



Whitewater CDA –Board of Directors
Thursday, January 28, 2016
5:00 PM
Room 105
Innovation Center
1221 Innovation Drive
Whitewater, WI 53190

Amended Agenda
January 25, 2016
Addition of items 14 (1) & 14 (2)

1. Call to order and roll call.
2. **HEARING OF CITIZEN COMMENTS.** *No formal CDA Action will be taken during this meeting although issues raised may become a part of a future agenda. Items on the agenda may not be discussed at this time.*
3. Approval of agenda
4. Approval of Minutes
 1. December 17, 2015
5. Acceptance of Financial Statements
 1. December, 2015
 2. Fund Balances
 3. Loan Portfolio
6. Adjourn to closed session per Wisconsin State Statutes 19.85(1)(e) "Deliberating or negotiating the purchase of public property, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session".
 1. Consideration and discussion of a Capital Catalyst Fund Royalty Investment request
 - Software development company
 2. Consideration and discussion of a CDBG Loan RLF-Ed loan request
 - Gaming League Development company
 - Software development company
 3. Consideration and discussion of an Offer to Purchase for approximately 10.8 acres from the City of Whitewater located on the roundabout on Elkhorn Road.
 4. Consideration and discussion of a proposed Offer to Purchase regarding the sale of approximately 5.0 acres in the Business Park.
 5. Consideration and discussion of the payment agreement proposal from Pinpoint Software regarding their CDBG RLF Loan.
 6. Consideration and discussion of a request from Walenton Learning Depot for the release of collateral.
 7. Consideration and discussion of an Economic Development Incentive agreement for a business desiring to locate in TIF #5.
 8. Update on negotiations with potential retail, manufacturing and other businesses that are considering locating in the City of Whitewater and are requesting City of Whitewater related financial assistance or concessions.

7. Reconvene into open session to take action on closed session items as needed.
8. Preparation of 2015 annual report and presentation timeline to the City Council.
9. Consideration and discussion of a 2015 budget amendment to allocate \$75,000 from TIF #4 to CDA Funds for administrative expenses. Resolution attached.
10. Consideration and discussion of a policy regarding development requests requiring amendments to the City Comprehensive Plan.
11. Consideration and discussion of delinquent loan collection process.
12. Consideration and discussion of staff training plan.
 1. Wisconsin Bankers Association Economic Development Seminar
 2. Certified Economic Developer (CED) program
13. Update on the Certified Sites program.
 1. Award of a contract for wetland delineation
14. Update on grocery store recruitment process.
 1. Authorization of a market study for grocery needs
 2. Authorization of potential economic development incentives
15. Consideration and discussion of marketing materials.
16. Future agenda referrals.
17. Adjourn.

*It is possible that a quorum of Common Council and Technology Park Board members may attend this meeting.
 Even if a quorum is present, no Common Council and/or Technology Park Board business will be conducted at this meeting.
 Anyone requiring special arrangements is asked to call the office of the
 City Manager/ City Clerk at least 24 hours prior to the meeting.*

Future Meetings:

Thursday February 25, 2016	5:00PM
Thursday March 31, 2016	5:00PM
Thursday April 28, 2016	5:00PM