

**ABSTRACT/SYNOPSIS OF THE ESSENTIAL ELEMENTS OF THE OFFICIAL ACTIONS OF THE
COMMON COUNCIL OF THE CITY OF WHITEWATER, WALWORTH AND JEFFERSON
COUNTIES, WISCONSIN.**

December 16, 2014

The regular meeting of the Common Council was called to order at 6:30 p.m. by Council President Singer. MEMBERS PRESENT: Abbott, Winship, Binnie, Singer, Bregant, Kidd. MEMBERS ABSENT: Frawley. LEGAL COUNSEL PRESENT: McDonell.

It was moved by Binnie and seconded by Winship to acknowledge receipt and filing of the following: Parks and Recreation Board Minutes of 11/25/2014; Landmarks Commission Minutes of 11/6/2014; Report of Manually-Issued Checks for November, 2014; and Financial Reports for November, 2014. AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley.

PAYMENT OF INVOICES. It was moved by Binnie and seconded by Winship to approve payment of City invoices in the total sum of \$53,949.02. AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley.

STAFF REPORTS: None

HEARING OF CITIZEN COMMENTS. City Manager Clapper thanked Councilmember Winship for his years of service and wished him well as he goes to Latin America.

ADOPTING 2015 SALARY RESOLUTION:

**City of Whitewater
2015 SALARY RESOLUTION**

WHEREAS, the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, sets forth the wage and salary schedule for employees for 2015, in which wages are established.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, that the following ranges and numbers of employees in the 2015 Wage and Salary Schedule are hereby adopted pursuant to Wisconsin Statutes; and

BE IT FURTHER RESOLVED that the contents of this resolution shall supersede such previously adopted schedules where the subject matter between the two shall be in conflict, and the changes contained herein shall be effective beginning January 1, 2015.

SCHEDULE I ADMINISTRATIVE POSITIONS

Position	# of Positions	Effective	Salary
City Manager	1	01/01/2014	91,800.00
Chief of Police	1	01/01/2014	89,627.40
Municipal Judge	1	01/01/2014	20,167.98
City Attorney	1	01/01/2014	54,117.69

**SCHEDULE II
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade	# of Positions	Classification Titles	Pay Grade	# of Positions	Classification Titles
A	3/4	Senior Coordinator (Part-time)	E	1	Community TV/Media Services Manager

	2	Administrative Assistant II - Records Technician		1	Recreation & Community Events Programmer
	1	Recreation Program Coordinator	F	1	City Clerk
	1	Confidential Executive Assistant	G	0	
	1	Administrative Assistant I - Utilities	H	1	Neighborhood Services Director
B	1	Accounting Technician II - Utilities	I	1	Chief Information Officer
	1	Accounting Technician II - Payroll & Accounts Payable	J	1	Water Superintendent
	1	Administrative Assistant I - Neighborhood Services		1	Streets, Parks & Forestry Superintendent
	1	Deputy Clerk		1	Parks & Recreation Director
	1/2	Clerk of Court (Part-time)		1	Wastewater Treatment Plant Superintendent
C	1	GIS Technician	K	1	Assistant City Manager
D	1	Support Services Manager	L	1	Finance Director
	1	Finance Support Services Manager			
	3/4	Human Resources Coordinator			

**SCHEDULE II
PROFESSIONAL AND TECHNICAL EMPLOYEE PAY PLAN**

Pay Grade		Steps				
		1	2	3	4	5
A*	Hourly Wage 2080 Hours	15.38 31,993.73	15.85 32,969.66	16.53 34,391.14	17.24 35,855.04	17.91 37,255.30
B*	Hourly Wage 2080 Hours	16.48 34,287.24	17.24 35,855.04	17.97 37,382.59	18.72 38,947.42	19.47 40,500.82
C	Salary	37,252.62	38,945.12	40,637.87	42,332.13	44,024.88
D	Salary	40,231.10	42,060.37	43,887.07	45,716.09	47,546.90
E	Salary	44,153.49	46,160.04	48,166.32	50,174.14	52,181.68
F	Salary	47,604.70	49,768.39	51,931.06	54,096.28	56,258.69
G	Salary	51,055.65	53,377.01	55,697.08	58,015.61	60,336.97
H	Salary	54,506.85	56,983.06	59,461.82	61,936.50	64,416.78
I	Salary	57,956.78	60,591.67	63,225.03	65,858.90	68,493.78
J	Salary	61,406.46	64,197.48	66,990.03	69,779.77	72,572.07
K	Salary	64,858.94	67,806.08	70,754.77	73,700.65	76,649.31
L	Salary	68,308.88	71,413.43	74,519.51	77,623.04	80,730.15

*Non-Exempt Position

**SCHEDULE III
LIBRARY POSITIONS**

Pay Grade	# of Position	Classification Titles	Steps				
			1	2	3	4	5
A1	2	Customer Service Associate*	12.27	12.82	13.39	13.39	13.39
A2	5	Customer Service Specialist*	13.33	13.94	14.56	15.15	15.76
A3	3	Technical Services Specialist*	15.15	15.86	16.54	17.23	17.91
	3	Outreach Services Specialist*					

A4	1	Youth Educational Services Librarian	37,252.62	38,945.37	40,637.87	42,332.13	44,024.88
A5	1	Assistant Library Director	47,604.70	49,768.39	51,931.06	54,091.38	56,258.69
A6	1	Library Director	61,406.46	64,197.48	66,990.03	69,779.77	72,572.07

*Non-Exempt Positions

**SCHEDULE IV
WHITEWATER POLICE DEPARTMENT COMMUNICATIONS CENTER**

Position	# of Positions	Step			
		1	2	3	4
Communications Coordinator	1	19.21	20.22	21.28	21.52
<i>Per 2,080 Hours</i>		39,952.49	42,059.92	44,256.09	44,766.31
Dispatch / Records Communications Aide	7	17.28	18.17	19.13	19.33
<i>6 @ Per 1947 Hours</i>		33,639.36	35,383.63	37,252.48	37,626.25
<i>1 @ Per 976 Hours</i>		16,862.87	17,737.25	18,674.07	18,861.44

**SCHEDULE V
PUBLIC WORKS DEPARTMENT**

Pay Grade	Classification Title	Step					
		1 0-11 mos.	2 12-23 mos.	3 24-35 mos.	4 36-47 mos.	5 48-59 mos.	6 60+ mos.
A	Chemist Assistant	12.96	13.59	14.23	14.23	14.23	14.23
B	Custodian/Groundskeeper <i>Per 1,040 Hours</i>	15.41 16,029.23	16.00 16,637.08	16.58 17,244.93	17.14 17,830.26	17.72 18,426.86	18.29 19,023.45
C	Laborer II <i>Per 2,080 Hours</i>	18.01 37,461.57	18.59 38,677.27	19.17 39,870.45	19.74 41,063.64	20.33 42,279.34	20.89 43,450.01
D	Building Maintenance <i>Per 2,080 Hours</i> <i>Per 1,560 Hours</i>	20.16 41,941.65 31,456.23	20.75 43,157.35 32,368.01	21.30 44,305.51 33,229.13	21.91 45,566.23 34,174.67	22.47 46,736.91 35,052.68	23.05 47,952.61 35,964.45
E	Engineering Technician Laborer I Laborer I - Mechanic Code Enforcement/Building Maintenance Water Operator - no certification Wastewater Operator - no certification Wastewater Operator/Lab Technician - no certification <i>Per 2,080 Hours</i>	22.56 46,917.01	23.06 47,975.12	23.56 49,010.72	24.07 50,068.82	24.57 51,104.42	25.09 52,185.04
Grade F:	Additional \$0.20 per hour above Pay Grade E upon successful completion and receipt of Grade I certification and one sub grade.						
Grade G:	Additional \$0.79 per hour above Pay Grade E upon successful completion of Grade II and all Grade II sub grades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.						
Grade H:	Additional \$1.06 per hour above Pay Grade E upon successful completion of Grade IV and all Grade IV sub grades required by Wisconsin Administrative Code for the City of Whitewater Wastewater Utility.						
Grade I:	Additional \$1.34 per hour above Pay Grade E for the position of Lab Manager/Operator.						

**SCHEDULE VI
WHITEWATER PROFESSIONAL POLICE ASSOCIATION**

Position	# of Positions	Effective Date	Hourly Wage	<i>Per 2,080 Hours *Patrol (2,008 Hours)</i>
Sergeant*	3	01/01/2012	31.01	62,268.08
Detective Sergeant	1	01/01/2012	31.01	64,500.80
Detective	2	01/01/2012	29.65	61,672.00
Juvenile Officer	1	01/01/2012	29.65	61,672.00
Patrol Officer I*	14	01/01/2012	28.38	56,987.04
Patrol Officer II*		01/01/2012	25.71	51,625.68
Patrol Officer III*		01/01/2012	24.26	48,714.08

**SCHEDULE VII
FIRE-RESCUE**

Position	# of Positions (Part-time)	Wage
Fire-Inspector	3	\$11.00 per hour
Volunteer Fire	42	\$8.00 per call
Rescue Squad Captain	1	\$10.00 per call
Rescue Squad Lieutenant	4	\$9.00 per call
Rescue Squad Maintenance	1	\$100.00 per month
Rescue Squad EMT's		\$8.00 per call
EMT Driver		\$16.00 per hour
EMT Basic		\$17.50 per hour
EMT Intermediate		\$20.00 per hour
EMT On-Call Pay (Truck 1)		\$2.00 per hour
EMT On-Call Pay (Truck 2)		\$2.00 per hour
Fire Chief	1	\$15.00 per call
1st Asst. Fire Chief	1	\$13.00 per call
2nd Asst. Fire Chief	1	\$11.00 per call
Fire Vehicle Maintenance	6	\$50.00 per month
Fire Vehicle Maintenance	1	\$75.00 per month

**SCHEDULE VIII
PART-TIME EMPLOYEES**

Position	# of Positions	Effective Date	Hourly Wage
Community Service Officer	2	01/01/2014	\$10.75
Neighborhood Services Officer	1	01/01/2014	\$10.75
CDA Support Research Specialist	1	01/01/2014	\$10.00 - \$17.00

**SCHEDULE IX
PART-TIME SEASONAL EMPLOYEES**

Position	Steps				
	1	2	3	4	5
Election Inspectors	10.00	10.00	10.00	10.00	10.00
Chief Election Inspectors	12.00	12.00	12.00	12.00	12.00
Crossing Guards	10.96	10.96	10.96	10.96	10.96
Cable TV Camera Operator	7.25	7.50	8.00	8.75	9.75
Activity Leaders	9.25	9.50	10.00	10.50	11.50
Program Attendants	7.25	7.50	7.75	8.00	8.25
Certified Instructors	10.00	11.00	12.00	13.00	15.00
Activity Instructors	7.75	8.00	8.25	8.50	8.75
Sport Officials	20.00	21.00	22.00	24.00	25.00
Seasonal Laborer	7.25	7.50	8.00	8.75	9.75

Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Winship. AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley. ADOPTED: December 16, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

DONATION OF CITY-OWNED LAND ON WAKELY STREET TO HABITAT FOR HUMANITY.

**RESOLUTION AUTHORIZING THE TRANSFER OF
125 NORTH WAKELY STREET, WHITEWATER, WISCONSIN,
TO HABITAT FOR HUMANITY**

WHEREAS, Walworth County gave the City of Whitewater 125 North Wakely Street, Whitewater, Wisconsin, more particularly described as:

Lot 4 in Block 3 of Tripp's Second Addition to the Village, now City of Whitewater, and also all that part of Lot 5 in said Block 3 lying South of a line drawn from a point on the West line 53 feet North of the Southwest corner to a point on the East line 60 feet from the Southeast corner. Said land being in the City of Whitewater, County of Walworth, State of Wisconsin.

Tax Key No.: /TRA 00028

WHEREAS, the Habitat for Humanity has requested that the City of Whitewater consider transferring the property at no charge to that organization for the purpose of promoting housing for disadvantaged persons in the City of Whitewater, and

WHEREAS, the granting of said property to the Habitat for Humanity will promote opportunities for housing for disadvantaged persons in the City of Whitewater, and

WHEREAS, the transfer of the property is likely to cause the property to be improved and included on the City tax rolls, and

WHEREAS, it is in the City's and public's best interests to transfer said lot to the Habitat for Humanity.

Now, therefore, **BE IT RESOLVED** that the City of Whitewater City Manager and City Clerk are authorized to sign a Quit Claim Deed and take other action to transfer said property to Habitat for Humanity at no charge, without warranty, and with the condition that the City of Whitewater will not be responsible for the condition of said property.

Resolution introduced by Councilmember Winship, who moved its approval. Seconded by Councilmember Bregant. AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley. ADOPTED: December 16, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

RESOLUTION AUTHORIZING PAYMENT OF TAXES FOR ELKHORN ROAD VENTURES PROPERTY ON ELKHORN ROAD.

RESOLUTION AUTHORIZING THE BORROWING OF \$35,343.22 FROM THE WASTEWATER EQUIPMENT REVOLVING FUND (FUND 620) FOR THE PURPOSE OF PAYING THE REAL ESTATE TAXES ON APPROXIMATELY 10.5 ACRES OF PROPERTY LOCATED AT HIGHWAY 12/ELKHORN ROAD AND BLUFF ROAD IN THE CITY OF WHITEWATER.

WHEREAS, the City of Whitewater is the owner of the above-referenced property and said property will be exempt from real estate taxes in the 2015 tax year, but was subject to taxes for the 2014 tax year in the amount of \$35,343.22, and \$17,671.61 of said taxes are due on January 31, 2015, and \$17,671.61 of said taxes are due on July 31, 2015, and

WHEREAS, the City of Whitewater Wastewater Equipment Revolving Fund has sufficient funds available to lend to the City to pay said taxes.

NOW THEREFORE, BE IT RESOLVED:

- 1) The City of Whitewater shall borrow the sum of \$17,671.61 on or before January 31, 2015, to pay the installment due on the date, and \$17,671.61 on or before July 31, 2015, to pay the installment due on the date, and \$17,671.61 on or before July 31, 2015, to pay the installment due on that date, at the rate of 2% per annum from the Wastewater Equipment Revolving Fund for the purpose of paying said taxes.

Resolution introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Winship. AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley. ADOPTED: December 16, 2014.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

FIRST READING OF “COMPLETE STREETS” ORDINANCE. Parks and Recreation Director Amundson spoke regarding the possibility of adopting a “complete streets” ordinance, which he indicated would be an important part of ensuring that Whitewater be a bike and pedestrian friendly community, by requiring the City to include accommodations in future projects. A lengthy discussion ensued. It was noted that adoption of this ordinance would be considered a best practice. Resident Ken Kienbaum described the proposal as a “waste of public money.” Kienbaum mentioned the recently-installed bike path on Wisconsin Street, which he indicated is “seldom used”. Resident Larry Kachel raised concerns about the necessity of the ordinance. Kachel mentioned the cost of the proposals. Kachel indicated he has lived in Whitewater for 47 of his 57 years, and has never had a problem riding his bike. He explained he is not against bicycle riding, but is against the one size fits all approach. Councilmember Kidd spoke in support of the ordinance, stating it would be in concert with the decisions taking place at the Federal and State level as road improvements are implemented. Kidd agreed that the City has been making decisions in favor of bicycle and pedestrian accommodations, but that adoption of the ordinance would represent an “attitudinal shift.” A motion made by Kidd and seconded by Bregant to approve the ordinance was later withdrawn to defer action until changes regarding parking can be made. The Ordinance to be presented at the next Council meeting will be considered the second reading of the ordinance. No formal vote was taken.

RE-ADOPTION OF JEFFERSON COUNTY FLOOD PLAIN ORDINANCE AND WAIVER OF SECOND READING OF ORDINANCE.

**AN ORDINANCE AMENDING CHAPTER 19 REGARDING
FLOOD PLAIN ZONING ORDINANCE MAPS FOR
JEFFERSON COUNTY**

The Common Council of the City of Whitewater, Walworth and Jefferson Counties, Wisconsin, do hereby ordain as follows:

SECTION 1: Whitewater Municipal Code Chapter 19.46 (Flood Plain Regulations) Section 19.46.010 1.5(2)(aa) is hereby amended to read as follows:

(aa) OFFICIAL MAPS FOR JEFFERSON COUNTY:

1. Flood Insurance Rate Maps (FIRM), panel numbers 55055C0432F, 55055C0434F, 55055C0451F, 55055C0452F, 55055C0453F, 55055C0454F with corresponding profiles based on Flood Insurance Study (FIS) dated 2-4-15 volume numbers 55055CV001B and 55055CV002B.

The above listed panels have an effective date of February 4, 2015, and a suffix of F.

Approved by: The DNR and FEMA

SECTION 2: This ordinance shall take effect upon passage and publication as provided by law.

Ordinance introduced by Councilmember Binnie, who moved its adoption. Seconded by Councilmember Winship.

AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley.

Cameron L. Clapper, City Manager

Michele R. Smith, City Clerk

APPROVAL OF “CLASS B” BEER AND LIQUOR LICENSE AND WHOLESALE BEER LICENSE FOR JLB OF WHITEWATER, LLC. The business known as Randy’s Supper Club and Randy’s Fun Hunter’s Brewery is being sold to JLB LLC of Whitewater, Luke Burns, Agent. Alcohol Licensing Committee met prior to the Council meeting and unanimously recommended approval of the license transfers. It was moved by Abbott and seconded by Binnie to approve the transfer of the “Class B” license and the Wholesale Beer license to JLB LLC of Whitewater, Lucas Burns, Agent. AYES: AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley.

RADICOM CONTRACT. It was moved by Binnie and seconded by Winship to approve a contract with Radicom, for a sum not to exceed \$27,099.81, for radio communication equipment maintenance. AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley. ADOPTED: December 16, 2014.

WASTEWATER TREATMENT PLANT PRESENTATION. Donohue & Associates representatives were present to provide a lengthy and detailed update on the Wastewater Facility Improvement Project. The City’s objective is to develop a cost effective 20-year plan to address

issues. Of concern are the age of the facility and phosphorus. Seven biological wastewater treatment alternatives were evaluated. Plan proposals and project capital cost information was supplied. Funding source information was provided. Digester complex facility evaluations were completed as well. No formal action was taken, and Councilmembers will digest the information and discuss the project and options at another meeting.

ALDERMANIC DISTRICT 3 VACANCY. Due to the resignation of Councilmember James Winship effective 12/31/14, the Aldermanic District position will be open until such time as the replacement member is elected in April. The Clerk was directed to advertise the position, and accept applications until January 9, 2015. Applications will be brought before the Council at their January 20th meeting, at which time the Council will consider making an interim appointment.

FUTURE AGENDA ITEMS. None.

EXECUTIVE SESSION. It was moved by Singer and seconded by Winship to adjourn to Closed Session, to reconvene approximately 25 minutes after adjournment to closed session, per Wisconsin Statutes 19.85(1)(e):

“Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session”,

and per 19.85(1)(g):

“Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.”

and per 19.85(1)(c):

“Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.”

Items to be Discussed: Strategy and settlement discussions related to the Biosolids and Efficiency Improvement Project Contract with Trane U.S. Inc. and other aspects of the project.

Union Negotiations with WPPA (Wisconsin Professional Police Association).

AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley. The regular portion of the meeting adjourned at 9:03 p.m.

Reconvene into Open Session: At 9:30 p.m., the Council reconvened into open session.

Possible direction to City staff concerning actions related to the Biosolids and Efficiency Improvement Project Contract with Trane U.S. Inc. and other aspects of the project. It was noted that no formal action was to be taken with regard to the Trane U.S., Inc. contract.

WPPA UNION CONTRACT. It was moved by Winship and seconded by Abbott to approve the 2015-2018 contract with Wisconsin Professional Police Association. AYES: Abbott, Winship, Binnie, Singer, Bregant, Kidd. NOES: None. ABSENT: Frawley.

ADJOURNMENT. It was moved by Winship and seconded by Abbott to adjourn the meeting. Motion carried by unanimous voice vote. The meeting adjourned at 9:35 p.m.

Respectfully submitted,

Michele R. Smith, Clerk