



Irvin L. Young Memorial Library
431 W Center St
Whitewater WI 53190
Board of Trustees Regular Meeting
Community Room
Monday, March 18, 2019, 6:30 pm

MINUTES

Mission Statement: The Irvin L. Young Memorial Library will foster a sense of community and be a center for resources, information, and creativity for all people in the Whitewater area.

1. Call to Order at 6:30 p.m.

Present: Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Absent: Julie Caldwell, Cory Pepler

Staff: Stacey Lunsford, Diane Jaroch, Claire Kinder-Tidwell

2. Consent Agenda

- a) Approval of minutes of the February 18, 2019 regular meeting*
- b) Acknowledgment of receipt of financial reports for February 2019*
- c) Approval of payment of invoices for February 2019*
- d) Acknowledgment of receipt of statistical reports for February 2019*
- e) Acknowledgment of receipt of treasurer's reports for February 2019*

MSC Singer/Diebolt-Brown to approve the consent agenda

Ayes: Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

3. Hearing of Citizen Comments

- a) No formal Library Board action will be taken during this meeting although issues raised may become a part of a future agenda. Participants are allotted a three-minute speaking period. Specific items listed on the agenda may not be discussed at this time; however, citizens are invited to speak to those specific issues at the time the Library Board discusses that particular item.

4. Old Business

- a) Library Building Expansion Project ~ Hartwick, Winship, Clapper, Hatton and Lunsford met with personnel from Bear Development and Engberg Anderson Architects in the morning on Tuesday, March 12 at the Layton Square development in Cudahy. Afterward, they took a trip without Bear or Engberg to

*Items denoted with an asterisk will be approved on the Consent Agenda unless any board member requests that it be removed for individual discussion.

It is possible that members of, and possibly a quorum of members of, other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information over which they may have decision-making responsibility; no action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

Anyone requiring special arrangements is asked to call the office of the Library Director (473-0530) 72 hours prior to the meeting.



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the Cedarburg Public Library, which was designed by Engberg Anderson. Learned about the relationship with workforce housing as it relates to new market tax credits and how the library fits into that. The full committee will meet on Friday, March 22 to discuss next steps.

- b) Council and Community Communications ~ Stacy gave her presentation of the budget to council
- c) Strategic Planning ~ Action

MSC Diebolt-Brown/Winship to approve the Strategic Plan

Ayes: Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

5. New Business

- a) Review and re-approval of the Staff Vacation policy ~ Action

MSC Winship/Helmick to approve Staff Vacation policy

Ayes: Julie Caldwell, Brienne Diebolt-Brown, Anne Hartwick, Richard Helmick, Cory Pepler, Patrick Singer, Jaime Weigel (Alternate), Jim Winship

Nays: None

6. Staff & Board Reports

- a) Director's Report ~ see attached, also a machine has been donated to the library that assists with low/poor vision and reading
- b) Adult Services Report ~ see attached
- c) Youth Educational Services Report ~ see attached
- d) Programming & Makerspace Librarian Report ~ see attached
- e) Board reports

7. Board member requests for future agenda items

- a) Look at options for new, flexible seating in the library: community room chairs, area by magazines, and Whitewater History room
- b) Have Claire do a VR demonstration at a future meeting

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8. Confirmation of next meeting on April 15, 2019, 6:30 pm
9. Adjournment at 7:40 p.m.

Respectfully submitted on 3/18/2019 by Brienne Diebolt-Brown

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