100 DUE TO GEN'L FUND	1,500.00	.00	.00	1,500.00
620-25600 DUE TO WATER UTILITY	27,630.02	.00	.00	27,630.02
620-26200 DEFERRED SA-UNTIL DEVELOPMENT	78,768.84	.00	.00	78,768.84
620-26700 CONTRIBUTIONS/AID FOR CONST	1,862,898.83	.00	.00	1,862,898.83
620-26710 EPA GRANT FUND/CONSTRUCTION	16,034,513.43	.00	.00	16,034,513.43
620-26740 CAPITAL CONTRIBUTED BY CITY	1,497,988.25	.00	.00	1,497,988.25
620-26750 ACCUMULATED GRANT AMORT	(8,942,445.00)	.00	.00	(8,942,445.00)
TOTAL LIABILITIES	16,720,063.12	(788.86)	(26,046.66)	16,694,016.46
<u>FUND EQUITY</u>				
620-34300 SURPLUS/FUND BALANCE	5,619,459.90	.00	.00	5,619,459.90
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	46,126.34	179,225.06	179,225.06
BALANCE - CURRENT DATE	.00	46,126.34	179,225.06	179,225.06
TOTAL FUND EQUITY	5,619,459.90	46,126.34	179,225.06	5,798,684.96
TOTAL LIABILITIES AND EQUITY	22,339,523.02	45,337.48	153,178.40	22,492,701.42

**CITY OF WHITEWATER
BALANCE SHEET
FEBRUARY 28, 2013**

CA-C

STORMWATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
630-11100 CASH	4,986.14	1,907.01	13,401.13	18,387.27
630-14200 CUSTOMER ACCOUNTS RECEIVABLE	23,432.30	48.11 (972.73)	22,459.57
630-15100 STORMWATER FIXED ASSETS	3,569,448.96	.00	.00	3,569,448.96
630-19500 ACCUM PROV/DEPR/STORMWATER	(201,110.59)	.00	.00	(201,110.59)
TOTAL ASSETS	3,396,756.81	1,955.12	12,428.40	3,409,185.21
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
630-21100 ACCOUNTS PAYABLE	5,462.10	.00 (5,462.10)	.00
630-22100 2011 GO NOTE-227K-.72%	227,000.00	.00	.00	227,000.00
630-23200 WAGES CLEARING	400.00	.00 (400.00)	.00
630-23800 ACCRUED VACATION	8,027.78	.00	.00	8,027.78
630-23810 ACCRUED SICK LEAVE	15,581.16	.00	.00	15,581.16
630-24530 DUE TO GENERAL FUND	1,012.20	.00	.00	1,012.20
630-26740 CAPITAL CONTRIBUTED BY CITY	1,659,259.53	.00	.00	1,659,259.53
630-27100 CONTRIBUTIONS/AID OF CONST	469,437.03	.00	.00	469,437.03
TOTAL LIABILITIES	2,386,179.80	.00 (5,862.10)	2,380,317.70
<u>FUND EQUITY</u>				
630-39160 SURPLUS/FUND BALANCE	1,010,577.01	.00	.00	1,010,577.01
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	1,955.12	18,290.50	18,290.50
BALANCE - CURRENT DATE	.00	1,955.12	18,290.50	18,290.50
TOTAL FUND EQUITY	1,010,577.01	1,955.12	18,290.50	1,028,867.51
TOTAL LIABILITIES AND EQUITY	3,396,756.81	1,955.12	12,428.40	3,409,185.21



CA-C

City of Whitewater
Doug Saubert, Finance Director

March 8, 2013

TO: City Manager and Council Members

FROM: Doug Saubert, Finance Director

RE: Manual and Authorized Checks Processed/Paid for February 2013

DATE: March 8, 2013

Attached is a detail listing of all manual and authorized checks processed for February 2013. The total amount equaled \$668,920.43. The amounts per fund are as follows:

FUND	NAME	TOTAL
100	General Fund	187,831.61
200	Cable TV	494.94
220	Library Special Revenue	29,459.37
300	Debt Service	291,022.75
440	TID # 4	750.00
450	Capital Projects	9,166.58
610	Water Utility	51,249.53
620	Sewer Utility	67,863.23
630	Stormwater Utility	15,049.80
900	CDA	1,650.72
920	Innovation Center	14,381.90
	TOTAL	\$668,920.43

Please let me know if you have any questions.

Report Criteria:

Report type: GL detail

Check.Check number = 75315-75385,75467-75555,900001

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
100								
02/13	02/01/2013	75317	43	PETTY CASH	02-01-2013	1	100-52100-310	72.50
02/13	02/01/2013	75317	43	PETTY CASH	02-01-2013	2	100-51400-310	12.50
02/13	02/01/2013	75317	43	PETTY CASH	02-01-2013	3	100-51500-310	22.61
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	1	100-46733-55	49.27
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	2	100-46733-55	263.45
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	3	100-46733-55	42.98
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	4	100-46733-55	26.29
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	5	100-46733-55	1.27
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	6	100-46733-55	272.30
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	7	100-51400-310	535.00
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	8	100-51400-310	127.84
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	9	100-51450-245	291.28
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	10	100-51450-245	53.88
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	11	100-51600-245	1,136.77
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	12	100-52110-360	84.37
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	13	100-53270-211	74.48
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	14	100-53270-211	170.00
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	15	100-53270-211	243.22
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	16	100-55210-211	425.52
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	17	100-55210-324	391.75
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	18	100-55310-340	39.14
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	33	100-52100-310	291.93
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	34	100-51400-340	44.66
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	35	100-51100-310	50.29
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	36	100-56300-310	1.07
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	37	100-52400-310	32.85
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	38	100-53300-310	1.07
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	39	100-55210-310	11.39
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	40	100-51500-310	1,000.06
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	44	100-51200-340	110.14
02/13	02/04/2013	75332	5043	US POSTAL SERVICE	02-04-2013	1	100-51500-310	920.00
02/13	02/05/2013	75333	6576	WHITEWATER POLICE SEIZUR	CASE 2012-	1	100-21100	3,247.44
02/13	02/07/2013	75334	1386	HAVILL-SPOERL	319421	1	100-53230-354	596.05
02/13	02/07/2013	75334	1386	HAVILL-SPOERL	342956	1	100-53230-354	50.91
02/13	02/07/2013	75334	1386	HAVILL-SPOERL	342995	1	100-53230-354	160.68
02/13	02/07/2013	75334	1386	HAVILL-SPOERL	343000	1	100-53230-354	181.14
02/13	02/07/2013	75335	6276	JOHN DEERE FINANCIAL	59521	1	100-53230-352	606.72
02/13	02/07/2013	75335	6276	JOHN DEERE FINANCIAL	59724	1	100-53230-352	180.00
02/13	02/07/2013	75335	6276	JOHN DEERE FINANCIAL	9941	1	100-53230-352	25.00
02/13	02/07/2013	75337	1710	A T & T	01-28-2013	1	100-51600-225	33.97
02/13	02/07/2013	75338	6380	AT&T	414Z920801	1	100-51600-225	70.62
02/13	02/07/2013	75339	5834	AUTO BRAKE CLUTCH & GEAR	210733	1	100-53320-353	164.10
02/13	02/07/2013	75340	1234	CDW GOVERNMENT	02-01-2013	1	100-52100-340	449.84
02/13	02/07/2013	75340	1234	CDW GOVERNMENT	02-01-2013	2	100-52100-310	373.12
02/13	02/07/2013	75341	6865	DELLACECCA, KATHLEEN S	121000741	1	100-45130-52	5.00
02/13	02/07/2013	75342	6306	ERICKSON, JOSHUA	01-30-2013	1	100-52110-118	495.00
02/13	02/07/2013	75343	5355	GEHRENBECK, ROBERT	02-01-2013	1	100-21690	38.00
02/13	02/07/2013	75344	6867	HETH, TYLER	02-01-2013	1	100-21690	50.00
02/13	02/07/2013	75345	4698	HUGHES, RYAN	02-01-2013	1	100-21690	99.50
02/13	02/07/2013	75346	6123	IDING, EDWIN	02-01-2013	1	100-21690	180.00
02/13	02/07/2013	75347	5514	KLEINFELDT, JOHN	FEB 2013	1	100-52110-340	24.18

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/13	02/07/2013	75348	2274	MUNICIPAL COURT FUND	01/31-02/07/	1	100-45110-52	95.50
02/13	02/07/2013	75349	6046	OFFICE COPYING EQUIPMENT	C271467	1	100-51400-310	164.36
02/13	02/07/2013	75349	6046	OFFICE COPYING EQUIPMENT	C271467	2	100-51100-310	246.54
02/13	02/07/2013	75349	6046	OFFICE COPYING EQUIPMENT	C271467	3	100-51500-310	779.11
02/13	02/07/2013	75349	6046	OFFICE COPYING EQUIPMENT	C271467	4	100-56300-310	301.22
02/13	02/07/2013	75349	6046	OFFICE COPYING EQUIPMENT	C271467	5	100-53100-310	301.22
02/13	02/07/2013	75349	6046	OFFICE COPYING EQUIPMENT	C271467	6	100-52100-310	483.68
02/13	02/07/2013	75350	1456	RADIATOR EXCHANGE	72563	1	100-53230-354	251.47
02/13	02/07/2013	75352	581	ROCHA SR, RAMON	01-30-2013	1	100-51200-219	25.52
02/13	02/07/2013	75353	5574	STATE OF WISCONSIN	JAN 2013 FI	1	100-21690	8,171.73
02/13	02/07/2013	75354	282	WALWORTH CO TREASURER	JAN 2013 FI	1	100-21690	2,968.89
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	1	100-52500-340	42.94
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	2	100-53300-222	1,151.82
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	3	100-53420-222	19,017.39
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	4	100-51600-222	1,392.45
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	5	100-51600-224	3,911.07
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	6	100-53270-224	150.12
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	7	100-55111-224	600.59
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	13	100-55111-222	1,414.00
02/13	02/07/2013	75356	4548	WHITEWATER, CITY OF	JAN 2013 FI	1	100-21690	22,032.77
02/13	02/07/2013	75357	195	WI DOT TVRP	JAN 2013	1	100-52140-360	40.00
02/13	02/07/2013	75358	6866	ZIEGLEMEIER, JUSTIN	02-01-2013	1	100-21690	13.00
02/13	02/11/2013	75359	282	WALWORTH CO TREASURER	SCHENCK A	1	100-12300	15,190.13
02/13	02/11/2013	75360	588	WCMA	02/27-03/01/	1	100-51400-211	150.00
02/13	02/14/2013	75361	5410	3 RIVERS BILLING	2106	1	100-46230-52	3,693.06
02/13	02/14/2013	75361	5410	3 RIVERS BILLING	2106	2	100-46240-52	74.25
02/13	02/14/2013	75362	6747	AMERICAN REPUBLIC-EAGAN	13-0012	1	100-13115	101.83
02/13	02/14/2013	75364	6380	AT&T	2624730550	1	100-51600-225	592.45
02/13	02/14/2013	75364	6380	AT&T	2624730550	2	100-53230-241	34.85
02/13	02/14/2013	75364	6380	AT&T	2624730550	4	100-55310-340	36.93
02/13	02/14/2013	75364	6380	AT&T	2624731145	1	100-51600-225	278.99
02/13	02/14/2013	75366	4420	ELDER, JAMES	124613	1	100-52110-118	134.35
02/13	02/14/2013	75367	6870	HAMMERSTAD, GINGER	2000576.002	1	100-46730-55	30.00
02/13	02/14/2013	75367	6870	HAMMERSTAD, GINGER	2000577.002	1	100-46730-55	30.00
02/13	02/14/2013	75369	5997	KAHUBE LLC	459	1	100-52400-222	4,209.71
02/13	02/14/2013	75370	176	MEYER'S AUTO SUPPLY	113428	1	100-53230-352	34.87
02/13	02/14/2013	75370	176	MEYER'S AUTO SUPPLY	113452	1	100-53230-352	45.26
02/13	02/14/2013	75370	176	MEYER'S AUTO SUPPLY	113626	1	100-53230-354	13.52
02/13	02/14/2013	75370	176	MEYER'S AUTO SUPPLY	113658	1	100-53230-352	194.55
02/13	02/14/2013	75370	176	MEYER'S AUTO SUPPLY	113786	1	100-52200-242	106.61
02/13	02/14/2013	75371	219	MINNESOTA LIFE INSURANCE	MARCH 201	1	100-21531	2,298.98
02/13	02/14/2013	75372	6873	MOEGENBURG, KATIE	02-12-2013	1	100-45130-52	100.00
02/13	02/14/2013	75373	2274	MUNICIPAL COURT FUND	02/07-02/14/	1	100-45110-52	731.00
02/13	02/14/2013	75373	2274	MUNICIPAL COURT FUND	02/07-02/14/	2	100-45110-52	114.00
02/13	02/14/2013	75373	2274	MUNICIPAL COURT FUND	02/07-02/14/	3	100-45110-52	303.00
02/13	02/14/2013	75375	43	PETTY CASH	2013 CHILI	1	100-23102	300.00
02/13	02/14/2013	75376	445	QUILL CORPORATION	052-K30Q	1	100-56300-310	16.19
02/13	02/14/2013	75377	3833	REGISTRATION FEE TRUST	2G1WA5EK6	1	100-52120-340	74.50
02/13	02/14/2013	75378	1418	REIF, SHAWN	01-16-2013	1	100-52110-118	514.65
02/13	02/14/2013	75380	1592	SAM'S CLUB	JAN 2013	1	100-46733-55	51.30
02/13	02/14/2013	75380	1592	SAM'S CLUB	JAN 2013	2	100-55310-340	15.92
02/13	02/14/2013	75382	6507	UW MADISON ARBORETUM	02-05-2013	1	100-55320-790	200.00
02/13	02/14/2013	75383	25	WE ENERGIES	02222013	1	100-51600-222	9.47
02/13	02/14/2013	75383	25	WE ENERGIES	02222013	2	100-53270-222	1,296.05
02/13	02/14/2013	75383	25	WE ENERGIES	02222013	3	100-53270-224	330.67
02/13	02/14/2013	75383	25	WE ENERGIES	02-22-2013	1	100-53230-222	2,433.43

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/13	02/14/2013	75384	1632	WESTON, RYAN	104-6721050	1	100-52110-118	641.49
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	1	100-51400-310	79.43
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	2	100-51600-355	26.16
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	3	100-52200-340	35.69
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	4	100-53270-340	62.99
02/13	02/21/2013	75490	98	MAJESTIC CLEANERS LLC	266811	1	100-52110-340	6.25
02/13	02/21/2013	75492	21	CARQUEST AUTO PARTS	1899-219778	1	100-52300-241	93.72
02/13	02/21/2013	75492	21	CARQUEST AUTO PARTS	288948	1	100-52200-241	39.55
02/13	02/21/2013	75493	6670	DIETER, KAREN	FEB 2012	1	100-51500-330	38.42
02/13	02/21/2013	75494	6878	DOUGHERTY, RACHEL	02-13-2013	1	100-45130-52	50.00
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	1	100-51200-153	5.25
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	2	100-51400-153	26.25
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	3	100-51500-153	26.25
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	4	100-51600-153	10.50
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	5	100-52100-153	26.25
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	6	100-52110-153	89.25
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	7	100-52120-153	21.00
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	8	100-52400-153	5.25
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	9	100-52600-153	42.00
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	10	100-53100-153	10.50
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	11	100-53270-153	10.50
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	12	100-53300-153	47.25
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	13	100-55110-153	68.25
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	14	100-55210-153	10.50
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	15	100-55310-153	5.25
02/13	02/21/2013	75497	3306	GRAYBAR	964097089	1	100-53420-340	173.99
02/13	02/21/2013	75498	453	HOGUE, KATHERINE	FEB 2013	1	100-52600-211	10.00
02/13	02/21/2013	75499	60	HOME LUMBER CO	FEB 2013	1	100-51600-355	37.43
02/13	02/21/2013	75499	60	HOME LUMBER CO	FEB 2013	2	100-52300-241	12.55
02/13	02/21/2013	75499	60	HOME LUMBER CO	FEB 2013	3	100-53270-245	355.92
02/13	02/21/2013	75500	4258	JOHNSON BLOCK & CO INC	403624	1	100-51500-214	2,075.00
02/13	02/21/2013	75501	111	KETTERHAGEN MOTORS INC	C92089	1	100-52300-241	93.96
02/13	02/21/2013	75501	111	KETTERHAGEN MOTORS INC	C92189	1	100-52300-241	98.21
02/13	02/21/2013	75501	111	KETTERHAGEN MOTORS INC	C92245	1	100-52300-241	237.12
02/13	02/21/2013	75501	111	KETTERHAGEN MOTORS INC	C92261	1	100-52300-241	372.94
02/13	02/21/2013	75501	111	KETTERHAGEN MOTORS INC	C92294	1	100-52300-241	66.20
02/13	02/21/2013	75502	325	LENTZ, MELODY	FEB 2013	1	100-52600-211	9.29
02/13	02/21/2013	75503	6062	LINDERT, TODD	191345	1	100-52300-810	328.71
02/13	02/21/2013	75503	6062	LINDERT, TODD	191345	1	100-52300-810	328.71- V
02/13	02/21/2013	75503	6062	LINDERT, TODD	8006	1	100-52300-810	279.57
02/13	02/21/2013	75503	6062	LINDERT, TODD	8006	1	100-52300-810	279.57- V
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	1	100-51540-512	34.00
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	2	100-51540-513	49.80
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	6	100-51540-512	2,153.90
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	10	100-51540-511	19,423.69
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	15	100-51540-511	1,267.00-
02/13	02/21/2013	75505	4950	MILLIS, KIM	FEB 2013	1	100-52600-211	8.15
02/13	02/21/2013	75506	437	PETERSEN, MARSHA	FEB 2012	1	100-52600-211	10.00
02/13	02/21/2013	75507	6877	SCHEPP, SHANNON	FEB 2013	1	100-52300-340	55.44
02/13	02/21/2013	75508	1844	SOUTHERN LAKES NEWSPAPE	02-02-2013	1	100-51100-320	749.91
02/13	02/21/2013	75508	1844	SOUTHERN LAKES NEWSPAPE	02-02-2013	2	100-51400-340	14.47
02/13	02/21/2013	75508	1844	SOUTHERN LAKES NEWSPAPE	02-02-2013	3	100-56300-212	35.09
02/13	02/21/2013	75508	1844	SOUTHERN LAKES NEWSPAPE	02-02-2013	4	100-56300-212	33.83
02/13	02/21/2013	75508	1844	SOUTHERN LAKES NEWSPAPE	02-02-2013	5	100-56300-212	31.30
02/13	02/21/2013	75509	2068	ST MARY'S DEAN VENTURES I	01-31-2013	1	100-52300-154	118.00
02/13	02/21/2013	75510	6229	TAYLOR, JAMES	FEB 2012	1	100-52200-211	15.82

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/13	02/21/2013	75511	6876	TAYLOR, MARC	01-19-2013	1	100-52300-340	60.58
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	1	100-51600-225	13.85
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	2	100-51400-225	39.99
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	3	100-51450-244	80.10
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	4	100-51450-244	199.97
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	6	100-53100-225	.59
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	7	100-53100-225	16.35
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	9	100-55210-225	88.21
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	10	100-56300-225	26.92
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	11	100-52400-225	44.82
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	12	100-51400-225	105.69
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	13	100-51400-225	12.65
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	14	100-53230-241	84.22
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	16	100-55310-225	.94
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	17	100-52100-225	232.06
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	18	100-52500-225	.64
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	19	100-52200-225	211.68
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	20	100-52300-225	11.54
02/13	02/21/2013	75513	628	WHITEWATER CHAMBER OF C	02-20-2013	1	100-51100-715	8,752.79
02/13	02/21/2013	75514	195	WI DOT TVRP	2013 FEB	1	100-52140-360	115.00
02/13	02/21/2013	75515	414	WINGER, TINA	FEB 2013	1	100-52120-340	30.00
02/13	02/21/2013	75516	119	GEN COMMUNICATIONS INC	191345	1	100-52300-810	328.71
02/13	02/21/2013	75517	6062	LINDERT, TODD	8006 2	1	100-52300-810	279.57
02/13	02/25/2013	75518	252	BINNING & DICKENS INS SVC L	SURETY BO	1	100-52400-320	50.00
02/13	02/25/2013	75518	252	BINNING & DICKENS INS SVC L	SURETY BO	2	100-51400-340	50.00
02/13	02/25/2013	75519	1656	MARION BODY WORKS INC	REPAIRS	1	100-52200-241	15,735.00
02/13	02/25/2013	75520	5929	WI DEPT OF FINANCIAL INSTIT	WEGNER	1	100-52400-320	20.00
02/13	02/25/2013	75521	5929	WI DEPT OF FINANCIAL INSTIT	HILGEN	1	100-51400-340	20.00
02/13	02/26/2013	75522	6880	SZAREK, MICHAEL	ACCIDENT #	1	100-51540-520	1,070.99
02/13	02/28/2013	75524	6380	AT&T	262R421003	1	100-51600-225	2,834.53
02/13	02/28/2013	75525	1031	BROWN'S OF TWO RIVERS	0396649-IN	1	100-53230-352	625.30
02/13	02/28/2013	75526	921	BRUCH, JOANNE	FEB 2013	1	100-51400-116	165.00
02/13	02/28/2013	75527	922	BURROWS, MARION	FEB 2013	1	100-51400-116	170.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	1	100-23102	16.86
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	2	100-46733-55	32.45
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	3	100-46733-55	3.17
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	4	100-51400-310	134.37
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	5	100-51400-310	49.75
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	6	100-51400-310	40.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	7	100-51400-320	50.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	8	100-52100-211	95.64
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	9	100-52110-211	300.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	10	100-52110-242	22.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	11	100-52110-340	200.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	12	100-52110-351	48.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	13	100-52120-211	875.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	14	100-52120-340	184.50
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	15	100-52120-340	79.32
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	16	100-52600-211	349.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	17	100-52600-211	338.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	18	100-53270-211	161.98
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	19	100-53270-211	195.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	20	100-55300-341	45.11
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	21	100-55300-341	33.71
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	22	100-55300-341	44.95
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	23	100-55310-320	209.00

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02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	24	100-55310-340	26.23
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	25	100-56300-154	30.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	26	100-56300-320	255.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	44	100-52100-310	76.69
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	45	100-51400-340	264.33
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	46	100-51100-310	20.41
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	47	100-56300-310	16.49
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	48	100-52400-310	38.78
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	49	100-53300-310	.27
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	50	100-55210-310	20.90
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	51	100-51500-310	70.57
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	55	100-51200-340	30.97
02/13	02/28/2013	75529	1347	COULTHART, JOANNE	FEB 2013	1	100-51400-116	168.00
02/13	02/28/2013	75530	2222	FOLLIS, JOYCE	FEB 2013	1	100-51400-116	204.00
02/13	02/28/2013	75531	2296	GREGOIRE, LINDA	FEB 2013	1	100-51400-116	130.00
02/13	02/28/2013	75532	3024	HASS, SANDRA	FEB 2013	1	100-51400-116	140.00
02/13	02/28/2013	75533	6882	HENRY, KIRK	01-09-2013	1	100-51200-340	16.44
02/13	02/28/2013	75533	6882	HENRY, KIRK	02-27-2013	1	100-51200-340	16.44
02/13	02/28/2013	75534	4912	LINN, SARAH	FEB 2013	1	100-51400-116	140.00
02/13	02/28/2013	75535	924	LOOMER, LINDA	FEB 2013	1	100-51400-116	90.00
02/13	02/28/2013	75536	934	LYON, BRUCE	FEB 2013	1	100-51400-116	135.00
02/13	02/28/2013	75537	3906	MCCARTHY, SHARRON	FEB 2013	1	100-51400-116	140.00
02/13	02/28/2013	75538	2274	MUNICIPAL COURT FUND	02/21-02/28/	1	100-45110-52	303.00
02/13	02/28/2013	75538	2274	MUNICIPAL COURT FUND	02/21-02/28/	2	100-45110-52	88.80
02/13	02/28/2013	75538	2274	MUNICIPAL COURT FUND	02/21-02/28/	3	100-45110-52	114.00
02/13	02/28/2013	75538	2274	MUNICIPAL COURT FUND	02/21-02/28/	4	100-45110-52	145.50
02/13	02/28/2013	75538	2274	MUNICIPAL COURT FUND	02/21-02/28/	5	100-45110-52	391.20
02/13	02/28/2013	75538	2274	MUNICIPAL COURT FUND	02/21-02/28/	6	100-45110-52	120.00
02/13	02/28/2013	75538	2274	MUNICIPAL COURT FUND	02/21-02/28/	7	100-45110-52	331.20
02/13	02/28/2013	75539	1421	OJIBWAY, SABRINA L	FEB 2013	1	100-52600-211	6.21
02/13	02/28/2013	75540	3833	REGISTRATION FEE TRUST	2G1WA5EK6	1	100-52100-310	75.00
02/13	02/28/2013	75542	6599	ROWLEY, SALLY	FEB 2013	1	100-51400-116	246.00
02/13	02/28/2013	75543	2526	SCHLEIS, DERRICK	FEB 2013	1	100-52110-330	540.71
02/13	02/28/2013	75543	2526	SCHLEIS, DERRICK	FEB 2013	2	100-52110-211	75.14
02/13	02/28/2013	75543	2526	SCHLEIS, DERRICK	JAN-FEB 20	1	100-52110-330	540.71
02/13	02/28/2013	75543	2526	SCHLEIS, DERRICK	JAN-FEB 20	2	100-52110-211	64.74
02/13	02/28/2013	75544	4919	SCHUMACHER, KATHLEEN	FEB 2013	1	100-51400-116	168.00
02/13	02/28/2013	75545	1490	SMITH, WILLIAM E	FEB 2013	1	100-51400-116	186.00
02/13	02/28/2013	75546	5963	SPRINT	172835739-0	1	100-52300-225	203.15
02/13	02/28/2013	75547	946	STONE, BEVERLY	FEB 2013	1	100-51400-116	204.00
02/13	02/28/2013	75550	2523	VANDER STEEG, ADAM	FEB 2013	1	100-52120-340	6.86
02/13	02/28/2013	75551	282	WALWORTH CO TREASURER	/BIR 00009	1	100-12300	30.00
02/13	02/28/2013	75554	25	WE ENERGIES	03-18-2013	1	100-53420-222	202.79
02/13	02/28/2013	75554	25	WE ENERGIES	03-18-2013	2	100-51600-222	4,534.63
02/13	02/28/2013	75555	1824	WISCONSIN DEPT OF REVENU	2012 ASSES	1	100-51400-219	1,711.47
02/13	02/28/2013	75555	1824	WISCONSIN DEPT OF REVENU	2013 JEFFE	1	100-51400-219	1,649.84
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	1	100-51400-310	23.98
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	2	100-52400-310	23.98
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	5	100-51450-246	202.66
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	6	100-51450-246	62.97
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	7	100-51450-246	59.01
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	8	100-51450-246	44.44
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	9	100-51450-246	207.57
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	10	100-51450-247	29.99
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	11	100-51450-247	44.99
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	12	100-51450-246	189.00

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02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	13	100-51450-246	222.04
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	14	100-51450-246	151.99
Total 100:								187,831.61
200								
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	19	200-55110-225	9.95
02/13	02/14/2013	75364	6380	AT&T	2624730550	8	200-55110-225	17.43
02/13	02/14/2013	75364	6380	AT&T	2624731145	3	200-55110-225	55.28
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	17	200-55110-153	5.25
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	27	200-55110-225	9.95
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	28	200-55110-340	8.71
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	29	200-55110-340	26.07
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	30	200-55110-343	5.30
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	31	200-55110-810	104.41
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	32	200-55110-810	22.59
02/13	02/28/2013	75553	6330	WCM	2013 MEMB	1	200-55110-320	230.00
Total 200:								494.94
220								
02/13	02/04/2013	75318	5414	AFFORDABLE LIBRARY PRODU	95853-3	1	220-55110-310	220.00
02/13	02/04/2013	75319	3311	AUDIOGO	475630	1	220-55110-326	148.56
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027774857	1	220-55110-321	20.72
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027774858	1	220-55110-321	30.28
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027774859	1	220-55110-321	14.58
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027774860	1	220-55110-321	14.00
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027774861	1	220-55110-323	769.35
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027776855	1	220-55110-321	15.15
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027776856	1	220-55110-321	16.24
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027776857	1	220-55110-321	15.70
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027776858	1	220-55110-321	123.90
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027776859	1	220-55110-321	61.07
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027776860	1	220-55110-321	15.12
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027776861	1	220-55110-321	14.58
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027783394	1	220-55110-321	42.79
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027787817	1	220-55110-321	14.56
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027787818	1	220-55110-323	28.74
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027787819	1	220-55110-323	24.60
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027787820	1	220-55110-323	185.93
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027793884	1	220-55110-321	135.29
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027793885	1	220-55110-323	24.12
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027803469	1	220-55110-321	17.36
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027803470	1	220-55110-321	9.42
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027803471	1	220-55110-321	21.58
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027803472	1	220-55110-321	96.40
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027803473	1	220-55110-321	17.38
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027803474	1	220-55110-321	14.59
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027803475	1	220-55110-321	15.14
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027803476	1	220-55110-321	14.58
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027803477	1	220-55110-323	6.29
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027809871	1	220-55110-321	11.19
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027809872	1	220-55110-321	8.79
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027809873	1	220-55110-321	26.36
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027809874	1	220-55110-321	169.05
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027809875	1	220-55110-321	14.58

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/13	02/04/2013	75320	95	BAKER & TAYLOR BOOKS	2027809876	1	220-55110-321	46.54
02/13	02/04/2013	75321	1833	BAKER & TAYLOR ENTERTAIN	M07436840	1	220-55110-326	77.73
02/13	02/04/2013	75321	1833	BAKER & TAYLOR ENTERTAIN	M07436990	1	220-55110-327	10.79
02/13	02/04/2013	75321	1833	BAKER & TAYLOR ENTERTAIN	M07636980	1	220-55110-327	25.82
02/13	02/04/2013	75321	1833	BAKER & TAYLOR ENTERTAIN	M07769250	1	220-55110-326	50.65
02/13	02/04/2013	75321	1833	BAKER & TAYLOR ENTERTAIN	M08370950	1	220-55110-326	90.68
02/13	02/04/2013	75321	1833	BAKER & TAYLOR ENTERTAIN	M08510030	1	220-55110-327	55.38
02/13	02/04/2013	75321	1833	BAKER & TAYLOR ENTERTAIN	M08631190	1	220-55110-326	10.79
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	20	220-55110-211	45.00
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	21	220-55110-310	145.48
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	22	220-55110-321	22.93
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	23	220-55110-321	265.85
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	24	220-55110-321	54.82
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	25	220-55110-321	9.45
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	26	220-55110-321	52.55
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	27	220-55110-324	726.80
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	28	220-55110-810	262.65
02/13	02/04/2013	75323	6141	CREATIVE PRODUCT SOURCE	CP1034906	1	220-55110-331	359.50
02/13	02/04/2013	75324	1838	GALE	98326464	1	220-55110-321	69.72
02/13	02/04/2013	75325	65	GAYLORD BROS INC	2129411	1	220-55110-310	131.64
02/13	02/04/2013	75326	6053	JAROCH, DIANE	Hobby Lobby	1	220-55110-341	54.24
02/13	02/04/2013	75327	6046	OFFICE COPYING EQUIPMENT	C270624	1	220-55110-242	111.60
02/13	02/04/2013	75328	445	QUILL CORPORATION	8283513	1	220-55110-310	69.28
02/13	02/04/2013	75328	445	QUILL CORPORATION	8710843	1	220-55110-310	71.74
02/13	02/04/2013	75328	445	QUILL CORPORATION	8771143	1	220-55110-310	80.39
02/13	02/04/2013	75328	445	QUILL CORPORATION	8802182	1	220-55110-310	327.96
02/13	02/04/2013	75329	3211	SHOWCASES	270696	1	220-55110-310	55.00
02/13	02/04/2013	75330	2019	UNIQUE BOOKS INC	359794	1	220-55110-323	2,088.50
02/13	02/04/2013	75330	2019	UNIQUE BOOKS INC	359795	1	220-55110-321	4,024.21
02/13	02/04/2013	75330	2019	UNIQUE BOOKS INC	359797	1	220-55110-321	124.44
02/13	02/04/2013	75331	6304	UPSTART	4842259	1	220-55110-346	323.25
02/13	02/14/2013	75364	6380	AT&T	2624730550	3	220-55110-225	87.13
02/13	02/14/2013	75364	6380	AT&T	2624731145	2	220-55110-225	271.60
02/13	02/14/2013	75368	2915	IRVIN L YOUNG MEMORIAL LIB	JAN 2013	1	220-55110-331	17.80
02/13	02/14/2013	75374	4333	PERRY, JIM	02-13-2013	1	220-55110-342	150.00
02/13	02/18/2013	75467	5928	AMERICAN INDUSTRIAL LEASI	316949	1	220-55110-242	353.25
02/13	02/18/2013	75468	3311	AUDIOGO	476648	1	220-55110-326	74.28
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027821259	1	220-55110-321	19.50
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027825224	1	220-55110-321	13.23
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027825225	1	220-55110-321	15.15
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027825226	1	220-55110-321	15.14
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027825227	1	220-55110-321	15.12
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027825228	1	220-55110-321	15.12
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027825229	1	220-55110-321	26.19
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027825230	1	220-55110-323	14.86
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027825231	1	220-55110-323	16.46
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027825232	1	220-55110-323	77.73
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027826000	1	220-55110-321	84.64
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027826001	1	220-55110-321	122.18
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027827502	1	220-55110-321	75.72
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027827503	1	220-55110-321	17.64
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027827504	1	220-55110-321	14.58
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027827505	1	220-55110-321	43.75
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027827506	1	220-55110-321	15.12
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027827507	1	220-55110-321	15.15
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027827508	1	220-55110-321	29.74

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02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027834008	1	220-55110-321	15.71
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027834009	1	220-55110-321	29.70
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027834010	1	220-55110-321	14.02
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027843462	1	220-55110-323	10.06
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027843464	1	220-55110-321	16.24
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027846953	1	220-55110-321	155.96
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851884	1	220-55110-321	15.70
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851885	1	220-55110-321	15.68
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851886	1	220-55110-321	61.66
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851887	1	220-55110-323	10.66
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851888	1	220-55110-321	14.03
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851889	1	220-55110-321	15.14
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851890	1	220-55110-321	13.47
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851891	1	220-55110-321	37.57
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851892	1	220-55110-323	10.10
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851893	1	220-55110-321	15.14
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851894	1	220-55110-321	14.59
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851895	1	220-55110-321	15.14
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851896	1	220-55110-321	32.48
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027851897	1	220-55110-321	12.90
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027854702	1	220-55110-321	16.24
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027854703	1	220-55110-323	10.10
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027854704	1	220-55110-323	184.60
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027855730	1	220-55110-321	88.38
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027855737	1	220-55110-321	227.44
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864813	1	220-55110-321	17.09
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864814	1	220-55110-321	12.60
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864815	1	220-55110-321	16.24
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864816	1	220-55110-321	15.12
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864817	1	220-55110-321	16.24
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864818	1	220-55110-323	14.86
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864819	1	220-55110-321	32.48
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864820	1	220-55110-323	15.90
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864821	1	220-55110-323	20.31
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	2027864822	1	220-55110-323	148.84
02/13	02/18/2013	75469	95	BAKER & TAYLOR BOOKS	COA1011159	1	220-55110-321	1.57
02/13	02/18/2013	75470	1833	BAKER & TAYLOR ENTERTAIN	M09480210	1	220-55110-326	82.30
02/13	02/18/2013	75470	1833	BAKER & TAYLOR ENTERTAIN	M09572730	1	220-55110-326	14.39
02/13	02/18/2013	75470	1833	BAKER & TAYLOR ENTERTAIN	M09633060	1	220-55110-326	20.87
02/13	02/18/2013	75470	1833	BAKER & TAYLOR ENTERTAIN	M09698060	1	220-55110-326	21.56
02/13	02/18/2013	75470	1833	BAKER & TAYLOR ENTERTAIN	M09702340	1	220-55110-326	19.43
02/13	02/18/2013	75471	286	DEMCO INC	4852668	1	220-55110-310	391.62
02/13	02/18/2013	75472	6143	FINDAWAY WORLD LLC	88902	1	220-55110-326	271.12
02/13	02/18/2013	75473	1920	GMA PRINTING INC	FCHRG0137	1	220-55110-313	.30
02/13	02/18/2013	75473	1920	GMA PRINTING INC	M023225	1	220-55110-313	19.89
02/13	02/18/2013	75473	1920	GMA PRINTING INC	R041374	1	220-55110-310	793.00
02/13	02/18/2013	75474	5905	GRESSCO LTD	IN042607	1	220-55110-310	737.38
02/13	02/18/2013	75474	5905	GRESSCO LTD	SO239237	1	220-55110-310	718.00
02/13	02/18/2013	75475	62	HARRISON WILLILAMS & MCDO	203219	1	220-55110-227	310.00
02/13	02/18/2013	75476	6213	MANGO LANGUAGES	L5492	1	220-55110-328	2,315.25
02/13	02/18/2013	75477	4591	MORGAN BIRGE & ASSOCIATE	MC0049355	1	220-55110-225	89.00
02/13	02/18/2013	75478	148	NASCO	231619	1	220-55110-341	23.65
02/13	02/18/2013	75479	5802	PROQUEST LLC	70203441	1	220-55110-328	1,090.00
02/13	02/18/2013	75480	445	QUILL CORPORATION	9125843	1	220-55110-310	89.65
02/13	02/18/2013	75481	5615	RAINBOW PRINTING	146920	1	220-55110-310	669.00
02/13	02/18/2013	75482	1843	RECORDED BOOKS LLC	74666613	1	220-55110-326	326.75

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/13	02/18/2013	75482	1843	RECORDED BOOKS LLC	74666619	1	220-55110-327	110.00
02/13	02/18/2013	75482	1843	RECORDED BOOKS LLC	74666622	1	220-55110-327	134.70
02/13	02/18/2013	75482	1843	RECORDED BOOKS LLC	CM CK 6696	1	220-55110-326	26.40
02/13	02/18/2013	75483	1247	RESEARCH TECHNOLOGY INT'	172362	1	220-55110-242	458.51
02/13	02/18/2013	75484	6356	SCHOLASTIC LIBRARY	11406384	1	220-55110-323	152.10
02/13	02/18/2013	75485	1844	SOUTHERN LAKES NEWSPAPE	3 COPIES	1	220-55110-324	93.00
02/13	02/18/2013	75486	4630	UNIQUE MANAGEMENT SVC IN	233270	1	220-55110-319	26.85
02/13	02/18/2013	75487	6304	UPSTART	4851938	1	220-55110-341	164.21
02/13	02/18/2013	75488	1959	WORLD BOOK INC	1460570	1	220-55110-323	864.00
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	5	220-55110-225	8.23
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	33	220-55110-211	925.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	34	220-55110-310	58.47
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	35	220-55110-320	615.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	36	220-55110-321	443.16
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	37	220-55110-321	449.03
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	38	220-55110-321	462.10
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	39	220-55110-321	164.58
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	40	220-55110-321	192.88
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	41	220-55110-330	8.18
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	42	220-55110-343	31.85
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	3	220-55110-810	308.84
02/13	02/28/2013	900001	6884	JP MORGAN CHASE BANK NA	JAN-FEB 20	4	220-55110-810	626.65
Total 220:								29,459.37
300								
02/13	02/14/2013	75363	5770	ASSOCIATED TRUST COMPAN	03-01-2013	1	300-58000-667	93,294.00
02/13	02/14/2013	75363	5770	ASSOCIATED TRUST COMPAN	03-01-2013	3	300-58000-671	14,861.25
02/13	02/14/2013	75363	5770	ASSOCIATED TRUST COMPAN	03-01-2013	4	300-58000-673	21,195.00
02/13	02/14/2013	75363	5770	ASSOCIATED TRUST COMPAN	03-01-2013	5	300-58000-672	4,332.50
02/13	02/20/2013	75489	222	FIRST CITIZENS STATE BANK	FEBRUARY	1	300-58000-661	25,740.00
02/13	02/20/2013	75489	222	FIRST CITIZENS STATE BANK	FEBRUARY	2	300-58000-663	76,218.75
02/13	02/20/2013	75489	222	FIRST CITIZENS STATE BANK	FEBRUARY	3	300-58000-675	51,093.75
02/13	02/20/2013	75489	222	FIRST CITIZENS STATE BANK	FEBRUARY	4	300-58000-670	4,287.50
Total 300:								291,022.75
440								
02/13	02/21/2013	75500	4258	JOHNSON BLOCK & CO INC	403624	5	440-57663-219	750.00
Total 440:								750.00
450								
02/13	02/07/2013	75336	358	STRAND ASSOCIATES INC	95085	1	450-57500-865	9,166.58
Total 450:								9,166.58
610								
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	41	610-61921-310	97.40
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	8	610-61620-220	9.18
02/13	02/14/2013	75364	6380	AT&T	2624730550	5	610-61921-310	87.13
02/13	02/14/2013	75370	176	MEYER'S AUTO SUPPLY	113786	2	610-61935-350	4.47
02/13	02/14/2013	75383	25	WE ENERGIES	02222013	4	610-61620-220	12,541.46
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	5	610-61630-350	34.99
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	6	610-61650-350	14.99
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	7	610-61653-350	14.99

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	8	610-61935-350	40.15
02/13	02/21/2013	75495	6875	EHLERT, JOSHUA	FEB 2013	1	610-46461-61	3.26
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	18	610-61926-150	21.00
02/13	02/21/2013	75500	4258	JOHNSON BLOCK & CO INC	403624	2	610-61923-210	1,250.00
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	3	610-61924-510	12.45
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	7	610-61924-510	135.47
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	11	610-61924-510	4,456.02
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	21	610-61921-310	3.96
02/13	02/28/2013	75523	1700	AT&T	02-09-2013	1	610-61921-310	58.03
02/13	02/28/2013	75524	6380	AT&T	262R421003	2	610-61921-310	70.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	52	610-61921-310	84.53
02/13	02/28/2013	75541	6883	RIEDL AND SON LLC	583	1	610-61935-350	7,927.95
02/13	02/28/2013	75541	6883	RIEDL AND SON LLC	587	1	610-61935-350	6,000.00
02/13	02/28/2013	75548	5043	US POSTAL SERVICE	03-01-2013	1	610-61921-310	242.10
02/13	02/28/2013	75552	4323	WATER WELL SOLUTIONS SVC	31121288	1	610-61620-350	18,140.00
Total 610:								51,249.53

620								
GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	29	620-62810-821	1,565.56
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	30	620-62820-154	75.00
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	31	620-62830-353	157.14
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	32	620-62870-295	80.00
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	42	620-62820-310	97.40
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	9	620-62830-222	917.23
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	10	620-62840-222	14,931.38
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	11	620-62840-224	7,706.61
02/13	02/14/2013	75364	6380	AT&T	2624730550	6	620-62830-356	43.56
02/13	02/14/2013	75364	6380	AT&T	2624730550	7	620-62820-225	8.71
02/13	02/14/2013	75370	176	MEYER'S AUTO SUPPLY	113544	1	620-62850-357	8.06
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	9	620-62830-354	143.80
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	10	620-62860-357	3.98
02/13	02/14/2013	75385	24	WINCHESTER HARDWARE INC	02-12-2013	11	620-62870-295	17.50
02/13	02/21/2013	75491	1700	AT&T	02-03-2013	1	620-62820-225	47.48
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	19	620-62820-120	57.75
02/13	02/21/2013	75500	4258	JOHNSON BLOCK & CO INC	403624	3	620-62810-219	1,250.00
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	4	620-62810-519	12.45
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	8	620-62810-519	1,300.45
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	12	620-62810-519	15,358.78
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	15	620-62820-225	1.62
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	43	620-62820-154	80.00
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	53	620-62820-310	88.53
02/13	02/28/2013	75548	5043	US POSTAL SERVICE	03-01-2013	2	620-62820-310	242.10
02/13	02/28/2013	75549	3248	UW MADISON	02-15-2013	1	620-62820-154	195.00
02/13	02/28/2013	75554	25	WE ENERGIES	03-18-2013	3	620-62830-222	773.19
02/13	02/28/2013	75554	25	WE ENERGIES	03-18-2013	4	620-62840-222	15,318.33
02/13	02/28/2013	75554	25	WE ENERGIES	03-18-2013	5	620-62840-224	7,381.62
Total 620:								67,863.23

630								
GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/13	02/04/2013	75322	1312	CARDMEMBER SERVICE	1312-2413	43	630-63300-310	48.70
02/13	02/14/2013	75363	5770	ASSOCIATED TRUST COMPAN	03-01-2013	2	630-63300-610	8,547.61
02/13	02/14/2013	75365	28	BURNS INDUSTRIAL SUPPLY	465778	1	630-63310-353	16.68
02/13	02/14/2013	75379	5387	ROCK RIVER STORMWATER G	2013 DUES	1	630-63440-320	5,000.00
02/13	02/21/2013	75500	4258	JOHNSON BLOCK & CO INC	403624	4	630-63300-214	750.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	5	630-63300-519	8.30
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	9	630-63300-519	515.18
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	54	630-63300-310	42.26
02/13	02/28/2013	75548	5043	US POSTAL SERVICE	03-01-2013	3	630-63300-310	121.07
Total 630:								15,049.80
900								
02/13	02/07/2013	75351	6643	REDEVELOPMENT RESOURCE	0311	1	900-56500-211	1,218.75
02/13	02/14/2013	75381	4353	SWEETSPOT COFFEE SHOP, T	CITY11	1	900-56500-223	425.00
02/13	02/21/2013	75496	3437	FORT HEALTHCARE EAP	02-01-2013	16	900-56500-151	5.25
02/13	02/21/2013	75512	5368	VERIZON WIRELESS	2863198856	8	900-56500-225	.47
02/13	02/28/2013	75528	1312	CARDMEMBER SERVICE	1312-22813	56	900-56500-311	1.25
Total 900:								1,650.72
920								
02/13	02/07/2013	75338	6380	AT&T	414Z920801	2	920-56500-225	252.48
02/13	02/07/2013	75355	25	WE ENERGIES	02-20-2013	12	920-56500-222	4,635.59
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	13	920-56500-500	4,706.51
02/13	02/21/2013	75504	638	LOCAL GOVERNMENT PROPER	140840 2013	14	920-56500-500	448.00
02/13	02/28/2013	75554	25	WE ENERGIES	03-18-2013	6	920-56500-222	5,235.32
Total 920:								14,381.90
Grand Totals:								668,920.43

Report Criteria:

Report type: GL detail

Check.Check number = 75315-75385,75467-75555,900001

CITY OF WHITEWATER
 PLAN AND ARCHITECTURAL REVIEW COMMISSION
 Whitewater Municipal Building Community Room
 February 11, 2013

**ABSTRACTS/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
 ACTIONS OF THE PLAN AND ARCHITECTURAL REVIEW COMMISSION**

Call to order and roll call.

Chairperson Meyer called the meeting of the Plan and Architectural Review Commission to order at 6:00 p.m.

Present: Greg Meyer, Lynn Binnie, Karen Coburn, Bruce Parker, Jacob Henley, Cort Hartmann.

Absent: Rod Dalee.

Others: Wallace McDonell (City Attorney), Latisha Birkeland (Neighborhood Services Manager/City Planner).

Hearing of Citizen Comments. Dr. Suzanne Popke, a resident in the Town of Coldspring, wanted the Plan Commission to know that she plans to renovate the Nelson Salisbury House at 404 W. North Street. She would like to keep the home as historically correct as possible. She has been in contact with the Landmarks Commission and the Building Inspector. City Planner Latisha Birkeland has her preliminary conceptual plans. She plans to have her project conceptually reviewed by the Plan Commission at the March 11, 2013 meeting.

Approval of the Plan Commission Minutes. Moved by Binnie and seconded by Coburn to approve the Plan Commission minutes of December 10, 2012 and January 14, 2013 meetings. Motion was approved by unanimous voice vote.

Review the proposed certified survey map for the expansion of the property located at 736 E. Executive Drive; Review the proposed construction of a 9000 sq. ft. addition for a raw materials warehouse to be located at 736 E. Executive Drive; and to hold a public hearing for the consideration of a conditional use permit for the construction of a 54 ft. x 36 ft. (1944 sq. ft.) detached garage to be located on the northeast corner of the property at 736 E. Executive Drive for Trostel Ltd. Chairperson Meyer opened the public hearing. City Planner Birkeland explained that there were three items to look at for Trostel at 736 E. Executive Drive. Trostel is looking to extend their building with an addition that will be dedicated to a storage room. The outside storage will be removed. The yard requirements have been met for the M-1 Zoning District. This parcel will be located in both Jefferson and Walworth County. Plan Commission decision will be contingent upon the sale of the 1 acre parcel to Trostel. They are also asking for a conditional use permit for a detached accessory structure larger than 800 sq. ft. for the storage of vehicles and other equipment. Their plans have an increased amount of hard surface and they are under the requirement for deciduous trees by three trees, but they have exceeded the landscaping requirements by over 500 points. Instead of extending the berm along N. Newcomb Street, they added a lot of landscaping to screen the building from Newcomb Street. The photo metrics have been met by the height of the poles and the amount of light spill over at the property line. As far as drainage on this property, there will be under one acre of land disturbed so they will not need a stormwater management plan or permit.

Jeff Knight, Chairperson of the Community Development Authority (CDA), was at the meeting on behalf of the CDA Director Pat Cannon. He explained that the CDA has worked very closely with Trostel. The 1 acre parcel that Trostel will be acquiring is part of a larger parcel. The large parcel will have a common drainage system – region-wide storm water drainage that will be solved long term. Phase 2 of this project will create 16 new jobs over the next three years. The CDA strongly recommended that the Plan Commission support this project to continue this type of positive growth.

Bob Neumann, Architect for the project, and Jayson Irwin and Ross Lund from Trostel were present at the meeting to answer any questions. Their only concern with the conditions of approval was for the berm. Bob Neumann explained that it would be a financial hardship to extend the berm as all the dirt needed for this project is being imported. Their best solution was to install landscaping to give the screening needed.

Chairperson Meyer asked for any public comment. There was none.

When asked about adding trees to the north and northwest sides of the building, City Planner Birkeland stated that trees were provided on the new landscape plan, so condition #4 under “Addition” would be amended by removing the first sentence “Eleven additional large deciduous trees are to be added to the site”. The first item under “CUP – Detached Accessory Structure” for the addition of some trees to the north and northwest side of the accessory structure would also be deleted.

Mark Lilly asked about how the truck traffic would be handled and what the pole building would be used for.

Bob Neumann explained that the docks would be moved to the east side of the building, so all parked trucks will be pointing east instead of north.

Jayson Irwin explained that there would be less truck traffic as there would be no double handling of materials because it would all be stored in the warehouse area. The storage facility will be used to store a truck and a smaller van for moving materials and to store other smaller equipment when it is not in use.

Chairperson Meyer closed the public hearing.

Moved by Binnie and Parker to approve the proposed certified survey map, the construction of a 9000 sq. ft. addition for a raw materials warehouse and a conditional use permit for the construction of a detached accessory structure (54 ft. x 36 ft.) for Trostel LTD at 736 E. Executive Drive with the conditions of the City Planner and City Engineer excluding the requirement for the berm. (See attached approvals and Engineer report.) Aye: Meyer, Binnie, Coburn, Parker, Henley, Hartman. No: None. Absent: Dalee. Motion approved by unanimous roll call vote.

Public hearing for the consideration of a conditional use permit for the construction of a 1560 sq. ft. detached garage with porch to be located at 826 W. Walworth Ave. for C. A. Pope. (This is 760 sq. ft. more than the maximum size (800 sq. ft.) allowed for a detached accessory structure.)

Chairperson Meyer opened the public hearing for consideration of a conditional use permit for the construction of a 1560 sq. ft. detached garage with a porch to be located at 826 W. Walworth Ave. for C.A. Pope.

City Planner Birkeland first explained that there had been a miscalculation of the size of the building. The building is 1,448 sq. ft., plus the porch area of 112 sq. ft. for a total of 1560 sq. ft. The height requirement of the building has been met. The proposed accessory structure exceeds the 10 % lot coverage of the side and rear yard open space area and the 800 sq. ft. maximum size for accessory

structures. City staff does not recommend approval of the conditional use permit. If the Plan Commission approves the conditional use permit, the zoning ordinance for accessory structures should be looked at to make sure it is what the City wants.

Plan Commission Member Binnie asked about it being looked at with the Zoning Rewrite. Binnie asked if the Plan Commission could defer action. Staff could research what other communities have for requirements for accessory structures.

City Planner Birkeland stated she would give the information on accessory structures to Graef to review. When asked how long before the Zoning Rewrite is completed, Birkeland stated that the notices for the proposal would most likely be early to late fall. City Council and Plan Commission will have a couple special meetings prior to that.

City Attorney McDonell stated that if this proposal is not approved, Craig Pope could come back any time with a new proposal. He would just need to re-apply with a new application and fee.

Plan Commission Member Coburn stated that it was nice to see something being done with the house. She felt that endorsing the size of the accessory structure would not be fair to others.

Craig Pope showed the Plan Commission pictures of the restoration of the civil war era home. The garage will have two different roof lines. There will be lower roof line and shutters on the porch area. The garage will have Dutch lap siding to give it the period look. Pope stated that he needs the storage space for his woodworking equipment and the old 1949 GMC pickup truck he is restoring. He stated that the garage provides a buffer between the neighbors and the gas station.

Chairperson Meyer asked for any public comment. There was no comment. Chairperson Meyer closed the public hearing.

The Plan Commission voiced concerns of: the fencing, with two adjacent driveways, would require 15 foot vision triangles on each side; the neighboring property back yard would be facing a 60 foot wall; it would be nice to have the Zoning Rewrite Committee look at the ordinance for accessory structures; would like to see the building downsized, possibly take a bay out to make it smaller; keep the fence away from the alley for snow plowing reasons; Plan Commission wait to make a decision until it goes through the Zoning Rewrite Committee: appreciate what Craig Pope is doing; homes are small in this area, the house makes the garage look huge; if one bay of the garage was removed, the garage would be approximately 1,000 sq. ft. which could be a potential compromise. One bay is approximately 464 sq. ft. Being over the 10% coverage by 299 sq. ft. is not fair to anyone else. How far can the proposed garage be reduced and still approved?

City Attorney McDonell explained that planning on the fly can only be done if the applicant agrees to it. Other options include the Plan Commission approving the conditional use permit with a specific sq. ft., subject to City Planner Birkeland's approval of the final design; or Plan Commission could approve with conditions of what can and cannot be done.

Moved by Henley and Hartmann to table the proposal for Craig Pope to come back with new plans with the accessory structure at about 1000 sq. ft. Notices are to be sent to neighboring property owners (300 ft.). Aye: Meyer, Binnie, Coburn, Parker, Henley, Hartman. No: None. Absent: Dalee. Motion approved by unanimous roll call vote.

Informational Items:

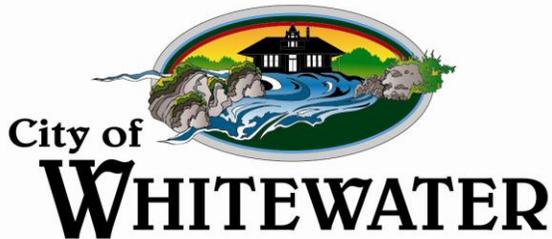
Zoning Rewrite. City Planner Latisha Birkeland announced that at the last meeting of the Zoning Rewrite Committee they discussed commercial, industrial, and manufacturing zoning districts. The consultant will make the proposed changes and send it out to the Zoning Rewrite Steering Committee with the track changes in Word, at least two weeks prior to the next meeting so the committee has time to review the changes.

Future agenda items. City Planner Latisha Birkeland stated that the Plan Commission may have 2 items for the March 11, 2013 Plan Commission meeting: Conceptual review for the proposal for 404 W. North Street and Craig Pope's revised proposal for 826 W. Walworth Ave.

Next regular Plan Commission meeting – March 11, 2013.

Moved by Hartmann and seconded by Henley to adjourn the meeting. Motion approved by unanimous voice vote. The meeting adjourned at approximately 7:25 p.m.

Chairperson Greg Meyer



Neighborhood Services Department
*Planning, Zoning, Code Enforcement, GIS
and Building Inspections*

www.whitewater-wi.gov
Telephone: (262) 473-0540

Certified Survey Map

Plan Commission Meeting Date:	February 11, 2013
Property Owner:	Trostel Ltd.
Applicant:	Jayson Irwin
Property ID Number:	/A2089 00001
Property Address:	736 E. Executive Drive Whitewater, WI 53190

REGARDING: An approval for a Certified Survey Map for a land division to add one acre of land to the north of the existing property.

Approved subject to the following conditions:

1. The applicant shall comply with all attached City Engineer comments dated 1/25/2013.
2. The applicant shall provide the legal descriptions and other input for the Release of the Utility Easement along the existing property line.
3. The one-acre land purchase with the City of Whitewater and the CSM shall be recorded prior to building permit approval.

This permit was prepared by:

Latisha Birkeland
Neighborhood Services Manager/City Planner



Neighborhood Services Department
*Planning, Zoning, Code Enforcement,
GIS and Building Inspections*

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Telephone: (262) 473-0540

SITE REVIEW

Plan Commission Meeting Date: February 11, 2013
 Property Owner: Trostel Ltd.
 Applicant: Jayson Irwin
 Property ID Number: /A2089 00001
 Property Address: 736 E. Executive Drive
 Whitewater, WI 53190

REGARDING: An approval for a site review in a M-1 General Manufacturing District to allow for the construction of a 9,086 sq. ft. addition for a raw materials warehouse to be located at 736 E. Executive Drive.

The Plan and Architectural Review Commission approved the construction of the addition subject to the following conditions:

1. The applicant shall make the building and site renovations in accordance with the plans dated 01/22/2013 with any changes approved by the Plan Commission on 2/11/2013.
2. Comply with all attached City Engineer comments dated 1/25/2013, including any adjustments agreed upon with Strand Associates per recommendation from Plan Commission.
3. The applicant shall comply with all required building codes and City Codes. State approved plans must be received prior to the issuance of a building permit.
4. All approved landscaping shall be installed no later than six months from date of Certificate of Occupancy.

This permit was prepared by:

Latisha Birkeland
Neighborhood Services Manager / City Planner



Neighborhood Services Department
*Planning, Zoning, Code Enforcement,
 GIS and Building Inspections*

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 Telephone: (262) 473-0540

CONDITIONAL USE PERMIT

Plan Commission Meeting Date : February 11, 2013
 Property Owner: Trostel Ltd.
 Applicant: Jayson Irwin
 Property ID Number: /A2089 00001
 Property Address: 736 E. Executive Drive
 Whitewater, WI 53190

REGARDING: An approval for a conditional use permit (CUP) in an M-1 General Manufacturing Zoning District for the construction of a 54 ft. x 36 ft. (1944 sq. ft.) detached accessory structure to be located on the northeast corner of the property at 736 E. Executive Drive for Trostel Ltd.

Approved subject to the following conditions:

1. The applicant shall comply with all attached City Engineer comments dated 1/25/2013.
2. Allow the extension of the asphalt (33 feet wide x 20 feet in length) from the private drive to the new accessory structure.

This permit was prepared by:

Latisha Birkeland
 Neighborhood Services Manager / City Planner

From: Fisher, Mark [<mailto:Mark.Fisher@strand.com>]
Sent: Friday, January 25, 2013 4:27 PM
To: Latisha Birkeland
Subject: Trostel Expansion

Latisha,

This e-mail will summarize our preliminary comments on the plans and CSM related to the expansion of Trostel in the Whitewater Business Park. The plans are dated 1/22/13 and were prepared by Computerized Structural Design, SC. The CSM is dated December 2012 and was prepared by Land-Mark Surveying.

Sheet SD1.0

1. Several mature trees along the north property line will need to be removed and should be noted.
2. The existing site contours do not completely cover the expansion area (garage, etc.).

Sheet SD2.0

1. A significant berm with landscaping exists along the west edge of the property. The berm and landscaping should be extended north to provide screening of the expansion area.
2. The contours shown north of the expansion area appear to indicate drainage toward the site. This does not appear to be correct based on other information. Please confirm.
3. A new chain link fence is shown along the north property line. This should be subject to PC approval.
4. It is difficult to understand the proposed grading based on the contours provided. The plan should be revised to distinguish between existing and proposed contours. Spot elevations at critical locations should also be provided.
5. The "drainage" arrows seem to over-simplify drainage routes. Please review and confirm.
6. An area of new pavement is shown south of the existing driveway. The contours imply this area will be steeply cross-sloped to the north. Will a retaining wall and/or grading be needed along the south side of this area? All grading must be accounted for in total disturbed area.
7. There appears to be a low area east of the northeast corner of the building expansion that does not drain.
8. Proposed finished floor elevation and spot elevations at loading dock areas should be provided.
9. The garage floor elevation and necessary grading around the garage should be provided/shown.
10. Please confirm the existing asphalt driveway will not be reconstructed.
11. The project data table should be revised to include the total disturbed area of the site (including any re-grading) and the total impervious area (including former Executive Court).
12. Erosion control provisions should be shown.

Sheet SD4.0

1. The landscape berm along the west property line should be extended north.
2. Additional plantings/trees should be added on the berm immediately west of the building expansion.
3. Plantings/screening should be provided at the northwest corner of the new garage.

Sheet A5.0

1. The building elevations (loading docks, etc.) should be coordinated with the site grading plan.

CSM:

1. The proposed "20' Water Easement" should be labeled "20' Water Main Easement".
2. An existing "10' platted utility easement" along exists the west side of vacated Executive Court should be shown.
3. What process will be used to vacate existing easements?
4. A shared driveway agreement between property owners on either side of vacated Executive Court should be provided.
5. The 66 feet or frontage along STH 59 for the 1 acre expansion area should include a no access restriction.
6. A utility easement along the north and east sides of the 1 acre expansion area should be provided (shown on site plan).

General:

1. It is our understanding a subsequent facility expansion may occur in the next several years. From a stormwater management plan/permitting standpoint, any disturbed area resulting from the current project will need to be included with any subsequent expansion/redevelopment of the site (cumulative).
2. If the total disturbed area is less than 1 acre, the city does not require a storm water management plan and/or city permitting unless a known drainage issue is identified by the Director of Public Works. It is suggested the applicant evaluate the capacity of the existing storm sewer at the northeast corner of the site.
3. The attached site photo maybe helpful.

Please review and contact me to discuss.

Thanks.

Mark A. Fisher, P.E.
Strand Associates, Inc.
910 West Wingra Drive
Madison, WI 53719
Phone: (608) 251-4843
Direct: (608) 251-2129 Ext. 1078
Fax: (608) 251-8655

mark.fisher@strand.com

City of Whitewater Council Agenda Item Information Sheet

Meeting Date: 3/19/2013

ITEM: Ordinance Amending Chapter 5.19 Sidewalk Café Permits

PRESENTER: Latisha Birkeland

PREVIOUS ACTION AND SUMMARY:

On February 21, 2013, the Common Council discussed possible changes to the Sidewalk Café Permit. These changes are intended to make the expectations clearer and streamline the Sidewalk Café Permit process. Below is a summary of proposed changes to the sidewalk café ordinance.

- 1) 5.19.020 – Removal of “full service” from “full service restaurant.” This removes the food sales requirement of 30% or greater from the restaurants gross sales receipts.
- 2) 5.19.030 – Removal of the permit timeframe of one year. Sidewalk Cafés may run in perpetuity until the site plan changes. If the site plan changes, a new site plan must be filed and approved prior to the use under the new site plan.
- 3) 5.19.040(a) – as an option.
- 4) 5.19.040 (b). Remove renewal requirement. Require current certificate of commercial liability insurance by April 1st each year.
- 5) 5.19.060 (2) f.- Commercial grade furniture shall be required.
- 6) 5.19.060(12) – Extend hours of operation to 11:00 p.m.
- 7) 5.19.060 (16)- Added wording to allow patio heaters with the Fire Chief’s requirements. If the applicant chooses to have patio heaters, the heaters must be identified on the site plan. Wording was changed in section 5.19.040(a).
- 8) 5.19.090 - Adding language for enforcement.
- 9) Change fees and other inconsistent language – removal of language that indicates a fee is collected. We do not charge for this. Clean up of language inconsistent with this chapter.

BUDGET IMPACT, IF ANY: None. There is no cost for a sidewalk café permit.

STAFF RECOMMENDATION:

Staff recommends that the Common Council amend Chapter 5.19 Sidewalk Café Permits as identified in the attachments.

ATTACHMENT(S) INCLUDED: Sidewalk Café Permit changes including strikethroughs, clean copy of proposed ordinance and ordinance amendment.

FOR MORE INFORMATION CONTACT:

Latisha Birkeland at lbirkeland@whitewater-wi.gov

**ORDINANCE NO.
AN ORDINANCE AMENDING CHAPTER 5.19
SIDEWALK CAFÉ PERMIT**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1. Whitewater Municipal Code Chapter 5.19. is amended as follows:

- 5.19.010 - Purpose.
- 5.19.020 - Definitions.
- 5.19.030 - Permit required.
- 5.19.040 - Permit application.
- 5.19.050. - Permit fees.
- 5.19.060. - Sidewalk café standards.
- 5.19.070. - Alcohol licensing and service of alcohol beverages.
- 5.19.080. - Liability and insurance.
- 5.19.090. - Revocation or suspension.
- 5.19.100. - Appeal.
- 5.19.110. - Penalty.

5.19.010 - Purpose.

To further encourage the revitalization of the downtown and other areas of the city, including the development of social and economic activity, the city council finds and determines:

1. That there exists a need for outdoor eating facilities in certain areas of the city to provide a unique environment for relaxation, social interaction, and food consumption.
2. That sidewalk cafés will permit enhanced use of the available public rights-of-way, will complement restaurants operating from fixed premises, and will promote economic activity in the area.
3. That the existence of sidewalk cafés encourages additional pedestrian traffic but their presence may impede the free and safe flow of pedestrians. Therefore, a need exists for regulations and standards for the existence and operation of sidewalk cafés to ensure a safe environment.
4. That the establishment of permit conditions and safety standards for sidewalk cafés is necessary to protect and promote public health, safety, and welfare.

5.19.020 - Definitions.

"Sidewalk café" shall mean an expansion of a restaurant creating an outdoor dining facility on part of the public right-of-way that immediately adjoins the licensed premises for the purpose of consuming food or beverages prepared at the restaurant adjacent thereto.

"Restaurant" shall mean an establishment holding a State of Wisconsin restaurant license.

5.19.030 - Permit required.

1. A full service restaurant may apply to the neighborhood services director or his or her designee for a permit to allow a restaurant to operate a sidewalk café. The neighborhood services director or designee may approve, approve with conditions or restrictions, or deny a permit where necessary to protect the public health, safety or welfare, to prevent a nuisance from developing or continuing, or due to violation of this section, the city code of ordinances, or applicable state or federal law.
2. Before a permit may be issued, the application and site plan shall be reviewed or approval by the city fire department and city building inspector.
3. The permit issued may be transferred to a new owner only for the location and area listed in the permit. If the site plan will change, a new plan must be filed and approved prior to the use under the new site plan. A new certificate of insurance must be filed with the city before the permit transfer.

5.19.040(a) - New Permit application.

Application for a permit to operate a sidewalk café shall be submitted to the Department of Neighborhood Services and shall include at least the following information:

1. Completed city application form.
2. Copy of a valid restaurant license issued by the State of Wisconsin.
3. Copy of a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence.
4. A layout, drawn to scale, which accurately depicts the dimensions of the existing sidewalk area and adjacent private property, the proposed location of the sidewalk café, size and number of tables, chairs, steps, planters, and umbrellas, location of doorways, trees, parking meters, sidewalk benches, trash receptacles, light poles, patio heaters, and any other sidewalk obstructions, either existing or proposed, within the pedestrian area. This layout shall be submitted on eight and one-half-inch by eleven-inch paper, suitable for reproduction.
5. Photographs, drawings, or manufacturer's brochures fully describing the appearance and dimensions of all proposed tables, chairs, umbrellas, barriers or other objects related to the sidewalk café.

5.19.040(b) –Annual Insurance Requirement.

The establishment shall provide a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence by April 1st each year.

5.19.050. - Permit fees.

There shall be no application fee or renewal of permit fee for sidewalk café permits.

5.19.060. - Sidewalk café standards.

The following standards, criteria, conditions, and restrictions shall apply to all sidewalk cafés, provided, however, that the neighborhood services director or designee may impose additional conditions and restrictions to protect and promote the public health, safety, or welfare, to prevent a nuisance from developing or continuing, and to comply with this section, the City of Whitewater code of ordinances, and all applicable state and federal laws.

1. Sidewalk cafés are restricted to the public right-of-way immediately adjacent to the licensed full service restaurant to which the permit is issued.
2. Tables, chairs, umbrellas or other fixtures in the sidewalk café:
 - a. Shall not be placed within five feet of fire hydrants, alleys, or bike racks. Shall not be placed within five feet of a pedestrian crosswalk or corner curb cut.
 - b. Shall not block designated ingress, egress, or fire exits from or to the restaurant, or any other structures.
 - c. Shall be readily removable and shall not be physically attached, chained or in any manner affixed to any structure, tree, signpost, light pole, or other fixture, curb, or sidewalk.
 - d. Shall be removed when the sidewalk café is not in operation.
 - e. Shall be maintained in a clean, sanitary and safe manner.
 - f. Shall be commercial grade furniture.
3. Sidewalk cafés shall be located in such a manner that a distance of not less than four feet is maintained at all times as a clear and unobstructed pedestrian path. For the purpose of the minimum clear path, parking meters, traffic signs, trees, light poles and all similar obstacles shall be considered obstructions.
4. The sidewalk café, along with the sidewalk and roadway immediately adjacent to it, shall be maintained in a neat and orderly manner at all times. Debris shall be removed as required during the day and again at the close of each business day.

5. Plant tubs may be located in the sidewalk café with the approval of the neighborhood services director or designee. Plant tubs shall be maintained in a safe, neat, clean, and presentable manner.
6. Umbrellas and other decorative material shall be made of treated wood, canvas, cloth, or similar material that is manufactured to be fire-resistant. No portion of an umbrella shall be less than six feet eight inches above the sidewalk.
7. Signs to be used in the sidewalk café shall be in accordance with chapter 19.54 of the city code of ordinances. However, the neighborhood services director may allow temporary easel signs.
8. No food preparation, food or beverage storage, refrigeration apparatus, or equipment shall be allowed in the sidewalk café unless authorized by the neighborhood services director as part of a special event.
9. No amplified entertainment shall be allowed in the sidewalk café unless authorized by the neighborhood services director as part of a special event.
10. A copy of the site plan, as approved in conjunction with the current sidewalk café permit, shall be maintained on the permittee's premise and shall be available for inspection by city personnel at all times.
11. The sidewalk café permit covers only the public right-of-way described in the permit. Tables and chairs on private property will be governed by other applicable regulations.
12. Sidewalk cafés shall not operate after 11:00 p.m. or before 7:00 a.m.
13. The use of a portion of the public right-of-way as a sidewalk café shall not be an exclusive use. All public improvements, including, but not limited to trees, light poles, traffic signals, pull boxes, or manholes, or any public initiated maintenance procedures, shall take precedence over said use of the public right-of-way at all times. The city manager, chief of police, the neighborhood services director or their designees may temporarily order the removal of the sidewalk café for special events, including but not limited to, parades, sponsored runs or walks, or for public health and safety reasons.
14. If alcohol is served in the sidewalk café on any date or at any time, the area encompassing the sidewalk café shall be roped off or otherwise enclosed by a freestanding barrier on all dates and at all times while in use, even when alcohol is not being served. The barrier shall be at least three feet high. The barrier can include, but is not limited to, attractive fence segments, flowers/plants, artwork and decorative menu boards. The neighborhood services director shall approve the barrier to assure that it is safe and visually appealing.

15. The city, its officers and employees, shall not be responsible for sidewalk café fixtures that are relocated or damaged.

16. Patio heaters shall not be located within 5 ft (1.5m) of exits from an assembly occupancy (NFPA 1 56:6.20.2.3). All patio heaters shall be located a minimum distance of 5 ft. from any building with combustible siding (wood or vinyl siding). Patio heaters shall not have an unprotected, open flame. Patio heaters are subject to the approval from the Fire Department. Patio heaters may only be located within a barrier enclosure as described in section 5.19.060 14.

5.19.070. - Alcohol licensing and service of alcohol beverages.

1. A permittee may sell and serve alcohol beverages in an outdoor café only if the permittee complies with all the requirements for obtaining an alcohol beverage license, and the sidewalk café is listed on the alcohol beverage license application as being an part of the licensed premises.
2. Alcohol may be served at sidewalk cafés under the following conditions:
 - a. The permittee has a valid and appropriate retail alcohol beverage license for the principal premises.
 - b. The retail alcohol beverage license premises description includes the sidewalk café in the description of the licensed premises as an extended area.
 - c. The retail alcohol beverage license permits the sale of the type of alcohol beverages to be served in the sidewalk café.
 - d. Alcohol beverages are sold and served by the licensee or licensee's employees and sold or served only to patrons seated at tables in the sidewalk café.
 - e. Alcohol beverages are served by the licensee or the licensee's employees in compliance with alcohol beverage laws, ordinances and regulations.
 - f. Alcohol beverages may only be served at the sidewalk café when food service is available through the licensed establishment.
 - g. The permittee shall be responsible for policing the sidewalk café area to prevent underage persons from entering or remaining in the sidewalk café, except when underage persons are allowed to be present on the licensed premises under applicable laws.
 - h. The permittee shall not allow patrons of the sidewalk café to bring alcohol beverages into the sidewalk café from another location, nor to carry open containers of alcohol beverages about in the sidewalk café area, nor to carry open

containers of alcohol beverages served in the sidewalk café outside the sidewalk café area.

i. The bar from which the alcohol beverages are dispensed shall be located indoors and shall not be located in the sidewalk café area.

j. At times of closing or during times when consumption of alcohol beverages is prohibited, permittee shall remove from the sidewalk café area all containers used for or containing alcohol beverages. No container of alcohol beverages shall be present in the sidewalk café between 11:00 p.m. and 7:00 a.m.

5.19.080. - Liability and insurance.

By obtaining the sidewalk café permit, the permittee agrees to indemnify, defend, save, and hold harmless the City, its officers and employees, from any and all claims, liability, lawsuits, damages, and causes of action, which may arise out of the permit or the permittee's activity on the sidewalk café. The permittee shall sign an indemnification agreement approved by the city attorney prior to operation of the sidewalk café.

1. The permittee shall maintain in full force and effect commercial liability insurance in the amount of at least \$100,000.00 per occurrence for bodily injury and property damage, with the City of Whitewater named as an additional insured, and shall show that the coverage extends to the area used for the sidewalk café.

2. The permittee shall provide the city with an original certificate of insurance as evidence that the requirements set forth in this section have been met prior to commencing operations.

5.19.090. - Revocation or suspension.

The approval of a sidewalk café permit is conditional at all times. A sidewalk café permit may be revoked or suspended by the neighborhood services director or designee if a permittee has been found in violation of this chapter on three separate occasions documented by a written warning, or where necessary based on a violation of this ordinance, to protect the public health, safety, or welfare, to prevent a nuisance from developing or continuing, emergency situations, or to comply with the city code of ordinances, or to comply with applicable state or federal law.

Ordinance introduced by Councilmember _____, who moved its adoption.

Seconded by Councilmember _____.

- AYES:
- NOES:
- ABSENT:
- ADOPTED:

Cameron Clapper, City Manager

Michele Smith, City Clerk

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3. That the existence of sidewalk cafés encourages additional pedestrian traffic but their presence may impede the free and safe flow of pedestrians. Therefore, a need exists for regulations and standards for the existence and operation of sidewalk cafés to ensure a safe environment.
4. That the establishment of permit conditions and safety standards for sidewalk cafés is necessary to protect and promote public health, safety, and welfare.

5.19.020 - Definitions.

"Sidewalk café" shall mean an expansion of a ~~full service~~ restaurant creating an outdoor dining facility on part of the public right-of-way that immediately adjoins the licensed premises for the purpose of consuming food or beverages prepared at the ~~full service~~ restaurant adjacent thereto. "Full Service Restaurant" shall mean an establishment holding a State of Wisconsin restaurant license.

5.19.030 - Permit required.

1. A full service restaurant may apply to the neighborhood services director or his or her designee for a permit to allow a restaurant to operate a sidewalk café. The neighborhood services director or designee may approve, approve with conditions or restrictions, or deny a permit where necessary to protect the public health, safety or welfare, to prevent a nuisance from developing or continuing, or due to violation of this section, the city code of ordinances, or applicable state or federal law.
2. Before a permit may be issued, the application and site plan shall be reviewed or approval by the city fire department and city building inspector.
3. ~~Each permit shall be effective for one year from July 1 until June 30.~~
3. The permit issued may be transferred to a new owner only for the location and area listed in the permit. If the site plan will change, a new plan must be filed and approved prior to the use under the new site plan. ~~(The transferred permit shall be valid only for the remainder of the period for which it was originally issued.~~ A new certificate of insurance must be filed with the city before the permit transfer.)

5.19.040(a) - New Permit application.

Application for a permit to operate a sidewalk café shall be submitted to the ~~department of public works~~ Department of Neighborhood Services and shall include at least the following information:

1. Completed city application form.
2. Copy of a valid restaurant license issued by the State of Wisconsin.
3. Copy of a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence.
4. A layout, drawn to scale, which accurately depicts the dimensions of the existing sidewalk area and adjacent private property, the proposed location of the sidewalk café, size and number of tables, chairs, steps, planters, and umbrellas, location of doorways, trees, parking meters, sidewalk benches, trash receptacles, light poles, patio heaters, and any other sidewalk obstructions, either existing or proposed, within the pedestrian area. This layout shall be submitted on eight and one-half-inch by eleven-inch paper, suitable for reproduction.

5. Photographs, drawings, or manufacturer's brochures fully describing the appearance and dimensions of all proposed tables, chairs, umbrellas, barriers or other objects related to the sidewalk café.

~~6. A non-refundable application fee.~~

5.19.040(b) –Annual Insurance Requirement.

~~1. The establishment shall provide a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence by April 1st each year.~~

5.19.050. - Permit fees.

There shall be no application fee or renewal of permit fee for sidewalk café permits.

5.19.060. - Sidewalk café standards.

The following standards, criteria, conditions, and restrictions shall apply to all sidewalk cafés, provided, however, that the neighborhood services director or designee may impose additional conditions and restrictions to protect and promote the public health, safety, or welfare, to prevent a nuisance from developing or continuing, and to comply with this section, the City of Whitewater code of ordinances, and all applicable state and federal laws.

1. Sidewalk cafés are restricted to the public right-of-way immediately adjacent to the licensed full service restaurant to which the permit is issued.
2. Tables, chairs, umbrellas or other fixtures in the sidewalk café:
 - a. Shall not be placed within five feet of fire hydrants, alleys, or bike racks. Shall not be placed within five feet of a pedestrian crosswalk or corner curb cut.
 - b. Shall not block designated ingress, egress, or fire exits from or to the restaurant, or any other structures.
 - c. Shall be readily removable and shall not be physically attached, chained or in any manner affixed to any structure, tree, signpost, light pole, or other fixture, curb, or sidewalk.
 - d. Shall be removed when the sidewalk café is not in operation.
 - e. Shall be maintained in a clean, sanitary and safe manner.
 - f. ~~Shall be either wood or metal framed.~~ Shall be commercial grade furniture.

3. Sidewalk cafés shall be located in such a manner that a distance of not less than four feet is maintained at all times as a clear and unobstructed pedestrian path. For the purpose of the minimum clear path, parking meters, traffic signs, trees, light poles and all similar obstacles shall be considered obstructions.
4. The sidewalk café, along with the sidewalk and roadway immediately adjacent to it, shall be maintained in a neat and orderly manner at all times. Debris shall be removed as required during the day and again at the close of each business day.
5. Plant tubs may be located in the sidewalk café with the approval of the neighborhood services director or designee. Plant tubs shall be maintained in a safe, neat, clean, and presentable manner.
6. Umbrellas and other decorative material shall be made of treated wood, canvas, cloth, or similar material that is manufactured to be fire-resistant. No portion of an umbrella shall be less than six feet eight inches above the sidewalk.
7. Signs to be used in the sidewalk café shall be in accordance with chapter 19.54 of the city code of ordinances. However, the neighborhood services director may allow temporary easel signs.
8. No food preparation, food or beverage storage, refrigeration apparatus, or equipment shall be allowed in the sidewalk café unless authorized by the neighborhood services director as part of a special event.
9. No amplified entertainment shall be allowed in the sidewalk café unless authorized by the neighborhood services director as part of a special event.
10. A copy of the site plan, as approved in conjunction with the current sidewalk café permit, shall be maintained on the permittee's premise and shall be available for inspection by city personnel at all times.
11. The sidewalk café permit covers only the public right-of-way described in the permit. Tables and chairs on private property will be governed by other applicable regulations.
12. Sidewalk cafés shall not operate after ~~10:00~~ 11:00 p.m. or before 7:00 a.m.
13. The use of a portion of the public right-of-way as a sidewalk café shall not be an exclusive use. All public improvements, including, but not limited to trees, light poles, traffic signals, pull boxes, or manholes, or any public initiated maintenance procedures, shall take precedence over said use of the public right-of-way at all times. The city manager, chief of police, the neighborhood services director or their designees may temporarily order the removal of the sidewalk café for special events, including but not limited to, parades, sponsored runs or walks, or for public health and safety reasons.

14. If alcohol is served in the sidewalk café on any date or at any time, the area encompassing the sidewalk café shall be roped off or otherwise enclosed by a freestanding barrier on all dates and at all times while in use, even when alcohol is not being served. The barrier shall be at least three feet high. The barrier can include, but is not limited to, attractive fence segments, flowers/plants, artwork and decorative menu boards. The neighborhood services director shall approve the barrier to assure that it is safe and visually appealing.

15. The city, its officers and employees, shall not be responsible for sidewalk café fixtures that are relocated or damaged.

16. Patio heaters shall not be located within 5 ft (1.5m) of exits from an assembly occupancy (NFPA 1 56:6.20.2.3). All patio heaters shall be located a minimum distance of 5 ft. from any building with combustible siding (wood or vinyl siding). Patio heaters shall not have an unprotected, open flame. Patio heaters are subject to the approval from the Fire Department. Patio heaters ~~should~~ may only be located within a barrier enclosure as described in section 5.19.060 14.

5.19.070. - Alcohol licensing and service of alcohol beverages.

1. A permittee may sell and serve alcohol beverages in an outdoor café only if the permittee complies with all the requirements for obtaining an alcohol beverage license, and the sidewalk café is listed on the alcohol beverage license application as being an part of the licensed premises.
2. Alcohol may be served at sidewalk cafés under the following conditions:
 - a. The permittee has a valid and appropriate retail alcohol beverage license for the principal premises.
 - b. The retail alcohol beverage license premises description includes the sidewalk café in the description of the licensed premises as an extended area.
 - c. The retail alcohol beverage license permits the sale of the type of alcohol beverages to be served in the sidewalk café.
 - d. Alcohol beverages are sold and served by the licensee or licensee's employees and sold or served only to patrons seated at tables in the sidewalk café.
 - e. Alcohol beverages are served by the licensee or the licensee's employees in compliance with alcohol beverage laws, ordinances and regulations.
 - f. Alcohol beverages may only be served at the sidewalk café when food service is available through the licensed establishment.

g. The permittee shall be responsible for policing the sidewalk café area to prevent underage persons from entering or remaining in the sidewalk café, except when underage persons are allowed to be present on the licensed premises under applicable laws.

h. The permittee shall not allow patrons of the sidewalk café to bring alcohol beverages into the sidewalk café from another location, nor to carry open containers of alcohol beverages about in the sidewalk café area, nor to carry open containers of alcohol beverages served in the sidewalk café outside the sidewalk café area.

i. The bar from which the alcohol beverages are dispensed shall be located indoors and shall not be located in the sidewalk café area.

j. At times of closing or during times when consumption of alcohol beverages is prohibited, permittee shall remove from the sidewalk café area all containers used for or containing alcohol beverages. No container of alcohol beverages shall be present in the sidewalk café between ~~10:00~~ 11:00 p.m. and 7:00 a.m.

5.19.080. - Liability and insurance.

By obtaining the sidewalk café permit, the permittee agrees to indemnify, defend, save, and hold harmless the City, its officers and employees, from any and all claims, liability, lawsuits, damages, and causes of action, which may arise out of the permit or the permittee's activity on the sidewalk café. The permittee shall sign an indemnification agreement approved by the city attorney prior to operation of the sidewalk café.

1. The permittee shall maintain in full force and effect commercial liability insurance in the amount of at least \$100,000.00 per occurrence for bodily injury and property damage, with the City of Whitewater named as an additional insured, and shall show that the coverage extends to the area used for the sidewalk café.

2. The permittee shall provide the city with an original certificate of insurance as evidence that the requirements set forth in this section have been met prior to commencing operations.

5.19.090. - Revocation or suspension.

The approval of a sidewalk café permit is conditional at all times. A sidewalk café permit may be revoked or suspended by the neighborhood services director or designee if a permittee has been found in violation of this chapter on three separate occasions documented by a written warning, or where necessary based on a violation of this ordinance, to protect the public health, safety, or welfare, to prevent a nuisance from developing or continuing, emergency situations, or to comply with the city code of ordinances, or to comply with applicable state or federal law.

Ordinance introduced by Councilmember _____, who moved its adoption.

Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Cameron Clapper, City Manager

Michele Smith, City Clerk

ORDINANCE NO. _____
AN ORDINANCE AMENDING CHAPTER 5.19
SIDEWALK CAFÉ PERMITS

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, does hereby ordain as follows:

Section 1. Whitewater Municipal Code Section 5.19.020 is hereby amended to read as follows:

5.19.020 - Definitions.

"Sidewalk café" shall mean an expansion of a restaurant creating an outdoor dining facility on part of the public right-of-way that immediately adjoins the licensed premises for the purpose of consuming food or beverages prepared at the restaurant adjacent thereto. "Restaurant" shall mean an establishment holding a State of Wisconsin restaurant license.

Section 2. Whitewater Municipal Code Section 5.19.030 is amended as follows:

5.19.030 Permit Required.

Subsection 3. is deleted.

New subsection 3 shall read as follows:

3. The permit issued may be transferred to a new owner only for the location and area listed in the permit. If the site plan will change, a new plan must be filed and approved prior to the use under the new site plan. A new certificate of insurance must be filed with the city before the permit transfer.

Subsection 5. shall remain the same but shall be renumbered to subsection 4.

Section 3. Whitewater Municipal Code Section 5.19.040(a) – New Permit Application is amended to read as follows:

5.19.040(a) – New Permit Application.

Application for a permit to operate a sidewalk café shall be submitted to the Department of Neighborhood Services and shall include at least the following information:

1. Completed city application form.

2. Copy of a valid restaurant license issued by the State of Wisconsin.
3. Copy of a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence.
4. A layout, drawn to scale, which accurately depicts the dimensions of the existing sidewalk area and adjacent private property, the proposed location of the sidewalk cafe, size and number of tables, chairs, steps, planters and umbrellas, location of doorways, trees, parking meters, sidewalk benches, trash receptacles, light poles, patio heaters and any other sidewalk obstructions, either existing or proposed, within the pedestrian area. This layout shall be submitted on eight and one-half-inch by eleven-inch paper, suitable for reproduction.
5. Photographs, drawings, or manufacturer's brochures fully describing the appearance and dimensions of all proposed tables, chairs, umbrellas, barriers or other objects related to the sidewalk café.

Section 3. Whitewater Municipal Code Section 5.19.040(b) is hereby amended to read as follows:

5.19.040(b) –Annual Insurance Requirement.

The establishment shall provide a current certificate of commercial liability insurance in the amount of at least \$100,000.00 per occurrence by April 1st each year.

Section 4. Whitewater Municipal Code Section 5.19.060 is hereby amended by adding subsection 2.f., to read as follows:

5.19.060 2. f. Shall be commercial grade furniture.

Section 5. Whitewater Municipal Code Section 5.19.060, subsection 12. shall be amended to read as follows:

5.19.060 12. Sidewalk cafés shall not operate after 11:00 p.m. or before 7:00 a.m.

Section 6. Whitewater Municipal Code Section 5.19.060, subsection 16. is hereby created to read as follows:

5.19.060 16. Patio heaters shall not be located within 5 ft (1.5m) of exits from an assembly occupancy (NFPA 1 56:6.20.2.3). All patio heaters shall be located a minimum distance of 5 ft. from any building with combustible siding (wood or vinyl siding). Patio heaters shall not have an unprotected, open flame. Patio heaters are subject to the approval from the Fire Department. Patio heaters may only be located within a barrier enclosure as described in section 5.19.060 14.

Section 7. Whitewater Municipal Code Section 5.19.070 2. j. is hereby amended to read as follows:

5.19.070 2. j. At times of closing or during times when consumption of alcohol beverages is prohibited, permittee shall remove from the sidewalk café area all containers used for

or containing alcohol beverages. No container of alcohol beverages shall be present in the sidewalk café between 11:00 p.m. and 7:00 a.m.

Section 8. Whitewater Municipal Code Section 5.19.090 is hereby amended to read as follows:

5.19.090 – Revocation or suspension.

The approval of a sidewalk café permit is conditional at all times. A sidewalk café permit may be revoked or suspended by the neighborhood services director or designee if a permittee has been found in violation of this chapter on three separate occasions documented by a written warning, or where necessary based on a violation of this ordinance, to protect the public health, safety, or welfare, to prevent a nuisance from developing or continuing, emergency situations, or to comply with the city code of ordinances, or to comply with applicable state or federal law.

Ordinance introduced by Councilmember _____, who moved its adoption.

Seconded by Councilmember _____.

- AYES:
- NOES:
- ABSENT:
- ADOPTED:

Cameron Clapper, City Manager

Michele Smith, City Clerk

No Back-up available at time
of printing

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: _____ ITEM: _____

PRESENTER: _____

PREVIOUS ACTION, IF ANY: _____

SUMMARY OF ITEM BEING PRESENTED:

BUDGET IMPACT, IF ANY:

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY:

STAFF RECOMMENDATION:

RECOMMENDED MOTION:

ATTACHMENT(S) INCLUDED (If none, please state that)

FOR MORE INFORMATION CONTACT:



March 13, 2013

Mr. Matt Amundson
Parks and Recreation Director
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: Proposal for Engineering Services – Treyton’s Field of Dreams

Dear Matt,

We are pleased to submit this proposal for engineering services related to the Treyton’s Field of Dreams project. We look forward to working with the Whitewater community on this project.

Project Understanding

We are currently under contract to prepare an updated conceptual plan showing the new baseball facility along with expanded parking lots and paths, prepare final grading plans for the improvements, and complete a stormwater management plan for the site. Over the past 6 months, the Treyton’s Field of Dreams project has evolved from a preliminary concept into a final design layout that is now ready to be taken to the next level. Through several iterations of layouts and cost opinions, the project stakeholders have refined the project to what it is today.

The City wishes to bid the major site work components of the project later this spring, with construction completion anticipated in the fall. Additional field amenities may be incorporated in the future by donors and sponsors and will be coordinated by the City of Whitewater. We will provide design-related services, bidding-related services, and construction-related services for the major site work items for Treyton’s Field of Dreams as outlined in our scope of services below:

Scope of Services

The following items are included in our Scope of Services for this project:

- Perform supplemental topographic survey to include additional path areas near the Starin Park Community Center and additional area for the proposed concession and restroom facility.
- Meet with project stakeholders to refine the latest conceptual design (two meetings assumed).
- Prepare a permit application for the Notice of Intent and submit to the WDNR. We have assumed the City will pay all permit fees.
- Prepare final drawings for proposed major site work improvements, including proposed field, parking lots, and path geometric layout and grading plan, details of stormwater management improvements, fencing layout plan, sewer and water plan, erosion control plan, and miscellaneous details.
- Prepare landscaping plan based on layout and details provided by the City.
- Prepare an opinion of probable construction cost for the project.
- Prepare a project manual for bidding purposes, including bid advertisement, bid forms, frontend specifications, general conditions, and technical specifications.

Mr. Matt Amundson
City of Whitewater
Page 2
March 13, 2013

- Distribute bidding documents and assist the City with the bidding process, including attendance at the bid opening and review and tabulation of the bids.
- Assist City with contract award and processing of contracts following award of contract.
- Provide construction administration services, including conducting a preconstruction conference, reviewing shop drawings, reviewing pay requests, conducting periodic site visits, and preparing construction correspondence.
- Provide construction staking services. We have included four construction staking visits for this project.

Based on our past discussions, the following items are not included in our scope of services: design and detailing of facilities such as dugouts, seating areas, irrigation, lighting, scoreboard, fencing, entry feature, and construction observation. The City will be responsible for the coordination of these items.

Fee and Schedule

The not-to-exceed engineering fee for the Scope of Services above is \$26,000, including expenses. Services will be invoiced on an hourly-rate basis.

Task	Cost
Design-Related Services	\$16,000
Bidding-Related Services	\$2,600
Construction-Related Services	\$7,400
Total	\$26,000

We anticipate completion of the tasks outlined above within 45 to 60 days of authorization to proceed. We are excited to continue to work with the community on this important project. Please contact me with any questions regarding this proposal.

Sincerely,

STRAND ASSOCIATES, INC.®



Zachary R. Simpson, P.E.

9901972/ZS:tk



March 13, 2013

Mr. Matt Amundson
Director of Parks and Recreation
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: Starin Park - Restroom and Concession Facility

Dear Matt,

Thank you for the opportunity to submit this proposal for the Starin Park Restroom and Concession Facility.

We will provide engineering and design services for the construction of a new facility to be located southwest of the planned site of Treyton's Field of Dreams. The proposed facility will include restrooms, storage/mechanical area, plumbing chase, concession area, and an open shelter area. Utilities will be extended from existing utility mains in Starin Park.

The following design services will be provided for this project:

- Utilize existing site survey for layout of facility.
- Based on prior discussions, prepare initial floor plan and elevation drawings of building for City staff review and comment.
- Provide preliminary drawings and technical specifications for structural, architectural, civil, plumbing, HVAC, and electrical designs.
- Meet with City staff/elected officials for review of plans and specifications.
- Finalize construction documents.

We will provide the above services for a not-to-exceed fee of \$25,000. Construction documents will be ready for bidding within approximately 60 days of the City's notice to proceed.

This proposal does not include bidding or construction-related services. We can provide these services on an as-needed basis at your request.

If you have any questions concerning our proposal, please contact us. We look forward to working with the City of Whitewater on this project

Sincerely,

STRAND ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read 'Mark A. Fisher'.

Mark A. Fisher, P.E.

c: Latisha Birkeland, Neighborhood Services Manager

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: 3/5/13

ITEM: Milwaukee Street pavement type from west of Taft Street to the roundabout

PRESENTER: Charles Nass

PREVIOUS ACTION, IF ANY: _____

SUMMARY OF ITEM BEING PRESENTED:

WisDOT has been in contact with the City regarding the City’s preference for pavement type on Milwaukee Street from just west of Taft Street to the roundabout.

When the roundabout was constructed in 2007, concrete pavement was used because the existing roadway was concrete pavement. For the Newcomb Street intersection project, WisDOT’s pavement design recommended concrete pavement. When the City’s portion of Milwaukee Street was reconstructed in 2012, concrete pavement was used because it had a life cycle cost similar to that of asphalt pavement and because concrete pavement was being used on adjacent projects.

WisDOT has completed the pavement design for Milwaukee Street (STH 59) from just west of Taft Street to the roundabout and the recommended pavement alternative is 5-1/2 inches of asphalt. If the city wishes to proceed with a pavement design other than asphalt, the city would be responsible for the difference in cost. This cost is in addition to the cost for parking lanes, which the City is responsible for regardless of the pavement type. WisDOT will fix (lock) the cost difference for the different pavement types, but the parking lane cost will not be fixed until actual bids are obtained in 2017 (and then it will be 11.6% of the pavement cost based on area).

At a future public meeting, WisDOT will be discussing a street design that includes a pedestrian refuge island and an alternative design that includes “curb bump-outs”. Assuming the pedestrian island design is selected, following are the city’s cost for various pavement options:

5-1/2 inch Asphalt Pavement:

Cost of parking lanes: \$20,000 (not fixed)

7-inch Concrete Pavement:

Cost of parking lanes: \$27,000 (not fixed)

Increased pavement cost: \$31,000 (fixed)

Total Cost \$58,000

9-inch Concrete Pavement:

Cost of parking lanes: \$31,000 (not fixed)

Increased pavement cost: \$31,000 (fixed)

Total Cost \$62,000

BUDGET IMPACT, IF ANY: The Finance Director, Doug Saubert, has confirmed that we can cover the additional cost in the project budget.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: None

STAFF RECOMMENDATION:

All of the other recent projects on Milwaukee Street and Highway 59 have been 9-inch concrete pavement. To be consistent and use concrete pavement on this segment of Milwaukee Street, Strand Associates and staff recommend 9-inch concrete pavement be used for the minimal difference in cost over 7-inch concrete pavement.

ATTACHMENT(S) INCLUDED: WisDOT has not provided an exhibit for the concrete pavement discussion. The attached exhibit was prepared by Strand last year illustrating the utility replacement concept for this segment of Milwaukee Street.

FOR MORE INFORMATION CONTACT: Chuck Nass at cnass@whitewater-wi.gov or 262-473-0542.

60% Plans for Sewer and Water Replacement in Intersection Area are Complete

Taft Street

No Sewer and Water Work Planned on Taft Street or Rice Street

Milwaukee Street

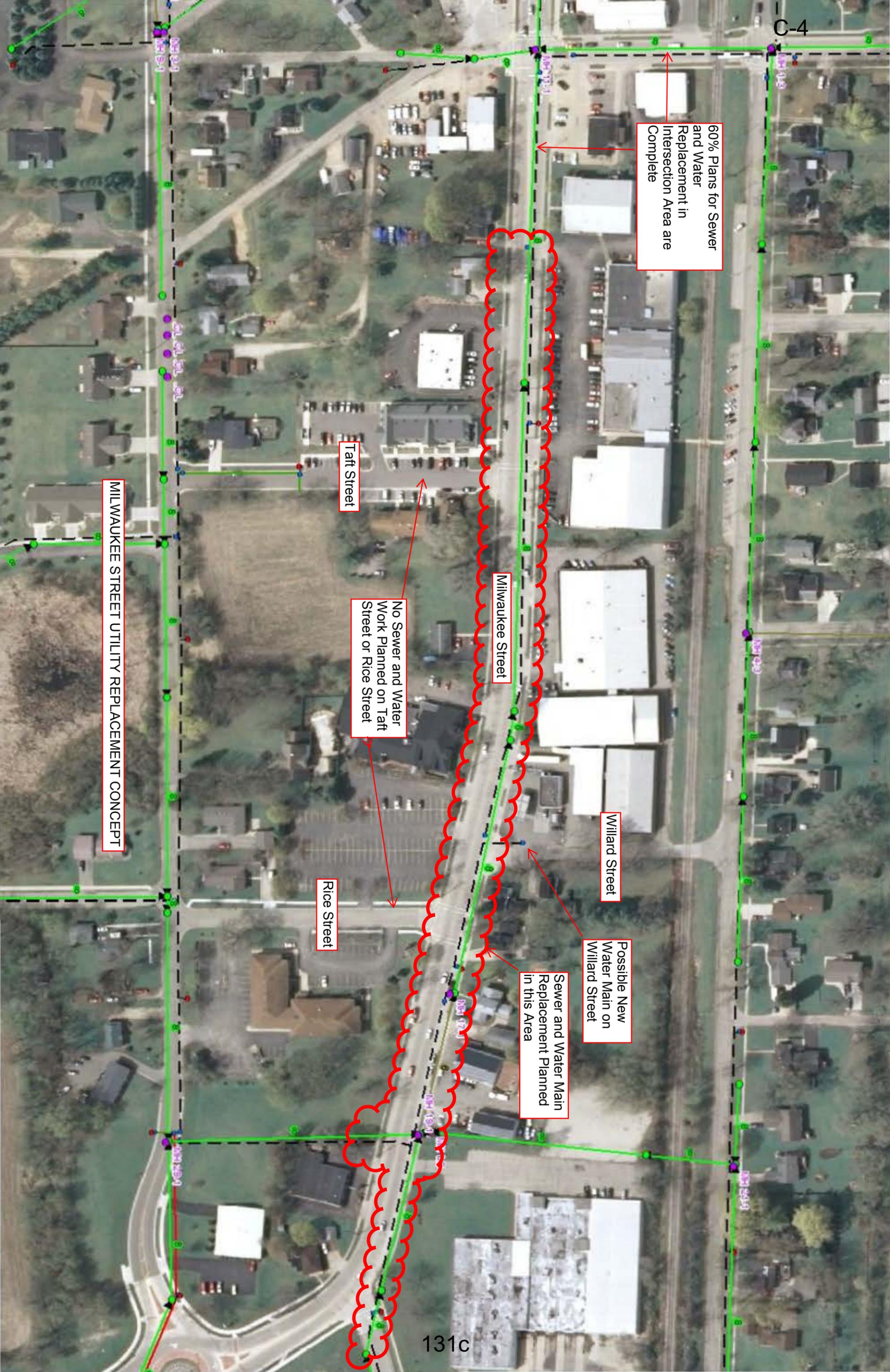
Willard Street

Possible New Water Main on Willard Street

Sewer and Water Main Replacement Planned in this Area

Rice Street

MILWAUKEE STREET UTILITY REPLACEMENT CONCEPT



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: 3-19-13 ITEM: East Main Street Project

PRESENTER: Latisha Birkeland

PREVIOUS ACTION, IF ANY: In September 2012, the Common Council agreed to allow the contractor to delay work on East Main Street until summer of 2013

SUMMARY OF ITEM BEING PRESENTED:

The 2012 Milwaukee Street Reconstruction project included installation of sanitary sewer on East Main Street from near Washington Elementary School to Newcomb Street. In September 2012 the City Council agreed to allow the contractor to delay this work until the summer of 2013. E & N Huges Co. Inc. agreed to keep the pricing the same for work performed in 2013, except the cost of the asphalt.

The original contract included an asphalt trench patch for all disturbed areas of East Main Street. Based on the condition of the street, staff decided to explore the possibility of complete reconstruction of the street and to expand the scope of the project to include East Main Street between Fonda Street and Newcomb Street. The complete reconstruction includes installation of sanitary sewer, installing looping water main, curb and gutter with inlets for storm water.

The street reconstruction proposal is based on staff input and the meeting with school district officials. The reconstruction includes sidewalk improvements at the intersection areas, bike lanes/pavement markings, and street widening.

The original construction contract for Milwaukee Street	\$2,437,740.50
<u>Work completed in 2012:</u>	<u>\$2,145,000.00</u>
Funds left for 2013 construction	\$292,740.50
Estimated total project cost (including changes above)	\$2,763,500.00
Difference from original bid	\$325,759.50

The City is not required to bid out this additional work since the cost change to the original construction contract is less than 15% (\$365,661.08).

BUDGET IMPACT, IF ANY:

Strand Associates has provided documentation on the cost impact of the additional work. A summary of costs is below.

Type of Work	Cost	Funding Source
Engineering Services	65,000.00	Water/Waste Water - 60% Water funds - \$40%
Sanitary Sewer	138,000.00	Included in 2012 borrowing
Water Main	116,500.00	New- Cash available in the water utility
Street Reconstruction	306,000.00	New-Funds available in Fund 450 and from 2012 borrowing
Storm Sewer	58,000.00	New- No cash available**

**The storm sewer portion of the project would be paid in one of two ways:

1. The Council could add this amount to the upcoming borrowing for the James St. detention pond & the stream bank restoration project.
2. This amount can be paid as part of the street reconstruction fund known as 450.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: None

STAFF RECOMMENDATION: Staff recommends that the Common Council fully reconstruct East Main Street and fund the reconstruction by either option one or option two from above.

ATTACHMENT(S) INCLUDED:

FOR MORE INFORMATION CONTACT: Latisha Birkeland at 262-473-0143 or lbirkeland@whitewater-wi.gov

**Strand Associates, Inc.®**

910 West Wingra Drive

Madison, WI 53715

(P) 608-251-4843

(F) 608-251-8655

March 13, 2013

Ms. Latisha Birkeland
Neighborhood Services Manager
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: Milwaukee Street Reconstruction
Contract 1-2012

Dear Latisha,

The 2012 Milwaukee Street Reconstruction project included installation of sanitary sewer on East Main Street from near Washington Elementary School to Newcomb Street. Based on concerns that the work on East Main Street could not be completed before winter and school-related traffic impacts, the City Council agreed in September 2012 to allow the contractor to delay this work until the summer of 2013.

The original contract included an asphalt trench patch for all disturbed areas of East Main Street. Based on the condition of the street, the city decided to explore the possibility of complete reconstruction of the street and to expand the scope of the project to include East Main Street between Fonda Street and Newcomb Street. This letter will provide details of the potential scope of the expanded project.

Sanitary Sewer

As indicated above, sanitary sewer was included in the original contract. Installation of sanitary sewer on East Main Street will allow the city to abandon a problematic segment of sanitary sewer on Newcomb Street at the railroad crossing. The estimated cost of sanitary sewer construction is \$138,000.

Water Main

Water main does not exist on East Main Street between Fonda Street and Harris Street. Water utility staff has expressed concern about very low fire hydrant flow near Washington Elementary School. This situation can be corrected by installing looping water main on East Main Street to eliminate the dead-end water main at the intersection of East Main Street and Fonda Street. The estimated cost of water main construction is \$116,500.

Storm Sewer

Some storm sewer exists on East Main Street, but it is not adequate for the proposed street improvements. When curb and gutter is installed, additional inlets will be needed to collect stormwater at low points in the new street. The estimated cost of new storm sewer along East Main Street is \$58,000.

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Ms. Latisha Birkeland
Page 2
March 13, 2013

Storm sewer on East Main Street is connected to an existing storm sewer that crosses the school yard of Washington Elementary School and continues northward across North Street and Cravath Street and beyond. The existing storm sewer north of East Main Street does not currently have the capacity to handle a 10-year storm event, which is the city’s standard for storm sewer design. This may contribute to localized flooding in the area. Replacement of the storm sewer north of East Main Street is not included in the scope of the proposed project, but replacement should be considered as a future project.

Street Construction

Most of this segment of East Main Street does not have curb and gutter. Since the street is proposed for reconstruction, installation of curb and gutter is appropriate. Based on staff input and our meeting with school district officials, the street will be widened to include bike lanes and on-street parking in some areas. A continuous bike lane will be provided along the south side of the street, and parking will not be allowed. On the north side of the street, a bike lane will be provided between Newcomb Street and Harris Street, and a shared bike lane/parking lane will be provided between Harris Street and Fonda Street. As part of a separate pavement maintenance project, the city intends to add bike lanes to East Main Street between Fonda Street and Cherry Street.

Sidewalk improvements will be limited to intersection areas. Pedestrian crossing improvements will be made at the Fonda Street intersection, including new crosswalks and pedestrian islands. The bus loading zone will be shifted to the east to improve visibility for vehicles and pedestrians at the Fonda Street intersection.

Widening of the street will require removal of the trees on the North side of East Main Street. New trees will be planted in this area as part of the project.

In order to expedite construction, East Main Street between Fonda Street and Newcomb Street will be closed to all traffic during construction. All properties along the project have alternative access available.

The estimated cost of the street improvements, including restoration, miscellaneous, and tree planting costs, is \$306,000.

Schedule

To minimize disruption of Washington Elementary School, the work on East Main Street should be completed while the school is in summer recess. The schedule is summarized below:

Council Consideration	March 19, 2013
Complete Preliminary Design	March 29, 2013
Complete Final Design	April 30, 2013
Submit Permits	April 30, 2013
Council Consideration	May 7, 2013
Begin Construction	June 12, 2013
Complete Construction	August 30, 2013

Ms. Latisha Birkeland
 Page 3
 March 13, 2013

Summary

The city has proposed to include reconstruction of East Main Street as a change order to the Milwaukee Street contract. The original construction contract amount for the Milwaukee Street project was \$2,437,740.50. Estimated total project costs including the additional work are summarized below:

Work completed in 2012	\$2,145,000
Sanitary Sewer (2013)	\$138,000
Water Main (2013)	\$116,500
Storm Sewer (2013)	\$58,000
Street Reconstruction (2013)	\$306,000
Estimated Total Project Cost	\$2,763,500

We recommend consulting with the City Attorney regarding including the additional work as a change order to the current contract.

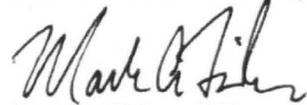
Exhibits illustrating the proposed improvements on East Main Street are enclosed for reference. We have also included a detailed cost breakdown based on the original bid.

Additional engineering services are necessary for the East Main Street project. A proposal will be submitted for the additional engineering services.

Please call me if you have any questions regarding this project.

Sincerely,

STRAND ASSOCIATES, INC.®



Mark A. Fisher, P.E.

Enclosures

c: Cameron Clapper, City Manager
 Chuck Nass, Street Superintendent
 Tim Reel, Wastewater Superintendent
 Rick Lien, Water Superintendent



March 12, 2013

Ms. Latisha Birkeland
Neighborhood Services Manager
City of Whitewater
312 West Whitewater Street
Whitewater, WI 53190

Re: Milwaukee Street Reconstruction
Proposal for Additional Engineering Services

Dear Latisha,

We are pleased to submit this proposal for additional engineering services for the Milwaukee Street reconstruction project.

These services are necessary for the additional work the City is considering on East Main Street. The proposed improvements include sanitary sewer, water main, storm sewer, and street reconstruction on East Main Street between Fonda Street and Newcomb Street.

The following items are included in our Scope of Services for this project:

- Complete preliminary design of street and utility construction.
- Conduct a public meeting to review the preliminary design of the project.
- Assist the City with utility coordination.
- Prepare an amendment to the Notice of Intent for the Wisconsin Department of Natural Resources (WDNR).
- Submit drawings, specifications, and related forms to WDNR for review and approval of the water main extension.
- Prepare permit application for Wisconsin Department of Transportation (WisDOT) for a detour permit related to sanitary sewer construction at the Newcomb Street/East Main Street intersection.
- Prepare final drawings for proposed improvements, including proposed geometrics, plan and profile drawings, cross-sections, pavement marking plan, erosion control plan, and miscellaneous details.
- Prepare change order incorporating East Main Street improvements into contract for Milwaukee Street Reconstruction.
- Provide construction administration services, including conducting preconstruction conference, shop drawing review, pay request review, construction correspondence, and periodic site visits.
- Provide construction-staking services.
- Provide up to 540 hours of Resident Project Representative (RPR) services during the construction phase of the project. The RPR will serve as liaison between engineer and contractor and between owner and contractor, conduct on-site observation of the work, observe testing performed by Contractor, report to engineer when clarifications and interpretations of the contract documents are required, maintain orderly records of the progress of the work, and coordinate construction staking with the contractor.

Latisha Birkeland
City of Whitewater
Page 2
March 13, 2013

The not-to-exceed cost for those engineering services is \$65,000, including expenses. Kyle White will serve in the role of RPR for the project as he did during the 2012 phase of the project. His billing rate will be \$72 per hour for the duration of the project. All services will be provided on an hourly rate basis.

We look forward to working with the City on this project. Please contact us if you have any questions regarding this proposal.

Sincerely,

STRAND ASSOCIATES, INC.[®]

A handwritten signature in black ink, appearing to read "Mark A. Fisher". The signature is written in a cursive, flowing style.

Mark A. Fisher, P.E.

9901-972/MAF/tk

EAST MAIN STREET RECONSTRUCTION CONTRACT 1-2012 CITY OF WHITEWATER, WISCONSIN Opinion of Probable Construction Cost						
No.	Description	Quantity	Unit	Unit Price	Total Price	
Sanitary Sewer						
1.	12-IN DIA Sanitary Sewer (SDR 35 PVC)	0	LF	\$ 79.45	\$ -	
2.	12 IN DIA Sanitary Sewer (SDR 26 PVC)	0	LF	\$ 203.30	\$ -	
3.	10 IN DIA Sanitary Sewer (SDR 35 PVC)	0	LF	\$ 63.30	\$ -	
4.	8 IN DIA Sanitary Sewer (SDR 35 PVC)	435	LF	\$ 66.00	\$ 28,710.00	
5.	8 IN DIA Sanitary Sewer (SDR 35 PVC) (MH SAN 2 to MH SAN 3 and MH SAN 4 to MH SAN 5)	0	LF	\$ 59.00	\$ -	
6.	8 IN DIA Sanitary Sewer (SDR 26 PVC)	400	LF	\$ 75.60	\$ 30,240.00	
7.	Install Minimum 55 LF of Minimum 20-IN DIA Steel Casing for 8-IN Sanitary Sewer (No Open Cut) (INCL Carrier Pipe)	0.00	LS	\$ 36,320.00	\$ -	
8.	Remove Bedrock from Steel Casing	0	LF	\$ 960.00	\$ -	
9.	12-IN by 4-IN Wye (SDR 35 PVC)	0	EA	\$ 200.00	\$ -	
10.	12-IN by 6-IN Wye (SDR 35 PVC)	0	EA	\$ 232.00	\$ -	
11.	10-IN by 4-IN Wye (SDR 35 PVC)	0	EA	\$ 165.00	\$ -	
12.	10-IN by 6-IN Wye (SDR 35 PVC)	0	EA	\$ 195.00	\$ -	
13.	8-IN by 4-IN Wye (SDR 35 PVC)	0	EA	\$ 80.00	\$ -	

No.	Description	Quantity	Unit	Unit Price	Total Price
14.	8-IN by 6-IN Wye (SDR 35 PVC)	0	EA	\$ 113.00	\$ -
15.	4-IN Sewer Lateral (SDR 35 PVC)	0	LF	\$ 44.30	\$ -
16.	6-IN Sewer Lateral (SDR 35 PVC)	0	LF	\$ 45.50	\$ -
17.	4-FT DIA Sanitary Sewer Manhole	2	EA	\$ 3,740.00	\$ 7,480.00
18.	Connect New Sanitary Sewer to Existing Manhole	0	EA	\$ 2,616.00	\$ -
19.	Hauled-In Granular Backfill	5,000.00	T	\$ 9.90	\$ 49,500.00
20.	Abandon Existing Sanitary Sewer and Manholes	0.00	LS	\$ 8,930.00	\$ -
21.	Abandon Existing Pumping Station and Force Main	0	LS	\$ 11,148.00	\$ -
22.	Rock Excavation-Sanitary Sewer Trench	550	LF	\$ 40.30	\$ 22,165.00
Subtotal Sanitary Sewer					\$ 138,095.00
Water Main					
23.	12-IN-DIA Water Main	0	LF	\$ 90.70	\$ -
24.	8-IN DIA Water Main	1,075	LF	\$ 74.50	\$ 80,087.50
25.	6-IN-DIA Water Main or Fire Hydrant Lead	80	LF	\$ 84.20	\$ 6,736.00
26.	12-IN Valve and Road Box	0	EA	\$ 2,726.00	\$ -
27.	8-IN Valve and Road Box	3	EA	\$ 1,560.00	\$ 4,680.00

No.	Description	Quantity	Unit	Unit Price	Total Price
28.	6-IN Valve and Road Box	1	EA	\$ 1,133.00	\$ 1,133.00
29.	Fire Hydrant W/Auxiliary Valve and Road Box	2	EA	\$ 4,180.00	\$ 8,360.00
30.	2-IN Corporation Stop, Curb Stop, and Box	0	EA	\$ 864.00	\$ -
31.	2-IN Water Service	0	LF	\$ 60.00	\$ -
32.	1-IN Corporation Stop, Curb Stop, and Box	0	EA	\$ 315.00	\$ -
33.	1-IN Water Service	0.00	LF	\$ 51.80	\$ -
34.	Hauled-in Granular Backfill	1,350.00	T	\$ 7.00	\$ 9,450.00
35.	Connect New Water Main to Existing Water Main	2	EA	\$ 2,557.00	\$ 5,114.00
36.	Utility Insulation	544	SF	\$ 1.35	\$ 734.40
37.	Abandon Existing Water Main and Appurtenances	0.00	LS	\$ 4,241.00	\$ -
38.	Nitrile Gasket for 12 IN Mechanical Joint	0	EA	\$ 30.00	\$ -
39.	Nitrile Gasket for 12 IN Slip Joint	0	EA	\$ 33.00	\$ -
40.	Fluorocarbon Gasket for 12 IN Mechanical Joint	0	EA	\$ 175.00	\$ -
41.	Fluorocarbon Gasket for 12-IN Slip Joint	0	EA	\$ 530.00	\$ -
42.	Nitrile Gasket for 6-IN Mechanical Joint	0	EA	\$ 12.00	\$ -

No.	Description	Quantity	Unit	Unit Price	Total Price
43.	Nitrile Gasket for 8-IN Mechanical Joint	0	EA	\$ 19.00	\$ -
44.	Fluorocarbon Gasket for 6-IN Mechanical Joint	0	EA	\$ 100.00	\$ -
45.	Fluorocarbon Gasket for 8-IN Mechanical Joint	0	EA	\$ 125.00	\$ -
46.	Contaminated Soil Disposal	0	T	\$ 39.50	\$ -
Subtotal Water Main					\$ 116,294.90
Storm Sewer					
47.	30-IN RCP Storm Sewer	0	LF	\$ 73.80	\$ -
48.	18-IN RCP Storm Sewer	360	LF	\$ 44.20	\$ 15,912.00
49.	15-IN RCP Storm Sewer	280	LF	\$ 54.00	\$ 15,120.00
50.	12-IN RCP Storm Sewer	105	LF	\$ 54.00	\$ 5,670.00
51.	6-IN PVC Underdrain	200	LF	\$ 6.70	\$ 1,340.00
52.	5-FT DIA Storm Sewer Manhole	0	EA	\$ 2,622.00	\$ -
53.	4-FT DIA Storm Sewer Manhole	5	EA	\$ 1,928.00	\$ 9,640.00
54.	2-FT by 3-FT Storm Sewer Inlet	6	EA	\$ 1,725.00	\$ 10,350.00
55.	Remove and Replace Manhole Casting and Adjusting Rings	0	EA	\$ 740.00	\$ -
56.	Abandon/Remove Existing Storm Sewer	0	LS	\$ 2,830.00	\$ -

No.	Description	Quantity	Unit	Unit Price	Total Price
Subtotal Storm Sewer					\$ 58,032.00
Street Construction and Restoration					
57.	Concrete Pavement Removal	30	SY	\$ 0.96	\$ 28.80
58.	Concrete Driveway and Sidewalk Removal	115.00	SY	\$ 5.50	\$ 632.50
59.	Concrete Curb and Gutter Removal	700	LF	\$ 3.15	\$ 2,205.00
60.	Common Excavation	1.00	LS	\$ 93,000.00	\$ 93,000.00
61.	Undercut Excavation	500	CY	\$ 9.60	\$ 4,800.00
62.	Undercut Backfill	1,000	T	\$ 8.40	\$ 8,400.00
63.	Geotextile for Subgrade Stabilization	1,000	SY	\$ 2.00	\$ 2,000.00
64.	Dense Graded Base Course	4,600	T	\$ 5.25	\$ 24,150.00
65.	18-IN Concrete Curb and Gutter	0.0	LF	\$ 21.00	\$ -
66.	24-IN Concrete Curb and Gutter	0	LF	\$ 31.50	\$ -
67.	30-IN Concrete Curb and Gutter	2,750	LF	\$ 9.75	\$ 26,812.50
68.	24-IN Concrete Curb and Gutter (Pedestrian Refuge Islands)	80.0	LF	\$ 21.00	\$ 1,680.00
69.	Concrete Median Nose	60.00	SF	\$ 6.30	\$ 378.00

No.	Description	Quantity	Unit	Unit Price	Total Price
70.	9-IN Concrete Pavement Removal and Replacement (Newcomb Street/East Main Street Intersection) (For Sanitary Sewer Work)	150	SY	\$ 71.75	\$ 10,762.50
71.	9-IN Concrete Pavement	30	SY	\$ 35.00	\$ 1,050.00
72.	9-IN Stamped, Colored Concrete Crosswalk	0	SF	\$ 9.45	\$ -
73.	5-IN Stamped, Colored Concrete (Pedestrian Refuge Islands)	0	SF	\$ 7.35	\$ -
74.	4-IN Concrete Sidewalk	2,200	SF	\$ 3.15	\$ 6,930.00
75.	6-IN Concrete Sidewalk	400	SF	\$ 3.70	\$ 1,480.00
76.	8-IN Concrete Sidewalk (Valley Gutter)	600	SF	\$ 4.20	\$ 2,520.00
77.	6-IN Concrete Driveway Apron	0	SF	\$ 3.70	\$ -
78.	8-IN Concrete Driveway Apron	300	SF	\$ 4.20	\$ 1,260.00
79.	4-FT by 2-FT Cast Iron Detectable Warning Plate at Sidewalk Ramp	4	EA	\$ 236.00	\$ 944.00
80.	2-FT by 2-FT Cast Iron Detectable Warning Plate at Sidewalk Ramp	8	EA	\$ 121.00	\$ 968.00
81.	Asphaltic Concrete Driveway Apron	0	SF	\$ 1.52	\$ -
82.	Asphaltic Concrete Pavement -Lower Course (2013 Unit Price)	800	T	\$ 69.30	\$ 55,440.00
83.	Asphaltic Concrete Pavement -Upper Course (2013 Unit Price)	620	T	\$ 69.30	\$ 42,966.00
84.	Class 1, Type A Erosion Mat	0	SY	\$ 0.95	\$ -

No.	Description	Quantity	Unit	Unit Price	Total Price
85.	Turf Restoration–Topsoil, Seed, and Mulch (Sanitary Sewer Easements and East Main Street)	0	LS	\$ 11,697.00	\$ -
86.	Turf Restoration–Topsoil, Seed, and Mulch (Milwaukee Street Behind Sidewalks)	1,700	SY	\$ 2.40	\$ 4,080.00
87.	Turf Restoration-Topsoil and Sod (Milwaukee Street Terraces)	0	SY	\$ 5.50	\$ -
88.	4-IN Yellow Epoxy Pavement Marking Line (Each Line)	600	LF	\$ 0.69	\$ 414.00
89.	Yellow Epoxy Curb Head Marking	0	LF	\$ 5.10	\$ -
90.	Yellow Epoxy Median Nose Marking	60	SF	\$ 5.10	\$ 306.00
91.	6-IN White Epoxy Pavement Marking Crosswalk Line	350	LF	\$ 5.75	\$ 2,012.50
92.	4-IN White Epoxy Bike Lane Line	2,600	LF	\$ 0.69	\$ 1,794.00
93.	8-IN White Epoxy Pavement Marking Channelization Line	0	LF	\$ 1.85	\$ -
94.	18-IN White Epoxy Pavement Marking Stop Bar Line	50	LF	\$ 6.90	\$ 345.00
95.	White Epoxy Bike Symbol	8	EA	\$ 95.00	\$ 760.00
96.	White Epoxy Bike Lane Arrow	8	EA	\$ 95.00	\$ 760.00
97.	White Epoxy Pavement Marking Arrow, Type A2	0	EA	\$ 158.00	\$ -
98.	White Epoxy Pavement Marking Word "ONLY," Type A4	0	EA	\$ 158.00	\$ -
Subtotal Street Reconstruct and Restoration					\$ 298,878.80
Miscellaneous					

No.	Description	Quantity	Unit	Unit Price	Total Price
99.	Dewatering	0.00	LS	\$ 3,000.00	\$ -
100.	Traffic Control (Additional 2013 Duration)	1.00	LS	\$ 2,000.00	\$ 2,000.00
101.	Miscellaneous Erosion Control (Additional 2013 Duration)	1.00	LS	\$ 500.00	\$ 500.00
102.	Type D Inlet Protection	8	EA	\$ 93.00	\$ 744.00
103.	Clear Stone Tracking Pads at Construction Entrances	0.00	LS	\$ 8,500.00	\$ -
104.	Silt Fence	0	LF	\$ 3.00	\$ -
Subtotal Miscellaneous					\$ 3,244.00
Additional Items not in Original Bid					
105.	2-IN Tree	13.00	EA	\$ 300.00	\$ 3,900.00
106.			EA	\$ -	\$ -
Subtotal Additional Items					\$ 3,900.00
Total Project Construction Cost					\$ 618,444.70

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: 3-19-13 ITEM: Proposed permit fee schedules

PRESENTER: Latisha Birkeland

PREVIOUS ACTION, IF ANY: Discussion of building permit fee committee results and direction from Council on 2-21-13

SUMMARY OF ITEM BEING PRESENTED:

Staff has proposed the attached permit fee schedules per the direction of the City Council at the 2-21-13 meeting.

Items changed:

- 1) Reduced base fees for permits
- 2) Removed “add on” fees to permits
- 3) Increase from \$2.00 per \$1,000 of estimated cost to \$5.00 per \$1,000 of estimated cost up to \$5 Million. After \$5 Million, \$3.00 per \$1,000 of estimated cost.
- 4) Permit form changes – fee schedules are now located on permit forms

Item not to change:

Staff recommends to maintain the \$0.12 per square foot calculation for new construction one and two family homes that the Council approved on May 17, 2011. The fee study estimate that was calculated (attached) still used the \$0.12 per square foot calculation for the new estimate. The fees were lowered due to the changes to electrical, mechanical and plumbing permits.

The attached permits show the fee schedules.

BUDGET IMPACT, IF ANY: To be determined

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: None

STAFF RECOMMENDATION: I recommend that the Common Council adopt the proposed building, electrical, mechanical and plumbing permit fee schedules.

ATTACHMENT(S) INCLUDED: Proposed permit fee schedules and fee estimate calculation.

FOR MORE INFORMATION CONTACT: Latisha Birkeland at lbirkeland@whitewater-wi.gov or Greg Noll at gnoll@whitewater-wi.gov

CITY OF Y J VGY CVGT

312 W. Whitewater Street
 P.O. Box 178
 Whitewater, WI 53190
 (262) 473-0540
 www.whitewater-wi.gov

INSPECTION SERVICES
Plumbing Permit Application

Project Address	Permit No.
Owner's Name	Phone No.
Contractor's Name	Phone No.

SCHEDULE OF PERMIT FEES

	Qty.	Fee
NEW BUILDING / ADDITION Base fee		\$30.00
Plus.....		.03/sq. ft. for all areas

Commercial Buildings with less than 10 fixtures..... Base fee plus line items below.
 Square footage fee does not included laterals. All laterals must be listed below.

REPLACEMENT, MODIFICATIONS AND MISC ITEMS

Qty.	Item	Ea.	Fee		Qty.	Item	Ea.	Fee
_____	Automatic washer	\$5.00	_____		_____	Manhole	\$10.00	_____
_____	Sink, dishwasher, disposal	5.00	_____		_____	Catch basin	5.00	_____
_____	Water closet, lavatory, urinal	5.00	_____		_____	Sprinkler head	.50	_____
_____	Laundry tray	5.00	_____		_____	Sanitary building drain	10.00	_____
_____	Bath tub/shower	5.00	_____		_____	<i>over 75 ft. (addl. per ft.)</i>	.35	_____
_____	Hot tub, spa, whirlpool, wash fountain	10.00	_____		_____	Storm building drain	10.00	_____
_____	High-pressure boiler	25.00	_____		_____	<i>over 75 ft. (addl. per ft.)</i>	.35	_____
_____	Drinking fountain, sillcock	5.00	_____		_____	Sanitary sewer lateral	25.00	_____
_____	Floor drain, sight drain	5.00	_____		_____	<i>over 100 ft. (addl. per ft.)</i>	.35	_____
_____	Water heater, water softener	5.00	_____		_____	Storm sewer lateral	25.00	_____
_____	Sump pump, ejector or pump	5.00	_____		_____	<i>over 100 ft. (addl. per ft.)</i>	.35	_____
	Subtotal		_____		_____	Other_____	25.00	_____

TOTAL LINE ITEMS _____

BASE FEE + \$30.00

GRAND TOTAL DUE _____

Re-inspection fee 30.00
 Special inspection fee 75.00

IF WORK IS STARTED BEFORE PERMIT IS ISSUED, FEES ARE DOUBLE.

Signature of Applicant	Date	License No.
Approved by: City of Whitewater	Date	

CITY OF WHITEWATER

312 W. Whitewater Street
 P.O. Box 178
 WHITEWATER, WI 53190
 (262) 473-0540 www.whitewater-wi.gov

NEIGHBORHOOD SERVICES

Building Permit Application

Project Address	Permit No.
Owner's Name	Address
	Phone No.
Contractor's Name	Address
	Phone No.
Wisconsin Certification No.	Total Value of Project
	Dept. Est. Cost

Description of Project

AGREEMENTS

It is hereby agreed between the undersigned as owner, by himself or his agent, and the City of Jefferson that for and in consideration of the premises and of the permit to construct, erect, alter or install the building or alterations thereto as above described, to be issued by the City Building Inspector or his agent, that the work shall be done in accordance with the description set forth in this statement and the Building Code of Jefferson. It is further agreed that no building shall be occupied until a final inspection or Certificate of Occupancy has been completed and occupancy approved by the City Building Inspector or his agent. The owner also agrees to provide and maintain the required setbacks in the front, rear and side yards and to perform all work in accordance with the provisions of the Jefferson Zoning Code.

CAUTIONARY STATEMENT TO OWNERS OBTAINING BUILDING PERMITS: 101.65(lr) of the Wisconsin Statutes requires municipalities that enforce the Uniform Dwelling Code to provide an owner who applies for a building permit with a statement advising the owner that: If the owner hires a contractor to perform work under the building permit and the contractor is not bonded or insured as required under s. 101.654(2)(a), the following consequences might occur: (a) The owner may be held liable for any bodily injury to or death of others or for any damage to the property of others that arises out of the work performed under the building permit or that is caused by any negligence of the contractor that occurs in connection with the work performed under the building permit. (b) The owner may not be able to collect from the contractor damages for any loss sustained by the owner because of a violation by the contractor of the one and two family dwelling code or an ordinance enacted under sub (1)(a), because of any bodily injury to or death of others or damage to the property of others that arises out of the work performed under the building permit or because of any bodily injury to or death of others or damage to the property of others that is caused by any negligence by the contractor that occurs in connection with the work performed under the building permit.

COMMENTS

PERMIT FEE:	FEE PER SCHEDULE	
	BASE FEE	+ \$30.00
	GRAND TOTAL	

FEE SCHEDULE

Early start fee for residential, commercial (<i>when applicable</i>)	\$50.00, 75.00
New residential (all floor areas)	0.12 per sq ft + base fee
All other building, remodels, additions and razing	\$5.00/\$1,000 total value + base fee
Re-inspection fee	30.00
Special inspection fee	75.00



IF WORK IS STARTED BEFORE PERMIT IS ISSUED, FEES ARE DOUBLE.

Signature of Applicant

Date

Approved by: Director of Inspection Services

Date

Revised 10/5/05

CITY OF J K V G Y C V G T

312 W. Whitewater Street
 P.O. Box 178
 Whitewater, WI 53190
 (262) 473-0540
 www.whitewater-wi.gov

INSPECTION SERVICES
Electrical Permit Application

Project Address _____

Permit No. _____

Owner's Name _____

Address _____

Phone No. _____

Contractor's Name _____

Address _____

Phone No. _____

SCHEDULE OF PERMIT FEES

		Qty.	Fee
NEW BUILDING / ADDITION	Base fee		\$30.00
	Plus.....		.03/sq. ft. for all areas

SQUARE FOOTAGE DOES NOT INCLUDE SERVICES. ALL SERVICES MUST BE LISTED BELOW.

REPLACEMENT, MODIFICATIONS AND MISC ITEMS

Qty	Item	Ea.	Fee	Qty.	Item	Ea.	Fee
_____	Light switch, outlet, and light fixture or communication device	\$.40	_____	_____	Feeder & sub-feeder <i>per 100 amp capacity</i>	\$ 5.00	_____
_____	Power receptacle over 150 volts <i>over 30 amps</i>	5.00 6.00	_____	_____	Each motor - <i>per hp</i>	.50	_____
_____	Service or switch alteration <i>over 200 amps - addl. per 100</i>	35.00 10.00	_____	_____	Dispenser-gas, fuel oil, permanent vending machine & well pump	6.00	_____
_____	Refrigerating unit - <i>per hp</i> (\$5 min)	1.00	_____	_____	Swim pool wiring & grounding	25.00	_____
_____	Heating furnace, water heater	5.00	_____	_____	Neon sign, florescent sign <i>per transformer (\$4 min)</i>	.50	_____
_____	Electric unit heating device <i>(incl remote thermostat)</i>	2.00	_____	_____	Wireway, busway, under floor raceway or auxiliary gutter - <i>per ft</i>	.50	_____
_____	Air conditioning - <i>per ton</i> (\$5 min)	1.00	_____	_____	Light poles	6.00	_____
				_____	Other _____	25.00	_____

TOTAL LINE ITEMS	_____
BASE FEE	+ \$30.00
GRAND TOTAL DUE	_____

Re-inspection fee	30.00
Special inspection fee	75.00

IF WORK IS STARTED BEFORE PERMIT IS ISSUED, FEES ARE DOUBLE.

Signature of Applicant _____

Date _____

License No. _____

Approved by: City of Whitewater _____

Date _____

CITY OF WHITEWATER

312 W. Whitewater Street
 P.O. Box 178
 Whitewater, WI 53190
 (262) 473-0540
 www.whitewater-wi.gov

C-6
INSPECTION SERVICES
H V A C Permit Application

Project Address _____ Permit No. _____

Owner's Name _____ Address _____ Phone No. _____

Contractor's Name _____ Address _____ Phone No. _____

Estimated Cost _____

SCHEDULE OF PERMIT FEES

NEW BUILDING / ADDITION

Base fee \$30 plus:

	Ea.	Qty.	Fee
<i>rgt us 0h0</i>	<i>25</i>	_____	_____
<i>gzegr v</i>			
<i>wpj gevfg i c t c i g u</i>			
Subtotal			_____

REPLACEMENT & MODIFICATIONS OF HVAC EQUIPMENT & MISCELLANEOUS

	Ea.	Qty.	Fee
Gas, oil, electric & coal furnace & boiler			
One & two family	\$15.00	_____	_____
commercial	25.00	_____	_____
<i>qxgt 372.222 dw- rgt 72.222 dw</i>	3.00	_____	_____
Air Conditioning			
One & two family	15.00	_____	_____
commercial	25.00	_____	_____
<i>qxgt 58.222 dw- rgt 34.222 dw</i>	2.00	_____	_____
Fireplace and wood burning stove	15.00	_____	_____
Electric baseboard, wall unit & cabinet unit - <i>rgt ny</i>	1.25	_____	_____
Duct work alteration	20.00	_____	_____
Other _____	25.00	_____	_____

TOTAL DUE _____

Base Fee +\$30.00

GRAND TOTAL _____

Re-inspection fee	30.00
Special inspection fee	75.00

IF WORK IS STARTED BEFORE PERMIT IS ISSUED, FEES ARE DOUBLE.

Signature of Applicant _____ Date _____ License No. _____

Approved by: City of Whitewater _____ Date _____

City of Whitewater Council Agenda Item Information Sheet

C-7

Meeting Date: 3/19/2013

ITEM: Annual Stormwater Report under MS4

PRESENTER: Charles Nass

PREVIOUS ACTION AND SUMMARY:

No Previous Action

Yearly Stormwater Report that is sent into the Wisconsin Department of Natural Resources

BUDGET IMPACT, IF ANY: (state none if there is no impact).

None

STAFF RECOMMENDATION:

This annual report is recommended for approval to be sent on to the Wisconsin Department of Natural Resources.

ATTACHMENT(S) INCLUDED:

Completed Report with all attachments is included for your review

FOR MORE INFORMATION CONTACT: Chuck Nass at
cnass@whitewater-wi.gov or 262-473-0542

Due by March 31, 2013

Notice: Pursuant to s. NR 216.07(8), Wis. Adm. Code, an owner or operator of a Municipal Separate Storm Sewer System (MS4) is required to submit an annual report to the Department of Natural Resources (DNR) by March 31 of each year to report on activities for the previous calendar year. This form is being provided by the DNR for the user's convenience. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

This form is for reporting on activities undertaken in calendar year 2012.

Instructions: Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to comply with the general permit. Complete and submit the annual report by March 31, 2013, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information

Name of Municipality City of Whitewater		Facility ID No. (FIN) 31439	
Mailing Address 312 W. Whitewater Street	City Whitewater	State WI	ZIP Code 53190
County(s) in which Municipality is located Jefferson, Walworth	Municipality Type: (select one) <input type="radio"/> County <input checked="" type="radio"/> City <input type="radio"/> Village <input type="radio"/> Town <input type="radio"/> Other (specify)		

SECTION II. Municipal Contact Information

Name of Municipal Contact Person Charles Nass		Title Superintendent Streets/Parks	
Mailing Address 312 W. Whitewater Street	City Whitewater	State WI	ZIP Code 53190
Email cnass@whitewater-wi.gov	Phone Number (include area code) (262) 473-0542	Fax Number (include area code) (262) 473-0579	

SECTION III. Certification

I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.

Authorized Representative Printed Name Cameron Claper	Authorized Representative Title City Manager		
Signature of Authorized Representative	Date		
Email cclapper@whitewater-wi.gov	Phone Number (include area code) (262) 473-0100	Fax Number (include area code) (262) 473-0509	

SECTION IV. General Information

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The report is reviewed, discussed and approval by the City of Whitewater (hereafter City) common council. The report is also posted on the city's website.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

Mngmt. staff provides updates to the city manager and council members with verbal reports. The city is a member of the Municipal Environmental Group (MEG) which provides legislative updates on new or changes to the NR and EPA regulatory codes. Staff regularly attends seminars hosted by CSWEA, WWOA and the Rock River Stormwater Group (RRSG) to keep apprised of discharge permit information.

SECTION IV. General Information (continued)

- c. Has the municipality prepared its own municipal-wide storm water management plan? Yes No

If yes, title and date of storm water management plan:

The City's plan is titled "Stormwater Management Plan" and is dated June 2008. The water quality modeling was updated in March of 2011 which included some revisions to the June 2008 plan.

- d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit? Yes No

If yes, describe these cooperative efforts:

The City belongs to the RRSB which works to develop and provide public outreach on stormwater related issues.

- e. Does the municipality have an internet website? Yes No

If yes, provide web address:

www.whitewater-wi.gov

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program? Yes No

If yes, provide web address:

SECTION V. Permit Conditions

- a. **Minimum Control Measures:** For each of the permit conditions listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Provide an evaluation of program compliance with the general permit, the appropriateness of identified best management practices, and progress towards achieving identified measurable goals. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

• **Public Education and Outreach**

The city belongs to the RRSB which has a membership of nine municipalities or towns, community groups, UW-Extension and WDNR representatives. The RRSB was established in 2008 to develop and implement a Stormwater Education Program to help groups fulfill the WDNR MS4 permit requirements and to promote sustainable stormwater practices in the Rock River Basin. Attached you will find the RRSB's education and outreach program. Periodically the City posts information and articles on the City's website, and broadcasts on the City cable station.

• **Public Involvement and Participation**

The public can participate by attending RRSB or council meetings as the meetings are posted in accordance with the open meetings requirements.

• **Illicit Discharge Detection and Elimination**

The City completed inspection of all minor and major outfalls in 2011. No illicit discharges were found.

• **Construction Site Pollutant Control**

The City provides inspections of construction site erosion control sites.

• **Post-Construction Storm Water Management**

Post-construction stormwater management requirements have been completed per our permit.

• **Pollution Prevention**

A Pollution Prevention plan has been submitted to the WDNR per permit requirements.

SECTION V. Permit Conditions (continued)

b. Storm Water Quality Management: Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard? Yes No

If yes, provide the following: Model used WinSlamm Version 9.40 Reduction (%) 20.2

If no, include a description of any actions the municipality has undertaken during 2012 to help achieve the 20% standard.

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal? Yes No

If yes, describe:

Evaluation was done with a D.N.R. Dam Emergency plan and a Dam analysis done in 2012 by Engineering firm of Ayres and Associates

c. Best Management Practices Maintenance: Does the municipality have a maintenance program for installed storm water best management practices? Yes No

If yes, describe the maintenance program and any maintenance activities that have occurred for best management practices in 2012. If available, attach any additional information on the maintenance program.

Inspections of Storm Water out falls was completed by City Staff on a random basis.

d. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map if any changes occurred during the reporting year.

Replacement of Storm sewer mains, inlets and manholes as noted on the enclosed map.

SECTION VI. Fiscal Analysis

a. Provide a fiscal analysis that includes the annual expenditures for 2012, and the budget for 2012 and 2013. A table to document fiscal information is provided on page 5.

See Attachment B

b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?

Storm water utility General fund Other _____

c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements? Yes No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

The City bases the fees on the yearly budget for maintenance, operation and debt service. Debt service in the result of borrowed funds or bond issuance for capital projects.

SECTION VII. Inspections and Enforcement Actions

Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.

a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

Ord. previously submitted

b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

City web site as noted under IV (E)

c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit? Yes No If yes, attach copy or provide web link to ordinance:

Ord. Previously submitted

SECTION VII. Inspections and Enforcement Actions (continued)

- d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)? Yes No If yes, attach copy or provide web link to ordinance:
- e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.
The City issues erosion control and stormwater permits. Erosion control permittees are required to send completed weekly inspection forms to the DPW office. At a minimum, city staff inspects the sites monthly. The City inspects illicit discharges at all its minor and major outfalls on an annual basis.

SECTION VIII. Water Quality Concerns

- a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/topic/SurfaceWater/orwerw.html>) Yes No If yes, list:
- b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/water/impairedsearch.aspx?status=303d>) Yes No If yes, complete the following:
- Impaired waterbody to which the MS4 discharges:

 - Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:
- c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.
None Known, other than bacteria testing at Public beach site
- d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.
There are none at this time

SECTION IX. Proposed Program Changes

Describe any proposed changes to the storm water management program being contemplated by the municipality for 2013 and the schedule for implementing those changes. Proposed program changes must be consistent with the requirements of the general permit.
There are none at this time.

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure 2012	Budget		Source of Funds
		2012	2013	
Public Education and Outreach	5,000	5,000	5,000	Stormwater Revenues
Public Involvement and Participation				
Illicit Discharge Detection and Elimination				
Construction Site Pollutant Control				
Post-Construction Storm Water Management				
Pollution Prevention				
Storm Water Quality Management (including pollutant-loading analysis)				
Storm Sewer System Map				
Other:				

NORTHERN REGION COUNTIES			WEST CENTRAL REGION COUNTIES		
Ashland	Langlade	DNR Service Center	Adams	Marathon	DNR Service Center
Barron	Lincoln	Attn: Storm Water Program	Buffalo	Monroe	Attn: Storm Water Program
Bayfield	Oneida	5301 Rib Mountain Rd.	Chippewa	Pepin	5301 Rib Mountain Rd.
Burnett	Polk	Wausau, WI 54401	Clark	Pierce	Wausau, WI 54401
Douglas	Price	Phone: (715) 359-4522	Crawford	Portage	Phone: (715) 359-4522
Florence	Rusk		Dunn	St. Croix	
Forest	Sawyer		Eau Claire	Trempealeau	
Iron	Taylor		Jackson	Vernon	
	Vilas		Juneau	Wood	
	Washburn		La Crosse		

NORTHEAST REGION COUNTIES			SOUTH CENTRAL REGION COUNTIES		
Brown	Marquette	DNR Northeast Region	Columbia	Jefferson	DNR South Central Region
Calumet	Menominee	Attn: Storm Water Program	Dane	LaFayette	Attn: Storm Water Program
Door	Oconto	2984 Shawano Ave.	Dodge	Richland	3911 Fish Hatchery Rd.
Fond du Lac	Outagamie	Green Bay, WI 54313	Grant	Rock	Fitchburg, WI 53711
Green Lake	Shawano	Phone: (920) 662-5100	Green	Sauk	Phone: (608) 275-3266
Kewaunee	Waupaca		Iowa		
Manitowoc	Waushara				
Marinette	Winnebago				

SOUTHEAST REGION COUNTIES		
Kenosha	Sheboygan	DNR Service Center
Milwaukee	Walworth	Attn: Storm Water Program
Ozaukee	Washington	141 NW Barstow Street,
Racine	Waukesha	Room 180
		Waukesha, WI 53188
		(262) 574-2100

Annual Report under MS4

Attachment “B”

CITY OF WHITEWATER
REVENUES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2012

C-7

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STORMWATER REVENUES</u>					
630-41110-63 RESIDENTIAL REVENUES	.00	130,208.62	126,448.00	(3,760.62)	103.0
630-41112-63 COMMERCIAL REVENUES	.00	85,224.54	90,506.00	5,281.46	94.2
630-41113-63 INDUSTRIAL REVENUES	.00	44,824.67	44,763.00	(61.67)	100.1
630-41114-63 PUBLIC/TAX EXEMPT REVENUES	.00	68,977.36	65,021.00	(3,956.36)	106.1
630-41115-63 PENALTIES	.00	4,338.90	2,000.00	(2,338.90)	217.0
630-41116-63 OTHER REVENUES	.00	.00	630.00	630.00	.0
TOTAL STORMWATER REVENUES	.00	333,574.09	329,368.00	(4,206.09)	101.3
<u>MISC REVENUES</u>					
630-42110-63 INTEREST INCOME	.00	.00	100.00	100.00	.0
630-42216-63 DEVELOPER CONTRIBUTION	.00	690.00	.00	(690.00)	.0
TOTAL MISC REVENUES	.00	690.00	100.00	(590.00)	690.0
<u>OTHER FINANCING SOURCES</u>					
630-49940-63 RETAINED LOAN PROCEEDS	.00	.00	(34,608.00)	(34,608.00)	.0
630-49950-63 CAPITAL IMPROVE-LOAN	.00	.00	225,500.00	225,500.00	.0
TOTAL OTHER FINANCING SOURCES	.00	.00	190,892.00	190,892.00	.0
TOTAL FUND REVENUE	.00	334,264.09	520,360.00	186,095.91	64.2

CITY OF WHITEWATER
EXPENDITURES WITH COMPARISON TO BUDGET
FOR THE 12 MONTHS ENDING DECEMBER 31, 2012

C-7

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE/GENERAL EXPENSE</u>					
630-63300-115	.00	42,255.45	36,740.00	(5,515.45)	115.0
630-63300-116	.00	23,850.81	18,938.00	(4,912.81)	125.9
630-63300-120	828.73	42,671.17	49,780.00	7,108.83	85.7
630-63300-154	.00	200.00	1,000.00	800.00	20.0
630-63300-214	.00	1,000.00	3,000.00	2,000.00	33.3
630-63300-220	.00	7,500.00	7,500.00	.00	100.0
630-63300-221	.00	1,000.00	1,000.00	.00	100.0
630-63300-247	.00	984.00	1,000.00	16.00	98.4
630-63300-310	.00	3,679.13	1,500.00	(2,179.13)	245.3
630-63300-345	.00	.00	1,000.00	1,000.00	.0
630-63300-352	.00	984.00	1,000.00	16.00	98.4
630-63300-362	.00	.00	500.00	500.00	.0
630-63300-519	.00	911.22	3,500.00	2,588.78	26.0
630-63300-610	.00	1,130.90	1,635.00	504.10	69.2
630-63300-913	.00	19,000.00	19,000.00	.00	100.0
TOTAL ADMINISTRATIVE/GENERAL EXPENSE	828.73	145,166.68	147,093.00	1,926.32	98.7
<u>STREET CLEANING</u>					
630-63310-111	.00	29,735.86	21,480.00	(8,255.86)	138.4
630-63310-351	.00	1,287.71	5,500.00	4,212.29	23.4
630-63310-353	.00	6,340.82	5,000.00	(1,340.82)	126.8
630-63310-550	46,199.42	46,199.42	.00	(46,199.42)	.0
TOTAL STREET CLEANING	46,199.42	83,563.81	31,980.00	(51,583.81)	261.3
<u>STORM WATER MANAGEMENT</u>					
630-63440-111	.00	11,723.78	41,415.00	29,691.22	28.3
630-63440-320	.00	5,000.00	5,000.00	.00	100.0
630-63440-350	.00	15,471.50	7,000.00	(8,471.50)	221.0
630-63440-351	.00	1,714.89	800.00	(914.89)	214.4
630-63440-590	.00	2,000.00	2,000.00	.00	100.0
630-63440-810	.00	.00	225,500.00	225,500.00	.0
TOTAL STORM WATER MANAGEMENT	.00	35,910.17	281,715.00	245,804.83	12.8
<u>COMPOST SITE/YARD WASTE EXP</u>					
630-63600-111	.00	25,731.21	34,368.00	8,636.79	74.9
630-63600-113	.00	2,856.50	4,504.00	1,647.50	63.4
630-63600-340	.00	3,600.00	4,000.00	400.00	90.0
630-63600-351	.00	3,294.65	2,700.00	(594.65)	122.0
630-63600-352	.00	9,389.74	2,000.00	(7,389.74)	469.5
TOTAL COMPOST SITE/YARD WASTE EXP	.00	44,872.10	47,572.00	2,699.90	94.3

CITY OF WHITEWATER
 EXPENDITURES WITH COMPARISON TO BUDGET
 FOR THE 12 MONTHS ENDING DECEMBER 31, 2012

C-7

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>LAKE MANAGEMENT/MAINT EXP</u>					
630-63610-291 LAKE WEED CONTROL EXPENSES	.00	3,759.00	12,000.00	8,241.00	31.3
630-63610-295 CONTRACTUAL EXPENSES	.00	9,305.95	.00	(9,305.95)	.0
TOTAL LAKE MANAGEMENT/MAINT EXP	.00	13,064.95	12,000.00	(1,064.95)	108.9
TOTAL FUND EXPENDITURES	47,028.15	322,577.71	520,360.00	197,782.29	62.0
NET REVENUE OVER EXPENDITURES	(47,028.15)	11,686.38	.00	(11,686.38)	.0

**CITY OF WHITEWATER
BALANCE SHEET
DECEMBER 31, 2012**

C-7

STORMWATER UTILITY FUND

	BEGINNING BALANCE	ACTUAL THIS MONTH	ACTUAL THIS YEAR	ENDING BALANCE
<u>ASSETS</u>				
630-11100 CASH	185,761.90	.00 (180,775.76)	4,986.14
630-14200 CUSTOMER ACCOUNTS RECEIVABLE	33,510.44	.00 (10,078.14)	23,432.30
630-15100 STORMWATER FIXED ASSETS	3,274,909.59	.00	294,539.37	3,569,448.96
630-19500 ACCUM PROV/DEPR/STORMWATER	(167,007.51)	(46,199.42)	(34,103.08)	(201,110.59)
TOTAL ASSETS	3,327,174.42	(46,199.42)	69,582.39	3,396,756.81
<u>LIABILITIES AND EQUITY</u>				
<u>LIABILITIES</u>				
630-21100 ACCOUNTS PAYABLE	1,205.22	.00	4,256.88	5,462.10
630-22100 2011 GO NOTE-227K-.72%	227,000.00	.00	.00	227,000.00
630-23200 WAGES CLEARING	.00	.00	400.00	400.00
630-23800 ACCRUED VACATION	8,569.44	2,331.32 (541.66)	8,027.78
630-23810 ACCRUED SICK LEAVE	18,454.14	(2,331.32)	(2,872.98)	15,581.16
630-24530 DUE TO GENERAL FUND	809.09	828.73	203.11	1,012.20
630-26740 CAPITAL CONTRIBUTED BY CITY	1,602,808.87	.00	56,450.66	1,659,259.53
630-27100 CONTRIBUTIONS/AID OF CONST	469,437.03	.00	.00	469,437.03
TOTAL LIABILITIES	2,328,283.79	828.73	57,896.01	2,386,179.80
<u>FUND EQUITY</u>				
630-39160 SURPLUS/FUND BALANCE	998,890.63	.00	.00	998,890.63
UNAPPROPRIATED FUND BALANCE: REVENUE OVER EXPENDITURES - YTD	.00	(47,028.15)	11,686.38	11,686.38
BALANCE - CURRENT DATE	.00	(47,028.15)	11,686.38	11,686.38
TOTAL FUND EQUITY	998,890.63	(47,028.15)	11,686.38	1,010,577.01
TOTAL LIABILITIES AND EQUITY	3,327,174.42	(46,199.42)	69,582.39	3,396,756.81

DEPARTMENT/FUNCTION:

Operation, maintenance, repair, and construction of catch basins, storm sewers, detention ponds, street sweeping, compost management, and lakes management.

MISSION:

To provide proper operation, maintenance, repair, and construction of stormwater utility components and lakes management for the citizens of Whitewater within the parameter of an adequate budget.

FISCAL RESOURCES		2010 ACTUAL	2011 ACTUAL	2012 BUDGET	2012 YTD-JUNE	2012 ACT-EST	2013 BUDGET
Stormwater - Revenues							
Total Revenues		303,570	335,167	520,360	166,345	330,238	832,522
51100	Total	303,570	335,167	520,360	166,345	330,238	832,522
Stormwater-Expenses							
100	Personnel Services	200,795	180,861	208,225	72,937	205,206	213,312
200-300	Commodities & Other Expenditures	69,290	75,652	60,500	24,431	52,543	75,345
500	Depreciation & Taxes	42,771	48,960	5,500	2,911	5,500	5,500
600	Debt Service Exp	-	-	1,635	1,131	1,635	13,965
800-900	Capital Exp & Contingencies	20,215	20,500	244,500	46,478	343,667	524,400
51100	Total	333,072	325,973	520,360	147,888	608,551	832,522

HUMAN RESOURCES	2012
Full Time Equivalent Positions	2.76

2012 ACCOMPLISHMENTS:

- 1) The annual permit was completed and sent to the DNR by March 31st.
- 2) Staff monitored NR151 for changes which could affect the Utility. NR151 was amended to remove the need to remove 40% TSS at the present time. TMDL (total maximum daily limit) is being promulgated at the present time, which will affect both the Stormwater & Wastewater Utilities. Ultimately the Stormwater utility will need to meet the 40% removal rate and may possibly need to achieve an even higher rate.
- 3) The Utility continues to educate the public as required by the permit. This is accomplished with the work of the Rock River Stormwater Group (RRSG) of which the City is a founding member.
- 4) DPW is in the process of correcting the drainage issue in the Water's Edge South neighborhood park.

2013 MAJOR OBJECTIVES:

- 1) Complete annual permit reporting by March 31st.
- 2) Work with the RRSB to develop a workshop for training of staff personnel in to erosion control techniques and reporting illicit discharges.
- 3) Conduct lake treatment as recommended by the lakes management report.

PERFORMANCE MEASURES:

- 1) Complete the annual permit report and present to the Council for approval by March 31.
- 3) Report the number of catch basins cleaned in 2013
- 4) Report the number of miles of street swept in 2013



2013 Budget
Summary
Stormwater Utility

REVENUES		2012 ACT-EST	2012 BUDGET	2013 BUDGET
Line #				
1	Operation Revenues	330,238	329,368	332,859
2	Interest Income	-	100	100
3	Other Revenues	-	630	-
4	Permit Fees	-	-	-
5	Grant	-	-	243,100
6	Retained Earnings-(Inc)-Decr	-	(34,608)	(3,337)
7	Retained Bond/Loan Proceeds	-	-	-
8	Bond/Loan Proceeds	-	225,500	259,800
9	TOTAL REVENUES	330,238	520,990	832,522

EXPENDITURES		2012 ACT-EST	2012 BUDGET	2013 BUDGET
Operational Expenditures				
10	Wages	155,026	157,445	158,627
11	Benefits	49,780	49,780	53,685
12	Professional Services	1,500	3,000	3,000
13	Operating Expenses	47,443	54,500	69,345
14	Engineering - Transf to GF	7,500	7,500	7,500
15	Transfer to DPW ERF	19,000	19,000	21,500
16	Debt Service	1,635	1,635	13,965
17	Permit Fee-DNR	2,000	2,000	2,000
18	Total Operational Expenditures	283,884	294,860	329,622
Other Expenditures				
19	Capital Improvements	2,826	225,500	-
20	Capital Equipment	280,038	-	502,900
21	Contingency	-	-	-
22	Total Other Expenditures	282,864	225,500	502,900
23	TOTAL EXPENDITURES	566,748	520,360	832,522



2013 Budget
Stormwater Utility Fund
Revenues

	DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	2012 YTD-JUNE	2012 ACT-EST	2013 BUDGET
REVENUES							
41110	Residential Revenues	112,426	128,842	126,448	65,060	126,448	129,069
41112	Commercial Revenues	79,225	89,509	90,506	42,557	90,506	90,506
41113	Industrial Revenues	38,161	45,712	44,763	22,212	44,763	44,763
41114	Public/Tax Exempt Revenues	57,211	67,673	65,021	34,460	65,021	65,021
41115	Penalties	2,203	3,335	2,000	2,056	3,500	3,500
41116	Other Revenues	-	-	630	-	-	-
41118	Reserve ERU's	-	-	-	-	-	-
	Total Revenues	289,226	335,071	329,368	166,345	330,238	332,859
REVENUES/OTHER SOURCES							
42110	Interest Income	137	96	100	-	-	100
42212	Grants	10,000	-	-	-	-	243,100
42213	Misc. Income	4,208	-	-	-	-	-
42400	Insurance Claims Recovery	-	-	-	-	-	-
49920	Trans-City-Stormwater Assets	-	-	-	-	-	-
49930	Retained Earnings-(Inc)-Dec	-	-	(34,608)	-	-	(3,337)
49940	Retained Loan Proceeds	-	-	-	-	-	-
49950	Capital Improvement-Loan	-	-	225,500	-	-	259,800 A
	Total Revenues/Other Sources	14,344	96	190,992	-	-	499,663
SW UTILITY REVENUE TOTALS		303,570	335,167	520,360	166,345	330,238	832,522

NOTES

A Funds that need to be borrowed for capital improvement projects.



2013 Budget
Stormwater Utility Fund
Expenditures

	DESCRIPTION	2010 ACTUAL	2011 ACTUAL	2012 BUDGET	2012 YTD-JUNE	2012 ACT-EST	2013 BUDGET	
ADMINISTRATIVE/GENERAL EXPENSES / 630-63300								
115	Administration Salaries	30,134	31,379	36,740	15,733	36,740	39,199	
116	Accounting/Finance Salaries	18,894	21,298	18,938	11,688	18,938	18,815	
120	Employee Benefits-Total	57,362	46,162	49,780	15,974	49,780	53,685	
154	Professional Development	815	309	1,000	200	400	1,000	
214	Prof Services/Audit Expenses	2,500	3,075	3,000	1,000	1,500	3,000	
220	Engineering-Transfer to GF	7,500	7,669	7,500	-	7,500	7,500	(A)
221	GIS Services/Expenses	1,000	2,500	1,000	-	1,000	2,000	(B)
225	Mobile Communications	-	-	-	-	-	-	
247	Software Expenses	1,719	984	1,000	984	984	1,000	
310	Office Supplies	2,039	2,275	1,500	2,143	2,143	2,500	
345	Safety Program-All DPW	1,000	-	1,000	-	1,000	1,000	(C)
350	Contingencies	-	-	-	-	-	-	
352	Information Technology Expenses	-	984	1,000	-	1,000	1,000	
362	Credit/Debit Card Expenses	-	-	500	-	500	500	
519	Insurance	4,269	3,639	3,500	911	3,500	3,500	
550	Depreciation	-	-	-	-	-	-	
610	Debt Service	-	-	1,635	1,131	1,635	13,965	(D)
913	ERF Transfer-DPW ERF	19,000	19,000	19,000	-	19,000	21,500	(E)
	Total Adm./General Expenses	146,231	139,275	147,093	49,764	145,620	170,164	
STREET CLEANING / 630-63310								
111	Salaries/Wages	18,360	18,051	21,480	8,067	27,480	21,346	
351	Fuel Expenses	5,624	3,130	5,500	91	4,000	5,500	
353	Equipment Parts/Supplies	5,379	8,517	5,000	1,190	4,000	5,000	
550	Depreciation Expense	36,503	43,321	-	-	-	-	
	Total Street Cleaning Exp.	65,865	73,019	31,980	9,348	35,480	31,846	
STORMWATER MANAGEMENT / 630-63440								
111	Salaries/Wages	25,172	16,738	41,415	6,334	35,000	39,854	
113	Seasonal Wages	289	-	-	-	-	-	
295	Contractual Services	10,538	17,433	-	-	-	-	(F)
320	Public Education/Outreach	5,000	5,000	5,000	5,000	5,000	5,000	
350	Repair & Maintenance Supplies	9,760	11,593	7,000	9,006	9,017	8,000	
351	Fuel Expenses	1,735	1,334	800	78	1,000	800	
590	Permit Fees-DNR	2,000	2,000	2,000	2,000	2,000	2,000	
810	Capital Equipment	1,215	-	225,500	1,849	2,826	-	(G)
820	Capital Improvements	-	1,500	-	2,826	280,038	502,900	(H)
835	Property-305 James St.-Klug	-	-	-	41,803	41,803	-	
	Total Stormwater Maintenance	55,709	55,598	281,715	68,895	376,684	558,554	



2013 Budget
Stormwater Utility Fund
Expenditures

COMPOST SITE/YARD WASTES / 630-63600							
111	Salaries/Wages	44,240	39,101	34,368	14,054	34,368	34,153
113	Seasonal Wages	5,531	7,822	4,504	887	2,500	5,260
340	Operating Supplies/Leaf Bags	3,454	3,629	4,000	-	4,000	4,000
351	Fuel Expenses	4,467	5,638	2,700	856	5,000	4,000
352	Vehicle/Equipment Repair/Parts	1,322	1,483	2,000	684	1,500	2,000
	Total Compost Site/Yard Wastes	59,014	57,672	47,572	16,481	47,368	49,413
LAKE MANAGEMENT/MAINTENANCE / 630-63610							
291	Lake Weed Control Expenses	6,252	409	12,000	3,399	3,399	22,545 (I)
295	Contractual Expenses	-	-	-	-	-	-
	Total Lake Manage/Maintenance	6,252	409	12,000	3,399	3,399	22,545
SW UTILITY EXPENSE TOTALS		333,072	325,973	520,360	147,888	608,551	832,522

NOTES

A	Transfer to GF for general engineering services						\$ 7,500
B	Transfer to GF for GIS services						\$ 2,000
C	Transfer to GF for Safety program						\$ 1,000
D	Debt Service						\$ 13,965
E	Transfer to DPW ERF						\$ 21,500
F	Contractual Services						NA
G	Capital Equipment						NA
H	Capital Improvements:						
	Streambank restoration					\$316,700	
	James Street Detention Pond construction					\$186,200	\$502,900
I	Lake weed control:						
	Cravath Lake					\$ 4,000	
	Trippe Lake					\$ 18,545	\$ 22,545



2012 Budget
Summary
STORMWATER UTILITY

REVENUES		2011 ACT-EST	2011 BUDGET	2012 BUDGET
Line #				
1	Operation Revenues	329,738	328,738	329,368
2	Interest Income	180	150	100
3	Other Revenues	-	-	-
4	Permit Fees	-	-	-
5	Grant	-	-	-
6	Retained Earnings-(Inc)-Decr	-	37,392	(34,608)
7	Retained Bond/Loan Proceeds	-	(474,250)	-
8	Bond/Loan Proceeds	-	659,213	225,500
9	TOTAL REVENUES	329,918	551,243	520,360
EXPENDITURES				
Operational Expenditures				
10	Wages	145,414	159,649	157,445
11	Benefits	46,706	67,014	49,780
12	Professional Services	20,508	8,900	3,000
13	Operating Expenses	41,276	47,761	54,500
14	Engineering - Transf to GF	7,500	6,000	7,500
15	Transfer to DPW ERF	19,000	19,000	19,000
16	Debt Service	-	55,956	1,635
17	Permit Fee-DNR	2,000	2,000	2,000
18	Total Operational Expenditures	282,404	366,280	294,860
Other Expenditures				
19	Capital Improvements	-	184,963	225,500
20	Capital Equipment	-	-	-
21	Contingency	-	-	-
22	Total Other Expenditures	-	184,963	225,500
23	TOTAL EXPENDITURES	282,404	551,243	520,360



DEPARTMENT/FUNCTION- Stormwater Utility

Operation, maintenance, repair, and construction of catch basins, storm sewers, detention ponds, street sweeping, compost management, and lakes management.

MISSION

To provide proper operation, maintenance, repair, and construction of stormwater utility components and lakes management for the citizens of Whitewater within the parameter of an adequate budget.

2011 SIGNIFICANT ACCOMPLISHMENTS (from city management plan)

The annual permit was completed and sent to the DNR by March 31st.
Staff monitored NR151 for changes which could affect the Utility. Significant that the 40% removal requirement has been suspended.
Articles have been posted to the City's website. Also training was conducted with DPW staff.
The stormwater management plan was updated and completed March 2011.
DPW crews have completed all annual maintenance of catch basins.

2012 MAJOR OBJECTIVES

Complete annual permit reporting by March 31st.
Work with the RRSg to possibly develop workshop to educate developers to erosion control techniques.
Develop and implement a plan to correct a drainage issue with park land in the Water's Edge South neighborhood.
Conduct lake treatment as recommended by the lakes management report.

PERFORMANCE MEASURES

Complete the annual permit report and present to the Council.
Conduct an erosion control techniques workshop for developers with the assistance of the RRSg.
Complete the implementation of the plan to correct the drainage issue in the Water's Edge South park land
Complete the lake treatment as recommended by the lakes management report by August 1.



2012 Budget
Stormwater Utility Fund - 630
REVENUES

REVENUES

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
41110	Residential Revenues	111,504	112,426	126,448	63,905	126,448	126,448
41112	Commercial Revenues	79,983	79,225	90,506	44,138	90,506	90,506
41113	Industrial Revenues	39,836	38,161	44,763	22,016	44,763	44,763
41114	Public/Tax Exempt Revenues	56,794	57,211	65,021	33,561	65,021	65,021
41115	Penalties	2,242	2,203	2,000	1,091	3,000	2,000
41116	Other Revenues	-	-	-	-	-	630
41118	Reserve ERU's	-	-	-	-	-	-
Total Revenues		290,359	289,226	328,738	164,711	329,738	329,368

REVENUES/OTHER SOURCES

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
42110	Interest Income	574	137	150	80	180	100
42212	Grants	(23,150)	10,000	-	-	-	-
42213	Misc. Income	-	4,208	-	-	-	-
42400	Insurance Claims Recovery	-	-	-	-	-	-
49920	Trans-City-Stormwater Assets	-	-	-	-	-	-
49930	Retained Earnings-(Inc)-Dec	-	-	37,392	-	-	(34,608)
49940	Retained Loan Proceeds	-	-	(474,250)	-	-	-
49950	Capital Improvement-Loan	-	-	659,213	-	-	225,500
Total Revenues/Other Sources		(22,576)	14,344	222,505	80	180	190,992

STORMWATER UTILITY REVENUE TOTALS

	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
Revenue Totals		267,783	303,570	551,243	164,791	329,918	520,360



2012 Budget
Stormwater Utility Fund - 630
EXPENDITURES

ADMINISTRATIVE/GENERAL EXPENSES		SECTION NUMBER: 630.63300					
	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
115	Administration Salaries	29,365	30,134	36,410	15,227	31,000	36,740
116	Accounting/Finance Salaries	18,662	18,894	19,259	10,058	19,600	18,938
120	Employee Benefits-Total	50,837	57,362	67,014	22,323	46,706	49,780
154	Professional Development	306	815	1,000	309	500	1,000
214	Prof Services/Audit Expenses	2,511	2,500	2,000	3,075	3,075	3,000
220	Engineering-Transfer to GF	6,000	7,500	6,000	-	7,500	7,500 (A)
221	GIS Services/Expenses	2,032	1,000	1,000	-	1,000	1,000 (B)
225	Mobile Communications	-	-	-	-	-	-
247	Software Expenses	2,666	1,719	1,000	-	984	1,000
310	Office Supplies	2,669	2,039	1,500	666	1,500	1,500
345	Safety Program-All DPW	-	1,000	1,000	-	1,000	1,000 (C)
350	Contingencies	-	-	-	-	-	-
352	Information Technology Expenses	-	-	-	984	984	1,000
362	Credit/Debit Card Expenses	-	-	500	-	500	500
519	Insurance	686	4,269	3,500	2,403	3,500	3,500
550	Depreciation	-	-	-	-	-	-
610	Debt Service	-	-	55,956	-	-	1,635 (D)
913	ERF Transfer-DPW ERF	19,000	19,000	19,000	-	19,000	19,000 (E)
Total Adm./General Expenses		134,734.0	146,231	215,139	55,045	136,849	147,093

STREET CLEANING		SECTION NUMBER: 630.63310					
	DESCRIPTION	2009 ACTUAL	2010 ACTUAL	2011 BUDGET	2011 YTD-JUNE	2011 ACT-EST	2012 BUDGET
111	Salaries/Wages	22,210	18,360	17,404	5,393	17,404	21,480
351	Fuel Expenses	3,014	5,624	5,500	1,054	4,500	5,500
353	Equipment Parts/Supplies	3,680	5,379	4,500	2,738	4,800	5,000
550	Depreciation Expense	29,743	36,503	-	-	-	-
Total Street Cleaning Exp.		58,647	65,866	27,404	9,185	26,704	31,980



2012 Budget
Stormwater Utility Fund - 630
EXPENDITURES

STORMWATER MANAGEMENT

SECTION NUMBER: 630.63440

	DESCRIPTION	#REF! ACTUAL	#REF! ACTUAL	#REF! BUDGET	#REF! YTD-JUNE	#REF! ACT-EST	#REF! BUDGET
111	Salaries/Wages	13,563	25,172	25,510	9,333	25,510	41,415
113	Seasonal Wages	-	289	901	-	-	-
295	Contractual Services	5,283	10,538	6,900	16,958	17,433	-
320	Public Education/Outreach	5,381	5,000	5,000	5,000	5,000	5,000
350	Repair & Maintenance Supplies	3,679	9,760	7,000	3,535	7,500	7,000
351	Fuel Expenses	1,328	1,735	1,200	801	600	800
590	Permit Fees-DNR	2,000	2,000	2,000	2,000	2,000	2,000
810	Capital Improvements	-	1,215	184,963	-	-	225,500
820	Capital Equipment	-	-	-	-	-	-
Total Stormwater Maintenance		31,234	55,709	233,474	37,626	58,043	281,715

(F)
(G)
(H)

COMPOST SITE/YARD WASTES

SECTION NUMBER: 630.63600

	DESCRIPTION	#REF! ACTUAL	#REF! ACTUAL	#REF! BUDGET	#REF! YTD-JUNE	#REF! ACT-EST	#REF! BUDGET
111	Salaries/Wages	35,957	44,240	56,562	16,314	45,000	34,368
113	Seasonal Wages	4,722	5,531	3,603	2,259	6,900	4,504
340	Operating Supplies/Leaf Bags	7,487	3,454	4,000	29	4,000	4,000
351	Fuel Expenses	4,144	4,467	2,700	2,049	3,000	2,700
352	Vehicle/Equipment Repair/Parts	1,252	1,322	2,000	-	1,500	2,000
Total Compost Site/Yard Wastes		53,562	59,014	68,865	20,650	60,400	47,572

LAKE MANAGEMENT/MAINTENANCE

SECTION NUMBER: 630.63610

	DESCRIPTION	#REF! ACTUAL	#REF! ACTUAL	#REF! BUDGET	#REF! YTD-JUNE	#REF! ACT-EST	#REF! BUDGET
291	Lake Weed Control Expenses	5,866	6,252	6,361	408	408	12,000
295	Contractual Expenses	100	-	-	-	-	-
Total Lake Manage/Maintenance		5,966	6,252	6,361	408	408	12,000

(I)

STORMWATER UTILITY EXPENSE - TOTALS

	DESCRIPTION	#REF! ACTUAL	#REF! ACTUAL	#REF! BUDGET	#REF! YTD-JUNE	#REF! ACT-EST	#REF! BUDGET
Expense Totals		284,143	333,072	551,243	122,914	282,404	520,360



BUDGET NARRATIVE

ITEM	AMOUNT
PERSONNEL	
<u>Salaries/Wages</u>	147,753
0.05 FTE City Manager (Brunner)	104 hours
0.15 FTE Dir of Public Works (Fischer)	312 hours
0.10 FTE Parks & Rec. Dir (Amundson)	208 hours
0.06 FTE Finance Services Manager (Gilbert)	125 hours
0.20 FTE Adm Asst (Gregoire)	416 hours
0.10 FTE Adm Asst (Hennessy)	208 hours
0.10 FTE Adm Asst (Dieter)	208 hours
0.06 FTE Finance Dir (Saubert)	125 hours
0.24 FTE Engineering Tech. (Open)	499 hours
0.20 FTE Street Supt. (Nass)	416 hours
0.20 FTE Laborer I (Open)	416 hours
0.20 FTE Laborer I (Freeman)	416 hours
0.20 FTE Laborer I (Hernandez)	416 hours
0.20 FTE Laborer I (Beckman)	416 hours
0.20 FTE Laborer I (Buckingham)	416 hours
0.20 FTE Laborer I (Babcock)	416 hours
0.20 FTE Laborer I (Himsel)	416 hours
0.05 FTE Asst to City Manager (Clapper)	104 hours
<u>0.05 FTE IT Manager (Nobling)</u>	<u>104 hours</u>
2.76 FTE	TOTAL HOURS 5,741
Also included in wages:	
Director of Public Works- 15% of car allowance-- \$270	
Park & Rec Director - 10% of car allowance-- \$180	
City Manager-5% of car allowance-- \$90	
8% Deferred Comp-City Mgr; \$503(5% of 10,063)	
<u>Wages/Seasonal</u>	4,504
500 Hours @ \$9.00/hr	
<u>Longevity Pay</u>	1,850
<u>Clothing Allowance</u>	410
<u>Medicare Tax/City Share</u>	2,277
<u>Social Security/City Share</u>	9,736
<u>Retirement</u>	8,795



BUDGET NARRATIVE

ITEM	AMOUNT
PERSONNEL	
<u>Health Insurance</u>	28,492
<u>Worker Compensation</u>	3,031
<u>Life Insurance</u>	52
<u>Long Term Disability Insurance</u>	325
<u>125 Plan</u>	-
Proportionate share of taxes and benefits are based on the same % used to allocate salaries and/or the actual hours worked.	
NOTES:	
1 <u>Retained Earnings</u>	-
2 <u>Capital Improvements-Loan</u>	225,500
Includes bond proceeds for 2012 projects only	
A <u>Engineering-Transfer-Administrative</u>	7,500
Transfer to the General Fund for engineering services	
B. <u>GIS</u>	1,000
Supplies-25% each GF, Water, WWT, SW for a total of \$4,000	
C <u>Safety Program</u>	1,000
\$1,000 transfer to DPW Administration-GF	
D <u>Debt Service</u>	1,635
\$227,000 borrowed in September,2011 to fund the 2011 projects Interest only	
E <u>ERF Payment-Transfer-DPW Equipment Replacement Fd</u>	19,000
Transfer to DPW ERF for equipment used for stormwater,street cleaning, and compost site work.	
F <u>Contractual Services</u>	-
None	



BUDGET NARRATIVE

ITEM	AMOUNT
G <u>Capital Projects</u>	225,500
Milwaukee Street (Wis to Esterly)	87,500
Prince Street (Main to Starin)	138,000
	<u>225,500</u>
H <u>Capital Equipment</u>	NONE
I <u>Lake Weed Control</u>	12,000
Amount recommended by the Lake Management Study	

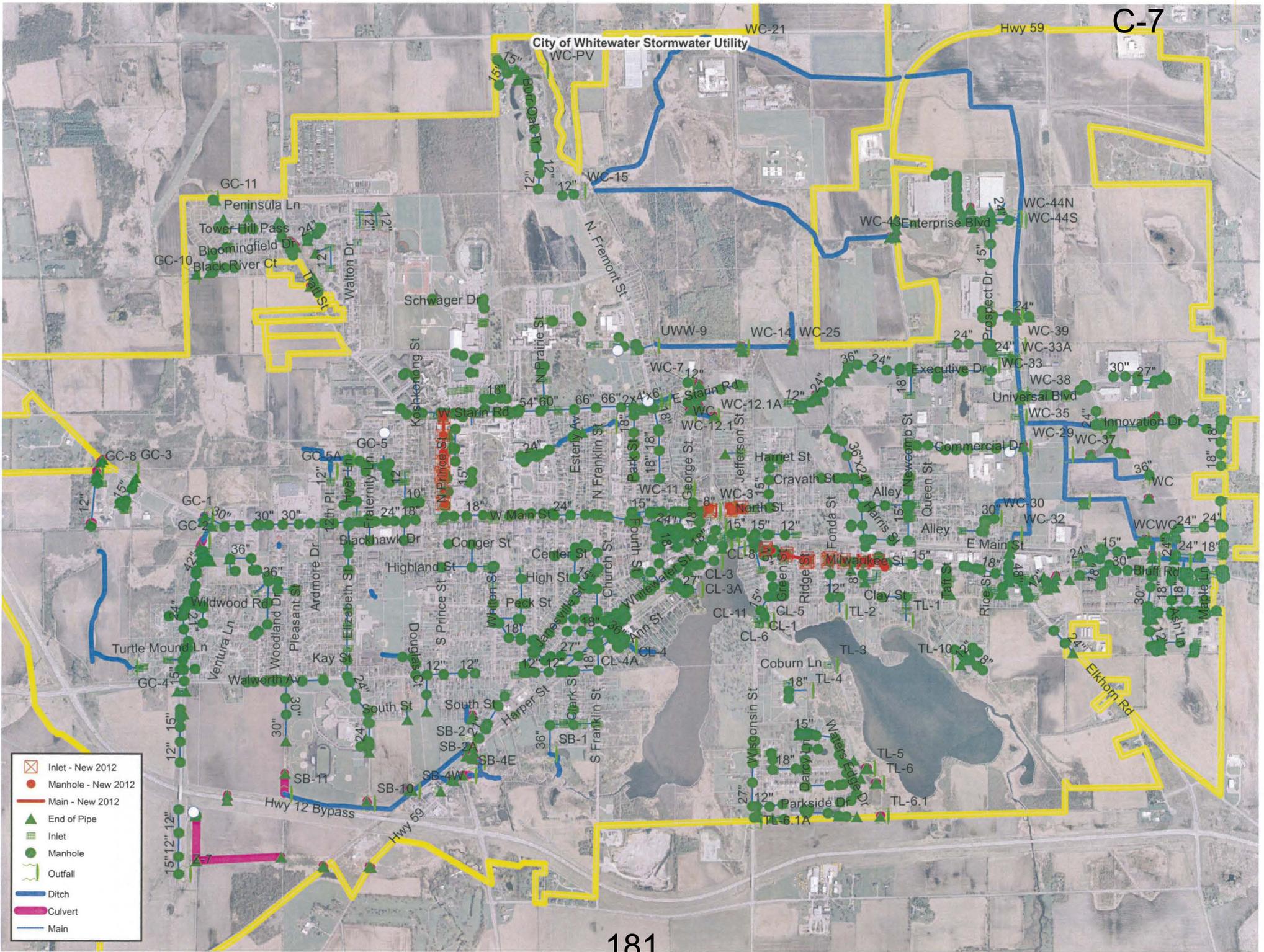


2012 Budget
Stormwater Utility Fund
FUND 620

NOTES

1	<u>Retained Loan Proceeds</u>	None
2	<u>Bond Proceeds</u>	
	Required for capital improvements	225,500
A	<u>Transfer to GF</u> for general engineering services	7,500
B	<u>GIS Support</u> - \$1,000 transfer to DPW Administration GF	1,000
C	<u>Safety Program</u> - \$1,000 transfer to DPW Administration GF	1,000
D	<u>Debt Service</u> - Interest only	1,635
E	<u>Transfer to DPW ERF</u> for equipment used for stormwater, street cleaning, & compost site work	19,000
F	<u>Contractural Services</u>	None
G	<u>Capital Projects</u>	
	Milwaukee Street (Wis to Esterly)	87,500
	Prince (Main to Starin)	138,000
		<hr/> 225,500
H	<u>Capital Equipment</u>	None
I	<u>Lake Weed Control</u>	12,000
	Amount recommended by the Lake Mgt study	

City of Whitewater Stormwater Utility

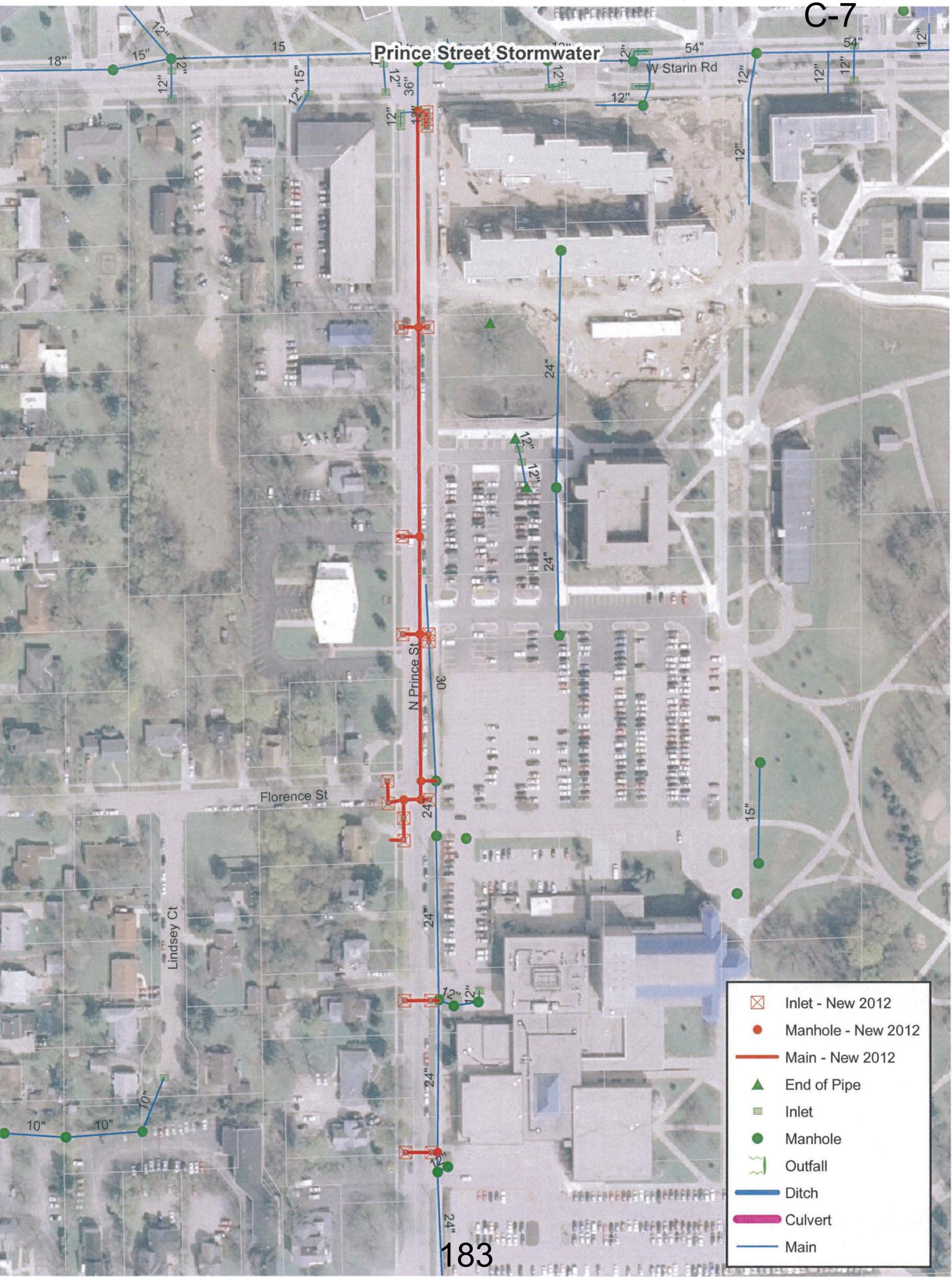


- Inlet - New 2012
- Manhole - New 2012
- Main - New 2012
- End of Pipe
- Inlet
- Manhole
- Outfall
- Ditch
- Culvert
- Main

Milwaukee Street Stormwater



Prince Street Stormwater



- Inlet - New 2012
- Manhole - New 2012
- Main - New 2012
- End of Pipe
- Inlet
- Manhole
- Outfall
- Ditch
- Culvert
- Main



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **03/05/2013**

ITEM: **Residency Requirement Policy Amendment**

PRESENTER: **City Manager**

PREVIOUS ACTION, IF ANY:

The Council adopted the current employee manual in December of 2011.

SUMMARY OF ITEM BEING PRESENTED:

At the last meeting of the Common Council, staff was directed to draft an amendment to the current residency requirement as outlined in the employee manual to show that residency within the Whitewater Unified School District was required and that residency within the limits of the City of Whitewater was required for the City Manager. Included with this summary sheet is a draft of an amended residency requirement.

BUDGET IMPACT, IF ANY: **N/A.**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **N/A**

RECOMMENDED MOTION: **N/A**

ATTACHMENT(S) INCLUDED (If none, please state that): **None**

FOR MORE INFORMATION CONTACT:

Cameron Clapper, cclapper@whitewater-wi.gov, 262.473.0100.

Residency

Employees of the City are encouraged to live within the City limits which promotes the understanding of local customs and habits. Employees appointed to any of the following listed positions will become City residents within one year from the date of commencement of employment and for as long as they hold a position requiring residency as a condition of employment:

- City Manager

Employees appointed to any of the following listed positions will become residents of the Whitewater Unified School District within one year from the date of commencement of employment and for as long as they hold a position requiring residency as a condition of employment:

- | | |
|--|--|
| • Community Development Director | • City Attorney |
| • Chief of Police | • Media Services Director |
| • Public Works Director | • Streets, Parks and Forestry Superintendent |
| • Finance Director | • Water Superintendent |
| • Parks and Recreation Director | • Wastewater Superintendent |
| • Neighborhood Services Director | • Chief Information Officer |
| • City Clerk | • City Treasurer |
| • Library Director (<i>Subject to final approval of the Library Board of Trustees</i>) | |

All affected employees that do not meet this residency requirement as of the effective date of this policy amendment (March 5, 2013) are exempt from this condition of employment as long as they maintain their current employment position.

The Common Council, at the recommendation of the City Manager, may exempt employees from this residency requirement based upon unique and compelling circumstances that may warrant such exemption.



City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: **03/19/2013**

ITEM: **Police Chief Employment Agreement Amendment**

PRESENTER: **City Manager & City Attorney**

PREVIOUS ACTION, IF ANY: **None**

SUMMARY OF ITEM BEING PRESENTED:

The City Manager is requesting authorization from the Common Council to amend the employment agreement for the Whitewater Police Chief. The agreement would be amended to reflect any amendments made to the residency requirement found in the personnel manual and other minor changes.

BUDGET IMPACT, IF ANY: **N/A.**

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: **N/A**

STAFF RECOMMENDATION: **The City Manager requests authorization from the Common Council to amend the police chief employment agreement.**

RECOMMENDED MOTION: **N/A**

ATTACHMENT(S) INCLUDED (If none, please state that): **A draft of the proposed amendments is forthcoming.**

FOR MORE INFORMATION CONTACT:

Cameron Clapper, cclapper@whitewater-wi.gov, 262.473.0100.

ADDENDUM TO EMPLOYMENT AGREEMENT BETWEEN
THE CITY OF WHITEWATER, WISCONSIN, AND THE CITY OF WHITEWATER
POLICE CHIEF, LISA OTTERBACHER

03-14-13 – 11:15 a.m. Draft

THIS ADDENDUM AGREEMENT is made and entered into this ____ day of March, 2013, by and between the City of Whitewater, Wisconsin, sometimes hereinafter referred to as the “City”, and Lisa K. Otterbacher, sometimes hereinafter referred to as the “Employee”.

WITNESSETH:

WHEREAS, the City and the Employee have reached an agreement amending the Employment Agreement dated September 27, 2011.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the City and the Employee agree as follows:

A. Section 5, Automobile Provision, shall be amended to read as follows:

The City shall provide the Employee with an unmarked squad car in acknowledgement of the Employee’s need to perform her duties as Police Chief. If the Employee is a resident of the City of Whitewater, the Employee will be allowed to drive the vehicle to her residence and keep the vehicle at her residence. If the Employee is not a resident of the City of Whitewater, the unmarked squad car will be allowed to be taken home by Employee if the Employee intends to leave from her residence and go to a City business related matter outside of the City of Whitewater. Also, the Employee may take the squad car home if the Employee goes to her residence after attending a City business related matter which takes place outside the City of Whitewater and then the Employee returns to her residence before going to the City of Whitewater.

B. Section 10, Moving Expenses, shall be amended to read as follows:

If the Employee establishes her residence within the corporate limits of the City of Whitewater, Employer shall pay to Employee a lump sum payment to pay for the reasonable cost of Employee’s packing and moving expenses with a maximum cap of \$2,500.00. This payment will be paid to Employee when the said monies are payable to the selected moving company.

C. Section 13, Residency, shall be amended to read as follows:

As a condition of employment, the Employee is required to be a resident of the Whitewater Unified School District.

IN WITNESS WHEREOF, the parties hereto have executed this instrument.

CITY OF WHITEWATER

EMPLOYEE

By: _____
Cameron Clapper, City Manager

By: _____
Lisa K. Otterbacher, Police Chief

Attest:

Michele R. Smith, City Clerk

CITY OF WHITEWATER, WISCONSIN
EMPLOYMENT AGREEMENT FOR POLICE CHIEF

THIS EMPLOYMENT AGREEMENT, sometimes hereinafter referred to as the "Agreement" made and entered into this 27th day of September, 2011, is made and entered by and between the CITY OF WHITEWATER, WISCONSIN, sometimes hereinafter referred to as the "City" and Lisa Otterbacher, sometimes hereinafter referred to as the "Employee".

WITNESSETH:

WHEREAS, the City Police Commission desires to hire and retain Employee as Police Chief and is recommending to the Common Council on behalf of the City of Whitewater that an employment agreement be established between the City and Employee for the purpose of such hiring; and

WHEREAS, the City desires to make provisions for the employee's duties, compensation, benefits, and other conditions of employment; and

WHEREAS, it is the desire of the Common Council of the City (hereinafter at times referred to as the "Council") to retain the services of the Employee, to make possible and provide inducement for her to remain in such employment and to make possible full work productivity by assuring the Employee's peace of mind with respect to future security for the periods specified herein.

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the City and the Employee agree as follows:

Section 1. Employment and Duties.

1.1 The City shall and does hereby agree to employ Employee on a full time basis as Police Chief, and the Employee does and hereby agrees to employment with the City as Police Chief and to perform the duties and responsibilities of Police Chief on a full time basis.

1.2 As Police Chief, the Employee shall perform all duties and activities associated with the position of Police Chief as set forth under the laws of the United States, the statutes of the State of Wisconsin and the ordinances of the City of Whitewater, as they all maybe amended from time to time.

Section 2. Term and Termination.

2.1 Subject to the termination provisions set forth below, the term of this Agreement shall be four (4) years from September 27, 2011 to September 30, 2015. In the event, that Employee serves as Police Chief beyond September 30, 2015, thereafter, the Agreement shall be automatically be reviewed for extension six (6) months prior to the expiration periods, unless terminated by either party pursuant to the provisions of this Agreement.

2.2 The Whitewater Police Commission shall have the right to terminate Employee's employment for just cause at any time upon written notice to Employee pursuant to Wisconsin State Statute 62.13(3) as amended and/or renumbered from time to time (the "Removal Statute"). In the event Employee is terminated for cause as defined in the Removal Statute, Employee will be afforded such due process rights as may be required by law.

2.3 The parties agree that the Employee may terminate this Agreement subject to Section 2.1 above upon not less than sixty (60) calendar days written notice prior to the Employee's final day of employment. The Employee's final day of employment shall be defined as the last day of actual full time work in service to the City. Failure by Employee to give proper and timely notice as required herein shall constitute forfeiture by Employee of any right, if any, Employee may have to accrued vacation and/or sick leave which is otherwise payable to Employee upon termination.

Section 3. Compensation.

3.1 Effective on the Commencement Date, the City shall pay a salary to the Employee for her services as Police Chief in the amount of \$87,000 on an annual basis. Said base salary shall remain in effect until December 31, 2012.

3.2 Beginning January 1, 2013, and for all times thereafter while this Agreement is in full force and effect, the Employee shall receive salary increases consistent with the across the board percentage wage increases, granted to all other salaried employees. In addition, Employee may receive a merit pay increase that may be determined by the City Manager/Common Council on an annual basis after a performance evaluation is conducted beginning January 1, 2013 and each January 1 thereafter while this agreement is in full force and effect.

3.3 The Employee waives all rights to longevity compensation.

Section 4. Vacation and Sick Leave.

4.1 Effective September 1, 2011, the City shall credit the Employee with sixty-four (64) hours of vacation time that was previously earned and accrued by the Employee during work performed during 2010. Thereafter, beginning on January 1, 2012 she will be granted twenty-two (22) days vacation annually. On January 1, 2015 the employee will be granted 25 days of vacation annually. Each year Employee shall have the right to carry over up to but no more than two (2) vacation days, with the approval of the city manager.

4.2 Effective September 1, 2011, Employee will have six hundred twenty-two (622) hours of sick leave, previously accumulated during her previous term of employment with the City. The Chief is entitled to maintain existing sick-time balance, and continue to accumulate a balance as defined by city ordinance and/or city policy that may be in effect, until the time of

retirement. The City will pay the Chief fifty percent (50%) of that entire employee's accumulated sick leave, up to a maximum of ninety (90) days except for discharge for just cause. This payout may be used to purchase health insurance after retirement. In the case of death of the Chief, while on active duty, one hundred percent (100%) of the value of accumulated sick leave will be paid to the Chief's estate.

Section 5. Automobile Provision.

5.1 Upon commencement of this agreement, the City shall provide the Employee with an unmarked squad car in acknowledgement of the Employee's need to perform her duties as Police Chief. Such unmarked squad car will be allowed to be taken home by Employee but only after the Employee has established residency within the City of Whitewater corporate limits.

Section 6. Memberships, Conferences, and Training.

6.1 The City shall pay for the Employee's annual association dues to the International Chiefs of Police Association (hereinafter referred to ICPA) and the Wisconsin Chiefs of Police Association (hereinafter referred to as the WCPA).

6.2 The City shall provide an annual budget for the registration, travel, and lodging for the annual conferences held by the ICPA (every other year attendance) and the WCPA (annual attendance).

6.3 The City shall provide an annual budget sufficient for the Employee to participate in approximately two (2) regional one-or-two-day seminars annually.

Section 7. Insurance.

7.1 The Employee shall have the right, at her option, to participate in the same manner as other salaried employees in the City's group health insurance program as may be amended from time to time by the City. If the Employee elects not to participate in the City's group health insurance program, the Employee will be entitled to incentive payments in accordance with any "opt-out" program made available to other City employees.

7.2 The City shall provide the Employee with term life insurance equal to two times the Employee's base salary.

Section 8. Retirement Benefit.

8.1 The City shall provide payment of all costs related to the Employee's enrollment in the State of Wisconsin Retirement Plan except any percentage required to be paid by state and local government employees. Salaried as well as all other non-sworn police officers are required, beginning January 1, 2012, to contribute 50% of the total retirement contribution. Employee will be required to pay the same amount, notwithstanding what may be specified by state law for sworn police officers. Contributions will be deducted from Employee's "pre-tax" as designated for federal and state income tax purposes. In 2011, the state required contribution is 11.6%; the city contribution is 5.8% and the employee contribution is 5.8% (the state required percentage is subject to change annually).

Section 9. Uniform, Equipment and Clothing Allowance.

9.1 A clothing allowance of \$600.00 per year shall be provided to the employee for suitable clothing and/or uniformed attire, whether uniform or business attire, as required by the Chief's position. Other specialty items may be authorized by the city manager. The allowance may also be used for dry cleaning or other clothing maintenance services.

Section 10: Moving Expenses:

10.1 Employer shall pay to Employee a lump sum payment to pay for the reasonable cost of Employee's packing and moving expenses with a maximum cap of \$2,500.00. This payment will be paid to Employee when the said monies are payable to the selected moving company.

Section 11: Cell Phone:

11.1 The city will provide to Employee a cellular telephone and corresponding data plan for Employee's business use.

Section 12. Other Benefits.

12.1 The City shall pay, or reimburse the Employee for other current and future benefits, or expenses extended and common to all other salaried employees of the City as established by ordinance and that are not specifically otherwise modified by this Agreement.

Section 13. Residency.

13.1 The Employee is required to establish residency within the corporate limits of the City of Whitewater within one (1) year of the effective date of this agreement. The employee will make every attempt to sell their home and relocate to the City of Whitewater within one (1) year. The Employee will give monthly reports to the city manager regarding her efforts to establish such residence. Given the current state of the housing market an extension of one (1) year will be granted if it is found that reasonable attempts have been made to sell their

property and have been unsuccessful. If residency is not established within the above noted time frame, the employee and city manager will meet with the city council prior to the employee incurring the cost of a dual mortgage.

Section 14. Indemnification.

14.1 The City shall defend, indemnify, and hold harmless the Employee against any and all civil claims, demands, suits, actions or proceedings of any kind or nature arising out of the performance of reasonable acts within the scope of his duties as Police Chief. This indemnification shall not apply to any criminal proceedings, which may be filed against the Employee.

Section 15. Binding Effect.

15.1 This Agreement shall be binding on the City and the Employee and the successors, assigns and heirs of each respectively, upon approval by the Council and execution by both parties hereto.

Section 16. Severability.

16.1 If any clause or provision herein shall be adjudged invalid or unenforceable by a Court of competent jurisdiction or by operation of any applicable law, it shall not affect the validity of any other clause or provision, which shall remain in full force and effect. This agreement may be terminated at the will of either party for due process in accordance with chapter 62.13. This agreement does not create any right to continued employment and the independent review process outlined in State Statues 62.13.

Section 17. Waiver of Breach.

17.1 The waiver by the City of a breach of any provision of this Agreement by the Employee shall not operate or be construed as a waiver of any subsequent breach by the Employee.

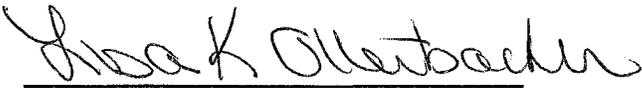
IN WITNESS WHEREOF, the parties hereto have duly executed this instrument to become effective as of the date on which this Agreement is approved by the Common Council of the City.

City of Whitewater

Employee



Kevin M. Brunner, City Manager



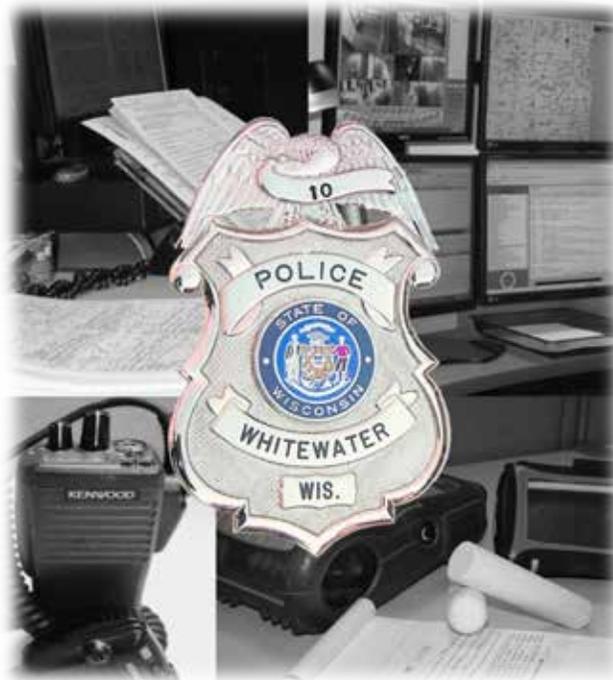
Lisa Otterbacher, Police Chief

ATTEST:

Michele Smith
Michele Smith, City Clerk

Whitewater Police Department 2012 Annual Report

2013 Management Plan



Whitewater Police Department
312 West Whitewater Street
Whitewater, Wisconsin 53190

Non-Emergency Phone Number: (262) 473-0555
Emergency Phone Number: 9-1-1

www.whitewater-wi.gov

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Introduction

I am pleased to present the Whitewater Police Department 2012 Annual Report. Through the years the men and women of the Whitewater Police Department have worked diligently to maintain a progressive and professional law enforcement agency. There are a variety of quantitative and qualitative measurements that can help define the performance and effectiveness of a law enforcement agency. We feel that this report reflects the hard work and notable accomplishments of our department.

The past year brought forth significant achievements to include the implementation of several new crime prevention initiatives, the clearance of a number of high profile crimes, increases in drug arrests, and continued dedicated law enforcement services to the citizens of Whitewater.

In 2012 members of the Whitewater Police Department developed a new Mission and Values statement, which reflects why we are dedicated public safety professionals, emphasizing why and how we are committed to the community that we serve. The completed statements will be formally released in early 2013.

The patrol and detective bureaus were active throughout the year, dealing with the tragic death of a UW-Whitewater student, implementing significantly enhanced drug enforcement initiatives, and investigating involved sensitive crimes cases. The department also responded to one of the most violent domestic incidents in the history of the department, which generated over 15 felony charges, to include two attempted homicide charges. Our united response to such incidents supports the hours of dedicated training attended by each member of the department. From the dispatcher that fielded the calls, to the tactical response of the sworn personnel, to support services fielding media requests and processing reports, every member of the department demonstrated dedication, compassion, and professional excellence.

Crime prevention remained a focal point for the department as a whole. Each shift actively identified and implemented a crime prevention goal. Three particularly noteworthy goals were the training of tavern doormen (bouncers), distribution of security surveys to businesses in the industrial park, and enhanced drug enforcement initiatives. The department also hosted our first annual Whitewater Safety Experience. The program which was a joint partnership between the Whitewater Police Department, the UW-Whitewater Police Department, and the Whitewater Fire Department and Rescue Squad, proved to be a great hands-on interactive opportunity for many community families.

In closing, we look forward to another year of growth through new programs and our commitment and dedication to public safety. I would like to offer my genuine appreciation to all the men and women of the Whitewater Police Department who continue to be the valued, trusted, and loyal personnel who have dedicated their careers to the law enforcement profession. As individuals and as a law enforcement agency we have the capacity to meet virtually any challenge. With the support of the Police Commission, Common Council, city management team, and city support personnel, we continue to proudly serve the city of Whitewater.

Lisa K. Otterbacher
Chief of Police



City of Whitewater Police Department

Mission Statement

The mission of the Whitewater Police Department is to enhance the quality of life for those living in the City of Whitewater by providing quality police service to the community through fairness, integrity and professionalism, promoting a safe environment through police and citizen interaction, and by the equitable enforcement of the laws of the City of Whitewater and the State of Wisconsin within the framework of the Constitution of the United States.

Values

Preserve and Advance Democratic Values - We shall uphold this country's democratic values as embodied in the Constitution, and dedicate ourselves to the preservation of life, individual freedoms and justice for everyone.

Improve the Quality of Community Life - We must understand the importance of community values and expectations, be responsive to the concerns of all citizens, and encourage our officers to expand their role in helping the community to develop into a better place to live.

Compassion - The role of the police is to resolve conflict through impartial enforcement of law, not through imposition of judgment or punishment. All persons shall be treated equitably and with compassion.

Professionalism - We must recognize that our success is dependent on the trust and confidence of the citizens of the community, which we serve. Therefore, we shall always engage in behavior which is beyond reproach and reflects the integrity of police professionals.

Pride - We pride ourselves on being capable and caring people who provide a valued service to the citizens of Whitewater, and we shall promote pride in our community, agency and profession.

Teamwork - Law enforcement and public safety are of community wide concern, thus we must actively seek citizen involvement in all aspects of policing. We shall strive to cultivate effective working relationships with other governmental, public and private service agencies in pursuit of mutual goals.

Commitment - We must have a vision for the future of our community and our agency, and make a firm commitment to foster goals, which will enable us to attain that end.

Excellence - We shall endeavor to meet, or exceed, nationally recognized law enforcement standards in every duty we undertake. We pledge to establish and maintain high performance standards to ensure public confidence and trust.

Quality Service - We shall strive to realize the aforementioned values in order to provide the citizens of Whitewater with the highest quality of police services possible and accomplish our department mission.

155 Years of Professional Policing

In 1858 the first two law enforcement officers, James Shrom and Dominic O'Donnell, were hired to patrol what was then the Village of Whitewater. S.D. Ferguson was later appointed Village Marshall. The town was patrolled primarily on foot, with outlying areas covered by horseback.

With the dawn of the 20th Century came new and innovative ways to serve the incorporated City of Whitewater. The first motorcycle began to patrol the streets, criminals were now fingerprinted and telephone lines extended throughout the City into the police station. In 1911, George Gill was appointed the first Chief of Police. In the early 1900's an officer's salary was established at \$55 per month.

The Great Depression-era of the 1930's saw the police department battling the effects of prohibition while policing with very meager resources. In 1941 a civilian Police and Fire Commission was created to oversee the hiring and discipline of officers. By the 1950's the City's population had grown and so too had the size of the Police Department, comprised then of seven sworn officers.



The 1960's brought change, turmoil, and reform. The Vietnam War, social unrest, and civil rights brought protest and demonstrations to the UW-Whitewater campus. In 1970 an arson fire destroyed a famous campus landmark, "Old Main". By the early 1970's the Police Department had grown to 20 officers. In 1971, Whitewater was distinguished as the first city in the State of Wisconsin to install a 911 system. Although the overall crime rate remained stable, the City experienced its first homicide in 1977.

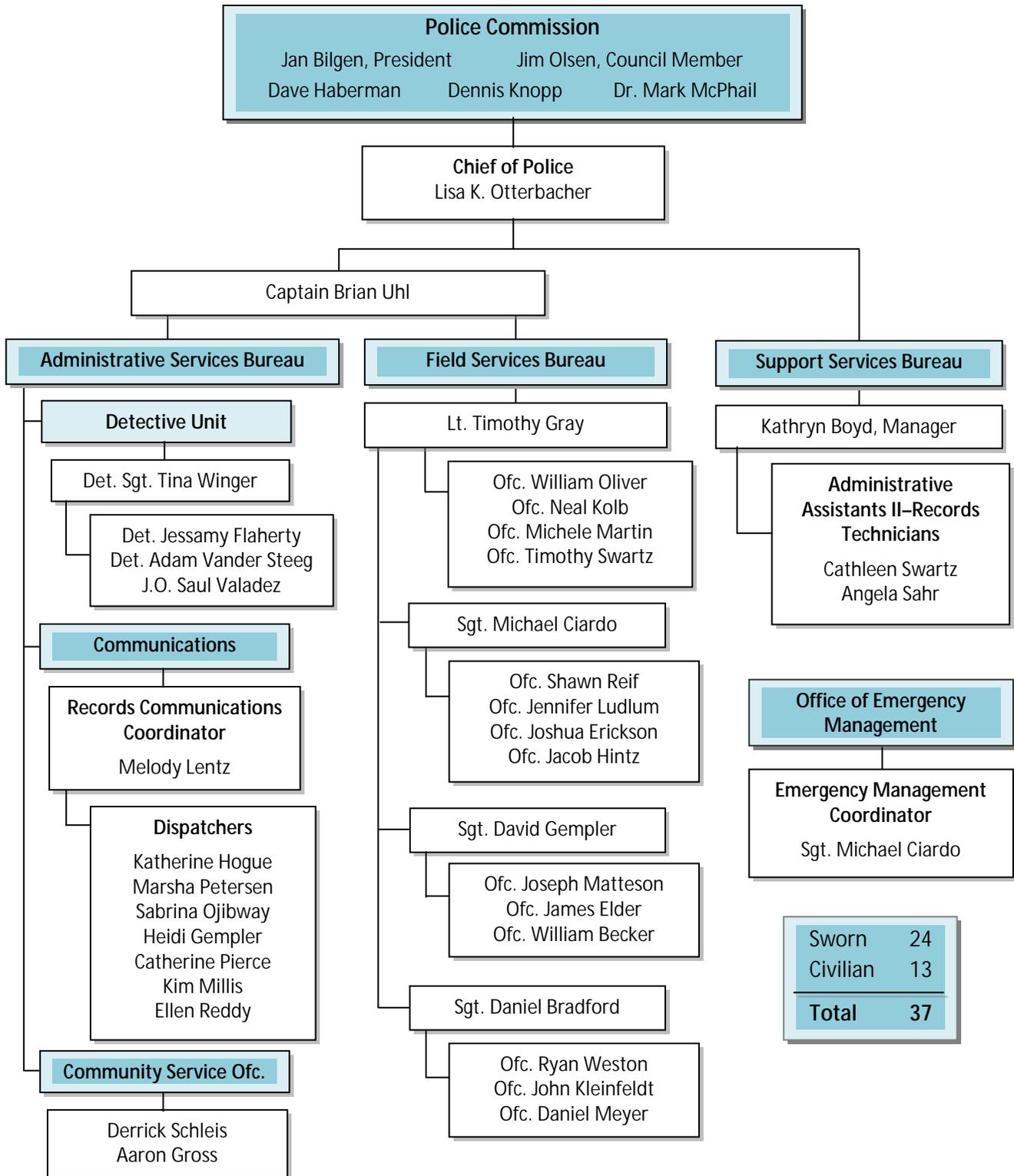
In the 1980's the Whitewater Police Department entered the age of technology with computers, a fax machine, and a new radio system. In 1990, the first fully sworn female officer was hired. Throughout the 1990's the Department saw continued organizational growth and development. In 2008 we increased our sworn staff to 24 officers, the first increase in sworn staffing since the late 1980s.



Today, the Whitewater Police Department has 37 members who remain dedicated to professional policing and committed to public service. The Department is accredited through Wisconsin Law Enforcement Accreditation Group (WILEAG), which ensures that we remain consistent with best practices and maintain sound policies and procedures that are compliant with governing laws. In order to keep up with continually changing crime trends, technology, and

laws, we develop up-to-date strategic plans that provide a roadmap of where we have been and where we intend to go. Whitewater remains safe in part due to the department's commitment to crime prevention initiatives and our diligence to proactively enforcing municipal and criminal violations. We stand united ready to partner with our community to counter crime and promote safety and security in Whitewater.

Whitewater Police Department
Organizational Chart
as of December 31, 2012



Police Commission

Police and Fire Commissions date back in time, nearly a century ago, when the Wisconsin Legislature enacted a measure establishing such commissions as municipal bodies. Recognizing the critical role of police officers and fire fighters in assuring the public's safety, the legislature believed that by creating an independent body, one that no political party could come to dominate, the selection and removal of police officers and fire fighters would be insulated from the vagaries of partisan politics.

The statutory powers, duties, and responsibilities of a Police and Fire Commission are significant. A commission has authority to appoint, suspend, or remove the Chief of Police, to approve appointments and promotions, to hear appeals of disciplinary action or to impose discipline.

The City of Whitewater Police and Fire Commission was established in 1952 and was created in pursuant to Chapter 2.28 of the Whitewater Municipal Code as well as Wisconsin State Statutes. In 2010 the Common Council voted to change the commission name to the Police Commission considering there was no oversight of the volunteer fire department. The commission consists of four citizen members and one member of the Common Council appointed by the City Manager/Common Council. The addition of a Common Council representative also occurred in 2010. The citizen member's terms are for a five year period. We have been very fortunate over the years to have had many thoughtful and dedicated citizens serve our community as Police Commissioners.

Chief of Police

Our Chief of Police is the highest level management position within the police department. The Chief of Police is ultimately responsible for the complete control, operation and representation of the Whitewater Police Department and its employees. Work involves supervising departmental activities, formulating and enforcing departmental rules of conduct, developing policies, coordinating activities with outside agencies, preparing and justifying operational budgets, making recommendations for hiring, promotions, commendation and discipline, setting individual and departmental goals and objectives, and representing the City and the department to the general public, governmental agencies, news media, etc. Work is performed under the general supervision of the City Manager and the Police Commission.

Administrative Services Bureau

The Administrative Services Bureau provides the communication, investigation, training and community service for the Department.

Administrative Services Commander – Our Captain is responsible for a wide range of duties including: internal affairs, audit and inspections, planning and research, personnel and training, policy development, accreditation, and organizational functions designed to enhance the efficiency, effectiveness, and professional competence of employees of the Department. The Administrative Services Commander is an upper management, command level position and serves as second-in-command of the Department.

Detective Sergeant – Our Detective Sergeant is responsible for managing and directing the investigative function of the Department. This individual directly supervises assigned personnel and performs complex investigations and necessary follow-ups of crimes against persons and property. The Detective Sergeant also works closely with internal elements of the Department, other law enforcement and Criminal Justice agencies, and with the general public in the reporting, investigation, and prosecution of offenders.

Detective – Our Detectives perform complex investigations and necessary follow-ups specializing in crimes against persons and property occurring in the City of Whitewater. These individuals work closely with internal elements of the department, other governmental agencies, and the general public in the reporting, investigation and prosecution of offenders.

Juvenile Officer - Our Juvenile Officer is assigned to investigate sensitive crimes, property offenses, acts of violence, and drug/alcohol violations that involve juveniles as suspects or victims. In addition to investigative work, the Juvenile Officer acts as a liaison between the police department and the school system. The Juvenile Officer is responsible for educational presentations, and the patrol and supervision of various school functions.



RCC Melody Lentz

Records/Communications Coordinator (RCC) - The Records/Communications Coordinator supports the operations of the communications center. This individual acts as an advisor by providing the necessary level of guidance and assistance required by the dispatchers to accomplish their assigned tasks in an effective and efficient manner. The Records/Communications Coordinator also performs tasks related to record keeping and data entry, which are under the general supervision of the Support Services Manager.

Dispatcher – Our Dispatchers provide communications service for the City of Whitewater Police, Fire and EMS as well as the University of Wisconsin – Whitewater Police Services. Duties include answering emergency and non-emergency phone lines; operating our radio system; monitoring unit activity for response and well being; maintaining accurate records; maintaining station security by video monitors and speakers; and assisting the general public by telephone and in person.

Community Service Officer (CSO) - Our Community Service Officers are part-time, limited term, non-sworn, para-professional positions responsible for performing limited law enforcement and animal control functions for the department. Work involves parking enforcement, traffic direction, park patrol, motorist assist, recovering lost/found property, code enforcement, crossing guard duties, funeral escort, traffic and crowd control at civic events, pickup and delivery duties, and other miscellaneous tasks as may be assigned.



CSO Aaron Gross, CSO Derrick Schleis, NSO Brody Fiedler



Juvenile Officer Valadez attends the Cinco de Mayo celebration with McGruff the Crime Dog



Det. Flaherty, Det. Sgt. Winger, and Det. Vander Steeg



Dispatchers Hogue, Millis and Gempler (back l-r)
Dispatchers Ojibway, Pierce and Petersen (front l-r)
Dispatcher Reddy (not pictured)

Administrative Services Bureau Year in Review

The primary responsibility of the Captain is to oversee accreditation, employ and maintain departmental staffing, facilitate training objectives, manage internal affairs, as well as provide administrative oversight of the Detective Bureau, the Communications Center, and the Community Service Officer program (CSO).

In 2012, the Administrative Services Bureau continued its progressive development into a more efficient and effective division within the police department. The Communications Center was well on its way to completing the long and tedious federal regulation of narrow banding the radios, the Detective Bureau saw unprecedented numbers of arrests related to drug crimes and seizures, and a new Community Service Officer (CSO) was hired and trained along with a Neighborhood Services Department Officer to enhance coordination between city departments.

The Detective Bureau set out, as one of their goals, to fight drugs and prostitution in the city. They conducted a very successful prostitution sting with the help of the Walworth County District Attorney's Office and made several arrests at a local business believed to be a central source for this illegal activity. Their other goal was to concentrate on the illegal drug trade in the city. A patrol officer was assigned to the Detective Bureau over the summer months to help with this goal. That assignment, along with their focused effort, has led to dozens of felony arrests, thousands of dollars worth of illegal drugs being taken off the street, and the seizure of several vehicles being used in the commission of these crimes.

The Communications Center is the heart and soul of what we do at the police department. Without their talents and abilities, we would not be able to effectively police this community. The Communication Center completed the federal narrow banding requirement and it is now operating within federal regulations under the new guidelines. In order to continue to stay on top of new trends and regulations, several upgrades will be necessary in the near future. 911 calls from cell phones will need to be traced through our Communications Center. New software will be needed in order to receive text and picture messages and added personnel will be necessary to handle the complexity and continually rising call volumes. Software to incorporate received calls into the squad cars for a more efficient and effective response is also needed. These upgrades will allow the Communications Center to continue keeping our community safe.

On July 16, 2012, the police department was re-accredited through the Wisconsin Law Enforcement Accreditation Group (WILEAG). The Whitewater Police Department remains the only accredited police or sheriff's department in Walworth and Jefferson Counties and is one of only 21 accredited agencies in the state. We continue to take great pride in the men and women who work for us to keep this community safe. The dedication and professionalism our personnel display is second to none and we continue to strive to make Whitewater a safe place to live, work, and play.



Captain Brian Uhl
Administrative Services Commander

Field Services Bureau

The Field Services Bureau is the uniformed patrol component of the Department.

Field Services Commander - Our Lieutenant is responsible for directing the field operations of the Department and facilitating the delivery of police services to the community. This position acts as an advisor for his/her subordinates by providing the necessary level of guidance and assistance required by first line supervisors and patrol officers to accomplish their tasks in an efficient and effective manner. The Field Services Commander is an upper management, command level position.

Sergeant - Our Sergeants are first-line supervisors who direct the field operations of the department and who facilitate the delivery of police services to the community. These individuals act as advisors for their subordinates by providing the necessary level of guidance and assistance required by the patrol officers to accomplish their assigned tasks in an effective and efficient manner. Duties are performed under general supervision of the Field Services Commander.

Patrol Officer – Our Patrol Officers are entry level sworn positions responsible for the protection of life and property through the enforcement of laws and ordinances. Work involves patrolling assigned areas, responding to calls for service, investigating crime, conducting traffic enforcement, apprehending violators, protecting victims and property, and responding to emergency situations. Duties are performed under general supervision of a Sergeant.



Sgt. Ciardo assists Ofc. Swartz with an accident report



Ofc. Ludlum conducts a test of a laser speed detection unit with Sgt. Gempler



J.O. Valadez simulates a felony traffic stop



Ofc. Reif interviews a suspect



Ofc. Oliver checks a downtown business door

Field Services Bureau Year in Review

The year 2012 brought technological advances to the Patrol Bureau. The Badger TraCS software system was fully implemented, allowing officers to easily and more efficiently issue traffic and ordinance citations as well as complete traffic accident reports. While there were some initial growing pains with the new system, officers were quick to adapt and embrace the new technology. The software allows officers to make traffic stops, issue citations or warnings, and then clear from the stop in about half the time of issuing the old paper citations. There is additional time saved in regards to the Whitewater Municipal Clerk of Court's office as the citations are now electronically downloaded into the court software, saving data entry time. Another benefit has been in the area of quality control. Routine errors are greatly reduced due to dropdown fields and certain safeguards build into the software.

Another new software implementation was a scheduling program. The software replaced the archaic system of spread sheets and multiple documents used for the duty schedule. We have 35 employees to schedule with a variety of work hours, days off rotations, all the while accounting for hundreds of vacation, compensatory, bereavement, and sick leave time off hours. The new software is user friendly and allows employees to see their duty schedule for the entire year. Officer's schedules can be altered or adjusted with a few clicks of a computer mouse, making changes far more efficient.

All four of the patrol teams worked on individual team goals and successfully accomplish all of them. The goals included; conducting business security checks, underage alcohol reduction, tavern doorman training, increased enforcement of operating while under the influence violations, increased foot patrols in and near the taverns, re-contacting those involved in motor vehicle accidents and providing additional assistance, targeting high traffic complaint areas with increased enforcement, increased failure to obey signs and signals violations, and a concerted effort at satisfying the Whitewater Municipal Court warrants.



Lieutenant Tim Gray
Field Services Commander

Support Services Bureau

The Support Services Bureau is the clerical and records component of the Department.

Support Services Manager – This is a non-sworn, supervisory position responsible for the management of the clerical staff of the Police Department. Work involves supervision of the clerical staff in maintaining the official records of the police department, assisting in preparation and monitoring of the departmental budget, and oversight of the department computer system. Additional responsibilities include oversight of the department payroll, monies collected, and support to the administrative staff.

Records Technicians – Our Records Technicians provide clerical support for the administrative staff and police officers to include transcription of interviews and dictation, maintenance of the filing system, computer data entry, record keeping, development and updating of documents, and assistance to the general public both by telephone and in person.



Records Technician
Cathy Swartz



Records Technician
Angela Sahr

Support Services Bureau Year in Review

The Support Services Staff is responsible for maintaining the official records of the police department, guaranteeing that all records are processed accurately and in a timely manner. In addition, we provide clerical support for the command staff, patrol officers, detectives, and dispatchers, as well as assisting our citizens.

In 2012 the Support Services Staff processed 2,382 records requests, which included disseminating 1,593 incident reports, 147 requests for motor vehicle accident reports and 5 miscellaneous record requests. We conducted 637 background checks for city licensing, employment purposes, and general public requests. In addition we processed the sale of 348 parking permits for the City. Over the last several years we have streamlined the record request process, providing the public the ability to request and receive reports electronically at no cost. By utilizing this method we have seen a savings in time for our department and an added convenience for those requesting the records.

For two years a Support Services Staff goal had been to scan the department's oldest saved reports. The reports reflect the major cases investigated by our department over the years. Our objective was to preserve the reports, creating an electronic version of historical department records. This task was done as time allowed and our Records Technicians were able to complete 99% of this project by the end of 2012. Additionally, this goal ties in with the organizational goal of reducing the amount of department paper files.

In April the Support Services Staff assisted with a department conducted mock assessment of our accreditation files to determine our readiness for our on site in June. With minor file and facility maintenance we were prepared for the WILEAG assessor's review of our department.

In August, the department, in conjunction with the Whitewater Fire Department and Rescue Squad, hosted the first Whitewater Safety Experience. Support Services Staff assisted with the preparation of this hands-on event. In addition to their work reading for the Safety Experience, our Records Technicians coordinated a scholarship fundraising bake sale held in conjunction with the Safety Experience.

Training this year consisted of finalizing the cross-training for both of the Records Technicians job tasks. The completion of this training helped in creating a seamless workflow for the department and broadened the Records Technicians scope of responsibility. In March the Support Services Staff reviewed the records portion of the Badger TraCS citation and accident report software. In May our Records Technicians attended training on Unified Crime Reporting (UCR) Summary Based Reporting through the state of Wisconsin Department of Justice. UCR crime data is submitted monthly to the state, who then in turn forwards statewide data to the Federal Bureau of Investigation. In August, our records management software company hosted a webinar on capturing data for Unified Crime Reporting (UCR). In addition, the Support Services Staff trained the Community Services Officers (CSO) on the lobby window duties, which enables the CSO's to assist us with providing customer service to individuals visiting the police department, creating more efficient service.

The Support Services goals for 2013 are to meet with the Report Writing Committee to determine better processes for completion and routing of department reports, assist with the compilation and formatting of the department's 2013 - 2018 strategic plan, and after the integration of the Badger TraCS software data into our records management software is complete, we will review staff position descriptions and job tasks to determine if there can be some realignment of duties creating a more efficient use of time.

The Support Services Staff remains committed to providing efficient, professional and courteous customer service to our department and the citizens in need of our assistance.

Kathryn Boyd
Support Services Manager



Office of Emergency Management

The Office of Emergency Management coordinates the planning for the City of Whitewater's response to natural and man-made disasters.

Emergency Management Coordinator - The Whitewater Police Department has appointed an officer to serve as Emergency Management Coordinator. The Emergency Management Coordinator works closely with City government, the fire department, EMS, and with the county emergency government director in matters of mutual concern. Duties include conducting training, development of policies and procedures, management of grants, and the readiness of our Emergency Operations Center.

Office of Emergency Management Year in Review

(Excerpts from the Whitewater Office of Emergency Management 2012 Annual Report)

The Whitewater Office of Emergency Management remains committed to providing overall safety to Whitewater as we face future budgetary concerns and new state and federal mandates. The following are highlights of activities and incidents during 2012:

- On May 24, the Municipal Building experienced a power failure resulting in a temporary evacuation of the building. The building evacuation plan, which was developed and tested in 2011, was put into place and as a result, the continuity of police and City operations was virtually seamless.
- On July 28 winds in excess of 60 miles per hour blew through the area. Only minor damage was reported and no infrastructure was affected. Sound practices and mitigation efforts by the City's forestry department have resulted in only minor damages for the past several years and should be commended.
- On August 6 a natural gas leak was reported near Starin Rd. and Prairie St. Planning for this type of event led to a quick response by emergency services and the return to normal operations in less than two hours.
- In 2012, nine trained severe weather spotters, through their various residential locations, allowed for accurate and long range notification of storm systems as they approach the city. In August, the spotters group participated in the Whitewater Safety Experience. Hands-on demonstrations were conducted along with distribution of safety literature.
- Whitewater continued to maintain certification as a StormReady® community for the ninth straight year. This certification is through the Nation Weather Service (NWS) and helps communities implement procedures to reduce the potential impacts from natural disaster events. To be recognized as StormReady®, a community must meet guidelines established by the NWS.

It is the goal of this office to continue to plan for and conduct emergency exercises with city employees, UW-Whitewater officials and both Jefferson and Walworth County Emergency Management agencies in 2013. Grant research will be conducted in 2013 to determine if funding can be made available for communications and warning systems to include the citizen disaster registry project. Finally, the review and transition of the current Emergency Response Plan (EOP) to the now mandated EOP will be a priority.



Sgt. Michael Ciardo
Emergency Management Coordinator

Personnel Changes

APPOINTMENTS



Jacob Hintz
Patrol Officer
February



Aaron Gross
Community Service Officer
January



AWARDS & COMMENDATIONS



Officer of the Year
Officer John Kleinfeldt



Exceptional Service
Dispatcher Sabrina Ojibway
Training Officer of the Year
& *Police Star*
Officer Joe Matteson



American Legion Award
Detective Adam Vander Steeg

(Not Pictured)
Distinguished Service
Ofc. Shawn Reif



Distinguished Service
Department Trainers
Det. Jessamy Flaherty, Sgt. Dan Bradford,
Ofc. Joe Matteson, Ofc. Ryan Weston,
Ofc. Jim Elder, Det. Adam Vander Steeg,
(Sgt. Dave Gempler, Ofc. Bill Oliver,
Ofc. Neal Kolb - not pictured)

Community Involvement

The Whitewater Police Department is committed to many of the precepts of a community-oriented philosophy of policing such as our emphasis on problem solving, addressing quality of life concerns, and in developing partnerships with our community. The following photos illustrate some examples of the way in which our personnel reach out and interact with our community throughout the course of the year.



Annual Police Day Ceremony



Bike Safety Program



Citizen Academy



Foot Patrol In Downtown Area



LINCS Law Enforcement Luncheon



Special Olympics Law Enforcement Torch Run



Hispanic Outreach Program



Safety Experience



Public Safety Building tours



McGruff special appearances



Washington Elementary Hero Breakfast



Keeping the Community Safe
UW-Whitewater Police Department
Whitewater Fire Department and Rescue Squad
Whitewater Police Department.

Specialized Programs

Accreditation - Accreditation is a process by which a police department comes into compliance with a body of standards which covers virtually every aspect of a law enforcement operation. Accreditation formally recognizes, through an outside source, the quality of our organization, the caliber of our personnel, and serves to place the Whitewater Police Department among the elite in law enforcement agencies in the State of Wisconsin.

Bicycle Patrol - Bicycle patrol provides an alternate and highly visible means of policing special events and areas of the City which are inaccessible by motor vehicle and promotes greater interaction with citizens of the community. Specially trained officers on all-terrain bikes are involved in targeted patrol, crime prevention, public relations, special operations, and bike safety.

Citizen Academy - In an effort to enhance our community policing effort, the Whitewater Police Department has developed a citizen police academy. The academy is designed to provide selected members of the community with a hands-on look at the important job of law enforcement. The curriculum covers such topics as criminal investigation, police ethics, firearms training, officer survival techniques, crime prevention, first aid, court procedures, tactical operations, and police administration. Various members of the department act as instructors for the course.

Communications Training Officers Program – Communications Training Officers (CTO) use their knowledge, skills and abilities to train and evaluate new telecommunicators utilizing a structured CTO program. The one-on-one instruction introduces the basic theories, practices and guidelines for daily application in the dispatch communications environment.

Crime Prevention - The mission of the Whitewater Police Department includes crime prevention among its areas of greatest concern. The department is committed to the development and fostering of community based crime prevention efforts. We have developed a crime prevention team which consists of officers from each shift.

Department Newsletter - In 1995, the Whitewater Police Department introduced a highly successful newsletter. The quarterly publication promotes a feeling of belonging, teamwork, and community policing among our employees. Although the newsletter is directed at our own members, it is made available to interested city officials, citizens, and members of the local law enforcement community. The newsletter is aimed at making a positive statement about our people and our organization.

Field Training Officers Program - Field Training Officers are responsible for training and educating new officers through a very comprehensive and structured program. The intense training prepares recruit officers to face and correctly respond to a wide range of physically and mentally challenging situations

Honor Guard - The honor guard is a voluntary unit comprised of uniformed officers of the Whitewater Police Department. The honor guard represents our department and our city at funerals and special events.

ID/Evidence Technicians - Evidence Technicians are trained and equipped to process crime scenes, e.g. fingerprints, photographs, collection and preservation of evidence. Evidence Technicians allow for the rapid response to situations, which may require the gathering of evidence in a timely manner.

McGruff Program - The McGruff the Crime Dog safety project started in December of 1992. Using the universally recognized McGruff Dog, children are taught to say no to drugs, alcohol, vandalism, gangs, molestation, and abuse. McGruff's primary function is to bring his message to the elementary school children through public appearances in the Whitewater area. McGruff is always accompanied by a uniformed officer.

Sensitive Crimes Investigations - Recognizing the intense and painful psychological and social pressures placed on the victims of sensitive crimes, the Whitewater Police Department approaches the investigation of such offenses with great sensitivity for the victim and with the unique skill afforded by a specialized Sensitive Crimes Investigative Team. The team is comprised of officers who are responsible for the investigation of complaints related to sexual assault and child abuse/neglect that require specialized training and intervention.

Unified Tactics Instructors – These officers are responsible for the development and presentation of various tactical skills and techniques to other Department personnel. These instructors are specifically responsible for training and educating officers in defense and arrest tactics, emergency vehicle operation, and in firearms qualification and proficiency.



Accreditation



Bike Patrol



Citizen Academy



Defensive Tactics Instructors



Emergency Vehicle Operation



Firearms Instructors



ID/Evidence Technicians



Honor Guard



McGruff the Crime Dog

Maintaining Professional Policing

It is crucial for the community to have confidence in its police department. The internal affairs function of the Whitewater Police Department is important for the maintenance of professional conduct. The integrity of a law enforcement agency depends on the personal ethics and discipline of each employee.

It is the policy of the Whitewater Police Department to promptly investigate allegations of misconduct or wrongdoing by department members and to take appropriate action to discipline, change policy, or exonerate the employee.

The Department encourages citizens to bring forward legitimate complaints regarding misconduct by employees. It also recognizes that malicious and false accusations are sometimes made. Nevertheless, all allegations must be properly investigated so as to ensure the integrity of the Department and our employees. This is accomplished through an internal system of investigation and review founded on objectivity, fairness, and justice.

At the conclusion of 2010, the Internal Affairs Policy was modified to include all citizen complaints other than informal operational or procedural concerns that were answered during an informal meeting with a supervisor. This summary of 2012 citizen complaints was compiled in accordance with the Internal Affairs Policy. Complaints received during 2012, which were handled via informal inquiry, are not included in this report.

An internal affairs investigation can result in five different findings:

- Unfounded:** Investigation indicates that the allegations are false.
- Sustained:** The allegations are supported by sufficient evidence to conclude they are true.
- Not Sustained:** Insufficient evidence to either prove or disprove the allegations.
- Exonerated:** Investigation indicates that the incident occurred, but was justified, lawful, and proper under the circumstances.
- Policy Failure:** The investigation revealed that the allegations are true; however, the employee was acting in accordance with an established department policy.

A sustained disposition may result in disciplinary action ranging from a written/verbal reprimand, suspension, demotion or dismissal.

During 2012 the Whitewater Police Department received seven (7) formal citizen complaints. All of the complaints alleged improper conduct by an officer/employee

- The first complaint was received via web based e-mail, stating an officer excluded exculpatory evidence and did not investigate the allegations appropriately. After review of the evidence including video, the complaint was considered Not Sustained.
- The second complainant stated that while being arrested, they were grabbed by officers and thrown against the side of a house. The complainant indicated if the ticket was dropped, they would drop the complaint. Based on the investigation and booking room video, there was no violation of policies and the complaint was considered Exonerated
- The third complaint was received over the phone. The complainant advised they called the police department about unsafe conditions at the Legion Hall during a sale and the dispatcher did not take them seriously. After review of the call it was determined that the dispatcher concluded that it was a civil matter and gave the caller directions concerning who to contact. This complaint was considered Unfounded.

- The fourth complainant stated two officers intimidated them during an arrest of a relative. The investigation led to interviews of two independent witnesses and found the officers were within department policies and their actions were reasonable and justified. This complaint was considered Unfounded.
- The fifth complainant stated that they were forcefully shoved into a squad car, hitting their head and then left unattended for 10 minutes. During initial contact with the complainant they said they would contact the Chief to pursue the matter and never did. The investigation revealed no evidence of policy violations by the officer or that the allegations even occurred. This complaint was considered Unfounded.
- The sixth complainant was a relative of an officer who alleged inappropriate off-duty conduct by an officer. After review with witnesses and an internal investigation, no policy violations were found and the complaint was deemed Unfounded.
- The seventh complainant alleged they were the victim of a crime and that officers did nothing to help them, the complainant later indicated they did not wish to pursue the allegations. Upon investigation it was found that officers followed proper procedure and no policy violations occurred and the claim was deemed Unfounded.

In all circumstances, the complaints were addressed through a formal investigation. None of the actions of the employees were found to be a result of policy failure, therefore it has been determined that no policy revisions were necessary.

Wisconsin Unified Crime Reporting Index Offenses

TOTAL INDEX CRIME decreased by 17% in 2012, according to the Office of Justice Assistance. This is due to a decrease in property crimes.

Violent Crime Offenses	2011		2012	
	# offenses	loss amount	# offenses	loss amount
Murder/Non-Negligent Manslaughter	-	\$ 0	-	\$ 0
Forcible Rape *	4	\$ 0	5	\$ 0
Robbery	3	\$ 4,394	1	\$ 655
Aggravated Assault	12	\$ 0	11	\$ 0

* There were sixteen additional sexual assault incidents (1st, 2nd, 3rd, and 4th degree) in 2012 compared to thirteen in 2011. (Note: These numbers are not reflected in the Wisconsin Unified Crime Reporting Index Crime statistics.)

Of the twenty-one sexual assaults there were nine victims of 1st degree sexual assault, four victims of 2nd degree sexual assault, three victims of 3rd degree sexual assault, and five victims of 4th degree sexual assault. Sexual assault of a child under 13 years of age is considered 1st degree, when both participants are juveniles, they are both counted as victims. Statistics reflect all sexual assaults even when the victims withdraw cooperation with prosecution or when the crime is not substantiated or prosecution has been declined. Of the twenty-one sexual assaults, only three remain open and unsolved.

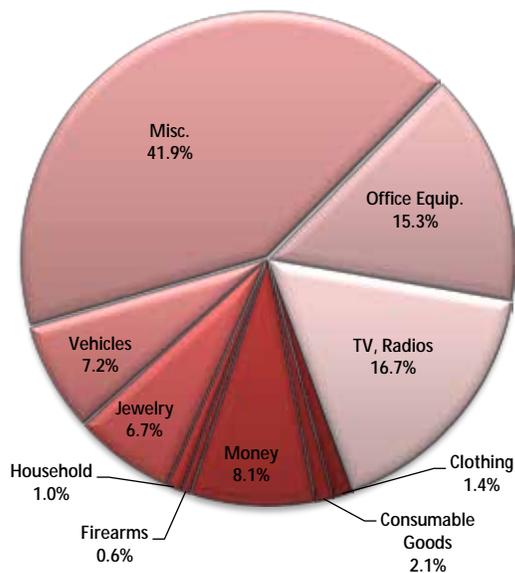
Property Crime Offenses	2011		2012	
	# offenses	loss amount	# offenses	loss amount
Arson	-	\$ 0	-	\$ 0
Burglary	58	\$ 42,858	44	\$ 35,481
Motor Vehicle Theft **	6	\$ 65,975	2	\$ 9,000
Thefts (breakdown of thefts below)				
§ All Other	54	\$ 13,027	60	\$ 21,914
§ Motor Vehicle Parts/Accessories	13	\$ 911	21	\$ 3,856
§ Bicycles	42	\$ 7,161	16	\$ 2,562
§ Coin Operated Machines	-	\$ 0	0	\$ 0
§ From Motor Vehicles	59	\$ 19,709	28	\$ 9,243
§ From Buildings	75	\$ 28,419	76	\$ 38,157
§ Pocket Picking	1	\$ 84	0	\$ 0
§ Purse Snatching	-	\$ 0	0	\$ 0
§ Shoplifting	11	\$ 725	18	\$ 4,408
Total Thefts	255	\$ 70,036	219	\$ 80,140
Grand Total of All Offenses	338	\$ 183,263	282	\$ 125,276

** Two cars were reported stolen during 2012. Of those 2012 incidents, the keys had been left in both of the vehicles. Each of the motor vehicle thefts were cleared by arrest (or exceptional clearance) and both motor vehicles were recovered. In 2011 a crime prevention initiative was implemented to target thefts from motor vehicles.

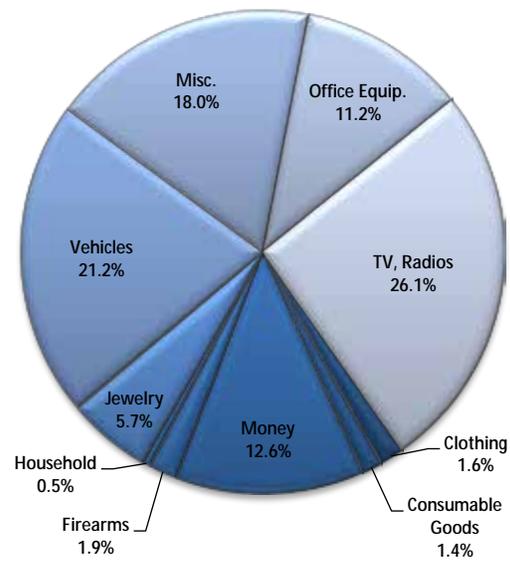
Property Stolen vs. Property Recovered

Type of Property	Stolen	Recovered	Recovery Rate
	dollar amount	dollar amount	percentage
Clothing and Furs	\$ 1,692	\$ 689	41 %
Consumable Goods	\$ 1,415	\$ 576	41 %
Currency, Notes, Etc.	\$ 10,149	\$ 5,342	53 %
Firearms	\$ 800	\$ 800	100 %
Household Goods	\$ 1,225	\$ 225	18 %
Jewelry and Precious Metals	\$ 8,353	\$ 2,405	29 %
Locally Stolen Motor Vehicles	\$ 9,000	\$ 9,000	100 %
Miscellaneous	\$ 52,494	\$ 7,647	15 %
Office Equipment	\$ 19,178	\$ 4,748	25 %
Televisions, Radios, Stereos	\$ 20,970	\$ 11,078	53 %
2012 Total	\$ 125,276	\$ 42,510	34 %
2011 Total	\$ 183,263	\$ 116,344	63 %

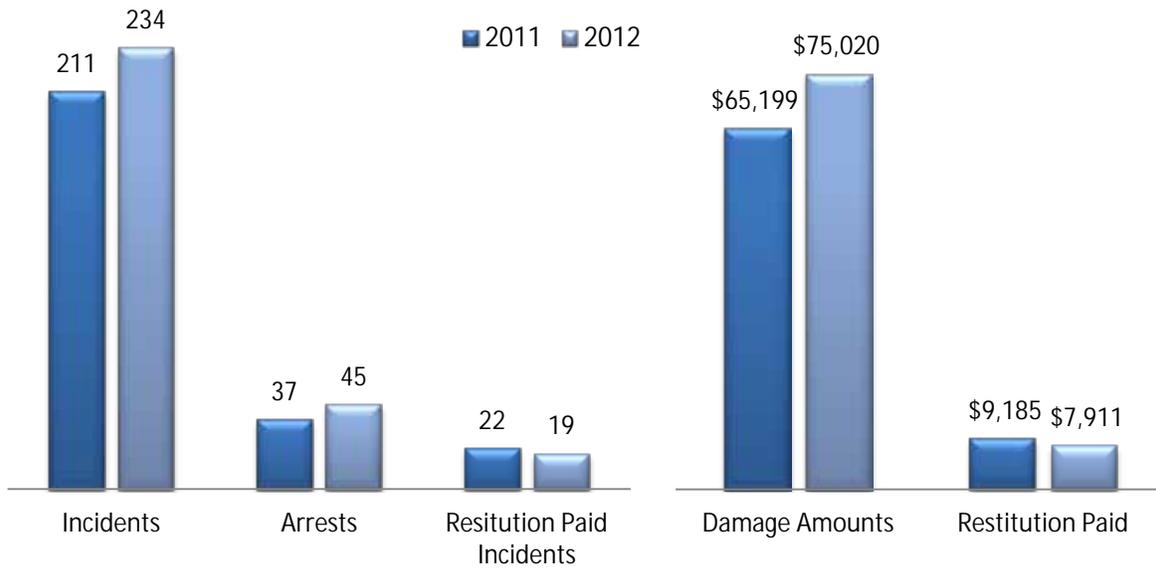
Stolen Property



Recovered Property



Incidents Involving Criminal Damage



Due to a notable increase in damage to property incidents during the year, a number of undercover and targeted patrol efforts were implemented in an attempt to apprehend the offenders and curtail the behavior.

2012 Monthly Breakdown of Charges

Month	Adult	Juvenile	Total
	# of charges	# of charges	# of charges
January	159	19	178
February	288	16	304
March	261	24	285
April	212	23	235
May	239	22	261
June	159	11	170
July	211	16	227
August	187	13	200
September	230	12	242
October	304	17	321
November	225	29	254
December	176	22	198
Total	2,651	224	2,875
Monthly Average	221	19	240

Comparison of Charges (Adult and Juvenile) by Year by Category

Type of Charge	2008	2009	2010	2011	2012
	# of charges				
Animal - License Required/ at Large /Noise	4	11	11	17	13
Animal Cruelty	-	-	-	-	1
Arson	-	-	2	1	-
Assault (Aggravated)	23	6	12	7	11
Assault (Other)	52	34	45	32	32
Bail Jumping	43	24	33	65	42
Burglary	5	9	17	22	13
Burglary Tools - Possess	-	-	2	-	1
Cigarette/Tobacco Violation	46	15	26	12	14
Citations Written for Parking Tickets	1	-	2	4	-
Contribute to Delinquency	4	-	-	1	2
Contribute to Truancy	-	3	1	3	1
Controlled Substance – Possession	75	62	55	66	106
Controlled Substance – Sale/Manufacturing	4	24	35	22	60
Court Order Violation	6	3	5	1	3
Criminal Damage	43	42	27	37	45
Criminal Trespassing	7	7	11	5	3
Curfew	39	11	23	20	10
Disorderly Conduct	384	351	409	330	368
Embezzlement	-	-	1	-	12
Emergency Detention/Protective Custody	68	41	41	50	36
Escape	1	1	-	-	-
Facilitate Child Sex Crime by Computer Use	-	1	-	-	-
Failure to Obey Officer	12	29	26	15	24
False Imprisonment	2	2	1	-	6
Fireworks - Sell/Discharge without Permit	1	3	-	1	4
Forgery and Counterfeiting	10	8	15	10	4
Fraud	53	31	25	53	33
Illegal Blood Alcohol Content (IBAC)	139	126	101	95	95
Illegal Open Letter or Package	43	-	-	-	-
Impersonate Peace Officer	-	-	-	-	1
Kidnapping	-	-	-	-	2
Lewd and Lascivious Behavior	-	-	-	1	-
Liquor Laws	502	531	740	575	385
Littering	3	-	1	2	1
Motor Vehicle Theft	4	2	-	2	2

Type of Charge (continued)	2008	2009	2010	2011	2012
	# of charges				
Murder & Non-Negligent Manslaughter/Attempt	-	-	-	-	3
Noise	17	36	58	38	27
Obstruct/Resist Officers	47	40	44	37	36
Obstructions on Streets Prohibited	3	-	-	-	-
Offenses Against Family and Children	5	-	1	2	4
Operate Auto While Intoxicated (OAWI)	155	137	105	103	104
Park Regulations	-	2	2	1	-
Pornography/Obscenity	2	-	3	5	-
Possession of Drug Paraphernalia	60	37	47	52	81
Prostitution (Enticement)	7	1	-	2	6
Reckless Endangering Safety	8	6	6	3	-
Registered Sex Offender Photograph Minor	1	-	-	1	1
Robbery	-	1	3	-	1
Runaway	13	6	5	5	11
Sex Offenses (Other)	3	2	-	5	3
Sexual Assault – 1 st Degree	3	3	2	6	10
Sexual Assault – 2 nd Degree	3	7	4	13	6
Sexual Assault – 3 rd Degree	1	2	-	-	-
Sexual Assault – 4 th Degree	6	3	6	1	-
Solicitors/Peddlers Prohibited	-	-	1	2	-
Stolen Property	-	-	2	1	5
Theft (Except Motor Vehicle)	154	94	115	84	81
Traffic Offenses	979	967	838	1,568	909
Traffic Ordinance Violations	3	2	5	4	1
Truancy	28	17	20	32	19
Warrants Served - Local	189	140	145	136	114
Warrant/Pickups for Other Agencies	158	114	116	127	111
Weapons (Conceal/Possess/Negligent Use)	19	11	6	5	8
Zoning Violations	3	4	2	5	4
Total	3,441	3,009	3,203	3,687	2,875

The notable increase in drug charges is a direct connection to the targeted drug enforcement initiative. In 2012 the police department partnered with the UW-Whitewater Campus Police Department, a campus officer and a city patrol officer were assigned to assist the detective bureau in countering the increased drug activity.

In 2011, 2nd shift officers devoted a significant amount of their unobligated time to traffic enforcement throughout the city at the request of the Common Council, which accounts for the one year of notable increase in traffic charges. The decrease of alcohol charges is due, in part, to the several proactive alcohol abatement programs at residential alcohol gatherings, taverns and package stores.

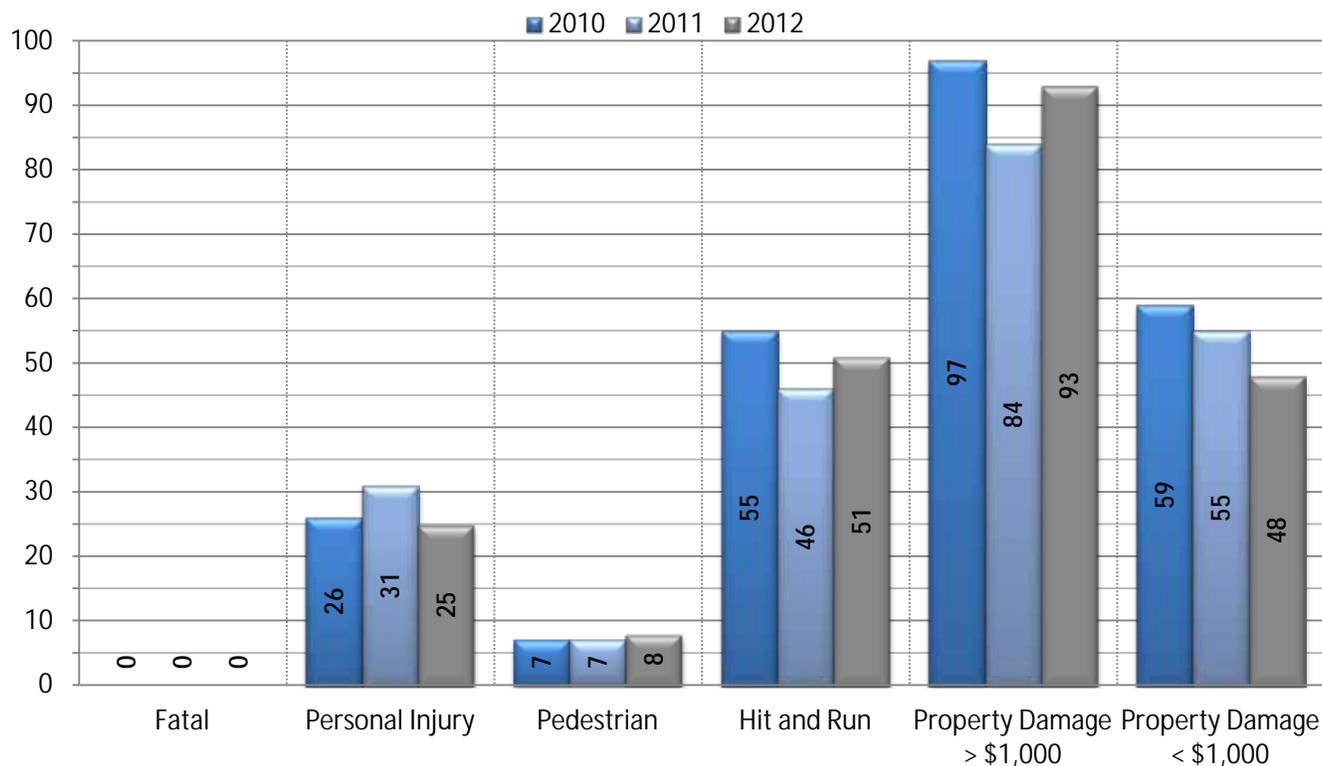
Comparison of Juvenile Charges by Age by Category

Type of Charge	12 & under	13-14	15	16	17	Total
	# of charges					
Assault (Other)	2	-	1	2	-	5
Bail Jumping	-	-	-	-	2	2
Burglary	-	-	-	1	-	1
Cigarette/Tobacco Violation	-	1	5	2	6	14
Controlled Substance – Possession	-	1	1	5	1	8
Controlled Substance – Sale/Manufacturing	-	1	-	5	1	7
Criminal Damage	2	1	1	3	1	8
Curfew	-	1	1	2	6	10
Disorderly Conduct	8	9	12	9	1	39
Emergency Detention/Protective Custody	-	1	1	-	-	2
Fireworks - Sell/Discharge without Permit	-	1	-	1	1	3
Fraud	-	-	-	1	-	1
Impersonate Peace Officer	-	-	1	-	-	1
Liquor Laws	-	1	3	2	11	17
Local Warrants Served	-	-	-	-	1	1
Motor Vehicle Theft	-	-	1	-	-	1
Obstruct/Resist Officers	-	1	2	-	-	3
Possession of Drug Paraphernalia	-	-	-	7	3	10
Runaway	1	-	5	5	-	11
Sex Offenses (Other)	-	-	1	-	-	1
Sexual Assault - 1 st Degree	-	1	1	-	-	2
Sexual Assault - 2 nd Degree	1	1	3	-	1	6
Stolen Property	-	-	-	1	-	1
Theft (Except Motor Vehicle)	-	3	5	6	4	18
Traffic Offenses	-	-	2	11	17	30
Traffic Ordinance Violations	-	-	-	-	1	1
Truancy	-	3	4	8	4	19
Weapons (Conceal/Possess/Negligent Use)	1	1	-	-	-	2
Total	15	27	50	71	61	224

Comparison of Juvenile Charges by Age by Year

Year	12 & under	13-14	15	16	17	Total
	# of charges					
2008	28	104	93	122	94	441
2009	40	47	42	64	99	292
2010	25	65	43	73	124	330
2011	28	47	27	50	88	240
2012	15	27	50	71	61	224

Motor Vehicle Accidents by Category by Year



Motor Vehicle Accidents by Year by Month

Month	2008	2009	2010	2011	2012
	# of incidents				
January	33	34	16	20	29
February	50	40	26	25	23
March	22	15	22	21	15
April	22	22	16	13	12
May	15	17	22	17	17
June	23	26	14	14	13
July	17	24	15	18	17
August	15	12	10	17	14
September	40	15	20	25	17
October	31	19	20	19	26
November	32	25	23	17	11
December	49	29	40	17	31
Total	349	278	244	223	225

Parking Activity Comparisons by Year

Type of Activity	2008	2009	2010	2011	2012
	# incidents				
Parking Tickets Issued	7,138	5,209	3,937	4,027	3,872
Parking Revenue	\$ 126,944	\$ 121,320	\$ 108,164	\$ 99,332	\$ 126,767 *
Parking Permits Issued	198	248	300	297	348
∅ Resident	160	216	264	275	318
∅ Employee	38	32	36	22	30

* Includes all revenue obtained from parking tickets, honor box and parking permit fees. Previous years only included revenue from parking tickets.

Miscellaneous Activity Comparisons by Year

Type of Activity	2008	2009	2010	2011	2012
	# incidents				
Calls for Service	8,071	7,497	7,501	7,888	7,294
Emergency Medical Calls	576	520	573	516	685
Activity Logs *	508	249	316	231	177
Traffic Stops *	2,716	2,787	2,479	3,822	2,290
Family Disturbances	49	46	42	35	35
Noise Complaints	356	380	417	408	386
Animal Complaints	297	301	279	312	283
False Alarms	146	113	111	114	66
Bike Licenses Issued	26	21	18	23	17

* Officer Initiated Activities

In 2012 officer unobligated time was focused on crime prevention initiatives, response to major crimes, the organization of the Whitewater Safety Experience, tavern meetings and presentations, and safety presentations.

Incarcerated Persons in City Jail by Year

Sex of Person	2008	2009	2010	2011	2012
	# of persons				
Total Persons Incarcerated	12	15	14	8	8
∅ Male	11	12	13	7	6
∅ Female	1	3	1	1	2

In accordance with state statutes and Wisconsin Law Enforcement Accreditation Group (WILEAG) accreditation mandates, the annual jail inspection found our jail to be in compliance with all statutory and departmental requirements, and in an orderly condition. In an effort to maximize resources many prisoners are transported to the county jail.

Open Records Requests

Type of Request	2008	2009	2010	2011	2012
	# requests				
Incident Reports (to government agencies)	1,397	1,216	1,078	1,032	1,121
Incident Reports (to public)	493	546	440	465	472
Motor Vehicle Accident Reports	196	172	243	191	147
Background Checks	898	876	703	632	637
. Alcohol Beverage License Applicants *	49	43	42	44	42
. Beverage Operators License Applicants*	173	158	181	214	174
Miscellaneous	13	12	7	4	5
Total Requests	2,997	2,822	2,471	2,324	2,382

* Breakdown included in Background Checks total.

Personnel Training, Overtime and Presentations

Type of Statistic	2008	2009	2010	2011	2012
	# hours				
Training Hours	3,472	1,491	1,243	1,871	2,136
Overtime Hours	4,705	4,006	4,461	3,624	4,136
Holiday Hours Worked	1,190	670	1,032	1,119	997
Presentations given by WPD Personnel	# speeches 38	# speeches 41	# speeches 30	# speeches 21	# speeches 25

In 2012, presentations and outreach programs included:

- . Response to Active Threats in Schools - Whitewater High School Staff, Lakeview Elementary School, LINCS Elementary School, and UW-Whitewater Graduate Class (Guidance Counselors)
- . Workplace Safety - Husco Corp
- . Informational Speech on Duties of Officers - The Learning Depot II Preschoolers
- . New Technology at WPD - Kiwanis
- . Safety Speeches - Girls Scouts, Whitewater Unified School District Preschoolers, and LINCS K-5 students
- . Washington D.C. Safety Speech - 8th Grade Students attending the trip and their Parents
- . Child Abuse - UW-Whitewater Social Work Students
- . Sexual Assault Awareness - UW-Whitewater Students and Sororities
- . Mock Car Crash - Whitewater High School
- . Summer Safety Speech - LINCS K-5 students
- . Leadership – UW-Whitewater Town and Gown Organization
- . Partnerships, Information Sharing and Training - Whitewater Tavern Owners/Employees
- . Internships - UW-Whitewater Legal Eagles Learning Community
- . Underage and Binge Drinking - UW-Whitewater Greek Community
- . Women and Crime Law Enforcement Panel - UW-Whitewater Women & Crime Class
- . General Questions for Law Enforcement - Whitewater High School Students
- . World of Science Safety Presentation - Whitewater Middle School Students
- . K9 Program - Whitewater Common Council

Not included are the various department tours, McGruff appearances at Whitewater community events, Whitewater Police Department Honor Guard appearances, and job fairs conducted by department personnel.

2012 Accomplishments and 2013 Management Plan

I am pleased to present the 2013 Whitewater Police Department Management Plan. Through the years the men and women of the Whitewater Police Department have worked diligently to maintain a progressive and professional law enforcement agency. There are a variety of quantitative and qualitative measurements that can help define the performance and effectiveness of a law enforcement agency. How people feel about their police and how safe they feel in their community are two important measures; we believe the outline of our 2012 accomplishments and comprehensive list of 2013 goals and objectives are solid examples of the department's collective commitment to the city and citizens of Whitewater.

Last year we were very successful in meeting many of our organizational goals and team objectives. In 2012 the department had the opportunity to implement a number of new crime prevention initiatives, solved a number of high profile crimes, increased the number of drug arrests made and provided dedicated law enforcement services to the citizens of Whitewater. Through the hard work and efforts surrounding each of the outlined department goals and individual shift objectives we saw a year of accomplishments and successes. The overview of our 2012 accomplishments exemplifies how productive and useful well defined goals can result in notable public safety gains.

With a sense of department pride and commitment we provide the following list of accomplished goals that were outlined in our 2012 management plan. The goals are complimented with an overview of how each goal was successfully accomplished or implemented.

2012 COMPLETED ORGANIZATIONAL GOALS AND OBJECTIVES:

A. Increase Crime Prevention Initiatives:

The department increased crime prevention initiatives through implementing the first hands-on Safety Experience, conducting business security surveys of all the companies in the industrial park and by working with tavern owners and their staff on training concerning legal and safe oversight of tavern patrons. We installed a drug drop box for outdated or unused medicine disposal at the municipal building, collaborated with the Walworth County Sheriff's Department by devoting five days to the STEP program, which provided dedicated traffic enforcement, conducted several proactive underage alcohol abatement programs and compliance checks of all Class A and B alcohol establishments, and increased drug enforcement through collaboration with UW-Whitewater Police Services.

B. Five Year Strategic Plan

The staff assessment and goal setting for the department's five year strategic plan was completed in 2012. We will partner with the city management team as they collaborate with the community to build the city's strategic plan. We will utilize the data from our personnel and the community to complete our strategic plan in 2013.

C. New Agency Mission and Values Statement

A committee to review our current Mission and Values statement was formed during our bureau meetings in early 2012. The committee included Sgt. Dan Bradford, Juvenile Officer Saul Valadez, Dispatcher Sabrina Ojibway, Captain Brian Uhl and Chief Otterbacher. Through meetings and email correspondences we developed our new Mission Statement and core Values. The completed statements will be formally released in early 2013.

D. Reaccreditation Through Wisconsin Law Enforcement Accreditation Group (WILEAG)

On July 17, 2012, the Whitewater Police Department was successfully reaccredited for an additional three years through WILEAG.

E. Transition to Radio Narrowbanding

The federally mandated radio narrowbanding for police, public works, fire and rescue's communications needs was fully implemented in December 2012.

F. Technological Enhancements

We implemented an Automated Fingerprint Identification System (AFIS), which is a digital and computerized fingerprinting system linked with the Wisconsin Department of Justice.

G. Enhanced Commitment to Police Bike Patrol

Utilizing donations, we purchased and outfitted two new police bikes. Several officers were sent to bike training with the goal of having all officers bike trained by 2015.

H. Shift Team Goals for 2012

The following is an overview of the shift goals and the corresponding results:

1. DAYSHIFT GOAL #1: Re-contact individuals involved in traffic crashes.

RESULTS: The officers were able to provide additional information and answer any questions for approximately 50 individuals that were involved in motor vehicle accidents. A number of drivers appeared appreciative of the additional contact.

DAYSHIFT GOAL #2: Targeting citizen complaint areas for traffic enforcement.

RESULTS: Extra focused enforcement was given to N Tratt / Bloomingfield, 700 block E Clay, 800 block E Chicago, N Newcomb and E North, 1400 W. Main and the 200 block of N. Fremont St. based on previous citizen complaints. Several citations were issued during this extra enforcement.

2. SECOND-SHIFT GOAL #1: Addressing vehicles failing to stop or otherwise yield to traffic signs/signals. There were 195 traffic stops conducted during the goal period with 60 of those stops resulting in citations.

3. SECOND-SHIFT GOAL #2: Use innovative investigative techniques and work with the court system to locate and reduce the number of active warrants.

RESULTS: In January 2012 there were 168 active warrants for service. Throughout the year, an additional 741 warrants were added by the clerk of court. Of those, 346 have been satisfied through a variety of means, mostly due in part to the team's proactive contacts with those wanted by the City for outstanding fines.

4. THIRD SHIFT GOAL #1: Business security assessments.

RESULTS: Officers selected 20 businesses in the Whitewater Industrial Park and conducted site assessments during the spring and summer months. The assessments were mailed to the respective businesses along with contact information so that business owners could be provided useful improvements.

5. THIRD SHIFT GOAL #2: Underage alcohol party reduction.

RESULTS: From a crime prevention standpoint, reduction in the frequency of underage alcohol parties also reduces the occurrence of disorderly conduct, vandalism, and residential noise in the neighborhoods where such parties are held. With that goal in mind, officers on third shift targeted several known party houses with a particular focus on citing residents who host such events. The following is a list of citations issued for 2012: Residential Noise - 11, Furnishing Alcohol to Underage - 5, Failure to Prevent Underage Consumption - 21

6. SWING SHIFT GOALS #1: Enhanced drunken driving enforcement.

RESULTS: Drunken driving enforcement efforts netted a total of 50 arrests with 43 of the arrests involving first time offenders, five second time offenders and two third time offenders. The traffic stops were based on traffic and equipment violations, driver behavior, citizen complaints and traffic accidents.

SWING SHIFT GOALS #2: Dedicated attention to downtown foot patrols, emphasizing on tavern checks.

RESULTS: As a result of nightly tavern checks, officers investigated six tavern violations where all offenders were cited for underage presence in place and/or misrepresentation of age. In all but two incidents, the subjects entered the tavern without being checked for ID. In two incidents, false identification was used.

7. DETECTIVE GOALS #1: Initiate investigations which will result in the arrest and prosecution of individuals advertising online for escort services in the Whitewater area.

RESULTS: The Detective Bureau worked with the Walworth County District Attorney's office and completed a two day "prostitution sting" at a local hotel in Whitewater. More than five people were arrested and charged with prostitution.

8. DETECTIVE GOALS #2: Remain proactive with drug investigations and operations.

RESULTS: From June 2012 through October 2012 the detective bureau confiscated drugs, including marijuana, hash oil, psilocybin mushrooms, prescription drugs and illegal drugs, with a street value of \$55,915. The bureau seized six vehicles and \$10,900 in currency. The subsequent charges included 106 felony charges and 28 misdemeanor charges, for a total of 134 criminal charges.

2013 ORGANIZATIONAL GOALS AND OBJECTIVES:

We anticipate that 2013 will be another year of significant innovation, professional development, and continued progressive change for the organization. Our goals represent direct and definitive objectives for us to accomplish over the course of the year. Other issues will be reviewed and projects developed as opportunities arise or as conditions change.

Many of our goals were developed from challenges experienced in previous years coupled with a vision for the future of the community and the organization. Taking a comprehensive look at our organizational effectiveness provides an opportunity to review existing procedures and assess if modification or possible elimination of a process may enhance the organization.

A continual emphasis on crime prevention, review of crime trends and successful responses is an ongoing necessity to ensure we are providing a safe community to reside in. The recent school tragedies are a sobering reminder that we must remain vigilant with our responses to public safety and be prepared to adapt and modify to remain effective.

The outcome of the 2012 enhanced drug initiative strongly supports the need to continue with the detective bureau's dedicated enforcement actions. The 2013 goal will include the need to formulate a broader team response that can more effectively combat the threat of drugs in our community.

As we navigate through the upcoming year we need to keep professional and tactical sound responses at the forefront while implementing new technology and processes that may help lessen some of the costs. Enhancing the number of proactive bike patrol officers can dramatically reduce opportunity driven crime, save on fuel costs and increase positive community interaction. The implementation of on-officer cameras can reduce the time allocated to report writing and court appearances. These are just some of the ways the Whitewater Police Department may successfully weather difficult financial challenges and still provide highly skilled and resourceful protective services to the community.

Based on an assessment of departmental operations, supervisory and command staff discussions, and budgetary considerations the following outlined goals have been developed. The following goals provide the vision for the professional development of our Department and a guide to what we intend to accomplish in the year ahead:

A. Review Report Writing Process

By reviewing how our reports are processed we are seeking to create a more streamlined procedure and in addition, assess if resource allocation would create a more efficient use of our personnel.

B. Crime Prevention Initiatives

We will continue the annual crime prevention initiative by implementing, at a minimum, one new crime prevention initiative.

C. Complete Collaborative Five Year Strategic Plan with the City

The plan will incorporate data collected in 2012 combined with information obtained from city personnel and the community creating a comprehensive five year strategic plan.

D. Bike Patrol Deployment

Monitor and annually calculate time assigned to bicycle patrol so that we can assess the effectiveness of the deployment, the amount of time dedicated to bicycle patrol and the amount of overtime savings by utilizing more on-shift bike patrol officers.

E. Evaluate Position Descriptions

We will evaluate, at a minimum, two positions to assess if any reallocation of job duties would be helpful in streamlining operational effectiveness of the agency.

F. Paperless Organization

By transitioning, at a minimum, two current paper processes into paperless processes, we will continue with our ongoing goal of transitioning to predominately electronic documents and reduce our reliance on large amounts of paper files.

G. Feasibility Studies

We plan to complete a financial assessment of the implementation of a K9 unit, assess the effectiveness of the on-officer Axon Camera system and conduct a staff study of the Communications Center.

H. Drug Enforcement

Implementation of a "drug unit" consisting of patrol officers, detectives and a UW-W officer will enable our department to quickly and effectively respond to crimes involving illegal drugs as we continue our emphasis on drug enforcement.

I. Accomplish Annual Patrol/Team Objectives

Per policy, on an annual basis each shift of officers formulates and then seeks to accomplish team goals and objectives. Objectives generally include attention to three areas (traffic enforcement and safety, anti-crime/problem solving, and community policing/crime prevention).

CONCLUSION:

The Whitewater Police Department is a very progressive and professional law enforcement agency. As we look forward we need to continue seeking new and innovated ways to maintain our high standard of professional policing on a reduced fiscal budget. The foundation of the Whitewater Police Department remains the valued, trusted and loyal personnel who have dedicated their careers to the law enforcement profession. A career in law enforcement, in every facet; support services, community service officers, patrol officers, dispatchers, detectives, and supervisory staff, remains a professional calling. It takes an individual with strong character and a compassionate foundation to enter the doors of the police department prepared to tackle any task with professionalism, patience, and dedication. With the support of the Police and Fire Commission, Common Council, city management, city support personnel, and our citizens we will continue to collectively serve the city of Whitewater throughout 2013 and beyond.

City of Whitewater Council Agenda Item Information Sheet

MEETING DATE: 3/19/2013 ITEM: Appointment of Council Board of Review Member

PREVIOUS ACTION, IF ANY: n/a

SUMMARY OF ITEM BEING PRESENTED:

Membership of the Board of Review (Board that meets annually to hear assessment appeals) consists of the four councilmembers serving the second year of their term plus the City Manager. Every other year, we have only three councilmembers serving the second year of their term, and we have to seek a council volunteer to fill the open Board position.

For 2013, Councilmembers Abbott, Binnie and Kidd are automatically on the Board. We will need one other Councilmember to serve as a member for 2013.

BUDGET IMPACT, IF ANY: None.

BOARD, COMMISSION, OR COMMITTEE RECOMMENDATION, IF ANY: N/A

STAFF RECOMMENDATION: Request appointment of one additional councilmember to Board of Review.

RECOMMENDED MOTION:

ATTACHMENT(S) INCLUDED (If none, please state that)

FOR MORE INFORMATION CONTACT: Michele Smith

(262) 473-0102 or msmith@whitewater-wi.gov