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**CITY OF WHITEWATER
COMMON COUNCIL AGENDA**
Special Common Council Meeting
Tuesday, October 27, 2009 – 6:30 p.m.
City of Whitewater Municipal Building Community Room
312 W. Whitewater Street Whitewater, Wisconsin

- 1. CALL TO ORDER, ROLL CALL, AND PLEDGE OF ALLEGIANCE.**
- 2. APPROVAL OF REQUEST TO SUBMIT SHARED RIDE TAXI CAB GRANT APPLICATION.**
- 3. PRESENTATION OF AND POSSIBLE DIRECTION / ACTION ON THE FOLLOWING 2010 BUDGETS:**

PUBLIC WORKS

Solid Waste / Recycling Fund
DPW / Engineering
Shop / Fleet Operations
Street Maintenance
Snow & Ice
Street Lights

PARKS & RECREATION

Community Based – Coop Projects
Park Administration
Recreation Administration
Park Maintenance
Recreation Programs
Senior Citizens Program
Celebrations
Forestry

PLANNING, ZONING, CODE ENFORCEMENT & BUILDINGS

General Buildings & Plant
Building Inspection
Sidewalks
Young Library Building
Planning

SPECIAL REVENUES

Skate Park Fund
Parkland Development Fund
Street Repair
CIP – Undesignated Capital Improvements
Rock River Stormwater

TOURISM AND DOWNTOWN WHITEWATER BUDGET REPORT

SOLID WASTE / RECYCLING

orig.

MEMORANDUM

TO: Common Council

FROM: Kevin Brunner, City Manager *Kaw*

DATE: October 22, 2009

RE: Further Reductions to City 2010 Operating Budget (to reduce tax levy increase to zero or less).

Per your direction, please find attached a list of proposed cuts that I would recommend for the 2010 budget. These cuts total \$44,477 and would reduce the tax levy increase below 0.0% for next year.

I want to briefly explain these items.

1. Animal Services Contract. This contract is proposed to be reduced by \$15,000. As I mentioned at the Council meeting this week, Walworth County is executing a five year contract for animal control services with the Lakeland Humane Society. The City of Whitewater can receive these services under contract.

Although there are some restrictions as to when Lakeland will pick up these animals, we believe that we could construct a small kennel (approximate cost \$1,000) at the Public Works Garage for temporary housing of animals when Lakeland is not available for pick-up. In addition, we have to provide for animals that might come from the Jefferson County portion of the City. We are currently working on a contract with a local veterinary provider to provide those services and don't know what those contractual service costs might be at this time. I'm hopeful that this budget amount will be reduced even further to \$2,500 - \$3,000 annually in 2011.

2. Library Services. A reduction here would allow the City to maintain the City funding of the library at the State required three year amount.
3. Police. The main reduction here is in capital equipment (the Police Chief believes all of these items can be deferred to the future without compromising police effectiveness), although overtime has been reduced a little over \$1,500.
4. Ambulance Operating Supplies. After further review we determined that the budget amount can be reduced by \$5,000. In the event that we have more calls than projected there will be a revenue offset for any additional monies needed over and above the budget.
5. Contingencies. They have been reduced to reflect only 1% of the total operating budget.

6. Planning. Professional development has been reduced \$2,000. This budget is not needed if the City Planner position is eliminated.
7. Car Allowances. There is a total reduction of \$3,200. While my review indicated that in most cases we would be paying more to individuals who receive car allowances if we paid them on a per mile basis; after talking to all the individuals involved they are willing to reduce their allowances in the interest of balancing the budget. The only caveat is that the Police Chief has requested that he be able to take a vehicle home so that he can better respond directly to evening and weekend calls. I support the Chief's request to have an unmarked squad car assigned to him.
8. Transfers. There is a reduction in transfers from the CDA based on the proposed budget that the CDA will be reviewing next Monday.

**CITY of WHITEWATER
 2010 BUDGET REDUCTIONS for 10-27-09 MEETING
 (TO REDUCE TAX LEVY INCREASE TO ZERO OR LESS)**


ANIMAL CONTRACT		15,000	Lakeland will provide service under county-wide contract; need some funding for transition
LIBRARY SERVICES		2,919	Maintains City Library at State Statute Required 3 Year Level/Maintains Current Staffing/Hours
POLICE-VARIOUS REDUCTIONS		10,419	Capital Equipment-\$8900; Overtime \$1,519
AMBULANCE-OPERATING SUPPLIES		5,000	After further review, budgeted amount can be reduced; if more calls than projected then revenues will offset
GENERAL ADMINISTRATION-Alliance of Cities Dues		1,772	Council Action on 10/20
CONTINGENCIES		2,285	To reflect only 1% of Total Operating Budget
PLANNING-Professional Development		2,000	Not Needed if City Planner Position Eliminated
CAR ALLOWANCES		3,200	Reduction in Allowances as Noted
	Dean-600		
	Matt-600		
	Bruce-800		
	Kevin-600		
	Jim-600		
TRANSFERS-CDA		1,882	
		<hr/> 44,477 <hr/>	



City of Whitewater
Doug Saubert, Finance Director

October 20, 2009

TO: Common Council

FROM: Doug Saubert, Finance Director 

RE: Request for Shared Ride Taxi Grant

DATE: October 20, 2009

Summary of the Annual Taxi Cab Grant is contained within this memo. The application process should be approved by Council each year. The Department of Transportation has been notified that the city intends to apply for funding in 2010. The draft documents were filed electronically with the DOT on October 15, signed copies will be mailed after approval. This is acceptable with the DOT.

The City has been applying for and receiving both Federal and State grants to operate the taxi service for more than 23 years. Applications for the grant are made in October, but grant awards are not made until spring of the following year. When the Council approves the grant application in the fall, the grant award for the following year is not known. According to the Transit Bureau in Madison, when they receive the State grant applications, they review all of them for eligibility and divide the available funds among the qualifying municipalities. That process takes until March/April of the following year. The grant award dollars are affected by the number of municipalities applying for grants. Federal grant figures will normally be available in spring of the following year, too.

Attached in the grant application materials are Brown Cab Service's estimated figures for operation. For 2010, Brown Cab estimates their total budget to be \$198,504. These are estimates only; audits are completed at the end of each year to determine final numbers and final adjustments are made. The Transit Bureau advised me that they believe our 2010 grant award will remain at the same 65% level we anticipate to receive in 2009. (Expenses x 35%=Fares + Local {city} share). Based on the 2009 statistics to date, it is estimated that the total City share for 2010 will be **approximately** \$10,894. The budgeted city share for 2009 was \$11,065.

Included is a chart showing the ridership trend over the last 22 years. As you can see, the ridership has trended downward but has leveled off at 20,000 since 2000. The trend since 2004 has been positive with ridership reaching 28,903 for 2008. The 8 month total for 2009 (15,932) is down 3,007 (15.9% under the 8 month total for 2008). Listed below are the normal hours of operation of the Brown Cab Service in Whitewater, as well as some area cities:

HOURS OF OPERATION CLOSING TIME COMPARISONS:

CITY	THURS	FRI	SAT	M-W	SUN
Fort Atkinson	7 pm	2 am	2 am	6:30 – 7:00	7-4
Jefferson	7 pm	2 am	2 am	6:30 – 7:00	7-4
Whitewater	2:30 am	2:30 am	2:30 am	7 – 7 all year	7 – 4 all year
Lake Mills	7 pm	7 pm	2 pm	7 pm	7 pm

No change in hours of operation. Changes in hours of operation affects both revenues and potentially grant award amounts.

FEES:

The current fee schedule charged to riders is as follows:

K-University Student	\$2.00 per person
Senior Citizens	\$2.00 per person
Other	\$3.00 first person; \$2.00 per additional person over 6 years old if they have same pick up and destination location
Waiting Time	10 cents per mile
Outside City Limits	\$1.50 per mile or fraction thereof
Material and equipment carried for a passenger will be charged based on the number of PAX seats occupied by such material or equipment	
Deliveries	\$3.25 each

No change in the fare schedule. Fares were last increased in 2006. The fares were not increased in order to encourage ridership and because of the current economic conditions.

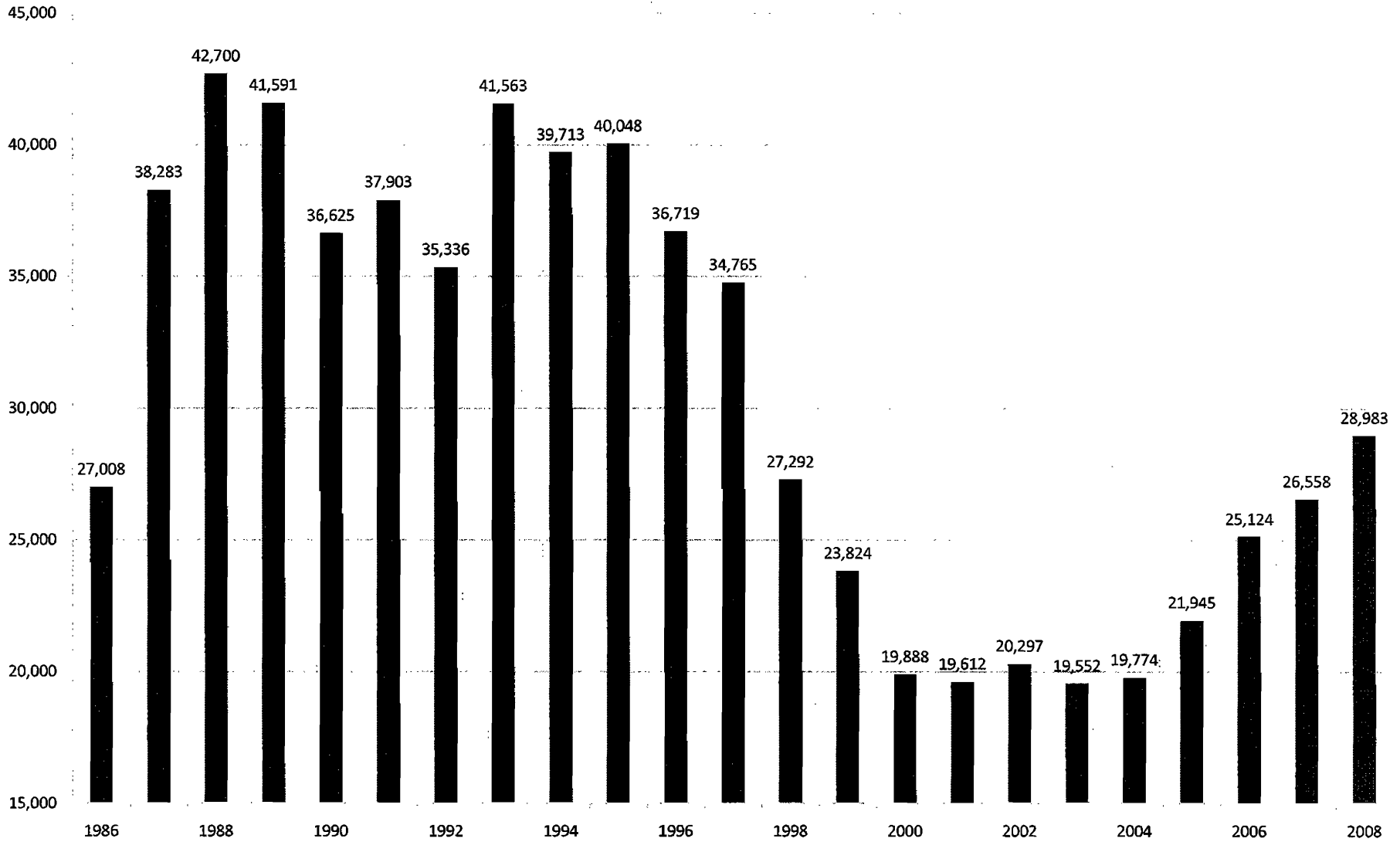
The taxi cab contract is put out for public bid every five years per requirements of the grant. The service was bid out in 2008 and Brown Cab was the only bidder. For transit purposes, we are considered a “rural” area, and there are very few taxi service providers. Brown Cab also provides services for Fort Atkinson, Jefferson, Edgerton and Lake Mills. One benefit to the City is the fact that Brown Cab has a “pool” from which they share cars, dispatch services and maintenance. This helps reduce costs for all cities (and riders) involved.

If you have any questions prior to the Council meeting, please telephone or e-mail me.

Doug Saubert 473-1380
dsaubert@ci.whitewater.wi.us

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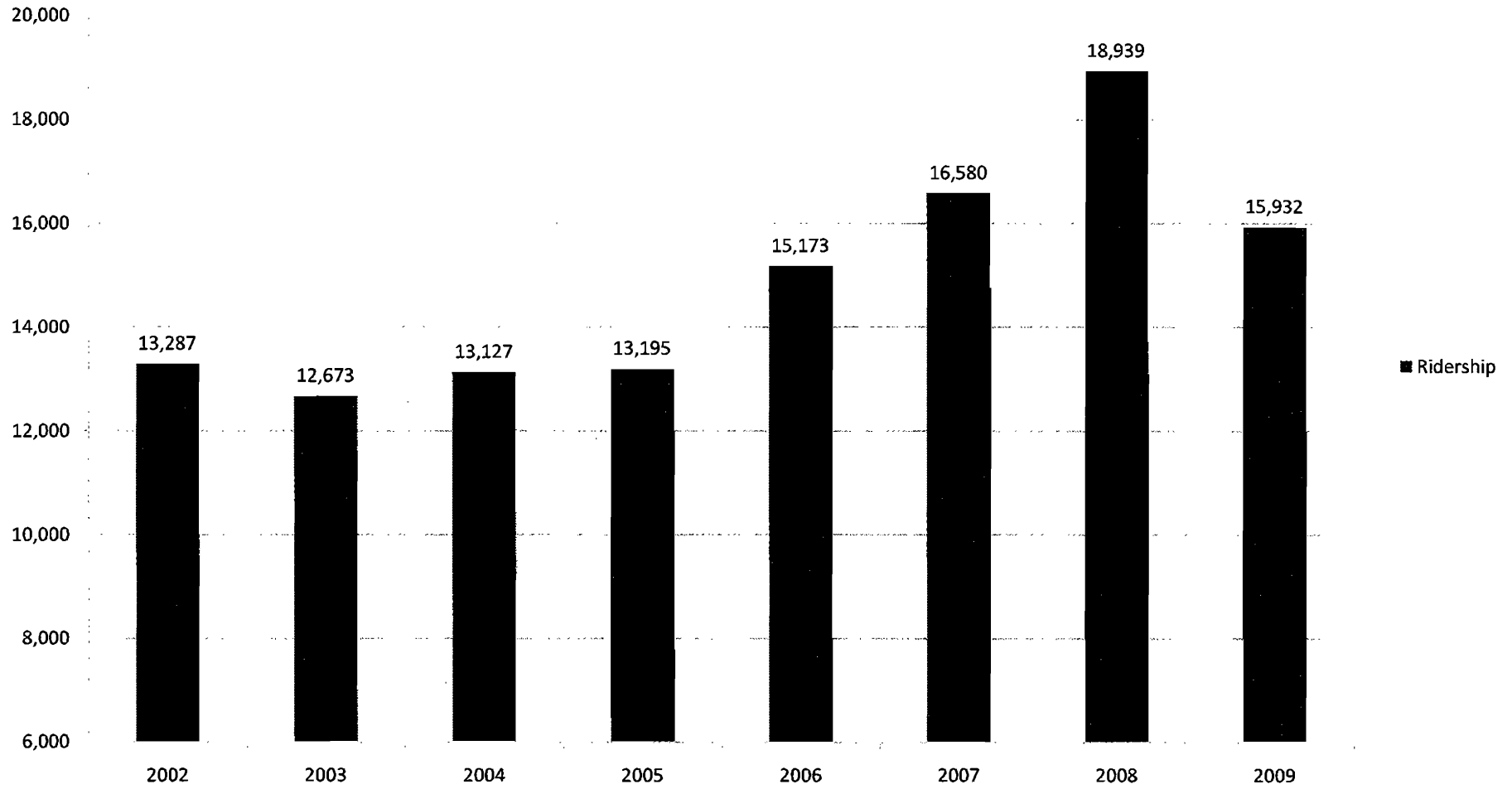
Whitewater - Brown Cab Service Ridership



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Whitewater - Brown Cab Service Ridership

January - August



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TO: City Council Members and Management Team

FROM: Doug Saubert, Finance Director

RE: **2010 Budget Timetable**

DATE: **10/22/2009---REVISED**

2010 Operating Budget Schedule

- | | | |
|-----------|----------------|---|
| Tuesday | August 25 | * Council Retreat-Review Mid-Year, 2009 Year-End Estimates and 2010 Projection of General Fund Expenditures |
| Thursday | August 27 | * Distribution of Payroll Estimates. Corrected payroll |
| Due Back | September 4 | due back by Friday, Sept. 4. |
| Thursday | September 3 | Distribution of Budget Objectives/Accomplishments Sheets and Performance Outcomes. |
| Tuesday | September 8 | * Distribution of Expenditure Budget worksheets. Already has payroll information on worksheets. Also will have year to date and expense totals. |
| Wednesday | September 16 | * Review the Expenditure Budgets with Kevin and myself. |
| Monday | thru October 8 | Review the submitted Budget Objectives/Accomplishments/ Performance Outcomes. I will call and set up the time and date individually with you. If you have a preferred date and/or a conflict, please call ASAP. If you have your budget completed before the above date, please contact me so that Kevin and I can review the budget earlier. |
| Tuesday | September 22 | * Budget Listening Session - Council/Citizens/Staff @ Fairhaven |
| Tuesday | September 29 | * Budget Listening Session - Council/Citizens/Staff @ Cravath Lakefront |
| Tuesday | October 20 | * REVIEW THE FOLLOWING BUDGETS:
Revenues-General Fund (100)
Debt Service-Revenue and Expense (300)
TID #5-Revenue and Expense (445)
TID #6-Revenue and Expense (446)
TID #7-Revenue and Expense (447)
TID #8-Revenue and Expense (448)
TID #9-Revenue and Expense (449)
Transfers-General Fund-(59220,59230,59240) |

Tuesday October 20

* REVIEW THE FOLLOWING BUDGETS:

ADMINISTRATION

Legislative Support - (51100)

Contingencies - (51110)

Court - (51200)

Legal - (51300)

General Administration - (51400)

INFORMATION TECHNOLOGY - (51450)

FINANCE

Financial Administration - (51500)

Insurance/Risk Management - (51540)

SPECIAL REVENUES

27th Payroll (205)

Parking Permits (208)

Fire/Rescue Equipment Rev. Fund (210)

DPW Equipment Rev. Fund (215)

Police Vehicle Revolving Fund (216)

Government Equipment (217)

Parkland Acquisition Fund (240)

Forestry Fund (250)

Sick Leave Severance (260)

Sister City Fund (270)

Heldt Trust-Rescue (290)

Heldt Trust-Police (295)

Birge Fountain Restoration (452)

Stone Stable Restoration (471)

Multi-Use Trail Extension(466)

Rescue Squad Equip/Education (810)

Tuesday October 27

* REVIEW THE FOLLOWING BUDGETS:

Special Meeting

PUBLIC WORKS

Public Works Administration - (53100)

Shop/Fleet Operations - (53230)

Street Maintenance - (53300)

Snow & Ice - (53320)

Street Lights - (53420)

Tuesday October 27
Special Meeting

PARKS & RECREATION

- Park Maintenance - (53270)
- Park Administration - (55200)
- Recreation Administration - (55210)
- Senior Citizens Program - (55310)
- Community Events - (55320)
- Community Based-Coop Projects - (55130)

PLANNING, ZONING, CODE ENFORCEMENT & BUILDINGS

- General Buildings & Plant - (51600)
- Neighborhood Services - (52400)
- Sidewalks - (53430)
- Young Library Building - (55111)
- Planning - (56300)

SPECIAL REVENUES

- Skate Park Fund (225)
- Parkland Development Fund (245)
- Street Repair (280)
- CIP-Undesignated Capital Improvements (450)

TOURISM & DOWNTOWN WHITEWATER BUDGET REPORT

WATER UTILITY (610)

WASTEWATER UTILITY (620)

STORMWATER UTILITY (630)

SOLID WASTE/RECYCLING - (230)

RIDE-SHARE GRANT PROGRAM - (235)

TID #4 (440)

- Tuesday November 3 * REVIEW THE FOLLOWING BUDGETS:
- YOUNG MEMORIAL LIBRARY - (55110)
- LIBRARY SPECIAL REVENUE FUND - (200)
- POLICE
- Administration - (52100)
- Patrol - (52110)
- Investigation - (52120)
- Crossing Guards - (52130)
- Community Service Officers - (52140)
- Emergency Preparedness - (52500)
- Communications/Dispatch - (52600)
- FIRE/RESCUE
- Fire - (52200)
- Crash Crew - (52210)
- Rescue Squad - (52300)
- CABLE TV (200)
- CDA - (900/910)
- Thursday October 29 * Publication of Public Notice in the Whitewater Register for the Public Hearing/Adoption of the 2010 Budget on November 17th or 24th.
- Tuesday November 10 * Any revisions will be presented to City Council. Final
Special Meeting
(If Necessary) Adjustments - All Budgets.
- Tuesday November 17 * Public Hearing/Adoption of the 2010 Budget and Tax Levy
(or November 24, If Necessary)
- Mid December * Distribute the formal budget document (the final revised version) to City Council, Citizens and Department Heads and post on City Website.

Let me know if you have any questions. Don't forget to keep your boards/commissions informed and involved with your budget and the budget process.

**CITY OF WHITEWATER
PARKLAND DEVELOPMENT FUND-245
REVENUES**

PUBLIC CHARGES FOR SERVICE

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
46810	Parkland Fees	12,674	36,372	30,000	19,515	19,515	25,000
46815	Bark Park-Member-Annual	1,103	783	700	370	400	300
46820	Bark Park-Member-Daily	147	-	125	95	125	125
	Total Charges for Service	13,924	37,155	30,825	19,980	20,040	25,425

MISCELLANEOUS REVENUES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
48100	Interest Income	5,615	2,808	2,000	474	575	400
48300	Property Sales	-	-	-	-	-	-
48410	Donation-Park Dev	60	-	-	-	500	-
48500	Donation-Dog Park	625	178	-	-	-	-
	Total Miscellaneous Rev.	6,300	2,986	2,000	474	1,075	400

OTHER FINANCING SOURCES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
49290	Transfer In-Other Funds	-	-	-	-	8,000	-
49300	Fund Balance Applied	-	-	49,105	-	-	-
	Total Otr Financing Sources	-	-	49,105	-	8,000	-

PARKLAND DEVELOPMENT - TOTALS

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
	Revenue Totals	20,224	40,141	81,930	20,454	29,115	25,825

EST. ENDING FUND BAL. @ 12/31/09= \$14,889

EST. ENDING FUND BAL. @ 12/31/10= \$2,464

**CITY OF WHITEWATER
 PARKLAND DEVELOPMENT FUND-245
 EXPENDITURES**

PARKS

SECTION NUMBER:

245.56120

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
340	Misc Expense	1,036	-	250	-	250	250
650	Transfer Out	10,000	-	-	-	-	-
820	Construction	7,097	-	-	-	-	-
822	Capital Outlay/Improvement	-	37,901	81,680	15,763	76,443	38,000
56120	Total Parkland Development	18,133	37,901	81,930	15,763	76,693	38,250

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
	SUPPLIES and SERVICES	
340	<u>Misc Expense</u> Cost of Bark Park annual membership tags	250
	CAPITAL OUTLAY	
822	<u>Capital Outlay/Improvements</u> Decreased \$42,680. (38,000 vs. 81,680)	38,000
	Trippe Lake Park Playground-Accessibility Improve	5,000
	East Gate Park Playground-Equipment	25,000
	Park signage Phase II	8,000
	Total	<u><u>38,000</u></u>
	Capital Outlay's--Capital Equipment/Capital Improvements moved from Park Administration to Parkland Development Fund starting with the 2008 budget cycle.	

**CITY OF WHITEWATER
STREET REPAIR REVOLVING-#280
REVENUES**

INTERGOVERNMENTAL REVENUES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
43355	General Fund Transfer	-	185,000	185,000	-	185,000	185,000
43378	State/County Reimbursement	-	-	-	-	-	-
	Total Intergovernmental	-	185,000	185,000	-	185,000	185,000

MISCELLANEOUS REVENUES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
48100	Interest Income	-	2,313	1,285	191	450	300
	Total Miscellaneous Rev.	-	2,313	1,285	191	450	300

OTHER FINANCING SOURCES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
49300	Fund Balance Applied	-	-	(1,285)	-	-	85,730
	Total Other Financing Sources	-	-	(1,285)	-	-	85,730

STREET REPAIR REVOLVING FUND-TOTALS

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
	Revenue Totals	-	187,313	185,000	191	185,450	271,030

EST. ENDING FUND BAL. @ 12/31/09= \$118,279

EST. ENDING FUND BAL. @ 12/31/10= \$32,550

**CITY OF WHITEWATER
STREET REPAIR REVOLVING-#280
EXPENDITURES**

PROJECT EXPENSES

SECTION NUMBER:

280.57500

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
820	Annual Major Repairs	-	235,397	185,000	8,166	108,166	271,030
	Total Street Repair Fund	-	235,397	185,000	8,166	108,166	271,030

Plan Expenditures for 2010:

Mill & Overlay: **60,080**
Blackhawk Drive-(Elizabeth to termini)

Crack seal & sealcoat: **190,950**
Elizabeth St.,Walworth Ave.,Main St.& west city limit
Walton Drive,Bloomingfield,Foxglove
Tratt St.(Main St. to Walton Drive)

Wedge prior to sealcoating: **20,000**
Tratt St.(Main St. to Walton Drive)

Total **271,030**

**CITY OF WHITEWATER
CAPITAL PROJECTS-LSP GROSS FUND-450
REVENUES**

INTERGOVERNMENTAL REVENUES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
43355	Transfers-General Fund	118,587	232,450	139,039	-	139,039	142,869
43510	Federal/State Grant	-	39,940	-	-	-	-
	Total	118,587	272,390	139,039	-	139,039	142,869

MISCELLANEOUS REVENUES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
48100	Interest Income	13,511	6,207	-	1,466	2,000	900
	Total Misc Revenues	13,511	6,207	-	1,466	2,000	900

OTHER FINANCING SOURCES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
49290	Transfer In-Other Funds	184,025	-	-	-	-	-
49300	Fund Balance Applied	-	-	31,961	-	-	109,409
	Total Other Financing Sources	184,025	-	31,961	-	-	109,409

CAPITAL PROJECTS-LSP GROSS FUND-450-TOTALS

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
	Revenue Totals	316,123	278,597	171,000	1,466	141,039	253,178

EST. ENDING FUND BAL. @ 12/31/09= \$235,069

EST. ENDING FUND BAL. @ 12/31/10= \$125,660

**CITY OF WHITEWATER
 CAPITAL PROJECTS-LSP GROSS FUND-450
 EXPENDITURES**

CAPITAL PROJECTS

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
650	Transfers Out	429,760	429,760	171,000	30,000	150,000	253,178
	Total	429,760	429,760	171,000	30,000	150,000	253,178

PROJECTS FOR 2010:

Milwaukee & Newcomb Intersection-DOT Project 82,150
 (multi-year project)-City Match

Traffic Signals @ Main/Whiton-City Match 13,840

Whitewater Train Depot Restoration-City Match 40,000

Tratt St-Sidewalk/Multi-use Trail-Walton Dr to Bloomingfie: 117,188

Total 253,178

**CITY OF WHITEWATER
TID DISTRICT # 4---FUND 440
REVENUES**

TAXES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
41110	Property Tax Increment	1,138,946	1,321,528	1,417,587	496,581	1,417,587	1,504,581
41320	Pilot/Developer's Agreements	34,435	26,854	60,000	124,997	124,997	100,000
	Total Taxes	1,173,381	1,348,382	1,477,587	621,578	1,542,584	1,604,581

INTERGOVERNMENTAL REVENUE

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
43550	Property Tax-Annexation	-	-	-	6,179	6,179	-
43510	EDA Grant-Federal	-	-	-	-	-	4,740,809
43580	PECFA Grant Revenue	-	7,500	-	10,554	10,554	-
43660	Exempt Computer Aid-State	14,349	19,006	19,006	15,144	15,144	15,144
	Total Intergovernmental Rev	14,349	26,506	19,006	31,877	31,877	4,755,953

MISCELLANEOUS REVENUES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
48100	Interest Income	113,996	186,967	41,000	76,674	100,000	40,000
48200	Rental Income-DT	6,667	7,000	6,000	5,200	6,000	6,000
48500	Donations	1,000	-	-	3,795	3,795	-
48510	Donations-Retail Market	5,000	13,500	-	-	-	-
48600	Misc. Revenue	-	856	-	-	-	-
	Total Misc Revenues	126,663	208,323	47,000	85,669	109,795	46,000

OTHER FINANCING SOURCES

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
49120	Notes Payable	100,000	5,500,000	-	-	-	3,094,200
49290	Transfer In-CDA	-	-	-	-	-	750,000
49300	Fund Balance Applied	-	-	2,116,711	-	-	2,500,000
	Total Other Financing Sources	100,000	5,500,000	2,116,711	-	-	6,344,200

TID DISTRICT # 4 TOTALS

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
	Revenue Totals	1,414,393	7,083,211	3,660,304	739,124	1,684,256	12,750,734

DEPARTMENT – TID #4 – FUND #440

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
41110	<u>Property Tax Increment</u> Consists of the following:	1,504,581
	Walworth County	1,157,788
	Jefferson County	<u>346,793</u>
		1,504,581
41320	PILOT/Developer's Agreements	100,000
43510	EDA Grant-Federal	4,740,809
43660	<u>Exempt Computer Aid-State</u> Estimated amount of revenue from the State of Wisconsin due to exempt computer values.	15,144
48100	<u>Interest Income</u> Estimated interest earnings on idle cash.	40,000
48200	<u>Rental Income</u>	6,000
49120	<u>Notes Payable</u>	3,094,200
49290	<u>Transfer In-CDA</u>	750,000
49300	<u>Fund Balance Applied</u> To be used to make Debt Service payments on G.O. Debt in future years and to pay for construction of projects in which the State Trust Fund and G.O. Notes were issued.	2,500,000

CITY OF WHITEWATER

TAX INCREMENT CALCULATION-WALWORTH COUNTY ONLY

AS OF 10/21/09

for Calendar Year 2010--Tax Year 2009

Taxing Jurisdiction	(A) Apportioned Levy	(B) Equalized Value (less TID Value Increment)	(C) Interim Value	(D) Equalized Value (With TID Value Increment)	(E) Amount To Be Levied	(F) E - A = Tax Increment	Taxing Jurisdiction
County	1,966,229.72	511,068,100	0.00384729495	571,274,300	2,197,860.73	231,631.01	5000
City	2,545,974.82	511,068,100	0.00498167430	571,274,300	2,845,902.50	299,927.68	City
School District	4,891,933.67	511,068,100	0.00957198007	571,274,300	5,468,226.22	576,292.55	School District
Technical College	633,582.18	511,068,100	0.00123972163	571,274,300	708,221.11	74,638.93	Technical College
Total	<u>10,037,720.39</u>		<u>0.01964067196</u>		<u>11,220,210.55</u>	<u>1,182,490.16</u>	Total

TID Area	Increment Value	Increment % Split	Increment Split Value
TID # 4	58,948,500	0.97911012487	1,157,788.09
TID # 5	397,900	0.00660895390	7,815.02
TID # 6	742,000	0.01232431211	14,573.38
TID # 7	0	0.00000000000	0.00
TID # 9	117,800	0.00195660912	2,313.67
	60,206,200	1.00000000000	1,182,490.16

Total Tax Asking: 2,754,615.00
 % in Walworth Cty. 0.9107479060 Equalized Val:(no tif)
 Net Amt. 2,508,759.84

CITY OF WHITEWATER

TAX INCREMENT CALCULATION-JEFFERSON COUNTY ONLY
for Calendar Year 2010--Tax Year 2009

AS OF 10/21/09

Taxing Jurisdiction	(A) Apportioned Levy	(B) Equalized Value (less TID Value Increment)	(C) Interim Value	(D) Equalized Value (With TID Value Increment)	(E) Amount To Be Levied	(F) E - A = Tax Increment	Taxing Jurisdiction
County	201,764.73	50,084,000	0.00402852668	67,773,600	273,027.76	71,263.03	5000
City	249,502.18	50,084,000	0.00498167439	67,773,600	337,626.01	88,123.83	City
School District	519,453.92	50,084,000	0.01037165402	67,773,600	702,924.33	183,470.41	School District
Technical College	65,761.96	50,084,000	0.00131303330	67,773,600	88,988.99	23,227.03	Technical College
Total	<u>1,036,482.79</u>		<u>0.02069488838</u>		<u>1,402,567.09</u>	<u>366,084.30</u>	Total

TID Area	Increment Value	Increment % Split	Increment Split Value
TID # 4	16,757,400	0.94730236975	346,792.52
TID # 5	27,600	0.00156023878	571.18
TID # 8	904,600	0.05113739146	18,720.60
TOTAL	<u>17,689,600</u>	<u>1.00000000000</u>	<u>366,084.30</u>

Total Tax Asking: 2,754,615.00
% in Jefferson Cty. 0.0892520940 Equalized Val:(no tif)
Net Amt. 245,855.16

**CITY OF WHITEWATER
TID DISTRICT # 4--FUND 440
EXPENDITURES**

TID DISTRICT # 4

SECTION NUMBER: 440.57663

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
115	Labor Transfer Costs	4,033	20,233	20,000	-	5,000	5,000
150	Medicare/City Share	54	206	290	-	73	-
151	Social Security/City Share	232	879	1,240	-	310	310
152	Retirement	401	1,543	2,080	-	520	530
153	Health Insurance	52	-	-	-	-	-
155	Worker's Compensation	141	513	600	-	100	102
212	Legal Expense	19,346	17,040	20,000	40	12,000	12,000
219	Marketing/Prof Service	800	16,055	2,500	2,341	3,000	2,500
220	Retail Market Study	-	39,422	-	-	-	-
223	Assessments-Taxes-Due Townships	7,595	4,983	12,500	-	12,500	10,000
295	Construction Costs	1,858,590	101,935	-	-	-	-
296	PECFA Remediation	-	-	-	250	250	-
317	Rent Expense	6,600	7,200	6,000	4,800	6,000	6,000
610	Principal On Debt	891,104	1,003,509	1,174,792	413,962	1,174,792	1,339,863
620	Interest On Debt	418,791	528,530	581,302	62,961	581,302	531,250
648	Trans-DCA-Adm Cost-Fin	39,553	55,000	70,000	16,499	65,000	75,000
670	Bond Issue Expenses	8,275	15,783	-	-	-	20,000
680	Transfer-Prior Year Expense	58,635	-	-	-	-	-
720	Downtown WW Grant	15,800	12,500	12,500	-	12,500	12,500
805	Grant Program/Developer Incentives	430,480	82,947	150,000	14,000	15,000	15,000
810	Land/Real Estate Purchases	62,485	-	-	-	-	-
820	Capital Equipment	-	-	-	4,500	4,500	-
821	Design/Engineering	304,831	25,717	20,000	-	-	-
825	Brownfield Redevelopment	74,011	-	-	-	-	-
830	Des/Eng/Const.-Forth Street	-	269,542	-	17,800	17,800	-
831	Des/Eng/Const.-Corporate Dr.	-	1,023,234	-	(43,400)	81,031	-
832	Des/Eng/1st St. Parking Lot/North	-	10,217	204,800	49,115	180,000	-
833	Des/Eng/Const.-Main/Mil/Wis	-	10,377	-	3,623	3,623	-
834	Des/Eng/Const.-WW St. Plaza	-	11,920	80,000	244,431	120,000	-
835	4th St. Redevelopment	-	-	800,000	440	440	-
836	Final Lift-Business Park	-	-	135,400	-	-	-
837	Stormwater Detention-Business Park	-	-	271,000	879	879	-
838	Parking Lot-WW St.-Expansion	-	3,464	95,300	8,226	8,226	-
839	Tech Park Expenses	-	-	-	25,886	150,000	5,311,250
840	Starin Road Extension	-	-	-	1,761	15,000	2,125,750
841	Tech Park Infrastructure	-	-	-	-	-	3,283,679
911	Transfer-Out	-	-	-	-	-	-
Total TID # 4		4,201,809	3,262,749	3,660,304	828,114	2,469,846	12,750,734

DEPARTMENT – TID #4 – FUND #440

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
****	<u>Labor Transfer Expenses</u>	5,000
212	<u>Legal Expense</u>	12,000
219	<u>Marketing/Professional Services</u> Audit cost for 2010	2,500
223	<u>Assessments-Taxes-Due Townships</u> Estimated amount due to townships for recently annexated property.	10,000
295	<u>Construction Cost</u> Project Cost are detailed out below	-
317	<u>Rent Expense</u> Chamber/D-T Whitewater/Tourism rent due on Downtown office space. Offset by rental income.	6,000
610	<u>Principle on Debt</u>	1,339,863
	Breakdown:	
	03/15/2010 2005 STF Loan-318K	39,270
	03/15/2010 2006 STF Loan-500K	59,291
	03/15/2010 2008 STF Loan-600K	66,302
	09/01/2010 2008 GO Bonds-5.000	-
	09/01/2010 2005 GO Notes-3.300	410,000
	09/01/2010 2002 GO Refunding-2.545	250,000
	09/01/2010 1999 GO Refunding-4.230	290,000
	09/01/2010 2001 GO Refunding-2.650	225,000
	TOTAL	<u>1,339,863</u>
620	<u>Interest on Debt</u>	531,250
	Breakdown:	
	03/01/2010 2005 G.O. Note 3.300	48,780
	03/01/2010 2002 GO Ref. -2.545	4,625
	03/01/2010 2001 GO Ref.-2.650	32,187
	03/01/2010 1999 GO Ref-4.230	59,838
	03/01/2010 2008 GO Bonds-5.000	93,750
	03/15/2010 2005 STF Loan-318K	9,084
	03/15/2010 2006 STF Loan-500K	16,818
	03/15/2010 2008 STF Loan-600K	26,988
	09/01/2010 2005 GO Ref-3.300	48,780
	09/01/2010 2002 GO Ref.-2.545	4,625
	09/01/2010 2001 GO Ref.-2.650	32,188
	09/01/2010 1999 GO Ref.-4.230	59,837
	09/01/2010 2008 GO Bonds-5.000	93,750
		<u>531,250</u>

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
648	<u>Transfer-CDA-Adm. Cost</u> Transfer from TID #4 to the General Fund for the estimated payroll for the City Manager, Dir. Of Public Works, Finance Director and Engineering Aide.	75,000
720	<u>Downtown Whitewater Grant</u>	12,500
805	<u>Grant Program</u> Developer Incentives/Façade Grants	15,000
821	<u>Design/Engineering</u> Estimated engineering cost of TID #4 Projects. These would be projects which are in the preliminary stages.	-
839	<u>Tech Park Expenses</u>	5,311,250
840	<u>Starin Road Extension</u>	2,125,750
841	<u>Tech Park Infrastructure</u>	3,283,679

2010 BUDGET SUMMARY

COMMUNITY DEVELOPMENT AUTHORITY

	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
Total CDA General Expenses	142,057	120,651	157,159	86,044	127,618	140,236
TOTAL FOR CDA	142,057	120,651	157,159	86,044	127,618	140,236

WHITEWATER COMMUNITY DEVELOPMENT AUTHORITY

2008 SIGNIFICANT ACCOMPLISHMENTS

1. Completed remediation of remaining vacant lots in NE Whitewater Business Park and extension of Corporate Drive.
2. Completed park plan and market study for University Technology Park,
3. Executed one loan through the Economic Development Loan Program.
4. Executed two loans through the Housing Rehab Loan Program, three additional applications in process and on track to have loaned all available Housing Rehab funds by year end.
5. Hosted annual Business Breakfast for Whitewater Park Businesses
6. Initiated 4th Street Housing Redevelopment Project
7. Completed Phase I & Phase II Environmental Assessments on the Former 5-Points.
8. Completed The Retail Coach Retail Market Study and Retail Leakage Analysis by July 30.
9. Developed new logo and marketing program.
10. Secured Historic Train Depot Grant Award of \$319,810.40.

2009 OBJECTIVES

1. Convene Sub-Committee to exam working relationship between City and CDA – report to CC and CDA by March 1.
2. Conduct housing needs analysis/housing authority role by July 1.
3. Investigate and apply for applicable State and Federal Grant Funding Opportunities for Housing Rehab, Home Purchasing Assistance & Neighborhood Stabilization Programs for FY 2009.
4. Host up to four First-Time Homebuyer Education Programs by year end.
5. Develop & Implement a 12-mo Action Plan, to include property acquisition with Technology Park Board by year end to include infrastructure engineering plans by April 1.
6. Execute two Loans through The Economic Development Loan Program by year end.
7. Work with UW-W Center For Innovation & Business Development to Host Quarterly Business Round-Table Meetings and Networking Sessions.
8. Conduct & Implement Marketing Campaign of the Whitewater Business Park.
9. Conduct Business Retention Visits with all major Industry's in Whitewater.
10. Completion of the 4th Street Redevelopment Project by October 1.
11. Recruit a minimum of two new Retailers for the Greater Whitewater Area as targeted by The Retail Coach.
12. Continue to participate as an Ambassador for the Whitewater Area Chamber of Commerce, as a member of the DTW Org Committee and as an ex-officio on the Whitewater Tourism Board.

PERFORMANCE MEASURES

1. Number of Acres/Sites Sold in Business Park
2. Amount of Loan Money Used for ED
3. Amount of Loan Money Used for Housing
4. Number of Retention Visits and/or Jobs Retained
5. Number of New Retailers

**CITY OF WHITEWATER
COMMUNITY DEVELOPMENT AUTHORITY
REVENUES**

INCOME

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
44115	Reserve License Fee	20,000	-	-	-	-	-
48100	Interest Income	7,261	8,953	5,900	906	1,800	1,200
48600	Misc Income	20,000	1,000	-	-	-	-
48620	Event/Sponsorship Revenue	-	-	-	-	-	-
49290	City Transfer Income	64,078	59,350	78,580	-	63,809	70,118
49300	Fund Balance Applied-(Inc)-Dec	-	-	72,679	-	62,009	68,918
	Total Income	111,339	69,303	157,159	906	127,618	140,236

DEPARTMENT – COMMUNITY DEVELOPMENT AUTHORITY

REVENUE BUDGET NARRATIVE

CODE	ITEM	AMOUNT
	INCOME	
49290	<u>City Transfer Income</u> This represents approximately ½ of the cost of CDA function funded by the General Fund.	70,118
49300	<u>Fund Balance Applied</u> In 2000, administrative cost of \$600,000 was provided to the CDA via a Bond Issue by TID #4. This represents 8 years @ \$75,000 per year of administrative cost. By the end of 2010, all funds provided by the Bond Issue should be exhausted.	68,918
	<i>Net of interest income of \$1,200</i>	

**CITY OF WHITEWATER
COMMUNITY DEVELOPMENT AUTHORITY
EXPENSES**

CDA GENERAL EXPENSES

SECTION NUMBER: 900.56500

	DESCRIPTION	2007 ACTUAL	2008 ACTUAL	2009 BUDGET	2009 YTD-JULY	2009 ACT-EST	2010 BUDGET
111	Salaries/Permanent	69,696	65,709	81,597	45,188	76,836	74,052
115	Internship Program-UWW	-	424	4,500	2,050	2,050	5,000
151	Fringe Benefits	16,732	12,159	29,309	8,294	13,913	23,488
154	Professional Development	2,498	1,843	2,613	117	1,000	920
212	Legal/Professional Services	3,362	1,495	2,000	-	500	1,500
219	Audit Fees	3,645	500	2,000	-	700	700
223	Marketing	6,036	18,055	15,000	16,861	16,861	16,500
224	County/Regional Econ Dev	8,584	11,210	11,000	11,210	11,210	11,210
225	Mobile Communications/Internet	81	53	540	509	702	850
310	Office Supplies	2,054	783	2,000	209	600	1,200
311	Postage	619	939	700	255	500	800
320	Dues	3,197	929	600	200	546	600
321	Subscriptions/Books	-	-	300	-	-	300
330	Travel Expenses	3,031	3,285	3,000	543	1,200	2,000
341	Miscellaneous Expenses	1,353	2,098	2,000	608	1,000	1,116
345	Reimburse-Reserve License Fee	20,000	-	-	-	-	-
371	Depreciation-Equipment	1,169	1,169	-	-	-	-
Total CDA General Expenses		142,057	120,651	157,159	86,044	127,618	140,236

GRAND TOTAL		142,057	120,651	157,159	86,044	127,618	140,236
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DEPARTMENT – COMMUNITY DEVELOPMENT AUTHORITY

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
	PERSONNEL	
111	<u>Salaries/Permanent</u>	74,052
	1.00 FTE CDA Coordinator (Nimm) 2,080 hrs	
	<u>0.25 FTE City Mgr. (Brunner) 520 hrs</u>	
	1.25 FTE TOTAL HOURS 2,600	
	<p>Included in the total salaries is \$600 for car allowance for the City Manager. The \$1,500 for the CDA Coordinator (Nimm) has been eliminated. Includes \$1,000 longevity payment for CDA Coordinator (Nimm)</p>	
115	<u>Internship Program-UWW</u>	5,000
	500 hrs @ \$10/hr	
151	<u>Fringe Benefits</u>	23,488
	Retirement. 8,971	
	Medicare 1,255	
	Social Security 5,366	
	Health Ins 7,500	
	Workers Comp 218	
	Life Insurance 25	
	L/T Disability Ins 153	
	125 Plan 0	
	Total <u>23,488</u>	
	<p>*Health Ins.-Includes 100% (\$6,000) of Family Buyout-Executive Asst., plus 25% (\$1,500) of Family Buyout-City Manager</p>	
154	<u>Professional Development</u>	920
	Decreased \$1,693. (920 vs. 2,613)	
	Progress toward Economic Development certification	
	IEDC-CEcD Exam (2008 fees) 495	
	ICSC-Milwaukee Show 100	
	ICSC-Chicago Show 100	
	WEDA Annual Conference <u>225</u>	
	920	

DEPARTMENT – COMMUNITY DEVELOPMENT AUTHORITY

BUDGET NARRATIVE

CODE	ITEM	AMOUNT
	SUPPLIES and SERVICES	
212	<u>Legal/Professional Services</u> Decreased \$500. (1,500 vs. 2,000)	1,500
219	<u>Audit Fees</u> Decreased \$1,300. (700 vs. 2,000)	700
223	<u>Marketing</u> Increased \$1,500. (16,500 vs. 15,000) Cost of printing brochures/website design/maintenance/ promotional marketing services.	16,500
224	<u>County/Regional Economic Development</u> Increased \$210. (11,210 vs. 11,000) Walworth County EDC 11,210 Jefferson County EDC - 11,210	11,210
225	<u>Mobile Communications/Internet</u> Increased \$310. (850 vs. 540) Cell phone 300 Internet 500 Domain Host 50 Total 850	850
310	<u>Office Supplies</u> Decreased \$800. (1,200 vs. 2,000)	1,200
311	<u>Postage</u> Increased \$100. (800 vs. 700)	800
320	<u>Dues</u> (No Change) International Economic Development Council(IEDC), Internation Council of Shopping Centers(ICSC) Wisconsin Land Information Association(WLIA) Wisconsin Economic Development Association(WEDA)	600
321	<u>Subscriptions, Books</u> (No Change)	300
330	<u>Travel Expense</u> Decreased \$1,000. (2,000 vs. 3,000)	2,000
341	<u>Miscellaneous Expenses</u> Decreased \$884. (1,116 vs. 2,000) Moved Internet and Domain Hosting to Mobile Communications/Internet-Acct. 225	1,116

COUNCIL MEETING-OCTOBER 27,2009
PROPOSED 2010 BUDGET REVIEW MEETING
TABLE OF CONTENTS

PUBLIC WORKS

Public Works- Administration	Pages	84-86
Shop/Fleet Operations	Pages	87-89
Street Maintenance	Pages	90-93
Snow & Ice	Pages	94-97
Street Lights	Pages	98-100

PARKS & RECREATION

Park Maintenance	Pages	121-125
Park Administration	Pages	126-128
Recreation Administration	Pages	129-133
Recreation Programs	Pages	129-133
Senior Citizens Program	Pages	134-137
Community Events	Pages	134-137
Community Based-Coop Projects	Pages	134-137

PLANNING, NEIGHBORHOOD SERVICES, BUILDINGS

General Buildings & Plant	Pages	41-44
Neighborhood Services	Pages	73-75
Sidewalks	Pages	102-104
Young Library Building	Pages	116-118
Planning	Pages	140-142

SPECIAL REVENUES

Skate Park Fund	Pages	247
Parkland Development Fund	Pages	275-277
Street Repair Fund	Pages	278-279
CIP-Undesignated Capital Projects	Pages	280-281

Tourism & Downtown Whitewater Budget Report

UTILITIES

Water Utility	Pages	191-204
Wastewater Utility	Pages	205-216
Stormwater Utility	Pages	217-223
Solid Waste/Recycling	Pages	248-252
Ride-Share Grant Program	Pages	253-254
Tid # 4	Pages	282-288