

**CITY OF WHITEWATER
COMMON COUNCIL AGENDA**

Friday, September 21, 2012 – 8:30 a.m.

& Saturday, September 22, 2012 – 8:00 a.m.

Community Room, City Hall

(AND OTHER LOCATIONS AS NOTED IN ITINERARY BELOW)

312 W. Whitewater St., Whitewater, Wisconsin

**CITY OF WHITEWATER, WISCONSIN - CITY MANAGER RECRUITMENT
SELECTION PROCESS ACTIVITIES SCHEDULE**

Friday-Saturday, September 21-22, 2012:

DATE – TIME ACTIVITY

Friday, September 21 COMMUNITY ORIENTATION TOURS

8:30 a.m. – 3:00 p.m. Community and City Facility Orientation Tours will be hosted by the Director of Public Works and a local real estate person. Candidates will be picked up at City Hall in the City Clerk's Office.

8:30 a.m. – 10:30 a.m. Edward Gil de Rubio

10:00 a.m. – 12:00 p.m. Richard Johnston

11:30 p.m. – 1:30 p.m. Jeffrey Kooistra

1:00 p.m. – 3:00 p.m. Paul Moderacki

MEETING WITH MANAGEMENT STAFF

Candidates will be given the opportunity to meet with the management staff of the City. The meetings will take place in the conference room on the second floor of City Hall

9:30 a.m.- 10:15 a.m. Jeffrey Koositra

11:00 a.m.- 11:45 a.m. Paul Moderacki

12:30 p.m.- 1:15 p.m. Edward Gil de Rubio

2:00 p.m. – 2:45 p.m. Richard Johnston

2:45 p.m. – 3:30 p.m. Cameron Clapper

HYPOTHETICAL WRITING EXERCISE

Candidates will respond to two written questions in a report type format. The exercise is intended to assess the Candidates writing skills and analytical skills. The exercise will take place in the City Manager's Office on the second floor of the Municipal Building.

8:00 a.m. – 9:00 a.m. Jeffrey Koositra

9:00 a.m. – 10:00 a.m. Paul Moderacki

10:00 a.m. – 11:00 a.m. Cameron Clapper

11:00 a.m. – 12:00 p.m. Edward Gil de Rubio

1:00 p.m. – 2:00 p.m. Richard Johnston

4:00 p.m. – 5:30 p.m. **COMMUNITY RECEPTION – MEET AND GREET**

Innovation Center Atrium, 1221 Innovation Drive in Whitewater –

Candidates will meet members of the Whitewater Community

6:30 p.m. – 8:30 p.m. **COMMUNITY PUBLIC FORUM**

Candidates will respond to questions from the Whitewater community. The forum will be held in the Council Chambers in the Municipal Building at 312 West Whitewater Street. The session will be moderated by Jan Bilgen, former City Council Member.

DATE – TIME ACTIVITY

Saturday, September 22 CONSULTANT/CITY COUNCIL ORIENTATION 8:00 a.m. – 5:00 p.m. CANDIDATE INTERVIEWS WITH CITY COUNCIL

The interviews will be conducted in the Conference Room on the Second Floor of the Municipals Building, located at 312 West Whitewater Street in Whitewater. Candidates should arrive approximately 10 minutes early for their interview.

INTERVIEW

8:00 a.m. – 8:30 a.m. Consultant and Council Orientation
8:30 a.m. – 9:30 a.m. Candidate: Cameron Clapper
9:30 a.m. – 10:30 a.m. Candidate: Edward Gil de Rubio
10:30 a.m. – 11:30 a.m. Candidate: Richard Johnston
11:30 a.m. -12:30 p.m. Candidate: Jeffrey Kooistra
12:30 p.m. – 1:00 p.m. **BUFFET LUNCH FOR CITY COUNCIL**
1:00 p.m. – 2:00 p.m. Candidate Paul Moderacki
2:00 p.m. – 2:30 p.m. Feedback from Management Staff Representative
2:30 p.m. – 3:00 p.m. Deliberation and Selection of Finalist Candidates for Second Interview

SECOND INTERVIEWS (if needed)

3:00 p.m. – 3:45 p.m. Candidate #1
3:45 p.m. – 4:30 p.m. Candidate #2
4:30 p.m. – 5:00 p.m. Deliberation and Decision

EXECUTIVE SESSION. Adjourn to Closed Session, TO RECONVENE on Saturday September 22, 2012, after deliberation of candidate applications / interviews, pursuant to Ch. 19.85(1)(c) “Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility. Item to be Discussed: Selection of City Manager Candidate to serve in City Manager Position.

READJOURN TO OPEN SESSION. (after deliberations cease).

POSSIBLE action on selection of new City Manager (this action may or may not happen, based on ability to negotiate with final candidate)

ADJOURNMENT.

Anyone requiring special arrangements is asked to call the Office of the City Manager / City Clerk at least 72 hours prior to the meeting.

- **Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**