

**CITY OF WHITEWATER
COMMON COUNCIL AGENDA**

Common Council Meeting
Tuesday, June 19, 2012
City of Whitewater Municipal Building
312 W. Whitewater Street Whitewater, Wisconsin

SECOND AMENDMENT TO AGENDA AS OF 3:00 P.M. 6/18/2012

The following Item(s) are added to the Agenda:

**R-3 Approval of addition to Agenda without 72 hours advance notice, per Transparency ordinance AND Resolution Approving the Acquisition of Property at 125 Wakely Street.
(City Manager Request)**

Amended Agenda as of 3:30 p.m. 6/15/2012 adding “*R-2 Amendment to 2012 Salary Resolution (applying 1% wage increase for all general City employees) (Assistant City manager Request)

5:30 p.m. CRAVATH LAKEFRONT COMMUNITY ROOM

- 1) **PRESENTATIONS FROM FIRMS INTERESTED IN COMPLETING WHITEWATER’S CITY MANAGER SEARCH**
- 2) **POSSIBLE ACTION ON APPROVAL OF CONTRACT WITH FIRM TO RECRUIT NEW CITY MANAGER.**

6:30 P.M.

Relocate to Community Room, 312 W. Whitewater Street, Whitewater, Wisconsin

CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.

CONSENT AGENDA

CA-A	Approval of Council Minutes for 5/15/12
CA-B	Approval of Payment of Invoices Processed through 6/13/12
CA-C	Acknowledgment of Receipt and Filing of the Following: *CDA Minutes of 5/2/12, 5/9/12, 5/17/12 and 5/24/12 *Irvin L. Young Memorial Library Board Minutes of 5/14/12. *Police Commission Minutes of 1/20/12 and 2/9/12.
CA-D	Expedited approval of the following items, per city staff recommendation: R-1, R-2 O-2, O-3

STAFF REPORTS:

City Manager	1) Community Network Planning
Council President	1) Proclamation Honoring Outgoing City Manager Kevin Brunner
Parks & Recreation	1) Utility Trac Software
DPW Director	1) Milwaukee & Prince Street Updates

HEARING OF CITIZEN COMMENTS. No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a 3-5 minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

RESOLUTIONS:

*R-1	Changing Polling Place for August 14, 2012 Election from Downtown Armory to Municipal Building (City Clerk Request)
*R-2	Amendment to 2012 Salary Resolution (applying 1% wage increase for all general City employees) (Assistant City manager Request)
R-3	Approval of addition to Agenda without 72 hours advance notice, (as required by Transparency Ordinance) AND Resolution Approving the Acquisition of Property at 125 Wakely Street. (City Manager Request)

ORDINANCES – First Reading- NONE

ORDINANCES – Second Reading

*O-1	Amending Section 2.72.020 – Captain and Lieutenant Uniform Allowances. (City Manager Request).
*O-2	Amendment to Chapter 11 relating to Parking Restrictions for North Street (from First Street to Jefferson Street).

CONSIDERATIONS:

C-1	Approval of Renewal of 2012-2013 Alcohol Licenses (City Clerk Request)
C-2	Appointment of citizen members to Park and Recreation Board. (City Manager Request)
C-4	Discussion regarding and request for direction related to expending Pepsi Refresh funds. (Park and Recreation Director Request)
C-5	Discuss Community Survey for Strategic Planning Process (Asst. City Manager Request)
C-6	Discussion regarding search for DPW Director Job Description and search for new employee.
C-7	Councilmember request for future agenda items
C-8	ADJOURNMENT to Executive Session, TO RECONVENE APPROXIMATELY 30 MINUTES AFTER ADJOURNMENT TO CLOSED SESSION, per Wisconsin Statutes 19.85(1)(e) “Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.” Item to be Discussed: 1) Property acquisition easement for Multi Use Path Extension; 2) Negotiation of Development Agreement with Green Energy Holdings LLC; 4) Potential Litigation regarding public improvements required in the Development Agreement with Walton’s Pine Bluff Subdivision.
C-9	Reconvene into Open Session
C-10	Possible action on Development Agreement with Green Energy Holdings LLC. (City Manager Request)
C-11	ADJOURNMENT.

**Anyone requiring special arrangements is asked to call the Office of the City Manager /
City Clerk at least 72 hours prior to the meeting.**

- **Items denoted with asterisks will be approved on the Consent Agenda unless any council member requests that it be removed for individual discussion.**

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL
ACTIONS OF THE COMMON COUNCIL OF THE CITY OF WHITEWATER,
WALWORTH AND JEFFERSON COUNTIES, WISCONSIN**

May 15, 2012

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Patrick Singer. MEMBERS PRESENT: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. ABSENT: None. City Attorney Wallace McDonell was present. City Manager Brunner left the meeting at 6:45 p.m.

It was moved by Councilmember Olsen and seconded by Councilmember Binnie to acknowledge receipt and filing of the following: CDA Minutes for March 19, 2012, Whitewater University Technology Park Board Minutes of April 11, 2012 and report of manually produced checks for April 2012. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

APPROVAL OF PAYMENT OF INVOICES. It was moved by Olsen and seconded by Binnie to approve payment of invoices in the total sum of \$21,980.35. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

STAFF REPORTS. City Manager Brunner presented an EMS Week Proclamation and An update on the Whitewater University Technology Park. Cable TV Coordinator Alan Luckett recognized Marjorie Stoneman on her receipt of the Wisconsin Community Media Award presented in recognition of her Arts Alliance video.

CHANGE OF OFFICIAL SIGNATORY ON CITY CHECKING ACCOUNTS (FROM CITY CLERK TO FINANCE SUPPORT SERVICES MANAGER). The City Clerk has requested that her signature be removed from city financial accounts because she does not specifically work with financial matters for the City. Finance Director Saubert recommended that his assistant be assigned the task. Councilmembers felt it was best if a management level staff from a Department other than the Finance Department be responsible for being the co-signer of city checks. Finance Director Saubert was directed to speak to the City's auditors about this subject and get their recommendation, as well as to look into what area communities do. It was moved by Olsen and seconded by Binnie to table this item until the next meeting. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

**FIRST READING OF ORDINANCE AMENDING THE MUNICIPAL CODE CONCERNING
BOAT PARKING ORDINANCE IN RESIDENTIAL DISTRICTS.**

**AN ORDINANCE CREATING SECTION 19.51.180 E
CONCERNING BOAT PARKING
PERMITS FOR PERSONS WITH DISABILITIES**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Section 19.51.180 E. is hereby created to read as follows:
19.51.180 E. The Neighborhood Services Manager may issue a permit to a person with a disability allowing a boat (25 feet or less in length) and a boat trailer to be parked in the front yard driveway of their residence from April through November. A person shall be considered a person with a disability if they have been issued a current disabled parking identification permit by the Wisconsin Department of

Transportation. In addition, an individual shall be considered a person with a disability if they provide the Neighborhood Services Manager with a statement by a health care specialist verifying that the party needs a front yard boat parking permit, for a stated period of time, to allow that person reasonable access to their boat and trailer.

SECTION 2: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember Winship, who moved its adoption. Seconded by Councilmember Olsen. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

It was then moved by Olsen and seconded by Winship to suspend the second reading of the ordinance amending the Municipal Code concerning boat parking ordinance in residential districts. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None. ADOPTED: May 15, 2012.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

SECOND READING OF ORDINANCE AMENDING CHAPTER 15, PUBLIC RECORDS MANAGEMENT, TO DEFINE LENGTH OF TIME TO RETAIN POLICE DEPARTMENT VIDEOS.

**AMENDING CHAPTER 15.80
POLICE DEPARTMENT RECORDS**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1. Whitewater Municipal Code Section 15.80.010 is hereby amended to read as follows:

The language which provides that “telephone line and radio frequency tape recordings (including 911 audio recordings)” is amended to read as follows:

“Telephone line and radio frequency tape recordings and any video and audio recordings (including 911 audio recordings).”

SECTION 2. This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Binnie. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None. ADOPTED: May 15, 2012.

Kevin M. Brunner, City Manager

Michele Smith, City Clerk

DISCUSSION AND POSSIBLE DIRECTION REGARDING POSSIBILITY OF PUBLISHING DELINQUENT PERSONAL PROPERTY TAX LIST IN WHITEWATER REGISTER. Finance Director Saubert requested authority to publish a list of delinquent personal property taxpayers in the newspaper. Councilmembers suggested amendment of the request to require publication on the City’s website instead of the newspaper. Council also requested that taxpayers be notified of the process in advance of the website publication. It was moved by Olsen and seconded by Binnie to notify delinquent personal property tax owners that if their tax is not paid, their delinquency will be posted on

the City's website, and authorized publication of the delinquencies on the City's website. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

RECOMMENDATION TO HAVE ASSESSOR NOT BILL FOR PERSONAL PROPERTY WITH A VALUE UNDER \$500. Finance Director Saubert indicated that it is not feasible to assess and bill for personal property accounts with a value under \$500. It was moved by Binnie and seconded by Olsen to eliminate personal property tax assessments on accounts valued under \$500. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None.

DISCUSSION AND POSSIBLE DIRECTION REGARDING DOWNTOWN PARKING LIMITS ON SATURDAYS. A lengthy discussion ensued relating to parking hours in the downtown area on weekends, and particularly on Saturdays. Downtown Whitewater ("DTWW") Director Brodnicki believed the existing ordinance is the best solution. Councilmember Singer recommended the DTWW Director meet with downtown business and discuss this further.

APPOINTMENT OF CITIZEN MEMBERS TO PLAN COMMISSION (ALTERNATE POSITION); POLICE COMMISSION; AND BZA. This item was pulled from the agenda and will be discussed at the next Council meeting.

COUNCILMEMBER REQUEST FOR FUTURE AGENDA ITEMS. Councilmember Singer requested a special meeting to be held the following week to discuss City Manager recruitment.

ADJOURNMENT. It was moved by Olsen and seconded by Abbott to adjourn the meeting. AYES: Olsen, Abbott, Winship, Binnie, Singer, Kienbaum, Kidd. NOES: None. ABSENT: None. The meeting adjourned at 7:25 p.m.

Respectfully submitted,

Michele R. Smith
City Clerk

Report Criteria:

Detail report.
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
A T & T						
1710	A T & T	1710-062012	GEN BLDG/ARMORY PHONE	06/20/2012	33.97	100-51600-225
Total A T & T:					33.97	
ABENDROTH WATER COND						
502	ABENDROTH WATER COND	502-062012	WASTEWATER/LAB SUPPLIES	06/20/2012	56.25	620-62870-340
502	ABENDROTH WATER COND	502-062012	WASTEWATER/OPERATING SU	06/20/2012	57.94	620-62840-340
Total ABENDROTH WATER COND:					114.19	
ACCURATE APPRAISAL LLC						
4952	ACCURATE APPRAISAL LLC	FINAL 2012	ASSESSOR/FINAL 2012 BILL	06/20/2012	14,140.00	100-51400-219
Total ACCURATE APPRAISAL LLC:					14,140.00	
ALLIED GLOVE & SAFETY PRODUCTS CORP						
6381	ALLIED GLOVE & SAFETY PRO	1/944470	WASTEWATER/SAFETY VESTS	06/20/2012	121.50	620-62840-340
Total ALLIED GLOVE & SAFETY PRODUCTS CORP:					121.50	
AMERICAN HEALTH & SAFETY						
6184	AMERICAN HEALTH & SAFETY	855509	RESCUE/OPERATING SUPPLIE	06/20/2012	337.24	100-52300-340
Total AMERICAN HEALTH & SAFETY:					337.24	
AROPA DESIGNS						
880	AROPA DESIGNS	32777	REC/CLOTHING	06/20/2012	1,060.00	100-55300-341
880	AROPA DESIGNS	32798	REC/BASEBALL UNIFORMS	06/20/2012	164.40	100-55300-341
880	AROPA DESIGNS	32841	REC/BASEBALL UNIFORMS	06/20/2012	183.00	100-55300-341
Total AROPA DESIGNS:					1,407.40	
BROWN CAB SERVICE INC						
47	BROWN CAB SERVICE INC	802	CAB SVC/MAY	06/20/2012	11,146.26	235-51350-295
Total BROWN CAB SERVICE INC:					11,146.26	
COACH S LOCKER, THE						
495	COACH S LOCKER, THE	361278	REC/SPORTS EQUIPMENT	06/20/2012	350.85	100-55300-341
495	COACH S LOCKER, THE	361389	REC/SPORTS EQUIPMENT	06/20/2012	269.00	100-55300-341
495	COACH S LOCKER, THE	401518	REC/SPORTS EQUIPMENT	06/20/2012	836.60	100-55300-341
495	COACH S LOCKER, THE	656651	REC/SPORTS EQUIPMENT	06/20/2012	550.00	100-55300-341
Total COACH S LOCKER, THE:					2,006.45	
DAILY JEFFERSON CO UNION						
273	DAILY JEFFERSON CO UNION	139877	FINANCE/ACCT TECHNICIAN A	06/20/2012	297.92	100-51500-310
273	DAILY JEFFERSON CO UNION	139877	GEN ADMN/ELECTION SUPPOR	06/20/2012	238.33	100-51400-310
273	DAILY JEFFERSON CO UNION	139877	LIBRARY/LIBRARY ASST AD	06/20/2012	88.25	220-55110-331
Total DAILY JEFFERSON CO UNION:					624.50	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
DIVERSIFIED BUILDING MTN						
1809	DIVERSIFIED BUILDING MTN	126704	LIBRARY/JANITORIAL SVC	06/20/2012	1,556.00	100-55111-246
1809	DIVERSIFIED BUILDING MTN	126704	CRAVATH LAKEFRONT/JANITO	06/20/2012	1,210.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	126704	COMM BLDG/JANITORIAL SVC	06/20/2012	1,525.04	100-51600-246
1809	DIVERSIFIED BUILDING MTN	126704	CITY HALL/JANITORIAL SVC	06/20/2012	3,800.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	126704	ARMORY/JANITORIAL SVC	06/20/2012	879.75	100-51600-246
1809	DIVERSIFIED BUILDING MTN	126704	FITNESS RM/JANITORIAL SVC	06/20/2012	71.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	126705	INNOVATION CTR/JANITORIAL	06/20/2012	756.00	920-56500-246
Total DIVERSIFIED BUILDING MTN:					9,797.79	
F&S SECURITY CAMERAS LLC						
6623	F&S SECURITY CAMERAS LLC	899015	POLICE PATROL/PROFESSION	06/20/2012	58.00	100-52110-219
Total F&S SECURITY CAMERAS LLC:					58.00	
FIRST SUPPLY						
205	FIRST SUPPLY	9341846-00	WASTEWATER/PLASTIC MANH	06/20/2012	250.25	620-62830-354
Total FIRST SUPPLY:					250.25	
FLORAL VILLA						
302	FLORAL VILLA	013450	POLICE ADMN/OPERATING SU	06/20/2012	45.00	100-52100-340
Total FLORAL VILLA:					45.00	
FORT HEALTHCARE-BUSINESS HEALT						
801	FORT HEALTHCARE-BUSINESS	37175	GEN ADMN/DOT TESTING TRAI	06/20/2012	55.00	100-51400-154
Total FORT HEALTHCARE-BUSINESS HEALT:					55.00	
GEN COMMUNICATIONS INC						
119	GEN COMMUNICATIONS INC	637721	RESCUE/OPERATING SUPPLIE	06/20/2012	38.50	100-52300-340
119	GEN COMMUNICATIONS INC	637728	RESCUE/OPERATING SUPPLIE	06/20/2012	92.00	100-52300-340
119	GEN COMMUNICATIONS INC	637729	RESCUE/OPERATING SUPPLIE	06/20/2012	35.00	100-52300-340
119	GEN COMMUNICATIONS INC	637730	RESCUE/OPERATING SUPPLIE	06/20/2012	48.50	100-52300-340
Total GEN COMMUNICATIONS INC:					214.00	
HARRISON WILLIAMS MCDONNELL						
62	HARRISON WILLIAMS MCDONN	203048	CDA/LEGAL	06/20/2012	80.00	900-56500-212
Total HARRISON WILLIAMS MCDONNELL:					80.00	
HOMETOWN NEWS LIMITED PTNRSHIP						
1879	HOMETOWN NEWS LIMITED PT	027786	LIBRARY/ASSISTANT AD	06/20/2012	166.32	220-55110-331
1879	HOMETOWN NEWS LIMITED PT	027786	FINANCE/ACCT TECHNICIAN A	06/20/2012	131.67	100-51500-310
1879	HOMETOWN NEWS LIMITED PT	027786	GEN ADMN/ELECTION SUPPOR	06/20/2012	112.86	100-51400-310
Total HOMETOWN NEWS LIMITED PTNRSHIP:					410.85	
ICC						
5803	ICC	2892647	NEIGHBORHOOD SVC/SUBSCR	06/20/2012	125.00	100-52400-320
Total ICC:					125.00	
JEFFERSON COUNTY						
3023	JEFFERSON COUNTY	AUTOMATIC C	GEN ADMN/ELECTION SUPPLIE	06/20/2012	45.00	100-51400-310

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total JEFFERSON COUNTY:					45.00	
JOHNS DISPOSAL SERVICE INC						
42	JOHNS DISPOSAL SERVICE IN	42741	CITY/REFUSE	06/20/2012	19,802.07	230-53600-219
42	JOHNS DISPOSAL SERVICE IN	42741	CITY/BULK	06/20/2012	3,945.24	230-53600-219
42	JOHNS DISPOSAL SERVICE IN	42741	CITY/RECYCLING	06/20/2012	6,170.76	230-53600-295
Total JOHNS DISPOSAL SERVICE INC:					29,918.07	
LANDMARK SERVICES COOPERATIVE						
6570	LANDMARK SERVICES COOPE	10-905311	PARKS/CHARGES	06/20/2012	11.15	100-53270-213
6570	LANDMARK SERVICES COOPE	10-905311		06/20/2012	10.37	100-53270-213
Total LANDMARK SERVICES COOPERATIVE:					21.52	
LANGUAGE LINE SERVICES						
6622	LANGUAGE LINE SERVICES	2957494	DISPATCH/CONTRACTUAL SVC	06/20/2012	24.79	100-52600-295
Total LANGUAGE LINE SERVICES:					24.79	
LEXISNEXIS						
3364	LEXISNEXIS	1410204-2012	POLICE INV/PROFESSIONAL S	06/20/2012	100.65	100-52120-219
Total LEXISNEXIS:					100.65	
LOWRICH PROPERTY MAINTENANCE						
5708	LOWRICH PROPERTY MAINTEN	1411	NEIGHBORHOOD SVC/MOWIN	06/20/2012	37.50	100-52400-219
5708	LOWRICH PROPERTY MAINTEN	1413	NEIGHBORHOOD SVC/MOWIN	06/20/2012	187.50	100-52400-219
Total LOWRICH PROPERTY MAINTENANCE:					225.00	
MORGAN BIRGE & ASSOCIATES INC						
4591	MORGAN BIRGE & ASSOCIATE	MC0044142	GEN BLDG/PHONE	06/20/2012	345.00	100-51600-225
4591	MORGAN BIRGE & ASSOCIATE	MC0044143	WASTEWATER/PHONE	06/20/2012	75.00	620-62820-225
Total MORGAN BIRGE & ASSOCIATES INC:					420.00	
MULCAHY/SHAW WATER INC						
6227	MULCAHY/SHAW WATER INC	318008	WASTEWATER/BOERGER LOB	06/20/2012	2,450.00	620-62850-357
Total MULCAHY/SHAW WATER INC:					2,450.00	
MZIS						
5997	MZIS	325	NEIGHBORHOOD SVC/INSPEC	06/20/2012	4,159.27	100-52400-219
Total MZIS:					4,159.27	
NCL OF WISCONSIN INC						
369	NCL OF WISCONSIN INC	304512	WASTEWATER/LAB THERMOM	06/20/2012	108.23	620-62870-340
Total NCL OF WISCONSIN INC:					108.23	
NORTH WOODS SUPERIOR CHEMICAL						
1947	NORTH WOODS SUPERIOR CH	93246	WASTEWATER/OPERATING SU	06/20/2012	462.84	620-62840-340
Total NORTH WOODS SUPERIOR CHEMICAL:					462.84	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
NORTHERN LAKE SERVICE INC						
1335	NORTHERN LAKE SERVICE INC	215067	WASTEWATER/MONTHLY TEST	06/20/2012	42.80	620-62870-295
1335	NORTHERN LAKE SERVICE INC	215127	RECYCLING/OLD LANDFILL TE	06/20/2012	810.00	230-53600-220
Total NORTHERN LAKE SERVICE INC:					852.80	
NORTHERN SEWER EQUIPMENT CO INC						
44	NORTHERN SEWER EQUIPMEN	8044	WASTEWATER/VACUUM INDUC	06/20/2012	948.45	620-62830-355
44	NORTHERN SEWER EQUIPMEN	8056	WASTEWATER/VACUUM INDUC	06/20/2012	966.58	620-62830-355
Total NORTHERN SEWER EQUIPMENT CO INC:					1,915.03	
OFFICE DEPOT						
4146	OFFICE DEPOT	610462349001	POLICE ADMN/OFFICE SUPPLI	06/20/2012	66.96	100-52100-310
Total OFFICE DEPOT:					66.96	
PMI						
5492	PMI	0354803	RESCUE/OPERATING SUPPLIE	06/20/2012	631.90	100-52300-340
Total PMI:					631.90	
QUILL CORPORATION						
445	QUILL CORPORATION	3182709	GEN ADMIN/OFFICE SUPLIES	06/20/2012	12.28	100-51400-310
445	QUILL CORPORATION	3182709	GEN ADMN/ELECTION SUPPLIE	06/20/2012	47.01	100-51400-310
445	QUILL CORPORATION	3182709	DPW/OFFICE SUPPLIES	06/20/2012	12.28	100-53100-310
445	QUILL CORPORATION	3182709	REC/OFFICE SUPPLIES	06/20/2012	10.52	100-55210-310
445	QUILL CORPORATION	3329219	GEN ADMIN/OFFICE SUPLIES	06/20/2012	62.00	100-51400-310
445	QUILL CORPORATION	3329219	DPW/OFFICE SUPPLIES	06/20/2012	62.00	100-53100-310
445	QUILL CORPORATION	3329219	REC/OFFICE SUPPLIES	06/20/2012	53.14	100-55210-310
445	QUILL CORPORATION	3331028	GEN ADMIN/OFFICE SUPLIES	06/20/2012	170.78	100-51400-310
445	QUILL CORPORATION	3331028	GEN ADMN/ELECTION SUPPLIE	06/20/2012	187.00	100-51400-310
445	QUILL CORPORATION	3331028	DPW/OFFICE SUPPLIES	06/20/2012	170.78	100-53100-310
445	QUILL CORPORATION	3331028	REC/OFFICE SUPPLIES	06/20/2012	146.39	100-55210-310
445	QUILL CORPORATION	3381303	GEN ADMIN/OFFICE SUPLIES	06/20/2012	19.29	100-51400-310
445	QUILL CORPORATION	3411817	GEN ADMIN/OFFICE SUPLIES	06/20/2012	72.87	100-51400-310
445	QUILL CORPORATION	3442437	GEN ADMIN/OFFICE SUPPLIES	06/20/2012	19.99	100-51400-310
445	QUILL CORPORATION	3442437	DPW/OFFICE SUPPLIES	06/20/2012	19.99	100-53100-310
445	QUILL CORPORATION	3442437	REC/OFFICE SUPPLIES	06/20/2012	17.13	100-55210-310
445	QUILL CORPORATION	3560410	WASTEWATER/MAILERS	06/20/2012	21.98	620-62820-310
Total QUILL CORPORATION:					1,105.43	
RICOH AMERICAS CORP						
90	RICOH AMERICAS CORP	415493409	WATER/COPIES	06/20/2012	16.50	610-61903-310
90	RICOH AMERICAS CORP	415498464	RESCUE/COPIES	06/20/2012	9.43	100-52300-310
Total RICOH AMERICAS CORP:					25.93	
ROCKMOUNT RESEARCH & ALLOYS INC						
6239	ROCKMOUNT RESEARCH & AL	1175112	WASTEWATER/EXTRACTOR D	06/20/2012	137.81	620-62840-340
Total ROCKMOUNT RESEARCH & ALLOYS INC:					137.81	
SCHINDLER ELEVATOR CORP						
3030	SCHINDLER ELEVATOR CORP	7151628897	ARMORY/ELEVATOR REPAIR	06/20/2012	198.44	100-51600-355
3030	SCHINDLER ELEVATOR CORP	8103206202	ARMORY/ELEVATOR REPAIR	06/20/2012	1,376.04	100-51600-355

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total SCHINDLER ELEVATOR CORP:					1,574.48	
SCHOPEN'S AUTOMOTIVE SVC LLC						
137	SCHOPEN'S AUTOMOTIVE SVC	37835	RESCUE/#1281 REPAIRS	06/20/2012	50.00	100-52300-241
Total SCHOPEN'S AUTOMOTIVE SVC LLC:					50.00	
SENTRY OF WHITEWATER, DANIELS						
2	SENTRY OF WHITEWATER, DA	003000060909	RESCUE/OPERATING SUPPLIE	06/20/2012	291.21	100-52300-340
2	SENTRY OF WHITEWATER, DA	003000480822	RESCUE/OPERATING SUPPLIE	06/20/2012	24.70	100-52300-340
2	SENTRY OF WHITEWATER, DA	003002831859	RESCUE/OPERATING SUPPLIE	06/20/2012	13.21	100-52300-340
Total SENTRY OF WHITEWATER, DANIELS:					329.12	
SOUTHERN LAKES NEWSPAPERS						
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	COUNCIL/MINUTES	06/20/2012	793.59	100-51100-320
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	COUNCIL/AGENDA	06/20/2012	2.00	100-51100-320
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	COUNCIL/LIQUOR LICENSES	06/20/2012	226.30	100-51100-320
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	GEN ADMN/ELECTION NOTICE	06/20/2012	73.62	100-51400-310
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	GEN ADMN/COMMUNITY INVIT	06/20/2012	61.08	100-51400-310
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	GEN ADMN/ELECTION SPECIAL	06/20/2012	300.00	100-51400-310
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	FINANCE/ACCT TECHNICIAN A	06/20/2012	350.00	100-51500-310
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	NEIGHBORHOOD SVC/LAND &	06/20/2012	55.00	100-52400-310
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	NEIGHBORHOOD SVC/BZA CA	06/20/2012	19.94	100-52400-310
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	PLANNING/AGENDA	06/20/2012	55.29	100-56300-212
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	PLANNING/MILLS AUTOMOTIVE	06/20/2012	24.99	100-56300-212
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	PLANNING/ZONING HEARING	06/20/2012	32.56	100-56300-212
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	PLANNING/LAND & WATER	06/20/2012	24.99	100-56300-212
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	LIBRARY/LIBRARY ASST AD	06/20/2012	375.00	220-55110-331
1844	SOUTHERN LAKES NEWSPAPE	MAY 2012	N ST BRIDGE/PUBLIC MTG	06/20/2012	12.36	450-57500-855
Total SOUTHERN LAKES NEWSPAPERS:					2,406.72	
SPRINT						
5963	SPRINT	172835739-02	RESCUE/PHONE	06/20/2012	101.72	100-52300-225
Total SPRINT:					101.72	
STA-LITE CORP						
102	STA-LITE CORP	5045	COMM BLDG/ELECTRICAL FOR	06/20/2012	758.11	100-23102
Total STA-LITE CORP:					758.11	
SUPERIOR PLUMBING						
6612	SUPERIOR PLUMBING	001837	GEN BLDG/FIRE DEPT REPAIR	06/20/2012	175.00	100-51600-355
Total SUPERIOR PLUMBING:					175.00	
UNEMPLOYMENT INSURANCE						
274	UNEMPLOYMENT INSURANCE	000003812048	FIRE/H HIGGINS	06/20/2012	109.96	100-52200-158
274	UNEMPLOYMENT INSURANCE	000003812048	LIBRARY/KLOWAK	06/20/2012	231.60	100-55110-158
274	UNEMPLOYMENT INSURANCE	000003812048	CDA/NIMM	06/20/2012	4.93	900-56500-158
274	UNEMPLOYMENT INSURANCE	000003812048	CROSSING GD/C LUDEMAN	06/20/2012	20.00	100-52130-158
Total UNEMPLOYMENT INSURANCE:					356.63	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
USA BLUE BOOK						
1062	USA BLUE BOOK	680337	WASTEWATER/SAFETY SIGNA	06/20/2012	51.90	620-62840-340
Total USA BLUE BOOK:					51.90	
UW WHITEWATER						
8	UW WHITEWATER	16886	GEN BLDG/SUPPLIES	06/20/2012	81.24	100-51600-355
8	UW WHITEWATER	16886	GEN BLDG/SUPPLIES	06/20/2012	71.36	100-51600-355
8	UW WHITEWATER	16886	GEN BLDG/SUPPLIES	06/20/2012	132.30	100-51600-355
8	UW WHITEWATER	16886	LIBRARY/OFFICE SUPPLIES	06/20/2012	104.95	220-55110-310
Total UW WHITEWATER:					389.85	
VERIZON WIRELESS						
5368	VERIZON WIRELESS	2748611275	CITY CLERK/LAPTOP	06/20/2012	39.99	100-51600-225
5368	VERIZON WIRELESS	2748611275	FIRE/CELL PHONE	06/20/2012	187.84	100-52200-225
5368	VERIZON WIRELESS	2748611275	ENGINEER/CELL PHONE	06/20/2012	1.38	100-53100-225
5368	VERIZON WIRELESS	2748611275	EM GOV'T/CELL PHONE	06/20/2012	1.02	100-52500-225
5368	VERIZON WIRELESS	2748611275	DPW/CELL PHONE	06/20/2012	38.66	100-53100-225
5368	VERIZON WIRELESS	2748611275	CITY MGR/CELL PHONE	06/20/2012	57.40	100-51400-225
5368	VERIZON WIRELESS	2748611275	CITY CLERK/PHONE	06/20/2012	14.68	100-51400-225
5368	VERIZON WIRELESS	2748611275	IT/NEIGHBORHOOD SVC TABL	06/20/2012	79.98	100-51450-245
5368	VERIZON WIRELESS	2748611275	IT/SQUAD LAPTOPS	06/20/2012	199.97	100-51450-244
5368	VERIZON WIRELESS	2748611275	LIBRARY/CELL PHONE	06/20/2012	10.16	220-55110-225
5368	VERIZON WIRELESS	2748611275	CDA/CELL PHONE	06/20/2012	.51	900-56500-225
5368	VERIZON WIRELESS	2748611275	REC/CELL PHONE	06/20/2012	132.58	100-55210-225
5368	VERIZON WIRELESS	2748611275	PLANNING/CELL PHONE	06/20/2012	26.95	100-56300-225
5368	VERIZON WIRELESS	2748611275	NEIGHBORHOOD SVC/CELL PH	06/20/2012	47.78	100-52400-225
5368	VERIZON WIRELESS	2748611275	HR/CELL PHONE	06/20/2012	39.04	100-51400-225
5368	VERIZON WIRELESS	2748611275	SHOP/CELL PHONE	06/20/2012	96.33	100-53230-241
5368	VERIZON WIRELESS	2748611275	WASTEWATER/CELL PHONE	06/20/2012	4.01	620-62820-225
5368	VERIZON WIRELESS	2748611275	SENIORS/CELL PHONE	06/20/2012	1.02	100-55310-225
5368	VERIZON WIRELESS	2748611275	POLICE ADMN/CELL PHONE	06/20/2012	163.33	100-52100-225
5368	VERIZON WIRELESS	2748611275	RESCUE/CELL PHONE	06/20/2012	10.73	100-52300-225
5368	VERIZON WIRELESS	2748611275	WATER/CELL PHONE	06/20/2012	9.18	610-61921-310
Total VERIZON WIRELESS:					1,162.54	
VILLAGE OF PALMYRA						
5364	VILLAGE OF PALMYRA	LEAGUE DUE	REC/QUAD CO 14 TEAMS	06/20/2012	1,400.00	100-55300-341
Total VILLAGE OF PALMYRA:					1,400.00	
WASSEL HARVEY & SCHUK LLP						
241	WASSEL HARVEY & SCHUK LL	79471	LEGAL/MAY SVC	06/20/2012	460.65	100-51200-214
Total WASSEL HARVEY & SCHUK LLP:					460.65	
WELDERS SUPPLY CO BELOIT INC						
49	WELDERS SUPPLY CO BELOIT	169494	RESCUE/YEARLY SMALL RENT	06/20/2012	240.00	100-52300-340
Total WELDERS SUPPLY CO BELOIT INC:					240.00	
WEST ALLIS POLICE DEPT						
2051	WEST ALLIS POLICE DEPT	UHL	POLICE PATROL/N WESTERN S	06/20/2012	2,650.00	100-52110-154
Total WEST ALLIS POLICE DEPT:					2,650.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
WHITEWATER LIMESTONE INC						
20	WHITEWATER LIMESTONE INC	12014	WASTEWATER/DIGESTER DRAI	06/20/2012	62.19	620-62860-357
Total WHITEWATER LIMESTONE INC:					62.19	
WHITEWATER RESCUE SQUAD						
2914	WHITEWATER RESCUE SQUAD	2914-062012	SENIORS/DONATION FOR CPR	06/20/2012	40.00	100-46733-55
Total WHITEWATER RESCUE SQUAD:					40.00	
WI DEPT OF JUSTICE						
69	WI DEPT OF JUSTICE	L6505T 06/01/	BEV OP/RECORD CHECK	06/20/2012	378.00	100-44122-51
69	WI DEPT OF JUSTICE	L6505T 06/01/	REC/RECORD CHECK	06/20/2012	7.00	100-55210-310
69	WI DEPT OF JUSTICE	L6505T 06/01/	STREET/RECORD CHECK	06/20/2012	7.00	100-53300-310
69	WI DEPT OF JUSTICE	L6505T 06/01/	CABLE/RECORD CHECK	06/20/2012	28.00	200-55110-310
69	WI DEPT OF JUSTICE	L6505T 06/01/	LIBRARY/RECORD CHECK	06/20/2012	7.00	220-55110-310
69	WI DEPT OF JUSTICE	L6505T 06/01/	GEN ADMN/RECORD CHECK	06/20/2012	28.00	100-51400-310
69	WI DEPT OF JUSTICE	L6505T 06/01/	CDA/RECORD CHECK	06/20/2012	14.00	900-56500-310
Total WI DEPT OF JUSTICE:					469.00	
WI DEPT OF NATURAL RESOURCES						
2018	WI DEPT OF NATURAL RESOU	265004520-20	WASTEWATER/DNR ENVIRONM	06/20/2012	11,139.57	620-62840-590
2018	WI DEPT OF NATURAL RESOU	265169630-20	STORMWATER/2012 ENVIORN	06/20/2012	2,000.00	630-63440-590
Total WI DEPT OF NATURAL RESOURCES:					13,139.57	
WILEAG						
2634	WILEAG	ON-SITE FEES	POLICE ADMN/OPERATING SU	06/20/2012	650.00	100-52100-340
Total WILEAG:					650.00	
Grand Totals:					110,106.11	

Dated: 6/13/2012

Finance Director: DOUG SAUBERT

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



Whitewater CDA – Minutes
Wednesday, May 2, 2012
1:00 PM – CDA Board of Directors
City Manager's Conference Room
312 W Whitewater Street
Whitewater, WI 53190

1. Call to order and roll call

The meeting was called to order at 4:30 p.m. by Chair Tom Miller. Members present: Patrick Singer, Jim Allen, Jeff Knight, Tom Miller, Donna Henry, Jim Winship and Larry Kachel. Absent: None. Others present: City Manager Kevin Brunner, Finance Director Doug Saubert, Jim Caldwell, Lisa Johnson (Wisconsin Economic Development Corporation) and Mary Panzer.

2. Approval of Agenda

It was moved by Kachel, seconded by Henry to approve the agenda as posted. AYES: Knight, Miller, Henry, Winship, Allen, Kachel and Singer. NOES: None. ABSENT: None

3. HEARING OF CITIZEN COMMENTS. *No formal CDA action will be taken during this meeting although issues raised may become a part of a future agenda. Items on the agenda may not be discussed at this time.*

There were no comments at this time.

4. Recognition of Outgoing CDA Chair Tom Miller

Brunner and Singer presented a special proclamation in honor of Tom Miller's nine years of service to the CDA, including the last seven as its chair. Miller is stepping down from the CDA due to required city term limits on municipal boards and commissions.

5. Election of CDA Chair

It was moved by Singer, seconded by Allen to nominate Jeff Knight as the new Chair of the CDA. It was moved by Winship, seconded by Henry to close nominations. AYES: Miller, Henry, Winship, Kachel, Allen and Singer. NOES: None. ABSENT: None. ABSTAIN: Knight.

Knight expressed gratitude to the board for selecting him as its new chair.

6. Election of CDA Vice Chair

It was moved by Kachel, seconded by Knight to nominate Donna Henry as CDA Vice Chair. It was moved by Winship, seconded by Kachel to close nominations. AYES: Knight, Miller, Winship, Kachel, Allen and Singer. NOES: None. ABSENT: None. ABSTAIN: Henry.

7. Approval of March 19, 2012 Minutes

It was moved by Singer, seconded by Allen to approve the March 19, 2012 minutes as presented. AYES: Knight, Henry, Miller, Winship, Kachel, Allen and Singer. NOES: None. ABSENT: None.

8. Review and Approval of March 2012 Financials

Saubert presented the March 2012 CDA financials. After a brief discussion, it was moved by Singer, seconded by Allen to approve the March 2012 financials as presented. AYES: Knight, Henry, Miller, Winship, Kachel, Allen and Singer. NOES: None. ABSENT: None.

9. Review Update on Technology Park and Business Park Marketing

Brunner noted that at the next meeting of the Technology Park Board, to be held on May 9th, a marketing plan for the Technology Park and Innovation Center will be presented. CDA members were encouraged to attend that meeting, however a report on the marketing plan will be presented at a future meeting of the CDA.

10. Review of Whitewater First Time Homebuyers Seminar

Brunner briefly reported that on April 14th a First Time Homebuyers Seminar was held. It was sponsored by the CDA and approximately twenty people attended. Local banks were in attendance, including First Citizens, Commercial Bank and Associated Bank. It was noted that a potential Home Buyers Seminar at Generac has been discussed with Generac management.

11. Convene to Closed Executive Session at approximately 5:15 p.m. pursuant to Wisconsin State Statutes 19.85 (1) (e) to "deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session" and Wisconsin State Statutes 19.85 (1) (c) to "consider employment, promotion, compensation or performance

evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” .

It was then moved by Knight, seconded by Allen to convene to Closed Executive Session at approximately 4:55 p.m. pursuant to Wisconsin State Statutes 19.85(1)(3) to “deliberate or negotiate the purchase of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session” and Wisconsin State Statutes 19.85 (1) (c) to “consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. AYES: Knight, Henry, Miller, Winship, Kachel, Allen and Singer. NOES: None. ABSENT: None.

During the Closed Executive Session the potential creation of a Whitewater Seed Capital Fund was discussed with the Wisconsin Economic Development Corporation as well as review of applications for the vacant CDA Director position.

12. Reconvene to Open Session at approximately 6:15 p.m.

It was then moved by Singer, seconded by Winship to reconvene to Open Session at 6:10 p.m. AYES: Knight, Henry, Miller, Winship, Kachel, Allen and Singer. NOES: None. ABSENT: None.

13. Possible Authorization and Approval of Allocation of up to \$150,000 in UDAG Funding to Create Whitewater Seed Capital Fund

It was moved by Singer, seconded by Kachel to authorize and approve the allocation of up to \$150,000 in UDAG funding, controlled by the Community Development Authority, to create a Whitewater Seed Capital Fund. This authorization allocation is contingent upon final authorization of the creation of this fund by the CDA at a future meeting. AYES: Knight, Henry, Miller, Winship, Kachel, Allen and Singer. NOES: None. ABSENT: None.

14. Possible Scheduling of Interviews for CDA Director Candidates

The Board set up the following dates for possible meetings to interview CDA Director candidates: May 9 and May 16.

15. Adjourn

It was then moved by Miller, seconded by Knight to adjourn. The meeting adjourned at 6:13 p.m.



Whitewater CDA - Minutes
Wednesday May 9, 2012
2:30 PM – CDA Board of Directors
City Manager's Conference Room
312 W Whitewater Street
Whitewater, WI 53190

1. Call to order and roll call

The meeting was called to order at 2:30 p.m. by Chair Knight. Members present: Winship, Singer, Knight, Allen, Kachel. Henry appeared at 3:30 p.m. Absent: None. Others present: Kristen Fish and Mike Morrissey of Redevelopment Associates and City Manager Kevin Brunner.

2. Approval of Agenda

It was moved by Singer, seconded by Winship to approve the agenda as posted. AYES: Winship, Singer, Allen, Knight, and Kachel. NOES: None. ABSENT: Henry

3. Convene to Closed Executive Session, not to reconvene, at approximately 2:35 p.m. pursuant to Wisconsin State Statute 19.85 (1) (c) to "consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility" .

It was moved by Allen, seconded by Kachel to convene to Closed Executive Session, not to reconvene, at approximately 2:35 p.m. pursuant to Wisconsin State Statute 19.85 (1) (c) to "consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility". AYES: Winship, Singer, Allen, Knight, and Kachel. NOES: None. ABSENT: Henry

During the Closed Executive Session, interviews for the vacant CDA Director position were conducted by the Board.

4. Adjourn.

It was then moved by Singer, seconded by Kachel to adjourn. AYES: Winship, Singer, Allen, Knight, Henry and Kachel. NOES: None. ABSENT: None. The meeting adjourned at 6:00 p.m.

It is possible that a quorum of Common Council and Technology Park Board members may attend this meeting. Even if a quorum is present, no Common Council and/or Technology Park Board business will be conducted at this meeting. Anyone requiring special arrangements is asked to call the office of the City Manager/ City Clerk at least 24 hours prior to the meeting.



Whitewater CDA – Minutes

Thursday, May 17, 2012

1:00 PM – CDA Board of Directors

City Manager’s Conference Room

312 W Whitewater Street

Whitewater, WI 53190

1. Call to order and roll call

The meeting was called to order at 1:05 p.m. by Chair Knight. Members present: Winship, Singer, Allen, Knight, Henry and Kachel. Absent: None. Others present: Kristen Fish of Redevelopment Associates and City Manager Kevin Brunner.

2. Approval of Agenda

It was moved by Winship, seconded by Allen to approve the agenda as posted. AYES: Winship, Singer, Allen, Knight, Henry and Kachel. NOES: None. ABSENT: None

3. Convene to Closed Executive Session, not to reconvene, at approximately 1:05 p.m. pursuant to Wisconsin State Statute 19.85 (1) (c) to “consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” .

It was then moved by Winship, seconded by Allen to convene to Closed Executive Session, not to reconvene, at approximately 1:05 p.m. pursuant to Wisconsin State Statute 19.85 (1) (c) to “consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. AYES: Winship, Singer, Allen, Knight, Henry and Kachel. NOES: None. ABSENT: None

During the Closed Executive Session an interview with a candidate for the vacant CDA Director position was conducted.

4. Adjourn.

It was then moved by Allen, seconded by Singer to adjourn. Meeting adjourned at 3:00 p.m.

It is possible that a quorum of Common Council and Technology Park Board members may attend this meeting. Even if a quorum is present, no Common Council and/or Technology Park Board business will be conducted at this meeting. Anyone requiring special arrangements is asked to call the office of the City Manager/ City Clerk at least 24 hours prior to the meeting.



Whitewater CDA – Minutes

Thursday, May 24, 2012

4:30 PM – CDA Board of Directors

Cravath Lakefront Conference Room

312 W Whitewater Street

Whitewater, WI 53190

1. Call to order and roll call

The meeting was called to order at 4:30 p.m. by Chair Knight. Members present: Patrick Singer, Jim Allen, Jeff Knight and Donna Henry. Absent: Jim Winship, Greg Meyer and Larry Kachel. Others present: City Manager Kevin Brunner and Assistant to the City Manager Cameron Clapper.

2. Approval of Agenda

It was moved by Allen, seconded by singer to approve the agenda as posted. AYES: Singer, Henry, Allen, Knight. NOES: None. ABSENT: Winship, Meyer, Kachel.

3. Convene to Closed Executive Session, not to reconvene, at approximately 4:35 p.m. pursuant to Wisconsin State Statute 19.85 (1) (c) to “consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility” .

It was then moved by Allen, seconded by Singer to convene to Closed Executive Session, not to reconvene, at approximately 4:35 p.m. pursuant to Wisconsin State Statute 19.85 (1) (c) to “consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility”. AYES: Singer, Allen, Knight, Henry. NOES: None. ABSENT: Winship, Meier, Kachel.

During the Closed Executive Session the candidates for the vacant CDA Director position were reviewed as well as potential salary and benefits for such position.

4. Adjourn.

It was then moved by Singer, seconded by Allen to adjourn. AYES: Singer, Allen, Knight, Henry. NOES: None. ABSENT: Winship, Meyer, Kachel. Meeting adjourned at 5:26 p.m.

It is possible that a quorum of Common Council and Technology Park Board members may attend this meeting. Even if a quorum is present, no Common Council and/or Technology Park Board business will be conducted at this meeting. Anyone requiring special arrangements is asked to call the office of the City Manager/ City Clerk at least 24 hours prior to the meeting.

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, May 14, 2012, 6:30 pm

Present: Sharon Knight, Donna Nosek, Rose Mary Leaver, Vicki Santacroce, Jim Winship

Absent: Richard Helmick, Julie Caldwell,

Administrative Staff Present: Stacey Lunsford, Diane Jaroch

Guest: Walter Burkhalter – Director of Mid-Wisconsin Federated Library System

1. President Nosek called the meeting to order at 6:34 p.m.
2. The consent agenda was approved as presented. MSC Winship/Knight Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None.
3. The circulation, service, and Mango statistics reports for April 2012 were acknowledged and accepted. MSC Winship/Leaver Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None.
4. The treasurer's report for April 2012 was accepted as presented. MSC Leaver/Winship Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None.
5. Citizen input regarding matters not on agenda; Walter Burkhalter – Director of Mid-Wisconsin Federated Library Systems presented background information about the system and his position.
6. OLD BUSINESS
 - a) Library Building Expansion Project ~ Waiting for answer from Anders.
 - b) Needs assessment revision ~ Waiting for further information from Anders.
 - c) Council and Community Communications ~ Postpone until we have further answers and information to take forward.
 - d) Bookshelves proposal ~ Motion to accept Option #1 of solid wood bookcases proposal for Whitewater Room with the understanding we will pay half of bid price as a down payment and the final amount upon completion of the project. MSC Winship/Santacroce Roll call vote--Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None
7. NEW BUSINESS
 - a) Outdoor maintenance issues ~ Issue has been resolved.
 - b) Rental of house at 424 Forest Ave to UW-W faculty ~ Discussion and Possible Action (who will oversee this)? Need to update and ready it for rental ASAP.
 - c) New library website ~ Motion was made that contingent upon Library Director receiving or obtaining positive references, the Board approves a 2 year contract with Piper Mountain Webs. MSC Winship/Knight Roll call vote--Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None
8. SUGGESTION BOX: None.

DIRECTOR'S REPORT (As submitted by Stacey Lunsford)

 - a) PerMar came and conducted their annual fire alarm test and sprinkler inspection. They found four non-working alarm units. I have authorized them to be replaced.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, May 14, 2012, 6:30 pm

- b) The staff appreciation breakfast as held at Jessica's on Friday, April 20, with all staff attending.
 - c) We have hired Aszya Summers as our summer intern. Her start date is Monday, May 21. Aszya is a local girl who grew up using the library and she is now a student at UW-Madison.
 - d) We conducted our annual staff fire and tornado drills on Friday, May 4.
9. ADULT SERVICES REPORT (As submitted)
- a) The Big Read -- **April 2: Big Read "No Foolin' a Free Book**, 25 copies of The Adventures of Tom Sawyer were given away. Two people who received a free book also received a bonus of 2 free tickets to "And Glory Shone All Around" performed by Rose Ensemble on April 10th.
April 11: Big Read Book Discussion: The Adventures of Tom Sawyer (4 in attendance)
April 13: Big Read Prize Drawing for tickets to Hal Holbrook: Mark Twain Tonight on April 21st. (The winner of the two tickets was Preston De La Paz)
April 19: Big Read Performer Brian "Fox" Ellis, "Steam Boatin' Down the River" (29 in attendance)
 - b) Crime Club -- **April 25: Crime Club Book Discussion**. The book discussed was A Place of Execution by Val McDermid. The discussion was led by Stacey Lunsford. (18 in attendance)
10. YOUTH SERVICES REPORT (As submitted by Cathy Bloom)
- a) Summer Reading Program -- Hired Aszya Summers as our summer intern. Her start date is Monday, May 21. Summer reading plans are underway. Brochures for children and young adults are being printed. We are looking forward to fun-filled summer.
 - b) Culver's Drawing Contest -- The Culver's drawing contest was done on April 30, 2012. Each child who completed a drawing sheet and returned it to the library received a free coupon for an ice cream cone. From all the returned sheets, two winners were selected and each winner received a coupon for a kid's happy meal.
 - c) READ Therapy Dogs -- This event was so successful that I am thinking of doing this program in the fall as well.
 - d) Storytime -- Storytime ended in April and will resume again the week of June 11, 2012.
 - e) Mark Twain Day for Children -- This event was well attended and I believe everyone had a good time.

In closing, because of the good attendance for the Saturday programs for children, I am thinking about doing children's Saturday monthly programming for the fall – winter session. I will also keep the monthly Home Schooling and Lego programs.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

**Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
White Memorial Room
Monday, May 14, 2012, 6:30 pm**

11. Board member reports: Vicki is attending ALA in Anaheim in June. Look into information on eReaders and the library would accept any galleys.
12. Board member requests for future agenda items.
13. Confirmation of next meeting on June 11, 2012, 6:30 pm
14. Move to Adjourn into Closed Session **NOT TO RECONVENE** per Wisconsin State Statute 19.85(1) (c) "Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility."
Item to be discussed: (1) Annual evaluation of the Library Director
MSC Leaver/Winship Ayes: Knight, Nosek, Leaver, Santacroce, Winship. Noes: None.

* Items denoted with asterisks will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

Minutes submitted by Vicki Santacroce, Board of Trustees Secretary

Vicki Santacroce

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.

City of Whitewater Police Commission
Quarterly Meeting Minutes
January 20, 2012

ABSTRACT / SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE
POLICE COMMISSION OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON
COUNTIES, WISCONSIN

- I. Call to Order, Roll Call – Bilgen called the meeting to order at 6:05 pm.
MEMBERS PRESENT: Jan Bilgen, Dennis Knopp, Jim Olsen, Dave Haberman, Dr. Ken Kidd
MEMBERS ABSENT: None
Also present were Chief Lisa Otterbacher, Captain Brian Uhl and Support Services Manager Kathy Boyd
- II. Adjournment to Closed Session, to Reconvene per Wisconsin State Statute §19.85(1) (c) “Considering employment, promotion, compensation or performance evaluation data of any public employee over which governmental body has jurisdiction or exercises responsibility.”
A. Items to be discussed: Interviews of Patrol Officer Candidate - 3
On a motion by Bilgen, with a second by Knopp the Police Commission adjourned to closed session at 6:07 pm. The motion passed by unanimous voice vote.
AYES: Bilgen, Knopp, Dr. Kidd
NOES: None
ABSENT: Olsen, Haberman (arrived late and preceded to closed session)
- V. On a motion by Haberman, with a second by Olsen the Police Commission reconvened into open session at 8:02 pm. The motion passed by unanimous voice vote.
AYES: Bilgen, Olsen, Knopp, Haberman, Dr. Kidd
NOES: None
ABSENT: None
- VI. Announcement of recommendation to Chief of Police concerning Patrol Officer Candidates - Haberman made a motion to approve and certify for the hiring list, (Jacob) Hintz and (Derrick) Schleis. There was a second by Olsen and the motion passed by unanimous voice vote.
AYES: Bilgen, Olsen, Knopp, Haberman, Dr. Kidd
NOES: None
ABSENT: None
- VII. Future Agenda Items – Bilgen stated the she wanted the evaluation of Chief of Police on a future agenda and information sharing and process of hiring, which was asked for by Knopp.
- VIII. Future Police Commission Meetings – The Police Commission decided to meet on February 9, 2012 at 6:00 pm.
- IX. Adjournment – On a motion by Olsen with a second by Knopp, the Police Commission voted to adjourn. The motion passed by unanimous voice vote.
AYES: Bilgen, Olsen, Knopp, Haberman, Dr. Kidd
NOES: None

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ABSENT: None

The Police Commission adjourned at 8:09 pm.

Respectfully submitted by

Kathy Boyd
Support Services Manager

DRAFT

City of Whitewater Police Commission
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ABSTRACT / SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE
POLICE COMMISSION OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON
COUNTIES, WISCONSIN

- I. Call to Order, Roll Call – Bilgen called the meeting to order at 6:00 pm
MEMBERS PRESENT: Jan Bilgen, Dennis Knopp, Jim Olsen, Dave Haberman, Dr. Ken Kidd
MEMBERS ABSENT: None
Also present were Chief Lisa Otterbacher and Support Services Manager Kathy Boyd
- II. Approval of Minutes of October 6, 2011 and November 3, 2011 - On a motion by Olsen with a second by Knopp the minutes were approved by unanimous voice vote.
AYES: Bilgen, Olsen, Knopp, Haberman, Dr. Kidd
NOES: None
ABSENT: None
- III. Citizen Comments - *No formal Police Commission action will be taken during this meeting although issues raised may become part of a future agenda. Participants are allotted a three to five minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens may speak to those issues at the time the Police Commission discusses that particular item.*
There were no citizen comments. Bilgen welcomed students from UW-Whitewater who were seated in the audience.
- IV. Old Business
- A. Discussion of Information Sharing and Process of Hiring – Bilgen stated that the Police Commission wanted an opportunity to discuss the last patrol officer hiring process and how information was shared and if the Police Commission wanted any changes. Olsen stated that the last process went well. Knopp stated that the information he was looking for was supplied. Dr. Kidd stated that someone from the Police Commission should be involved in the initial steps and by the time the Police Commission is involved there is very little input. Bilgen agreed and likes that the Police Commission sits on administrative interview. Bilgen stated that she liked amount of info that was provided for the interview. Chief Otterbacher explained the hiring process that is currently used to the Police Commission. Chief Otterbacher stated that she had asked if the Police Commission would like to be involved earlier in the process and having a commissioner on the administrative interview panel is new. Chief Otterbacher stated that accreditation drives the hiring process. Bilgen stated that the Police Commission would need to make a motion to direct the Chief to include a Police Commissioner in the administrative staff level interview in future sworn officer hiring processes, as available. A motion was made by Haberman and second by Olsen. The motion was approved by unanimous voice vote.
AYES: Bilgen, Olsen, Knopp, Haberman, Dr. Kidd
NOES: None
ABSENT: None
Dr. Kidd asked what the cost was for the psychological evaluation. Chief Otterbacher stated that the screening was a little under \$500. Dr. Kidd stated that it was money well spent.

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Chief Otterbacher stated that the psychological evaluation wasn't a state statute, but an accreditation standard.

V. New Business

- A. Discussion of Process of Chief of Police Evaluation – Bilgen stated that the chief is nearing six months and Bilgen had talked to (City Manager) Kevin Brunner about the process used for managers. Bilgen stated that the Chief is interested in feedback. Bilgen brought a draft process form used by City Manager, which can be modified. Bilgen stated that the Police Commission would fill it out along with some of the key positions, Captain, Support Services Manager, Cameron (Assistant to City Manager) and Latisha (Neighborhood Services Manager) due to their collaboration with the Chief. Bilgen stated that the Police Commission could meet with the Chief to go over the information and forward to the City Manager so he could meet and review with Otterbacher and formulate a performance plan. Bilgen verbally reviewed the form for the audience. Haberman asked who filled out the form. Bilgen stated the Police Commission, Kevin, Cameron, Latisha, and the Chief's direct reports. Bilgen stated that Cameron would summarize the information. Knopp stated that the Police Commission wasn't privy to half of the information. Olsen stated that most of this is done after a full year. Olsen state that the Chief has just been there for six months and is still getting her feet wet. Olsen stated that he would like to see it done at one year, in August. Knopp, Haberman and Bilgen agreed. Bilgen asked how the Police Commission felt about the process and Olsen stated that it works for City, but there may be some tweaking of the form. Chief Otterbacher asked if the form was used by the City Council for the City Manager. Olsen stated yes, yearly. Bilgen asked when the City does the City Managers and if it is based on performance, she doesn't want to be out of cycle with the rest of the Chief's peers. Olsen stated that they should check with Cameron. Olsen stated the form would be given to the Police Commission two to three weeks in advance.
- B. Chief of Police Report
1. Chief's Training in Madison – Chief Otterbacher stated that she attended a new chiefs training offered by WI Training and Standards. Chief Otterbacher stated that they reviewed internal affairs, media and met representatives from DCI FBI, State Patrol, and labor attorneys and she was able to network with other chiefs. Chief Otterbacher stated she was interested in the crime prevention initiatives, and connected with the Chief of Eau Claire Police Department who uses the PTO program which is similar to the Field Training Officer (FTO) program, but emphasizes crime prevention and how to educate the public to be safe. Chief Otterbacher made resources for information concerning officer involved shootings. Chief Otterbacher stated the training was free.
 2. 2012 Management Plan – Chief Otterbacher gave the Police Commissioners the 2012 Management Plan, which has an overview of 2011 and where the department intends to go in 2012. Chief Otterbacher stated the plan has more administrative goals because she had not had time to meet with every bureau. All bureaus will be involved in the next strategic plan along with gathering information from the City's strategic plan.
 3. Community Service Officer/Neighborhood Service Officer Collaboration – Chief Otterbacher stated that previously there was little collaboration with

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Neighborhood Services and there was duplication of services and enforcement. Chief Otterbacher stated that there is now a NSO, which is under Neighborhood Service Manager Latisha Birkeland and two CSOs under the Police Department. Chief Otterbacher stated that there is now sharing of data and citations are written by the Police Department.

4. Crime Prevention Team/Crime Alert Network - Chief Otterbacher stated that she met with the Crime Prevention Team on February 8th. Chief Otterbacher stated that the team had gone to training and came back with a list of ideas. Chief Otterbacher stated that one idea was to have a combined Safe Night Out and Safety Fair in August and collaborate with the fire department and sheriff's department, and have victim crime prevention, along with car seat technicians. Chief Otterbacher stated that another initiative was the Crime Alert Network which is used in MN. Chief Otterbacher stated that information is entered and anyone who is signed up receives the information. Chief Otterbacher stated that it is free to law enforcement and individuals, schools, and businesses pay \$12 per year and alerts can be received by fax, phone, email or text. Chief Otterbacher stated that law enforcement enters, updates and removes. Haberman stated that it is a good initiative and supports it. Haberman stated that Crime Stoppers was so effective, and it should be more effective than when he wrote the information down and put it in each teacher's mailbox. Chief Otterbacher stated that they will continue with the partnerships with tavern owners and landlords. Chief Otterbacher stated that they are seeking to install drug drop off box. Chief Otterbacher stated that prescription drug abuse is high. Chief Otterbacher stated that DCI will take the drugs or possibly a pharmacy. Chief Otterbacher stated that the box would cost \$500 and the detective evidence technicians will oversee. Chief Otterbacher stated that an Explorer Post utilizing high school or college volunteers interests her and also the department is partnering with high school students to create a fifteen minute video, a tragedy from beginning to end. Chief Otterbacher stated that she is interested in a K9 unit which would be a targeted drug dog, which is less risk than a chase dog. Chief Otterbacher stated that the dog and handler could be up and running in a month. Chief Otterbacher stated that Cedarburg has had success with their K9. Dr. Kidd asked about the cost. Chief Otterbacher stated that Detective Vander Steeg did a study several years ago, but they have nothing current yet.
5. Detective Bureau; drugs in the schools, seizures – Chief Otterbacher stated that the department is partnering with schools to figure out what can be done differently. Chief Otterbacher stated there are two detectives who are dedicated to drug investigations and seized assets have increased. Chief Otterbacher stated that seized money and property can be used in the Police Department for crime prevention and split 50/50 with the school fund.
6. Completed 2011 Evaluation Process – Chief Otterbacher stated that the evaluations are complete and this year she added the command staff, the lieutenant and support services manager. Chief Otterbacher stated that the captain is new and was evaluated as a sergeant. Chief Otterbacher stated it is an accreditation standard.
7. Preparing for 2012 Accreditation - Chief Otterbacher stated that the on-site will be in June of 2012. Chief Otterbacher stated that the City is using CVMIC insurance, which is a liability based insurance company. Chief Otterbacher

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February 09, 2012

stated that it is cheaper because it is based on risk management, but it is a lot of work with training and policies. Chief Otterbacher stated that a police department is the highest risk for the city, but they are already there because of accreditation.

8. Meetings with Command Staff, Supervisory Staff and Individual Bureaus to Build Strategic Plan - Chief Otterbacher stated that the command staff and supervisors have already met and the all dates are set for the other bureaus, except patrol.
9. Grievance - Chief Otterbacher stated that the grievance is related to the 125 plan and is in the hands of the labor attorney and will go to arbitration.

Chief Otterbacher asked if there were any questions of her. Knopp stated that since the CSOs are doing police work and the Police Commission doesn't have control over them and if a problem arises who do they talk to. Chief Otterbacher stated that it would be her for the CSO's and the Neighborhood Services Manager for any problems with the NSO. Chief Otterbacher stated that the CSO's are not sworn and they only take care of quality of life and parking enforcement. Chief Otterbacher stated that they can't write a speeding ticket or arrest someone. Bilgen asked if there were any other questions for the Chief concerning her report. Dr. Kidd asked if the money from the narcotic seizures could be used to fund the narcotic dog. Chief Otterbacher stated yes it could be used in that area and is used for surveillance equipment. Chief Otterbacher stated that there is also a donations account. Haberman asked if there is still money coming from the courts. Chief Otterbacher stated no, that the rules had changed. Chief Otterbacher stated that that funding was used for crime prevention. Chief Otterbacher stated that a recent grant award will go towards the Safe Night Out/Safety Fair in August. Chief Otterbacher stated that other funds went towards a bike to increase the bike patrol, which is in the management plan.

- VI. Future Commission Meeting Dates – The next Police Commission meeting will be held on May 10, 2012 @ 6:00 pm.
- VII. Future Agenda Items - There were no future agenda items
- VIII. Adjournment - Olsen entertained a motion to adjourn with a second from Knopp. The motion passed by unanimous voice vote.

AYES: Bilgen, Olsen, Knopp, Haberman, Dr. Kidd
NOES: None
ABSENT: None

The meeting adjourned at 7:04 pm.

Respectfully submitted

Kathy Boyd
Support Services Manager



Office of City Clerk
312 W. Whitewater Street
P.O. Box 178
Whitewater, Wisconsin 53190

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Telephone: (262)473-0500 Ext. 202
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MEMORANDUM

TO: Common Council and City Manager Brunner

FROM: Michele Smith, City Clerk

RE: August 14, 2012 Election

DATE: 6/14/12

As you may already know, the Primary election normally scheduled for September has been rescheduled to August 14, 2012. The change is based on the State of Wisconsin's inability to comply with deadlines to provide ballots to military and overseas electors during Federal elections with the September primary is so close to the National election.

Unfortunately the Downtown Armory polling place does not have air conditioning in the gym. UWW's Hamilton Room is already committed to "Planet Purple." Several poll workers have indicated that with the potential heat and humidity in mid-August, they would not be able to work at a polling place without air conditioning. I did contact a local contractor, who could reserve and install a temporary unit for election day, but the cost would be approximately \$2,600.

Because we do not anticipate a large turnout for August, I am recommending that for August only, we hold the election in the Common Council Chambers. I would ask City employees, who normally park in the lot on Whitewater Street, to park in a different location on election day.

Should Council approve of this change, it is necessary to adopt and publish a Resolution authorizing the change of Polling Place.

**RESOLUTION LOCATING POLLING PLACE FOR ENTIRE CITY OF
WHITEWATER TO CITY OF WHITEWATER MUNICIPAL BUILDING
FOR THE AUGUST 14, 2012 PRIMARY ELECTION.**

WHEREAS, the City of Whitewater has designated the Downtown Armory to be the polling place for the Primary Election to be held on August 14, 2012; and

WHEREAS, the gymnasium in the Downtown Armory has no air conditioning; and

NOW THEREFORE, BE IT RESOLVED that the polling place for the Primary Election scheduled for August 14, 2012, be located in the City of Whitewater Municipal Building Community Room, 312 W. Whitewater St., Whitewater, Wisconsin.

Resolution introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

TO: City Manager & Common Council
FROM: Cameron Clapper
SUBJECT: Proposed 2012 Salary Resolution Amendment #3
DATE: 06/19/2012

Attached is the third amendment to the 2012 Salary Resolution. This amendment includes a 1% increase in wages for non-represented, general employees retroactive to January 1, 2012. This wage increase excludes those non-represented employees in positions that are temporary, paid-on-call, or seasonal in nature.

No other changes have been included at this time.

**CITY OF WHITEWATER
2012 SALARY RESOLUTION
AMENDMENT #3**

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, sets forth the wage and salary schedule for employees for 2012, in which wages are established.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2012 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes; and

BE IT FURTHER RESOLVED that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning January 1, 2012.

**SCHEDULE I
ADMINISTRATIVE POSITIONS**

Position	# of Positions	Effective	Salary
City Manager	1	06/19/2012 Retroactive to 01/01/2012	101,636.82
Interim City Manager*	1	06/19/2012 Retroactive to 01/01/2012	74,403.59
Chief of Police	1	06/19/2012 Retroactive to 01/01/2012	87,870.00
Municipal Judge	1	06/19/2012 Retroactive to 01/01/2012	19,772.53
City Attorney	1	06/19/2012 Retroactive to 01/01/2012	53,056.56

* The annual salary reflects the Assistant to the City Manager's current salary plus \$1,250 per month.

**SCHEDULE II
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade	# of Positions	Classification Titles	Pay Grade	# of Positions	Classification Titles
A*	3/4	Senior Coordinator (Part-time)	F	1	City Clerk
	2	Administrative Assistant II - Records Technician	G	1	Neighborhood Services Manager
	2	Administrative Assistant II - General Admin	H		
B*	1	Accounting Technician II - Payroll & Accounts Payable	I	1	Assistant City Manager
	1	Accounting Technician II - Utilities		1	Chief Information Officer
	1	Accounting Technician II - Utilities (Part-time)		1	Water Superintendent
	1	Administrative Assistant I - Neighborhood Services	J	1	Streets, Parks & Forestry Superintendent
	1	Clerk of Courts		1	Parks & Recreation Director
C	1	GIS Technician		1	Wastewater Treatment Plant Superintendent
D	1	Finance Support Services Manager	K	1	Lieutenant - Field Services
	1	Support Services Manager	L	1	Captain
E	1	Community TV/Media Services Manager		1	Finance Director
	1	CDA Coordinator		1	Public Works Director
	1	Recreation & Community Events Programmer			

*Non-Exempt Positions

**SCHEDULE II
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade		1	2	3	4	5
A*	Hourly Wage 2080 Hours	15.08 31,364.94	15.54 32,331.31	16.21 33,717.84	16.90 35,146.38	17.56 36,532.91
B*	Hourly Wage 2080 Hours	16.16 33,612.80	16.90 35,146.38	17.62 36,658.96	18.36 38,192.54	19.09 39,705.12
C	Salary	36,522.18	38,181.49	39,841.05	41,502.08	43,161.64
D	Salary	39,442.25	41,235.65	43,026.55	44,819.69	46,614.60
E	Salary	43,287.74	45,254.95	47,221.88	49,190.33	51,158.51
F	Salary	46,671.27	48,792.53	50,912.80	53,035.56	55,155.58
G	Salary	50,054.56	52,330.39	54,604.97	56,878.05	59,153.89
H	Salary	53,438.08	55,865.75	58,295.90	60,722.06	63,153.70
I	Salary	56,820.38	59,403.59	61,985.33	64,567.55	67,150.77
J	Salary	60,202.41	62,938.71	65,676.49	68,411.54	71,149.09
K	Salary	63,587.20	66,476.54	69,367.42	72,255.53	75,146.38
L	Salary	66,969.48	70,013.16	73,058.34	76,101.03	79,147.21

*Non-Exempt Positions

**SCHEDULE III
LIBRARY EMPLOYEE PAY PLAN**

Pay Grade	# of Positions	Classification Titles	Step				
			1	2	3	4	5
A1	3	Library Aide*	12.03	12.56	13.13	13.13	13.13
A2	5	Library Assistants*	13.07	13.67	14.27	14.86	15.45
A3	3	Library Technical Assistants*	14.86	15.54	16.21	16.90	17.56
	3	Library Associates*					
A4	1	Youth Service Librarian	36,522.18	38,181.74	39,841.05	41,502.08	43,161.64
A5	1	Assistant Library Director	46,671.27	48,792.53	50,912.80	53,030.77	55,155.58
A6	1	Library Director	60,202.41	62,938.71	65,676.49	68,411.54	71,149.09

*Non-Exempt Positions

**SCHEDULE V
PUBLIC WORKS EMPLOYEE PAY PLAN**

Pay Grade	Classification Title	Step					
		1 0-11 mos.	2 12-23 mos.	3 24-35 mos.	4 36-47 mos.	5 48-59 mos.	6 60+ mos.
A	Chemist Assistant	12.71	13.33	13.96	13.96	13.96	13.96
B	Custodian/Groundskeeper <i>Per 2,080 Hours</i>	15.11 31,427.97	15.69 32,625.42	16.26 33,822.88	16.81 34,957.31	17.37 36,133.76	17.94 37,310.21
C	Laborer II <i>Per 2,080 Hours</i>	17.65 36,721.98	18.23 37,919.44	18.80 39,095.89	19.35 40,251.33	19.93 41,448.78	20.48 42,604.22
D	Building Maintenance <i>Per 2,080 Hours</i>	19.77 41,112.66	20.34 42,310.11	20.89 43,444.54	21.47 44,663.01	22.03 45,818.45	22.60 47,015.90
E	Laborer I Laborer I - Mechanic Code Enforcement/Building Maintenance Water Operator - no certification (1) Wastewater Operator - no certification (1) Wastewater Operator - Lab Technician no certification (1) <i>Per 2,080 Hours</i>	22.12 46,007.52	22.61 47,036.91	23.10 48,045.30	23.60 49,095.70	24.09 50,104.08	24.59 51,154.48

(1) Additional twenty cents (\$.20) per hour upon completion and receipt of Grade I certification and one (1) subgrade

Grade F: Successful completion of Grade II and all Grade II subgrades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.

Wastewater Operator \$25.37 \$52,772.10

Grade G: Successful completion of Grade IV and all Grade IV subgrades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.

Wastewater Operator \$25.63 \$53,318.30

Resolution introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

RESOLUTION ACCEPTING THE PROPERTY LOCATED AT 125 WAKELY STREET FROM WALWORTH COUNTY, WHITEWATER, WISCONSIN.

WHEREAS, the property located at 125 Wakely Street, Whitewater, Wisconsin, was reclaimed by Walworth County as part of the Federal Community Development Block Grant (CDBG) Program for blighted and dilapidated properties, and

WHEREAS, the house located at 125 Wakely Street has been demolished by Walworth County and the site has been fully remediated such that Walworth County now wishes to quit claim deed this property to the City with the understanding that the City will seek to redevelop this property and will abide by the terms and conditions of this property acquisition by Walworth County through the CDBG Program, and

WHEREAS, the quit claim deed will be for One Dollar (\$1.00) and the CDBG Program requires any future sale proceeds from this particular property by the City above One Dollar must be returned to the CDBG Program, and

WHEREAS, the City has had discussions with the Walworth County Chapter of Habitat for Humanity to, in turn, deed this property to that organization for the development and construction of a Habitat for Humanity single family house, and

WHEREAS, the acquisition of the 125 Wakely Street property and its subsequent development as a privately owned home by Habitat for Humanity is in the best interests of the citizens of the City of Whitewater.

Now, therefore, **BE IT RESOLVED** that the City Manager, City Attorney and the City Clerk are hereby authorized to sign any and all documents necessary to acquire the located at 125 Wakely Street for the price of One Dollar (\$1.00) from Walworth County as well as to proceed with any and all negotiations with the Walworth County Habitat for Humanity Chapter for the future single family development of this property.

Resolution introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

ADOPTED:

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

ORDINANCE NO. _____
AN ORDINANCE AMENDING SECTION 2.72.020
UNIFORM ALLOWANCE

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

Section 1. Whitewater Municipal Code Chapter 2.72, Section 2.72.020 is hereby amended to read as follows:

2.72.020 Uniform allowance—Captain and Lieutenant.

The positions of captain and lieutenant shall be entitled to the same annual uniform allowance that is allocated to patrol officers per the current employment agreement between the city of Whitewater and the Wisconsin Professional Police Officers Association of Whitewater.

Ordinance introduced by Councilmember _____, who moved its adoption. Seconded by Councilmember _____.

AYES:

NOES:

ABSENT:

DATED:

Kevin Brunner, City Manager

Michele R. Smith, City Clerk

Amendment to Chapter 11 Relating to Parking Restrictions for North Street (from First Street to Jefferson Street).

Updated parking ordinance on North Street

Delete:

North St	North side; starting 140 feet west of Jefferson Street for a distance of 200 feet	11.16.070	Two-hour parking
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North St–W	Both sides; from W Main, east to N First	11.16.080	No parking
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Add:

North St	North side; starting 200 feet west of Jefferson Street for a distance of 330 feet	11.16.070	Two-hour parking
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North St–W	North side; from W Main, to 70 feet east to N First	11.16.080	No parking
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North St–W	South side; from W Main east to George Street	11.16.080	No parking
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2012-2013 Alcohol License Renewal Request

BUSINESS	AGENT	TYPE LICENSE APPLIED FOR	CODE ENFORCEMENT / INSPECTION RESULTS	FIRE INSPECTION RESULTS	POLICE / AGENT BACKGROUND CHECK (violations occurring on or after 6/01/2009)	COMMITTED MINIMUM HOURS OPEN	OTHER
Wanda's Lakefront	Wanda K. Milnamow	Class B Beer & Liquor	Ok	Verbal ok from Brenton Stettner	Ok	Sun - Th. 4 p.m. - 2 a.m. Fri - Sat 4 p.m. - 2:30 a.m. Special occasions 6 a.m. - 2 a.m.	
La Preferida	Luis Islas Martinez	Class B Beer	Information not yet received	Change batteries in smoke detector	Ok	Not yet received	
The Station	Amar Nath	Class A Beer	Ok	Not required	Ok	M - F 5 a.m. - 10 p.m. Sat - Sun 6 a.m. - 10 p.m.	
Tokyo Restaurant	En Zheng	Class B Beer & Liquor	Ok	Verbal ok from Brenton Stettner	Ok	M - Th 11 a.m - 10 p.m. F - Sat 11 a.m. - 10:30 p.m. Sun 12 p.m. - 10 p.m.	Need minimum food sales statement
Whitewater Street Restaurant	Christ Christon	Class B Beer & Liquor	Ok	No violations	Ok	Not yet received	
The Sweet Spot	Lacey Reichwald	Class A Beer & Class C Wine	Ok	Verbal ok from Brenton Stettner	Ok	Not yet received	
Hawks Nest Bar & Grill	Hale T. Evans Clint D. Evans Matt B. Golden	Class B Beer & Liq.	Ok	No violations	Ok	Sun - Th 11 a.m. - 2 a.m. F - Sat 11 a.m - 2:30 a.m. St. Pat's Day 6 a.m. - 2:30 a.m.	
Karina's Mexican Restaurant	Clara F. Rocha	Class B Beer & Liq.	Ok	No violations	Traffic citations only	Not yet received	
Walgreens	Walgreen Co. Kathy Schultz, agent	Class A Beer	N/A	Verbal ok from Brenton Stettner	Ok	8 a.m. - 10 p.m. 24/7	
Walmart	New manager	Class A Beer & Liq.	N/A	Inspection not required for licensing - Light #9 Hallway by Manager's office needs attention	Ok	7 a.m. - 11 p.m. 24/7	
Split Decision	DLK Enterprises, Inc. Laurence Kachel Michael Kachel	Class B Beer & Liq.	Ok	Not opened to do inspection per Brenton Stettner	Ok	9/1 - 5/15 opened Wed., Thu., and Sat. 6 p.m. - midnight 5/16 - 7/15 opened Fri. - 6 p.m. - midnight 12/20 - 1/20 closed	

2012-2013 Alcohol License Renewal Request

BUSINESS	AGENT	TYPE LICENSE APPLIED FOR	CODE ENFORCEMENT / INSPECTION RESULTS	FIRE INSPECTION RESULTS	POLICE / AGENT BACKGROUND CHECK (violations occurring on or after 6/01/2009)	COMMITTED MINIMUM HOURS OPEN	OTHER
Walmart	New manager	Class A Beer & Liq.	N/A	Inspection not required for licensing - Light #9 Hallway by Manager's office needs attention	Information not yet received	7 a.m. - 11 p.m. 24/7	
Split Decision	DLK Enterprises, Inc. Laurence Kachel Michael Kachel	Class B Beer & Liq.	Ok	Not opened to do inspection per Brenton Stettner	None	9/1 - 5/15 opened Wed., Thu., and Sat. 6 p.m. - midnight 5/16 - 7/15 opened Fri. - 6 p.m. - midnight 12/20 - 1/20 closed	

Revised 3/18/05

CITIZEN SERVICE INFORMATION FORM

Name (Print): Anello III John David Date: 22 May 2012

Home Address: 207 South Woodland Drive

Telephone (Home): 920-723-8301

E-mail address: janello3@hotmail.com

How long have you lived in the City of Whitewater?: 22 years

Which Boards, Commissions, and/or Committees interest you?

Park & Recreation

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I have been an educator for 26 years and know how valuable activities are for not only children but also adults. The sense of camaraderie and purpose these activities and programs provide as extremely valuable to any community. I have also spent time coaching my son in T-Ball, Rookie Ball and Flag Football over the past few years and see how much our city has to offer the kids here in Whitewater. Every community needs to have a strong Park & Rec Department if they want to continue to build a strong culture.

References:

Jan Hilgen-Craggs
178 n Park Street
Whitewater WI 53190
Phone: 473-2788

Tom Grosinske
306 S Pleasant St
Whitewater WI 53190
Phone: 472-9872

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Signature


John D Anello III

CITIZEN SERVICE INFORMATION FORM

Name (Print): DePoter Rachel Ann Date: 5/25/12
Last First Middle

Home Address: 10651 Lake Lorraine Rd. Delavan WI 53115

Business Name: N/A

Business Address: N/A

Telephone (Home): 262-263-6408 (Work): 262-495-7103

E-mail address: depottwins33@yahoo.com

How long have you lived in the City of Whitewater?: _____

Which Boards, Commissions, and/or Committees interest you?

Parks & Recreation Board

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

My family has been involved in many Parks and Recreation sports. My husband and I have coached. My three children have participated in youth football, tee ball, rookie ball, gymnastics and currently

References:

1. Nicole Grosinske
306 South Pleasant Street
Whitewater WI 53190

Phone: 472-9872 ^{over} →

2. Beth Nickels
Hwy 89
Delavan WI 53115

Phone: 262-215-1274

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Rachel DePoter
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): Priesgen Ben M Date: 5-23-12
Last First Middle

Home Address: N8183 State Rd 89 Whitewater, WI 53190

Business Name: _____

Business Address: _____

Telephone (Home): 920-979-7458 (Work): 920-868-0755

E-mail address: bpriesgen@gmail.com

How long have you lived in the City of Whitewater?: 7 yrs in Whitewater School District

Which Boards, Commissions, and/or Committees interest you?

Park + Recreation Board

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

Played College Basketball 7yrs of professional experience in
Coached High school Basketball management and administration.
Bachelor Degree in Fitness + Health Family uses the Whitewater park +
References: recreation programs.

1. Dan Meis Phone: 719-761-1029
Watertown, WI

2. Jessica Sttran Phone: 920-382-7588
Watertown, WI

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Ben Priesgen
Signature

CITIZEN SERVICE INFORMATION FORM

Name (Print): Smith TERESA (Teri) Marie Date: 23, May 2012
Last First Middle

Home Address: 1155 W Blackhawk Dr #106 Whitewater

Business Name: Blackhawk Manor Apts.

Business Address: 1155 W Blackhawk Dr Whitewater

Telephone (^{cell}Home): 262 949 3467 (Work): 473 2259

E-mail address: teri.smith225@gmail.com

How long have you lived in the City of Whitewater?: 3 yrs

Which Boards, Commissions, and/or Committees interest you?

Parks & Recreation

Please give a brief overview of your background, experience, interest, or concerns in the above areas:

I have volunteered in local government in Chicago and would appreciate the opportunity to do so here. I am interested in keeping the home town look and feel in our city. As a grand parent keeping our parks safe and clean is important to me.

References:

1. Larry J. Pierce Phone: 262-753-3092
1134 W. Main St
Whitewater

2. Joann Bruch Phone: 473-6744
409 E Milwaukee
Whitewater

Return this form to:
City Clerk
312 W. Whitewater Street
Whitewater, WI 53190
msmith@ci.whitewater.wi.us

Teresa M. Smith
Signature

Memo

To: Kevin Brunner, City Manager
Common Council

From: Matt Amundson, Parks and Recreation Director

Date: June 14, 2012

Re: Pepsi Refresh Funding

As the Council is aware the Parks and Recreation Department was awarded a \$50,000 grant from the Pepsi Refresh program towards funding Treyton's Field of Dreams. The grant funds must be spent by July 31, 2012.

The original grant request was to purchase mesh netting, chain link fence, bricks, and seating. Since we are still in the fundraising process of the project and in an effort to not jeopardize funding I have submitted a request to Pepsi to revise the tasks of our grant award.

I am requesting that the funds be used to develop a grading plan for the site which is the next step in the process. I have asked Strand to prepare a proposal to do this work. The remainder of the funds would be used as a down payment with an artificial turf company. I have requested quotes from Field Turf, ProGrass, and Shaw Sportexe. Field Turf installed the turf at Perkins Stadium, ProGrass installed the turf at James Miller Stadium, and Shaw Sportexe is a company that the Kilar family was introduced to by Robin Yount.

The selected company would supply and install the base system and an in-filled artificial grass surface. The selected company would design and engineer this portion of the project but all three will require a completed grading plan.

All three companies will work with local vendors that have pledged donated labor and services to reduce the overall cost of the project.

Your consideration of this matter is greatly appreciated.

Thanks!
Matt Amundson
Parks & Recreation Director



MEMORANDUM

TO: City Manager & Common Council
FROM: Cameron Clapper
SUBJECT: 2012 Citizen Satisfaction Survey
DATE: 06/19/2012

The attached proposal from the Center for Political Science and Public Policy Research is for the administration of a citizen satisfaction survey. The City of Whitewater conducted a similar survey in 2005 and again in 2009. The data gathered from the 2012 survey would allow the City to measure current citizen satisfaction against the results of the two prior surveys.

In addition, with the need to update the City's strategic plan, the 2012 survey would be great opportunity to collect valuable information that would help springboard the new manager into that process later this year.

The Center for Political Science and Public Policy Research would construct the survey instrument, collect responses, and analyze and present the results. The cost to the City would be \$7,500.



UNIVERSITY OF WISCONSIN
WHITEWATER

May 14, 2012

Dear Kevin and Cameron,

We very much enjoyed meeting with you on Thursday, May 10 to discuss a citizen satisfaction survey to be conducted by the Center for Political Science and Public Policy Research during the summer 2012 as well as the potential for focus groups. You requested that we indicate the fees that would be charged for the survey and focus groups separately. This letter serves as our formal proposal and cost estimate.

Citizen Satisfaction Survey

As we discussed, the citizen satisfaction survey will be administered through the mail and all printing and postal costs will be paid by the city. We have forwarded to you via e-mail our proposed sampling methodology. We understand that you would like the Center to construct the instrument, train your student intern and assist with data entry, and analyze the results. The final report will include the results from the 2012 survey as well as comparisons, where appropriate, to surveys administered in 2005 and 2009. We will provide you with five bound copies as well as a digital copy of the final report. Additionally, we will present the results at up to three meetings. The estimated cost for these services and deliverables is \$7,500.

Focus Groups

In addition, we considered the option of conducting targeted focus groups of underrepresented residents (e.g. students, Latinos/Hispanics) as well as city staff. The city would identify and invite potential participants and provide a schedule and space for each focus group session. The Center would hire a translator if necessary. A separate analysis of these sessions would be included in the report. The estimated cost for these focus groups is: \$1,000 for the first focus group and \$750 for each additional focus group (up to four total focus groups).

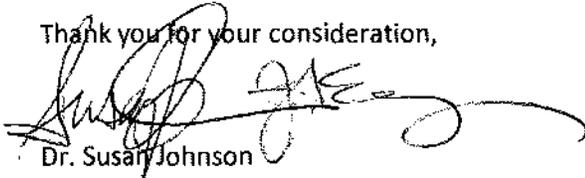
The total cost for the survey and focus groups ranges from \$8500 to \$10,750. Again, should you only choose to have us administer and analyze the survey, the cost will be \$7,500 as quoted above. These fees include all expenses for salary and benefits, student research assistants, and necessary time and materials. Please note that we have also considered indirect costs in our proposal.



CENTER FOR POLITICAL SCIENCE & PUBLIC POLICY RESEARCH
402 White Hall • 800 West Main Street, Whitewater, WI 53190-1790

Please let us know if you require additional information. We are eager to get started on this project and look forward to working with you.

Thank you for your consideration,

Handwritten signatures of Dr. Susan Johnson and Dr. Jolly Emrey. The signature for Dr. Susan Johnson is on the left, and the signature for Dr. Jolly Emrey is on the right, with a long horizontal flourish extending from the end of the signature.

Dr. Susan Johnson

Dr. Jolly Emrey

Directors, Center for Political Science and Public Policy Research

University of Wisconsin-Whitewater

Whitewater, WI 53190

262-472-4766

**DEVELOPMENT AGREEMENT BETWEEN THE CITY OF WHITEWATER
AND GREEN ENERGY HOLDINGS INC.**

(Draft 6-12-12)

This Development Agreement is between the City of Whitewater, a Wisconsin municipal corporation located in Jefferson and Walworth counties, hereinafter at times referred to as City, and Green Energy Holdings, Inc., a State of Wisconsin Corporation, hereinafter at times referred to as GEH.

RECITALS

WHEREAS, the City of Whitewater is a municipal corporation which seeks to promote high quality commercial, industrial and residential development in the city of Whitewater, and

WHEREAS, Wisconsin Statute §66.1105 provides the authority by which the City of Whitewater may undertake development projects within areas of the city of Whitewater and finance projects through the use of tax incremental financing, and

WHEREAS, on August 7, 2007, the City of Whitewater adopted a Project Plan for Tax Incremental District (TID) No. 8 for the benefit of development and redevelopment within the City of Whitewater, and

WHEREAS, the project described in this agreement will serve to promote development within Whitewater TID No. 8 and is consistent with the findings of the Whitewater TID #8 Project Plan that not less than 50%, by area, of the real property within this District is suitable for “mixed-use development” within Section 66.1105 (2)(cm) of the Wisconsin State Statutes, and

WHEREAS, §66.1337 and §66.1331, Wisconsin Statutes, empower cities to assist development projects by lending or contributing funds and performing other actions of a character which the city is authorized to perform, and

WHEREAS, the City of Whitewater has determined that the development of a property located next to the Whitewater Wastewater Treatment Plant (WWTP) at 109 CTH U as set forth herein would be desirable for the City of Whitewater, and the Development more fully described in this agreement will promote the revitalization and economic stability of Tax Increment District No.8.

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

For good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. The City shall sell an approximate 15 acre parcel of land (parcel #292-0515-3313-000) for the sum total of Five Hundred Twenty-Five Thousand Dollars (\$525,000) to GEH for a mixed-use development that shall include but not be limited to a Renewable Natural Gas (RNG) anaerobic digester system, greenhouses, lawn care/landscaping building and associated facilities. The City will be responsible for completion of a certified survey map (CSM) of the aforementioned property prior to real estate transfer of the property to GEH. GEH shall within 10 days of signing this agreement tender to the City an offer to purchase based on the attached WB-13 offer to purchase format (or a similar document) which includes the applicable sale terms provided for herein.
2. The City will provide permanent street access to the GEH site and the two parties agree to determine appropriate locations for GEH site access and necessary fencing to properly secure both the GEH and WWTP facilities. Any additional fencing required for the GEH site will be GEH's financial responsibility.
3. The City sells the aforementioned land "as is" and represents that this land is served with municipal sanitary sewer but not municipal water. The cost to extend the water main to serve the GEH site will be borne by the City and adjacent property owners who will benefit from such water main extension.
4. GEH shall build an approximately 66,000 sq. ft. building to house the aforementioned RNG system and a 30,000 sq. ft. building for the lawn care/landscaping business. Site and building plans for this development will be subject to final review and approval of the City of Whitewater Plan and Architectural Review Commission. The construction on said site shall begin in August, 2012 and shall be completed by December 1, 2013. GEH represents that its total private investment for this project will be approximately \$30,000,000, however, GEH estimates that the fair market value of the property after completion of the construction will be at least \$10,000,000 (based upon an estimated improvement value of \$9,475,000 plus the land value of the land of \$525,000). It is agreed that if the estimated fair market value (which shall be determined by the estimated fair market value as shown on the real estate tax statement for each year in question) is less than \$10,000,000 for the tax year commencing January 1, 2014, or in any year through the year 2027, or through the year in which Whitewater TID No. 8 is terminated, whichever is earlier, GEH shall pay a sum equal to the tax shortfall (the difference between the actual tax and the tax that would have been paid if the property's estimated fair market value on the tax statement was \$10,000,000) to the City of Whitewater. Said payment in lieu of taxes (PILOT) shall be due when the tax payment would have been due or February 15th of each year.
5. The City shall provide GEH with an economic development incentive grant in the amount of One Hundred Seventy Five Thousand Dollars (\$175,000) to be paid upon completion of the construction of the project on December 1, 2013. Said grant shall be made by the City in recognition of GEH's decision to locate its

businesses in the City as well as for its guaranteed private investment in the community.

6. GEH represents that it will create at least 70 jobs in Whitewater, effective with the completion of the construction of its planned GEH Whitewater facilities by December 1, 2013.
7. The Whitewater Community Development Authority (CDA) offers the availability of an economic development loan to GEH in a final amount to be determined upon presentation of a final GEH business plan and detailed financing of the Whitewater GEH project. This CDA loan will be dependent upon the final number of total jobs to be created and maintained for at least two years by GEH in Whitewater. The terms of said loan shall be as follows:

4% interest
5-year term
7-year amortization period
No pre-payment penalties

Said loan shall be secured by a mortgage on the above described property. GEH officers shall execute the customary mortgage, note and other documents necessary to complete the loan. Whitewater agrees that upon presentation of a written request from GEH's lender, it will subordinate its interest in the property to that of the lender.

8. GEH will pursue Federal Midwest Disaster Recovery and/or Exempt Facility (Solid Waste Disposal) Bonds as part of the financing of its Whitewater facilities. The City will cooperate fully in assisting GEH in securing such financing including approval of necessary resolutions by the Common Council supporting the GEH bond(s) issuance.
9. GEH and the City agree that the siting of the GEH facilities adjacent to the City's WWTP presents significant financial and operational opportunities for both parties to pursue. Such opportunities between the two parties will be subject to subsequent agreement(s) and shall include but not be limited to possible shared use of the WWTP digester with connections between the GEH facilities and the WWTP; GEH production of material to be treated at the WWTP; GEH treatment of supernatant at the WWTP; GEH treatment of phosphorous at the WWTP; use of the WWTP gas flare control by GEH; possible sharing with the WWTP of the Wisconsin Department of Natural Resources discharge permit to Whitewater Creek.
10. Subsequent agreements between the two parties pursuant to the above shall be financially beneficial to each party.
11. This agreement is contingent upon approval of both the Whitewater Community Development Authority and the City of Whitewater Common Council. This

agreement is also contingent upon all required approvals of site and building plans by the Whitewater Plan and Architectural Review Commission.

12. The provisions of this agreement shall constitute covenants which shall run with the property, and the burdens and benefits hereof shall bind and inure to the benefit of each of the parties hereto and all successors in interest to the parties hereto. GEH shall have the right, if approved by Whitewater, to assign or transfer all or any portion of its interests, rights, or obligations under this agreement or in the property or any portion thereof. The express assumption of GEH's obligations under this agreement by its transferee or assignee shall thereby relieve GEH of any responsibility for the expressly assumed obligation. The transferee shall assume all of GEH's rights and obligations thereunder which relate to the transferred property. Whitewater shall not unreasonably refuse to approve any transfer.

13. Any controversy or claim arising out of, or relating to, this agreement, or any modification or extension thereof, shall be settled by arbitration to be held in the City of Whitewater. The Wisconsin Arbitration Act, Chapter 788 of the Wisconsin Statutes, as amended, shall govern this section and this agreement to arbitrate shall be specifically enforceable thereunder. Notice of the demand for arbitration shall be delivered in writing to the other party not later than six months from the happening or event giving rise to the dispute, claim, or other matter in question. The award rendered by the arbitrator shall be final, subject only to vacation, modification, and appeal provisions of the Wisconsin Arbitration Act.

14. All notices and other communications provided for under this agreement shall be in writing and mailed, faxed, electronically transmitted, or personally delivered to:

In the case of GEH:

Mr. Spencer Likas, President
P.O. Box 396
Denmark, WI 54208

In the case of the City of Whitewater:

City of Whitewater
Attention: City Manager
P. O. Box 178
Whitewater, WI 53190

With a copy to:
Attorney Wallace K. McDonell
P. O. Box 59

Whitewater, WI 53190

- 15. No amendment, modification, termination, or waiver of any provision of this agreement, nor consent to any departure from this agreement, shall in any event be effective unless the same shall be in writing and signed by both parties and their successors of interest. Such waiver or consent shall be effective only in the specific instance and the specific purpose given.
- 16. Either party may record this agreement.

IN WITNESS WHEREOF, the parties have caused this agreement to be executed by their respective authorized officers or agents on the date written below.

Signed at Whitewater, Wisconsin, this ____ day of _____, 2012.

CITY OF WHITEWATER

By: _____
Kevin Brunner, City Manager

By: _____
Michele Smith, City Clerk

STATE OF WISCONSIN)
) ss.
COUNTY OF WALWORTH)

Personally appeared before me this ____ day of _____, 2012, the above-named Kevin Brunner, City Manager, and Michele Smith, City Clerk, to me known to be such City Manager and City Clerk of the City of Whitewater, and to me known to be the persons who executed the foregoing agreement as such officers of said City, by its authority.

Notary Public, State of Wisconsin
My commission _____.

Green Energy Holdings, Inc.

By: _____

Spencer Likas, President

By: _____
Chad Kane, Secretary

STATE OF WISCONSIN)
) ss.
COUNTY OF WALWORTH)

Personally appeared before me this _____ day of _____, 2012, the above-named Spencer Likas and Chad Kane, to me known to be the person who executed the foregoing agreement as such officer, by its authority.

Notary Public, State of Wisconsin
My commission _____.