

**CITY OF WHITEWATER  
COMMON COUNCIL AGENDA**  
Common Council Meeting  
**Tuesday, March 15, 2011 – 6:30 p.m.**  
City of Whitewater Municipal Building Community Room  
312 W. Whitewater Street Whitewater, Wisconsin

AMENDED AGENDA AS OF 3:00 P.M. ON 3/11/2011 – ADDITION OF ITEM NO. C-3 -  
*Discussion and possible directionn regarding possibility of contracting with a firm to complete a search for the  
new Police Chief. (Police Commission Request)*

**CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.**

**CONSENT AGENDA:**

CA-A	Approval of Council Minutes of March 1, 2011.
CA-B	Approval of Payment of Invoices Processed through 3/10/11.
CA-C	Acknowledgment of Receipt and Filing of: * Report of Manual Checks for February, 2011. *Landmark Minutes of 1/5/11, 2/2/11 and 3/2/11.
CA-D	Expedited approval of the following items, per city staff recommendation: O-1

**REPORTS:**

City Manager	1) Presentation by Whitewater Historical Society; 2) Report on Alpha Cast Property.
DPW	1) Main / Whiton Street traffic control update
Finance Director	1) Report on Sewer Back Up Insurance

**HEARING OF CITIZEN COMMENTS.** No formal Common Council Action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three- minute speaking period. Specific items listed on the agenda may not be discussed at this time; however citizens are invited to speak to those specific issues at the time the Council discusses that particular item.

**RESOLUTIONS: None**

**ORDINANCES: First Reading - NONE**

**ORDINANCES: Second Reading**

*O-1	No Parking on the West side of Executive Court – Executive Drive north to terminus (DPW Director Request).
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**CONSIDERATIONS:**

C-1	Acceptance of 2010 Stormwater Report (DPW Director Request).
C-2	Approval of contract with Municipal Economics & Planning (MEP) regarding Water Rate Study (Finance Director Request).
C-3	<i>Discussion and possible directionn regarding possibility of contracting with a firm to complete a search for the new Police Chief. (Police Commission Request)</i>
C-4	Councilmember Requests for Future Agenda Items.
C-5	ADJOURN TO CLOSED SESSION, NOT TO RECONVENE, per Wisconsin Statutes 19.85(1)(c)“Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.” Item to be discussed: Review and possible action on Employment Agreement with Police Chief.

## MEMORANDUM

**TO:** Common Council

**FROM:** Kevin Brunner, City Manager

**DATE:** March 10, 2011

**RE:** **Comments on March 15, 2011 Agenda Items**

- 1. Acceptance of 2010 Stormwater Report.** I recommend approval. This is an annual requirement of the State of Wisconsin that we file this report and accept it on behalf of the governing body.
- 2. Approval of contract with Municipal Economics and Planning.** A Request for Proposals (RFP) was solicited from qualified firms to prepare a water rate study that will be necessary to present to the Wisconsin Public Service Commission. Four firms submitted responses and Municipal Economics and Planning has been selected and recommended by the review committee to be contracted for this work. I recommend approval.
- 3. Closed session item.** Please see the confidential memo that I sent you regarding this item. This material is contained in a separate envelope from your packet materials.

If any of you have any questions regarding these agenda items please free to contact me.

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF  
THE COMMON COUNCIL OF THE CITY OF WHITEWATER, WALWORTH AND  
JEFFERSON COUNTIES, WISCONSIN.**

March 1, 2011

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Binnie, Singer, Kienbaum, Olsen, Stewart, Winship (arrived at 6:34 p.m.), Butler. MEMBERS ABSENT: Winship (arrived at 6:34 p.m.). LEGAL COUNSEL PRESENT: Wallace McDonell.

**APPROVAL OF PAYMENT OF INVOICES.** It was moved by Olsen and seconded by Kienbaum to approve payment of city invoices in the total sum of \$187,272.04. AYES: Kienbaum, Olsen, Winship, Binnie, Singer, Stewart, Butler. NOES: None. ABSENT: None.

**APPROVAL OF MINUTES.** It was moved by Olsen and seconded by Kienbaum to approve the Council minutes of 2/17/11 and to acknowledge receipt and filing of the following: Irvin L. Young Memorial Library Minutes of 01/10/2011; CDA Minutes of 01/24/11; January 2011 Financial Reports; and the Technology Park Board Minutes of 02/09/11. AYES: Kienbaum, Winship, Binnie, Singer, Stewart, Olsen, Butler. NOES: None. ABSENT: None.

**REPORTS:** City employee John Alvarado was recognized for 35 years of service to the City and City employee Melody Lentz was recognized for 30 years of service to the City. City Manager Brunner announced there would be a North Street Bridge Information Meeting to be held on March 8<sup>th</sup>. Finance Director Saubert indicated that there is a water and sewer utility borrowing forthcoming. City Clerk Smith reported that 2011 assessment notices will be mailed out the week of April 4<sup>th</sup>, and that Accurate Appraisals has indicated that assessments will decrease, on the average, 1-3%.

**HEARING OF CITIZEN COMMENTS.** Residents Jeff Knight and Bob Freiermuth complimented the Public Works employees on the exceptional job they did on snow removal during the large snowstorm.

**AUTHORIZING EXECUTION OF QUIT CLAIM DEED RELATIVE TO CITY OF WHITEWATER CRAVATH STREET WATER TOWER REAL ESTATE.** Per City Attorney McDonell, it is necessary to adopt a Resolution authorizing execution of a Quit Claim Deed which will correct legal description errors relating to property near the city water tower on Cravath Street.

**RESOLUTION AUTHORIZING THE SIGNING OF A QUIT CLAIM DEED AND RECEIVING  
A QUIT CLAIM CONCERNING THE CITY OF WHITEWATER CRAVATH STREET WATER  
TOWER REAL ESTATE**

**WHEREAS,** the City of Whitewater is the owner of a water tower situated on real estate located on Cravath Street in the City of Whitewater, and

**WHEREAS,** it has been determined that when the City of Whitewater acquired the land on which the water tower is located in 1973 and 1976 there were serious chain of title defects in the real estate received by the City, and

**WHEREAS,** the chain of title defects have caused title problems for the real estate in the area throughout the years, and

**DRAFT**

**DRAFT**

**WHEREAS**, the City, in an effort to correct the problems, has caused a survey of the property in the area to be completed, and

**WHEREAS**, the surveyor has recommended that the City and the Arnold Estate exchange quit claim deeds in order to correct the real estate title problems in the area, and

**WHEREAS**, it is in the City of Whitewater's best interest to exchange quit claim deeds with the Arnold Estate.

Now, therefore, **BE IT RESOLVED**, subject to the approval of the City of Whitewater Plan Commission, as follows:

1. The City Manager and the City Clerk of the City of Whitewater are hereby authorized to sign the attached Quit Claim Deed granting the City's interest (if any) in Parcel A to the Arnold Estate.

2. The City Manager and the City Clerk of the City of Whitewater are hereby authorized to accept a Quit Claim Deed from the Arnold Estate granting the Arnold Estate's interest in Parcel C (if any) to the City of Whitewater.

Resolution introduced by Councilmember Olsen, who moved its adoption. Resolution seconded by Councilmember Kienbaum. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None. ADOPTED: March 1, 2010.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

**ADOPTION OF 25 X 25 PLAN FOR ENERGY ENDEPENDENCE.** Per a requirement of the energy grant received, it is necessary to formally adopt a resolution and the accompanying plan for energy independence.

#### **RESOLUTION ADOPTING "25X25" PLAN FOR ENERGY INDEPENDENCE**

**WHEREAS**, the City of Whitewater and the Whitewater Unified School District have made a commitment to uphold energy and sustainability as a community and operational policy; and

**WHEREAS**, in 2010 and the City of Whitewater partnered with the Whitewater Unified School District and the Wisconsin Office of Energy Independence to establish the following goals:

1. Generating 25% of electricity and transportation fuels from renewable sources by 2025 ("25x25")
2. Capturing 10% of the emerging bio-industry and renewal energy market by 2030
3. Becoming a national leader in groundbreaking energy research; and

**WHEREAS**, the Whitewater Common Council has taken numerous actions in recent years to have its facilities become more energy efficient and has indicated its support for renewable energy and the investigation of alternative fuels when it adopted the U.S. Conference of Mayors Resolution on Global Climate Change in 2006; and

**WHEREAS**, the 25x25 Energy Independence Team developed a general approach to achieving the 25x25 goal; and

WHEREAS, the following goals are identified in the 25x25 Plan for Energy Independence:

1. Improve Energy Efficiency
2. See Opportunities for Conservation
3. Utilize Renewable Energy
4. Investigate Fuel-Efficient and Alternative Fuel Vehicles
5. Sustainable Economic Development
6. Education and Outreach; and

WHEREAS, the City of Whitewater recognizes the pathway to achieving the 25x25 goals involves short-, medium-, and long term strategies to reduce energy consumption and achieve greater utilization of renewable energy; and

WHEREAS, upon adoption of the 25x25 Plan for Energy Independence, the Whitewater Common Council endorses the strategies to reduce energy consumption; and

NOW THEREFORE BE IT RESOLVED by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin that the City of Whitewater declares its intention to achieve the 25x25 goal; and

BE IT FURTHER RESOLVED, that City of Whitewater hereby adopts the 25x25 Plan for Energy Independence.

Resolution introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Kienbaum. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None. ADOPTED: March 1, 2011.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

**RECOMMENDING AMENDMENT TO TAX INCREMENTAL DISTRICT #4 PROJECT PLAN (DISTRESSED TIF).** Adoption of a formal resolution is required in order to designate TIF 4 as a distressed district.

**A RESOLUTION DESIGNATING DISTRESS  
AND APPROVING A PROJECT PLAN AMENDMENT  
FOR TAX INCREMENTAL DISTRICT NO.4,  
CITY OF WHITEWATER, WISCONSIN**

WHEREAS, Section 66.1105 of the Wisconsin Statutes (the Tax Increment Law) provides the authority and establishes procedures for amending tax incremental districts and approving the project plans for such districts; and

WHEREAS, Tax Incremental District No.4 (the 'District') was created by the City of Whitewater in 1990 primarily to promote the orderly development of the City. In addition, construction of streets and utilities were needed in order to provide incentives for industrial recruitment and growth, as well as to stimulate private sector development along Whitewater Street; and

WHEREAS, the District's Project Plan and Boundaries were amended in 1996. The primary purpose for the amendment was to expand the Whitewater Business Park in order to allow for continued industrial growth, stimulate job creation and tax base expansion and diversification. In addition, infrastructure

needed to be constructed, business recruitment incentives needed to be put in place, and, downtown improvements were needed to assist in retail and commercial expansion as well as, blight elimination; and

WHEREAS, the District's Project Plan was amended in 2005. The City determined that it would continue to benefit the overall community to expand its economic base by amending the Project Plan to provide for the undertaking of additional expenditures. In order to promote additional development, the City's second amendment to the District included additional projects.

WHEREAS, the District's Project Plan was amended in 2005. The City amended the District's boundaries to add Additional Territory and subtract property, to add same back to the tax roll for the benefit of the taxpayers of the overlapping jurisdictions of the City, and to amend the Project Plan to provide for the undertaking of additional expenditures; and

WHEREAS, the City of Whitewater Tax Increment District #4 has experienced a lack of projected development and a reduction in property value, thus reducing the project increment as identified in the 2005 Project Plan Amendment and the projected TID increments within the District are insufficient to pay project costs and debt during the TID's life; and

WHEREAS, project costs incurred exceed the amount of revenues from all sources that the city expects the TID to generate during its life (declaration of distress); and

WHEREAS, effective October 1, 2009, Act 310, allows a municipality to designate a TID as distressed. The ability to designate a TID as distressed or severely distressed is available for a two-year period and expires on September 30, 2011; and

WHEREAS, the designation of TID 4 as Distressed will allow the extension of the TID's maximum life by 10 years beyond its original termination date of September 18, 2017; and

WHEREAS, Whitewater Community Development Authority, after completing preliminary debt analysis gave public notice of, and on January 28, 2011 held a Public Hearing wherein interested parties were afforded a reasonable opportunity to express their views on the proposed amendment of the District, and the proposed Project Plan Amendment thereof in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, prior to its publication, a copy of the notice of said hearing was sent to the chief Executive Officer of Walworth County, the Whitewater School District, and the Gateway Technical College District, the other entities having the power to levy taxes on property located within the District Amendment, in accordance with the procedures specified in the Tax Increment Law; and

WHEREAS, the Whitewater Community Development Authority and Whitewater Common Council, after due consideration following the said public hearing, determined that the "Distressed" amendment of the District will provide the City with a viable method of financing the remaining debt, which will provide a longer period of time over which to recover project costs where tax increment collections are projected to be insufficient to pay project costs and debt service.

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Whitewater makes the findings set forth in the above Whereas clauses, and finds that the project costs incurred with regard to Tax Incremental District No. 4 exceed the amount of revenues from all sources that the City expects the District to generate to pay off such project costs during the life of the District.

BE IT FURTHER RESOLVED, that the City of Whitewater Common Council hereby approves the project plan amendment.

BE IT FURTHER RESOLVED, that the City of Whitewater designates Tax Incremental District No. 4 as a distressed tax incremental district.

Resolution introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Kienbaum. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None. ADOPTED: March 1, 2011.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

**ORDINANCE PROHIBITING PARKING ON EXECUTIVE DRIVE.**

**ORDINANCE AMENDING CHAPTER 11.16.150 OF THE CITY OF WHITEWATER MUNICIPAL CODE ENTITLED "STREET INDEX OF PARKING RESTRICTIONS".**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, does hereby ordain as follows:

SECTION 1: Chapter 11.16.150 entitled "Street Index of Parking Restrictions" shall be amended as follows:

The following is hereby *added* to the chart entitled Street Index of Parking Restrictions:

Executive Ct.	West side; from Executive Drive, north to terminus	11.16.080	No Parking
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SECTION 2: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember Olsen, who moved its adoption. Seconded by Councilmember Kienbaum. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None. ADOPTED: March 1, 2011.

Kevin M. Brunner, City Manager

Michele R. Smith, City Clerk

**DISCUSSION AND POSSIBLE DIRECTION REGARDING DOWNTOWN PARKING REGULATION.**

Councilmember Singer requested discussion regarding parking time limitations in the downtown area. There had previously been a complaint about the two-hour time limit for on-street parking downtown. Downtown Whitewater ("DTWW") Board member David Saalsa indicated that several board members feared that expanding on-street parking times will reduce available parking, thereby resulting in potential customers leaving the area. Saalsa indicated that the DTWW Board acknowledges that not everyone is in agreement with the current parking ordinance, but that the group is trying to accommodate the needs of the majority. DTWW recommended that parking limitations should stay as they are. Councilmembers did not make any recommendation on the subject.

**APPROVAL OF CONTRACT WITH STRAND ASSOCIATES FOR NORTH STREET PROJECT ENGINEERING PROPOSAL.**

It was moved by Olsen and seconded by Kienbaum to approve a contract with Strand Associates for a sum not to exceed \$153,000, for engineering services work for the North Street bridge replacement project. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None.

**DISCUSSION AND POSSIBLE DIRECTION REGARDING CIVIL SERVICE / EMPLOYEE GRIEVANCE PROCESS ORDINANCE.** At the request of Councilmember Singer, his request for discussion on a civil service employee grievance ordinance was cancelled.

**DISCUSSION AND POSSIBLE DIRECTION REGARDING PERFORMANCE OR MERIT PAY FOR CITY EMPLOYEES.** At the request of Councilmember Singer, his request for discussion on performance pay for city employees was removed from the council agenda.

**COUNCILMEMBER REQUEST FOR FUTURE AGENDA ITEMS.** None.

**ADJOURN.** It was moved by Olsen and seconded by Winship to adjourn the meeting. AYES: Olsen, Butler, Winship, Binnie, Singer, Kienbaum, Stewart. NOES: None. ABSENT: None. The meeting adjourned at 7:00 p.m.

Respectfully submitted,

Michele R. Smith  
City Clerk

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>5 ALARM FIRE &amp; SAFETY EQUIPMENT LLC</b>						
420	5 ALARM FIRE & SAFETY EQUI	112363-1	FIRE/OPERATING SUPPLIES	03/16/2011	1,428.23	100-52200-340
Total 5 ALARM FIRE & SAFETY EQUIPMENT LLC:					1,428.23	
<b>A T &amp; T</b>						
1710	A T & T	1710-031611	ARMORY/PHONE	03/16/2011	27.11	100-51600-225
Total A T & T:					27.11	
<b>ACCURATE APPRAISAL LLC</b>						
4952	ACCURATE APPRAISAL LLC	MARCH 2011	GEN ADMN/MARCH SERVICE	03/16/2011	3,100.00	100-51400-219
Total ACCURATE APPRAISAL LLC:					3,100.00	
<b>ACL</b>						
2736	ACL	201101-0	POLICE PATROL/PROFESSION	03/16/2011	52.50	100-52110-219
2736	ACL	201102-0	POLICE PATROL/OPERATING S	03/16/2011	35.00	100-52110-340
Total ACL:					87.50	
<b>ADVANCE PRINTING INC</b>						
1295	ADVANCE PRINTING INC	13986	POLICE ADMN/OFFICE SUPPLI	03/16/2011	345.00	100-52100-310
Total ADVANCE PRINTING INC:					345.00	
<b>AIRGAS NORTH CENTRAL</b>						
4760	AIRGAS NORTH CENTRAL	105768816	WASTEWATER/WELDING SUPP	03/16/2011	165.99	620-62840-340
4760	AIRGAS NORTH CENTRAL	105779899	WASTEWATER/WELDING GAS	03/16/2011	41.48	620-62840-340
Total AIRGAS NORTH CENTRAL:					207.47	
<b>AT&amp;T</b>						
3917	AT&T	3917-031611	GEN BLDG/PHONE	03/16/2011	66.87	100-51600-225
3917	AT&T	3917-031611	INNOVATION CTR/PHONE	03/16/2011	603.34	920-56500-225
Total AT&T:					670.21	
<b>AT&amp;T LONG DISTANCE</b>						
4746	AT&T LONG DISTANCE	4746-031611	SAFETY BDLG/PHONE	03/16/2011	27.86	100-51600-225
4746	AT&T LONG DISTANCE	4746-031611	LIBRARY/PHONE	03/16/2011	17.79	100-55110-225
4746	AT&T LONG DISTANCE	4746-031611	STREET/PHONE	03/16/2011	14.35	100-53230-241
4746	AT&T LONG DISTANCE	4746-031611	WATER/PHONE	03/16/2011	7.95	610-61921-310
4746	AT&T LONG DISTANCE	4746-031611	WASTEWATER/PHONE	03/16/2011	21.72	620-62820-225
Total AT&T LONG DISTANCE:					89.66	
<b>AUTOMATIC TRANSMISSION SERVICE LLC</b>						
13	AUTOMATIC TRANSMISSION	RO#6630	POLICE INV/VEHICLE REPAIRS	03/16/2011	1,557.45	100-52120-241
Total AUTOMATIC TRANSMISSION SERVICE LLC:					1,557.45	

Vendor	Vendor Name	invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
<b>BREUER METAL CRAFTSMEN INC</b>						
6153	BREUER METAL CRAFTSMEN I	14220	WASTEWATER/A1 RAILING BAS	03/16/2011	239.00	620-62860-357
Total BREUER METAL CRAFTSMEN INC:					239.00	
<b>CARDINAL TRACKING INC</b>						
875	CARDINAL TRACKING INC	95935	CSO/PARKING SVC	03/16/2011	280.00	100-52140-380
Total CARDINAL TRACKING INC:					280.00	
<b>CARQUEST AUTO PARTS</b>						
21	CARQUEST AUTO PARTS	153151	RESCUE/CREDIT	03/16/2011	90.71	100-52300-340
21	CARQUEST AUTO PARTS	217211	FIRE/VEHICLE MAINTENANCE	03/16/2011	24.25	100-52200-241
21	CARQUEST AUTO PARTS	217538	RESCUE/OPERATING SUPPLIE	03/16/2011	126.58	100-52300-340
Total CARQUEST AUTO PARTS:					60.12	
<b>CREATIVE BUSINESS INTERIORS INC</b>						
789	CREATIVE BUSINESS INTERIO	136846	WATER/PT WORKSTATION	03/16/2011	483.45	610-61921-310
789	CREATIVE BUSINESS INTERIO	136846	WASTEWATER/PT WORKSTATI	03/16/2011	483.45	620-62810-310
Total CREATIVE BUSINESS INTERIORS INC:					966.90	
<b>DALEE WATER CONDITIONING</b>						
208	DALEE WATER CONDITIONING	208-2-28-11	INNOVATION CTR/SOFTENER S	03/16/2011	70.58	920-56500-340
208	DALEE WATER CONDITIONING	2-28-11	FIRE/OPERATING SUPPLIES	03/16/2011	18.29	100-52200-340
Total DALEE WATER CONDITIONING:					88.87	
<b>DEPARTMENT OF ADMINISTRATION</b>						
135	DEPARTMENT OF ADMINISTRA	135-031811	NEIGHBORHOOD SVC/CODE U	03/16/2011	41.00	100-52400-320
Total DEPARTMENT OF ADMINISTRATION:					41.00	
<b>DIVERSIFIED BUILDING MTN</b>						
1809	DIVERSIFIED BUILDING MTN	125389	LIBRARY/FEB SVC	03/16/2011	1,556.00	100-55111-246
1809	DIVERSIFIED BUILDING MTN	125389	CITY HALL/FEB SVC	03/16/2011	3,800.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	125389	ARMOARY/FEB SVC	03/16/2011	828.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	125389	CRAWATH LAKEFRONT/FEB SV	03/16/2011	660.00	100-51600-246
1809	DIVERSIFIED BUILDING MTN	125389	COMM BLDG/FEB SVC	03/16/2011	1,109.12	100-51600-246
Total DIVERSIFIED BUILDING MTN:					7,953.12	
<b>DIVERSIFIED MEDICAL RECORD SVC</b>						
4006	DIVERSIFIED MEDICAL RECOR	58127	POLICE INV/PROFESSIONAL S	03/16/2011	21.28	100-52120-219
Total DIVERSIFIED MEDICAL RECORD SVC:					21.28	
<b>ELECTRICAL ENERGY EXPERTS</b>						
1092	ELECTRICAL ENERGY EXPERT	1092	WASTEWATER/DISTRIB BREAK	03/16/2011	7,185.00	620-62850-242
Total ELECTRICAL ENERGY EXPERTS:					7,185.00	
<b>EMERGENCY MEDICAL PRODUCTS INC</b>						
115	EMERGENCY MEDICAL PRODU	1351655	RESCUE/OPERATING SUPPLIE	03/16/2011	317.76	100-52300-340
115	EMERGENCY MEDICAL PRODU	1354509	RESCUE/OPERATING SUPPLIE	03/16/2011	512.28	100-52300-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total EMERGENCY MEDICAL PRODUCTS INC:					830.04	
<b>FLORAL VILLA</b>						
302	FLORAL VILLA	009583	GEN ADMN/KACHEL	03/16/2011	40.00	100-51400-310
302	FLORAL VILLA	9562	RESCUE/OPERATING SUPPLIE	03/16/2011	100.00	100-52300-340
302	FLORAL VILLA	9776	RESCUE/OPERATING SUPPLIE	03/16/2011	56.00	100-52300-340
Total FLORAL VILLA:					196.00	
<b>FORT HEALTHCARE</b>						
151	FORT HEALTHCARE	02-04-11	POLICE PATORL/PROFESSION	03/16/2011	49.34	100-52120-219
Total FORT HEALTHCARE:					49.34	
<b>GEN COMMUNICATIONS INC</b>						
119	GEN COMMUNICATIONS INC	624617	RESCUE/PAGER REPAIR	03/16/2011	35.00	100-52300-242
119	GEN COMMUNICATIONS INC	624618	RESCUE/PAGER REPAIR	03/16/2011	35.00	100-52300-242
119	GEN COMMUNICATIONS INC	624619	RESCUE/PAGER REPAIR	03/16/2011	35.00	100-52300-242
119	GEN COMMUNICATIONS INC	624656	RESCUE/PAGER REPAIR	03/16/2011	22.00	100-52300-242
119	GEN COMMUNICATIONS INC	914271	RESCUE/CHARGER	03/16/2011	53.00	100-52300-340
119	GEN COMMUNICATIONS INC	914278	POLICE PATROL/REPAIR EQUI	03/16/2011	64.00	100-52110-242
Total GEN COMMUNICATIONS INC:					244.00	
<b>GENERAL BINDING CORP</b>						
5302	GENERAL BINDING CORP	1616809	POLICE ADMN/OFFICE SUPPLI	03/16/2011	74.93	100-52100-310
Total GENERAL BINDING CORP:					74.93	
<b>GRAINGER</b>						
387	GRAINGER	9462803710	WASTEWATER/FINAL SAMPLE	03/16/2011	40.84	620-62840-340
387	GRAINGER	9465023266	WASTEWATER/RBC BLDG #3 T	03/16/2011	35.42	620-62860-357
Total GRAINGER:					76.26	
<b>GUS PIZZA PALACE LLC</b>						
601	GUS PIZZA PALACE LLC	6084	CRASH CREW/OPERATING SU	03/16/2011	120.75	100-52210-340
Total GUS PIZZA PALACE LLC:					120.75	
<b>HOMETOWN NEWS LIMITED PTNRSHIP</b>						
1879	HOMETOWN NEWS LIMITED PT	025753	CROSSING GD/AD	03/16/2011	51.84	100-52130-340
Total HOMETOWN NEWS LIMITED PTNRSHIP:					51.84	
<b>INTOXIMETERS</b>						
706	INTOXIMETERS	316088	POLICE PATROL/OPERATING S	03/16/2011	307.50	100-52110-340
Total INTOXIMETERS:					307.50	
<b>JANESVILLE INDUSTRIAL SUPPLY</b>						
5371	JANESVILLE INDUSTRIAL SUPP	125409	INNOVATION CTR/WAX LINERS	03/16/2011	26.52	920-56500-250
Total JANESVILLE INDUSTRIAL SUPPLY:					26.52	
<b>JOHNS DISPOSAL SERVICE INC</b>						
42	JOHNS DISPOSAL SERVICE IN	36763	CITY/RECYCLING	03/16/2011	5,931.40	230-53600-295

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
42	JOHNS DISPOSAL SERVICE IN	36763	CITY/REFUSE	03/16/2011	19,056.20	230-53600-219
42	JOHNS DISPOSAL SERVICE IN	36763	CITY/BULK	03/16/2011	3,766.00	230-53600-219
Total JOHNS DISPOSAL SERVICE INC:					28,773.60	
<b>KETTERHAGEN MOTORS INC</b>						
111	KETTERHAGEN MOTORS INC	T298	POLICE PATROL/VEHICLE MTN	03/16/2011	29.20	100-52110-241
Total KETTERHAGEN MOTORS INC:					29.20	
<b>LAB SAFETY SUPPLY INC</b>						
368	LAB SAFETY SUPPLY INC	1016786646	WASTEWATER/LAB GLOVES	03/16/2011	93.42	620-62870-340
Total LAB SAFETY SUPPLY INC:					93.42	
<b>LARK UNIFORM INC</b>						
605	LARK UNIFORM INC	76299	POLICE PATROL/UNIFORM	03/16/2011	12.95	100-52110-118
Total LARK UNIFORM INC:					12.95	
<b>LAWSON PRODUCTS INC</b>						
289	LAWSON PRODUCTS INC	0169464	WASTEWATER/HARDWARE	03/16/2011	76.95	620-62840-340
289	LAWSON PRODUCTS INC	0178577	WASTEWATER/METAL CUTTIN	03/16/2011	70.36	620-62850-357
Total LAWSON PRODUCTS INC:					147.31	
<b>LEXIPOL LLC</b>						
5682	LEXIPOL LLC	5133	POLICE PATROL/TRAINING	03/16/2011	2,900.00	100-52110-154
Total LEXIPOL LLC:					2,900.00	
<b>LEXISNEXIS</b>						
3364	LEXISNEXIS	1410204-2011	POLICE INV/PROFESSIONAL S	03/16/2011	85.95	100-52120-219
3364	LEXISNEXIS	1410204-2011	POLICE INV/PROFESSIONAL S	03/16/2011	106.45	100-52120-219
Total LEXISNEXIS:					192.40	
<b>LOWRICH PROPERTY MAINTENANCE</b>						
5708	LOWRICH PROPERTY MAINT	1198	NEIGHBORHOOD SVC/SNOW S	03/16/2011	490.00	100-52400-219
5708	LOWRICH PROPERTY MAINT	1199	NEIGHBORHOOD SVC/SNOW S	03/16/2011	220.00	100-52400-219
5708	LOWRICH PROPERTY MAINT	1200	NEIGHBORHOOD SVC/SNOW S	03/16/2011	195.00	100-52400-219
5708	LOWRICH PROPERTY MAINT	1201	NEIGHBORHOOD SVC/SNOW S	03/16/2011	80.00	100-52400-219
Total LOWRICH PROPERTY MAINTENANCE:					985.00	
<b>LYNN PEAVY CO</b>						
891	LYNN PEAVY CO	235315	POLICE INV/OPERATING SUPP	03/16/2011	83.95	100-52120-340
Total LYNN PEAVY CO:					83.95	
<b>MACTEK SYSTEMS INC</b>						
4227	MACTEK SYSTEMS INC	1356	POLICE DISPATCH/CONTRACT	03/16/2011	2,361.00	100-52600-295
Total MACTEK SYSTEMS INC:					2,361.00	
<b>MATC</b>						
3697	MATC	1768644	RESCUE/BINDRIM	03/16/2011	125.05	100-52300-154
3697	MATC	1770868	RESCUE/WISKES	03/16/2011	125.05	100-52300-154

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total MATC:					250.10	
<b>MED ALLIANCE GROUP</b>						
6027	MED ALLIANCE GROUP	115086	RESCUE/OPERATING SUPPLIE	03/16/2011	291.88	100-52300-340
Total MED ALLIANCE GROUP:					291.88	
<b>MEYER'S AUTO SUPPLY</b>						
176	MEYER'S AUTO SUPPLY	94360	WASTEWATER/GATOR BATTER	03/16/2011	99.95	620-62840-351
176	MEYER'S AUTO SUPPLY	94590	WASTEWATER/FORD BATTERY	03/16/2011	117.95	620-62840-340
176	MEYER'S AUTO SUPPLY	94601	FIRE/VEHICLE REPAIRS	03/16/2011	3.16	100-52200-241
176	MEYER'S AUTO SUPPLY	94738	STREET/REPAIRS	03/16/2011	86.51	100-53230-352
176	MEYER'S AUTO SUPPLY	94776	CRASH CREW/OPERATING SU	03/16/2011	251.28	100-52210-340
Total MEYER'S AUTO SUPPLY:					558.85	
<b>MILPORT ENTERPRISES INC</b>						
1408	MILPORT ENTERPRISES INC	206308	WASTEWATER/PHOS REMOVA	03/16/2011	5,612.79	620-62840-341
Total MILPORT ENTERPRISES INC:					5,612.79	
<b>MILW CO SHERIFF'S DEPT</b>						
1412	MILW CO SHERIFF'S DEPT	201100000129	COURT/PROFESSIONAL SVC	03/16/2011	35.00	100-51200-219
Total MILW CO SHERIFF'S DEPT:					35.00	
<b>MINNESOTA LIFE INSURANCE CO</b>						
219	MINNESOTA LIFE INSURANCE	APRIL 2011	CITY/APRIL INSURANCE	03/16/2011	2,730.40	100-21531
Total MINNESOTA LIFE INSURANCE CO:					2,730.40	
<b>MZIS</b>						
5997	MZIS	86	NEIGHBORHOOD SVC/PROFES	03/16/2011	471.67	100-52400-219
Total MZIS:					471.67	
<b>NORTH WOODS SUPERIOR CHEMICAL</b>						
1947	NORTH WOODS SUPERIOR CH	21594	LIBRARY BLDG/REPAIR SUPPLI	03/16/2011	79.38	100-55111-355
1947	NORTH WOODS SUPERIOR CH	50910	WASTEWATER/JANITORIAL SU	03/16/2011	173.92	620-62860-357
Total NORTH WOODS SUPERIOR CHEMICAL:					253.30	
<b>OFFICE DEPOT</b>						
4146	OFFICE DEPOT	549104276001	POLICE ADMN/OFFICE SUPPLI	03/16/2011	36.77	100-52100-310
4146	OFFICE DEPOT	549104355001	POLICE ADMN/OFFICE SUPPLI	03/16/2011	54.30	100-52100-310
4146	OFFICE DEPOT	549848495001	POLICE ADMN/OFFICE SUPPLI	03/16/2011	102.49	100-52100-310
4146	OFFICE DEPOT	560964941001	POLICE ADMN/OFFICE SUPPLI	03/16/2011	81.78	100-52100-310
4146	OFFICE DEPOT	551150864001	POLICE ADMN/OFFICE SUPPLI	03/16/2011	20.92	100-52100-310
4146	OFFICE DEPOT	551350769001	POLICE ADMN/OFFICE SUPPLI	03/16/2011	787.92	100-52100-310
4146	OFFICE DEPOT	551688242001	POLICE ADMN/CREDIT	03/16/2011	6.77	100-52100-310
4146	OFFICE DEPOT	551688764001	POLICE ADMN/OFFICE SUPPLI	03/16/2011	5.87	100-52100-310
Total OFFICE DEPOT:					1,083.28	
<b>OTIS ELEVATOR CO</b>						
1066	OTIS ELEVATOR CO	CMM24171001	WHITE BLDG/BLDG MAINTENA	03/16/2011	50.00	100-51600-245
1066	OTIS ELEVATOR CO	CMM24171001	SAFETY BLDG/BLDG MAINTEN	03/16/2011	50.00	100-51600-245

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total OTIS ELEVATOR CO:					100.00	
<b>OVERHEAD INC</b>						
4478	OVERHEAD INC	40553	WASTEWATER/FRONT GARAG	03/16/2011	570.47	620-62860-357
Total OVERHEAD INC:					570.47	
<b>PMI</b>						
5492	PMI	0277182	RESCUE/OPERATING SUPPLIE	03/16/2011	532.66	100-52300-340
Total PMI:					532.66	
<b>QUILL CORPORATION</b>						
445	QUILL CORPORATION	2433582	GEN ADMN/OFFICE SUPPLIES	03/16/2011	122.40	100-51400-310
445	QUILL CORPORATION	2433582	DPW/OFFICE SUPPLIES	03/16/2011	122.40	100-53100-310
445	QUILL CORPORATION	2433582	REC/OFFICE SUPPLIES	03/16/2011	104.92	100-55210-310
445	QUILL CORPORATION	2433582	GEN ADMN/OFFICE SUPPLIES	03/16/2011	53.80	100-51400-310
Total QUILL CORPORATION:					403.52	
<b>R &amp; R INSURANCE SERVICES INC</b>						
1492	R & R INSURANCE SERVICES I	1018092	GEN/LIABILITY INSURNACE	03/16/2011	2,628.75	100-51540-513
1492	R & R INSURANCE SERVICES I	1018092	GEN/PUBLIC OFFICE LIABILITY	03/16/2011	1,003.50	100-51540-513
1492	R & R INSURANCE SERVICES I	1018092	GEN/POLICE PROFESSIONAL	03/16/2011	1,310.00	100-51540-514
1492	R & R INSURANCE SERVICES I	1018092	GEN/AUTO LIABILITY	03/16/2011	3,314.50	100-51540-512
1492	R & R INSURANCE SERVICES I	1018092	CABLE/AUTO LIABILITY	03/16/2011	54.00	200-55110-341
1492	R & R INSURANCE SERVICES I	1018092	STORMWATER/GEN LIABILITY	03/16/2011	175.25	630-63300-519
1492	R & R INSURANCE SERVICES I	1018092	STORMWATER/PUBLIC OFFICE	03/16/2011	66.90	630-63300-519
1492	R & R INSURANCE SERVICES I	1018092	STORMWATER/AUTO LIABILITY	03/16/2011	5.00	630-63300-519
1492	R & R INSURANCE SERVICES I	1018092	WATER/GEN LIABILITY	03/16/2011	350.50	610-61924-510
1492	R & R INSURANCE SERVICES I	1018092	WATER/PUBLIC OFFICE LIABIL	03/16/2011	133.80	610-61924-510
1492	R & R INSURANCE SERVICES I	1018092	WATER/AUTO LIABILITY DAMA	03/16/2011	105.50	610-61924-510
1492	R & R INSURANCE SERVICES I	1018092	WASTEWATER/GEN LIABILITY	03/16/2011	350.50	620-62810-519
1492	R & R INSURANCE SERVICES I	1018092	WASTEWATER/PUBLIC OFFICE	03/16/2011	133.80	620-62810-519
1492	R & R INSURANCE SERVICES I	1018092	WASTEWATER/AUTO LIABILITY	03/16/2011	117.00	620-62810-519
1492	R & R INSURANCE SERVICES I	1018092	WASTEWATER/SEWER BACKU	03/16/2011	1,082.00	620-62810-519
1492	R & R INSURANCE SERVICES I	1018093	WORKERS COMP	03/16/2011	13,374.00	100-21532
Total R & R INSURANCE SERVICES INC:					24,205.00	
<b>RADICOM BUSINESS COMMUNICATION</b>						
795	RADICOM BUSINESS COMMUNI	97039	POLICE ADMN/UNIFORM ALLO	03/16/2011	8.35	100-52100-118
795	RADICOM BUSINESS COMMUNI	97039	POLICE PATROL/OPERATING S	03/16/2011	216.35	100-52110-340
Total RADICOM BUSINESS COMMUNICATION:					224.70	
<b>RICOH AMERICAS CORP</b>						
90	RICOH AMERICAS CORP	411587573	WATER/MAINTENANCE AGREE	03/16/2011	16.50	610-61903-310
Total RICOH AMERICAS CORP:					16.50	
<b>SENTRY OF WHITEWATER, DANIELS</b>						
2	SENTRY OF WHITEWATER, DA	001000310743	RESCUE/OPERATING SUPPLIE	03/16/2011	55.20	100-52300-340
2	SENTRY OF WHITEWATER, DA	003000440912	RESCUE/OPERATING SUPPLIE	03/16/2011	167.00	100-52300-340
2	SENTRY OF WHITEWATER, DA	005000491655	RESCUE/OPERATING SUPPLIE	03/16/2011	199.29	100-52300-340
2	SENTRY OF WHITEWATER, DA	007001641525	RESCUE/OPERATING SUPPLIE	03/16/2011	30.22	100-52300-340

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total SENTRY OF WHITEWATER, DANIELS:					451.71	
<b>SHADOW FAX INC</b>						
2800	SHADOW FAX INC	INV096274	POLICE ADMN/OFFICE SUPPLI	03/16/2011	171.60	100-52100-310
Total SHADOW FAX INC:					171.60	
<b>SOUTHERN LAKES NEWSPAPERS</b>						
1844	SOUTHERN LAKES NEWSPAPE	1844-031611	COUNCIL/MINUTES	03/16/2011	322.07	100-51100-320
1844	SOUTHERN LAKES NEWSPAPE	1844-031611	GEN ADMN/ELECTIONS	03/16/2011	29.66	100-51400-340
1844	SOUTHERN LAKES NEWSPAPE	1844-031611	GEN ADMN/COMM INVITE BOA	03/16/2011	57.11	100-51400-340
1844	SOUTHERN LAKES NEWSPAPE	1844-031611	PLANNING/S WISCONSIN ST	03/16/2011	23.85	100-56300-212
1844	SOUTHERN LAKES NEWSPAPE	1844-031611	N ST BRIDGE/BIDS	03/16/2011	41.69	491-57500-821
1844	SOUTHERN LAKES NEWSPAPE	1844-031611	WASTEWATER/BIOGAS BOILER	03/16/2011	80.55	620-62810-820
Total SOUTHERN LAKES NEWSPAPERS:					554.93	
<b>STA-LITE CORP</b>						
102	STA-LITE CORP	4609	STREET/PRINCE & PRAIRIE ST	03/16/2011	1,100.00	100-53300-354
Total STA-LITE CORP:					1,100.00	
<b>STREICHER'S INC</b>						
345	STREICHER'S INC	1809410	POLICE PATROL/DAAT FIREAR	03/16/2011	74.00	100-52110-360
345	STREICHER'S INC	1809582	POLICE PATROL/DAAT FIREAR	03/16/2011	2,286.57	100-52110-360
345	STREICHER'S INC	1809673	POLICE PATROL/DAAT FIREAR	03/16/2011	648.00	100-52110-360
345	STREICHER'S INC	1816549	POLICE PATROL/DAAT FIREAR	03/16/2011	284.98	100-52110-360
Total STREICHER'S INC:					3,293.55	
<b>ULTRAMAX</b>						
3505	ULTRAMAX	117909	POLICE PATROL/DAAT FIREAR	03/16/2011	1,140.00	100-52110-360
Total ULTRAMAX:					1,140.00	
<b>UNEMPLOYMENT INSURANCE</b>						
274	UNEMPLOYMENT INSURANCE	000002280547	LIBRARY/HELWIG	03/16/2011	86.00	100-55110-158
274	UNEMPLOYMENT INSURANCE	000002280547	FIRE/H HIGGINS	03/16/2011	392.76	100-52200-158
274	UNEMPLOYMENT INSURANCE	000002280547	RESCUE/KIERNAN	03/16/2011	585.07	100-52300-158
274	UNEMPLOYMENT INSURANCE	000002280547	FIRE/MITCHELL	03/16/2011	2.41	100-52200-158
274	UNEMPLOYMENT INSURANCE	000002280547	PARKS/A MALONE	03/16/2011	155.12	100-53270-158
Total UNEMPLOYMENT INSURANCE:					1,221.36	
<b>UNITED PARCEL SERVICE</b>						
19	UNITED PARCEL SERVICE	00000X36X809	WASTEWATER/N LAKE SVC	03/16/2011	116.92	620-62870-295
Total UNITED PARCEL SERVICE:					116.92	
<b>US POSTAL SERVICE</b>						
5043	US POSTAL SERVICE	5043-031611	GEN ADMN/PO BOX 178	03/16/2011	55.00	100-51400-310
Total US POSTAL SERVICE:					55.00	
<b>USA BLUE BOOK</b>						
1062	USA BLUE BOOK	334749	WASTEWATER/WASH PRESS F	03/16/2011	36.72	620-62850-357

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
Total USA BLUE BOOK:					36.72	
<b>UW WHITEWATER</b>						
8	UW WHITEWATER	14408	GEN BLDG/MAINTENANCE SUP	03/16/2011	92.31	100-51600-355
8	UW WHITEWATER	14408	LIBRARY/MAINTENANCE SUPP	03/16/2011	46.16	100-55111-355
8	UW WHITEWATER	14408	GEN BLDG/MAINTENANCE SUP	03/16/2011	118.82	100-51600-355
8	UW WHITEWATER	14408	LIBRARY/BLDG MAINTENANCE	03/16/2011	24.90	100-55111-355
8	UW WHITEWATER	14408	STREET/BALLAST	03/16/2011	15.05	100-53420-340
8	UW WHITEWATER	14408	GEN BLDG/MAINTENANCE SUP	03/16/2011	164.98	100-51600-355
8	UW WHITEWATER	14408	INNOVATION CTR/CONDUIT	03/16/2011	6.47	920-56500-250
8	UW WHITEWATER	14408	STREET/LAMP	03/16/2011	167.27	100-53420-340
8	UW WHITEWATER	14408	WASTEWATER/JANITORIAL SU	03/16/2011	89.61	620-62860-357
Total UW WHITEWATER:					725.57	
<b>VERIZON WIRELESS</b>						
5368	VERIZON WIRELESS	2535594447	CITY CLERK/LAPTOP	03/16/2011	39.99	100-51600-225
5368	VERIZON WIRELESS	2535594447	NEIGHBORHOOD SVC/SOFTWA	03/16/2011	119.97	100-51450-244
5368	VERIZON WIRELESS	2535594447	SQUAD/LAPTOP CARDS	03/16/2011	199.95	100-51450-244
5368	VERIZON WIRELESS	2535594447	LIBRARY/CELL PHONE	03/16/2011	13.18	100-55110-225
5368	VERIZON WIRELESS	2535594447	ENGINEER/CELL PHONE	03/16/2011	86.01	100-53100-225
5368	VERIZON WIRELESS	2535594447	DPW/CELL PHONE	03/16/2011	31.20	100-53100-225
5368	VERIZON WIRELESS	2535594447	CDA/CELL PHONE	03/16/2011	13.77	900-56500-225
5368	VERIZON WIRELESS	2535594447	REC/CELL PHONE	03/16/2011	71.36	100-55210-225
5368	VERIZON WIRELESS	2535594447	PLANNING/CELL PHONE	03/16/2011	18.61	100-56300-225
5368	VERIZON WIRELESS	2535594447	BLDG INSP/CELL PHONE	03/16/2011	23.70	100-52400-225
5368	VERIZON WIRELESS	2535594447	CITY MGR/CELL PHONE	03/16/2011	34.00	100-51400-225
5368	VERIZON WIRELESS	2535594447	CITY CLERK/CELL PHONE	03/16/2011	18.66	100-51400-225
5368	VERIZON WIRELESS	2535594447	SHOP/CELL PHONE	03/16/2011	92.84	100-53230-241
5368	VERIZON WIRELESS	2535594447	WASTEWATER/CELL PHONE	03/16/2011	1.70	620-62820-225
5368	VERIZON WIRELESS	2535594447	SENIORS/CELL PHONE	03/16/2011	1.76	100-55310-225
5368	VERIZON WIRELESS	2535594447	POLICE ADMN/CELL PHONE	03/16/2011	152.08	100-52100-225
5368	VERIZON WIRELESS	2535594447	EM GOV/CELL PHONE	03/16/2011	1.02	100-52500-225
5368	VERIZON WIRELESS	2535594447	FIRE/CELL PHONE	03/16/2011	168.13	100-52200-225
5368	VERIZON WIRELESS	2535594447	RESCUE/CELL PHONE	03/16/2011	9.05	100-52300-225
5368	VERIZON WIRELESS	2535594447	WATER/CELL PHONE	03/16/2011	8.74	610-61921-310
Total VERIZON WIRELESS:					769.46	
<b>VORPAGEL SERVICE INC</b>						
41	VORPAGEL SERVICE INC	28583	SAFETY BLDG/HEAT & AIR	03/16/2011	2,955.00	100-51600-244
Total VORPAGEL SERVICE INC:					2,955.00	
<b>WAL CO-REGISTER OF DEEDS</b>						
147	WAL CO-REGISTER OF DEEDS	201100000032	INNOVATION CTR/RECORDING	03/16/2011	10.00	440-57663-839
Total WAL CO-REGISTER OF DEEDS:					10.00	
<b>WAL CO-SHERIFF'S DEPT</b>						
125	WAL CO-SHERIFF'S DEPT	FEBRUARY 20	COURT/FEB PRISONER CONF	03/16/2011	90.00	100-51200-293
Total WAL CO-SHERIFF'S DEPT:					90.00	
<b>WE ENERGIES</b>						
25	WE ENERGIES	25-031611	SIRENS/ELECTRIC	03/16/2011	41.55	100-52500-340
25	WE ENERGIES	25-031611	TRAFFIC/ELECTRIC	03/16/2011	963.38	100-53300-222

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	GL Account Number
25	WE ENERGIES	25-031611	ST LIGHTS/ELECTRIC	03/16/2011	18,585.63	100-53420-222
25	WE ENERGIES	25-031611	CITY/ELECTRIC	03/16/2011	1,502.01	100-51600-222
25	WE ENERGIES	25-031611	CITY/GAS	03/16/2011	5,377.89	100-51600-224
25	WE ENERGIES	25-031611	PARKS/GAS	03/16/2011	207.36	100-53270-224
25	WE ENERGIES	25-031611	LIBRARY/ELECTRI	03/16/2011	1,788.83	100-55111-222
25	WE ENERGIES	25-031611	LIBRARY/GAS	03/16/2011	818.00	100-55111-224
25	WE ENERGIES	25-031611	WATER/ELECTRIC	03/16/2011	13,134.47	610-81620-220
Total WE ENERGIES:					42,418.92	
<b>WELDERS SUPPLY CO BELOIT INC</b>						
49	WELDERS SUPPLY CO BELOIT	479491	RESCUE/OXYGEN	03/16/2011	91.23	100-52300-340
49	WELDERS SUPPLY CO BELOIT	997314	RESCUR/CYLINDER RENTAL	03/16/2011	54.00	100-52300-340
Total WELDERS SUPPLY CO BELOIT INC:					145.23	
<b>WHITEWATER FIRE DEPT</b>						
284	WHITEWATER FIRE DEPT	LAFARGE CO	FIRE/EMPLOYEE ED & TRNG	03/16/2011	42.20	100-52200-154
Total WHITEWATER FIRE DEPT:					42.20	
<b>WI DEPT OF JUSTICE</b>						
69	WI DEPT OF JUSTICE	L6506T 02/01/	BEV OP/RECORD CHECK	03/16/2011	7.00	100-44122-51
Total WI DEPT OF JUSTICE:					7.00	
<b>ZAHN, TRAVIS</b>						
6166	ZAHN, TRAVIS	CDL LICENSE	WASTEWATER/REIMBURSE	03/16/2011	30.00	620-62840-340
Total ZAHN, TRAVIS:					30.00	
Grand Totals:					154,579.22	

Dated: March 10, 2011

Finance Director: *Roy Aubert*

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

CITY OF WHITEWATER  
Doug Saubert, Finance Director

TO: City Manager and Council Members

FROM: Doug Saubert, Finance Director 

RE: Authorized & Manual Checks Processed/Paid for February 2011

Date: March 10, 2011

Attached is a detail listing of all manual and authorized checks processed for February 2011. The total amount was \$6,272,537.67. The amounts per fund are as follows:

FUND	NAME	TOTAL
100	General Fund	357,068.99
200	Cable TV	576.63
220	Library	25,205.37
240	Parkland Acquisition	650.00
300	Debt Service	225,170.87
440	TIF #4	276,063.93
450	Capital Projects	300,000.00
610	Water Utility	242,746.00
620	Sewer Utility	547,376.56
630	Stormwater	500.00
800	Tax Collection	4,296,195.67
900	CDA	433.29
920	Innovation Center	550.36
	TOTALS	\$6,272,537.67

Please let me know if you have any questions.

Feb11

FUND	NAME	TOTAL AMOUNT	02/01/2011	02/03/2011	02/04/2011	02/08/2011	02/10/2011	02/14/2011	02/16/2011	02/17/2011	02/22/2011	02/23/2011	02/24/2011	02/25/2011	02/28/2011
100	General Fund	357,068.99		55,945.72	14,006.52	300.00	36,345.51	502.00		218,133.64		9,790.55	315.30	14,127.10	7,602.65
200	Cable TV	576.63			163.68							230.00			182.95
220	Library	25,205.37			132.03		38.75			24,300.40					734.19
240	Parkland Acquisition	650.00	650.00												
300	Debt Service	225,170.87										225,170.87			
440	TIF #4	276,063.93		9,973.08						65,460.85	30.00	600.00		200,000.00	
450	Capital Projects	300,000.00												300,000.00	
610	Water Utility	242,746.00		1,015.89						433.29		241,249.50			47.32
620	Sewer Utility	547,376.56		3,079.93	52.20					302,420.76		241,615.67			208.00
630	Stormwater	500.00		500.00											
800	Tax Collection	4,296,195.67				1,100.00			4,294,095.67	1,000.00					
900	CDA	433.29								433.29					
920	Innovation Center	550.36			279.48					270.88					
	<b>TOTALS</b>	<b>6,272,537.67</b>	<b>650.00</b>	<b>70,514.62</b>	<b>14,633.91</b>	<b>1,400.00</b>	<b>36,384.26</b>	<b>502.00</b>	<b>4,294,095.67</b>	<b>612,453.11</b>	<b>30.00</b>	<b>718,656.59</b>	<b>315.30</b>	<b>514,127.10</b>	<b>8,775.11</b>

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Report Criteria:

Report type: GL detail

Check.Check number = {<} 67597 {OR} {>=} 67687 {AND} {<=} 67754 {OR} {>} 67819

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/11	02/08/2011	2981	282	WALWORTH CO TREASURER	0211TAX	1	800-12100	1,100.00
Total 2961:								1,100.00
02/11	02/16/2011	2963	341	GATEWAY TECHNICAL COLLEGE	0211TAX-A	1	800-24500	216,881.84
Total 2963:								216,881.84
02/11	02/16/2011	2964	280	MADISON AREA TECHNICAL COLLEGE	0211TAX-A	1	800-24500	31,952.88
Total 2964:								31,952.88
02/11	02/16/2011	2965	282	WALWORTH CO TREASURER	0211TAX-A	1	800-24310	671,770.78
Total 2965:								671,770.78
02/11	02/16/2011	2966	2492	WHITEWATER UNIFIED SCHOOLS	0211TAX-A	1	800-24600	1,667,132.92
02/11	02/16/2011	2966	2492	WHITEWATER UNIFIED SCHOOLS	0211TAX-A	2	800-24600	231,709.69
Total 2966:								1,898,842.61
02/11	02/16/2011	2967	4548	WHITEWATER, CITY OF	0211TAX-A	1	800-25101	796,627.91
02/11	02/16/2011	2967	4548	WHITEWATER, CITY OF	0211TAX-A	2	800-25101	110,720.75
02/11	02/16/2011	2967	4548	WHITEWATER, CITY OF	0211TAX-A	3	800-25401	215,647.67
02/11	02/16/2011	2967	4548	WHITEWATER, CITY OF	0211TAX-A	4	800-25401	351,564.91
Total 2967:								1,474,561.24
02/11	02/16/2011	2968	220	WI DEPT OF REVENUE	0211LCREF	1	800-25100	86.32
Total 2968:								86.32
02/11	02/17/2011	2969	277	JEFFERSON CO - TREASURER	0211TAX-A	1	800-24310	1,000.00
Total 2969:								1,000.00
02/11	02/01/2011	67712	3007	ASSOCIATED BANK	0111TRANS	1	240-56110-820	650.00
Total 67712:								650.00
02/11	02/03/2011	67713	3431	ACKER, ZACHERY	0211MILEAG	1	100-52200-154	44.88
Total 67713:								44.88
02/11	02/03/2011	67714	1295	ADVANCE PRINTING INC	13744	1	100-51400-310	55.00
Total 67714:								55.00
02/11	02/03/2011	67715	6132	ARMSTRONG, EMILY	0211REFUN	1	100-45130-52	5.00
Total 67715:								5.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/11	02/03/2011	67716	3917	AT&T	414Z456352	1	100-52600-295	193.45
Total 67716:								193.45
02/11	02/03/2011	67717	6131	BRAKE, THERESA	0211REFUN	1	100-45130-52	20.00
Total 67717:								20.00
02/11	02/03/2011	67718	6133	CERANSKE, BRAD	0211REST	1	100-21690	217.98
Total 67718:								217.98
02/11	02/03/2011	67719	3644	DLK ENTERPRISES INC	0201REST	1	100-21690	200.00
02/11	02/03/2011	67719	3644	DLK ENTERPRISES INC	0211RENT	1	440-48200-57	600.00
Total 67719:								800.00
02/11	02/03/2011	67720	4420	ELDER, JAMES	0211UNIFOR	1	100-52110-118	777.89
Total 67720:								777.89
02/11	02/03/2011	67721	17	FARM PLAN CORPORATION	45606	1	100-53270-242	362.06
Total 67721:								362.06
02/11	02/03/2011	67722	367	GRAINGER	9429580286-	1	620-62840-340	106.12
02/11	02/03/2011	67722	367	GRAINGER	9439212722-	1	620-62840-340	223.02
02/11	02/03/2011	67722	367	GRAINGER	9440256916-	1	620-62820-310	243.68
02/11	02/03/2011	67722	367	GRAINGER	9440405869-	1	620-62820-310	7.11
Total 67722:								579.93
02/11	02/03/2011	67723	6022	HANACHEK, ASHLEY	0211REST	1	100-21690	35.00
Total 67723:								35.00
02/11	02/03/2011	67724	62	HARRISON WILLIAMS MCDONN	202619	1	440-57663-839	2,280.00
Total 67724:								2,280.00
02/11	02/03/2011	67725	1659	HILGEN, DEBBIE	020311MILE	1	100-51400-315	12.75
Total 67725:								12.75
02/11	02/03/2011	67726	1859	IBS OF METRO MILWAUKEE	160113966	1	100-52110-241	92.95
Total 67726:								92.95
02/11	02/03/2011	67727	4258	JOHNSON BLOCK & CO INC	00113781	1	100-51500-214	4,000.00
02/11	02/03/2011	67727	4258	JOHNSON BLOCK & CO INC	00113781	2	610-61923-210	1,000.00
02/11	02/03/2011	67727	4258	JOHNSON BLOCK & CO INC	00113781	3	620-62810-219	2,500.00
02/11	02/03/2011	67727	4258	JOHNSON BLOCK & CO INC	00113781	4	630-63300-214	500.00
02/11	02/03/2011	67727	4258	JOHNSON BLOCK & CO INC	00113781	5	440-57663-219	2,000.00
Total 67727:								10,000.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/11	02/03/2011	67728	111	KETTERHAGEN MOTORS INC	T253	1	100-52120-241	64.46
		Total 67728:						64.46
02/11	02/03/2011	67729	79	LINDNER & MARSACK SC	63615	1	100-51300-219	533.00
		Total 67729:						533.00
02/11	02/03/2011	67730	3148	LUDLUM, JENNIFER	0201UNIFOR	1	100-52110-118	107.25
		Total 67730:						107.25
02/11	02/03/2011	67731	4146	OFFICE DEPOT	5420661190	1	100-52300-340	103.54
		Total 67731:						103.54
02/11	02/03/2011	67732	350	OLIVER, WILLIAM	2011UNIFOR	1	100-52110-118	21.08
		Total 67732:						21.08
02/11	02/03/2011	67733	727	PETE'S TIRE SERVICE INC	48982	1	100-52110-241	532.48
		Total 67733:						532.48
02/11	02/03/2011	67734	4733	PIERCE, CATHERINE	0201UNIFOR	1	100-52600-118	182.89
		Total 67734:						182.89
02/11	02/03/2011	67735	445	QUILL CORPORATION	9883671	1	100-51100-310	261.75
		Total 67735:						261.75
02/11	02/03/2011	67736	1357	ROSELLE, RITA	020111ELEC	1	100-51400-116	44.00
		Total 67736:						44.00
02/11	02/03/2011	67737	1844	SOUTHERN LAKES NEWSPAPE	2992	1	100-52100-340	50.00
		Total 67737:						50.00
02/11	02/03/2011	67738	5574	STATE OF WISCONSIN	0111FINES	1	100-21690	10,158.46
		Total 67738:						10,158.46
02/11	02/03/2011	67739	6130	SUPREME COURT OF WISCON	0211CONF	1	100-51200-320	20.00
		Total 67739:						20.00
02/11	02/03/2011	67740	3077	THORNE, CHRIS	0211PAYRO	1	100-11100	8.00
		Total 67740:						8.00
02/11	02/03/2011	67741	19	UNITED PARCEL SERVICE	00000X36X8	1	100-52100-310	16.11
02/11	02/03/2011	67741	19	UNITED PARCEL SERVICE	00000X36X8	2	610-61921-310	15.89

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GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
Total 67741:								32.00
02/11	02/03/2011	67742	5043	US POSTAL SERVICE	MT-2	1	100-51500-310	185.00
Total 67742:								185.00
02/11	02/03/2011	67743	41	VORPAGEL SERVICE INC	27563	1	100-51600-244	3,405.00
Total 67743:								3,405.00
02/11	02/03/2011	67744	282	WALWORTH CO TREASURER	0111FINES	1	100-21690	3,007.77
Total 67744:								3,007.77
02/11	02/03/2011	67745	588	WCMA	2011DUES	1	100-51400-320	157.30
Total 67745:								157.30
02/11	02/03/2011	67746	25	WE ENERGIES	WE587	1	440-57663-839	5,093.08
Total 67746:								5,093.08
02/11	02/03/2011	67747	4548	WHITEWATER, CITY OF	0111FINES	1	100-21690	3.00
02/11	02/03/2011	67747	4548	WHITEWATER, CITY OF	0111FINES-	1	100-21690	30,799.67
02/11	02/03/2011	67747	4548	WHITEWATER, CITY OF	0211REST	1	100-21690	56.00
Total 67747:								30,858.67
02/11	02/03/2011	67748	69	WI DEPT OF JUSTICE	L6505T 0103	1	100-44122-51	56.00
02/11	02/03/2011	67748	69	WI DEPT OF JUSTICE	L6505T 0103	2	100-55210-310	49.00
02/11	02/03/2011	67748	69	WI DEPT OF JUSTICE	L6505T 0103	3	100-52300-310	7.00
Total 67748:								112.00
02/11	02/03/2011	67749	71	ZINGG MOTOR CORP	0211REST	1	100-21690	100.00
Total 67749:								100.00
02/11	02/04/2011	67750	233	AFLAC	85761	1	100-21530	1,400.88
Total 67750:								1,400.88
02/11	02/04/2011	67751	1592	SAM'S CLUB	01/11/11	1	920-56500-250	279.48
Total 67751:								279.48
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	1	100-46733-55	84.28
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	2	100-51500-310	40.50
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	3	100-52100-340	10.74
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	4	100-52110-242	43.68
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	5	100-52300-340	104.28
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	6	100-53270-310	52.59
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	7	100-55210-310	21.88
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	8	100-55310-340	89.98
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	9	200-55110-310	163.68

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	10	220-55110-310	67.39
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	11	220-55110-342	64.64
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	12	620-62820-310	29.32
02/11	02/04/2011	67752	1507	WALMART COMMUNITY	0211 WALM	13	620-62840-340	22.88
Total 67752:								795.84
02/11	02/04/2011	67753	4548	WHITEWATER, CITY OF	0211TAX	1	100-46120-51	12,157.71
Total 67753:								12,157.71
02/11	02/08/2011	67754	3442	EHLERS & ASSOCIATES INC	0211CONF	1	100-51500-154	150.00
02/11	02/08/2011	67754	3442	EHLERS & ASSOCIATES INC	0211CONF	2	100-51400-154	150.00
Total 67754:								300.00
02/11	02/10/2011	67820	5410	3 RIVERS BILLING	10514	1	100-46230-52	1,655.90
Total 67820:								1,655.90
02/11	02/10/2011	67821	5404	CITGO	0211CITGO	1	100-52110-351	2,235.02
02/11	02/10/2011	67821	5404	CITGO	0211CITGO	2	100-52120-351	139.58
02/11	02/10/2011	67821	5404	CITGO	0211CITGO	3	100-52200-351	365.40
02/11	02/10/2011	67821	5404	CITGO	0211CITGO	4	100-52300-351	581.26
02/11	02/10/2011	67821	5404	CITGO	0211CITGO	5	100-52140-351	241.02
Total 67821:								3,562.28
02/11	02/10/2011	67822	4854	DEKEMPER, CONNIE	0211TRAVE	1	100-51500-330	25.50
Total 67822:								25.50
02/11	02/10/2011	67823	2915	IRVIN L YOUNG MEMORIAL LIB	0211PC	1	220-55110-313	38.75
Total 67823:								38.75
02/11	02/10/2011	67824	3148	LUDLUM, JENNIFER	0211UNIFOR	1	100-52110-118	147.34
Total 67824:								147.34
02/11	02/10/2011	67825	219	MINNESOTA LIFE INSURANCE	MAR2011	1	100-21531	2,771.21
Total 67825:								2,771.21
02/11	02/10/2011	67826	6046	OFFICE COPYING EQUIPMENT	C237737	1	100-51400-310	141.96
02/11	02/10/2011	67826	6046	OFFICE COPYING EQUIPMENT	C237737	2	100-51100-310	212.93
02/11	02/10/2011	67826	6046	OFFICE COPYING EQUIPMENT	C237737	3	100-51500-310	517.68
02/11	02/10/2011	67826	6046	OFFICE COPYING EQUIPMENT	C237737	4	100-56300-310	263.69
02/11	02/10/2011	67826	6046	OFFICE COPYING EQUIPMENT	C237737	5	100-53100-310	263.68
02/11	02/10/2011	67826	6046	OFFICE COPYING EQUIPMENT	C237737	6	100-52100-310	448.99
Total 67826:								1,848.93
02/11	02/10/2011	67827	812	ROCKWELL, ROY	0211TRAVE	1	100-52300-154	396.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
Total 67827:								396.27
02/11	02/10/2011	67828	5963	SPRINT	172835739-0	1	100-52300-340	102.26
Total 67828:								102.26
02/11	02/10/2011	67829	4548	WHITEWATER, CITY OF	0211DEP PP	1	100-12100	25,345.32
Total 67829:								25,345.32
02/11	02/10/2011	67833	6136	CAMPBELL, JEREMY	0211REFUN	1	100-46230-52	490.50
Total 67833:								490.50
02/11	02/14/2011	67834	6137	LEONE, SARAH	0211REFUN	1	100-46230-52	502.00
Total 67834:								502.00
02/11	02/17/2011	67835	502	ABENDROTH WATER COND	0211WATER	1	620-62870-340	50.00
02/11	02/17/2011	67835	502	ABENDROTH WATER COND	0211WATER	2	620-62840-340	10.00
Total 67835:								60.00
02/11	02/17/2011	67836	3917	AT&T	0211ATT	1	920-56500-225	137.06
02/11	02/17/2011	67836	3917	AT&T	0211ATT-C	1	100-55110-225	223.60
Total 67836:								360.66
02/11	02/17/2011	67837	6107	BARTLEY SALES COMPANY IN	88684	1	440-57663-839	625.00
Total 67837:								625.00
02/11	02/17/2011	67838	6015	BLOCK IRON & SUPPLY CO INC	100413TS-1	1	440-57663-839	1,126.83
Total 67838:								1,126.83
02/11	02/17/2011	67839	922	BURROWS, MARION	ELECTION 0	1	100-51400-116	136.00
Total 67839:								136.00
02/11	02/17/2011	67840	1033	CLEAN MATS	24132	1	920-56500-245	113.83
Total 67840:								113.83
02/11	02/17/2011	67841	6104	DJG SALES LLC	1391	1	440-57663-839	5,135.00
Total 67841:								5,135.00
02/11	02/17/2011	67842	6069	EMMONS BUSINESS INTERIOR	86159	1	440-57663-839	33,781.61
02/11	02/17/2011	67842	6069	EMMONS BUSINESS INTERIOR	86159	2	610-61921-310	433.29
02/11	02/17/2011	67842	6069	EMMONS BUSINESS INTERIOR	86159	3	100-51500-810	1,733.16
02/11	02/17/2011	67842	6069	EMMONS BUSINESS INTERIOR	86159	4	100-51200-310	433.29
02/11	02/17/2011	67842	6069	EMMONS BUSINESS INTERIOR	86159	5	900-56500-310	433.29

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
Total 67842:								36,814.64
02/11	02/17/2011	67843	4904	EPPS, M. VIRGINIA	0215ELECTI	1	100-51400-116	148.00
Total 67843:								148.00
02/11	02/17/2011	67844	5549	EPPSTEIN UHEN ARCHITECTS	56425	1	440-57663-839	12,907.08
02/11	02/17/2011	67844	5549	EPPSTEIN UHEN ARCHITECTS	56426	1	440-57663-839	3,037.18
02/11	02/17/2011	67844	5549	EPPSTEIN UHEN ARCHITECTS	56427	1	440-57663-839	1,506.72
02/11	02/17/2011	67844	5549	EPPSTEIN UHEN ARCHITECTS	56557	1	440-57663-839	397.20
Total 67844:								17,848.18
02/11	02/17/2011	67845	17	FARM PLAN CORPORATION	0211FP	1	620-62830-355	2,360.76
Total 67845:								2,360.76
02/11	02/17/2011	67846	6139	FISCHER, MERLE	0211ENT	1	100-55320-790	400.00
Total 67846:								400.00
02/11	02/17/2011	67847	5940	FREEDOM FIRE PROTECTION L	019621	1	440-57663-839	5,704.23
Total 67847:								5,704.23
02/11	02/17/2011	67848	2296	GREGOIRE, LINDA	0211ELECTI	1	100-51400-116	104.00
Total 67848:								104.00
02/11	02/17/2011	67849	62	HARRISON WILLIAMS MCDONN	202641	1	440-57663-839	910.00
Total 67849:								910.00
02/11	02/17/2011	67850	3024	HASS, SANDRA	0211ELECTI	1	100-51400-116	112.00
Total 67850:								112.00
02/11	02/17/2011	67851	6050	JESSICAS	0211ELECTI	1	100-51400-310	98.48
Total 67851:								98.48
02/11	02/17/2011	67852	111	KETTERHAGEN MOTORS INC	T284	1	100-53230-352	15.56
Total 67852:								15.56
02/11	02/17/2011	67853	5495	KNOX COMPANY	11047582	1	440-57663-839	330.00
Total 67853:								330.00
02/11	02/17/2011	67854	4912	LINN, SARAH	0211ELECTI	1	100-51400-116	116.00
Total 67854:								116.00
02/11	02/17/2011	67855	934	LYON, BRUCE	0211ELECTI	1	100-51400-116	108.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
Total 67855:								108.00
02/11	02/17/2011	67856	5804	MCKINNON, KEVIN	0211ELECTI	1	100-51400-116	112.00
Total 67856:								112.00
02/11	02/17/2011	67857	494	MENARD INC	63665	1	920-56500-250	19.99
Total 67857:								19.99
02/11	02/17/2011	67858	2990	MESSIER, SHIRLEY	0211ELECTI	1	100-51400-116	116.00
Total 67858:								116.00
02/11	02/17/2011	67859	727	PETE'S TIRE SERVICE INC	49091	1	100-53230-352	199.90
02/11	02/17/2011	67859	727	PETE'S TIRE SERVICE INC	49108	1	100-53230-352	50.00
02/11	02/17/2011	67859	727	PETE'S TIRE SERVICE INC	49160	1	100-53230-352	56.00
Total 67859:								305.90
02/11	02/17/2011	67860	943	SCHARINGER, CAROLE	0211ELECTI	1	100-51400-116	116.00
Total 67860:								116.00
02/11	02/17/2011	67861	4919	SCHUMACHER, KATHLEEN	0211ELECTI	1	100-51400-330	96.00
Total 67861:								96.00
02/11	02/17/2011	67862	4921	SMITH, BILL	0211ELECTI	1	100-51400-116	120.00
Total 67862:								120.00
02/11	02/17/2011	67863	2550	STOKES, DAVID	0211ENT	1	100-55320-790	350.00
Total 67863:								350.00
02/11	02/17/2011	67864	946	STONE, BEVERLY	0211ELECTI	1	100-51400-116	128.00
Total 67864:								128.00
02/11	02/17/2011	67865	825	STONE, SARA	0211REG	1	100-55300-344	1,904.04
Total 67865:								1,904.04
02/11	02/17/2011	67866	19	UNITED PARCEL SERVICE	00000X36X8	1	100-51400-310	27.52
Total 67866:								27.52
02/11	02/17/2011	67867	3290	WALWORTH CO NUTRITION PR	0211LUNCH	1	100-46733-55	30.00
Total 67867:								30.00
02/11	02/17/2011	67868	25	WE ENERGIES	0211WE	1	100-53230-222	3,234.76
02/11	02/17/2011	67868	25	WE ENERGIES	0211WE	2	100-53270-222	1,445.32
02/11	02/17/2011	67868	25	WE ENERGIES	0211WE	3	100-53270-224	647.91

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Total 67868:								5,327.99
02/11	02/17/2011	67869	5228	WELLS, BRAD	0211REG	1	100-55300-347	590.00
Total 67869:								590.00
02/11	02/17/2011	67870	4548	WHITEWATER, CITY OF	0211INVEST	1	100-11300	200,000.00
02/11	02/17/2011	67870	4548	WHITEWATER, CITY OF	0211INVEST	2	620-11320	300,000.00
Total 67870:								500,000.00
02/11	02/17/2011	67871	6140	BRAUND, MICHAEL	0211REFUN	1	100-45130-52	30.00
Total 67871:								30.00
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025410994	1	220-55110-321	101.97
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025428347	1	220-55110-321	96.40
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025428348	1	220-55110-321	10.70
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025428349	1	220-55110-321	15.68
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025428350	1	220-55110-321	14.58
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025428351	1	220-55110-321	29.12
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025437069	1	220-55110-321	29.16
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025437070	1	220-55110-321	31.83
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025437071	1	220-55110-321	15.14
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025437072	1	220-55110-321	14.58
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025437073	1	220-55110-321	15.68
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025437074	1	220-55110-323	55.92
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025437075	1	220-55110-323	524.06
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025450620	1	220-55110-321	29.16
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025450621	1	220-55110-321	62.74
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025450622	1	220-55110-321	14.56
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025455863	1	220-55110-321	165.30
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025455864	1	220-55110-321	15.12
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025455865	1	220-55110-323	6.28
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025455866	1	220-55110-323	13.87
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025460689	1	220-55110-323	2.51
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025466505	1	220-55110-321	15.71
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025466506	1	220-55110-321	75.09
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025466507	1	220-55110-321	16.37
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025466508	1	220-55110-321	15.15
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025466509	1	220-55110-321	16.80
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025466510	1	220-55110-323	9.45
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025466511	1	220-55110-323	14.86
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025468930	1	220-55110-321	14.46
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025468931	1	220-55110-321	15.14
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025468933	1	220-55110-323	261.93
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025468938	1	220-55110-321	34.19
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025473656	1	220-55110-321	25.80
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025473657	1	220-55110-321	29.72
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025473658	1	220-55110-321	32.29
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025473659	1	220-55110-321	14.02
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025473660	1	220-55110-321	14.58
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025473661	1	220-55110-321	28.03
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025473662	1	220-55110-321	14.58
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025473663	1	220-55110-323	10.86

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02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025474106	1	220-55110-321	24.31
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025480868	1	220-55110-321	25.73
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025480869	1	220-55110-321	10.68
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025480870	1	220-55110-321	75.66
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025480871	1	220-55110-321	14.00
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025480872	1	220-55110-321	15.68
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025480873	1	220-55110-321	14.58
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025480874	1	220-55110-321	14.59
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025480875	1	220-55110-321	15.14
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025485012	1	220-55110-321	15.68
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025485013	1	220-55110-321	32.52
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025485014	1	220-55110-321	17.38
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025485015	1	220-55110-321	14.58
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025485016	1	220-55110-321	14.58
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025487062	1	220-55110-321	10.10
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025487063	1	220-55110-321	24.29
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025487064	1	220-55110-323	13.43
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025489277	1	220-55110-323	15.62
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025490797	1	220-55110-321	209.64
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025490798	1	220-55110-321	55.51
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025490799	1	220-55110-321	14.59
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025490800	1	220-55110-323	14.02
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025490801	1	220-55110-323	5.66
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025504389	1	220-55110-321	88.34
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510137	1	220-55110-321	27.10
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510138	1	220-55110-321	45.97
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510139	1	220-55110-321	139.53
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510140	1	220-55110-321	72.31
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510141	1	220-55110-321	15.14
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510142	1	220-55110-321	14.58
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510143	1	220-55110-321	14.56
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510144	1	220-55110-321	28.02
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510145	1	220-55110-323	10.08
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510146	1	220-55110-323	6.92
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510147	1	220-55110-321	43.71
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025510148	1	220-55110-323	56.38
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521267	1	220-55110-321	44.04
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521268	1	220-55110-321	41.87
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521269	1	220-55110-321	61.04
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521270	1	220-55110-321	29.68
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521271	1	220-55110-321	14.00
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521272	1	220-55110-321	14.03
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521273	1	220-55110-323	7.55
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521274	1	220-55110-323	6.99
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521275	1	220-55110-323	6.89
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521276	1	220-55110-323	21.38
02/11	02/17/2011	67875	95	BAKER & TAYLOR BOOKS	2025521277	1	220-55110-323	10.68
Total 67875:								3,401.55
02/11	02/17/2011	67876	1833	BAKER & TAYLOR ENTERTAIN	I405916CM	1	220-55110-326	20.85
02/11	02/17/2011	67876	1833	BAKER & TAYLOR ENTERTAIN	I41954290	1	220-55110-326	28.05
02/11	02/17/2011	67876	1833	BAKER & TAYLOR ENTERTAIN	I42084510	1	220-55110-327	21.56
02/11	02/17/2011	67876	1833	BAKER & TAYLOR ENTERTAIN	I42254490	1	220-55110-326	56.82
02/11	02/17/2011	67876	1833	BAKER & TAYLOR ENTERTAIN	I42992490	1	220-55110-326	49.60
02/11	02/17/2011	67876	1833	BAKER & TAYLOR ENTERTAIN	I43282720	1	220-55110-327	68.30

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02/11	02/17/2011	67876	1833	BAKER & TAYLOR ENTERTAIN	43959120	1	220-55110-326	74.81
02/11	02/17/2011	67876	1833	BAKER & TAYLOR ENTERTAIN	44328100	1	220-55110-326	61.84
02/11	02/17/2011	67876	1833	BAKER & TAYLOR ENTERTAIN	V40926800	1	220-55110-326	21.59
Total 67876:								361.72
02/11	02/17/2011	67877	1852	BOOK WHOLESALERS INC	265655C	1	220-55110-323	11.02
02/11	02/17/2011	67877	1852	BOOK WHOLESALERS INC	276026C	1	220-55110-323	3.89
02/11	02/17/2011	67877	1852	BOOK WHOLESALERS INC	276360C	1	220-55110-323	39.37
Total 67877:								54.28
02/11	02/17/2011	67878	1033	CLEAN MATS	24291	1	100-55111-246	60.00
Total 67878:								60.00
02/11	02/17/2011	67879	6141	CREATIVE PRODUCT SOURCE	CPI014878	1	220-55110-342	176.22
02/11	02/17/2011	67879	6141	CREATIVE PRODUCT SOURCE	CPI014924	1	220-55110-342	157.51
Total 67879:								333.73
02/11	02/17/2011	67880	5638	CSI MEDIA LLC	315771	1	220-55110-331	335.00
Total 67880:								335.00
02/11	02/17/2011	67881	286	DEMCO	4075029	1	220-55110-310	343.78
02/11	02/17/2011	67881	286	DEMCO	4086293	1	220-55110-310	87.60
Total 67881:								431.38
02/11	02/17/2011	67882	2023	EMBURY LTD	4668	1	220-55110-810	874.18
Total 67882:								874.18
02/11	02/17/2011	67883	6143	FINDAWAY WORLD LLC	10780	1	220-55110-326	89.99
02/11	02/17/2011	67883	6143	FINDAWAY WORLD LLC	42232	1	220-55110-326	179.98
02/11	02/17/2011	67883	6143	FINDAWAY WORLD LLC	44772	1	220-55110-326	614.92
02/11	02/17/2011	67883	6143	FINDAWAY WORLD LLC	44772	2	220-55110-327	344.94
02/11	02/17/2011	67883	6143	FINDAWAY WORLD LLC	45141	1	220-55110-326	134.97
02/11	02/17/2011	67883	6143	FINDAWAY WORLD LLC	45470	1	220-55110-326	498.03
Total 67883:								1,682.85
02/11	02/17/2011	67884	1838	GALE	17063450	1	220-55110-321	89.74
Total 67884:								89.74
02/11	02/17/2011	67885	1920	GMA PRINTING INC	R037494	1	220-55110-310	374.24
02/11	02/17/2011	67885	1920	GMA PRINTING INC	R037524	1	220-55110-310	439.00
Total 67885:								813.24
02/11	02/17/2011	67886	6142	HEARTLAND CONSTRUCTION	S20110106-3	1	220-55110-322	50.00
Total 67886:								50.00

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02/11	02/17/2011	67887	92	HIGHSMITH CO INC	1016645588	1	220-55110-310	76.98
02/11	02/17/2011	67887	92	HIGHSMITH CO INC	1016709041	1	220-55110-342	25.20
Total 67887:								102.18
02/11	02/17/2011	67888	1846	INFO USA MARKETING INC	11-24-00482	1	220-55110-322	620.00
Total 67888:								620.00
02/11	02/17/2011	67889	1927	MARSHALL CAVENDISH CORP	R864086	1	220-55110-323	176.29
Total 67889:								176.29
02/11	02/17/2011	67890	1842	MID-WISC FEDERATED LIBRAR	1235	1	220-55110-218	6,470.52
02/11	02/17/2011	67890	1842	MID-WISC FEDERATED LIBRAR	1263	1	220-55110-218	1,349.35
02/11	02/17/2011	67890	1842	MID-WISC FEDERATED LIBRAR	1263	2	220-55110-330	146.00
02/11	02/17/2011	67890	1842	MID-WISC FEDERATED LIBRAR	1290	1	220-55110-326	887.64
02/11	02/17/2011	67890	1842	MID-WISC FEDERATED LIBRAR	1290	2	220-55110-321	935.71
Total 67890:								9,789.22
02/11	02/17/2011	67891	4591	MORGAN BIRGE & ASSOCIATE	MC0031812	1	100-55110-225	89.00
Total 67891:								89.00
02/11	02/17/2011	67892	4241	OFFICIAL XBOX MAGAZINE	1 YR SUBSC	1	220-55110-325	19.95
Total 67892:								19.95
02/11	02/17/2011	67893	1840	OMNIGRAPHICS	106803-0522	1	220-55110-322	81.85
Total 67893:								81.85
02/11	02/17/2011	67894	2000	PENWORTHY CO, THE	495620	1	220-55110-323	248.40
Total 67894:								248.40
02/11	02/17/2011	67895	5802	PROQUEST LLC	70119232	1	220-55110-328	1,025.00
Total 67895:								1,025.00
02/11	02/17/2011	67896	445	QUILL CORPORATION	1678767	1	220-55110-310	39.29
02/11	02/17/2011	67896	445	QUILL CORPORATION	1686586	1	220-55110-310	8.54
02/11	02/17/2011	67896	445	QUILL CORPORATION	1868117	1	220-55110-310	73.78
Total 67896:								121.61
02/11	02/17/2011	67897	3728	RACO INDUSTRIES	IN333220	1	220-55110-310	83.27
Total 67897:								83.27
02/11	02/17/2011	67898	1924	RANDOM HOUSE INC	180789897	1	220-55110-326	33.99
Total 67898:								33.99
02/11	02/17/2011	67899	1843	RECORDED BOOKS LLC	5100841	1	220-55110-326	149.00

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Total 67899:								149.00
02/11	02/17/2011	67900	3211	SHOWCASES	257547	1	220-55110-310	64.50
Total 67900:								64.50
02/11	02/17/2011	67901	4386	SIRSIDYNIX	18963	1	220-55110-310	364.50
Total 67901:								364.50
02/11	02/17/2011	67902	1844	SOUTHERN LAKES NEWSPAPE	3 SUBSCRIP	1	220-55110-324	93.00
Total 67902:								93.00
02/11	02/17/2011	67903	2582	SUPERINTENDENT OF DOCUM	1 YR SUBSC	1	220-55110-322	17.00
Total 67903:								17.00
02/11	02/17/2011	67904	4475	TECHNOLOGY ASSURANCE C	01481	1	220-55110-218	1,200.00
Total 67904:								1,200.00
02/11	02/17/2011	67905	5957	ULINE	36181666	1	220-55110-342	114.77
Total 67905:								114.77
02/11	02/17/2011	67906	4630	UNIQUE MANAGEMENT SVC IN	205326	1	220-55110-319	62.65
Total 67906:								62.65
02/11	02/17/2011	67907	1933	UPSTART	1016617095	1	220-55110-346	172.00
02/11	02/17/2011	67907	1933	UPSTART	1016731492	1	220-55110-341	88.70
Total 67907:								260.70
02/11	02/17/2011	67908	8	UW WHITEWATER	14235	1	220-55110-310	100.18
Total 67908:								100.18
02/11	02/17/2011	67909	41	VORPAGEL SERVICE INC	28480	1	100-55111-244	2,750.00
02/11	02/17/2011	67909	41	VORPAGEL SERVICE INC	28728	1	100-55111-244	2,178.25
02/11	02/17/2011	67909	41	VORPAGEL SERVICE INC	28797	1	100-55111-244	174.85
Total 67909:								5,103.10
02/11	02/17/2011	67910	2492	WHITEWATER UNIFIED SCHOO	11-001	1	220-55110-322	65.00
Total 67910:								65.00
02/11	02/17/2011	67911	2060	WORLD CHAMBER OF COMM D	161284	1	220-55110-322	53.00
Total 67911:								53.00
02/11	02/17/2011	67912	64	XEROX CORP	52982536	1	220-55110-242	15.82
02/11	02/17/2011	67912	64	XEROX CORP	52982537	1	220-55110-242	111.41

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02/11	02/17/2011	67912	64	XEROX CORP	599799343	1	220-55110-242	177.36
Total 67912:								304.39
02/11	02/17/2011	67913	1895	ACCU CUT	544084	1	220-55110-341	110.00
Total 67913:								110.00
02/11	02/17/2011	67914	5414	AFFORDABLE LIBRARY PRODU	93277-1	1	220-55110-310	280.00
Total 67914:								280.00
02/11	02/17/2011	67915	3311	AUDIOGO	410441	1	220-55110-326	352.28
Total 67915:								352.28
02/11	02/22/2011	67916	1799	WALWORTH CO REGISTER OF	0211RECOR	1	440-57663-839	30.00
Total 67916:								30.00
02/11	02/23/2011	67917	6150	AUSTIN, MICHAEL	00013776	1	100-21690	9.60
Total 67917:								9.60
02/11	02/23/2011	67918	155	BADGER METER INC	90064101	1	610-61936-830	8,411.81
02/11	02/23/2011	67918	155	BADGER METER INC	90064101	2	620-62810-830	8,411.82
02/11	02/23/2011	67918	155	BADGER METER INC	90076301	1	610-61936-830	252.87
02/11	02/23/2011	67918	155	BADGER METER INC	90076301	2	620-62810-830	252.86
02/11	02/23/2011	67918	155	BADGER METER INC	90195301	1	610-61936-830	74,422.53
02/11	02/23/2011	67918	155	BADGER METER INC	90195301	2	620-62810-830	74,422.53
02/11	02/23/2011	67918	155	BADGER METER INC	90197901	1	610-61936-830	53,235.00
02/11	02/23/2011	67918	155	BADGER METER INC	90197901	2	620-62810-830	53,235.00
02/11	02/23/2011	67918	155	BADGER METER INC	90201601	1	620-62810-830	55,145.52
02/11	02/23/2011	67918	155	BADGER METER INC	90201601	2	610-61936-830	55,145.52
02/11	02/23/2011	67918	155	BADGER METER INC	90239601	1	620-62810-830	1,153.43
02/11	02/23/2011	67918	155	BADGER METER INC	90239601	2	610-61936-830	1,153.43
02/11	02/23/2011	67918	155	BADGER METER INC	90241301	1	620-62810-830	2,883.58
02/11	02/23/2011	67918	155	BADGER METER INC	90241301	2	610-61936-830	2,883.57
02/11	02/23/2011	67918	155	BADGER METER INC	90241501	1	610-61936-830	3,460.29
02/11	02/23/2011	67918	155	BADGER METER INC	90241501	2	620-62810-830	3,460.29
02/11	02/23/2011	67918	155	BADGER METER INC	90279201	1	610-61936-830	252.87
02/11	02/23/2011	67918	155	BADGER METER INC	90279201	2	620-62810-830	252.86
02/11	02/23/2011	67918	155	BADGER METER INC	90282901	1	610-61936-830	2,590.78
02/11	02/23/2011	67918	155	BADGER METER INC	90282901	2	620-62810-830	2,590.78
02/11	02/23/2011	67918	155	BADGER METER INC	90283301	1	610-61936-830	2,590.78
02/11	02/23/2011	67918	155	BADGER METER INC	90283301	2	620-62810-830	2,590.78
02/11	02/23/2011	67918	155	BADGER METER INC	90311701	1	620-62810-830	372.65
02/11	02/23/2011	67918	155	BADGER METER INC	90311701	2	610-61936-830	372.64
02/11	02/23/2011	67918	155	BADGER METER INC	90314801	1	610-61936-830	883.70
02/11	02/23/2011	67918	155	BADGER METER INC	90314801	2	620-62810-830	883.69
02/11	02/23/2011	67918	155	BADGER METER INC	90314801	1	610-61936-830	63.88
02/11	02/23/2011	67918	155	BADGER METER INC	90314801	2	620-62810-830	63.88
02/11	02/23/2011	67918	155	BADGER METER INC	90320201	1	610-61936-830	975.00
02/11	02/23/2011	67918	155	BADGER METER INC	90320201	2	620-62810-830	975.00
02/11	02/23/2011	67918	155	BADGER METER INC	90334701	1	610-61936-830	1,009.25
02/11	02/23/2011	67918	155	BADGER METER INC	90334701	2	620-62810-830	1,009.24

M = Manual Check, V = Void Check

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/11	02/23/2011	67918	155	BADGER METER INC	90335601	1	610-61936-830	354.90
02/11	02/23/2011	67918	155	BADGER METER INC	90335601	2	620-62810-830	354.90
02/11	02/23/2011	67918	155	BADGER METER INC	90335801	1	610-61936-830	443.63
02/11	02/23/2011	67918	155	BADGER METER INC	90335801	2	620-62810-830	443.63
02/11	02/23/2011	67918	155	BADGER METER INC	90336001	1	610-61936-830	2,129.40
02/11	02/23/2011	67918	155	BADGER METER INC	90336001	2	620-62810-830	2,129.40
02/11	02/23/2011	67918	155	BADGER METER INC	90336401	1	610-61936-830	1,058.05
02/11	02/23/2011	67918	155	BADGER METER INC	90336401	2	620-62810-830	1,058.04
02/11	02/23/2011	67918	155	BADGER METER INC	90336801	1	610-61936-830	248.43
02/11	02/23/2011	67918	155	BADGER METER INC	90336801	2	620-62810-830	248.43
02/11	02/23/2011	67918	155	BADGER METER INC	90337001	1	610-61936-830	390.00
02/11	02/23/2011	67918	155	BADGER METER INC	90337001	2	620-62810-830	390.00
02/11	02/23/2011	67918	155	BADGER METER INC	90337201	1	610-61936-830	975.00
02/11	02/23/2011	67918	155	BADGER METER INC	90337201	2	620-62810-830	975.00
02/11	02/23/2011	67918	155	BADGER METER INC	90402201	1	610-61936-830	5,749.38
02/11	02/23/2011	67918	155	BADGER METER INC	90402201	2	620-62810-830	5,749.38
02/11	02/23/2011	67918	155	BADGER METER INC	90402401	1	610-61936-830	1,268.80
02/11	02/23/2011	67918	155	BADGER METER INC	90402401	2	620-62810-830	1,268.80
02/11	02/23/2011	67918	155	BADGER METER INC	90434701	1	610-61936-830	1,703.52
02/11	02/23/2011	67918	155	BADGER METER INC	90434701	2	620-62810-830	1,703.52
02/11	02/23/2011	67918	155	BADGER METER INC	90436501	1	610-61936-830	5,749.38
02/11	02/23/2011	67918	155	BADGER METER INC	90436501	2	620-62810-830	5,749.38
02/11	02/23/2011	67918	155	BADGER METER INC	90436601	1	610-61936-830	1,268.80
02/11	02/23/2011	67918	155	BADGER METER INC	90436601	2	620-62810-830	1,268.80
02/11	02/23/2011	67918	155	BADGER METER INC	90437101	1	620-62810-830	173.01
02/11	02/23/2011	67918	155	BADGER METER INC	90437101	2	610-61936-830	173.01
02/11	02/23/2011	67918	155	BADGER METER INC	90437401	1	610-61936-830	1,384.08
02/11	02/23/2011	67918	155	BADGER METER INC	90437401	2	620-62810-830	1,384.08
02/11	02/23/2011	67918	155	BADGER METER INC	90441001	1	610-61936-830	865.05
02/11	02/23/2011	67918	155	BADGER METER INC	90441001	2	620-62810-830	865.05
02/11	02/23/2011	67918	155	BADGER METER INC	90529701	1	610-61936-830	4,613.70
02/11	02/23/2011	67918	155	BADGER METER INC	90529701	2	620-62810-830	4,613.70
02/11	02/23/2011	67918	155	BADGER METER INC	90530001	1	610-61936-830	2,076.12
02/11	02/23/2011	67918	155	BADGER METER INC	90530001	2	620-62810-830	2,076.12
02/11	02/23/2011	67918	155	BADGER METER INC	90532001	1	610-61936-830	665.45
02/11	02/23/2011	67918	155	BADGER METER INC	90532001	2	620-62810-830	665.44
02/11	02/23/2011	67918	155	BADGER METER INC	90533801	1	610-61936-830	2,340.00
02/11	02/23/2011	67918	155	BADGER METER INC	90533801	2	620-62810-830	2,340.00
02/11	02/23/2011	67918	155	BADGER METER INC	90536901	1	610-61936-830	63.88
02/11	02/23/2011	67918	155	BADGER METER INC	90536901	2	620-62810-830	63.88
Total 67918:								482,448.97
02/11	02/23/2011	67919	5770	ASSOCIATED TRUST COMPAN	INTEREST	1	300-58000-671	11,604.57
02/11	02/23/2011	67919	5770	ASSOCIATED TRUST COMPAN	INTEREST	2	300-58000-672	16,367.26
02/11	02/23/2011	67919	5770	ASSOCIATED TRUST COMPAN	INTEREST	3	300-58000-673	3,474.04
Total 67919:								31,445.87
02/11	02/23/2011	67920	28	BURNS INDUSTRIAL SUPPLY	389821	1	100-53320-353	258.24
02/11	02/23/2011	67920	28	BURNS INDUSTRIAL SUPPLY	389980	1	100-53320-353	49.79
Total 67920:								308.03
02/11	02/23/2011	67927	3644	DLK ENTERPRISES INC	03-11 RENT	1	440-48200-57	600.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
Total 67927:								600.00
02/11	02/23/2011	67928	6149	DORNACHER, MARY	UTILITY REF	1	610-46461-61	25.00
Total 67928:								25.00
02/11	02/23/2011	67929	222	FIRST CITIZENS STATE BANK	2/23/11 INT	1	300-58000-670	7,481.25
02/11	02/23/2011	67929	222	FIRST CITIZENS STATE BANK	2/23/11 INT	2	300-58000-661	41,400.00
02/11	02/23/2011	67929	222	FIRST CITIZENS STATE BANK	2/23/11 INT	3	300-58000-663	93,750.00
02/11	02/23/2011	67929	222	FIRST CITIZENS STATE BANK	2/23/11 INT	4	300-58000-675	51,093.75
Total 67929:								193,725.00
02/11	02/23/2011	67930	133	FRAWLEY OIL CO INC	133-022311	1	100-53300-351	2,892.75
02/11	02/23/2011	67930	133	FRAWLEY OIL CO INC	133-022311	2	620-62850-342	180.00
02/11	02/23/2011	67930	133	FRAWLEY OIL CO INC	133-022311	3	100-53320-351	3,595.34
Total 67930:								6,668.09
02/11	02/23/2011	67931	60	HOME LUMBER CO	60-022311	1	100-51600-355	37.01
02/11	02/23/2011	67931	60	HOME LUMBER CO	60-022311	2	100-52200-810	8.08
02/11	02/23/2011	67931	60	HOME LUMBER CO	60-022311	3	100-53270-245	1,083.18
02/11	02/23/2011	67931	60	HOME LUMBER CO	60-022311	4	620-62840-340	71.20
Total 67931:								1,199.47
02/11	02/23/2011	67932	3542	LETKO, JON	WEMSA REI	1	100-52300-351	36.00
Total 67932:								36.00
02/11	02/23/2011	67933	6151	MACK, GARY	BOOT REIM	1	620-62840-118	140.00
Total 67933:								140.00
02/11	02/23/2011	67934	2274	MUNICIPAL COURT FUND	2274-022311	1	100-45110-52	266.00
02/11	02/23/2011	67934	2274	MUNICIPAL COURT FUND	2274-022311	2	100-45110-52	10.00
02/11	02/23/2011	67934	2274	MUNICIPAL COURT FUND	2274-022311	3	100-45110-52	111.80
02/11	02/23/2011	67934	2274	MUNICIPAL COURT FUND	2274-022311	4	100-45110-52	303.00
02/11	02/23/2011	67934	2274	MUNICIPAL COURT FUND	2274-022311	5	100-45110-52	10.00
02/11	02/23/2011	67934	2274	MUNICIPAL COURT FUND	2274-022311	6	100-45110-52	68.80
Total 67934:								769.60
02/11	02/23/2011	67935	6148	PROGRESSIVE CLASSIC INSUR	102134024	1	100-48240-52	225.00
Total 67935:								225.00
02/11	02/23/2011	67936	2	SENTRY OF WHITEWATER, DA	0080011718	1	100-46733-55	2.99
02/11	02/23/2011	67936	2	SENTRY OF WHITEWATER, DA	0110006816	1	100-46733-55	20.00
Total 67936:								22.99
02/11	02/23/2011	67937	1640	SWARTZ, TIMOTHY	UNIFORM A	1	100-52110-118	488.27

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
Total 67937:								488.27
02/11	02/23/2011	67938	4838	WALWORTH CO CLERK OF CO	DENOVO	1	100-45114-52	180.50
Total 67938:								180.50
02/11	02/23/2011	67939	4941	WALWORTH POLICE DEPT	BOND	1	100-45114-52	134.20
Total 67939:								134.20
02/11	02/23/2011	67940	1293	WAPC	2011 MEMB	1	200-55110-320	230.00
Total 67940:								230.00
02/11	02/24/2011	68029	6152	SAXER, ERIK	0211REFUN	1	100-45130-52	140.00
Total 68029:								140.00
02/11	02/24/2011	68030	4838	WALWORTH CO CLERK OF CO	0211FINE	1	100-46120-51	175.30
Total 68030:								175.30
02/11	02/25/2011	68031	4548	WHITEWATER, CITY OF	0211INVEST	1	450-11300	300,000.00
02/11	02/25/2011	68031	4548	WHITEWATER, CITY OF	0211INVEST	1	450-11300	300,000.00- V
02/11	02/25/2011	68031	4548	WHITEWATER, CITY OF	0211INVEST	2	440-11300	200,000.00
02/11	02/25/2011	68031	4548	WHITEWATER, CITY OF	0211INVEST	2	440-11300	200,000.00- V
02/11	02/25/2011	68031	4548	WHITEWATER, CITY OF	0211TAXES	2	100-51500-650	593.35-
02/11	02/25/2011	68031	4548	WHITEWATER, CITY OF	0211TAXES	2	100-51500-650	593.35 V
Total 68031:								.00
02/11	02/25/2011	68032	4548	WHITEWATER, CITY OF	0211TAXES	1	100-46120-51	14,720.45
02/11	02/25/2011	68032	4548	WHITEWATER, CITY OF	0211TAXES	1	100-46120-51	14,720.45- V
Total 68032:								.00
02/11	02/25/2011	68033	4548	WHITEWATER, CITY OF	0211INVEST	1	450-11300	300,000.00
02/11	02/25/2011	68033	4548	WHITEWATER, CITY OF	0211INVEST	2	440-11300	200,000.00
Total 68033:								500,000.00
02/11	02/25/2011	68034	4548	WHITEWATER, CITY OF	0211TAXES-	1	100-46120-51	14,720.45
02/11	02/25/2011	68034	4548	WHITEWATER, CITY OF	0211TAXES-	2	100-51500-650	593.35-
Total 68034:								14,127.10
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	1	100-46733-55	816.63
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	2	100-46733-55	2.12
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	3	100-51100-310	119.95
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	4	100-51400-154	40.00
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	5	100-51400-154	149.00
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	6	100-51400-310	47.98
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	7	100-51400-790	387.42
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	8	100-51400-790	310.34
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	9	100-51400-790	39.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Invoice Amount
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	10	100-51500-154	100.00
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	11	100-52100-154	25.47
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	12	100-52100-310	25.99
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	13	100-52400-154	182.65
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	14	100-52600-340	29.51
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	15	100-55300-341	27.94
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	16	100-55300-341	76.09
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	17	100-55300-341	25.50
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	18	100-55310-154	187.68
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	19	100-55310-320	8.39
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	20	200-55110-225	8.00
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	21	200-55110-310	39.95
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	22	200-55110-320	135.00
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	23	220-55110-310	116.40
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	24	220-55110-310	8.94
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	25	220-55110-310	38.75
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	26	220-55110-310	36.92
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	27	220-55110-321	236.95
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	28	220-55110-321	206.68
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	29	220-55110-321	71.02
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	30	220-55110-330	8.75
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	31	220-55110-330	9.78
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	32	610-61935-350	47.32
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	33	820-82820-154	189.00
02/11	02/28/2011	68035	1312	CARDMEMBER SERVICE	1312-022811	34	820-82850-357	9.00
Total 68035:								3,775.11
02/11	02/28/2011	68036	4073	U S POSTAL SERVICE	4073-022811	1	100-11900	5,000.00
Total 68036:								5,000.00
Grand Totals:								8,272,537.67

Report Criteria:

Report type: GL detail

Check.Check number = {<} 67597 {OR} {>=} 67687 {AND} {<=} 67754 {OR} {>} 67819

**WHITEWATER LANDMARKS COMMISSION**

January 5, 2011

Chair, Mariann Scott called to order the monthly meeting of the Whitewater Landmarks Commission at 5:12 P.M. in the City Manager's Conference Room of the Whitewater Municipal Building.

Roll Call

Roll call was taken with the following members present: Mariann Scott, Linda Loomer, Richard Helmick, David Sachs and Carol Christ. Brandon Vervelde and Marilyn Kienbaum were absent. Roy Nosek was a guest.

Approval of Agenda

Richard moved to place item 13 (Possible future informational programs on the positive influence of historic districts and local landmarks designated properties) to the top of the agenda. Carol seconded. Motion approved. Richard moved to accept the agenda as rearranged. Linda seconded. Motion approved.

Approval of Minutes

Linda moved to accept the December 8, 2010 minutes as printed. Carol seconded. Motion approved.

Next Landmark's Commission Meeting

The next meeting is set for Wednesday, February 2, at 5:30 P.M in the City Manager's Conference Room at the Whitewater Municipal Building.

Citizen's Comments

Roy Nosek expressed his concern for the old pillars at Starin Park. He hoped that they could possibly be moved to the current entrance.

**OLD BUSINESS**

Informational Meetings re Historic Districts and Local Landmarks

A public informational meeting is being planned to inform residents and businesses of the benefits of being a historic district/local landmark. Someone from the Wisconsin Historical Society will be the main presenter. It will be videotaped and broadcast at a later date. Roy Nosek shared how the Starin Park Historic Neighborhood Assn. came into being. He feels that the association would be interested in a such a meeting. Their next meeting is on Thursday, January 27. NOTE: Roy checked with the association and they would be willing to attend such a meeting on Thursday, February 10. Mariann will contact the Wisconsin Historical Society to arrange a for a speaker.

Friends of the Mounds

Richard contacted city hall to see if there is any progress on the removal of the fence that is placed on one of the mounds. The city attorney has drafted a letter to be sent to the home owner. As of this point, the letter has not been sent. A *Friends of the Mounds* meeting will be scheduled next week.

Whitewater Effigy Mounds Task Force

Matt Amundsen has disbanded the task force. It was set up to form a restoration plan. Now that Jennings and Associates have been hired to draft a restoration plan, the task force is no longer needed.

Restoration Proposal Open Meeting – December 8

The meeting was well attended by the community. Six Friends, four Landmarks and all of the Task Force were present. No Park Board Members attended. Jennings & Associates presented a plan and encouraged citizen input.

Birge Fountain Figures

Chuck Nass has moved the Maid of the Mist to the city garage. The case hasn't been started. There is concern about the need to shovel the sidewalk around the fountain.

James and Ella Rockefeller House

Carol contacted the State Historical Preservation Office at the Wisconsin Historical Society. Dan Duchow reported that there was a new MOA signed on November 15<sup>th</sup> which included covenants. Carol passed out the new MOA and explained it. The current owner has 30 days to respond with his intent to move the house. He would receive \$50,000 to help pay for the move from the Wisconsin Department of Transportation and must abide by all of the covenants. Carol also talked to Bob Newberry at WisDOT who stated that if the present owner does not intend to move the house, it will be offered to any other interested parties for relocation. Anyone who wants the property could purchase it for a nominal fee.

Carol also passed out and explained Wisconsin Statutes 40.40 dealing with state agency action regarding locally designated properties, and U. S. Code of Federal Regulations 106 dealing with eligibility for the National Register. The Rockefeller House is not a local landmark but it is eligible for the National Register, so the Federal Law trumps both state and local laws.

UWW Stone Pillars

Carol talked to Bob Newberry from WisDOT who stated that this was at first a safety improvement project begun two years ago by the University. It is now a Federal Highway program. There has been a determination that the wall, the two arboretums and East Hyer Hall are eligible for the National Register. As of December 21, SHPO has verbally approved a WisDOT plan to change the traffic lights and keep the walls in place. Engineers as well as the University need to approve.

Historical and Archaeological Preservation Month

Pastor Wendt is enthusiastic about the upcoming church open house planned for a Sunday in May. He is going to talk to the ministerial association to solicit interest. Other ideas for the weekend include thanking the local landmarks and presenting each owner with a certificate.

**NEW BUSINESS**Christmas Trees in Flat Iron Park

There was concern about the moving of the trees from the lakefront to Flat Iron Park. Some citizens felt that a historical venue was not an appropriate place to showcase businesses.

Future Agenda Items

- A. Whitewater Historical Survey Recommendations
- B. New Provision of Chapter 17 – criteria & list
- C. Leaflets and Educational Material
- D. Possible Grants – Jeffris Family & CLG
- E. Plaques for Whitewater sites that are on National Register
- F. Possible Future Local Landmarks Designations
  - 1. Leon Pescheret House (Scott)
  - 2. Vivian Henderson House (Scott)
  - 3. Yasko House
  - 4. Ambrose House
  - 5. Starin Park Historic Neighborhood (Helmick)
- G. "Free Library" signs

Linda moved for adjournment. Seconded by Richard. Motion carried. Meeting adjourned at 7:28.

Respectfully submitted,

Carol Christ  
Acting Secretary

**WHITEWATER LANDMARKS COMMISSION**

**February 2, 2011**

Chair, Mariann Scott called to order the monthly meeting of the Whitewater Landmarks Commission at 5:43 P.M. in the City Manager's Conference Room of the Whitewater Municipal Building.

Roll Call

Roll call was taken with the following members present: Mariann Scott, Linda Loomer, Richard Helmick, and Carol Christ. Brandon Vervelde, David Sachs and Marilyn Kienbaum were absent.

Approval of Agenda

Linda moved to approve the agenda as printed. Richard seconded. Motion approved.

Approval of Minutes

Richard moved to accept the January 5, 2010 minutes with the following corrections: Change David Singer to David Sachs and note that Marilyn Kienbaum was absent. Linda seconded. Motion approved.

Next Landmark's Commission Meeting

The next meeting is set for Wednesday, March 2, at 5:30 P.M in the City Manager's Conference Room at the Whitewater Municipal Building.

Citizen's Comments

None.

**OLD BUSINESS**

Friends of the Mounds

No report

Restoration Proposal Open Meeting – January 19th

Tom Jennings of Jennings and Associates presented a draft of a land management plan. The two part plan identified existing habitat types as well as restoration and management recommendations. Six Friends and three Landmarks members were present. No Park Board Members attended. Trails were discussed. Tom invited interested parties to take part in planning the pathways. Mariann also noted that the architecture shown in the plans was square and that Native American's used the circle as a central focal point – e.g. Drum arbor.

Boundary Encroachments in Effigy Mounds Preserve

Boundary issues which include a fence that is on one of the mounds might be addressed by the restrictive covenants that accompany the Indian Mounds Subdivision. These covenants prohibit plantings and fences within the 10' utility and buffer easement. Richard moved that both the city attorney and city manager be invited to the March 2 Landmarks meeting to discuss removal of illegal fences in the Effigy Mounds Preserve. Carol seconded. Motion passed unanimously.

Birge Fountain Figures

Chuck Nass and his crew have completed the case for the Maid. Linda moved that a thank you note be sent to them. Richard seconded. Motion approved. Linda volunteered to contact the newspaper regarding a picture and article. It was suggested that a plaque on the front of the case would be nice. Linda will bring that idea to the Birge Fountain committee.

James and Ella Rockefeller House

Mr. Russ Walton has declined the offer of the WisDOT to move the house. After purchase by the WisDot, it will now be advertised sale. It was suggested that Jefferson and Walworth County Realtors be contacted about the sale. Carol will contact them.

UWW Stone Pillars

There is no more news regarding the verbal agreement that includes a WisDOT plan to change the traffic lights and keep the walls in place. Engineers as well as the University will need to approve.

Informational Meetings re Historic Districts and Local Landmarks

A public informational meeting is being planned at 7 PM January 10, at city hall to inform residents and businesses of the benefits of being a historic district/local landmark. Daina Penkiunas from the Wisconsin Historical Society will be the main presenter. It will also be videotaped so that it may be broadcast at a later date.

Historical and Archaeological Preservation Month

Pastor Wendt has gotten approval from the ministerial association for the upcoming church open house planned for Sunday, May 15th. Mariann requested that at our March meeting the commission plan an Effigy Mounds event.

**NEW BUSINESS**Landmarks Forms

Members should review the Landmarks nomination form and possible future local Landmark designations (see E below) for the March meeting.

Future Agenda Items

- A. New Provision of Chapter 17 – criteria & list
- B. Leaflets and Educational Material
- C. Possible Grants – Jeffris Family & CLG
- D. Plaques for Whitewater sites that are on National Register
- E. Possible Future Local Landmarks Designations
  - 1. Leon Pescheret House (Scott)
  - 2. Vivian Henderson House (Scott)
  - 3. Yasko House
  - 4. Ambrose House
  - 5. Starin Park Historic Neighborhood (Helmick)
- F. “Free Library” signs

Richard moved for adjournment. Seconded by Linda. Motion carried. Meeting adjourned at 6:53.

Respectfully submitted,

Carol Christ  
Acting Secretary

**WHITEWATER LANDMARKS COMMISSION**

March 2, 2011

Chair, Mariann Scott called to order the monthly meeting of the Whitewater Landmarks Commission at 5:33 P.M. in the City Manager's Conference Room of the Whitewater Municipal Building.

Roll Call

Roll call was taken with the following members present: Mariann Scott, Linda Loomer, Richard Helmick, Marilyn Kienbaum & Carol Christ. Brandon VerVelde & David Sachs were absent. Guests - Jon Kachel, Jim Schumacher & city attorney, Wally McDonell.

Approval of Agenda

Linda moved to place item # 8 to position #3 and approve the agenda as rearranged. Marilyn seconded. Motion approved.

Boundary Encroachments in Effigy Mounds Preserve

Jim Schumacher, a resident of Mound Park Subdivision, asked why after all these years, is Jon Kachel's fence an issue. Mariann reviewed the Wisconsin law that states there must be 5 feet that is undisturbed around a mound, and she reviewed the Restrictive Covenants for the Mound Park Subdivision: page 9 c. which state that "no ornamental plantings or fence shall be permitted within the 10' buffer or utility easement abutting Mounds Park" and page 10 g. "Enforcement of Declarations" which states that Developer, ACC, lot owner, or Homeowners Assn has the right to enforce the covenants. She explained that in the past, previous Landmarks Commissioners had not been trained and were unaware that they were charged by city ordinance to protect the mounds as an archeological site, burial ground, and local landmark. Jon asked if the boundaries have been surveyed. He also mentioned that he had some safety concerns about the way the land drops off and that he had a wood pile near the rear of his lot and needed to know where his property ends. Wally explained that there was a survey last year but the exact location of the property pins need to be identified with flags. This needs to be done for the Jennings & Associates' restoration proposal as well as for the owners who want to know their property boundary lines. Under discussion in the proposal is a way to delineate these boundaries so that visitors to the effigy mounds will know the where the site ends. Everyone agreed that this must be acceptable to the property owners. Linda moved that boundary property pins be located and marked with flags for the entire preserve. Carol seconded. Motion approved. By general consent it was agreed that the pins be located as soon as weather permits.

Approval of Minutes

Linda moved to accept the February 2, 2010 minutes as printed. Richard seconded. Motion approved.

Next Landmark's Commission Meeting

The next meeting is set for Wed. April 6, at 5:00 P.M in the City Manager's Conference Room at the Whitewater Municipal Building.

Citizen's Comments

Jon Kachel and Jim Schumacher, Indian Mound Subdivision residents were present to address boundary issues (see above).

**OLD BUSINESS**

Friends of the Mounds

The Friends contacted Jay Toth, archeologist for Ho Chunk Nation regarding the fence issue and he suggested contacting state archeologist, John Broihahn.

Joint Park and Rec Board and Landmarks Commission plus Public Hearing

The Park and Recreation Board along with the Landmarks Commission will have a joint meeting to take public comments and review the Jennings & Associates restoration proposal for Whitewater Effigy Mounds Preserve on Wed. March 30 - time to be determined.

Birge Fountain Figures

Chuck Nass and his crew have completed the case for the Maid. Linda sent them a thank you note. She has information needed to order a plaque. Richard suggested that a display on the fountain be placed at the Irvin Young Library during Historical and Archeological Preservation Month (May).

James and Ella Rockefeller House

The WisDOT is in the process of purchasing the house from Mr. Walton. It will be offered up for sale after May 12.

UWW Stone Pillars

No further information at this time.

Informational Meetings re Historic Districts and Local Landmarks

A public informational meeting was held on January 10, at city hall to inform residents and businesses of the benefits of being a historic district/local landmark. Daina Penkiunas from the Wisconsin Historical Society was the main presenter. It was also videotaped and a link will be placed on the city website.

Historical and Archaeological Preservation Month

Pastor Wendt has gotten approval from the ministerial association for the upcoming church open house planned for Sunday, May 15th. More information is needed as to what the pastors are planning. The Whitewater Historical Society will have the Depot and Stone Stable open. The *Friends* will coordinate an Effigy Mounds event. Jim Winship and Allen Luckett received a grant to produce a story-telling video and they would like to do one about the local landmarks. It was decided not to do fundraising this year.

**NEW BUSINESS**Whitewater Passenger Depot Restoration Project

Mariann received a letter from WisDOT regarding our input for the future restoration project. She will contact them and let them know that we will be reviewing the project and want to stay informed and included in the process.

Wisconsin Alliance of Historic Preservation Commissions

Mariann will request that the Landmarks Commission become a member of the WAHPC and ask the city to pay the membership fee.

Landmarks Nomination Form

The updated Landmarks Nomination Form was distributed. Possible future landmarks listed below.

Future Agenda Items

- A. Ordinance Amendment for Certificate of Appropriateness
- B. Commission Position on Boundary Issues
- C. New Provision of Chapter 17 – criteria & list
- D. Leaflets and Educational Material
- E. Possible Grants – Jeffris Family & CLG
- F. Plaques for Whitewater sites that are on National Register
- G. Possible Future Local Landmarks Designations
  - 1. Leon Pescheret House (Scott)
  - 2. Vivian Henderson House (Scott)
  - 3. Yasko House
  - 4. Ambrose House
  - 5. Congregational Church
  - 6. St. Luke's Episcopal Church
  - 7. Starin Park Historic Neighborhood (Helmick)
- H. "Free Library" signs

Linda moved for adjournment. Seconded by Richard. Motion carried. Meeting adjourned at 7:08 P.M.

Respectfully submitted,

Carol Christ  
Acting Secretary

ORDINANCE AMENDING CHAPTER 11.16.150 OF THE CITY OF  
WHITEWATER MUNICIPAL CODE ENTITLED "STREET INDEX OF  
PARKING RESTRICTIONS.

The Common Council of the City of Whitewater, Walworth and Jefferson Counties,  
Wisconsin, does hereby ordain as follows:

SECTION 1: Chapter 11.16.150 entitled "Street Index of Parking Restrictions" shall be  
amended as follows:

The following is hereby *added* to the chart entitled Street Index of Parking Restrictions:

Executive Ct.	West side; from Executive Drive, north		No
	To terminus	11.16.080	Parking

SECTION 2: This ordinance shall take effect upon passage and publication as provided  
by law.

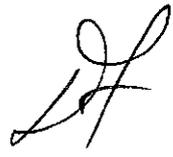
- AYES:
- NOES:
- ABSENT:
- ADOPTED:

\_\_\_\_\_  
Kevin M. Brunner, City Manager

\_\_\_\_\_  
Michele R. Smith, City Clerk

MEMORANDUM

To: Kevin Brunner, City Manager  
Fr: Dean Fischer, Director of Public Works  
Date: March 7, 2011



**Subject: 2010 Annual Stormwater Permit Report**

Attached you will find the 2010 Annual Stormwater Permit Report. The report represents the activity of the stormwater utility in regards to Public Education & Outreach, inspections & enforcement, 2010 expenditures, and budgeting for 2011 as requested by the DNR.

Strand was authorized in 2010 to update the Stormwater Management Plan dated June 2008. I have a draft copy of the final report, which is dated March 2011, on my desk that I am reviewing. The June 2008 Plan and the March 2011 plan will be used to plan the Stormwater Utility's path to compliance for 40% Total Suspended Solids (TSS).

The State approved a revision to NR151 Runoff Management in December 2010. The revision basically allows stormwater permit holders to develop a 10 year plan to be submitted to the DNR by September 2012 to meet the 40% TSS removal limit.

Also for your information the Governor's budget bill asks for the repeal and recreation of the municipal separate storm sewer systems stormwater standard that requires communities to reduce total suspended solids by 2013, so that standards are no more stringent than federal law and take into account its cost to municipalities. Federal law requires stormwater permit holders to remove pollutants such as TSS to the Maximum Extent Practical (MEP) with the use of the Best Management Practices (BMPs) with no required percentage of removal of TSS. If this was approved by the State Legislature, it would mean significant capital improvement savings for the Stormwater Utility. Staff will be monitoring the budget bill debate and ultimately what is approved or not.

Please put this on the Council's March 15 agenda for discussion and approval.

C: S-4g

State of Wisconsin  
Department of Natural Resources  
dnr.wi.gov

Due by March 31, 2011

This form is for the purpose of annual reporting on activities undertaken pursuant to the Municipal Separate Storm Sewer System (MS4) General Permit No. WI-S050075-1. An owner or operator of a municipal separate storm sewer system covered by the general permit under Chapter NR 216, Wis. Adm. Code, is required to submit an annual report to the Department of Natural Resources by March 31 of each year to report on activities for the previous calendar year. This form is for reporting on activities undertaken in calendar year 2010.

Use of this specific form is optional. The Department of Natural Resources has created this form for the user's convenience and believes that the information requested on this form meets the reporting requirements for an owner or operator of a municipal separate storm sewer system covered by the general permit. Personal information collected will be used for administrative purposes and may be provided to the extent required by Wisconsin's Open Records Law [ss. 19.31-19.39, Wis. Stats.].

**Instructions:** Complete each section of the form that follows. If additional space is needed to respond to a question, attach additional pages. Provide descriptions that explain the program actions taken to-date to comply with the general permit. Complete and submit the annual report by March 31, 2011, to the appropriate address indicated on the last page of this form.

SECTION I. Municipal Information			
Name of Municipality City of Whitewater		Facility ID No. (FIN) 31439	
Mailing Address 312 W. Whitewater Street	City Whitewater	State WI	Postal Code 53190
County(s) in which Municipality is located Walworth/Jefferson	Type of Municipality: (check one) <input type="checkbox"/> County <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town <input type="checkbox"/> Other (specify)		

SECTION II. Municipal Contact Information			
Name of Municipal Contact Person Dean Fischer		Title Public Works Director	
Mailing Address 312 W. Whitewater Street	City Whitewater	State WI	Postal Code 53190
E-mail Address dfischer@whitewater-wi.gov	Telephone No. (including area code) 262-473-0140	Fax No. (including area code) 262-473-0549	

SECTION III. Certification		
<i>I hereby certify that I am an authorized representative of the municipality covered under MS4 General Permit No. WI-S050075-1 for which this annual report is being submitted and that the information contained in this document and all attachments were gathered and prepared under my direction or supervision. Based on my inquiry of the person or persons under my direction or supervision involved in the preparation of this document, to the best of my knowledge, the information is true, accurate, and complete. I further certify that the municipality's governing body or delegated representatives have reviewed or been apprised of the contents of this annual report. I understand that Wisconsin law provides severe penalties for submitting false information.</i>		
Authorized Representative Printed Name Kevin M. Brunner	Authorized Representative Title City Manager	
Authorized Representative Signature	Date Signed	
E-mail Address kbrunner@whitewater-wi.gov	Telephone No. (including area code) 262-473-0500	Fax No. (including area code) 262-473-0549

**SECTION IV. General Information**

a. Describe what efforts the municipality has undertaken to invite the municipal governing body, interest groups, and the general public to review and comment on the annual report.

The annual report is presented to the Council, thus advertised on the Council's agenda. Report is posted on the City's website: [www.whitewater-wi.gov](http://www.whitewater-wi.gov). City manager also has a weekly newsletter in which he notes the availability of the annual report.

b. Describe how elected and municipal officials and appropriate staff have been kept apprised of the municipal storm water discharge permit and its requirements.

Mgt. staff provides updates to the City manager and the Council with verbal reports at Council meetings. Mgt. staff is kept apprised by review of the permit as well as visits by DNR personnel. Whitewater is also a member of Municipal Environmental Group, which provides email and newsletter updates to changing legislation and NR codes.

c. Has the municipality prepared its own municipal-wide storm water management plan?  Yes  No

If yes, title and date of storm water management plan:

The City's Stormwater Management Plan is dated June 2008. The Water Quality Modeling was updated in March 2011 based on DNR guidance. As part of the Modeling Update, recommendations were made by the consultant for the Stormwater Management Plan. A copy of the Water Quality Update is included with this annual report submittal.

d. Has the municipality entered into a written agreement with another municipality or a contract with another entity to perform one or more of the conditions of the general permit as provided under Section 2.10 of the general permit?  Yes  No

If yes, describe these cooperative efforts:

City belongs to the Rock River Stormwater Group (RRSG). The RRSG contracts a firm to develop and provide public education and outreach for stormwater issues.

e. Does the municipality have an internet website?  Yes  No

If yes, provide web address:

[www.whitewater-wi.gov](http://www.whitewater-wi.gov)

If the municipality has an internet website, is there current information about or links provided to the MS4 general permit and/or the municipality's storm water management program?  Yes  No

If yes, provide web address:

[http://www.whitewater-wi.gov/index.php?option=com\\_content&view=article&id=1263&Itemid=586](http://www.whitewater-wi.gov/index.php?option=com_content&view=article&id=1263&Itemid=586)

**SECTION V. Permit Conditions**

a. **Minimum Control Measures:** For each of the permit conditions listed below, provide a description of the status of implementation of program elements, the status of meeting measurable goals, and compliance with permit schedule in section 3 of the MS4 general permit. Be specific in describing the actions that have been taken during the reporting year to implement each permit condition and whether measurable goals have been met, including any data collected to document a measurable goal. Also, explain the reasons for any variations from the compliance schedule in the MS4 general permit.

• **Public Education and Outreach**

The City belongs to the Rock River Stormwater Group (RRSG), which is a group of villages, municipalities, and other partners who cooperatively develop a stormwater public education and outreach program. Attached you will find the spreadsheet (Attachment A) showing the program results for 2010. Locally the City posts to the City's website, broadcasts on the City's Cable station, quarterly newsletters, and the City Manager's weekly newsletter. Articles and workshops are advertised via a private local website: www.whitewaterbanner.com.

• **Public Involvement and Participation**

The City belongs to the Rock River Stormwater Group (RRSG), which is a group of villages, municipalities, and other partners who cooperatively develop a stormwater public education and outreach program. Attached you will find the spreadsheet (Attachment A) showing the program results for 2010. Locally the City posts to the City's website, broadcasts on the City's Cable station, quarterly newsletters, and the City Manager's weekly newsletter. Articles and workshops are advertised via a private local website: www.whitewaterbanner.com.

• **Illicit Discharge Detection and Elimination**

The City completed inspection of all major and minor outfalls in 2010. One illicit discharge was found and has been corrected. Inspection reports are continued to be linked to the City's GIS system. City expects to file a new field screening schedule with the DNR for 2011.

• **Construction Site Pollutant Control**

City continues the inspection of construction erosion control sites. City revamped its permitting process to streamline it.

• **Post-Construction Storm Water Management**

Post construction stormwater management requirements are complete per the permit.

• **Pollution Prevention**

The pollution prevention plan has been submitted as part of the Stormwater Management Plan dated June 2008. The City submitted the site specific pollution prevention plan for the Public Works Complex located at 150 E. Starin Road in 2010.

b. **Storm Water Quality Management:** Has the municipality completed a pollutant-loading analysis to assess compliance with the 20% TSS reduction developed urban area performance standard?  Yes  No

If yes, provide the following: Model used WinSlamm Version 9.4.0 Reduction (%) 20.2

Has the municipality completed a pollutant-loading analysis to assess compliance with the 40% TSS reduction developed urban area performance standard?  Yes  No

If yes, provide the following: Model used WinSlamm Version 9.4.0 Reduction (%) 20.2

If no, include a description of any actions the municipality has undertaken during 2010 to help achieve the 40% standard by March 10, 2013.

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**Annual Report under MS4 General Permit No. WI-S050075-1**

Form 3400-195 (R 01/2011)

Page 4

Has the municipality completed an evaluation of all municipal owned or operated structural flood control facilities to determine the feasibility of retrofitting to increase TSS removal?  Yes  No If yes, describe: The review was done initially with the 2008 Stormwater Management Plan. With the new guidance from DNR the City as reviewed several again in the updated 2011 Water Quality Modeling Updates Plan.

c. Storm Sewer System Map: Describe any changes or updates to the storm sewer system map made in the reporting year. Provide an updated map. No changes.

**SECTION VI. Fiscal Analysis**

- a. Provide a fiscal analysis that includes the annual expenditures for 2010, and the budget for 2010 and 2011. A table to document fiscal information is provided on page 6.
- b. What financing/fiscal strategy has the municipality implemented to finance the requirements of the general permit?  
 Storm water utility     General fund     Other \_\_\_\_\_
- c. Are adequate revenues being generated to implement your storm water management program to meet the permit requirements?     Yes     No

Please provide a brief summary of your financing/fiscal strategy and any additional information that will assist the Department in understanding how storm water management funds are being generated to implement and administer your storm water management program.

City is borrowing monies for capital projects in the Stormwater Utility. Stormwater Utility rates were increased for 2011 by 14% in anticipation of the capital improvement borrowing. City will be developing a funding plan for the Stormwater Utility once a Capital Improvement Plan is developed to meet the requirements of the DNR code.

**SECTION VII. Inspections and Enforcement Actions**

**Note: If an ordinance listed below has previously been submitted and has not been amended since that time, a copy does not need to be submitted again. If the ordinance was previously submitted, indicate such in the space provided.**

- a. As of the date of this annual report, has the municipality adopted a construction site pollutant control ordinance in accordance with subsection 2.4.1 of the general permit?     Yes     No    If yes, attach copy or provide web link to ordinance:

<http://municipalcodes.lexisnexis.com/codes/whitewater/>

- b. As of the date of this annual report, has the municipality adopted a post-construction storm water management ordinance in accordance with subsection 2.5.1 of the general permit?     Yes     No    If yes, attach copy or provide web link to ordinance:

<http://municipalcodes.lexisnexis.com/codes/whitewater/>

- c. As of the date of this annual report, has the municipality adopted an illicit discharge detection and elimination ordinance in accordance with subsection 2.3.1 of the general permit?     Yes     No    If yes, attach copy or provide web link to ordinance:

<http://municipalcodes.lexisnexis.com/codes/whitewater/>

- d. As of the date of this annual report, has the municipality adopted any other ordinances it has deemed necessary to implement a program under the general permit (e.g., pet waste ordinance, leaf management/yard waste ordinance, parking restrictions for street cleaning, etc.)?     Yes     No    If yes, attach copy or provide web link to ordinance:

- e. Provide a summary of available information on the number and nature of inspections and enforcement actions conducted during the reporting period to ensure compliance with the ordinances described in a. to d. above.

City of Whitewater issued 9 erosion control permits and 6 stormwater management permits in 2010. Erosion control permittees are required to send completed weekly inspection forms to the DPW office. At a minimum, City staff inspects the site monthly. The City was issued a Notice of Noncompliance for the Whitewater University Technology Park construction project on Sept.20, 2010 listing four issues. City addressed and corrected the four issues. City also found one illicit discharge during yearly monitoring of stormwater outfalls. City contacted the owner and the owner correct the discharge, which was piped to the storm sewer instead of the sanitary sewer.

C-1

**SECTION VIII. Water Quality Concerns**

a. Does any part of the MS4 discharge to an outstanding resource water (ORW) or exceptional resource water (ERW) listed under s. NR 102.10 or 102.11, Wis. Adm. Code? (A list of ORWs and ERWs may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/orwerw/>)  Yes  No If yes, list:

b. Does any part of the MS4 discharge to an impaired waterbody listed in accordance with section 303(d)(1) of the federal Clean Water Act, 33 USC § 1313(d)(1)(C)? (A list of the most current Wisconsin impaired waterbodies may be found on the Department's Internet site at: <http://dnr.wi.gov/org/water/wm/wqs/303d/303d.html>)  Yes  No If yes, complete the following:

- Impaired waterbody to which the MS4 discharges:
- Description of actions municipality has taken to comply with section 1.5.2 of the MS4 general permit for discharges of pollutant(s) of concern to an impaired waterbody:

c. Identify any known water quality improvements in the receiving water to which the MS4 discharges during the reporting period.

No known improvements

d. Identify any known water quality degradation in the receiving water to which the MS4 discharges during the reporting period and what actions are being taken to improve the water quality in the receiving water.

None known.

Fiscal Analysis Table. Complete the fiscal analysis table provided below.

Program Element	Annual Expenditure		Budget	Source of Funds
	2010	2010	2011	
Public Education and Outreach	Please see attachment B	Please see attachment C	Please see attachment C	Stormwater Utility
Public Involvement and Participation	Please see attachment B	Please see attachment C	Please see attachment C	Stormwater Utility
Illicit Discharge Detection and Elimination	Please see attachment B	Please see attachment C	Please see attachment C	Stormwater Utility
Construction Site Pollutant Control	Please see attachment B	Please see attachment C	Please see attachment C	Stormwater Utility
Post-Construction Storm Water Management	Please see attachment B	Please see attachment C	Please see attachment C	Stormwater Utility
Pollution Prevention	Please see attachment B	Please see attachment C	Please see attachment C	Stormwater Utility
Storm Water Quality Management (including pollutant-loading analysis)	Please see attachment B	Please see attachment C	Please see attachment C	Stormwater Utility
Storm Sewer System Map	Please see attachment B	Please see attachment C	Please see attachment C	Stormwater Utility
Other	Please see attachment B	Please see attachment C	Please see attachment C	Stormwater Utility

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## Rock River Stormwater Group 2010 Education & Outreach Work Accomplished

New Targeted Initiatives				
Goal	Audience	Pathways/Activities	Accomplished/Evaluation/Measurables	2009-10 E&O Plan
<p><b>Goal 1:</b> Homeowners will know their municipality's leaf collection policy and follow that policy. They will also not put grass clippings into the street.</p>	<p>Homeowners/renters—specifically the member of the household doing yard chores</p> <p>Secondary—small business land owners</p>	<p>1. Seasonal Media Blitz customized for each municipality, possible media outreach activities include:</p> <ul style="list-style-type: none"> <li>- Newspaper articles with simultaneous ads</li> <li>- PSA</li> <li>- Church bulletin announcements with ads</li> </ul> <p>2. Separate webpage on site with specific municipal procedures</p> <p>3. Targeted door hanging project. With member help, ID a few specific neighborhoods/streets that have been highly in compliant or a specific collection route that we can target. Possible evaluation methods could be either questioning a collection crew or by "driving along," we will be able to collect hard data and tangible results.</p> <p>4. \$\$\$ - Additional project contingent on funding—Poster with tear-off reminder cards to be placed in gas stations and</p>	<p>Leaf Press Release, October 25<sup>th</sup></p> <p>PSA sent to 6 radio stations</p> <p>**see attached program evaluation below</p>	13, 14

		<p>home improvement centers with proper leaf collection information. Planning and research for implementing this project in 2011 initiated in 2010.</p>		
<p><b>Goal 2:</b> Erosion control laws will be followed in all construction</p>	<p>Developers/designers— whoever is on the hook if fined</p> <p>Secondary— construction professionals. Information designed to pass along through the developers</p>	<p>1. In City Hall/Building Departments, where permits are handled, there will be a small poster/flyer announcing new information and introducing the Erosion Control Packet. This will include overall planning information on the covers and can be customized with fact sheets, erosion control guides, contact information, etc.</p> <p>2. Seasonal direct e-mails/mailings that include any changes to technical standards.</p> <p>3. Presence at Builders Association Meetings— Activities could include involvement in home shows, monthly newsletters or educational events. If possible, create and give a presentation to this group with the DNR.</p> <p>4. \$\$\$- Additional project contingent on funding— Professional development workshops</p>	<p>New factsheets created, silt fencing and snow removal</p> <p>Cover letter/intro for developer packet of BMP factsheet</p> <p>Attempted outreach to Builders association. Worked with Wisconsin Ready Mixed Concrete Association on concrete outreach project</p>	<p>22</p>

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1-2

<b>Goal 3:</b> Residents will recognize and report illicit discharges.	Residents	1. Updated and specific illicit discharge information on website 2. Newspaper article 3. Possible free PSA	New illicit discharge webpage  Article distributed to members and press release August 2010	2
	Restaurants	4. Letter to local restaurants 5. Look into opportunities through Chambers of Commerce—newsletters, hospitality committees at which we can give a presentation	Letter and Poster to 183+ local restaurants, sent winter 2010	23
	Concrete companies	6. Direct outreach to companies. Look into magnets or other item that would be kept in the cement trucks	213 Letter, Brochure and stickers distributed to 11 companies by RRSB members. Additional 300 materials sent to 12 companies.	23
<b>Goal 4:</b> Municipal staff will have an understanding of construction site BMPs and common stormwater problems.	Municipal Staff	1. Workshop (Free) that will be designed for staff, including presentations and a plan review practice session.	1. Two, two hour workshops, April 13, 29 attended Watertown, 30 in Janesville. Presentations by WDNR and AECOM engineer about municipal operations and illicit discharges to identify and prevent.  Transformed Powerpoint presentations into information booklets given to all of the municipal staff attendees. Put the booklet on the website too.	8
	Elected Officials	2. Powerpoint presentation that can be given to new elected officials, public works departments and other municipal stakeholders.	2. Meeting May 13 <sup>th</sup> , 25 attendees, 11 non-RRSB members. Presentation about the RRSB, and the importance and need for stormwater regulations by Jim Bachuber (AECOM). Handouts distributed about the RRSB work and Water Star Program	

Goal	Audience	Activities		2009-10 E&O Plan
<b>Goal 5:</b> Establish public participation activities in all MS4 communities	Public Groups  Municipal Staff	1. Promote available stormdrain stencil kits on website and in a media release  2. Post Information on volunteer monitoring on the website  3. \$\$\$- Additional project contingent on funding—Municipalities will provide assistance to local groups interested in stream/lake clean-ups. At least two municipalities will be lead sponsors of stream clean-ups. All municipalities will promote area clean-ups	1. Stormdrain stenciling with 30+ students for Make a Difference Day in Whitewater.  2. Additional information posted about stream monitoring opportunities  <b>Additional Activities</b> Rebecca Dill gave two classes at UW Ext 45 minute presentations on stormwater, the RRSg, and how they can participate. For Make a Difference Day, R. Dill worked with UWW and City to build a raingarden, outreach included press releases and articles in local papers.	1  29  30
<b>Goal 6:</b> Provide information on stormwater issues	Public  Media Outlets	1. Quarterly Rock River Reflections articles will be written and issues distributed to municipalities.  2. Four additional newsletter articles will be written and distributed to members and press.  3. 2009 articles will be formatted to send as press releases when appropriate  4. Permittees will maintain RRSg stormwater materials in public locations. Additional UWEX/DNR materials will be available in public places and	1. 6 articles written for RRR  2. 2010 Articles:- Illicit discharges, leaf collection, grass clipping,  3. Press releases for above articles, 2 public workshops, and two releases for the UW Whitewater Make a Difference Day program	2, 5, 6, 13, 16  3  24

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2-1

		<p>as links on the website.</p> <p>5. 2 New fact sheets, including one for facility managers regarding snow removal</p> <p>6. Possible additional outreach materials TBD addressing larger issues: sequencing, plan development, how to follow plan, and how to best inspect</p>	<p>5. Two factsheets: Silt Fencing and snow removal</p>	
<p><b>Goal 7:</b> Maintain website with information for residents and professionals</p>	<p>Public Professionals</p>	<p>1. Events calendar will be updated monthly</p> <p>2. Professionals page will be expanded to include fact sheets and other materials created by EC.</p> <p>3. When relevant to website information, links to newsletter articles, UWEX publications and other stormwater campaigns will be added</p> <p>4. Information on shorelines and stream banks will be added</p> <p>5. External resources will be added to website for more detailed information</p>	<p>1. Yes</p> <p>2. Includes all factsheets and mun. staff booklet</p> <p>4. Oconomowoc streambank program promoted</p>	<p>1, 4, 12, 13, 16, 19</p> <p>15</p>
<p><b>Goal 8:</b> Provide workshops, presentations, and other training opportunities (See goal 4)</p>		<p>1. Each municipality will insure that at least 6 presentations/briefings are provided annually by themselves, the RRSWEC or other local basin groups</p> <p>2. Sustainable backyard</p>	<p>Backyard workshop – Janesville 2 municiple staff workshops, 59 attendees</p> <p>Elected official workshop, 25 attendees, 11 visitors</p> <p>6 attendees Raingarden workshop – Beloit August 5, 3 newspaper articles written, and three requests for additional workshops from local groups.</p>	<p>8, 13, 16</p> <p>17</p>

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1-2

		<p>workshop to be held in spring 2010, rain garden workshop summer 2010</p> <p>3. \$\$\$- Additional project contingent on funding— establish plant discount or rain barrel purchasing programs</p> <p>4. RRSg members, the RRSWEC and RRBE will promote training opportunities, developed by others, including snow removal and salt for construction or stormwater professionals</p> <p>5. Each municipality will encourage their elected officials to participate, when appropriate, in events and workshops</p>	<p>2. 12 attendees, presentations by Suzanne Wade and Amy Joyce of Healthy Communities Project</p> <p>4. E-mails distributed to RRSg list serve about regional workshops, including Madison and Milwaukee programs Website homepage includes local, public events monthly, including events in the RR basin update e-mails</p> <p>5. Letters written to all member communicates to elected officials and administrators to participate in May RRSg meeting in Jefferson.</p>	<p>22, 25</p> <p>28</p>
Media Hits			<p>Raingarden workshop Milton Article Janesville Gazette Make a difference day Whitewater and Jefferson Union</p>	

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2-1

**Rock River Stormwater Group: Leaf Campaign**

**Date:** Fall 2010 (leaf pick up = November 1 – 14, 2010)

**Purpose of Campaign:** To educate the community about proper leaf disposal in an effort to keep storm drains clear and unclogged.

**Plan:** The Rock River Stormwater Group (RRSG) is a coalition of municipalities, state agencies and community groups. As a unified group of organizations, this coalition helps cities and towns comply with Wisconsin's clean water laws and creates a strong infrastructure to educate the community about stormwater and what we can do to protect our rivers and streams for future generations. The RRSG identified leaf debris as one target issue to address in their 2010 plan. We chose to focus on media and community outreach with the homeowner audience in mind, using church and congregation bulletins for example. We also identified that one of the major barriers people may face is that they simply do not know, or remember in detail what they are supposed to do with their leaves since each municipality has a slightly different collection method. That lead us to create a very simple, very bright, laminated sign that the municipal street department can post on trees and light polls. This sign was printed on an 8.5 x 11 paper so can be easily replicated by other municipalities. Because it was posted by the municipality, we decided to use a regulation and fine motivation rather than trying to explain the connection between leaves, stormwater drains, and nutrient pollution:

**LEAF**

**PICKUP**

November 1-14, 2010

Rake leaves to the terrace--**DO NOT** put in the street

Separate branches and tree limbs.

Violators face fines up to \$1,000.

**Media Outreach:** Congregation bulletins, PSAs, press release, article in local newsletters, flyers posted in designated neighborhoods, webpage with municipal-specific codes.

**Budget:**

Media creation and distribution:	14 staff hours, communications staff
Leaf signage and evaluation time:	6 staff hours posting and removing sign, municipal department 2 staff hours drive-by evaluations, municipal engineer
Materials: 90 laminated signs	\$ 60.00
<b>Approximate total cost (estimating \$100/hour staff time)</b>	<b>\$ 2260.00</b>

**Results:** Two areas were designated in Fort Atkinson, WI: one to display signs detailing leaf pick up rules and another area without signs to monitor resident actions and whether they follow leaf pick up and disposal guidelines.

In the area with signs, which encompassed an area including 202 houses, 116 homes raked their yard during the survey period with 83% (96 homes) of homes compliant with city regulations. Of the residents that raked their yards during the survey period, only 17% (20 homes) of homes were non-compliant with city regulations.

In areas of Fort Atkinson where signs were not posted, which covered an area with 267 homes, 128 homes raked their yard during the survey period with 57% (73 homes) compliant with city regulations. Of those that raked their yard during the survey period, 43% (55 homes) of homes were non-compliant with city regulations.

	# of HOMES	# of HOMES RAKED	COMPLIANT	NON- COMPLIANT	NOT RAKED
<b>AREAS WITH SIGNS</b>	202	116	96	20	86
		57% of total	83% of raked yards	17% of raked yards	42% of total
<b>AREAS WITHOUT SIGNS</b>	267	128	73	55	139
		48% of total	57% of raked yards	43% of raked yards	52% of total

CITY OF WHITEWATER  
REVENUES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2010

*Attachment B*  
*2010 Expenditures*

**C-1**

STORMWATER UTILITY FUND

		PERIOD ACTUAL	<u>YTD ACTUAL</u>	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>STORMWATER REVENUES</u>						
630-41110-63	RESIDENTIAL REVENUES	27,767.89	112,425.72	110,650.00	( 1,775.72)	101.6
630-41112-63	COMMERCIAL REVENUES	19,388.23	79,224.89	79,100.00	( 124.89)	100.2
630-41113-63	INDUSTRIAL REVENUES	8,616.09	38,160.88	39,200.00	1,039.12	97.4
630-41114-63	PUBLIC/TAX EXEMPT REVENUES	13,645.66	57,211.12	56,800.00	( 411.12)	100.7
630-41115-63	PENALTIES	.00	2,203.44	2,000.00	( 203.44)	110.2
TOTAL STORMWATER REVENUES		69,417.87	289,226.05	287,750.00	( 1,476.05)	100.5
<u>MISC REVENUES</u>						
630-42110-63	INTEREST INCOME	5.54	136.87	1,000.00	863.13	13.7
630-42212-63	GRANTS	.00	10,000.00	.00	( 10,000.00)	.0
630-42213-63	MISC INCOME	.00	4,207.50	.00	( 4,207.50)	.0
TOTAL MISC REVENUES		5.54	14,344.37	1,000.00	( 13,344.37)	1434.4
<u>OTHER FINANCING SOURCES</u>						
630-49930-63	RETAINED EARNINGS-(INC)-DEC	.00	.00	( 30,091.00)	( 30,091.00)	.0
630-49950-63	CAPITAL IMPROVE-LOAN	.00	.00	400,075.00	400,075.00	.0
TOTAL OTHER FINANCING SOURCES		.00	.00	369,984.00	369,984.00	.0
TOTAL FUND REVENUE		69,423.41	303,570.42	658,734.00	355,163.58	46.1

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**CITY OF WHITEWATER**  
**EXPENDITURES WITH COMPARISON TO BUDGET**  
**FOR THE 12 MONTHS ENDING DECEMBER 31, 2010**

**STORMWATER UTILITY FUND**

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>ADMINISTRATIVE/GENERAL EXPENSE</u>					
630-63300-115	2,430.79	30,133.68	29,568.00	( 565.68)	101.9
630-63300-116	1,446.92	18,893.62	19,035.00	141.38	99.3
630-63300-120	5,541.90	57,361.72	50,642.00	( 6,719.72)	113.3
630-63300-154	61.21	814.93	1,000.00	185.07	81.5
630-63300-214	500.00	2,500.00	2,500.00	.00	100.0
630-63300-220	.00	7,500.00	6,000.00	( 1,500.00)	125.0
630-63300-221	.00	1,000.00	1,000.00	.00	100.0
630-63300-225	.00	.00	250.00	250.00	.0
630-63300-247	.00	1,719.00	1,200.00	( 519.00)	143.3
630-63300-310	553.71	2,039.32	2,000.00	( 39.32)	102.0
630-63300-345	.00	1,000.00	1,000.00	.00	100.0
630-63300-350	( 197.06)	.00	.00	.00	.0
630-63300-352	.00	.00	500.00	500.00	.0
630-63300-362	.00	.00	500.00	500.00	.0
630-63300-519	.00	4,268.57	2,500.00	( 1,768.57)	170.7
630-63300-913	19,000.00	19,000.00	19,000.00	.00	100.0
<b>TOTAL ADMINISTRATIVE/GENERAL EXPENSE</b>	<b>29,337.47</b>	<b>146,230.84</b>	<b>136,695.00</b>	<b>( 9,535.84)</b>	<b>107.0</b>
<u>STREET CLEANING</u>					
630-63310-111	275.50	18,359.85	12,599.00	( 5,760.85)	145.7
630-63310-351	3,130.08	5,624.12	4,000.00	( 1,624.12)	140.6
630-63310-353	640.58	5,379.00	4,500.00	( 879.00)	119.5
<b>TOTAL STREET CLEANING</b>	<b>4,046.16</b>	<b>29,362.97</b>	<b>21,099.00</b>	<b>( 8,263.97)</b>	<b>139.2</b>
<u>STORM WATER MANAGEMENT</u>					
630-63440-111	1,100.21	25,172.25	21,804.00	( 3,368.25)	115.5
630-63440-113	.00	289.00	387.00	98.00	74.7
630-63440-295	8,741.55	10,537.71	2,000.00	( 8,537.71)	526.9
630-63440-320	.00	5,000.00	7,500.00	2,500.00	66.7
630-63440-350	1,099.70	9,759.72	7,500.00	( 2,259.72)	130.1
630-63440-351	452.83	1,735.17	1,500.00	( 235.17)	115.7
630-63440-590	.00	2,000.00	2,000.00	.00	100.0
630-63440-810	1,215.40	1,215.40	400,075.00	398,859.60	.3
<b>TOTAL STORM WATER MANAGEMENT</b>	<b>12,609.69</b>	<b>55,709.25</b>	<b>442,766.00</b>	<b>387,056.75</b>	<b>12.6</b>

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CITY OF WHITEWATER  
EXPENDITURES WITH COMPARISON TO BUDGET  
FOR THE 12 MONTHS ENDING DECEMBER 31, 2010

STORMWATER UTILITY FUND

	PERIOD ACTUAL	YTD ACTUAL	BUDGET AMOUNT	VARIANCE	% OF BUDGET
<u>COMPOST SITE/YARD WASTE EXP</u>					
630-63600-111 SALARIES/WAGES	1,442.00	44,239.71	40,946.00	( 3,293.71)	108.0
630-63600-113 SEASONAL WAGES	.00	5,530.63	1,548.00	( 3,982.63)	357.3
630-63600-340 OPERATING SUPPLIES/LEAF BAGS	6,899.34	3,453.60	4,000.00	546.40	86.3
630-63600-351 FUEL EXPENSES	1,428.19	4,467.37	3,500.00	( 967.37)	127.6
630-63600-352 VEHICLE/EQUIPMENT/REPAIR PARTS	117.60	1,322.45	2,000.00	677.55	66.1
TOTAL COMPOST SITE/YARD WASTE EXP	9,887.13	59,013.76	51,994.00	( 7,019.76)	113.5
<u>LAKE MANAGEMENT/MAINT EXP</u>					
630-63610-291 LAKE WEED CONTROL EXPENSES	.00	6,252.33	6,180.00	( 72.33)	101.2
TOTAL LAKE MANAGEMENT/MAINT EXP	.00	6,252.33	6,180.00	( 72.33)	101.2
TOTAL FUND EXPENDITURES	55,880.45	296,569.15	658,734.00	362,164.85	45.0
NET REVENUE OVER EXPENDITURES	13,542.96	7,001.27	.00	( 7,001.27)	.0

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CITY OF WHITEWATER  
STORMWATER UTILITY-FUND 630  
REVENUES-2011

REVENUES

	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 YTD-JULY	2010 ACT-EST	2011 BUDGET
41110	Residential Revenues	112,570	111,504	110,650	55,810	110,650	126,448
41112	Commercial Revenues	78,860	79,983	79,100	40,007	79,100	90,506
41113	Industrial Revenues	40,876	39,836	39,200	19,583	39,200	44,763
41114	Public/Tax Exempt Revenues	54,018	56,794	56,800	28,579	56,800	65,021
41115	Penalties	2,643	2,242	2,000	1,652	2,000	2,000
41116	Other Revenues	-	-	-	-	-	-
41118	Reserve ERU's	-	-	-	-	-	-
	Total Revenues	288,967	290,359	287,750	145,631	287,750	328,738

REVENUES/OTHER SOURCES

	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 YTD-JULY	2010 ACT-EST	2011 BUDGET
42110	Interest Income	2,008	574	1,000	86	150	150
42212	Grants	15,800	(23,150)	-	10,000	10,000	-
42213	Misc. Income	45,740	-	-	-	4,208	-
42400	Insurance Claims Recovery	10,603	-	-	-	-	-
49920	Trans-City-Stormwater Assets	981	-	-	-	-	-
49930	Retained Earnings-(Inc)-Dec	-	-	(30,091)	-	-	37,392
49940	Retained Loan Proceeds	-	-	-	-	-	(474,250)
49950	Capital Improvement-Loan	-	-	400,075	-	-	659,213
	Total Revenues/Other Sources	75,132	(22,576)	370,984	10,086	14,358	222,505

STORMWATER UTILITY REVENUE TOTALS

	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 YTD-JULY	2010 ACT-EST	2011 BUDGET
	Revenue Totals	364,099	267,783	658,734	155,717	302,108	551,243

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CITY OF WHITEWATER  
 STORMWATER UTILITY-FUND 630  
 EXPENSES-2011

ADMINISTRATIVE/GENERAL EXPENSES

SECTION NUMBER:

630.63300

	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 YTD-JULY	2010 ACT-EST	2011 BUDGET	
115	Administration Salaries	16,893	29,365	29,568	17,480	29,568	36,410	
116	Accounting/Finance Salaries	19,180	18,662	19,035	10,973	18,650	19,259	
117	Planning Salaries	3,591	-	-	-	-	-	
120	Employee Benefits-Total	39,343	50,837	50,642	28,089	48,000	67,014	
154	Professional Development	876	306	1,000	754	900	1,000	
214	Prof Services/Audit Expenses	2,100	2,511	2,500	2,000	2,000	2,000	
220	Engineering-Transfer to GF	6,000	6,000	6,000	-	6,000	6,000	(A)
221	GIS Services/Expenses	2,170	2,032	1,000	-	1,000	1,000	(B)
225	Mobile Communications	-	-	250	-	-	-	
247	Software Expenses	1,627	2,666	1,200	850	1,719	1,000	
310	Office Supplies	1,621	2,669	2,000	1,070	1,500	1,500	
345	Safety Program-All DPW	-	-	1,000	-	1,000	1,000	(C)
350	Contingencies	-	-	-	136	204	-	
352	Information Technology Expenses	-	-	500	-	-	-	
362	Credit/Debit Card Expenses	-	-	500	-	500	500	
519	Insurance	253	686	2,500	2,769	3,669	3,500	
550	Depreciation	15,800	-	-	-	-	-	
610	Debt Service	45,740	-	-	-	-	55,956	(D)
913	ERF Transfer-DPW ERF	19,000	19,000	19,000	-	19,000	19,000	(E)
Total Adm./General Expenses		174,194.0	134,734	136,695	64,121	133,710	215,139	

STREET CLEANING

SECTION NUMBER:

630.63310

	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 YTD-JULY	2010 ACT-EST	2011 BUDGET	
		204						
111	Salaries/Wages	24,438	22,210	12,599	6,768	12,599	17,404	
351	Fuel Expenses	5,599	3,014	4,000	3,795	4,000	5,500	
353	Equipment Parts/Supplies	6,345	3,680	4,500	2,724	4,500	4,500	
360	Repair-Major-Insurance	11,103	-	-	-	-	-	
550	Depreciation Expense	28,300	29,743	-	-	-	-	
Total Street Cleaning Exp.		75,785	58,647	21,099	13,287	21,099	27,404	

**STORMWATER MAINTENANCE**

**SECTION NUMBER:**

**630.63440**

	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 YTD-JULY	2010 ACT-EST	2011 BUDGET
111	Salaries/Wages	13,655	13,563	21,804	13,262	21,804	25,510
113	Seasonal Wages	-	-	387	124	289	901
295	Contractual Services	38,723	5,283	2,000	559	13,800	6,900 (F)
320	Public Education/Outreach	379	5,381	7,500	5,000	5,000	5,000
350	Repair & Maintenance Supplies	9,710	3,679	7,500	2,721	7,000	7,000
351	Fuel Expenses	1,548	1,328	1,500	554	1,200	1,200
590	Permit Fees-DNR	2,000	2,000	2,000	2,000	2,000	2,000
810	Capital Improvements	-	-	400,075	-	-	184,963 (G)
820	Capital Equipment	1,551	-	-	-	-	(H)
<b>Total Stormwater Maintenance</b>		<b>67,566</b>	<b>31,234</b>	<b>442,766</b>	<b>24,220</b>	<b>51,093</b>	<b>233,474</b>

**COMPOST SITE/YARD WASTES**

**SECTION NUMBER:**

**630.63600**

	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 YTD-JULY	2010 ACT-EST	2011 BUDGET
111	Salaries/Wages	29,168	35,957	40,946	23,572	40,946	56,562
113	Seasonal Wages	3,779	4,722	1,548	3,130	5,600	3,603
340	Operating Supplies/Leaf Bags	3,052	7,487	4,000	(4,054)	4,000	4,000
351	Fuel Expenses	7,984	4,144	3,500	1,371	2,700	2,700
352	Vehicle/Equipment Repair/Parts	159	1,252	2,000	982	2,000	2,000
<b>Total Compost Site/Yard Wastes</b>		<b>44,142</b>	<b>53,562</b>	<b>51,994</b>	<b>25,001</b>	<b>55,246</b>	<b>68,865</b>

**LAKE MANAGEMENT/MAINTENANCE**

**SECTION NUMBER:**

**630.63610**

	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 YTD-JULY	2010 ACT-EST	2011 BUDGET
291	Lake Weed Control Expenses	4,031	5,866	6,180	-	5,052	6,361 (I)
295	Contractual Expenses	-	100	-	-	-	
<b>Total Lake Manage/Maintenance</b>		<b>4,031</b>	<b>5,966</b>	<b>6,180</b>		<b>5,052</b>	<b>6,361</b>

**STORMWATER UTILITY EXPENSE - TOTALS**

	DESCRIPTION	2008 ACTUAL	2009 ACTUAL	2010 BUDGET	2010 YTD-JULY	2010 ACT-EST	2011 BUDGET
<b>Expense Totals</b>		<b>365,718</b>	<b>284,143</b>	<b>658,734</b>	<b>126,629</b>	<b>266,200</b>	<b>551,243</b>

DEPARTMENT - STORMWATER - 630

BUDGET NARRATIVE

ITEM	AMOUNT
<b>PERSONNEL</b>	
<u>Salaries/Wages</u>	149,734
0.05 FTE City Manager (Brunner)	104 hours
0.15 FTE Dir of Public Works (Fischer)	312 hours
0.10 FTE Parks & Rec. Dir (Amundson)	208 hours
0.06 FTE Treasurer (DeKemper)	125 hours
0.20 FTE Adm Asst (Gregoire)	416 hours
0.10 FTE Adm Asst (Hennessy)	208 hours
0.10 FTE Adm Asst (Unfilled)	208 hours
0.06 FTE Finance Dir (Saubert)	125 hours
0.24 FTE Engineering Tech. (Thompson)	499 hours
0.20 FTE Street Supt. (Nass)	416 hours
0.20 FTE Laborer I (Alvarado)	416 hours
0.20 FTE Laborer I (Freeman)	416 hours
0.20 FTE Laborer II (Hernandez)	416 hours
0.20 FTE Laborer I (Beckman)	416 hours
0.20 FTE Laborer I (Buckingham)	416 hours
0.20 FTE Laborer I (Babcock)	416 hours
0.20 FTE Laborer I (Himsel)	416 hours
0.05 FTE Asst to City Manager (Clapper)	104 hours
<u>0.05 FTE IT Manager (Nobling)</u>	<u>104</u> hours
2.76 FTE	TOTAL HOURS 5,741
Also included in wages:	
Director of Public Works- 15% of car allowance-- \$270	
Park & Rec Director - 10% of car allowance-- \$180	
City Manager-5% of car allowance-- \$90	
8% Deferred Comp-City Mgr; \$398(5% of 7,952)	
<u>Wages/Seasonal</u>	4,504
500 Hours @ \$9.00/hr	

DEPARTMENT – STORMWATER – 630

BUDGET NARRATIVE

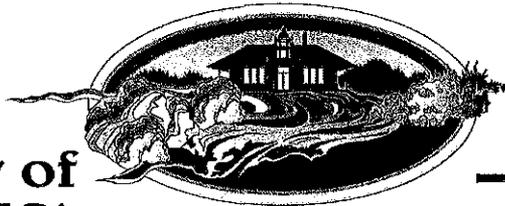
ITEM	AMOUNT
<b>PERSONNEL</b>	
<u>Longevity Pay</u>	2,290
<u>Clothing Allowance</u>	60
<u>Medicare Tax/City Share</u>	2,314
<u>Social Security/City Share</u>	9,894
<u>Retirement</u>	17,572
<u>Health Insurance</u>	35,636
<u>Worker Compensation</u>	3,120
<u>Life Insurance</u>	65
<u>Long Term Disability Insurance</u>	347
<u>125 Plan</u>	1,125
<b>Proportionate share of taxes and benefits are based on the same % used to allocate salaries and/or the actual hours worked.</b>	

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DEPARTMENT – STORMWATER – 630

BUDGET NARRATIVE

ITEM	AMOUNT
NOTES:	
<b>1 <u>Retained Earnings</u></b>	474,250
Includes \$474,500 bond proceeds for 2012 projects	
Clay Street(Dann to Esterly)	49,500
Prince Street(Main to Starin)	172,500
Indian Mounds Detention Pond modification	252,250
	474,250
<b>2 <u>Capital Improvements-Loan</u></b>	659,213
Includes bond proceeds for 2011 and 2012 projects	
<b>A <u>Engineering-Transfer-Administrative</u></b>	6,000
Transfer to the General Fund for engineering services	
<b>B. <u>GIS</u></b>	1,000
Supplies-25% each GF, Water, WWT, SW for a total of \$4,000	
<b>C <u>Safety Program</u></b>	1,000
\$1,000 transfer to DPW Administration-GF	
<b>D <u>Debt Service</u></b>	55,956
\$659,213 borrowed in March,2011 to fund the 2011 & 2012 projects	
<b>E <u>ERF Payment-Transfer-DPW Equipment Replacement Fd</u></b>	19,000
Transfer to DPW ERF for equipment used for stormwater,street cleaning, and compost site work.	
<b>F <u>Contractual Services</u></b>	6,900
Engineering Firm to update stormwater management plan: <b>Note: \$10,000 of the fee will be expensed in 2010.</b>	
<b>G <u>Capital Projects</u></b>	184,963
Construction-Detention Pond - Site #11-Clay Street	133,750
North Street Reconstruction(First to Jefferson)	51,213
	184,963
<b>H <u>Capital Equipment</u></b>	NONE
<b>I <u>Lake Weed Control</u></b>	6,361



City of  
**WHITEWATER**

Doug Saubert  
Finance Director  
P.O. Box 690  
Whitewater, WI 53190

PHONE: (262) 473-1380  
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Email: [DSaubert@ci.whitewater.wi.us](mailto:DSaubert@ci.whitewater.wi.us)  
WEBSITE: [www.ci.whitewater.wi.us](http://www.ci.whitewater.wi.us)

TO: City Manager & City Council

FROM: Doug Saubert 

RE: RFP – Water Utility Rate Study

DATE: march 4, 2011

On February 2, an RFP for a Water Utility Rate Study was sent to nine firms asking for proposals. Of the nine firms contracted, four proposals were received by the due date of February 22. Two firms declined to bid and three firms did not respond. A panel consisting of Lynn Binnie, Kevin Brunner, Dean Fischer and myself evaluated and ranked each of the four proposals submitted.

RESULTS OF EVALUATION

- 1) Municipal Economies & Planning (MEP)
- 2) Baker Tilley
- 3) Ehlers
- 4) Springsted

RECOMMENDATION:

Award the Water Utility Rate Study to Municipal Economies & Planning (MEP) in the amount not to exceed \$12,470.

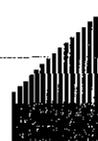
Please place on the March 15, meeting for Council review and approval. A copy of the MEP proposal is attached.

# CITY OF WHITEWATER

## WATER UTILITY RATE STUDY



*Prepared for Submittal on February 22, 2011*



**Municipal Economics & Planning**

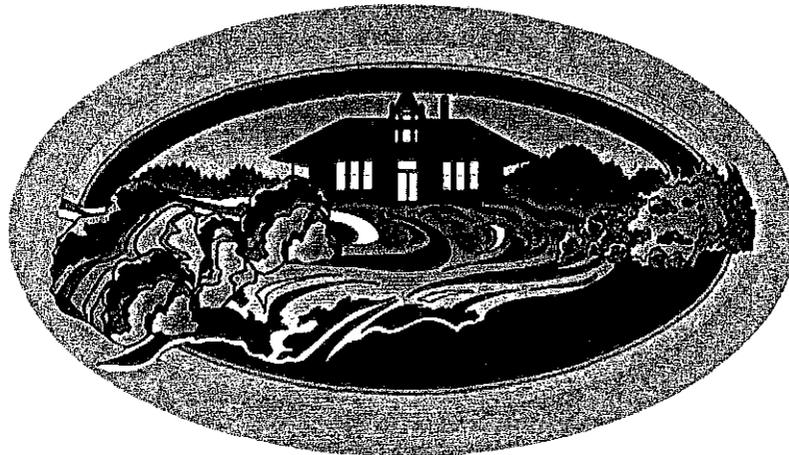
*A division of Ruckert/Mielke*

Economic, Fiscal & Planning Consultant

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# EXECUTIVE SUMMARY

## DESCRIPTION OF THE FIRM

Municipal Economics & Planning (MEP), a division of Ruekert/Mielke, provides financial analysis, urban development and infrastructure system planning consulting to local governments and municipal utilities. Our parent company, Ruekert/Mielke, has been serving municipal clients for more than 60 years, providing engineering, land surveying, geographic information systems and other consulting services. Municipal Economics & Planning grew out of a desire to help local governments develop plans and policies that promote high-quality urban development and provide public infrastructure and services in a cost-effective manner. For more than thirty years, Ruekert/Mielke has been providing these services to our clients, and in 2008 we renamed this team Municipal Economics & Planning in order to highlight our specialized expertise. With backgrounds in economics, financial analysis, public administration, economic development, land use planning and urban development, our consultants possess a wide range of knowledge that brings a comprehensive, forward looking perspective to local government issues.

Ruekert/Mielke and Municipal Economics & Planning are wholly owned by our employees.

Our services include the following: water and wastewater cost of service rate studies; water, sewer and storm water utility creation; public utility acquisitions and mergers; litigation support/expert witness services for disputed utility rate cases; infrastructure capital planning; Impact fee studies; economic feasibility studies; feasibility studies for consolidation of municipal services and government operations; municipal incorporation studies; tax incremental finance district planning and implementation; municipal planning services; intermunicipal agreements; fiscal impact analysis; landfill siting negotiations; and grant writing.

Utility financial analysis and rate studies are an area of particular strength for our firm. We have prepared numerous rate studies and other plans and studies for utilities throughout Wisconsin and Illinois. Our clients range from very small utilities to some of the largest utilities in Wisconsin. Our focus is on developing innovative approaches for handling unusual or complex situations.

## GENERAL APPROACH

Our proposed scope of services presents a very detailed and thorough approach and analysis, including a complete cost of service study and rate design. Our overall method will be to prepare a cost of service study using the Base-Extra Capacity method that is used by the Wisconsin Public Service Commission (PSC). After costs are allocated among the customer classes we will determine the appropriate rate structure to recover the allocated costs for each customer class.

### Key Contact Person

Jon Cameron, M.P.A.  
262.542.5733  
jcameron@ruekert-mielke.com

### Type of Organization

Ruekert/Mielke is wholly owned by our employees.

### Total Personnel

85

### Locations

#### Waukesha

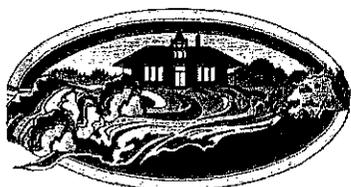
W233 N2080 Ridgeview  
Parkway  
Waukesha, WI 53188  
262.542.5733  
262.542.5631 (fax)

#### Madison

258 Corporate Drive  
Suite 200  
Madison, WI 53714  
608.819.2600  
608.819.2601 (fax)

#### Kenosha

6905 Green Bay Road  
Suite 204  
Kenosha, WI 53142  
262.953.2650  
262.953.2655 (fax)

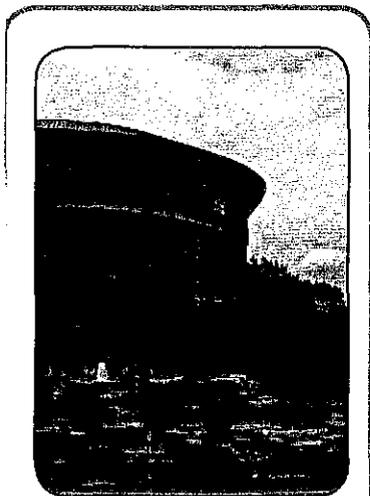


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# EXECUTIVE SUMMARY



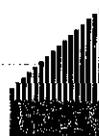
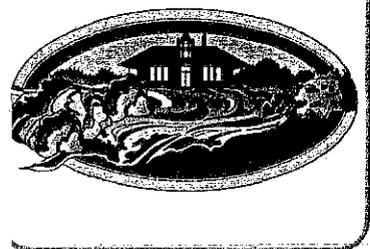
Our goal will be to develop rates that are adequate, responsive, fair, defensible, and understandable. In order to make sure that the rates are adequate, we will not only look at next year's revenue requirements as defined by the PSC, but will prepare a five-year utility cash flow forecast and bond coverage test. We will listen to you and serve as your advocate with the PSC to gain approval for rates that are responsive to your goals and objectives. Because of our experience working on contested rate cases on behalf of both provider and wholesale purchaser municipalities, we are thoroughly committed to making sure that our proposed rates are fair and defensible. We do this by taking a very meticulous and detailed approach and exploring the arguments for or against any proposed changes in the rate structure. Finally, we appreciate the fact that rate increases need to be understandable for your elected officials and the public. In addition to developing technically sound rates and gaining approval from the PSC, we will develop a presentation for the City Council to explain the proposed rates in terms that are easy to understand.

The RFP mentioned that the City anticipates that the owner of the Cogentric Power Plant may challenge any new rate change. We have worked on both sides in contested rate disputes. Based on this experience, there are several things that we can do to help the City head off a contested rate case. First, we will make sure to allocate costs based on sound data or reasonable estimates. Second, we will clearly document our assumptions and analysis in an easy to understand format. Finally, if needed, we can meet with the customer before the case is formally contested to explain our methodology and demonstrate how the City's proposal is fair and defensible.

## STATEMENT OF INTEREST

Municipal Economics & Planning is very interested in working with the City of Whitewater on this rate study. We are excited about the prospect of working with the City because:

- We enjoy working with municipalities to help them manage their utility finances and develop fair rate structures.
- We believe that our experience and qualifications will enable us to provide excellent service to the City.
- We understand that the City may be interested in considering changes to the rate structure to address some unique aspects of its customer base. One of our strengths is designing innovative, yet defensible, rate structures to meet local objectives.
- The City of Whitewater has a reputation for being a progressive, well managed City, exactly the type of client with whom we are interested in working.



**Municipal Economics & Planning**

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Economic, Fiscal & Planning Consultants for Local Governments

# STATEMENT OF QUALIFICATIONS



Water and sewer rate studies are a particular strength of Municipal Economics & Planning. Our resume for these types of studies includes more than 35 studies within the last five years, for utilities ranging in size from very small up to some of the largest utilities in Wisconsin. We are known for our ability to handle unusual or complex situations. In recent years, we have been the consultants for three out of four water utility acquisitions in Wisconsin, many of the contested water rate cases, and have been at the forefront of working on innovative rate structures, most notably for the Racine Water Utility and the City of Fitchburg. We have also been able to help some of our clients avoid contested rate cases by working with the other party to explain the cost of service study and proposed rates. We have a very good working relationship with Public Service Commission (PSC) staff and they know and respect our work. Because of this relationship, we are able to work with PSC staff throughout the process to help our clients gain approval for their proposed rate structures.



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# SIMILAR EXPERIENCE

COST OF SERVICE RATE STUDIES CONDUCTED WITHIN THE LAST 5 YEARS

COMMUNITY	YEAR COMPLETE	STAFF	ROLE	WATER	SEWER
*City of Racine	2006 2007 2008 2009 2011	Jim Fiacco Christy Cramer Erik Granum Jon Cameron	Project Manager Quality Control Project Support Project Support	X	X
City of Waukesha	2008 2009 2011	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support		X
Village of Lake Zurich, IL	2010	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support	X	X
Village of Slinger	2010 2007	Jon Cameron Jim Fiacco	Project Manager Quality Control		X
Town of Waterford Sanitary District #1	2010	Jon Cameron Erik Granum	Project Manager Project Support		X
*Village of Menomonee Falls	2010	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support	X	X
*Village of Mukwonago	2010	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support	X	X
*Village of Germantown	2010	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support	X	X
Prairie Village Water Trust	2010	Jon Cameron Jim Fiacco	Project Manager Quality Control	X	
Village of Sussex	2010	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support		X
*City of Fitchburg	2009	Jim Fiacco Erik Granum	Project Manager Project Support	X	

\*A detailed project experience summary has been included for these projects for your reference.



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## SIMILAR EXPERIENCE

Village of Elm Grove	2009	Christy Cramer Jim Fiacco Erik Granum	Project Manager Quality Control Project Support	X	
Village of Dousman	2009 2011	Jon Cameron Jim Fiacco	Project Manager Quality Control		X
Village of Lannon	2009	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support		X
City of Hartford	2009	Jon Cameron Jim Fiacco	Project Manager Quality Control		X
Village of Thiensville	2007 2008 2009	Christy Cramer Jim Fiacco	Project Manager Quality Control		X
*Town of Grand Chute	2009	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Supports	X	X
City of Oconomowoc	2008 2009 2010	Jon Cameron Jim Fiacco Erik Granum Christy Cramer	Project Manager Quality Control Project Support Project Support		X
City of Crystal Lake, IL	2008 2009	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support	X	X
City of Mequon Utility Acquisition	2008	Jim Fiacco Christy Cramer Erik Granum	Project Manager Financial Analysis Project Support	X	
City of Franklin	2008	Jim Fiacco Christy Cramer	Project Manager Project Support	X	
City of Brookfield	2008	Christy Cramer Jim Fiacco Erik Granum	Project Manager Quality Control Project Support	X	
City of Lancaster	2008	Christy Cramer Erik Granum	Project Manager Project Support	X	X
City of Antigo	2008	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support		X
Town of East Troy San. Dist. #2	2007	Jon Cameron Jim Fiacco Erik Granum	Project Manager Quality Control Project Support		X
*City of Kenosha	2006	Christy Cramer Jim Fiacco Jon Cameron	Project Manager Quality Control Project Support	X	X

\*A detailed project experience summary has been included for these projects for your reference.



**Municipal Economics & Planning**

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Economic, Fiscal & Planning Consultant

## PROJECT DESCRIPTION

In 2007 Municipal Economics & Planning completed a Wisconsin Public Service Commission (PSC) Water Rate Case for the Racine Water Utility. At the time of the rate increase request, the utility was facing approximately \$27.5 million in new capital expenditures. The Utility had also just purchased the Village of Sturtevant's Water Utility and begun serving Village customers as retail customers. The rate case application filed in 2007 included a complex methodology that employed differential rate of returns for retail and wholesale customers. This was the first case in Wisconsin that applied a higher rate of return for wholesale customers than for retail customers. The rate case was completed in October 2007, and rates were approved by the PSC and put into place in November 2007. The authorized rates include a 3.8% overall increase for retail customers and a 26.0% increase for wholesale customers.

In 2008 Municipal Economics & Planning obtained a water rate increase for the Racine Water Utility to cover an additional \$10.0 million of capital investment in 2008 and 2009, as well as increases in operation and maintenance costs. The Utility is currently working with Municipal Economics & Planning to obtain another rate increase to cover the loss of a large industrial customer.

Municipal Economics & Planning also developed a water connection fee for the Utility to recover the costs of water plant improvements needed to serve new development. The fee, currently at \$3,223 per residential equivalent connection, is charged to all new development within the water service area within the City of Racine, the Village of Mount Pleasant and the Village of Sturtevant. Revenues are used to pay for major improvements to the water treatment plant, storage tanks, booster stations and the oversizing portion of transmission mains. With this extra source of revenue, the Utility has maintained lower than average water rates despite investing approximately \$40.0 million in water system improvements over the last 5 years. In our 2010 statewide survey, Racine's retail rates were in the bottom 37 percent out of 341 utilities surveyed.

## SERVICES PROVIDED

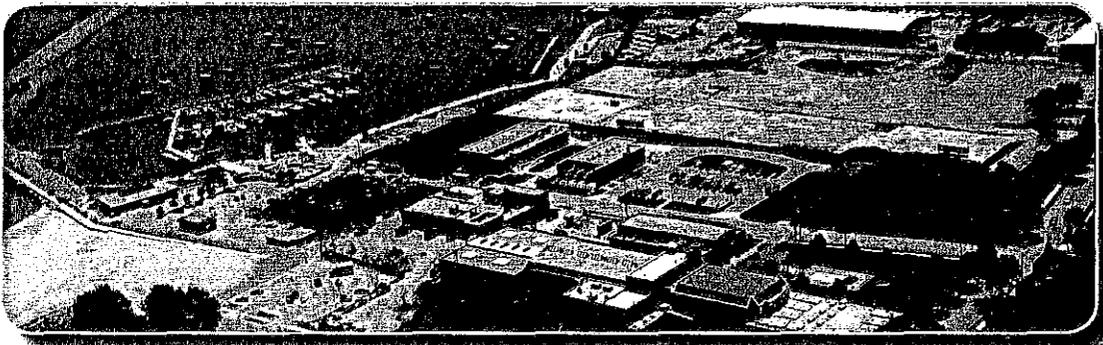
- Financial Planning for Utility Acquisition and Merger
- Cost of Service Study
- Rate Design
- Intermunicipal Agreements
- Expert Witness Testimony
- Water Connection Charges

## KEY R/M PERSONNEL

- Christine Cramer- Project Manager
- Jim Fiacco- Quality Control
- Erik Granum- Project Support

## PROJECT HIGHLIGHTS

- Separate user charges for wholesale customers
- Purchase of the Sturtevant Water Utility and conversion of wholesale customers to retail customers
- Significant level of new capital spending (approximately \$40.0 million)
- Retail communities collecting fees from new development while wholesale communities have not agreed to charges
- Consideration of fees for capital cost recovery as contributions in aid of construction (CIAC) in determination of rate base
- Explanation of equity issues to PSC staff and introduction of differential rate of return concept
- Differential rate of return (ROR) computation for wholesale customers required to approach equity in capital cost recovery



City of Racine, Wisconsin.

# VILLAGE OF MENOMONEE FALLS WATER RATE STUDY

## PROJECT DESCRIPTION

In anticipation of a large water rate increase from the City of Milwaukee, which provides water to a large portion of the Village, the Village retained Municipal Economics & Planning to assist in preparing a full Application to Increase Water Rates and Cost of Service Rate Design and Study. As part of the application, the Village needed to add a Purchased Water Adjustment Clause to its Water Tariff to be prepared for the increase from Milwaukee. The application and corresponding Cost of Service Rate study recommended an approximate 4.5% increase to revenues at current rates which yielded an approximate 6.0% rate increase to the average single-family home in the Village. The rates were adopted in the fall of 2010.

## SERVICES PROVIDED

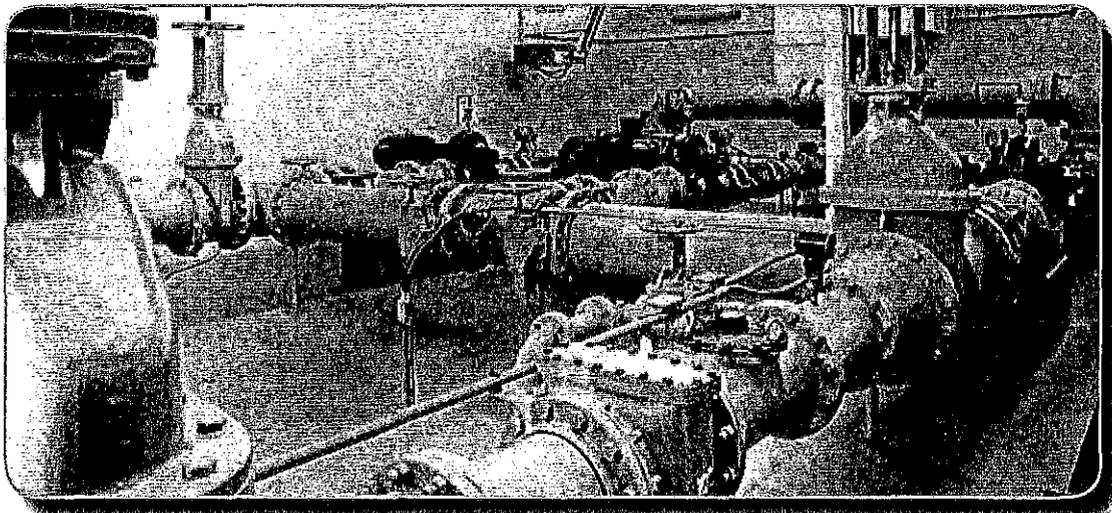
- Application to Increase Water Rates
- Cost of Service Water Rate Study
- Completion of 5-year Cash Flow Analysis
- Debt Coverage Analysis
- Addition of Purchase Water Adjustment Clause to Tariff
- Assistance with PSC Approval

## KEY R/M PERSONNEL

- Jon Cameron- Project Manager
- Jim Fiacco- Quality Control
- Erik Granum- Project Support

## PROJECT HIGHLIGHTS

In addition to the required Application to Increase Water Rates the Village decided to have MEP prepare a full Cost of Service Water Rate Study which gave the Village greater control over the rate design and rate impacts to different customer classes. The Village also had MEP prepare a detailed 5-year cash flow analysis to anticipate when the next simplified and full rate cases will be needed.



*Village of Menomonee Falls, Wisconsin.*

# VILLAGE OF MUKWONAGO WATER RATE STUDY

## PROJECT DESCRIPTION

In 2010 the Village hired Municipal Economics & Planning to prepare an Application to Increase Water Rates and a full Cost of Service Water Rate Study and rate design. The Village was no longer eligible for a simplified water rate increase through the Wisconsin Public Service Commission, and the Utility's return on net investment rate base had been declining for several years. The Application to Increase Water Rates for the test year 2010 yielded an approximate 14% increase to total revenues with a requested 4% return on net investment rate base. Municipal Economics & Planning designed and calculated water rates for all customer classes and created a summary sheet showing the rate impacts for different customer types with various volumetric uses. The required public hearing occurred in November, 2010 and the rates were adopted as of the first quarter of 2011.

## SERVICES PROVIDED

- Application to Increase Water Rates
- Cost of Service Water Rate Study
- Completion of 5-year Cash Flow Analysis
- Debt Coverage Analysis
- Assistance with PSC Approval

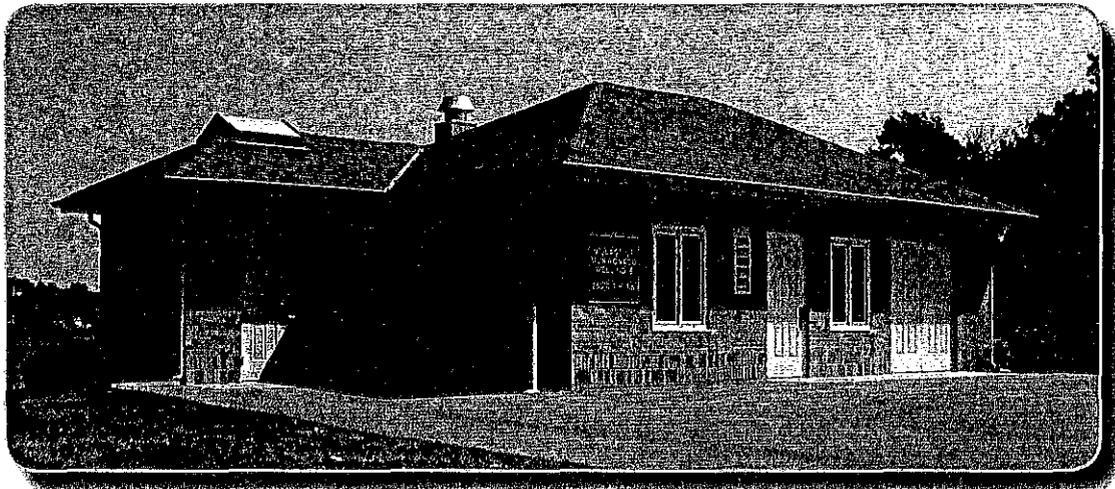
## KEY R/M PERSONNEL

- Jon Cameron- Project Manager
- Jim Fiacco- Quality Control
- Erik Granum- Project Support

## PROJECT HIGHLIGHTS

Prior to the beginning of the project, staff members from Municipal Economics & Planning met with Village staff and officials to discuss the possibility of adopting a conservation water rate structure in the Village. The Village Finance Committee ultimately decided against the rate structure, but the process was educational for Village officials and staff on the positives and negatives of a conservation water rate structure.

During the study MEP assisted the Village with the PSC approval process including the review of all documentation and exhibits. MEP also gave several presentations to the Village Department of Public Works Committee and Village Board on the proposed rates.



*Village of Mukwonago, Wisconsin.*

# VILLAGE OF GERMANTOWN WATER RATE STUDY

## PROJECT DESCRIPTION

The Village of Germantown hired Municipal Economics & Planning (MEP) in July of 2009 to complete an Application to Increase Water Rates and Cost of Service Water Rate Study. The Village last completed a full rate case with the Wisconsin Public Service Commission in 2004 and therefore felt it necessary to complete a full rate case rather than apply for a simplified rate increase. As part of the application and rate study, MEP analyzed the Village's historical customer flows, operating and maintenance costs and debt service payments. A cash flow analysis was performed for 2010 and the next 5-years to determine the appropriate rate of return for the water utility. The study yielded an approximate 7% rate increase for the average single family home in the Village. The Village had a public hearing to increase the water rates in July 2010, and adopted the new rates for the fourth quarter of 2010.

## SERVICES PROVIDED

- Application to Increase Water Rates
- Cost of Service Water Rate Study
- Completion of 5-year Cash Flow Analysis
- Debt Coverage Analysis
- Assistance with PSC Approval

## KEY R/M PERSONNEL

- Jon Cameron- Project Manager
- Jim Fiacco- Quality Control/Assurance
- Erik Granum- Project Support

## PROJECT HIGHLIGHTS

MEP assisted the Village with the approval process with the PSC including the review of all documentation and exhibits. MEP also gave several presentations to the Village Department of Public Works Committee and Village Board on the proposed rates.



*Village of Germantown, Wisconsin.*

# TOWN OF GRAND CHUTE WATER RATE STUDY

## PROJECT DESCRIPTION

The Town of Grand Chute, one of the largest towns in Wisconsin, purchases water from the Appleton Water Utility on a wholesale basis. In 2006, the Town retained Municipal Economics & Planning to negotiate with the City of Appleton and represent its interests with the Wisconsin Public Service Commission (PSC) regarding a proposed 64% increase in water rates. Municipal Economics & Planning reviewed Appleton's proposed cost of service study and rate design and prepared an alternative cost of service study with more equitable allocation factors. Municipal Economics & Planning assisted the Town in successfully negotiating significant modifications in the rate study that lowered the Town's overall rate increase to 25%. Resolution of this issue was achieved without a contested case hearing before the PSC.

In 2009 the Town hired MEP to complete an Application to Increase Water Rates as well as a cost of service rate study. MEP submitted the application and cost of service model to the PSC in May, 2009 and the new rates were adopted in the fall of 2009.

## SERVICES PROVIDED

- Design of Cost of Service Rate Design
- Intermunicipal Negotiations
- Application to Increase Water Rates
- Assistance with PSC Staff
- Attendance at Public Hearing

## KEY R/M PERSONNEL

- Christine Cramer- Project Manager
- Jon Cameron- Project Support
- Jim Fiacco- Quality Control

## PROJECT HIGHLIGHTS

MEP's assistance with avoiding a contested rate case before the PSC saved the Town as well as the City of Appleton significant time and money in additional consulting and legal costs.

The water rate study conducted in 2009 involved several meetings with the Public Service Commission Staff and the Town's Financial Advisor to discuss refinancing outstanding debt issuances for the Water Utility in order to reduce the recommended rate increase.



*Town of Grand Chute, Wisconsin.*

# CITY OF FITCHBURG CONSERVATION WATER RATES

C-2

## PROJECT DESCRIPTION

In 2008, Municipal Economics & Planning worked with the City of Fitchburg to obtain PSC approval for the most progressive water conservation rate structure proposed in Wisconsin. The City had contracted with MEP to develop a rate structure that would strongly encourage water conservation with a goal of reducing summer peak period usage.

The cost of service study and rate design prepared by MEP included two innovative features directed at water conservation. First, the rate design included an aggressive inclining block residential rate structure that consisted of four rate tiers. The first tier is a very low "life-line" rate that resulted in a small rate decrease for very small demand customers. The average volume residential customer experienced about a 2% increase, while rates for large volume residential customers increased by about 22%. The rate design also included a new irrigation meter class for all residential and commercial customers with separate irrigation meters for landscape watering that resulted in an 87% increase in the cost of water for lawn sprinkling. The new rates, approved on November 26, 2008, were projected to generate increased revenues of about 12% overall.

## SERVICES PROVIDED

- Cost of Service Water Rate Study
- Completion of 5-year Cash Flow Analysis
- Development of Conservation Rate Structure
- Assistance with PSC Approval

## KEY R/M PERSONNEL

- Jim Fiacco- Project Manager
- Erik Granum- Project Support

## PROJECT HIGHLIGHTS

PSC staff commended the City and MEP for bringing forth this proposal for innovative conservation rates that reflect what the Commission would like to see more of in Wisconsin as the State recognizes the need for water conservation efforts.



*City of Fitchburg, Wisconsin.*

# KENOSHA WATER UTILITY WATER RATE CASE

## PROJECT DESCRIPTION

In 2004 Municipal Economics & Planning completed a Wisconsin Public Service Commission (PSC) Water Rate Case for the Kenosha Water Utility. The Kenosha Water Utility serves the City of Kenosha and also provides water on a wholesale basis to the Village of Pleasant Prairie and the Towns of Bristol and Somers. In 2002, the City of Kenosha and the Village of Pleasant Prairie had signed a water issues agreement. This agreement required the City to apply for a new cost of service study and new wholesale water rates once the Village completed significant improvements to its water system to reduce its number of connections to the Kenosha system. The Village believed these improvements, which were completed in 2004, would substantially reduce its wholesale water rates. However, the cost of service study and rate design prepared by Municipal Economics & Planning included a significantly higher increase for wholesale customers than for retail customers. The cost of service study prepared by PSC staff showed similar results. Negotiations between the Kenosha Utility and the wholesale customers avoided the need for a contested rate case. The rate order issued on December 14, 2004 included a 9% increase for retail customers and a 22% increase for wholesale rates.

## SERVICES PROVIDED

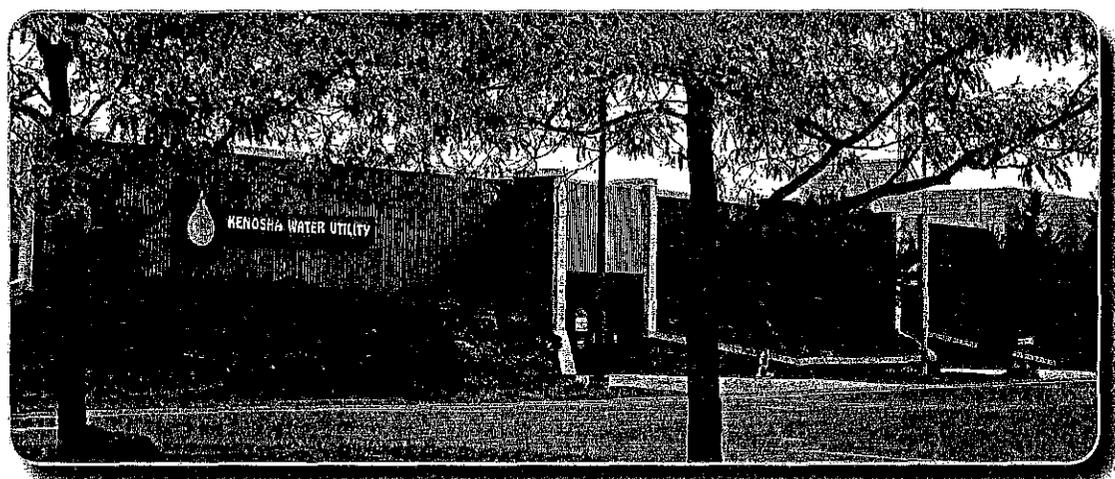
- Cost of Service Study
- Rate Design
- Expert Witness Services
- Intermunicipal Negotiations

## KEY R/M PERSONNEL

- Christine Cramer- Project Manager
- Jim Fiacco- Project Support

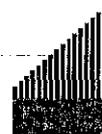
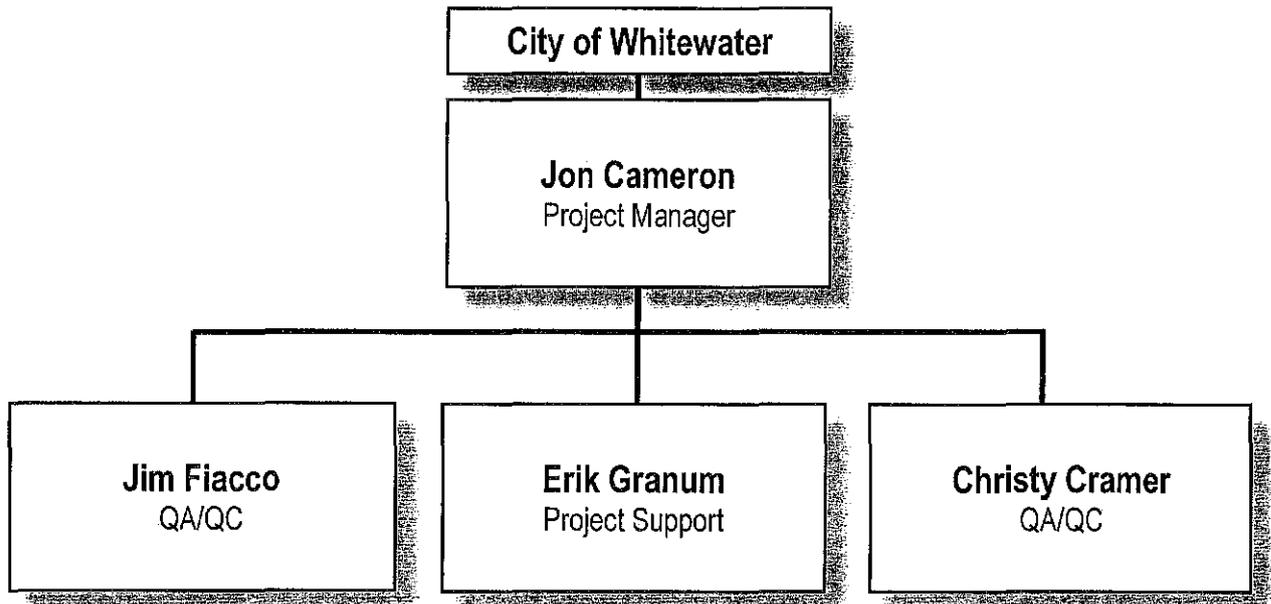
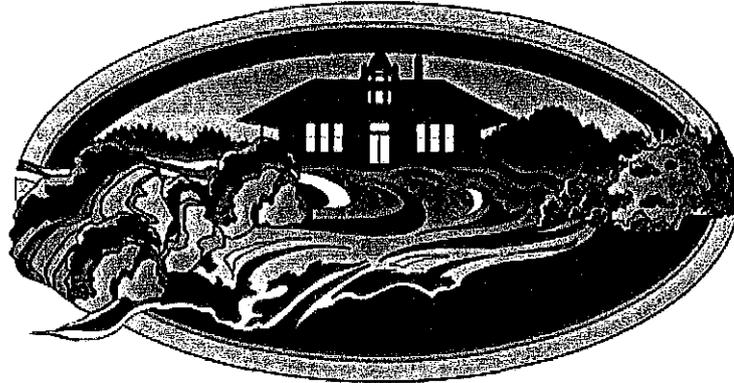
## PROJECT HIGHLIGHTS

- Separate user charges for wholesale customers
- Village of Pleasant Prairie had made significant investments to reduce the number of connections to the City's system in order to reduce its wholesale water rates
- Cost of service study resulted in much higher rates for wholesale customers
- Negotiations between the City and the Village of Pleasant Prairie successfully avoided a contested rate case hearing



*Kenosha Water Utility*

# ORGANIZATIONAL CHART



# PROJECT TEAM

C-2

## JAMES M. FIACCO, M.A., M.S.

*Director of Economics Group*

Jim joined Ruekert/Mielke in 1996. He has more than thirty years of experience in the areas of municipal consulting, real estate development finance, and academic teaching and research. Jim is highly qualified in providing financial, and economic analysis in the areas of infrastructure capital planning, utility rates, cost of municipal services and economic development.

## JONATHAN P. CAMERON, M.P.A.

*Economic Consultant*

Jon has been with Ruekert/Mielke since 2005. In 2005 he completed his Master's Degree in Public Administration from the University of Wisconsin—Milwaukee, specializing in municipal management. Jon has extensive experience in conducting public facilities needs assessments and impact fee studies, sewer, water and storm water cost of service rate studies, grant and loan preparation and public infrastructure cost allocation analysis. Jon is also highly experienced in utility feasibility and creation studies, providing analysis for the creation or amendment of Tax Incremental Finance Districts and conducting joint municipal service studies.

## CHRISTINE A. CRAMER, M.U.P.

*Senior Economic Consultant*

Christy has a wide-range of experience developing rate structures and impact fees for water, sanitary sewer, storm water and transportation facilities. Her extensive experience with Tax Incremental Financing Districts includes the Pabst Farms development for the City of Oconomowoc. Christy was a recipient of the "40 Under Forty" award given by The Business Journal of Wisconsin in 2004. Christy joined Ruekert/Mielke in 1997.

## ERIK GRANUM

*Senior Economic Analyst*

Erik joined Ruekert/Mielke in April 2007. He holds a Bachelor's degree in Business Administration from the University of Wisconsin at Whitewater and is currently pursuing a Master's degree in Urban Planning from the University of Wisconsin at Milwaukee. During his tenure at MEP, Erik has provided economic analysis and research in the areas of development impact fees, cost of municipal services, utility rates and grant funding procurement.



# James M. Fiacco, M.A., M.S.

DIRECTOR

## JIM'S RECENT PROJECT EXPERIENCE

### PROFILE

Jim joined Ruekert/Mielke in 1996. He has more than thirty years of experience in the areas of municipal consulting, real estate development finance, and academic teaching and research. Jim is highly qualified in providing financial and economic analysis in the areas of infrastructure capital planning, utility rates, cost of municipal services and economic development.

### EDUCATION

Master of Arts, Geography/  
Economic Development Policy;  
University of Iowa, 1994

Master of Science, Economics;  
University of North Carolina;  
Charlotte 1992

Bachelor of Arts, Economics;  
St. Lawrence University,  
Canton, New York 1972

### MEMBERSHIPS

- National Association for Business Economics
- American Water Works Association
- Wisconsin Water Association
- Wisconsin City/County Managers Association
- Government Finance Officers Association

### Featured Project-

*City of Racine— Intermunicipal agreement between Eastern Racine County municipalities for the provision of sanitary sewer service, agreement included provisions for: capital cost sharing payment allocation for an \$80 million WWTF expansion and upgrade, sewer user charges and a landmark regional property tax based revenue sharing formula.*

### Jim's Recent Project Experience Includes:

Contested Utility Rate Cases, Litigation Support, Expert Witness Testimony and Dispute Resolution

City of Racine Water and Wastewater Utility vs. Wholesale Sewer Customers, Town of Grand Chute vs. City of Appleton, City of Racine Water and Wastewater Utility vs. Wholesale Water Customers, Kenosha Water Utility vs. Village of Pleasant Prairie, City of Franklin vs. City of Oak Creek, Outagamie County Airport Authority, Packaging Corporation of America vs. the City of Colby

### Water Utility Acquisitions

City of Beloit (from Alliant Energy), City of Racine (from the Village of Sturtevant Water Utility), City of Mequon (from Wisconsin Gas)

### Sewer Utility COS Rate Studies, Utility Economic Feasibility, Rate Impact Studies and Other Rate Analysis

City of Racine Wastewater Utility, Kenosha Water Utility, Town of Grand Chute, City of Oconomowoc, Village of Thiensville, Village of Dousman, Village of Saukville, Town of Brookfield Sanitary District No. 4, Town of Summit, Village of Kewaskum, Village of Germantown, Town of Oconomowoc, City of Hartford, Village of Slinger, City of Mequon, City of Muskego, Village of Menomonee Falls, Village of Palmyra, City of Barron, City of Crystal Lake IL, City of Waukesha, City of Antigo, Village of Menomonee Falls, Village of Lake Zurich, IL, Village of Mukwonago

### Water Utility COS Rate Studies, Economic Feasibility and Rate Impact Studies and Other Rate Analysis

City of Racine Water Utility, Kenosha Water Utility, Town of Grand Chute, City of Franklin, Village of Elm Grove, City of Mequon, Village of Menomonee Falls, City of Crystal Lake IL, City of Fitchburg, City of Lancaster, City of Brookfield, Village of Germantown, Prairie Village Water Trust, Village of Lake Zurich, IL, Village of Mukwonago

# James M. Fiacco, M.A., M.S.

DIRECTOR

## JIM'S RECENT PROJECT EXPERIENCE

Water and Wastewater Infrastructure Capital Planning and Cost Sharing Allocation  
Racine Water and Wastewater Utility, City of Kenosha, City of Brookfield (Fox River Water Pollution Control Center),  
City of Oconomowoc, City of Muskego, Village of Dousman, Village of Menomonee Falls, Town of Oconomowoc,  
City of Burlington, Village of Germantown, Village of Lannon

Economic Analysis and Negotiations Support for Landfill Siting and Expansion  
City of Muskego, Town of Sigel, City of Franklin

Storm Water Utility Feasibility Studies and Utility Creation  
City of Watertown, Village of Elm Grove, City of Mequon, City of Oconomowoc, Village of Palmyra, Village of  
Mukwonago, Village of Kewaskum, Village of Mukwonago, Village of Fontana-on-Geneva Lake

Impact Fees and Other Charges for Capital Costs  
City of Oconomowoc, City of Franklin, Village of Germantown, Village of Mukwonago, City of Fitchburg, City of  
Racine, Village of Sussex, City of Kenosha, Village of Menomonee Falls, Village of Hartland, Village of Eagle,  
Town of Summit, Village of Lannon, Town of Randall, City of Oak Creek, City of Stoughton, Village of Plover, City of  
Middleton, Village of Dousman, Village of Slinger, Village of Saukville, City of Crystal Lake, IL, Village of Big Bend,  
Town of Menasha, Village of Oregon (in progress), City of Waukesha (in progress)

Intermunicipal and Municipal-Developer Agreements (Drafting, Review, Analysis and Negotiations)  
City of Racine, City of Mequon, City of Oconomowoc, City of Franklin, Village of Germantown, Village of Dousman,  
City of Muskego, Village of Thiensville, Village of Hartland, Village of Menomonee Falls, Town of Brookfield Sanitary  
District No. 4, Village of Germantown, FLOW(Consortium of Milwaukee Area Suburban Municipalities), Town of  
Oconomowoc

Tax Incremental Finance District Feasibility, Project Plans and TID Status Reports  
City of Oconomowoc, City of Port Washington, Village of Menomonee Falls, Village of Mukwonago, Village of  
Kewaskum, City of New Berlin

Economic Feasibility Studies for Consolidation of Municipal Services and Utilities  
Racine Water and Wastewater Utility and Wholesale Water Customers, Southeast Wisconsin Regional Planning  
Commission (SEWRPC) for City of Pewaukee and Village of Pewaukee, Town of Randall and Village of Twin Lakes,  
Town of Vernon and Village of Big Bend, Town of Windsor and Town of Burke

Regional Fiscal Capacity and Tax Base Studies  
City of Racine, Southeast Wisconsin Regional Planning Commission (SEWRPC)

Economic Analysis for Municipal Development, Redevelopment and Downtown Redevelopment  
City of Oconomowoc, City of Port Washington, City of Muskego, Village of Mukwonago, Village of Palmyra, City of  
New Berlin, City of Brookfield, Village of Hartland, Town of Raymond, City of Racine

### Publications and Articles

- "A New Model for Fiscal Regionalism: Greater Racine's Plan for Overcoming Fiscal Disparity", Government  
Finance Review, February 2004
- "Fitchburg Adopts Conservation Water Rates", The Municipality (a publication of the League of Wisconsin  
Municipalities), March, 2009



# Jonathan P. Cameron, M.P.A.

## ECONOMIC CONSULTANT

### JON'S RECENT PROJECT EXPERIENCE

#### PROFILE

Jon has been with Ruckert/Mielke since 2005. In 2005 he completed his Master's Degree in Public Administration from the University of Wisconsin—Milwaukee, specializing in municipal management. Jon has extensive experience in conducting public facilities needs assessments and impact fee studies, sewer, water and storm water cost of service rate studies, grant and loan preparation and public infrastructure cost allocation analysis. Jon is also highly experienced in utility feasibility and creation studies, providing analysis for the creation or amendment of Tax Incremental Finance Districts and conducting joint municipal service studies.

#### EDUCATION

Master of Public Administration; *University of Wisconsin, Milwaukee, 2005*

Bachelor of Science, Criminal Justice/ Political Science; *University of Wisconsin, Milwaukee, 2003*

#### MEMBERSHIPS & TRAINING

- Wisconsin City/County Managers Association
- Wisconsin Government Finance Officers Association
- American Water Works Association—Cost of Service Rate Making Seminar. May, 2006

#### Featured Project-

*Village of Menomonee Falls Water and Sewer Rate Studies – Project manager for a full water rate case and a cost of service sewer rate study. Lead the preparation of the application to increase water rates, cost of service water rate study and rate design, sewer rate cost of service rate study, preparation of 5-year cash flow analysis schedules and development of schedules for future rate increases. Conducted several staff meetings to present materials, prepared all materials for presentations to the Village Board, prepared all required documentation for the PSC and attended the water rate public hearing on behalf of the Village.*

#### Jon's Recent Project Experience Includes:

Sewer Utility COS Rate Studies, Utility Economic Feasibility, Rate Impact Studies and Other Rate Analysis  
Kenosha Water Utility, Town of Grand Chute, City of Oconomowoc, Village of Thiensville, Village of Dousman, Village of Kewaskum, Town of Oconomowoc, Village of Slinger, Town of East Troy Sanitary District No. 2, City of Crystal Lake, IL, City of Waukesha, City of Antigo, City of Hartford, Village of Lannon, Village of Sussex, Village of Menomonee Falls, Town of Waterford Sanitary District No. 1, Village of Lake Zurich, IL, Village of Mukwonago

Water Utility COS Rate Studies, Economic Feasibility and Rate Impact Studies and Other Rate Analysis  
City of Crystal Lake, IL, Town of Grand Chute, Prairie Village Water Trust, Village of Germantown, Village of Lake Zurich, IL, Village of Menomonee Falls, Village of Mukwonago

Storm Water Utility Feasibility Studies and Utility Creation  
Village of Kewaskum, City of Watertown, Village of Mukwonago, Village of Fontana-on-Geneva Lake

Impact Fees and Other Charges for Capital Costs  
City of Racine, City of Oconomowoc, Village of Germantown, City of Kenosha, Village of Menomonee Falls, Village of Hartland, Village of Eagle, Town of Summit, Village of Lannon, Town of Randall, Village

# Jonathan P. Cameron, M.P.A.

## ECONOMIC CONSULTANT

### JON'S RECENT PROJECT EXPERIENCE

of Bellevue, Village of Richfield, Village of Kewaskum, Village of Plover, City of Middleton (in progress), Village of Dousman, Village of Slinger, Village of Saukville, City of Crystal Lake, IL, Village of Big Bend (in progress), Town of Menasha, City of Stoughton, Village of Oregon, City of Waukesha (in progress)

Tax Incremental Finance District Feasibility, Project Plans and TID Status Reports  
City of Port Washington, Village of Kewaskum, Village of Thiensville, City of Greenfield

Economic Feasibility Studies for Consolidation of Municipal Services and Utilities  
Town of Randall and Village of Twin Lakes

Sewer and Water Special Assessment Projects  
City of Oconomowoc, Village of Germantown, Town of Oconomowoc, Village of Dousman

Grant Procurement  
Village of Oregon, City of Oconomowoc, Village of Dousman, Village of Mukwonago, Village of Bayside, Village of Bellevue, Village of Lannon, City of Greenfield, Village of Twin Lakes, Town of Mukwonago, Village of Germantown, City of Muskego

Environmental Improvement Fund Loan Procurement  
City of Mayville, Village of Kewaskum, Town of Summit, Village of Slinger, Village of Dousman, Village of Germantown, City of Muskego, Village of Mukwonago

Other Projects  
City of Racine – Annual computation of revenue sharing and utility payments  
City of Franklin – Analysis of land acquisition costs for future parkland  
City of Muskego – Economic benefit analysis for Muskego Industrial Park

- Presentations
- "What You Need to Know About Park Impact Fees", Wisconsin Park and Recreation Association Annual Conference, November 2010
  - "Managing Sewer and Water Rates during Tough Economic Times", March, 2010
  - Storm Water Utility District Formation – Presented at the Wisconsin Town's Association Annual Conference, October 2008
  - Clean Water Fund and Safe Drinking Water Fund Loans Presentation – February, 2008
  - Facility and Financial Planning for Water and Wastewater Facilities – July, 2007



## Christine A. Cramer, M.U.P.

SENIOR ECONOMIC CONSULTANT

### PROFILE

Christy has a wide-range of experience developing rate structures and impact fees for water, sanitary sewer, storm water and transportation facilities. Her extensive experience with Tax Incremental Financing Districts includes the Pabst Farms development for the City of Oconomowoc. Christy was a recipient of the "40 Under Forty" award given by The Business Journal of Wisconsin in 2004. Christy joined Ruekert/Mielke in 1997.

### EDUCATION

Master of Urban Planning; *University of Wisconsin, Milwaukee, 1997*

Bachelor of Science, Physics;  
*Carroll College, Waukesha, Wisconsin 1994*

### MEMBERSHIPS & TRAINING

- American Planning Association
- Wisconsin Chapter of the American Planning Association
- American Water Works Association
- Wisconsin Water Association
- Wisconsin City/County Managers Association
- Wisconsin Economic Development Association
- American Water Works Association - Cost of Service Rate Making Seminar, November 2002

### CHRISTY'S RECENT PROJECT EXPERIENCE

#### Featured Project—

*City of Racine— Intermunicipal agreement between Eastern Racine County municipalities for the provision of sanitary sewer service, including provisions for: capital cost sharing payment allocation for an \$80 million WWTF expansion and upgrade, sewer user charges and a landmark regional property tax based revenue sharing formula.*

*Christy's recent experience with Municipal Economics & Planning includes:*

Contested Utility Rate Cases, Litigation Support, Expert Witness Testimony and Disput Resolution

City of Racine Water and Wastewater Utility vs. Wholesale Sewer Customers, Town of Grand Chute vs. City of Appleton, Kenosha Water Utility vs. Village of Pleasant Prairie, City of Franklin vs. City of Oak Creek

Water Utility Acquisitions

City of Beloit (from Alliant Energy), City of Racine (from the Village of Sturtevant Water Utility), City of Mequon (from Wisconsin Gas)

Sewer Utility COS Rate Studies, Utility Economic Feasibility, Rate Impact Studies and Other Rate Analysis

City of Racine Water and Wastewater Utility, Kenosha Water Utility, City of Lancaster, City of Oconomowoc, Town of Grand Chute, Village of Thiensville, City of Cedarburg, Village of Saukville, Town of Brookfield Sanitary District No. 4, Town of Summit, Village of Kewaskum, Village of Germantown, Town of Oconomowoc, City of Hartford, City of Mequon, City of Muskego, Village of Menomonee Falls, City of Barron

Water Utility COS Rate Studies, Economic Feasibility, Rate Impact Studies and Other Rate Analysis

City of Brookfield, City of Racine Water and Wastewater Utility, Kenosha Water Utility, City of Lancaster, City of Fitchburg, City of Beloit, Town of Grand Chute, City of Franklin, Village of Elm Grove, City of Mequon

# Christine A. Cramer, M.U.P.

SENIOR ECONOMIC CONSULTANT

## CHRISTY'S RECENT PROJECT EXPERIENCE

### Water and Wastewater Infrastructure Capital Planning and Cost Sharing Allocation

Racine Water and Wastewater Utility, City of Kenosha, City of Brookfield (Fox River Water Pollution Control Center), City of Oconomowoc, City of Muskego, Village of Menomonee Falls, Town of Oconomowoc, City of Burlington, Village of Germantown

### Economic Analysis and Negotiations Support for Landfill Siting and Expansion

City of Muskego, Town of Sigel, City of Franklin

### Storm Water Utility Feasibility Studies and Utility Creation

Village of Fontana-on-Geneva Lake, City of Watertown, Village of Elm Grove, Village of Mukwonago, Village of Kewaskum, Pabst Farms Joint Stormwater District (City of Oconomowoc – Town of Summit), City of Mequon, Village of Palmyra

### Impact Fees and Other Charges for Capital Costs

City of Kenosha, City of Racine, City of Oconomowoc, City of Oak Creek, City of Franklin, Village of Germantown, Village of Mukwonago, City of Fitchburg, Village of Sussex, Village of Mukwonago, Village of Menomonee Falls, Village of Hartland, Village of Eagle, Town of Cedarburg, Town of Mukwonago

### Intermunicipal and Municipal-Developer Agreements (Drafting, Review, Analysis and Negotiations)

City of Oconomowoc, City of Racine, City of Franklin, Village of Dousman, Village of Thiensville, Village of Kewaskum, Village of Mukwonago, Village of Hartland, Village of Elm Grove, Town of Oconomowoc

### Tax Incremental Finance District Feasibility, Project Plans and TID Status Reports

City of Greenfield, City of Cedarburg, City of Oconomowoc, City of Port Washington, Village of Thiensville, Village of Menomonee Falls, Village of Mukwonago, Village of Kewaskum, City of New Berlin

### Economic Feasibility Studies for Consolidation of Municipal Services and Utilities

Racine Intergovernmental Cooperation Study, Racine Water Service Consolidation Study, Southeast Wisconsin Regional Planning Commission (SEWRPC) for City of Pewaukee and Village of Pewaukee, Village of Biron and Town of Grand Rapids, Town of Vernon and Village of Big Bend, Town of Windsor and Town of Burke

### Regional Fiscal Capacity and Tax Base Studies

City of Racine, Southeast Wisconsin Regional Planning Commission (SEWRPC)

### Economic Analysis for Municipal Development, Redevelopment and Downtown Redevelopment

Village of Dousman, City of Oconomowoc, City of Port Washington, Village of Mukwonago, Village of Palmyra, City of New Berlin, City of Brookfield, Village of Hartland, City of Racine

# Christine A. Cramer, M.U.P.

SENIOR ECONOMIC CONSULTANT

## CHRISTY'S RECENT PROJECT EXPERIENCE

### Grant and Low-Interest Loan Procurement and Administration

Village of Thiensville, City of Watertown, Village of Palmyra, Town of Mukwonago, Town of Oconomowoc, Town of Summit, Village of Mukwonago, Village of Eagle, City of Hartford

### Other Specialized Analysis and Studies

City of Franklin Planning Services Organization Study, City of Oconomowoc Transportation Utility Study, City of Franklin Capital Improvement Planning for Park Facilities

### Presentations

- "Racine Intergovernmental Cooperation Agreement" – Wisconsin Economic Development Association Fall Conference, September, 2005
- "Oconomowoc Transportation Utility" – Wisconsin League of Municipalities Clerks, Treasurers & Finance Officers Institute, June 2006
- "Municipal Financing Trends" – Central States Water Environment Association Government Affairs Seminar, March 2007
- "Facility and Financial Planning for Water and Wastewater Facilities" – Wisconsin Rural Water Association Annual Conference, March 2007
- "Facility and Financial Planning for Water and Wastewater Facilities" – Wisconsin Water Association Management Conference, August 2007
- "Racine Intergovernmental Cooperation Agreement"—Wisconsin Towns Association Annual Conference, October 2008
- "Trends in Impact Fees, User Charges and Other Funding Tools"—League of Wisconsin Municipalities Annual Conference, October 2008

### Publications and Articles

- "A New Model for Fiscal Regionalism: Greater Racine's Plan for Overcoming Fiscal Disparity", Government Finance Review, February 2004
- "Fitchburg Adopts Conservation Water Rates", The Municipality (a publication of the League of Wisconsin Municipalities), March, 2009



## Erik A. Granum

SENIOR ECONOMIC ANALYST

### PROFILE

Erik joined Ruekert/Mielke in April 2007. He holds a Bachelor's degree in Business Administration from the University of Wisconsin at Whitewater and completed a Master's degree in Urban Planning from the University of Wisconsin at Milwaukee in December 2009. During his tenure at MEP, Erik has provided economic analysis and research in the areas of development impact fees, cost of municipal services, utility rates and grant funding procurement.

### EDUCATION

Bachelor of Business Administration, Marketing/Operations Management; *University of Wisconsin Whitewater 2004*

Master of Urban Planning, *University of Wisconsin Milwaukee 2009.*

### ERIK'S RECENT PROJECT EXPERIENCE

#### Featured Project—

*City of Fitchburg— Development of Conservation Water Rate Structure that featured a 4-block inclining rate structure for residential customers and creation of a new Irrigation customer class consisting of residential and commercial customers with meters dedicated to lawn watering purposes, the first utility in the State of Wisconsin to develop a new class for this type of customer. Duties included research on water rate structures, analysis of utility customer base, customer projections, cost-of-service study, rate design, and collaboration with Public Service Commission for approval of structure.*

*Erik's recent experience with Municipal Economics & Planning includes:*

Contested Utility Rate Cases  
City of Franklin vs. City of Oak Creek

Water Utility Acquisitions  
City of Mequon (from Wisconsin Gas)

Sewer Utility COS Rate Studies, Economic Feasibility and Rate Impact Studies and Other Rate Analysis  
Town of Grand Chute, City of Oconomowoc, Town of East Troy Sanitary District No. 2, City of Crystal Lake, IL, City of Lancaster, City of Antigo, City of Racine Water and Wastewater Utility, Village of Lake Zurich, IL, City of Waukesha, Village of Thiensville, Village of Menomonee Falls, Town of Waterford Sanitary District No. 1, Village of Dousman

Water Utility COS Rate Studies, Economic Feasibility and Rate Impact Studies and Other Rate Analysis  
City of Racine Water and Wastewater Utility, Village of Elm Grove, City of Mequon, City of Crystal Lake, IL, City of Fitchburg, City of Lancaster, City of Brookfield, Town of Grand Chute, Prairie Village Water Trust, Village of Lake Zurich, IL, Village of Germantown, Village of Menomonee Falls, Village of Mukwonago

# Erik A. Granum

SENIOR ECONOMIC ANALYST

## ERIK'S RECENT PROJECT EXPERIENCE

Storm Water Utility Feasibility Studies, Rate Studies and Utility Creation  
City of Oconomowoc, Village of Fontana-on-Geneva-Lake, Village of Mukwonago, City of Oak Creek

Impact Fees and Other Charges for Capital Costs  
City of Racine, Village of Kewaskum, Village of Hartland, Village of Lannon, City of Middleton, Village of Slinger, Village of Bellevue, Town of Oconomowoc, Village of Big Bend, City of Crystal Lake, IL, City of Oak Creek, Town of Cedarburg, City of Oconomowoc, Town of Grand Chute, City of Fitchburg, Village of Oregon, City of Waukesha (in progress)

Tax Incremental Finance District Feasibility, Project Plans and TID Status Reports  
Village of Kewaskum, City of Oconomowoc, Village of Dousman, City of Greenfield

Economic Feasibility Studies for Consolidation of Municipal Services  
Town of Randall and Village of Twin Lakes, Town of Grand Rapids and Village of Biron, Village of Pewaukee and City of Pewaukee

Water and Wastewater Infrastructure Capital Planning and Cost Sharing Allocation  
Racine Water and Wastewater Utility, Village of Lannon, City of Greenfield

Grant and Loan Funding Application Assistance and Procurement  
Village of Oregon, Village of Slinger, City of Oconomowoc, Village of Mukwonago, Village of Dousman, Village of Germantown, City of Muskego, Village of Thiensville

Other Experience  
Analysis of Milwaukee Metropolitan Sewerage District 2020 Facilities Plan alternatives for development of long-term projections of capital and O&M charges to contract communities, Analysis of potential spending cap formula related to NR151 requirements for the League of Wisconsin Municipalities, Life Cycle Cost Analysis of water and wastewater infrastructure – multiple communities

Publications and Articles:  
• "Fitchburg Adopts Conservation Water Rates", The Municipality (a publication of the League of Wisconsin Municipalities), March, 2009

Presentations:  
• "Water Conservation Rates, Fitchburg's Innovative Rate Structure" – Seminar at Ruckert/Mielke, Waukesha office, April, 2009

# SCOPE OF SERVICES



## SCOPE OF SERVICES

We are pleased to present this scope of services to assist the City with an application to the Public Service Commission (PSC) to increase water rates. The objective is to implement rates that will provide sufficient revenues to cover all of the utility's O&M and capital costs with a rate structure that is fair for all customer classes. As mentioned in the Request for Proposal, the City anticipates that the owner of the Cogentric Power Plant may challenge any new rate change. We believe that proper education of the customer as to the need and fairness of proposed rates could head off a challenge and therefore have included, as an optional item, a work effort to accomplish this objective.

Our proposed scope presents a very detailed, thorough approach and analysis including a complete cost of service study and rate design. In order to meet the City's goal of implementing new rates as soon as possible, our scope of services is designed to file the Application to Increase Water Rates forms by May 1, 2011. However, we plan to submit the Costs of Service Study and Rate Design by June 1, 2011. This will allow time for feedback and possible changes from PSC staff on the proposed revenue requirements and/or asset information. This schedule will eliminate potential duplication of effort in case there are requested changes to the proposed revenue requirements or asset base.

We propose the following Scope of Services, which is broken down into the following tasks:

### **Task 1: Kickoff Meeting and Modification of Preliminary Project Schedule**

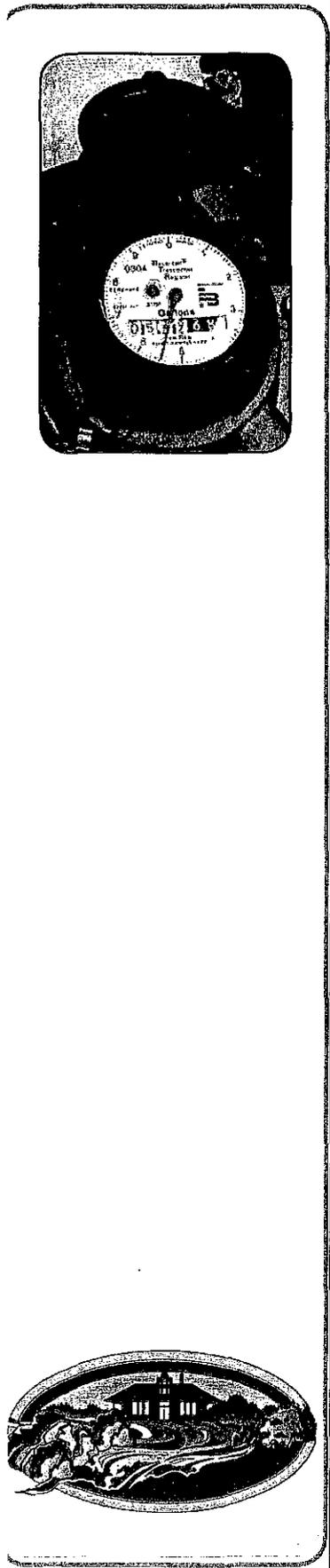
- a. We will first conduct one meeting with City Staff to discuss the goals of the City for the rate study and the concerns, general strategies and methodology, assumptions and criteria to be used with respect to the forecasts and the rate study.
- b. We will discuss the time period for conducting all tasks, receiving requested information, meetings, major milestones and other events.
- c. From this meeting we will prepare a detailed project schedule showing anticipated dates for the completion of all major tasks, milestones, meeting dates and submit to City Staff.

### **Task 2: Information Gathering—this task will require support from City Staff to gather the needed information, as described below.**

- a. We will obtain the following from the PSC:
  - i. Application spreadsheets and forms for the test year rate case
  - ii. A copy of the 2004 full rate order

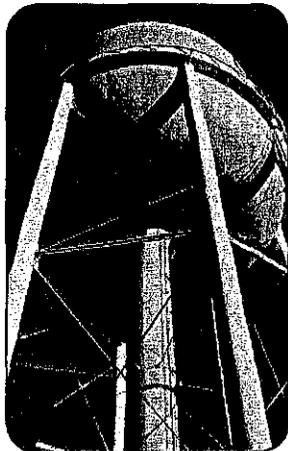


# SCOPE OF SERVICES



- iii. A copy of the 2009 simplified rate order
- b. We will request the following information from City Staff to complete the PSC water rate application:
  - i. A list of the four largest customers billed in each customer class for the last twelve months, including meter size, billing period and billed consumption
  - ii. Billing records for the last four quarters, showing for each customer class, the total number of meters by meter size, the total units of consumption, and total billed revenues
  - iii. Number of private fire connections by meter size
  - iv. A detailed list of 2010 year-end estimates and 2011 budgeted expenditures for O&M and capital
  - v. Tax rates for the City, County, School District, and technical college district for taxes levied in 2009, collected in 2010 and taxes levied in 2010 collected in 2011
  - vi. Debt service schedules for all existing outstanding utility debt
  - vii. A list of any expected retirements and anticipated salvage values for 2010 and for the 2011 test year
  - viii. Estimates of the feet of water main and number of hydrants that were added or retired in 2010 and expected to be added or retired in 2011
  - ix. Explanations for any expenditure items that vary significantly from year to year (more than 15%) and any information regarding the estimated timing of or contracts for large periodic expenditures (such as water tower painting)
  - x. The Five Year Capital Improvement Plan for the Water Utility
  - xi. Estimated financing for capital improvements (TIF, special assessments, developer contributions, debt, cash reserves, etc.)
  - xii. The City Special Assessment Policy
  - xiii. Any additional information as necessary
- c. We will review the information provided and contact City Staff to clarify if necessary.

# SCOPE OF SERVICES

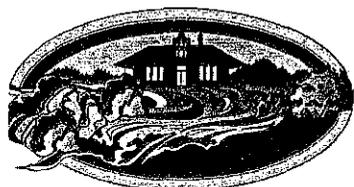


**Task 3: Prepare forecasts and complete rate application forms — City Staff effort on this task will be limited to reviewing the forecasts, and underlying assumptions, prepared by Municipal Economics & Planning.**

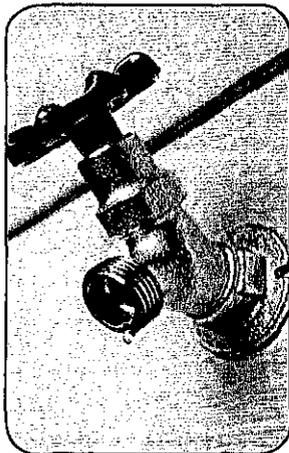
a. We will prepare the forecasts and schedules required for submittal of a rate increase application with the PSC. Our assistance will include reviewing the data supplied from the City and inputting it into the PSC application form, as well as using the data to develop forecasts for the rate application test year. In formulating the forecasts, we will review the historical data obtained from prior year's PSC annual reports and data supplied by the City, and we will interview City Staff regarding known or anticipated future conditions. We will develop the following estimates and forecasts and will review them with City Staff prior to submitting them to the PSC:

- i. Largest customers
- ii. Consumer Analysis, Actual and Estimated
- iii. Estimated Public Fire Protection Revenue
- iv. Estimated Private Fire Protection Revenue
- v. Estimated Operating Revenues
- vi. Estimated Taxes
- vii. Property Tax Equivalent Computation
- viii. Estimated Operating Expenses
- ix. Estimated Utility Plant in Service
- x. Estimated Contributed Plant
- xi. Estimated Depreciation Accrual and Expense
- xii. Estimated Accumulated Depreciation, CIAC, and Materials and Supplies
- xiii. Rate Base, Rate of Return and Revenue Increase Requested for the Test Year
- xiv. Financing and Debt Summary
- xv. Miscellaneous

b. We will meet via teleconference with City Staff to review the proposed forecasts and schedules, including the 5-year forecast, and the underlying assumptions, and will revise as needed prior to PSC submittal.



# SCOPE OF SERVICES



- c. We will draft explanations to major changes in O&M or capital items.
- d. We will file the application to increase water rates and any required supporting documentation on the PSC's Electronic Regulatory Filing System (ERF).

**Task 4: Prepare Proposed Cost of Service Study and Rate Design**—There are several benefits to the City submitting its own cost of service study and rate design with the rate application. The rate application itself merely indicates the overall average amount of the requested rate increase—it does not allocate costs between customer classes and determine the amount of the rate increase for each customer class. Depending on the factors used in the cost of service study, the rate increases between customer classes such as residential, commercial and public fire protection may vary widely.

Preparing a complete cost of service study and rate design in advance would allow the City to understand the potential impacts on various customer classes and propose changes to the cost allocation factors if needed to better represent current utility operations or mitigate the impacts of the rate increases on particular customer classes. Our scope of services related to this task would include:

- a. Develop a full Cost of Service Study (COS), under the base extra capacity method, that achieves the Utility's objectives of a fair allocation of costs between customer classes. This effort will include development of revenue requirements and cost allocation analysis that will incorporate data from the basic application.
- b. Our cost of service analysis will include the development and application of appropriate factors and ratios based upon our experience and industry standards.
- c. Develop proposed rate design and schedules for all customer classes based on the results of the COS study. The rate schedules would include the development of the volumetric rate, meter charges, and public and private fire protection charges. In addition, we will conduct a conference call with City Staff to discuss updating all service charges for non-consumption activities and draft any desired requests for changes to the PSC.
- d. Correspondence with the PSC as necessary regarding questions and/or additional information requests.
- e. We will file the Cost of Service Rate study and all supporting documentation on ERF.



# SCOPE OF SERVICES



## Task 5: Sensitivity Analysis and 5-year Forecasts

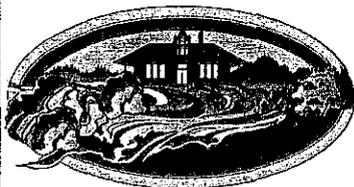
- a. We have the ability to work interactively with utility staff to prepare "what-if" type scenarios whereby we can analyze rate impacts under alternative assumptions such as changing the rate of return of utility assets.
- b. In addition to preparing the forecasts for the 2011 test year, we will prepare a 5-year forecast of utility income and revenue requirements (2012-2016).
- c. Forecast future revenues by customer class, and develop projections for future operating and maintenance costs.
- d. Make recommendations for capital expenditures from 2011-2016 and develop anticipated debt service schedules for projects that are identified to be debt funded.
- e. Work with City Staff to develop a strategy to accomplish the necessary capital improvements between 2011 and 2016. These could include but are not limited to the use of impact fees, utility reserves, special assessments and user rates.
- f. Based on the anticipated authorized return on net investment rate base for the current rate application, and projected revenue requirements, project the Utility's return on net investment rate base through 2016 and review with City Staff.
- g. Forecast future rate adjustments through 2016 and identify whether they are a simplified rate case or full rate case, and calculate the approximate rate increase needed to meet the anticipated revenue requirements.
- h. Review the analysis with City Staff and develop recommendations for updating the analysis in future years.

## Task 6: Analyze Borrowing Capacity

- a. Analyze the borrowing capacity of the Utility for the test year for both general obligation and revenue bond debt issuances.
- b. Analyze the borrowing capacity by year through 2016 based upon the proposed capital improvements and financial sensitivity analysis developed in Task 5.
- c. Develop a summary sheet showing the borrowing capacity by year for the Water Utility.

## Task 7: Analysis of Current Billing Policies and Procedures

- a. Conduct a conference call with City Staff to discuss current billing procedures and identify advantages and disadvantages with current methods.



# SCOPE OF SERVICES



- b. Work with City Staff to develop recommendations for modifying current billing policies and procedures.
- c. Develop a memo to City Staff summarizing the recommended changes to billing policies and procedures.

## Task 8: Report Preparation and Presentation

- a. We will prepare a final written report documenting the major assumptions used in the study and present the recommendations regarding current and future water rates.
- b. Submit ten copies of the draft report for consideration by the City Council. We will also provide electronic copies of this report in Adobe.PDF format.
- c. Attend one meeting of the City Council to answer questions regarding the proposed rate adjustments.

## Task 9: Support during PSC review and public hearing

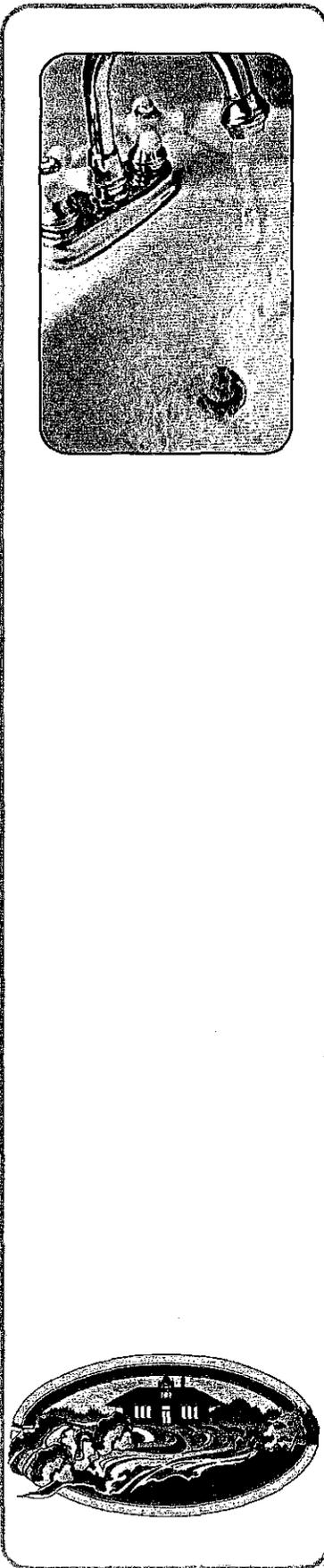
- a. We will respond to questions from PSC staff as they review and modify the revenue requirements for the case.
- b. We will coordinate with PSC on implementing our proposed Cost of Service and Rate Design.
- b. We will act as a liaison to coordinate the preparation and submittal of any additional information that is requested by the PSC.
- c. Although it is not expected this will be necessary, we will attend a meeting or teleconference with PSC staff to clarify any issues related to the City's proposal.
- d. We will attend the water rate hearing on the City's behalf to present the utility's case.
- e. Implementation—We will review the final rate order to check for errors and will advise City Staff regarding implementation steps and any issues or changes to be aware of in the implementation process.

## Task 10: Meetings with Representatives of Cogentrix Power Plant – OPTIONAL

- a. In our experience, meeting with a party that may dispute the Utility's proposed rates to outline and explain the rate case is the best way to avoid a contested rate situation. We therefore propose up to two meetings with representatives of the



# SCOPE OF SERVICES



Cogentric Power Plant to explain the proposed rates and answer questions.

b. If the rate case would become contested, we will support and defend the rate application and cost of service rate model and design on behalf of the City. Our work for this would be completed under a separate proposal since it is currently unknown if the Cogentric Power Plant will elect to proceed with a full contested rate case.

**City of Whitewater Water Rate Study  
Project Cost**



Task or Milestone	Time Schedule		Staffing				
	Start	End	Jon Cameron	Jim Fiacco	Erik Granum	Admin. Assistant	
<i>Kickoff Meeting</i>	3/17/2011		4	4			
Information Gathering and review	3/21/2011	4/1/2011	1	0.25	2.5		
Prepare Forecasts and PSC Application Forms	3/21/2011	4/29/2011	4	2	16		
<i>Submittal of PSC Application Form</i>		4/29/2011	1	0.5	2		
Prepare Proposed Cost of Service and Rate Design	4/4/2011	6/1/2011	6	2	12		
<i>Submittal of Cost of Service and Rate Design</i>		6/1/2011	0	0.25	1		
Sensitivity Analysis and Five-year Forecasts	5/2/2011	6/1/2011	8	2	1		
Analyze Borrowing Capacity	4/4/2011	4/15/2011	2	0.5			
Analysis of Current Billing Policies & Procedures	4/11/2011	4/22/2011	2	0.5			
Report Preparation Presentation to Board (includes prep and meeting)	4/15/2011	5/16/2011 6/7/2011	4 6	2	2	2	
Support During PSC Review and Public Hearing	4/29/2011	8/14/2011	4	1.5	4		
<i>Finalize Rate Design With PSC</i>		6/15/2011	2	1	2		
<i>Public Hearing</i>		8/14/2011	1				
<b>Hours</b>			45	16.5	42.5	2	
<b>Rates</b>			\$125	\$150	\$100	\$60	
<b>Cost</b>			\$5,625	\$2,475	\$4,250	\$120	\$12,470
Optional - Meetings with Cogentrix includes prep and meetings)	6/1/2011	6/17/2011	8	6	1		
			\$125	\$150	\$100	\$60	
			\$1,000	\$900	\$100	\$0	\$2,000
<b>Totals:</b>				\$12,470			\$2,000

C-2

# REFERENCES

**City of Racine: Water Rate Case**

Keith Haas  
General Manager  
Racine Water and Wastewater Utility  
(262) 636-9434  
Keith.Haas@cityofracine.org

**Village of Menomonee Falls: Water Rate Study**

Mary Datka  
Director of Financial Services  
262-532-4230  
mdatka@menomonee-falls.org

**Village of Mukwonago: Water Rate Study**

Paul Moderacki  
Village Administrator  
P.O. Box 206  
Mukwonago, WI 53149  
262-363-6421  
pmoderacki@villageofmukwonago.com

**Village of Germantown: Full Cost of Service Water Rate Study**

Dan Ludwig  
Director of Public Works  
262-250-4721  
dludwig@village.germantown.wi.us

**Town of Grand Chute: Water Rate Study**

Tom Marquardt  
Director of Public Works  
920-832-4771  
Thomas.Marquardt@grandchute.net

**City of Fitchburg: Conservation Water Rates**

Tony Roach  
City Administrator  
608-270-4209  
tony.roach@city.fitchburg.wi.us

Paul Woodard  
Director of Public Works/City Engineer  
608-270-4260  
paul.woodard@city.fitchburg.wi.us

**Kenosha Water Utility**

Ed St. Peter  
General Manager  
262-653-4305  
ed.st.peter@kenoshawater.org

EXHIBIT "A"

SUBMITTAL AGREEMENT

(Complete and include with Proposal)

I/We herewith offer to supply the City of Whitewater, on or before the stated delivery date, in accordance with the specifications, if offered a bona fide contract within 45 days of this offer, the items called for in the attached specifications.

I hereby certify that I am authorized to make this offer on behalf of the named company and to bind said company to all conditions of this proposal.

PROPOSING FIRM: Municipal Economics & Planning

STREET: W233 N2080 Ridgeview Parkway

CITY AND STATE: Waukesha, WI

SIGNATURE: *Jonathan P. Cameron*

PRINT NAME: Jonathan P. Cameron

TITLE: Economic Consultant

PHONE : (262) 542-5733

FAX # : (262) 542-5631

EMAIL : jcameron@ruekert-mielke.com

DATE SUBMITTED February 22, 2011

PROPOSAL DUE: 2:00 P.M. CST February 22nd, 2011

DELIVER TO: Office of the City Clerk  
312 W Whitewater St – Second Floor  
Whitewater, WI 53190